CITY OF BURLINGTON, VERMONT
CITY COUNCIL PARKS, ARTS & CULTURE COMMITTEE
c/o Burlington Parks, Recreation & Waterfront
645 Pine St., Suite B • Burlington, VT 05401
802-865-7144 VOX • 802-862-8027 FAX
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Councilor Kurt Wright, Chair, Ward 4
Councilor Vince Brennan, Ward 3
Councilor Karen Paul, Ward 6

Staff: Jen Francis, Parks Planner
Burlington Parks, Recreation & Waterfront
jsfrancis@burlingtonvt.gov

AGENDA

Park, Arts and Culture Committee Meeting

Tuesday, December 16, 2014
5:30 – 6:45 PM
645 Pine Street, Large Conference Room

1) Approval of agenda & draft minutes from 10/15 (10 min)
2) Public Forum (10 min)
3) Fletcher Free Update (Simon) (10 min)
4) WAN Update (Shapiro) (10 min)
5) PIAP Update (Wildfire) (10 min)
6) Parks Project Update (Francis) (10 min)
7) Other items (10 min)
8) Confirmation of next meeting date (5 min)
9) Adjournment

FY15 Parks Project Update

Rev. 20141126

FY15: JULY 2014 - JUNE 2015

SCORE	PENNY FOR PARKS (PFP)	ESTIMATE	EXPEND.	DIFFERENCE	STATUS	J A S O N D J F M A M J	NOTES
72	Athletic Field Maintenance	$5,000	$2,248	$2,753	(3) PRE-DESIGN		Maintenance at Starr Farm, Leddy & Calahan
NA	BIG Tier 1: Transient Boater Improvements - Local Match*	$33,000	$801	$32,199	(5) CLOSE-OUT	X	Supports completion of four projects: docks, moorings, signage, restrooms
NA	City Hall Park Rehabilitation Construction* FUNDING HELD	$50,000	$50,000	$0	(2) FEASIBILTY		Total project cost $2.5m; PFP goal to hold $75k per year for 4 years
67	City Hall Park Sidewalk & Stormwater Improvements	$20,000	$0	$20,000	(3) PRE-DESIGN		Interim maintenance
E	Dewey Park Street Conversion Pilot*	$5,000	$3,853	$1,147	(5) CLOSE-OUT	X	Short-term parklet transition; ready for Open Streets Sept 21
104	Leddy Park Road Improvements*	$20,000	$20,000	$0	(5) CLOSE-OUT	X	Total project cost $111,633.59; funded by CIP, CIP/New Projects, PFP
NA	Miller Center Pickleball Gym Floor Relining (3 courts)*	$14,000	$14,000	$0	(5) CLOSE-OUT	X	Leveraged by $10k grant reimbursement and $4k donation
83	North Beach Swale Restoration & Parking Road Re-grading	$25,000	$0	$25,000	(3) PRE-DESIGN		Precursor to remediating grassy area/boardwalk
78	Oakledge Park Restroom Renovation & Standards Dev.	$50,000	$0	$50,000	(4) DESIGN		Includes development & identification of Parks standard plumbing fixtures
FY14	Parks Master Plan (end of base contract + additional scope)	$22,800	$12,896	$9,904	(4) DESIGN		FY14 project carryover; completion fall 2014
84	Playground Equipment & Wood fiber Replacement	$10,000	$114	$9,886	(3) PRE-DESIGN		Locations to be determined as needed
E	Roosevelt Little League Storage, Fencing, Light. & Fountain*	$30,000	$27,259	$2,741	(4) CONSTRUCTION		Supports completion of B&G Club Renovations
68	Standard Equipment Replacement	$20,000	$0	$20,000	(3) PRE-DESIGN		Maintenance & replacement of benches, trash barrels, picnic tables, grills, etc
83/PR	Starr Farm Park Playground Replacement	$50,000	$0	$50,000	(2) FEASIBILTY		Improve/expansion; precursor to playground replacement & athletic field imp
78	Tennis & Basketball Court Maintenance	$26,000	$0	$26,000	(3) PRE-DESIGN		Maintenance at various locations; includes set of standards
NA	APPC Position	$48,580	$2,815	$45,765	NA		Supports project implementation and completion
NA	FY15 Reserve Fund	$28,194	$16,968	$11,226	NA		Available for urgent and emergent projects; grant reimbursement
	PFP Budget/Totals	$457,574	$150,954	$306,620			

