



Burlington Department of Public Works
Water Resources Division
235 Penny Lane
Burlington, VT 05401
(802) 863-4501

MEMORANDUM

TO: Board of Finance and City Council

FROM: Megan Moir and Steve Roy, DPW - Water Resources

DATE: May 8, 2023

CC: Chapin Spencer, DPW Director

RE: Amendment of Work Assignment Agreement #3 with Utility Services Co., Inc. for Project Cost Increases associated with Redstone Tank Rehabilitation

REQUEST:

The Department of Public Works ("DPW") and its Water Resources Division ("WRD") seeks authorization to amend Work Assignment #3 with Utility Services Co. and increase the maximum limiting amount (MLA) by \$135,385 for price increases associated with the Redstone Tank Rehabilitation bringing the total MLA to \$685,365. This increase from our original 2019 contract with Utility Services is a result of project delays due to COVID and delays in response by our lessee, AT&T, who owns cellular antennas on the tank and who needs to temporarily remove said antennas in order for the rehabilitation project to move forward.

AT&T has agreed to pay for the entire \$135,385 cost increase due to their contribution to the project delays, thus mitigating the financial impact on the Water Enterprise Fund. As such, Water Resources is also seeking approval to execute an agreement with AT&T/New Cingular Wireless LLC to accept a lump sum payment which will be paid to Utility Services once the work is complete.

BACKGROUND:

Since 1991 the City has leased space on the Redstone tank to a number of the cell carriers for their antennas with the latest being AT&T. Leasing space to cellular carriers on existing elevated structures is an alternative source of revenue for municipalities. In our case, the FY23 anticipated revenue is approximately \$98K.

On July 23, 2019, after approval by the Board of Finance and City Council, the City executed a long term Master Service Agreement (MSA) with Utility Services Co., Inc., a company that specializes in the maintenance and rehabilitation of water tanks. Both tanks needed substantial repairs in order to ensure reliability of Burlington's water supply – and this MSA was deemed the best approach to perform this specialized work while limiting impact on the ratepayers. Work under this contract is authorized via Work Assignment Agreements (WAA). Below is a listing of the work assignment agreements to date:

- WAA #1: Rehabilitation of the UVM Tank (annual payments for 5 years) - total \$853,460
- WAA #2: Inspections and Maintenance of UVM Tank (annual payments over 10 years) – total \$443,334
- WAA #3: Rehabilitation of the Redstone Tank (annual payments for 5 years) - total \$549,980

- WAA #4: Inspections and Maintenance of the Redstone Tank (annual payments over 10 years) – total \$220,887
- WAA #5: Installation of an FAA compliant beacon on UVM Tank - \$2,334
- WAA #6: Design of Cell Antenna Corral - \$15,000
- WAA #7: Design of Redstone Tank Structural Fortifications - \$7,204
- WAA #8: Construction cost of Redstone Tank Corral and Structural Fortifications - \$245,000

We are seeking approval to accept a total price increase of \$135,385 per the attached 2/22/23 letter from Chief Operating Officer Jonathan Cato with Veolia (formerly Utility Service Co.) and to amend WAA#3 to increase the MLA from \$549,980 to \$685,365.

Because interior and exterior recoating must be completed well in advance of colder temperatures, given that the required FAA permits have not been issued and that the logistics of this project require significant advanced notification, the window for 2023 project completion is unfortunately closed. This project is anticipated to be completed in 2024. Utility Service Co. is aware of this schedule and this will be reflected in the WAA to guard against additional increases.

Funding Contribution from AT&T

WRD notified AT&T in December of 2019 of the need to remove their cellular antennas so that WRD could perform rehabilitation work on the Redstone Tank. After a lengthy lack of responsiveness by AT&T, the company finally hired a third party in late 2021 and the project has been slowly advancing with AT&T agreeing to install a temporary cell tower to maintain cellular coverage and filing for the necessary FAA permits (which are still pending issuance). Given these delays, WRD approached AT&T about contributing funding to the project, and AT&T agreed to contribute \$135,385. This funding will be held by the City and paid to the tank contractor upon completion of the project. Because of this contribution, this work assignment agreement amendment does not financially impact the Water Enterprise Fund.

