



December 16, 2019

Regular City Council Meeting - Monday, December 16, 2019, 7:00 pm, Contois Auditorium, City Hall

 [Click here to view the minutes for this meeting](#)

1. Agenda

1.01 Motion to amend/adopt agenda

Type: Action, Procedural

Recommended Action: motion to amend/adopt agenda as follows: add to the agenda item 1.02 Communication Regarding Resignation of Police Chief (verbal) (20 mins.)(per City Council President Wright)

1.02 Communication Regarding Resignation of Police Chief (verbal) (20 mins.)

Type: Communication, Information

2. Public Forum: time certain: 7:30 pm

2.01 Verbal Comments

Type: Information, Procedural

3. Consent Agenda

3.01 Motion to amend/adopt consent agenda taking the following actions as indicated

Type: Action (Consent), Procedural

Recommended Action: motion to amend/adopt consent agenda taking the actions as indicated

3.02 Communication: C/T Office, re: Accountability List

Type: Action (Consent), Communication, Information

Recommended Action: waive the reading, accept the communication and place it on file

 Communication Accountability List 121619 cc
mtg LO.xlsx

3.03 Communication: C/T Office, re: Management Letter--Draft--

Type: Action (Consent), Communication, Information

Recommended Action: waive the reading, accept the communication and place it on file

 121119_ML DRAFT.pdf

 121119_BOF & CC Checklist.docx



December 16, 2019

Regular City Council Meeting - Monday, December 16, 2019, 7:00 pm, Contois Auditorium, City Hall

3.04 Communication: Luke McGowan, Director, CEDO and Gillian Nanton - Assistant Director, CEDO, re: The Neighborhood Project (TNP) - Implementation Plan (Phase 1)

Type: Action (Consent), Communication, Information

Recommended Action: waive the reading, accept the communication and place it on file

Memo - City Council - TNP - Implementation Plan (Phase 1) 12.11.19.doc

TNP PROPOSED IMPLEMENTATION PLAN PHASE 1 FINAL 12.12.19.docx

3.05 Communication: Markus Schulze, re: Email relating to Council meeting tonight considering ranked choice voting

Type: Action (Consent), Communication, Information

Recommended Action: waive the reading, accept the communication and place it on file

Communication Markus Schulze, re Email relating to Council meeting tonight considering ranked choice voting.pdf

3.06 Communication: County Assistant Judges, re: Pre-Budget Meeting

Type: Action (Consent), Communication, Information

Recommended Action: waive the reading, accept the communication and place it on file

Communication County Assistant Judges, re Pre-Budget Meeting.pdf

3.07 Communication Regarding Agreement Between Chittenden County Government Access Channel Trust And CCTV Regarding The Management And Operation Of Town Meeting Television - Town Meeting TV Term: October 2019 - September 2022

Type: Action (Consent), Communication, Information

Recommended Action: waive the reading, accept the communication and place it on file

CCTV Town Meeting Contract 2019-2022.pdf

3.08 Communication: Caleb Manna, Excavation Inspector, Department of Public Works, re: University of Vermont - Encumbrance Application - Sidewalk Buttler Cigarette Receptacles

Type: Action (Consent), Communication, Information

Recommended Action: to approve the Encumbrance Application for the University of Vermont for the attachment of cigarette butt receptacles to city signposts and authorize the Mayor to execute a License Agreement--subject to approval by the Office of the City Attorney--on behalf of the City of Burlington for a term commencing on the date of execution and terminating on April 30, 2020

FINAL ENC Application packet for UVM sidewalk buttler.pdf



December 16, 2019

Regular City Council Meeting - Monday, December 16, 2019, 7:00 pm, Contois Auditorium, City Hall

3.09 Communication: Luke McGowan, Director CEDO and Grace Ciffo, CEDO, re: Moran Frame Project Update

Type: Action (Consent), Communication, Information

Recommended Action: waive the reading, accept the communication and place it on file

Memo, City Council, Moran Frame Project
Update 12.12.19.docx

3.10 Communication: Michael Sullivan, re: Senator Bernie Sanders rerouted my emails to run for President in 2016

Type: Action (Consent), Communication, Information

Recommended Action: waive the reading, accept the communication and place it on file

Communication Michael Sullivan re Senator
Bernie Sanders rerouted my emails to run for
President in 2016.pdf

3.11 FIO Documents

Type: Action (Consent), Communication, Information

Recommended Action: for information only

FIO Documents.pdf

3.12 Resolution: Update To Staffing Structure Of Community Development And Economic Development Office (Board of Finance)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

HR - CEDO - Update to Staffing Structure of
Community & Economic Development Office.pdf