SCORE	PARK IMPACT FEES (PIF)	ESTIMATE	EXPEND.	DIFFERENCE	STATUS	J A S O N D J F M A M J	NOTES
85/PR	Bike Rack Installation	$5,000	$0	$5,000	(3) PRE-DESIGN		Goal in all parks: start w/ Ethan, Roosevelt, W'front, Oakledge & Roosevelt
NA	City Hall Park Design Development*	$20,000	$0	$20,000	(2) FEASIBILTY		Total project cost $250k ($20k PIF, $60k CIP)
NA	Leddy Arena Hockey Locker Room Improvements*	$43,500	$41,797	$1,703	(5) CLOSE-OUT	X	Leveraged by private donation
88/PR	Oakledge Park Siting Study & UA Playground Design*	$40,000	$0	$40,000	(3) PRE-DESIGN		Improve/expansion; includes siting plan (playground, softball, stormwater,
79	Parks Standard Lighting Efficiency Upgrade	$20,000	$0	$20,000	(3) PRE-DESIGN		Improve/expansion; based on efficiency rebates & concurrent projects
NA	Parks Wayfinding & Signage Design	$49,500	$0	$49,500	(3) PRE-DESIGN		Improve/expand; follow up to Parks Master Plan & branding completion
93	Recycling Compliance Plan	$20,000	$0	$20,000	(2) FEASIBILTY		State mandate for 2015; North Beach priority
	PIF Budget/Totals	$198,000	$41,797	$156,203			

SCORE	CAPITAL IMPROVEMENT PROGRAM (CIP)	ESTIMATE	EXPEND.	DIFFERENCE	STATUS	J A S O N D J F M A M J	NOTES
NA	City Hall Park Design Development*	$80,000	$0	$80,000	(2) FEASIBILTY		Total project cost $250k ($20k PIF, $60k CIP)
NA	FEMA Perkins Pier Grading & Marble Statue Replacement*	$15,000	$0	$15,000	(4) DESIGN		Leveraged by FEMA reimbursement & DPW milling material
NA	Lakeview Cemetery Statuary Replacement*	$14,369	$14,369	$0	(5) CLOSE-OUT	X	Leveraged by $14k private donation
NA	Leddy Park Road Improvements*	$71,634	$71,634	$0	(5) CLOSE-OUT	X	Total project cost $111,633.59; funded by CIP, CIP/New Projects, PFP
NA	Miller Center Roof Repair, Insulation & Chimney Removal	$58,795	$58,795	$0	(5) CLOSE-OUT	X	Miller roofing improvements - underway
NA	North Beach Overpass Design	$100,000	$0	$100,000	(2) FEASIBILTY		In conjunction with Bike Path Rehabilitation
NA	Perkins Pier Sea Wall Repair	$75,000	$0	$75,000	(2) FEASIBILTY		High need; wall failed in September 2012
NA	Miller Walkway Improvements ON HOLD 8/12/14	$36,000	$0	$36,000	(2) FEASIBILTY		Replace existing pervious concrete & improve site stormwater management
NA	Leddy Arena Improvements ON HOLD 8/12/14	$50,000	$0	$50,000	(3) PRE-DESIGN		Exterior walkway repairs, door repair/replacement
	CIP Budget/Totals	$500,797	$144,797	$356,000			

SCORE	OTHER (TIF, GRANTS, DONATIONS)	ESTIMATE	EXPEND.	DIFFERENCE	STATUS	J A S O N D J F M A M J	NOTES
NA	Bentley Field Drainage Improvement*	$16,500	$0	$16,500	(5) CLOSE-OUT	X	Leveraged by $16.5k private donation
NA	BIG Tier 2: Perkins Pier Harbor Protection (Fed)*	$1,500,000	$0	$1,500,000	(2) FEASIBILTY		Leveraged by $1.5m BIG grant; match TBD
NA	Bike Path Rehabilitation Design (BPIMF & TIF)*	$288,600	$245,780	$42,820	(4) DESIGN		Leveraged by $288k from TIF, CLF, BPIMF, PFP; per Mayor/City Council
NA	Bike Path Rehabilitation Construction Phases 1a & 1b (TIF)*	$744,975	$392,592	$352,383	(4) CONSTRUCTION		Leveraged by $2.1m from TIF; per Mayor/City Council funding determination
NA	PIAP Waterfront Park Improvements (TIF)*	$800,000	$0	$800,000	(3) PRE-DESIGN		Leveraged by $800k from TIF; per Mayor/City Council funding determination
NA	Waterfront Dredging (TBD)	$200,000	$0	$200,000	(2) FEASIBILTY		Funding source TBD
	Other Budget/Totals	$3,550,075	$638,372	$1,395,203			

FY15 BUDGET & EXPENDITURE SUMMARY	BUDGET	EXPEND.	DIFFERENCE
PFP Projects ($457,574)	$457,574	$150,954	$306,620
PIF Projects ($204,181)	$198,000	$41,797	$156,203
CIP Projects	$500,797	$144,797	$356,000
Other	$3,550,075	$638,372	$1,395,203
TOTALS	**$4,706,446**	**$975,921**	**$2,214,025**

SCHEDULE & STATUS KEYS

No project work scheduled	Project work in progress
Project work scheduled	Project completed X