MOTIONS:

The Department of Public Works and its Water Resources Division respectfully request that the Board of Finance and City Council approve the following motions:

Board of Finance Actions:

1. "To approve and recommend that the City Council authorize Chapin Spencer, Director of the Department of Public Works, to execute an amended work assignment agreement work assignment agreement #3 with Utility Services Co., Inc. for an amount not to exceed \$685,365, subject to review by the City Attorney's Office."
2. "To approve and recommend that the City Council authorize the acceptance of \$135,385 from AT&T/Cingular Wireless to be used towards Red Stone Water Tank Rehabilitation, and authorize Chapin Spencer, Director of Public Works, to execute an agreement with AT&T/Cingular Wireless LLC memorializing such acceptance of funds, subject to the final review and approval of the City Attorney's Office."

City Council Actions:

1. "To approve and authorize Chapin Spencer, Director of the Department of Public Works, to execute an amended work assignment agreement #3 with Utility Services Co., Inc. for an amount not to exceed \$685,365, subject to review by the City Attorney's Office."

2. "To approve and authorize the acceptance of \$135,385 from AT&T/Cingular Wireless to be used towards Red Stone Water Tank Rehabilitation, and authorize Chapin Spencer, Director of Public Works, to execute an agreement with AT&T/Cingular Wireless LLC memorializing the acceptance of such funds, subject to the final review and approval of the City Attorney's Office."

Thank you for your consideration of this request.

Attachments:

- A. Notification of price increase



February 22, 2023

Steve Roy
 Burlington Public Works, VT
 235 Penny Lane
 Burlington, Chittenden VT 05401

RE: Addendum to Water Tank Maintenance Contract with Utility Service Co., Inc.

Dear Mr. Roy:

This letter agreement shall serve as an addendum to the Water Tank Maintenance Contract ("Original Contract") described as follows:

Original Contract Date	Tank Name	Gallons	Type	Tank Project#	Customer #
23-JULY-2019	REDSTONE TANK	150,000	ELEVATED	147956	37193

The following changes shall be made to the Original Contract :

TERMS: Due to renovation delays on the Redstone Tank, the parties have agreed to revise and update fees under the Original Contract as follows:

Work Assignment Contract #3, Redstone Water Tank Rehabilitation.

Section 5.A. and 5.B. shall be deleted and replaced with the following:

A. **Contract Fee.** The City shall pay Contractor in five installments as follows:

Contract Year 4 (FY 2023): \$137,073.00
 Contract Year 5 (FY 2024): \$137,073.00
 Contract Year 6 (FY 2025): \$137,073.00
 Contract Year 7 (FY 2026): \$137,073.00
 Contract Year 8 (FY 2027): \$137,073.00

The initial installment for Contract Year 4 shall be due and payable within 30 days of completion of the renovation and repairs described in §4 and Attachment A of this Contract. Each additional yearly installment payment shall be made as two equal annual payments on or before December 31 (payment 1) and on or before June 30 (payment 2) of each City Fiscal Year. Invoices for Year 4 payments shall be submitted by November 1 and May 1. Contractor agrees to accept this payment as full compensation for performance of all services and expenses (including those of subcontracts, if any) under this Contract.

B. **Maximum Limiting Amount.** The total amount that may be paid to the Contractor for all services and expense under this Contract shall not exceed the maximum limiting amount of \$685,365.00. The City shall not be liable to Contractor for any amount exceeding the maximum limiting amount without duly authorized written approval.

Work Assignment Contract #4, Redstone Water Tank Maintenance.

Attachment B shall be deleted and replaced with the following:

Table of Annual Maintenance Service Fees: Redstone Tank

Year	Fiscal Year Ending June 30	Annual Maintenance Service Fee
1	2020	\$2,500.00
2	2021	\$19,943.00
3	2022	\$19,943.00
4	2023	\$19,943.00
5	2024	\$19,943.00
6	2025	\$19,943.00
7	2026	\$28,136.00
8	2027	\$29,132.00
9	2028	\$30,163.00
10	2029	\$31,231.00
	Total:	\$220,877.00

Open Invoice Reversal

As a result of the changes detailed above, and upon full execution of this Addendum, the following three (3) invoices shall be reversed:

Invoice No. 547133 dated November 1, 2021 in the amount of \$54,983.00;
Invoice No. 558577 dated May 1, 2022, in the amount of \$54,983.00; and
Invoice No. 570132 dated November 1, 2022, in the amount of \$54,988.00.

