



December 10, 2018

Regular City Council Meeting - Monday, December 10, 2018, 7:00 pm, Contois Auditorium, City Hall

 [Click here to view the minutes for this meeting](#)

1. Agenda

1.01 Motion to amend/adopt agenda

Type: Action, Procedural

Recommended Action: motion to amend/adopt agenda as follows: note written material for agenda item 5.03 Communication: Downtown Improvement District (per COS Redell); note map for this agenda item (per COS Redell); note revised version and title change for agenda item 5.04 Resolution: Call For An Open Process Seeking to Support All Burlington's NPAs (Councilors Hartnett, Dieng, Pine and Tracy)(per Councilor Dieng)

2. Report From Channel 17

2.01 Report: Lauren-Glenn Davitian, Executive Director, CCTV Center for Media & Democracy, re: Town Meeting Television FY19 Update

Type: Action, Information, Report

Recommended Action: waive the reading, accept the report and place it on file

 Channel 17 FY19 Municipality Report - Burlington.pdf

3. Public Forum: time certain: 7:30 pm

3.01 Verbal Comments

Type: Information, Procedural

4. Consent Agenda

4.01 Motion to amend/adopt consent agenda taking the following actions as indicated

Type: Action (Consent), Procedural

Recommended Action: motion to amend/adopt consent agenda taking the actions as indicated

4.02 Communication: C/T Office, re: Accountability List

Type: Action (Consent), Communication, Information

Recommended Action: waive the reading, accept the communication and place it on file

 Communication Accountability List 121018 cc mtg LO.xlsx



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4.03 Communication: C/T Office, re: Minutes, Draft, August 27, 2018 Regular City Council Meeting

Type: Action (Consent), Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes as received at the November 26, 2018 Regular City Council Meeting

 View Minutes from Regular City Council Meeting - Monday, August 27, 2018, 5:45 pm, Contois Auditorium, City Hall

4.04 Communication: C/T Office, re: Minutes, Draft, August 27, 2018 Local Control Commission Meeting

Type: Action (Consent), Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes as received at the November 26, 2018 Regular City Council Meeting

 View Minutes from Local Control Commission Meeting - Monday, August 27, 2018, Contois Auditorium, City Hall

4.05 Communication: C/T Office, re: Minutes, Draft, August 27, 2018 Board of Civil Authority Meeting

Type: Action (Consent), Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes as received at the November 26, 2018 Regular City Council Meeting

 View Minutes from Board of Civil Authority Meeting - Monday, August 27, 2018, Contois Auditorium, City Hall

4.06 Communication: C/T Office, re: Minutes, Draft, August 27, 2018 City Council With Mayor Presiding Meeting

Type: Action (Consent), Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes as received at the November 26, 2018 Regular City Council Meeting

 View Minutes from City Council With Mayor Presiding Meeting - Monday, August 27, 2018, Contois Auditorium, City Hall

4.07 Communication; C/T Office, re: Minutes, Draft, September 24, 2018 Regular City Council Meeting

Type: Action (Consent), Minutes

Recommended Action: waive the reading, accept the communication, place it on file and adopt the minutes as received at the November 26, 2018 Regular City Council Meeting

 View Minutes from Regular City Council Meeting - Monday, September 24, 2018, 7:00 pm, Contois Auditorium, City Hall



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4.08 Communication: Norman Baldwin, Assistant Director Technical Services, DPW and Stephanie Reid, Acting Human Resources Director, re: Department of Public Works - Reclassification of the Limited Service Full-Time Public Works Engineer Position to Regular Full-Time

Type: Action (Consent)

Recommended Action: to approve the reclassification of one Public Works Engineer position from Limited Service Full -Time, Non-Union, Exempt, grade 21 to Regular Full-Time Non-Union, Exempt, grade 21, effective January 1, 2019

Full packet PW Engineer LSFT to RFT
November 2018.pdf

4.09 Communication: Gene Richards, Director of Aviation, re: Request for approval to sign an amended contract with Stantec Consulting Services LLC. for engineering design and environmental permitting services for the BTV Taxiway G Phase 2 Reconstruction project

Type: Action (Consent)

Recommended Action: to authorize the Director of Aviation to execute a contract amendment with Stantec Consulting Services LLC--subject to final review and approval by the City Attorney--for \$327,774.00, with up to a maximum 15% grant overage allowance, for engineering design and environmental permitting services as part of the BTV Taxiway G Phase 2 Reconstruction Project

BoF_City Council_Checklist.fillable pdf.pdf

BOF-CC Memo TW G Ph2 Stantec Amend.pdf

BTV_TW G Design_CO#2 (REV 2018 11
07).pdf

4.10 Communication: Larry Lackey, Director of Engineering and Environmental Compliance, re: Request for Finance Approval and Recommendation to City Council to sign contracts with Hoyle Tanner and Associates (HTA) and SD Ireland Brothers Corp. (SDI) for the Air Carrier Apron Reconstruction - Phases 5 & 6

Type: Action (Consent)

