



December 03, 2018

Board of Finance - Monday, December 3, 2018 at 5:30 p.m. Conference Room 12, City Hall



Click here to view the minutes for this meeting

1. Agenda

1.01 Adopt/Amend the Agenda

Type: Action

Recommended Action: Adopt the Agenda

Select the link below for meeting recording:

<https://www.dropbox.com/l/scl/AAAbp2V2ThqJmPvqrsqb9VvtTtEZzWAw76k>

2. Public Forum

2.01 Public Forum

Type: Discussion, Information

The public is invited to speak.

3. Minutes

3.01 September 17, 2018

Type: Action

Recommended Action: Approve the minutes

BURLbof91718.pdf

3.02 September 24, 2018

Type: Action

Recommended Action: Approve the minutes

BURLbof92418.pdf

4. For Approval and Recommendation to City Council



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4.01 Authorization to approve contracts with Hoyle Tanner and Associates (HTA) and SD Ireland Brothers Corp. (SDI) for the Air Carrier Apron Reconstruction - Phases 5 & 6 - Airport

Type: Action

Recommended Action: 1. To approve and recommend that the City Council authorize the Director of Aviation to execute a contract with SD Ireland□subject to final review and approval by the City Attorney□for \$6,141,821.50 (with authorization to use an additional \$893,212.50 if grant funds become available) for construction services as part of the BTV Air Carrier Apron Phases 5 & 6 Reconstruction Project.2. To approve and recommend that the City Council authorize the Director of Aviation to execute a contract with Hoyle Tanner□subject to final review and approval by the City Attorney□for \$782,460.00 for construction inspection services as part of the BTV Air Carrier Apron Phases 5 & 6 Reconstruction Project.3. To approve the following budget neutral budget amendment for the following amounts: **see memo for diagram

BOF-CC Memo Air Carrier Const. Contract Phase 5 6.pdf

Contract Documents Phase 5_6.pdf

Contract Hoyle Tanner Terminal Apron Reconstruction Phases 5 and 6.pdf

BoF_City Council_Checklist.fillable pdf.pdf

4.02 Authorization to approve an amended contract with Stantec Consulting Services LLC for engineering design and environmental permitting services for the BTV Taxiway G Phase 2 Reconstruction project - Airport

Type: Action

Recommended Action: To approve and recommend that the City Council authorize the Director of Aviation to execute a contract amendment with Stantec Consulting Services LLC□subject to final review and approval by the City Attorney□for \$327,774.00, with up to a maximum 15% grant overage allowance, for engineering design and environmental permitting services as part of the BTV Taxiway G Phase 2 Reconstruction Project.

BOF-CC Memo TW G Ph2 Stantec Amend.pdf

BTV_TW G Design_CO#2 (REV 2018 11 07).pdf

BoF_City Council_Checklist.fillable Airpdf.pdf

4.03 Downtown Improvement District - City Attorney's Office

Type: Action

Recommended Action: To recommend that the City Council refer to the Charter Change Committee consideration of charter changes concerning the downtown improvement district consistent with the Board of Finance discussion on Dec. 3.

Burlington BID Management Plan FINAL DRAFT_10.27.18.pdf

Downtown Improvement District (DID).pptx

5. Communication

5.01 September Financials Report - C/T

Type: Communication, Information

Sep Financial run 11-21-18.xlsx



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5.02 Investment Policy Statement - C/T

Type: Communication, Information

 Draft Investment Policy
Statement_11262018.pdf

6. Adjournment

6.01 Adjournment

Type: Action

Recommended Action: Adjourn the meeting