Any and all other aspects of the Original Contract not addressed in this addendum shall remain unmodified and in full force and effect.

I appreciate this opportunity and look forward to working with you in the future.

Sincerely,



Jonathan Cato
Chief Operating Officer

Burlington Public Works, VT

Authorizing Signature: _____ **Title:** _____

The above signatory certifies that he or she is duly authorized to sign this Addendum on behalf of the entity(ies) represented.

Printed Name: _____ **Date:** _____

Board of Finance and City Council Submission Checklist

Department: DPW-Water Resources Submitter: Megan Moir / Steve Roy
Redstone Rehabilitation Work Assignment Agreement Amendment (Cost Increase)
Title/Subject: and Acceptance of Cost Contribution from Cellular Lessee

	Approval:	Meeting Date:
☒	Board of Finance	5/8/2023
☒	City Council	5/15/2023
☐	Concurrent	

This form must be completed by the person submitting the materials, and sent with the final submission. Please do not indicate that a signoff was received until it has actually been obtained.

Signoffs Received

Signoff Needed	Received	Date Received	Note
Department Head	Yes	5/1/2023	Click or tap here to enter text.
Mayor's Office informed and approved memo	Yes	5/3/2023	Click or tap here to enter text.
Board/Commission, if required	N/A	Click or tap to enter a date.	Click or tap here to enter text.
City Attorney's Office has approved contract and/or legal documents, -Identify attorney in note	Yes	5/2/2023	Hayley McClenahan approved
City Attorney's Office has approved memo and motion(s) or resolution(s) -Identify attorney in note	N/A		Click or tap here to enter text.
CAO has reviewed budget, financing, and memo	Yes	5/2/2023	Click or tap here to enter text.
Human Resources, if personnel action -Identify HR Manager in note	N/A	Click or tap to enter a date.	Click or tap here to enter text.
CIO, if an IT-related investment/purchase	N/A	Click or tap to enter a date.	Click or tap here to enter text.

Materials Included

	Included?	Note
Final Memo Attached?	Yes	Click or tap here to enter text.
Contract Attached, if applicable?	N/A	Click or tap here to enter text.
Additional Materials, if necessary	N/A	Click or tap here to enter text.
Draft Resolution or Motion?	Yes	Motion reviewed by CA
If for submission to Council, are sponsors identified?	N/A	Click or tap here to enter text.



Burlington Department of Public Works
Water Resources Division
235 Penny Lane
Burlington, VT 05401
(802) 863-4501

MEMORANDUM

TO: Board of Finance and City Council

FROM: Ashley Walenty, Water Resources Engineer
Megan Moir, Assistant Director of Public Works

DATE: May 8, 2023 & May 15, 2023

CC: Chapin Spencer, Director of Public Works

RE: Request for Approval to Execute Contract with ADS Environmental Services for the Flow Monitoring and Data Hosting Services

REQUEST

The Department of Public Works Water Resources Division (WRD) seeks approval and authorization to execute an agreement for up to \$478,161 with ADS to provide flow monitoring and online data hosting services over a three year period.

Currently, ADS is providing flow monitoring and online data hosting services for all five (5) Combined Sewer Overflow ("CSO") locations as well as the associated rain gauges. This contract will provide continual monitoring, maintenance and data oversight of these locations. In addition, there is a monthly meter rate option that will allow the City to request additional flow monitoring installations to aid in further calibration of our collection system Hydraulic/Hydrologic ("H/H") modeling program to support the City's Combined Sewer Long Term Control Plan.

EXECUTIVE SUMMARY

Background

In 2016, the State of Vermont updated the 1990 Combined Sewer Overflow (CSO) policy and implemented more stringent requirements on CSO communities. This includes higher expectations for the monitoring of CSOs and evaluating and remediating locations where, due to stormwater inputs, the sewer collection system capacity can be exceeded and overflows or flooding can occur, potentially exposing the public to sewage. The City is obligated to meet these and other requirements via a 1272 Order issued to the City by the State. We simply cannot meet these regulations and design the most cost effective solutions for the prevention of CSOs and collection system capacity issues without robust flow metering to support our predictive models.

