



December 02, 2019

**Regular City Council Meeting - Monday, December 2, 2019, 6:00 pm - 7:00 pm,
Conference Room 12, expected executive session re: Champlain Parkway; 7:00
pm - end of meeting, Contois Auditorium, City Hall**

 [Click here to view the minutes for this meeting](#)

1. Agenda

1.01 Motion to amend/adopt agenda

Type: Action, Procedural

Recommended Action: motion to amend/adopt agenda as follows: add to the consent agenda item 5.11 Communication: Thea Lewis, re: Proposed Charter Change RE: Ranked Choice Voting For Mayor, City Councilors, and School Commissioners with the motion to "waive the reading, accept the communication and place it on file"; add to the consent agenda item 5.12 Communication: William Calfee, re: Electric Car ride and drive for Burlington leaders: December 12th and 13th with the motion to "waive the reading, accept the communication and place it on file"; add to the consent agenda item 5.13 Communication: Rob Richie, FairVote Action President, re: Email relating to Council meeting tonight considering ranked choice voting with the motion to "waive the reading, accept the communication and place it on file"; note final version of the formal request letter to Megan Sullivan for agenda item 6.05 (per Councilor Bushor); note Councilor Bushor has been added as a co-sponsor to agenda item 6.09 Resolution: Proposed Charter Change re Ranked Choice Voting For Mayor, City Councilors, And School Commissioners (Councilors Hanson, Pine, Tracy, Freeman)(per Councilor Hanson); note written communication for this agenda item (per Councilor Hanson); note proposed amendments for this agenda item (per Councilor Shannon)

2. Communication: Chapin Spencer, DPW Director, re: Champlain Parkway (verbal)

****6 pm - 7 pm, Conference Room 12, expected executive session**

2.01 Communication: Chapin Spencer, DPW Director, re: Champlain Parkway (verbal)**6 pm - 7 pm, Conference Room 12, expected executive session

Type: Action

Recommended Action: go into executive sessioncome out of executive session

 DPWMemo_Champlain Parkway Update
11-26-2019.pdf

 CC Checklist_Champlain Parkway
12-2-2019.pdf

3. Presentation: Town Meeting TV FY20 Update

3.01 Presentation: Meghan O'Rourke, Town Meeting TV Channel Director and Lauren-Glenn Davitian, CCTV Executive Director, re: Town Meeting TV FY20 Update

Type: Information, Presentation

 Town Meeting TV Municipal Update_ City of
Burlington 11_23_19.pdf

4. Public Forum: time certain: 7:30 pm

4.01 Verbal Comments

Type: Information, Procedural



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5. Consent Agenda

5.01 Motion to amend/adopt consent agenda taking the following actions as indicated

Type: Action (Consent), Procedural

Recommended Action: motion to amend/adopt consent agenda taking the actions as indicated: add to the agenda item 5. 11 Communication: Thea Lewis, re: Proposed Charter Change RE: Ranked Choice Voting For Mayor, City Councilors, and School Commissioners with the motion to "waive the reading, accept the communication and place it on file"; add to the agenda item 5.12 Communication: William Calfee, re: Electric Car ride and drive for Burlington leaders: December 12th and 13th with the motion to "waive the reading, accept the communication and place it on file"; add to the agenda item 5.13 Communication: Rob Richie, FairVote Action President, re: Email relating to Council meeting tonight considering ranked choice voting with the motion to "waive the reading, accept the communication and place it on file"

5.02 Communication: C/T Office, re: Accountability List

Type: Action (Consent), Communication, Information

Recommended Action: waive the reading, accept the communication and place it on file

Communication Accountability List 120219 cc
mtg LO.xlsx

5.03 Communication: Miro Weinberger, Mayor to Secretary Joe Flynn, Vermont Agency of Transportation, re: Return of passenger rail to Burlington

Type: Action (Consent), Communication

Recommended Action: waive the reading, accept the communication and place it on file

11-19-19 Letter to Secretary Flynn re
Amtrak.pdf

5.04 Communication: James Marc Leas, re: Remarks to Burlington City Council November 18, 2019, PF CC 111819

Type: Action (Consent), Communication

Recommended Action: waive the reading, accept the communication and place it on file

Communication James Marc Leas PF 111819
CC Remarks.pdf

5.05 Communication: Lea Terhune, re: Mural, PF CC 111819

Type: Action (Consent), Communication

Recommended Action: waive the reading, accept the communication and place it on file

Communication Lea Terhune CC PF
Comments 111819 Mural.pdf



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5.06 Communication: C/T Office, re: Sweep Accounts and Other Bank Accounts

Type: Action (Consent), Communication, Information

Recommended Action: waive the reading, accept the communication and place it on file

