



Board of Finance Meeting - Monday, June 12, 2023, 5:00 PM, Bushor Conference Room 1st Floor, City Hall OR REMOTELY via ZOOM

5:00 pm, Bushor Conference Room, 1st Floor City Hall OR Remotely via ZOOM:

Please click the link below to join the webinar:

<https://zoom.us/j/99024880989>

Or Telephone: +1 312 626 6799 US

Webinar ID: 990 2488 0989

****CCTV link: https://www.youtube.com/playlist?list=PLIjLFn4BZd2PwCge7INoKug676jIf_iUA ****

To participate in Public Forum in person, sign up at the meeting.

To participate in Public Forum via ZOOM sign up here:

<https://www.burlingtonvt.gov/citycouncil/publicforum>

Do not sign up in person and via Zoom - select one only

1. Agenda

Subject	1.1. Motion to amend/adopt agenda
Meeting	June 12, 2023 - Board of Finance Meeting - Monday, June 12, 2023, 5:00 PM, Bushor Conference Room 1st Floor, City Hall OR REMOTELY via ZOOM
Category	1. Agenda
Department	Council and Board
Type	Action Procedural
Recommended Action	motion to amend/adopt agenda

2. Public Forum

Subject	2.1. Verbal Comments
Meeting	June 12, 2023 - Board of Finance Meeting - Monday, June 12, 2023, 5:00 PM, Bushor Conference Room 1st Floor, City Hall OR REMOTELY via ZOOM
Category	2. Public Forum
Department	Council and Board
Type	Information

3. Consent Agenda

Subject	3.1. Draft Minutes for May 15, 2023 Special Board of Finance Meeting
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Meeting June 12, 2023 - Board of Finance Meeting - Monday, June 12, 2023, 5:00 PM, Bushor Conference Room 1st Floor, City Hall OR REMOTELY via ZOOM

Category 3. Consent Agenda

Department Clerk/Treasurer's Office

Type Action (Consent)
Communication
Information
Minutes

Recommended Action approve the minutes

Subject 3.2. Draft Minutes for May 30, 2023 Board of Finance Meeting

Meeting June 12, 2023 - Board of Finance Meeting - Monday, June 12, 2023, 5:00 PM, Bushor Conference Room 1st Floor, City Hall OR REMOTELY via ZOOM

Category 3. Consent Agenda

Department Clerk/Treasurer's Office

Type Action (Consent)
Communication
Information
Minutes

Recommended Action approve the minutes

Subject 3.3. Budget Neutral Amendment - Human Resources (Board of Finance Approval Only)

Meeting June 12, 2023 - Board of Finance Meeting - Monday, June 12, 2023, 5:00 PM, Bushor Conference Room 1st Floor, City Hall OR REMOTELY via ZOOM

Category 3. Consent Agenda

Department Human Resources

Type Action (Consent)

Recommended Action to approve and authorize the Chief Administrative Officer to effectuate a budget neutral amendment, moving \$28,728.37 from Professional and Contractual Services 101-08-000.6355 to Recruitment 101-08-000.6500_118 within the FY23 budget for the Human Resources Department

Subject 3.4. Authorization to Accept Grant Award from T-Mobile Hometown Grant for Champlain Street Park - BPRW (Board of Finance Approval Only)

Meeting June 12, 2023 - Board of Finance Meeting - Monday, June 12, 2023, 5:00 PM, Bushor Conference Room 1st Floor, City Hall OR REMOTELY via ZOOM