As a result of the adoption of the 2016 CSO Policy and our 1272 Order, in 2017 the City purchased and installed flow meters (Blue Siren) and quickly learned of the challenges of managing a flow metering program in-house without dedicated staffing. Safe installation and maintenance (which can be frequent due to the harsh operating environment) takes 3 staff members and the installation process (for meters that need to be moved around) can be very challenging due to varying site conditions. From there, the data processing and analysis to translate the data into useable information is time intensive. Given the many other duties which WRD staff are responsible for, there were several CSO events where precise data was not captured due to equipment in need of repair or replacement which impacts the long term datasets WRD needs to capture for our Long Term Control Plan (LTCP), which is mandated by our 1272 order. While the

technology has improved over the years, it can be finicky and requires frequent touches to ensure that the data integrity is not compromised – in short it is best performed by industry experts whose singular focus is flow metering.

Procurement and Selection:

The Blue Sirens reached the end of their useful life in early 2022. Given the challenges with meeting this on-going regulatory requirement in-house and because significant additional flow metering was necessary in 2023 for a sewer collection system model update, the City opted to have its Hydrologic and Hydraulic (H/H) collection system consultant, Hoyle Tanner (HT) procure and sub-contract out flow metering. As part of procurement, HT obtained quotes from the two large scale flow metering providers in the region, ADS and Flow Assessment Services. Given that pricing from the two vendors was substantially similar, HT awarded the contract to ADS based on their approach being more well thought out and their level of experience with similar projects.

The flow metering included installation of flow meters at our 5 CSO locations as well as additional locations throughout the City in support of fine tuning the model, particularly in focused project locations such as the Ravine Sewer relocation project and the Railyard Enterprise project. ADS performed installation, maintenance, online data monitoring and hosting services. The quality and ease of data retrieval and analysis and the minimal burden on staff during 2023 were notable, allowing engineering staff to focus on their many other duties. The costs for flow metering for one year (2023) were included in the \$751,391 H/H 2023 Modeling project, which is funded by a State Revolving Fund Loan – both approved by the Board of Finance and City Council in February 2022 (<https://bit.ly/Feb2022FlowMetering>).

In that communication to the Board and Council, WRD forecast the intention to continue leasing the equipment from the same vendor (pending vendor performance). In order to maintain continuity of this data (the 5 CSO meters are still installed) WRD obtained an updated quote (Table 1) from ADS for the services we anticipate for the next 3 years: 1) maintaining the 5 permanent flow meter equipment installations at the CSOs, the associated rain gauges and data hosting and 2) installation and maintenance of additional flow meters (priced on a per meter/month basis) that can be deployed as necessary to meet the additional regulatory requirements of the LTCP, such as continued collection system capacity evaluations to reduce and eliminate street level surcharge and flooding.

Table 1: Pricing from ADS Environmental Services

Item	Year 1	Year 2	Year 3
Permanent Flow Metering Program (5 locations)	\$102,502	\$106,389	\$110,430
Temporary Flow Metering (per meter/month)	\$1,272	\$1,323	\$1,376

WRD intends to structure this as a main agreement containing a maximum limiting amount for the estimated maximum value of a 3 year work plan that allows for a “base” work assignment agreement for the 3 years of permanent flow metering with additional funding authorization to support the deployment of up to 5 additional “temporary” meters for up to 8 months each year. The additional “temporary” flow meters will be authorized via separate work assignment agreements which can specify the location and duration as necessary throughout the City. See Table 2 for resulting calculations.

Table 2: Maximum Limiting Amount Calculation for 3 year program:

Item	Year 1	Year 2	Year 3
Permanent Flow Metering Program (5 locations) "Base"	\$102,502	\$106,389	\$110,430
"Temporary" Flow Metering (up to 5 locations per year for up to 8 months)	\$50,880	\$52,920	\$55,040
Total (maximum annual)	\$153,382	\$159,309	\$165,470

Total maximum 3 year cost: **\$478,161**

In the final year of the contract terms the City will present the data to the TEUC Committee to review ADS's performance before going out to bid again.

Funding

This project will be funded 25% from the Wastewater Fund and 75% from the Stormwater Fund. Funding will be programmed into the FY24 and subsequent budgets for the 3 year period.

MOTIONS

Board of Finance:

1. "To approve and recommend that the City Council authorize the Director of Public Works to execute a main agreement with ADS Environmental Services for flow monitoring and data hosting services for a term of 3 years and maximum limiting amount of \$478,161, and subsequent work assignment sub-agreements for temporary flow metering, subject to final review and approval by the City Attorney' Office."

