



BOARD for REGISTRATION of VOTERS

City of Burlington

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AGENDA
FOR MONTHLY MEETING OF
THE BOARD FOR REGISTRATION OF VOTERS
Tuesday, December 5, 2017
6 pm

Community Room
Police Department

1. Agenda
2. Set Meeting Length
3. Minutes
4. Public Comments
5. Approval of Applications
6. Clerk's Report
7. Member's Report
8. Review/Re-do Application signing schedule
9. New Business
 - a. Discuss SSN Response
 - b. Review DMV Application
 - c. Discuss Board Rules

*****Please let Amy or Lis know if you will not be attending the meeting*****

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BOARD FOR REGISTRATION OF VOTERS

MEET: Time 6:00 12/5/2017

Where: Community Room, Police Department

Present: Lis Mickenberg, Jim Rader, Katherine Miles, Martha Gile, Weiwei Wang, Sue Adams, Lenore Broughton

Absent: Alex Farrell, Helen Rock, Michelle Lefkowitz, Charles Cashatt

Also Present: Amy Bovee, Assistant City Clerk

Meeting called to order by Chair Lis @ 6:05 p.m.

Agenda: Jim Rader made a motion to adopt the agenda as presented, seconded by Katherine Miles. The motion passed unanimously.

Meeting Length: The Board agreed that the meeting would end at 7:00pm.

Minutes: Motion made by Katherine Miles to accept the minutes as presented, seconded by Jim Rader. Motion passed unanimously.

Public Comments: None.

Approval of Applications: Amy Bovee submitted: November: new voter registrations 175, purged 30, transferred out of town 69.

Motion made by Jim Rader to accept the numbers, seconded by Martha Gile. Motion passed unanimously.

Clerk's Report: Amy Bovee reported that applications for the vacant seat on the Board will be due on December 6. So far there has been one applicant.

Member's Report: None.

Review Application Signing Schedule

The Board agreed to set the January signing schedule at their next meeting.

New Business

a. Discuss SSN Response

The Board reviewed the response and sample communication to voters that the Secretary of State's Office had provided. The Board suggested drafting a simplified version of the letter to voters. Amy Bovee agreed to draft the letter and suggested that they send a copy of the voter's registration certificate along with the letter to allow the voter to review the information on file.

b. Discuss DMV Application

The Board reviewed the voter registration sections of the Driver's License application and agreed that the language was confusing. Jim Rader and Sue Adams volunteered to work with Helen Rock to draft some comments that could be sent to the DMV with suggestions on how the application could be improved.

c. Discuss Board Rules

The Board reviewed the draft rules. In the "Authority and Responsibilities" paragraph, they agreed that Board members should read Chapter 43 of Title 17. Weiwei Wang suggested changing the words "his or her" to their". In the "Officers" paragraph, the Board suggested considering creating positions for Voter Outreach and Communications. In the Warnings of Meetings and Special Meetings paragraphs, the Board discussed removing this language and stating "Board meetings will be warned in accordance with Open Meeting Law." The Board agreed to revisit each of these ideas at their next meeting.

Lenore Broughton made a motion to adjourn at 6:58pm, seconded by Sue Adams. The motion passed unanimously.

Next Meeting: Tuesday, January 2, 6pm, Community Room, Police Department

Respectfully Submitted By:

Amy Bovee, Assistant City Clerk