Recommended Action: 1. ☐To authorize the Director of Aviation to execute a contract with SD Ireland ☐subject to final review and approval by the City Attorney ☐for \$6,141,821.50 (with authorization to use an additional \$893,212.50 if grant funds become available) for construction services as part of the BTV Air Carrier Apron Phases 5 & 6 Reconstruction Project.2. ☐To authorize the Director of Aviation to execute a contract with Hoyle Tanner ☐subject to final review and approval by the City Attorney ☐for \$782,460.00 for construction inspection services as part of the BTV Air Carrier Apron Phases 5 & 6 Reconstruction Project.3. ☐To approve the following budget neutral budget amendment for the following amounts :BUDGET AMENDMENTS REQUEST
FY19DEPARTMENT:AirportIncrease ExpenseIncrease RevenueAccount NumberAccount Name(Decrease Revenue)
(Decrease Expense)418-35-700.9500_110Capital Expenditures\$1,000,000-418-35-700-4875_125Grant Federal
Capital-\$900,000418-35-700-4990_400Interfund Transfer Proceeds-\$100,000Total:\$1,000,000\$1,000,000

BOF-CC Checklist re Approval to sign
contracts related to Air Carrier Apron Grant - Ph 5
& 6.pdf

BOF-CC Memo Air Carrier Const. Contract
Phase 5 6.pdf

Contract Documents Phase 5_6.pdf

Contract Hoyle Tanner Terminal Apron
Reconstruction Phases 5 and6.pdf



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4.11 FIO Documents

Type: Action (Consent), Information

Recommended Action: for information only

 FIO Documents.pdf

4.12 Resolution: Approval Of Settlement With Comcast Cable Regarding Pole Attachments (Board of Finance)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

 BED - Pole Attachments - Approval of Settlement with Comcast Cable.pdf

 Comcast Settlement - BoF_City Council_Checklist.fillablepdf.pdf

 BED_CC_Memo_Approval of Comcast Settlement.docx

 Comcast Settlement - FINAL 10-9-2018.docx

5. Deliberative Agenda

5.01 Discussion: Neale Lunderville, CEDO, re: Moran Plan Update (verbal)

Type: Action, Discussion, Information

Recommended Action: send this to the Parks, Arts and Culture Committee (PACC) for further discussion

Powerpoint slides posted 12/10/2018 at 7:31pm.

Note smaller PDF version for folks without PowerPoint, per Neale Lunderville, posted on Tuesday, December 11, 2018, at 10:52 am, LO

 Moran_vF.pptx

 CEDO_Moran_121018.pdf

5.02 Resolution: March 5, 2019 Annual City Meeting - Charter Changes To Eliminate Business Personal Property Tax (Charter Change Committee)

Type: Action, Resolution

Recommended Action: waive the reading and adopt the resolution

 Charter Changes to Eliminate Business Personal Property Tax (3-5-19 Annual City Meeting).pdf



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5.03 Communication: Downtown Improvement District

Type: Action

Recommended Action: To refer to the Charter Change Committee consideration of charter changes to the downtown improvement district consistent with the discussions of the Board of Finance and report them back to the City Council's Dec. 17 meeting.

****Note Communication:** Mayor Miro Weinberger, re: Proposal for structure and authorities of a Downtown Improvement District (per COS Redell), posted on Friday, December 7, 2018, at 2:08 pm, LO**

****Map posted on Friday, December 11, 2018, at 3:48 pm, LO****

****Note link to view additional documents per Councilor Roof, posted on Monday, December 10, 2018, at 10:54 am, LO****

<https://www.dropbox.com/sh/jlf1ve8lnat48pk/AACoAEan3PayV5jtx4YeVuzka?dl=0>

12-7-18 Memo re structure and authorities of a DID_FINAL.pdf

downtown_improvement_district_24x36_20181207_proposal.pdf

5.04 Resolution: Reestablishment Of The Neighborhood Planning Assemblies (NPAs) Mini-Grant Program And Establishment Of An All Wards NPA Community Good Deed Program (Councilors Hartnett, Dieng, Tracy and Pine)

Type: Action, Resolution

Recommended Action: waive the reading and adopt the resolution

****Note revised version and title change for this agenda item (per Councilor Dieng), posted on Monday, December 11, 2018, at 1:58 pm, LO****

Resolution: Call For An Open Process Seeking to Support All Burlington's NPAs (Councilors Hartnett, Dieng, Pine and Tracy)

Hartet, Dieng NPA Resolution docu With Changes.doc

CEDO – Neighborhood Planning Assemblies (NPA) Mini-Grant Program & Establishment of Good Deed Program.pdf

6. Committee Reports

6.01 Verbal Reports

Type: Information, Procedural

7. City Council - General Affairs

7.01 Verbal Reports

Type: Information, Procedural

8. City Council President - Council Updates



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8.01 Verbal Reports

Type: Information, Procedural

9. Mayor - General Affairs

9.01 Verbal Reports

Type: Information, Procedural

10. Adjournment

10.01 Motion to adjourn

Type: Action, Procedural

Recommended Action: motion to adjourn

11. Informational Statement

11.01 Members of the public may speak when recognized by the City Council President, during Public Forum (time certain: 7:30 pm) or during a Public Hearing. This agenda is available in alternative formats upon request. Persons with disabilities, who require assistance or special arrangements to participate in programs and activities of the Clerk/Treasurer's Office, are encouraged to contact us at 865-7000 (voice) or 711 (Deaf/Hard of Hearing) at least 72 hours in advance so that proper arrangements can be made. This meeting will air live on the night of the meeting on Burlington Telecom, Channel 317. This meeting will also air on Channel 17 two days after the meeting starting at 8:00 pm, repeating at 1:00 am, 7:00 am and 1:00 pm the following day. For more information on access, call Lori Olberg, Licensing, Voting and Records Coordinator (865-7136)(Deaf/Hard of Hearing 711)

Type: Information