City Council:

1. "To approve and authorize the Director of Public Works to execute a main agreement with ADS Environmental Services for flow monitoring and data hosting services for a term of 3 years and maximum limiting amount of \$478,161, and subsequent work assignment sub-agreements for temporary flow metering, subject to final review and approval by the City Attorney' Office."

Thank you for your consideration of this request.

Board of Finance and City Council Submission ChecklistDepartment: DPW – Water Resources Submitter: Ashley WalentyTitle/Subject: ADS Flow Metering Program

	Approval:	Meeting Date:
☒	Board of Finance	5/8/2023
☒	City Council	5/15/2023
☐	Concurrent	Click or tap to enter a date.

This form must be completed by the person submitting the materials, and sent with the final submission. Please do not indicate that a signoff was received until it has actually been obtained.

Signoffs Received

Signoff Needed	Received	Date Received	Note
Department Head	Yes	5/2/2023	Click or tap here to enter text.
Mayor's Office informed and approved memo	Yes	5/3/2023	Click or tap here to enter text.
Board/Commission, if required	N/A	Click or tap to enter a date.	Click or tap here to enter text.
City Attorney's Office has approved contract and/or legal documents, -Identify attorney in note	N/A	Click or tap to enter a date.	Click or tap here to enter text.
City Attorney's Office has approved memo and motion(s) or resolution(s) -Identify attorney in note	Yes	5/2/2023	Hayley McClenahan
CAO has reviewed budget, financing, and memo	Yes	5/2/2023	Click or tap here to enter text.
Human Resources, if personnel action -Identify HR Manager in note	N/A		
CIO, if an IT-related investment/purchase	N/A	Click or tap to enter a date.	Click or tap here to enter text.

Materials Included

	Included?	Note
Final Memo Attached?	Yes	Click or tap here to enter text.
Contract Attached, if applicable?	N/A	Click or tap here to enter text.
Additional Materials, if necessary	N/A	Click or tap here to enter text.
Draft Resolution or Motion?	N/A	Click or tap here to enter text.
If for submission to Council, are sponsors identified?	N/A	Click or tap here to enter text.



Memo

Date: May 15, 2023

To: City Council

From: Madeline Suender, Associate Public Works Engineer
Laura Wheelock P.E., Senior Public Works Engineer

CC: Chapin Spencer, Director Public Works
Norm Baldwin P.E., City Engineer

Subject: Letter of Support Colchester Avenue/Riverside Avenue/Barrett Street/Mill Street
Intersection VPSP2 – Burlington STP 5000 (29)

Request:

The Department of Public Works (DPW) is seeking City Council approval of the Colchester Avenue/Riverside Avenue/Barrett Street/Mill Street Intersection Regional Project Refinement and authorization to allow Chapin Spencer to execute the letter of support for the City of Burlington. This approval is not a change, it is a reaffirmation of the City's project preferred alternative from the Scoping Study completed by the Chittenden County Regional Planning Commission (CCRPC) and Stantec.

Grant Background:

