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Christine Longmore Kemp, Chair
Board of Police Commissioners

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MEETING OF THE BOARD OF POLICE COMMISSIONERS
BURLINGTON POLICE DEPARTMENT, COMMUNITY ROOM, ONE NORTH AVENUE
DECEMBER 19, 2017, 6:00 PM

AGENDA

1. Additions or Modifications to Agenda
2. Public Forum
3. Chief's Report
4. Review draft of Commission's Annual Report
5. Status of city-funded coverage of video recorded meetings
6. Review/Discuss process of handling complaints regarding officers
7. Review of Incoming Correspondence
8. Commissioners' Updates/Comments
9. Review Updated Directives *{as needed}*
10. Consent Agenda – Minutes of Previous Commission Meetings
11. Next Meeting's Agenda Items and Date
12. Executive Session *{as needed}*
13. Adjournment

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BOARD OF POLICE COMMISSIONERS
MINUTES OF MEETING
TUESDAY, December 19, 2017
Approved

A meeting of the Board of Police Commissioners was held in the Burlington Police Department Community Room on **Tuesday, December 19, 2017**. Chair Kemp Longmore called the meeting to order at 6:05 PM.

The following Commissioners were present: Chair Christine Kemp Longmore, Vice Chair Shireen Hart, Commissioner Robert Simpson, Commissioner Michele Asch, Commissioner Nyree Miles, Commissioner Peter Bahrenburg and Commissioner Jim Dunn. Also present: Deputy Chief Shawn Burke, Corporal Eric Kratochvil and Police Commission Clerk Laura Cheney.

Additions or Modifications to Agenda:

~Add update on Fair and impartial policing policy

Public Forum:

~None

Chief's Report:

~Chief del Pozo stated the department is close to hiring for the Data Analyst position, and expects it will be finalized in the next month.

~Chief del Pozo stated that the Emergency Response Vehicle is due in February, on schedule. This will ensure the proper equipment for a state of emergency is in a central repository to be available as needed.

~Chair Kemp Longmore noted that it is important for the public to understand the value and significance of this vehicle in handling tense, emergency situations.

~Chief del Pozo noted that Implicit Bias Training with Dr. Marks will take place on February 5th, 6th, 12th, 13th, as full day training for local law enforcement, as well as a community session the evening of February 7th.

~Chief del Pozo stated that we continue to work to have 105 officers on duty, currently at 98 officers.

~Chief del Pozo noted that City Council approved putting the Regional Dispatch initiative on the March ballot. If it passes, the effort will continue to form a municipal entity charged with researching and determining whether it is viable. A Regional Dispatch will reduce response times, by allowing for centralized communication and reducing technological inefficiencies. The goal is to enhance service.

Update on Commission's Annual Report

~ Vice Chair Shireen Hart provided the 2016-2017 Police Commission Annual report and several minor corrections were made.

~ Commissioner Asch motioned to approve report; Chair Longmore seconded; all Commissioners voted to approve the report.

Status of city-funded coverage of video recorded meetings :

~ Commissioner Dunn reported that the process is moving, and he plans to attend a January meeting with the city on the subject and will continue to follow up.

Review/Discuss process of handling complaints regarding officers:

~Chief del Pozo reported that around 30 or so complaints come in per year, and suggested distributing those among Commissioners for review and periodic check in with the Chiefs for further discussion, input and insight into the process involved in resolving the complaint. This would allow the point person of the Commissioner to

recuse his/herself for any appeals. The remaining Commissioners would be involved in the appeal process. He remarked the City Council didn't intend to be prescriptive and would be open-minded to this process which involves the Commission in every complaint and review based on the level of the complaint.

~Chair Longmore suggested working toward facilitation of conversation with any officers involved in a complaint.

~Commissioner Asch motioned to move forward with a pilot program based on this model to present to the city.

~Vice Chair Hart will distribute existing complaints. Each commissioner will establish a meeting with the Chiefs to review and discuss outcome/resolution.

Review of Any Incoming Correspondence:

~Commission noted the positive nature of these and agreed they are not for public viewing.

Review Updated Directives:

~DC Burke noted a fair amount of feedback/concern from officers on the Body Worn Cameras Directive, and that it will be updated for review in the January meeting.

~Commissioner Simpson added he will share additional suggestions with DC Burke for review.

Update of Fair and Impartial Policing:

~Chief del Pozo noted that state legislature made it clear there must be a statewide policy that is abided by all cities and localities. After coordination with ACLU, towns, law enforcement, and others, the policy is adopted and localities must abide, with some mandatory and some optional policies.

Commissioners' Updates/Comments:

~None

Consent Agenda – Minutes of Previous Commission Meetings: Nov 28th Meeting & Dec 8th Special Session

~Commissioner Dunn motioned to accept, Commissioner Asch seconded, all Commissioners voted in favor.

Next Meeting's Agenda Items and Date:

~January 23rd next meeting

~Chair Kemp Longmore requested a presentation on CJC and how the BPD works with the CJC to highlight the collaboration and work being done.

~Chief del Pozo suggested having a meeting in the near future that is advertised to the public to highlight various issues, accomplishments, collaborations and improvements to encourage interaction with the public.

~Chair Kemp Longmore and DC Burke will discuss timing and topics.

~Corporal Kratochvil noted the analytics on various discoveries in lowering traffic stops with no increase in traffic accidents. Chief del Pozo remarked this has impact on public safety and should be continuously explored.

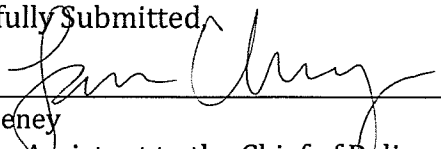
Executive Session:

~ none needed

Adjournment:

~ Vice Chair Hart motioned to adjourn, Commissioner Bahrenburg seconded. Adjourned at 7:36 PM.

Respectfully Submitted,



Laura Cheney

Executive Assistant to the Chief of Police
Clerk of the Police Commission

1/30/2018