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Christine Longmore Kemp, Chair
Board of Police Commissioners

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MEETING OF THE BOARD OF POLICE COMMISSIONERS
BURLINGTON POLICE DEPARTMENT, COMMUNITY ROOM, ONE NORTH AVENUE
NOVEMBER 28, 2017, 6:00 PM

AGENDA

1. Additions or Modifications to Agenda
2. Public Forum
3. Chief's Report
4. Update on Commission's Annual Report
5. Update on Vicious Animal Hearing
6. Status of city-funded coverage of video recorded meetings
7. Review of Any Incoming Correspondence *{as needed}*
8. Commissioners' Updates/Comments
9. Review Updated Directives; *{as needed}*
10. Consent Agenda – Minutes of Previous Commission Meetings
11. Next Meeting's Agenda Items and Date
12. Executive Session *{as needed}*
13. Adjournment

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BOARD OF POLICE COMMISSIONERS
MINUTES OF MEETING
TUESDAY, NOVEMBER 28, 2017
Approved

A meeting of the Board of Police Commissioners was held in the Burlington Police Department Community Room on **Tuesday, November 28, 2017**. Chair Kemp Longmore called the meeting to order at 6 PM.

The following Commissioners were present: Chair Christine Kemp Longmore, Vice Chair Shireen Hart, Commissioner Michele Asche, Commissioner Nyree Miles, Commissioner Peter Bahrenburg and Commissioner Jim Dunn. Also present: Deputy Chief Shawn Burke, Deputy Chief Jannine Wright, VP of BPOA Dan Gilligan, Corporal Eugene Baccaglioni, Corporal Eric Kratochvil and Police Commission Clerk Laura Cheney.

Additions or Modifications to Agenda:

~ None

Public Forum:

- ~ Melissa Harding attended in regard to the vicious animal hearing orders. She wished to make it clear she was actively working to address issues, and requested the commission be aware that due to zoning and neighbor relations, more time will be necessary to meet the requests.
- ~DC Wright indicated she had spoken with City Attorney's office and confirmed Ms Harding should document any inaccuracies about the hearing and what is and is not possible regarding the order.
- ~The commission acknowledged more time would be required to resolve the issue and agreed that discussion would resume after Ms Harding submitted a letter to the City Attorney's office.

Chief's Report:

- ~DC Burke explained he is stepping in on behalf of the Chief del Pozo who is at a summit in DC.
- ~DC Burke introduced Laura Cheney as new the Executive Assistant to the Chief and acting Clerk.
- ~DC Burke noted that Bonnie Beck has retired after 18 years of service and stated that she was critical in our work with community engagement and she will be missed.
- ~DC Burke noted five officers have been welcomed to the department after graduating from the Academy on 11/17/17. They should be in the field training next week, anywhere from 12-14 weeks and available for foot post in May. The Department is currently staffed at 98 officers.
- ~DC Burke noted they have candidates currently undergoing background checks to join the February Police Academy class, and hope to send about five recruits to be in good shape for 2018 staffing.
- ~DC Burke shared that the Church Street Tree lighting ceremony included a strong police presence and went smoothly. The BPD continues to consider community participation in such events and work to address crowd control in order to improve the community experience. They will continue to work with Church Street Marketplace to improve access and accommodations for people with disabilities and families with strollers.
- ~DC Burke noted the Command Staff has conducted several interviews to find the best candidate for the Data Analyst position and the Chief is looking to make an offer in the coming week.
- ~DC Burke also noted they are working on the FY19 Budget with the City and Business Manager Lise Veronneau.

Update on Commission's Annual Report

- ~Chair Kemp Longmore acknowledged more time is needed on this and shared a draft of July 2015-June 2016 to assist in putting together the Annual Report and suggested setting up a meeting to review in a smaller group to discuss what to submit.
- ~DC Burke noted the challenge in forming the report as there are gaps in collective knowledge and that DC Wright will assist in pulling information together.