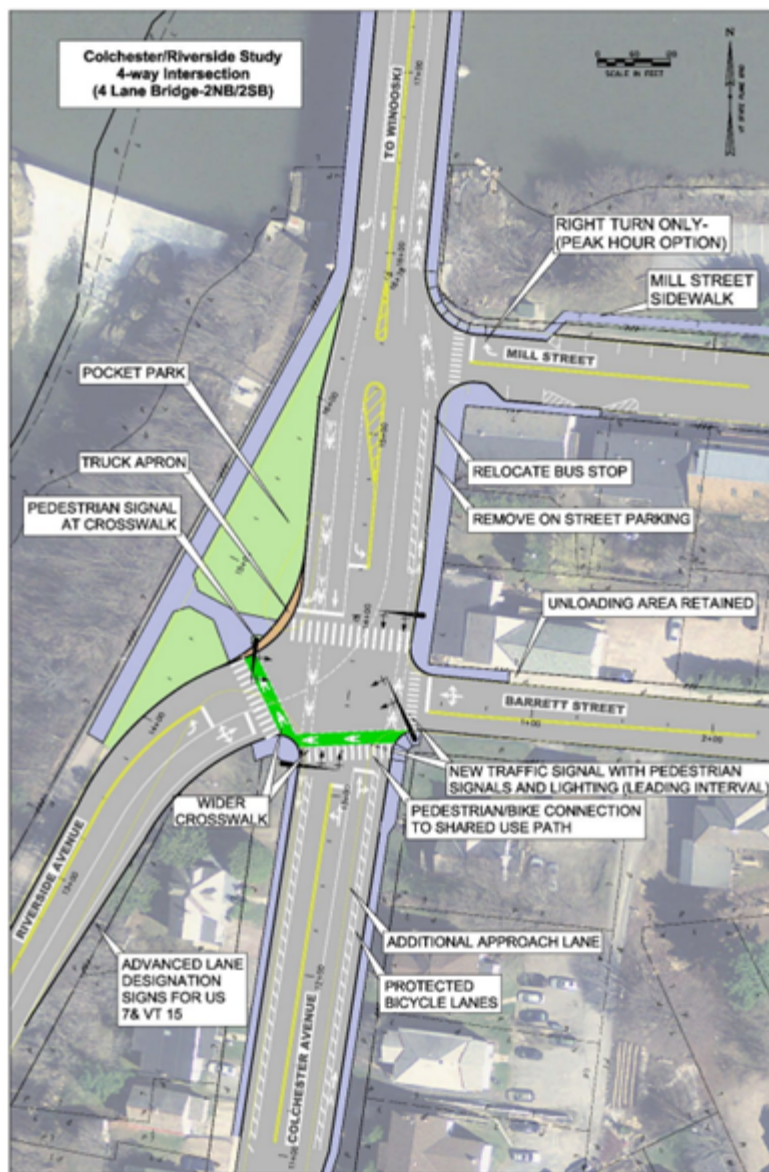
Vermont Project Selection and Prioritization (VPSP2) is a mechanism to identify, prioritize, and select state transportation capital improvement projects on the federal aid system. This new process has been a collaborative effort between national, state, regional, and local agencies and interests. VPSP2 is a system that aims to develop a performance-based, data driven project selection & prioritization framework that maximizes the "transportation value" delivered to Vermont taxpayers. This helps to maximize the way transportation funding is used in Vermont.

The City's Transportation Planning group applied for this project through VPSP2 as a funding source. The project was selected by VTrans and allocated in their FY23 budget to undergo scope review administered through the CCRPC. VTrans contracted Stantec to do this work. As part of the Scope Refinement Process, the attached report (Attachment 1) outlines the draft scope of work and history of scoping work done thus far at this location. To allow the project to advance to design the City has been asked to sign the attached Letter of Support (Attachment 2) supporting the preferred alternative selected in the Final Scoping Study from April of 2019.

Preferred Alternative:

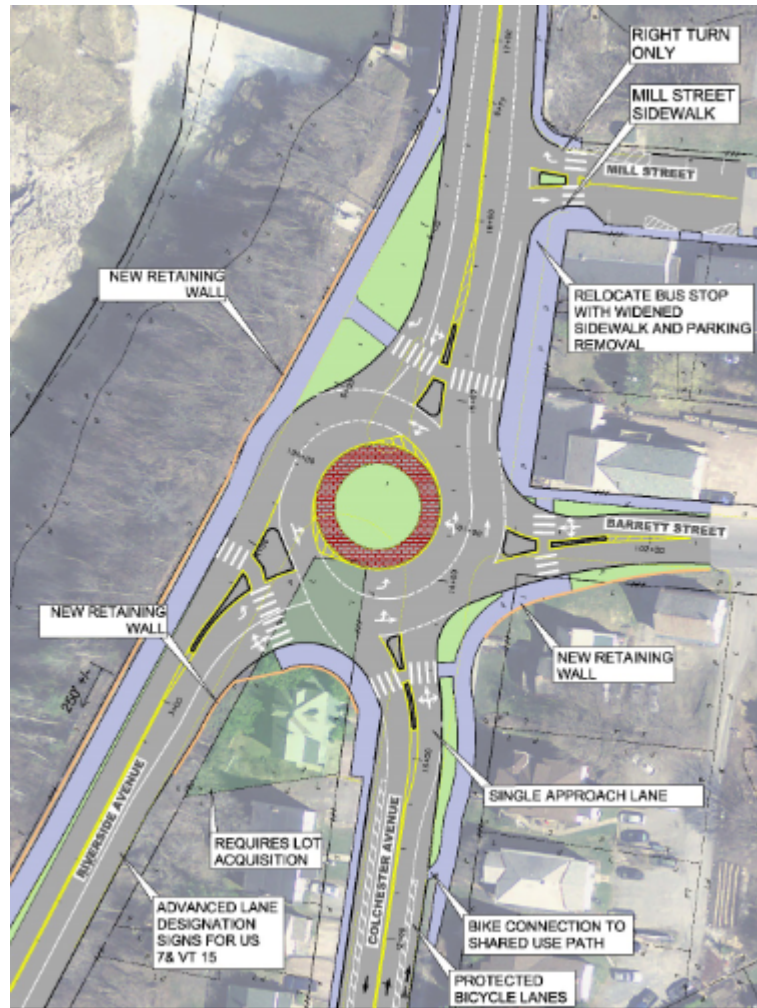
The [final Scoping Study completed by CCRPC and Stantec](#) analyzed three alternatives, a no build option and short term improvements. The preferred alternative was Alternative 1, shown in Figure 1. Other alternatives included Alternative 2 – 4-way Intersection with Separate Right Turn Lane being so similar, there was much discussion between the two and finer points of difference. Alternative 3 – Roundabout, was eliminated from consideration due to its cost and level of risk.

