



December 16, 2019

Board of Finance - Monday, December 16, 2019 at 5:30 p.m. Conference Room 12, City Hall

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1. Agenda

1.01 Adopt/Amend the Agenda

Type: Action

Recommended Action: Adopt the Agenda

 BOF 12 16 19.WMA

2. Public Forum

2.01 Public Forum

Type: Discussion, Information

The public is invited to speak.

3. Board of Finance Approval

3.01 Authorization to approve Early Learning Initiative Contract Amendment with Let's Grow Kids - I/T, CEDO

Type: Action

Recommended Action: That the Board of Finance approve the Let's Grow Kids contract amendment described above as recommended and authorize the Chief Innovation Officer to execute any and all documents necessary to fulfill the contract .

 ELI Contract Amendment Memo for BoF (Final).pdf

 Attachment A Initial Draft Scope of Work .pdf

 Fourth Contract Amendment VT Permanent Fund (Final).pdf

 BoF-CC Checklist (ELI Contract Amendment).pdf

4. For Approval and Recommendation to City Council

4.01 Authorization to approve CEDO Reorganization - HR, CEDO

Type: Action

Recommended Action: To recommend that City Council approve the attached resolution .

 BoF Packet Reorg v2.pdf

 HR - CEDO - Update to Staffing Structure of Community & Economic Development Office.pdf



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4.02 Authorization to approve City Hall Park ☐ Budget Update and Amendment and Procurement of Benches - Parks & Rec, DPW

Type: Action

Recommended Action: 1. To authorize the Director of Parks, Recreation and Waterfront to execute a contract with Landscape Forms subject to approval by the City Attorney's Office ☐ for up to \$57,830.62 toward the procurement of 23 benches for the Great Streets: City Hall Park Reconstruction Project with funds emanating from both donations and Penny for Parks. 2. To approve and recommend that the City Council authorize the Director of Parks, Recreation and Waterfront to execute contract amendments with SD Ireland Brothers Corporation ☐ subject to approval from the City Attorney's Office to amend the total maximum contract amount for the Great Streets: City Hall Park Reconstruction to \$4,735,286.80, which includes up to \$225,000 in contingency funds for immediate allocation for Park finishes and amenities and up to \$176,795.80 as additional contingency funds for the duration of the project. 3. To approve and recommend that the City Council authorize the Chief Administrative Officer, or their designee, to affect all necessary budget amendments and transfers of funds to and from the above ☐ referenced funding sources as needed to pay for the above-referenced project expenses.

City Hall Park Memo for BoF CC budget amendment_Rev2.pdf

BOF CC Checklist_2019-11-12 CHP Budget Amendment.pdf

5. Communication

5.01 Draft Management Letter - C/T

Type: Communication, Information

121119_ML DRAFT.pdf

121119_BOF CC Checklist.pdf

5.02 FY21 Budget - Steve Locke

Type: Communication, Information

FY21 estimate of needs for 12-16 BoF updated 2-13.pdf

New or Recent Investments in Public Safety.pdf

5.03 BOF schedule through March 2020 - C/T

Type: Communication, Discussion

BoF Schedule through March 2020.pdf

6. Adjournment

6.01 Adjournment

Type: Action

Recommended Action: Adjourn the meeting



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