



Regular City Council Meeting - Monday, December 12, 2016, Contois Auditorium, City Hall 12/12/2016

MINUTES SUBJECT TO CORRECTION BY BURLINGTON CITY COUNCIL. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE CITY COUNCIL.

BURLINGTON CITY COUNCIL

CONTOIS AUDITORIUM, CITY HALL

BURLINGTON, VERMONT

MINUTES OF MEETING

December 12, 2016

MEMBERS PRESENT: David Hartnett – North District

Joan Shannon – South District [arrived 7:09 PM]

Sharon Foley Bushor – Ward 1

Max Tracy – Ward 2

Sara Giannoni, Ward 3

Kurt Wright – Ward 4

William “Chip” Mason – Ward 5

Karen Paul – Ward 6

Tom Ayres, Ward 7

Adam Roof – Ward 8

MEMBERS ABSENT: Jane Knodell (Council President) – Central District

Selene Colburn – East District

ADMINISTRATION: Miro Weinberger, Mayor [arrived 7:09 PM]

Eileen Blackwell, City Attorney

Rich Goodwin, DFO

Jennifer Kaulius, Mayor’s Office

Brian Lowe, Mayor’s Office

Katie Vane, Mayor’s Office



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Amy Bovee, C/T Office

Lori Olberg, C/T Office

Steve Locke, Fire Chief

Aaron Collette, Deputy Chief

Gene Richards, Airport

Nic Longo, Airport

Marie Friedman, Airport

OTHERS PRESENT:

Ron Ruloff

Richard Hillyard

Burlington High School Boys Varsity Soccer Team

Burlington High School Boys Varsity Soccer Team Coach

[Note: Minutes reflect the order of the published agenda.]

1.0 CALL TO ORDER and AGENDA

In the absence of City Council President Jane Knodell, Councilor Bushor called the meeting to order at 7:05 PM and led the assemblage in the Pledge of Allegiance.

Nomination of Temporary City Council President

MOTION by Councilor Hartnett to nominate Councilor Wright as Acting City Council President in the absence of Jane Knodell. There were no other nominations. Nominations were closed. **VOTING: one unanimous vote was cast in support of Acting City Council President Wright. [Councilor Shannon not present for vote.]**

Acting Council President Wright recessed the City Council meeting and convened the Local Control meeting at 7:06 PM. City Council reconvened at 7:07 PM.

1.01 Agenda

MOTION by Councilor Tracy, SECOND by Councilor Bushor, to approve the agenda with the following amendment



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(s):

- Note City Council as sponsor of Item 1.02 (Burlington High School Boys Varsity Soccer Champions)
- Amend action for Item 3.31 (Browns Court Parking Lot)
- Note no action on Item 4.02 (Fire Dept. Strategic Plan)
- Note final version of Item 4.03 (Fire Truck Purchase)

VOTING: unanimous [Councilor Shannon not present for vote]; motion carried.

1.02 Resolution: Burlington High School Boys Soccer State Championship

MOTION by Councilor Hartnett, **SECOND** by Councilor Tracy, to adopt the resolution celebrating Burlington High School Boys Soccer Team as the State Champions.

DISCUSSION: The following comments were made:

- Councilor Hartnett spoke of the talented group of players on the Burlington Boys Varsity Soccer Team and how the team handled itself with sportsmanship in representing the city.
- The coach of the soccer team noted the state championship is the first in eight years and recognized several players for being selected for the All New England All American Team, All Metro Team, Twin State Team, Burlington Free Press Player of the Year.
- Mayor Weinberger read the resolution sponsored by the entire City Council celebrating Burlington High School Boys Varsity Soccer Team as the 2016 State Champions. The resolution noted there are 13 different nationalities and languages represented on the team that came together as a cohesive team to win the state championship.
- Councilor Bushor suggested signed copies of the resolution be given to each team member and the coach.

There were no further comments.

VOTING: unanimous; motion carried.

2.0 PUBLIC FORUM

Public forum was opened at 7:40 PM.