Signed CC Resolution Update To Staffing
Structure Of CEDO.pdf

BoF Packet Reorg v2.pdf



December 16, 2019

Regular City Council Meeting - Monday, December 16, 2019, 7:00 pm, Contois Auditorium, City Hall

3.13 Resolution: Authorization Re Reimbursement Of Waterfront TIF District And Downtown TIF District Related Costs For FY 2019 (Board of Finance)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

CEDO – Authorize Reimbursement of Waterfront TIF District & Downtown TIF District Related Costs for FY 2019.pdf

BOF CC Checklist_Dec6th.docx

FY 2019 Waterfront & Downtown TIF Districts Related Costs Reimbursement.pdf

Signed CC Resolution Authorization Re Reimbursement of Waterfront TIF District and Downtown TIF Related Costs for FY2019.pdf

3.14 Resolution: Reimbursement Of Waterfront TIF District Related Costs Re CityPlace Burlington Project (Board of Finance)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

CEDO – Reimbursement of Waterfront TIF District Related Costs re CityPlace Burlington Project.pdf

BOF CC Checklist_Dec6th.docx

Utilizing Uncommitted Waterfront TIF Increment Revenues re CPB.pdf

Signed CC Resolution Reimbursement of Waterfront TIF District Related Costs Re CityPlace Burlington Project.pdf

3.15 Resolution: Authorization For Public Improvement Bonds For City's Waterfront TIF District (Board of Finance)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

CEDO – Authorization for Public Improvement Bonds for City's Waterfront TIF District.pdf

BOF CC Checklist_Dec6th.docx

Utilizing Uncommitted Waterfront TIF Increment Revenues re CPB.pdf

Signed CC Resolution Authorization for Public Improvement Bonds for City's Waterfront TIF District.pdf



December 16, 2019

Regular City Council Meeting - Monday, December 16, 2019, 7:00 pm, Contois Auditorium, City Hall

3.16 Resolution: Future Reimbursements Of Waterfront TIF District Related Costs (Board of Finance)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

 CEDO – Future Reimbursements of Waterfront TIF District Related Costs.pdf

 BOF CC Checklist_Dec6th.docx

 Memo - Future Waterfront TIF District Related Costs Reimbursement.pdf

 Signed CC Resolution Future Reimbursement Of Waterfront TIF District Related Costs.pdf

4. Deliberative Agenda

4.01 Outdoor Entertainment Permit Application (2020-2021): Beach House, 60 Institute Road

Type: Action

Recommended Action: approve the 2020-2021 Outdoor Entertainment Permit Application for Beach House, 60 Institute Road with all standard conditions--License Committee recommended approval at the 12/10 meeting--

 Outdoor Entertainment Permit Application Beach House.pdf

4.02 Communication: Deanna Paluba, Director of Human Resources, Brian Lowe, Chief Innovation Officer; and Steven Locke, Acting CAO, re: Financial Impact of Livable Wage Adjustment for City Employees (10 mins.)

Type: Action, Communication, Information

Recommended Action: waive the reading, accept the communication and place it on file

 12-9-19 BOF Financial Impact of Livable Wage Memo Final.pdf

 CC Checklist_Financial Impact of Livable Wage Adjustment.docx

 12-9-19 Financial Impact of Livable Wage Adjustment Memo_ Final.docx

 Declaring a Climate emergency and initiating a just transition for City Staff.pdf



December 16, 2019

Regular City Council Meeting - Monday, December 16, 2019, 7:00 pm, Contois Auditorium, City Hall

4.03 Communication: Laura K. Wheelock, Senior Public Works Engineer, Sophie Sauve, Parks Comprehensive Planner and Cindi Wight, Director of Parks, Recreation and Waterfront, re: City Hall Park - Budget Update and Amendment and Procurement of Benches (10 mins.)

Type: Action, Communication, Information

Recommended Action: 1. To authorize the Director of Parks, Recreation and Waterfront to execute contract amendments with SD Ireland Brothers Corporation subject to approval from the City Attorney's Office to amend the total maximum contract amount for the Great Streets: City Hall Park Reconstruction to \$4,735,286.80, which includes up to \$225,000 in contingency funds for immediate allocation for Park finishes and amenities and up to \$176,795.80 as additional contingency funds for the duration of the project and 2. To authorize the Chief Administrative Officer, or their designee, to affect all necessary budget amendments and transfers of funds to and from the above referenced funding sources as needed to pay for the above-referenced project expenses

City Hall Park Memo for BoF CC budget amendment_Rev2.pdf

BOF CC Checklist_2019-11-12 CHP Budget Amendment.pdf

4.04 Ordinance: COMPREHENSIVE DEVELOPMENT ORDINANCE - Accessory Dwelling Units ZA #20-03 (Office of City Planning, Planning Commission, Ordinance Committee)(1st reading) (20 mins.)