Category 3. Consent Agenda

Department Parks, Recreation, & Waterfront

Type	Action (Consent)
Recommended Action	"To approve and authorize the Director of BPRW to accept the grant award of \$50,000 from T-Mobile and execute all necessary documents thereto upon final review and approval of the Chief Administrative Officer and the City Attorney's Office." "To approve and authorize the Director of BPRW to accept the grant award of \$25,000 from King Street Neighborhood Revitalization Corporation and execute all necessary documents thereto upon final review and approval of the Chief Administrative Officer and the City Attorney's Office." "To approve and authorize the Director of BPRW to accept the grant award of \$7,249 from CVOEO and execute all necessary documents thereto upon final review and approval of the Chief Administrative Officer and the City Attorney's Office."
Subject	3.5. Request for Authorization of a Budget Neutral Amendment to the FY2023 Patrick Leahy Burlington International Airport AIP-125 Project Budget in the Amount of \$1,050,000 - Airport
Meeting	June 12, 2023 - Board of Finance Meeting - Monday, June 12, 2023, 5:00 PM, Bushor Conference Room 1st Floor, City Hall OR REMOTELY via ZOOM
Category	3. Consent Agenda
Department	Airport
Type	Action (Consent)
Recommended Action	to authorize and recommend that the City Council authorize a budget neutral amendment to the FY23 Patrick Leahy Burlington International Airport budget to increase Federal Grant Revenue by \$923,965 and Interfund Transfer Proceeds by \$126,035, and to increase Capital Expenditures by \$1,050,000, for a total increase of overall expenditures by \$1,050,000

4. For Approval and Recommendation to the City Council

Subject	4.1. Authorization To Apply To Downtown Sales Tax Reallocation Program Re The Howard Plant Project - 176 South Winooski Avenue - CEDO
Meeting	June 12, 2023 - Board of Finance Meeting - Monday, June 12, 2023, 5:00 PM, Bushor Conference Room 1st Floor, City Hall OR REMOTELY via ZOOM
Category	4. For Approval and Recommendation to the City Council
Department	Community & Economic Development Office (CEDO)
Type	Action Resolution
Recommended Action	to recommend that the City Council approve the attached resolution
Subject	4.2. Authorization To Apply To Downtown Sales Tax Reallocation Program Re CityPlace Project - 75 Cherry Street - CEDO
Meeting	June 12, 2023 - Board of Finance Meeting - Monday, June 12, 2023, 5:00 PM, Bushor Conference Room 1st Floor, City Hall OR REMOTELY via ZOOM
Category	4. For Approval and Recommendation to the City Council
Department	Community & Economic Development Office (CEDO)

Type	Action Resolution
Recommended Action	to recommend that the City Council approve the attached resolution
Subject	4.3. Fire Leadership Pay Scale (FLPS) - Fire
Meeting	June 12, 2023 - Board of Finance Meeting - Monday, June 12, 2023, 5:00 PM, Bushor Conference Room 1st Floor, City Hall OR REMOTELY via ZOOM
Category	4. For Approval and Recommendation to the City Council
Department	Fire Department
Type	Action
Recommended Action	to approve and recommend that the City Council approve and authorize the wage scale adjustments to the Fire Leadership Pay Scale for Burlington Fire Department Command staff, comprised of the positions of Battalion Chief and Deputy Chief, as further detailed in the above proposed tables; and allow future wage adjustments be consistent with BFFA annual COLA increases; and, further authorize back wages to be paid according to such revised Pay Scale, effective retroactively to January 1, 2023
Subject	4.4. CY22 Street Reconstruction Program Contract Amendment for Paving Work on Flynn Avenue - DPW
Meeting	June 12, 2023 - Board of Finance Meeting - Monday, June 12, 2023, 5:00 PM, Bushor Conference Room 1st Floor, City Hall OR REMOTELY via ZOOM
Category	4. For Approval and Recommendation to the City Council
Department	Public Works Department
Type	Action
Recommended Action	to approve and recommend that the City Council authorize the Director of Public Works to execute an amendment to the Calendar Year 2022 Street Reconstruction Program contract with S.D. Ireland Brothers to effect a maximum limiting amount increase of \$93,990.97 to the previously authorized contract expenditure limit with S.D. Ireland of \$2,979,535.11, for a total authorized maximum contract expenditure of \$3,073,526.08, provided that all these authorizations are contingent on the contract and any amendment thereto having the prior approval of the City Attorney and Chief Administrative Officer
Subject	4.5. City Place Public Improvements Construction Costs - DPW
Meeting	June 12, 2023 - Board of Finance Meeting - Monday, June 12, 2023, 5:00 PM, Bushor Conference Room 1st Floor, City Hall OR REMOTELY via ZOOM
Category	4. For Approval and Recommendation to the City Council
Department	Public Works Department
Type	Action
Recommended Action	to approve and recommend that the City Council accept and approve the construction costs of the Public Improvements by S.D. Ireland Brothers, Inc.; and, authorize payment for

such
construction costs in an amount not greater than \$11,600,624, with an additional
authorized
contingency of \$1,903,299, for a total authorized expenditure for such construction costs
not
to exceed \$13,503,923, subject to necessary review and approval by the Chief
Administrative
Officer and in accordance with ARDA 2.0.