COMMENTS

- Ron Ruloff mentioned the letter he sent to Mayor Weinberger about contacting the Mayor of Montreal regarding a Chinese consulate office locating in Burlington. The Chinese have a lot of money to invest, perhaps in the city. City counselors should contact Sen. Leahy. Chinese students could attend schools here. Burlington could be a sister city. There would be positive educational and economic benefit. It is worth finding out how Burlington and the Chittenden County area would qualify for site selection by the Chinese.
- Richard Hillyard, Ward 1, requested City Council and City Hall review the process for bringing important issues of wide resident interest to the NPA. Of particular concern is "Great Streets" and the city hall park initiative. The presentation on 11/16/16 where the public spoke said the timeline for public comment was too short especially



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during the holiday season and the NPA did not have sufficient notice. Mr. Hillyard suggested the end date for public comment on this item be open until the design is established, and the city hall park presentation should be redone.

There were no further comments. Public Forum was closed at 7:50 PM.

3.0 CONSENT AGENDA

3.01 PROCEDURAL: Amend/Adopt Consent Agenda and Take Action(s) as Indicated

3.02 COMMUNICATION: Accountability List

3.03 COMMUNICATION: Minutes, Local Control 8/15/16

3.04 COMMUNICATION: Minutes, Mayor Presiding 8/15/16

3.05 COMMUNICATION: Minutes, City Council 8/15/16

3.06 COMMUNICATION: Minutes, Board of Civil Authority 8/15/16

3.07 COMMUNICATION: Minutes, Special City Council 8/18/16

3.08 COMMUNICATION: Minutes, Special City Council 8/22/16

3.09 COMMUNICATION: Minutes, Special City Council 8/24/16

3.10 COMMUNICATION: Minutes, City Council 9/12/16

3.11 COMMUNICATION: Minutes, Special City Council 9/19/16

3.12 COMMUNICATION: Minutes, Special City Council Public Hearing 9/19/16

3.13 COMMUNICATION: Minutes, Mayor Presiding 9/26/16

3.14 COMMUNICATION: Minutes, City Council 9/26/16

3.15 COMMUNICATION: Minutes, Special City Council 9/29/16

3.16 COMMUNICATION: Minutes, City Council 10/17/16

3.17 COMMUNICATION: Minutes, Local Control 10/17/16

3.18 COMMUNICATION: Minutes, Special City Council Work Session 10/17/16

3.19 COMMUNICATION: Minutes, Full Board of Abatement 10/24/16

3.20 COMMUNICATION: Minutes, Board of Civil Authority 10/24/16

3.21 COMMUNICATION: Minutes, City Council 10/24/16

3.22 COMMUNICATION: Luncheon Vermont Association of Chiefs of Police

3.23 COMMUNICATION: Police Commission Resignation Paul Ryan Hochanadel



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- 3.24 COMMUNICATION: Holiday Tree in Marketplace
- 3.25 COMMUNICATION: Lorraine Carter-Lovejoy re: "Snow Day" Bus Voucher
- 3.26 COMMUNICATION: Ron Ruloff re: "China Card"
- 3.27 COMMUNICATION: Update D&E Strategic Plan
- 3.28 COMMUNICATION: Sweep Accounts & Other Bank Accounts
- 3.29 COMMUNICATION: Special Funds Revenue Unaudited, October 2016 Financial
- 3.30 COMMUNICATION: DPW Kelley Brothers Contract
- 3.31 RESOLUTION: Public Works Commission Recommendation re: Browns Court Parking Lot Site
- 3.32 COMMUNICATION: FIO Document(s)
- 3.33 RESOLUTION: MOU with Green Cab VT Holdings, Inc.
- 3.34 RESOLUTION: Holiday Policy Fire Dept. Shift Commanders
- 3.35 RESOLUTION: Risk Management Services, Hickok and Boardman, Inc.
- 3.36 RESOLUTION: Hangar Lease with Mansfield Heliflight
- 3.37 RESOLUTION: Janitorial Contract with K. Invest Corporation d/b/a Janitech

MOTION by Councilor Bushor, SECOND by Councilor Giannoni, to adopt the Consent Agenda, Items 3.01 – 3.37 with the amended action on Item 3.31 (Browns Court Parking Lot), and to take the action indicated. VOTING: unanimous; motion carried.

