



December 19, 2016

Regular City Council Meeting - Monday, December 19, 2016, 7:00 pm, Contois Auditorium, City Hall

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1. Agenda

1.01 Motion to amend/adopt agenda

Type: Action, Procedural

Recommended Action: motion to amend/adopt agenda as follows: note consent agenda item 4.10 Resolution: Authorization to Amend the Fiscal Year 2017 Budget for The Waterfront Access North Project (Board of Finance) in final format (per City Attorney's Office)

2. Report to the City Council

2.01 Retirement Board

Type: Information

 Retirement Board Report to the CC.pdf

3. Public Forum: time certain: 7:30 pm

3.01 Verbal Comments

Type: Information, Procedural

4. Consent Agenda

4.01 Motion to amend/adopt consent agenda taking the following actions as indicated

Type: Action (Consent), Procedural

Recommended Action: motion to amend/adopt consent agenda taking the following actions as indicated: note consent agenda item 4.10 Resolution: Authorization to Amend the Fiscal Year 2017 Budget for The Waterfront Access North Project (Board of Finance) in final format (per City Attorney's Office)

4.02 Communication: C/T Office, re: Accountability List

Type: Action (Consent), Communication, Information

Recommended Action: waive the reading, accept the communication and place it on file

 Communication Accountability List 121916 cc
mtg LO.xlsx



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4.03 Communication: Chris Alley, re: DAB Resignation

Type: Action (Consent), Communication

Recommended Action: waive the reading, accept the communication, place it on file, advertise the vacancy (12/21 7 Days' edition), send a letter of appreciation to Chris Alley thanking him for his time served as a member of the Design Advisory Board

Chris Alley's DAB Resignation.pdf

4.04 Communication: Laura Wheelock, P.E., Public Works Engineer, re: VTrans Town Highway Structures Grant Acceptance

Type: Action (Consent)

Recommended Action: to approve the acceptance of the Town Highway Structures Program - FY 17 Grant with the Vermont Agency of Transportation for \$175,000 and authorize Chapin Spencer, Director of Public Works to execute the grant agreement, subject to the prior review and approval of the City Attorney

BurlingtonTHSBC1747-Award Letter.pdf

BoF_CC_Checklist.fillable pdf.pdf

BOF-CC memo
Burlington_Winooski_Winooski Bridge
Improvements_12-2016 rev 1.pdf

4.05 Communication: Todd Rawlings, Housing Program Manager, CEDO and Darlene Kehoe, Accounting and Compliance Manager, Clerk/Treasurer's Office, re: FY17 Budget Amendments for Burlington Housing Trust Funds (HTF)

Type: Action (Consent)

Recommended Action: approve the attached budget amendments to increase line items within our CEDO Housing Trust Fund budget to account for prior years unspent grant awards

Checklist for Submissions to Board of Finance
Council HTF BA 12.08.16.doc

HTF Carry Forward BA 12.08.16.docx

BOF.CC Memo HTF BA 12.13.16 (bl).doc

4.06 FIO Document

Type: Action (Consent)

Recommended Action: for information only

FIO Document.pdf



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4.07 Resolution: River's Edge Drive Gate (Transportation, Energy, Utilities Committee)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

Cover Memo-TEUC Rivers Edge Staff
Recommendation 12_1_16.pdf

Cover Memo-CC Rivers Edge Drive Gate
12_12_16.pdf

Petition to Keep Rivers Edge Drive Gate
Closed.pdf

DPW - Rivers Edge Drive Gate.pdf

Petition to Open Rivers Edge Drive Gate.pdf

4.08 Resolution: Authorization for Up to \$1 Million Planning Loan From Vermont Clean Water State Revolving Fund For City Wide Sewer Pipe Assessment Project (Board of Finance)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

BOF_CC_Pipe_Loan_Agreement_Execution_packet_v2.pdf

BoF_City Council_Checklist.PipeSRFLoan.pdf

DPW - City Wide Sewer Pipe Assessment
Project - Planning Loan from Vt. Clean Water
State Revolving Fund.pdf