Subject	4.6. FY24 Vehicle Purchase Recommendation - DPW
Meeting	June 12, 2023 - Board of Finance Meeting - Monday, June 12, 2023, 5:00 PM, Bushor Conference Room 1st Floor, City Hall OR REMOTELY via ZOOM
Category	4. For Approval and Recommendation to the City Council
Department	Public Works Department
Type	Action
Recommended Action	1. To approve and recommend the City Council approve the proposed FY'24 Fleet Purchasing List as detailed in Attachment F, and authorize purchase of the vehicles listed therein, for a total authorized expenditure in the amount of \$517,000.00; and, 2. To approve and recommend that the City Council authorize the Department of Public Works, to auction the FY'24 replaced vehicles/equipment through various online public auctions; or, to trade-in such vehicles/equipment to the vendor where replacement(s) are purchased; or, if such auction and/or trade-in is unsuccessful or not financially feasible, to arrange for such vehicles/equipment to be hauled away for scrap at the current market price.
Subject	4.7. 195-201 Flynn Avenue 2019 Second MOU Extension - DPW
Meeting	June 12, 2023 - Board of Finance Meeting - Monday, June 12, 2023, 5:00 PM, Bushor Conference Room 1st Floor, City Hall OR REMOTELY via ZOOM
Category	4. For Approval and Recommendation to the City Council
Department	Public Works Department
Type	Action
Recommended Action	move to approve, and recommend the City Council approve a three-month, term-only, no cost extension of the Second 2019 Chittenden Solid Waste District – City of Burlington Memorandum of Understanding through September 30, 2023, and authorize the Mayor to execute said agreement subject to the review and approval of the City Attorney's Office
Subject	4.8. FY24 Traffic Markings Contract Award Request - DPW
Meeting	June 12, 2023 - Board of Finance Meeting - Monday, June 12, 2023, 5:00 PM, Bushor Conference Room 1st Floor, City Hall OR REMOTELY via ZOOM
Category	4. For Approval and Recommendation to the City Council
Department	Public Works Department
Type	Action

Recommended Action to approve and recommend that City Council authorize the Director of Public Works to execute a contract with L&D Safety Markings for a maximum limiting amount of \$154,804.43 for pavement marking, subject to review and approval by the City Attorney's Office

5. Presentation

Subject **5.1. FY23 Grant Summary in Preparation for FY24 Budget - C/T**

Meeting June 12, 2023 - Board of Finance Meeting - Monday, June 12, 2023, 5:00 PM, Bushor Conference Room 1st Floor, City Hall OR REMOTELY via ZOOM

Category 5. Presentation

Department Clerk/Treasurer's Office

Type Information
Presentation

6. Presentation of CAO's FY24 Budget

Subject **6.1. <https://www.burlingtonvt.gov/CT/Budgets/Fiscal-Year-2024-Budget>**

Meeting June 12, 2023 - Board of Finance Meeting - Monday, June 12, 2023, 5:00 PM, Bushor Conference Room 1st Floor, City Hall OR REMOTELY via ZOOM

Category 6. Presentation of CAO's FY24 Budget

Department Clerk/Treasurer's Office

Type Information

Recommended Action

Subject **6.2. FY24 GF Budget 061223**

Meeting June 12, 2023 - Board of Finance Meeting - Monday, June 12, 2023, 5:00 PM, Bushor Conference Room 1st Floor, City Hall OR REMOTELY via ZOOM

Category 6. Presentation of CAO's FY24 Budget

Department Clerk/Treasurer's Office

Type

Recommended Action

7. Adjournment

Subject **7.1. Motion to adjourn**

Meeting June 12, 2023 - Board of Finance Meeting - Monday, June 12, 2023, 5:00 PM, Bushor Conference Room 1st Floor, City Hall OR REMOTELY via ZOOM

Category 7. Adjournment

Department Council and Board

Type	Action Procedural
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Recommended Action	motion to adjourn
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