Type: Action, Information, Ordinance - First Reading, Presentation

Recommended Action: consider this 1st reading and refer it to a work session of the City Council

"ADU Slides for City Council Meeting" posted at 9:48pm on 12/16/2019 - AB

Zoning Amendment - ZA #20-03 Accessory Dwelling Units, Sec. 5.2.3, 5.3.4, 5.3.5, 5.4.5, 8.1.14, Art. 13 & App. A.docx.pdf

Zoning Amendment - ZA #20-03 Accessory Dwelling Units (Attachment).docx.pdf

ZA-20-03 ADU Memo_for CC 1st Read.pdf

20191209 Owner Occupancy Memo_for Joint Committee.pdf

20191210 Owner occupancy memo_Mayor_final.pdf

ADU Slides for Council Meeting 12162019.pdf

4.05 Resolution: March 3, 2020 Annual City Meeting - Charter Change Re: Changes To Local Election Dates For Petitions, Warnings, And Ballot Availability (Charter Change Committee) (5 mins.)

Type: Action, Resolution

Recommended Action: waive the reading and adopt the resolution

Charter Change - Changes to Local Election Dates for Petitions, Warnings, and Ballot Availability (3-3-20 Annual City Meeting).pdf

Signed CC Resolution March 3, 2020 ACM - Charter Change Re Changes To Local Election Dates For Petitions, Warnings, And Ballot Availability.pdf



December 16, 2019

Regular City Council Meeting - Monday, December 16, 2019, 7:00 pm, Contois Auditorium, City Hall

4.06 Resolution: March 3, 2020 Annual City Meeting - Charter Change Re: Additions To Airport Commission (Charter Change Committee) (5 mins.)

Type: Action, Resolution

Recommended Action: waive the reading and adopt the resolution

 Charter Change re Additions to Airport Commission (3-03-20 Annual City Meeting).pdf

4.07 Resolution: March 3, 2020 Annual City Meeting - Charter Change Re: Resident Non-Citizen Voting In Local Elections (Charter Change Committee) (15 mins.)

Type: Action, Resolution

Recommended Action: waive the reading and adopt the resolution

 Charter Change re Resident Non-Citizen Voting in Local Elections (3-03-19 Annual City Meeting).pdf

 Signed CC Resolution March 3, 2020 ACM - Charter Change Re Resident Non-Citizen Voting In Local Elections.pdf

4.08 Communication: Eileen Blackwood, City Attorney and Kim Sturtevant, Assistant City Attorney, re: Glebe Land Interests: Action in Response to Act 152 (5 mins.)

Type: Action, Communication, Information

Recommended Action: to retain ownership of all of the perpetual lease lands within the City of Burlington and in which the City has an interest

 City Council re Glebe Land Interests - Action in Response to Act 152.pdf

 E. Blackwood Memo re Glebe Land 6-3-2016.pdf

 glebe_land_inventory_24x36.pdf

 Copy of glebe_land_properties_ highlighted with properties already released.xlsx

5. Committee Reports

5.01 Verbal Reports

Type: Information, Procedural

6. City Council - General Affairs

6.01 Verbal Reports

Type: Information, Procedural

7. City Council President - Council Updates



December 16, 2019

Regular City Council Meeting - Monday, December 16, 2019, 7:00 pm, Contois Auditorium, City Hall

7.01 Verbal Reports

Type: Information, Procedural

8. Mayor - General Affairs

8.01 Verbal Reports

Type: Information, Procedural

9. Adjournment

9.01 Motion to adjourn

Type: Action, Procedural

Recommended Action: motion to adjourn

10. Informational and Non-Discrimination Statements

10.01 Members of the public may speak when recognized by the City Council President, during Public Forum (time certain: 7:30 pm) or during a Public Hearing. This agenda is available in alternative formats upon request. Persons with disabilities, who require assistance or special arrangements to participate in programs and activities of the Clerk/Treasurer's Office, are encouraged to contact us at 865-7000 (voice) or 711 (Deaf/Hard of Hearing) at least 72 hours in advance so that proper arrangements can be made. This meeting will air live on the night of the meeting on Burlington Telecom, Channel 317. This meeting will also air on Channel 17 two days after the meeting starting at 8:00 pm, repeating at 1:00 am, 7:00 am and 1:00 pm the following day. For more information on access, call Lori Olberg, Licensing, Voting and Records Coordinator (865-7136)(Deaf/Hard of Hearing 711)

Type: Information

10.02 The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status, crime victim status or genetic information. The City is also committed to providing proper access to services, facilities, and employment opportunities. For accessibility information or alternative formats, please contact Human Resources Department at (802) 540-2505.

Type: Information