4.09 Resolution: March 7, 2017 Annual City Meeting - Authorize Public Hearing for Charter Changes to Eliminate Tax Appeal to Board of Civil Authority and to Require Three Voting Members on Board of Tax Appeals (Charter Change Committee)

Type: Action, Resolution

Recommended Action: waive the reading and adopt the resolution

Charter Changes to Eliminate Tax Appeal to
BCA & Require 3 Voting Members on Tax Appeals
Panel (3-7-17 Annual City Meeting) 12-7-16.pdf

4.10 Resolution: Authorization to Amend the Fiscal Year 2017 Budget for The Waterfront Access North Project (Board of Finance)

Type: Action (Consent)

Recommended Action: waive the reading and adopt the resolution

**final format of resolution posted Friday, December 16, 2016, 11:33 am

DPW - Waterfront Access North Project
(WAN) FY17 Budget Amendment.pdf

WAN FY17 Budget Amendment Request -
BOF-CC Memo.pdf

WAN Resolution for FY17 Budget Amendment
(002).doc

BOF-CC Checklist - Budget Amendment -
December - 2016.pdf



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4.11 Resolution: City Personnel Policies: Approval of Updates to Section 6.3.b Working Holidays; Section 6.5 Sick Leave (Human Resources Committee)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

Proposed Update 6.1 b Working Holidays.docx

Policy Change Memo Sick Leave, Working Holidays.docx

6 5 Sick Leave Final Draft 12_15_2016 (1).docx

HR - Personnel Policy - Approval of Updates to Sections 6.3.b Working Holidays & 6.5 Sick Leave.pdf

4.12 Resolution: Burlington Telecom: Approval of Agreement for Internet Access Transport (Burlington Telecom Advisory Board)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

BT - Approval of Agreement for Internet Access Transport.pdf

BT - Approval of Agreement for Internet Access Transport - Memo from Stephen Barraclough.pdf

5. Deliberative Agenda

5.01 Public Hearings: ZA-16-12 Rezone Fletcher Place to Residential Medium; ZA-17-03 Withhold Permit; ZA-17-06 Rezone 168 Elmwood to NMU and ZA-17-07 Commissioner Terms

Type: Action, Information, Public Hearing

ZA 16-12 and ZA-17 03 06 and 07--12-19-16 CC PH Notice.docx

5.02 Ordinance: COMPREHENSIVE DEVELOPMENT ORDINANCE - Rezone Fletcher Place to Residential Medium ZA #16-12 (Planning Department, Planning Commission)(2nd reading)

Type: Action, Ordinance - Second Reading

Recommended Action: waive the second reading and adopt the ordinance

Councilmemo_ZA-16 12.pdf

ZA-16-12_Fletcher_Place_PC recommended.pdf

CH117 Report for ZA-16-12.pdf

Zoning Amendment - ZA #16-12 Rezone Fletcher Place to Residential Medium, Map 4.3.1-1, 4.4.4-1 & 4.4.5-1 (attachments).pdf

Zoning Amendment - ZA #16-12 Rezone Fletcher Place to Residential Medium, Maps 4.3.1-1, 4.4.4-1 & 4.4.5-1.docx.pdf



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5.03 Ordinance: COMPREHENSIVE DEVELOPMENT ORDINANCE - Withhold Permit ZA #17-03 (Planning Department, Planning Commission)(2nd reading)

Type: Action, Ordinance - Second Reading

Recommended Action: waive the second reading and adopt the ordinance

 Councilmemo_ZA-17-03.pdf

 CH117 Report for ZA-17-03.pdf

 ZA-17-03 Withhold Permit_PC recommended.pdf

 Zoning Amendment - ZA #17-03 Withhold Permit, Sec. 2.7.8.docx.pdf

5.04 Ordinance: COMPREHENSIVE DEVELOPMENT ORDINANCE - Rezone 168 Elmwood Avenue to NMU ZA 17-06 (Planning Department, Planning Commission)(2nd reading)

