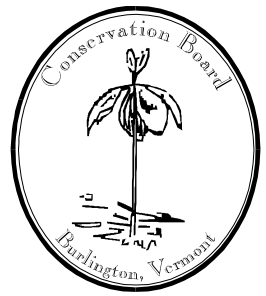


Burlington Conservation Board

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*Zoe Richards, Chair
Rebecca Roman
Don Meals
Ryan Crehan
Hannah Brislin
Miles Waite
Caryn Connolly
Kyle Tansley
Elizabeth Cunningham, Student*



Conservation Board Meeting Minutes

Monday, August 7, 2023 – 5:30 pm

Remote & In Person Meeting

Attendance

- **Board Members:** Hannah Brislin (HB), Caryn Connolly (CC), Rebecca Roman (RR), Elizabeth Cunningham (EC), Kyle Tansley (KT)
- **Absent:** Zoe Richards (ZR), Miles Waite (MW), Ryan Crehan (RC), Don Meals (DM)
- **Public:** Sharon Bushor
- **Staff:** Scott Gustin (Permitting & Inspections), Dan Cahill, Daniel Schmidt (Parks & Rec)

SG, staff, called the meeting to order at 5:35 p.m.

Minutes

Lacking a quorum, action on the July 10 minutes was deferred until the September meeting.

Board Comment

None.

Public Comment

Sharon Bushor noted concern, as to the Legacy Fund grant, if a grantee receives money and the project doesn't happen. She thinks the present wording is vague. If something goes wrong, there needs to be a process for repayment. She hopes this wording will be looked at by the attorney's office. She also noted that she heard on NPR that the color black always fades in. It absorbs heat, but white reflects it. There may be a need to have light colors, especially on rooftops. Doing so can help to cool the city.

SG mentioned that there is a draft grant agreement in the works with the City Attorney's Office for use with Legacy Fund grants. It is based on an agreement used by Denver, CO for a similar grant program. It does outline process in the event that a project is not done as awarded.

Update & Discussion

1. Proposed Legacy Fund grant structure

Review and comment on proposed administrative structure for Legacy Fund grant program.

SG overviewed the background of the Legacy Fund grant program for supporting nature-based climate solutions and noted the recent City Council approval of the redistribution of monies within the fund – 30% stewardship, 40% acquisition, and 30% for nature based climate solution work. He noted that the Open Space Subcommittee is an ad hoc group. For the purposes of reviewing grant applications, we'll need 3 Conservation Board members to commit. He'll ask for 2 Parks Commission members to participate in review as well. RR and HB volunteered to be on the committee. SG noted that DM offered to participate as well. SG said the grant program will launch this coming October with applications due by the end of

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November. The committee will review applications in December and January and make awards in January.

RR suggested, as to project report reporting, definitely include photos, note who was involved in the project, and provide a short narrative or video. We should allow for reporting out in various mediums.

RR asked about marketing. Dan Cahill said he'll work with Jules (marketing staff for Parks) to develop a promotional plan. Let him know if anyone is interested in joining that effort. RR suggested sending an invite to the whole Board.

SG mentioned a pre-launch September meeting for review committee members to get up to speed on what the grant application and review process will look like.

Adjournment

6:04 PM.