4.0 DELIBERATIVE AGENDA

4.01 Airline Lease Agreement

MOTION by Councilor Paul, SECOND by Councilor Bushor, to waive the reading and approve the resolution for the airline lease agreement at the airport.

DISCUSSION: The following comments were made:

- Councilor Paul gave a brief history of the strategic plan for the airport that includes a five year lease agreement with the airlines serving Burlington Airport which took much hard work and diligence by the amazing airport administration. With the agreement the airlines are working with the airport to maintain the debt coverage ratio and 200 days cash-on-hand.
- Gene Richards stated it has taken years to build up a relationship and credibility with the airlines resulting in the lease. The airport team did this. The lease will help with talks with Moody's. Work will begin on the next lease within a couple of years. The airport is getting close to meeting many of the goals in the strategic plan.
- Marie Friedman noted the support of the Mayor and City Council when the conversations with the airlines stated through to the agreement to be partners. Ms. Friedman said it was a pleasure working with all who helped with the lease agreement.



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- **Mayor Weinberger said the achievement is a milestone. The 2008 recession hit the airport hard and the airport failed to meet the debt coverage ratio. Now the airport and the airlines are focused on the financials of the airport to ensure making it through any rough patches in the future. This is a substantial achievement that would not have happened without hard work, rebuilding relationships, establishing trust, and making the challenges clear and transparent to the airlines. The airport will benefit from the lease agreement for a long time to come. The airport continues to face issues, but the lease agreement is major progress.**
- **Acting Council President Wright thanked the airport administration and acknowledged how vital the airport is to the economy of Burlington and the region.**

There were no further comments.

VOTING: unanimous; motion carried.

4.02 Fire Department Strategic Plan

Acting Council President Wright noted the vote on the resolution will be postponed to the next meeting as a consent agenda item so the Fire Commission can hear the presentation before adoption of the plan.

Fire Chief Locke highlighted the following:

- The strategic plan is the roadmap for the next three to five years.
- External stakeholder feedback was compiled and a workshop to discuss the department and set the direction for the agency was held.
- The mission statement was rewritten and core values identified (Professionalism, Respect, Integrity, Dedication, Excellence – PRIDE).
- SWOT analysis was done (strength, weakness, opportunities, threats).
- Strategic initiatives and critical tasks were outlined.
- Regional dispatch service needs to happen for efficiency. The issue has been discussed since 1967.

Councilor Bushor congratulated the department for the effort put into the plan which is honest about where the department wants to go, community outreach, values, benefits, addressing diversity, and a code of conduct. Councilor Bushor asked how response time fits into the goals. Chief Locke stressed there is nothing more critical to the department than response time. The department is trying to meet national standards and wants to be at the site within four minutes of being contacted. The technology that will display better data in the field is coming.

Councilor Roof mentioned the goal of upgrade to technology and an emergency radio communications plan. Chief Locke said presently the department has one repeater so most communications go from the radio in the vehicle to the dispatch center (central point downtown) and then is broadcasted. Full simulcast is needed. The department is developing a long range plan to build the best radio infrastructure for responders.

Councilor Giannoni reported the Public Safety Committee spoke to the Fire Chief about hiring, the walk/bike plan, and



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health and wellness of the department.

Councilor Tracy asked how capacity within the department will be built to better communicate and serve residents not fluent in English and preparation/coordination around catastrophic or large scale disturbances/disasters. Chief Locke stated community engagement was identified as one of the strategic initiatives. More work needs to be done for all residents. Emergency management and collaboration is with the police for public safety. For storm/weather events the partnering is with Public Works and Parks & Rec.

Mayor Weinberger stated Chief Locke has lead the department in a new direction since taking the position less than a year ago. The department has been performing at a high level.