Type: Action, Ordinance - Second Reading

Recommended Action: waive the second reading and adopt the ordinance

 CH117 Report for ZA-17-06.pdf

 Councilmemo_ZA-17-06.pdf

 ZA-17-06 168 Elmwood NMU Rezoning_PC recommended.pdf

 Zoning Amendment - ZA #17-06 Rezone 168 Elmwood Ave. to NMU, Maps 4.3.1-1, 4.4.2-1, 4.4.5-1 (attachment).pdf

 Zoning Amendment - ZA #17-06 Rezone 168 Elmwood Ave. to NMU, Maps 4.3.1-1, 4.4.2-1, 4.4.5-1.docx.pdf

5.05 Ordinance: COMPREHENSIVE DEVELOPMENT ORDINANCE - Planning Commissioner Terms ZA 17-07 (Planning Department, Planning Commission)(2nd reading)

Type: Action, Ordinance - Second Reading

Recommended Action: waive the second reading and adopt the ordinance

 CH117 Report for ZA-17-07.pdf

 Councilmemo_ZA-17-07.pdf

 ZA-17-07 PC Terms_PC recommended.pdf

 Zoning Amendment - ZA #17-07 Planning Commissioner Terms, Sec. 2.2.2.docx.pdf

5.06 Resolution: March 7, 2017 Annual City Meeting - Charter Change Re: Clarification of Mayor Presiding Over Appointments (Charter Change Committee)

Type: Action, Resolution

Recommended Action: waive the reading and adopt the resolution

 Charter Change re Clarification of Mayor Presiding Over Appointments (3-7-17 Annual City Meeting).pdf



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5.07 Resolution: March 7, 2017 Annual City Meeting - Charter Change to Councilor Pay (Charter Change Committee)

Type: Action, Resolution

Recommended Action: waive the reading and adopt the resolution

Charter Changes to Councilor Pay (3-7-17 Annual City Meeting).pdf

5.08 Resolution: March 7, 2017 Annual City Meeting - Charter Change Re: Board for Registration of Voters (Charter Change Committee)

Type: Action, Resolution

Recommended Action: waive the reading and adopt the resolution

Charter Changes re Board for Registration of Voters (3-7-17 Annual City Meeting).pdf

5.09 Resolution: March 7, 2017 Annual City Meeting - Charter Change to City Council Meeting Procedures (Charter Change Committee)

Type: Action, Resolution

Recommended Action: waive the reading and adopt the resolution

Charter Changes to City Council Meeting Procedures (3-7-17 Annual City Meeting).pdf

5.10 Resolution: March 7, 2017 Annual City Meeting - Charter Changes to Due Dates of Property Tax Payments (Charter Change Committee)

Type: Action, Resolution

Recommended Action: waive the reading and adopt the resolution

Charter Changes to Due Dates of Property Tax Payments (3-7-17 Annual City Meeting).pdf

6. Committee Reports

6.01 Verbal Reports

Type: Information, Procedural

7. City Council - General Affairs

7.01 Verbal Reports

Type: Information, Procedural



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8. City Council President - Council Updates

8.01 Verbal Reports

Type: Information, Procedural

9. Mayor - General Affairs

9.01 Verbal Reports

Type: Information, Procedural

10. Adjournment

10.01 Motion to adjourn

Type: Action, Procedural

Recommended Action: motion to adjourn

11. Informational Statement

11.01 Members of the public may speak when recognized by the City Council President, during Public Forum (time certain: 7:30 pm) or during a Public Hearing. This agenda is available in alternative formats upon request. Persons with disabilities, who require assistance or special arrangements to participate in programs and activities of the Clerk/Treasurer's Office, are encouraged to contact us at 865-7000 (voice) or 865-7142 (TTY) at least 72 hours in advance so that proper arrangements can be made. This meeting will air live on the night of the meeting on Burlington Telecom, Channel 317. This meeting will also air on Channel 17 two days after the meeting starting at 8:00 pm, repeating at 1:00 am, 7:00 am and 1:00 pm the following day. For more information on access, call Lori Olberg, Licensing, Voting and Records Coordinator (865-7136)(TTY 865-7142)

Type: Information