



November 28, 2022

**Board of Finance Meeting, Monday, November 28, 2022, 5:00 pm **Bushor
Conference Room, Room 102, 1st Floor, City Hall OR remotely via ZOOM**

 [Click here to view the minutes for this meeting](#)

1. Agenda

1.01 Motion to amend/adopt the agenda

Type: Action, Procedural

Recommended Action: motion to amend/adopt the agenda

2. Public Forum **See item for signup instructions**

2.01 Verbal Comments

Type: Action, Procedural

To participate in Public Forum in person sign up at the meeting. To participate in Public Forum via ZOOM sign up here: <https://www.burlingtonvt.gov/citycouncil/publicforum> Do not sign up in person and via Zoom - select one only

3. Consent Agenda

3.01 Board of Finance Minutes, November 1, 2022, Draft

Type: Action (Consent), Information, Minutes

Recommended Action: approve the minutes

 View Minutes from Board of Finance Meeting, Tuesday, November 1, 2022, 5:00 pm **Bushor Conference Room, Room 102, 1st Floor, City Hall

3.02 Board of Finance Minutes, November 14, 2022, Draft

Type: Action (Consent), Information, Minutes

Recommended Action: approve the minutes

 View Minutes from Board of Finance Meeting, Monday, November 14, 2022, 5:00 pm **Bushor Conference Room, Room 102, 1st Floor, City Hall

4. For Approval and Recommendation to the City Council



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4.01 Approving The Issuance Of Grant Anticipation Notes For The Costs Of Certain Airport Improvement Projects - C/T

Type: Action

Recommended Action: to recommend that the City Council approve the attached resolution

Resolution - Clerk - Airport GAN \$10MM
(FINAL).pdf

2022-11-28_ Memorandum re Airport GAN
\$10 MM.pdf

2022-11-28 CC Checklist_GAN.docx

4.02 Two grant amendments for CJC - CEDO/CJC

Type: Action

Recommended Action: to approve and recommend that the City Council approve the acceptance of these two amendments (VT Attorney General FY23, and VT Department of Corrections FY23), to existing contracts, and to authorize CEDO Director, Brian Pine, to sign the grant amendments, subject to the review and approval of the City Attorney's Office

FY23 Memo re AGO and DOC grant
amendments_Nov 2022.docx

CN_FY23_Grant_Amendment_1.pdf

RE JRI funding update.msg

BOF CC Checklist_FY23 DOC and AGO Grant
Amendments.docx

4.03 Utility Easement with Green Mountain Power for BETA Technologies - Airport

Type: Action

Recommended Action: to approve and recommend that the Board of Finance approve and authorize a Utility Easement with Green Mountain Power for BETA Technologies for the Airport parcel located at 3000 Williston Road in South Burlington, Vermont, subject to final review and approval by the City's Attorney

2 - Utility Easement with GMP Williston_Valley
Rd BTV - 2022.docx

2 - Checklist - Utility Easement GMP.docx

4.04 Liquid Deicer Unit Purchase from Fortbrand Services - Airport

Type: Action

Recommended Action: to approve and recommend that the Board of Finance approve and authorize a purchase from Fortbrand Services for a Liquid Deicing Unit in the amount of \$68,000.00

3 - Liquid Deicer Unit Purchase BTV
2022.docx

3 - Checklist -Liquid Deice Unit Purchase.docx

5. Board of Finance Approval Only



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5.01 Authorization to Execute an Amended Contract for Stormwater Dredging and Vegetation Removal Services with Courtland Construction Corporation - DPW Water Resources

Type: Action

Recommended Action: to authorize Chapin Spencer, the Director of Public Works, to execute an Amended Contract with Courtland Construction Corporation increasing the originally approved maximum limiting amount from \$59,236.50 to \$77,736.50, subject to the prior review and approval of the City Attorney's Office

 Updated Memo_Stormwater Dredging and Vegetation Removal Services_11.21.2022.pdf

 BOF Final Memo_Stormwater Dredging and Vegetation Removal Services_5.9.2022.pdf

 BOF Checklist_Stormwater Dredging and Vegetation Removal Services_11.21.2022.pdf

5.02 Request for Approval of an \$86,575 Budget Neutral Amendment to the FY2023 Burlington International Airport Budget - Airport

Type: Action

Recommended Action: to approve and recommend that the City Council approve a budget neutral amendment in the amount of \$86,575 to the Fiscal Year 2023 Burlington International Airport budget by increasing the accounts as described in the affiliated memorandum

 1 - BOF- Memo Airport Budget Amendment 11.28.2022.docx

 1- Checklist BOF Memo BA.docx

6. Adjournment

6.01 Motion to adjourn

Type: Action, Procedural

Recommended Action: motion to adjourn