MOTION by Councilor Bushor, SECOND by Councilor Giannoni, to postpone action on the resolution to adopt the Fire Department Strategic Plan until the 12/19/16 meeting.

DISCUSSION: Deputy Chief Collette echoed the comments by the Mayor on where the department is going under Chief Locke's leadership. The department is fully engaged in the new direction. Deputy Chief Collette thanked the city for the opportunity to work with Chief Locke. There were no further comments.

VOTING: unanimous; motion carried.

4.03 Fire Truck Purchase

Councilor Bushor stated the purchase of the fire trucks was supported by the voters in November and is on the agenda to see how the money is to be spent.

MOTION by Councilor Bushor, SECOND by Hartnett, to approve and authorize the Fire Chief to sign the contract for purchase of two fire trucks manufactured by E-One and sold by Desorcie Emergency Products per the memo from Chief Locke, dated 11/21/16, subject to review by the CAO and City Attorney.

DISCUSSION: The following comments were made:

- Chief Locke explained the capital bond that was approved included replacement of five fire trucks and these are the first two. Engine 1 at the South Winooski Station and Engine 2 at the North Avenue Station will be replaced. Four responses were received to the bid. E-One is the manufacturer of the current fleet and is the recommended bid.
- Councilor Bushor said residents have asked about the need for five vehicles and the purchase at the same time resulting in replacement at the same time. Chief Locke explained two vehicles are being purchased now and the next three will be a year behind so the groundwork is there for breaking up the purchases.
- Mayor Weinberger said the purchases are spread out over years. The financial impact will be spread out over the length of the bond. Staff is always exploring ways to manage the fleet differently. There will be further discussions during the budget process. This is the first public action as a result of the strong vote and trust shown by the voters. In addition to the fire truck acquisition the team has been meeting to ensure an active



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construction season in 2017.

There were no further comments.

VOTING: unanimous; motion carried.

5.0 COMMITTEE REPORTS

- Councilor Hartnett announced the PARC meeting on 12/13/16. A proposal is forthcoming requesting a vote by City Council in January on the smoking ban.
- Councilor Tracy said at the Transportation, Energy, and Utilities meeting there was discussion of the River's Edge gate. The committee decided not to open the gate. Councilor Tracy also reported the bike/ped master plan is coming to City Council in the near future.
- Councilor Roof announced the CDNR Committee meeting on 12/13/16 to discuss inclusionary zoning, micro-housing, and Memorial Auditorium.
- Councilor Mason announced the Ordinance Committee meeting on 12/15/16 to discuss enforcement period of limitation, family daycare and preschool exceptions, and permit conversion back to single family use.

6.0 CITY COUNCIL – GENERAL AFFAIRS

- Councilor Bushor requested a copy of the consultant report on inclusionary zoning. Councilor Roof said the report on inclusionary zoning is still being drafted. The update is on the process.
- Councilor Roof reported on the leadership open house he attended for Vermont Steps to End Domestic Violence (formerly Women Helping Battered Women) and urged all to view the presentation exercise.
- Councilor Paul mentioned the loss of Ward 6 advocate, Karen Foydenberger.

7.0 CITY COUNCIL PRESIDENT – COUNCIL UPDATES

Acting Council President Wright reported Jane Knodell will be Acting Mayor next week while Mayor Weinberger is in China.

8.0 MAYOR – GENERAL AFFAIRS

Mayor Weinberger reported:

- Green Cab is the second vehicle-for-hire company to operate under the new ordinance so there are other companies finding this way of operating preferable to ensure public safety and to work with the city on background checks.
- The Weinberger family will be in China for two weeks to visit the birth place of their oldest daughter.
- Well wishes are extended to Councilor Ayres with the great event of First Night.

9.0 ADJOURNMENT



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MOTION by Councilor Hartnett, SECOND by Councilor Roof, to adjourn the meeting. VOTING: unanimous; motion carried.

The meeting was adjourned at 8:24 PM.

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