(1) FACILITY ASSESSMENT: Life expectancy, efficiency, growth

(2) FEASIBILTY: Scope, estimate & schedule

(3) PRE-DESIGN/CONSTRUCTION: Permitting, design/engineering

(4) DESIGN/CONSTRUCTION: Bid selection, build-out, management

(5) CLOSE-OUT: Punch list, integration, permit close-out

FY15 ADDITIONAL LEVERAGING FUNDS	
Grant Awards	$1,516,000
TIF (Tax Increment Financing)	$3,214,987
Parks Foundation & Private Donation	$39,500
	$4,770,487

*Project leverages multiple funding sources

Project funding sources not yet determined

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MINUTES

Park, Arts and Culture Committee Meeting

Tuesday, December 16, 2014
5:30 – 6:45 PM
645 Pine Street, Large Conference Room

Participants

Committee Members:	Councilor Kurt Wright, Ward 4 (KW) Councilor Vince Brennan, Ward 3 (VB) Councilor Karen Paul, Ward 6 (KP)
Staff:	Jen Francis, Parks Planner, BORW (JF) Rubi Simon, Director, Library (RS) Kirsten Merriman Shapiro, Special Projects Manager, CEDO (KMS) Nate Wildfire, Assistant Director, CEDO (NW)
Others:	No members of the community present

1) Approval of agenda & draft minutes from 11/26

- Meeting came to order at 5:40 pm.
- *Motion to approve November minutes and December agenda as is (Brennan/Wright); approved.*

2) Public Forum

- No members of the community present

3) Fletcher Free Update (Simon)

- Strategic planning process
    - Postponed because of recent storm; looking at new dates in January.
    - Concern with community engagement saturation, but community generally seems supportive of this process; reception has been positive.
    - (VB) Any connection with universities?
        - (RS) Support coming in from Champlain & UVM, exploring collaborations (like the Smithsonian exhibition application)… hoping to create a variety of forums throughout the process.
- Annual appeal has been pushed to January
    - Revamping & exploring digital annual campaign
    - Doubling appeal numbers this year
    - This is the library's largest revenue source
    - (KW) How is next year's budget looking?

        - (RS) The emphasis is to be conservative and resourceful. There are many infrastructure concerns, so those numbers are being considered within next year's budget. Also looking for support in teen services, volunteer coordination, outreach, etc., this will also be a focus of the budget. This is where the most impact in terms of literacy development can be made. Reestablishing 501-3C group and transitioning to open up to additional opportunity.
    - (KW) Is there anything Council can do to be helpful?
        - (RS) The Council has been supportive. There have been a lot of challenges that need to be addressed. Some phenomenal things have happened in a relatively short amount of time. Our biggest challenge is financial; funding needs to be invested in services and infrastructure. There will be recommendations coming from the strategic plan that will be presented to the Council in the future.

4) WAN Update (Shapiro)

- Update on WAN financials
    - (KW) What is dewatering?
        - (KMS) The WAN site is close to the lake and while lake levels are currently low, high ground water levels are present. Part of this scope includes the installation of a wetland which requires dry conditions to introduce a liner and sub-grade structures to facilitate the wetland construction.
    - Contingency fund for this project has $562k remaining; a contingency of 15% (related to construction activities) has been included within the project budget from the start.
    - There are three change orders to date:
        - Remove & dispose of water meter vault
        - Bollard removal
        - Dewatering; a memo on this item will be coming to Council in early January
    - Upcoming change orders:
        - Additional dewatering wells
        - Design modifications for underground structures
        - Fuel/drum removal
    - Dewatering equipment is leased for a temporary duration. Pumped water is cleaned before it is returned to lake. It is the responsibility of the contractor to properly dispose of any contaminants, and that is included in their contract.
- Construction is going well… crew will break over the holidays, then keep working through January (as weather permits) to work through the low areas.
- Installing road bed and doing rough grading

5) PIAP Update (Wildfire)

- No update

6) Parks Project Update (Francis)

- Wrapping up
    - Bike Path Rehabilitation construction for Phase 1a has concluded; will resume in the spring
    - Parks Master Plan final draft; final report anticipated in Jan-Feb
    - FEMA/Perkins Pier grading project & marble statue resetting
- Kicking off winter project process planning for…
    - Oakledge Park restroom renovation & standard development (RFP issued)
    - Oakledge Park siting study (RFP in development)
    - North Beach overpass design (RFP in development)
    - PIAP Waterfront Park improvements (RFP in development)

- Parks Recycling compliance plan
  - Parks Wayfinding design kicking off in early January
  - Starr Farm playground replacement
- (KW) Request for squash court update from Bridges at next PACC meeting.

7) Other items

- None

8) Confirmation of next meeting date

- Tentatively Tuesday, January 20, 5:30 pm

9) Adjournment

- Meeting adjourned at 6:35 PM