03 - 09302019_ Sweep Report (3).xlsx

5.07 Communication: C/T Office, re: September 2019 Financials UNAUDITED

Type: Action (Consent), Communication, Information

Recommended Action: waive the reading, accept the communication and place it on file

Communication CT Office re September
Financials UNAUDITED.pdf

**5.08 Communication: Doreen Kraft, Executive Director, Burlington City Arts, Deanna Paluba,
Human Resources Director and Lynn Reagan, Human Resources Manager, re: Burlington City Arts -
Market Factor Adjustment of the Development Director position**

Type: Action (Consent), Communication

Recommended Action: to approve a market factor adjustment to the Development Director role with a salary of \$72,000 to \$86,000; this position will remain Regular, Full-time, Exempt, Non-Union

BCA Development Director BoFCC packet
11.19.2019.pdf

5.09 FIO Document

Type: Action (Consent), Communication, Information

Recommended Action: for information only

FIO Document.pdf

**5.10 Resolution: Authorization To Execute Quitclaim Deed For 185 Pleasant Avenue (Councilor
Wright)**

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

Clerk - Quit Claim Deed for 185 Pleasant Ave.
(former glebe land).pdf

Signed CC Resolution Authorization To
Execute Quitclaim Deed For 185 Pleasant
Avenue.pdf

Clerk - Quit Claim Deed for 185 Pleasant
(former glebe land) (Attachment).pdf



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5.11 Communication: Thea Lewis, re: Proposed Charter Change RE: Ranked Choice Voting For Mayor, City Councilors, and School Commissioners

Type: Action (Consent), Communication

Recommended Action: waive the reading, accept the communication and place it on file

 Proposed Charter Change IRV - Lewis.docx

5.12 Communication: William Calfee, re: Electric Car ride and drive for Burlington leaders: December 12th and 13th

Type: Action (Consent), Communication

Recommended Action: waive the reading, accept the communication and place it on file

 Communication William Calfee, re Electric Car ride and drive for Burlington leaders December 12th and 13th.pdf

5.13 Communication: Rob Richie, FairVote Action President, re: Email relating to Council meeting tonight considering ranked choice voting

Type: Action (Consent), Communication

Recommended Action: waive the reading, accept the communication and place it on file

 Communication Rob Richie, FairVote Action President re Email relating to Council meeting tonight considering ranked choice voting.pdf

 RCV In Action 2019_May.pdf

 RVV_Utah-voters-use-rcv-final.pdf

 Burlington_letter of support_Dec2019.pdf

 RCV_Turnout_MayoralElections_6Cities.pdf

6. Deliberative Agenda

6.01 Appointment: Church Street Marketplace District Commission -- Term Expires 6/30/20

Type: Action

 openingsfor7days111319onlineandcitywebsite110619.doc

 CSM Applicant Becky Holt.pdf

 CSM Applicant Llyndara Mae Harbour.pdf



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6.02 Appointment: Fence Viewer -- Term Expires 6/30/20

Type: Action

 Fence Viewer Applicant Roth Bernstein.pdf

 openingsfor7days111319onlineandcitywebsite110
619.doc

**6.03 Presentation: Gene Richards, Director of Aviation and Nicolas Longo, Deputy Director of
Aviation, BTV, re: Burlington International Airport Noise Compatibility Program Updates**

Type: Information, Presentation

 City Council Presentation - BTV Airport
12.2.19.pdf

**6.04 Public Hearing Regarding Substantial Change Request Submission to Vermont Economic
Progress Council: Waterfront Tax Increment Financing District Reconciliation Plan**

Type: Action, Public Hearing

Recommended Action: open Public Hearingclose Public Hearing

 Substantial Change Request--Public Hearing
Notice for CC12-02-19.docx



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**6.05 Communication: Jeff Glassberg, Consultant, Memo re: Substantial Change Request
Submission To Vermont Economic Progress Council: Waterfront Tax Increment Financing District
Reconciliation Plan**

Type: Action, Communication

Recommended Action: to approve the City's substantial change request to VEPC for its Waterfront TIF District and authorize City Council President Kurt Wright and Acting Chief Administrative Officer Steve Locke to execute the attached formal request letter

Please note documents added per COS Redell at 4:10 pm on 11/29/19

note final version of the formal request letter to Megan Sullivan per Councilor Bushor, posted on Monday, December 2, 2019, at 11:04 am, LO

Attachment 1 - BTC Mall Development Agreement - Executed (without Exhibits).pdf

Request Letter to VEPC re Substantial Request to the Waterfront TIF District's Reconciliation Plan.pdf