~ Vice Chair Hart will work with DC Wright to develop a draft for mid December for review, in order to adopt at the December meeting.

Update on Vicious Dog Hearing

~The Commission concluded they will hold off until Ms Harding and the City have engaged regarding the details of the order.

Status of city-funded coverage of video recorded meetings :

~Commissioner Dunn has not reached Beth Anderson regarding the recording since the last meeting. A committee has been meeting to address this. City Council has acknowledged the process needs to improve and they will advise as it progresses.

~Commissioner Dunn will follow up with City and the issue will remain on the agenda.

Review of Any Incoming Correspondence {as needed}:

~Clerk Laura Cheney noted has none that she is aware of.

Commissioners' Updates/Comments:

~ Vice Chair Hart noted we need to make sure everyone is on the distribution list for the Police Commission.

~Laura Cheney will make sure Commissioner Peter Bahrenburg and Commissioner Jim Dunn are added to the distribution list.

~Chair Kemp Longmore noted that she is the Chair on the Advisory Panel on Racial Disparities in the Juvenile and Criminal Justice System and wanted to extend an invitation to the group and the public to attend the meetings. She is interested in any input as she is building the report due in January.

~Vice Chair Hart inquired about complaints against police officers that the commission is charged with reviewing and responding to the city by 2018. She asked if there are any complaints to consider. DC Burke noted there are no additional complaints since what was originally turned over.

~DC Burke noted the Commission's role is to review the process for dealing with complaints and make sure they pass the group's evaluation and the outcome is fair. He recommended future complaints and the process be discussed in Executive Session.

~Commissioner Asche will take on reviewing complaints and be point person to discuss any incoming complaints with the Chiefs.

~Chair Kemp Longmore requested that any standing complaints and the broader conversation be on the agenda for the December meeting, in executive session.

Review Updated Directives:

DD14.1 Body Worn Camera Systems

9) Personnel Performance & Body Worn Cameras

- A: After discussion, Commission agreed to change wording to read "BWC recordings shall not be audited to monitor Officer or personnel performance without cause."
- D: VP of BPOA Gilligan expressed concern about the long term implications of portions of this directive and that with changes in public views, command staff, etc., that the directive must live beyond and protect an officer if they wanted to review footage, if there is no concern of suspected wrongdoing. DC Burke explained we do not have authority to make these changes without reviewing with city attorney and that the objection is duly noted.

~Commissioner Asche motioned to call a vote to pass the directive, Vice Chair Hart seconded, Vice Chair Hart moved to approve directive, with one change to section 9A, Commissioner Asche seconded it, and it passed with all Commissioners in favor.

Consent Agenda – Minutes of Previous Commission Meetings:

~Chair Kemp Longmore motioned to accept, Commissioner Bahrenburg seconded, all Commissioners voted in favor.

Next Meeting's Agenda Items and Date:

- ~Commission agreed to move December 26th to December 19th.
- ~Chair Kemp Longmore requested to continue discussion on body worn cameras with the COP.
- ~Vice Chair Hart added the need to discuss the draft of Annual Report and review and continue conversation regarding complaints of officers.
- ~Chair Kemp Longmore noted to remove the Vicious Animal Hearing from the agenda, and add if needed.
- ~Chair Kemp Longmore noted to include the Chief's report.

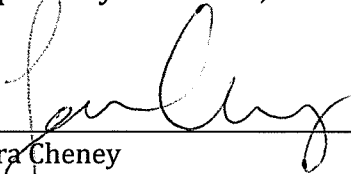
Executive Session {as needed}:

- ~ none needed

Adjournment:

- ~ Vice Chair Hart motioned to adjourn, Commissioner Dunn seconded. Adjourned at 7:40 PM.

Respectfully Submitted,



Laura Cheney
Executive Assistant to the Chief of Police
Clerk of the Police Commission

11/28/2017