City Substantial Change Request Letter 112719.pdf

Communication to Megan Sullivan final version.pdf

Attachment 3 - Memorandum - CPB Scheme 3.2 Narrative.pdf

Attachment 5 - Assessor Projection CPB - revised - 11 27 19.pdf

Attachment 7 - November 8, 2016 Ballot Question.pdf

Attachment 9 - CPB Increment Projections - revised - 11 27 19.pdf

Attachment 10 - Memo - CPB's History of the Project.pdf

Waterfront TIF District Substantial Change Request Narrative.pdf

20191129 Memo to City Council.pdf

Attachment 2 - CityPlace Burlington Redevelopment - Updated Plan Set.pdf

Attachment 4 - Proposed Project Timeline.rev (002).pdf

Attachment 6 - Proposed Public Improvements Associated With CPB redevelopment.pdf

Attachment 8 - BTC Letter - 112219.pdf



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**6.06 Resolution: Fleet Purchase For Fiscal Year 2020: General Fund and Water Resources Division
(Board of Finance)**

Type: Action, Resolution

Recommended Action: waive the reading and adopt the resolution

note power point presentation slides for this agenda item per Martha Keenan, posted on Monday, December 2, 2019, at 11:06 am, LO

DPW - Fleet Purchase for Fiscal Year 2020 -
General Fund & Water Resources Div.pdf

20191202 BPD fleet electrification memo_from
Mayor.pdf

20191202 Letter from Chief del Pozo.pdf

Signed CC Resolution Fleet Purchase For
Fiscal Year 2020 General Fund And Water
Resources Division.pdf

20191202 CC Memo FY20 Fleet Replacement
Final.pdf

BOF CC Checklist_FY20 Fleet Purchases
Final.pdf

City of Burlington Fleet Strategy
12-2-19_FINAL.pptm

**6.07 Resolution: March 3, 2020 Annual City Meeting - Charter Change re: Housing Trust Fund
(Charter Change Committee)**

Type: Action, Resolution

Recommended Action: waive the reading and adopt the resolution

Charter Change re - Housing Trust Fund
(3-03-20 Annual CityMeeting).pdf

Signed CC Resolution March 3, 2020 Annual
City Meeting -- Charter Change Re Housing Trust
Fund.pdf

**6.08 Resolution: March 3, 2020 Annual City Meeting - Charter Change re: Additions to Airport
Commission (Charter Change Committee)**

Type: Action, Resolution

Recommended Action: waive the reading and adopt the resolution

Charter Change re Additions to Airport
Commission (3-03-20 AnnualCity Meeting).pdf



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**6.09 Resolution: Proposed Charter Change re Ranked Choice Voting For Mayor, City Councilors,
And School Commissioners (Councilors Hanson, Pine, Tracy, Freeman)**

Type: Action, Resolution

Recommended Action: waive the reading and adopt the resolution

****note Councilor Freeman has been added as a co-sponsor per Councilor Hanson****

****note Councilor Bushor has been added as a co-sponsor per Councilor Hanson, communication posted on Monday, December 2, 2019, at 9:07 am, LO****

****note proposed amendments for this agenda item per Councilor Shannon, posted on Monday, December 2, 2019, at 5:25 pm, LO****

 City Council - Charter Change re Ranked
Choice (Instant Runoff) Voting for Mayor, City
Councilors & School Commissioners.pdf

 Letter in support of ranked choice voting.pdf

 Councilor Shannon Proposed Amendments to
Agenda Item 6.09.docx

 Unsigned CC Resolution Proposed Charter
Change Re Ranked Choice Voting For Mayor, City
Councilors And School Commissioners.pdf

7. Committee Reports

7.01 Verbal Reports

Type: Information, Procedural

8. City Council - General Affairs

8.01 Verbal Reports

Type: Information, Procedural

9. City Council President - Council Updates

9.01 Verbal Reports

Type: Information, Procedural

10. Mayor - General Affairs

10.01 Verbal Reports

Type: Information, Procedural



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11. Adjournment

11.01 Motion to adjourn

Type: Action, Procedural

Recommended Action: motion to adjourn

12. Informational and Non-Discrimination Statements

12.01 Members of the public may speak when recognized by the City Council President, during Public Forum (time certain: 7:30 pm) or during a Public Hearing. This agenda is available in alternative formats upon request. Persons with disabilities, who require assistance or special arrangements to participate in programs and activities of the Clerk/Treasurer's Office, are encouraged to contact us at 865-7000 (voice) or 711 (Deaf/Hard of Hearing) at least 72 hours in advance so that proper arrangements can be made. This meeting will air live on the night of the meeting on Burlington Telecom, Channel 317. This meeting will also air on Channel 17 two days after the meeting starting at 8:00 pm, repeating at 1:00 am, 7:00 am and 1:00 pm the following day. For more information on access, call Lori Olberg, Licensing, Voting and Records Coordinator (865-7136)(Deaf/Hard of Hearing 711)

Type: Information

12.02 The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status, crime victim status or genetic information. The City is also committed to providing proper access to services, facilities, and employment opportunities. For accessibility information or alternative formats, please contact Human Resources Department at (802) 540-2505.

Type: Information