Figure 1: Recommended Alternative – Alternative 1.

**Alternative 1:**

During the 2019 scoping process, Alternative 1 received support of the Project Advisory Committee (PAC), Transportation, Energy & Utilities Committee (TEUC) and City Council citing the potential to develop a pocket park to the west of the intersection and all crosswalks being controlled by signal. This would add pervious surface. Current and future vehicle volumes are able to be managed within the significant ROW and environmental/historic constraints of the site with minimal impacts when compared to other alternatives.

Figure 2: Alternative 3 – Hybrid Single Lane Roundabout



Alternative 3 Roundabout:

In the original scoping process, Alternative 3, the Roundabout, was recognized before the end of the scoping process to not be viable. Some concerns with the Roundabout alternative are the ability to size the roundabout geometrically in the space available while minimizing the impacts to properties within the Winooski Falls Historic District. Even with working to best fit the roundabout alternative it would require demolition of one property that is considered significant to the District. Additionally the roundabout option will not be able to properly accommodate truck traffic, these vehicles would need to track through adjacent vehicle lanes to make the turns.

Letter of Support

In review of the April 2019 Scoping Study and the project refinement process under VPSP2, DPW recommends that the City Council support of the preferred alternative (Alternative 1) outlined in this report and already received approval from the City Council on March 25, 2019. Though, we already selected preferred alternatives, this second approval with conform to the State's process to bring these projects into the VPSP2 budget in a uniform way across all municipalities. This work will be fully funded (100%) under VTrans Safety Program. Non-participating costs, such as contaminated soils, are not part of this funding. Advancing the project now also provides the opportunity for this intersection upgrade to be coordinated with the Winooski Bridge

reconstruction project to limit overall community impacts, costs, and result in a higher quality outcome.

In discussions with the Transportation Energy and Utility Committee for their support of this item at their May 3, 2023 meeting, they supported staff's recommendations with added emphasis on review of bicycle/pedestrian improvements to the concept during design. These could include but are not limited to bike ramps between roadway and shared use paths, widen crosswalks/bike crossings, review curb radii to encourage design speeds, review alignment angle for all modes of transportation, review of timing with exclusive bicycle/pedestrian phase for intersection safety. This consideration has been reflected within the draft letter of support.

Motions

Actions for City Council:

To authorize the Director of Public Works to execute the Letter of Support for the Colchester Avenue/Riverside Avenue/Barrett Street/Mill Street – Burlington STP 5000 (29) Intersection Project from the Vermont Agency of Transportation, supporting advancement of the preferred alternative in the April 2019 Final Scoping Study.

Attachment:

1. Colchester Avenue/Riverside Avenue/Barrett Street/Mill Street Intersection VPSP2 REGIONAL PROJECT REFINEMENT (RPR) Report.
2. DRAFT Letter of Support

Burlington STP 5000(29)
Colchester Avenue/Riverside Avenue/Barrett Street/Mill Street intersection
VPSP2 REGIONAL PROJECT REFINEMENT (RPR)

RPR PROCESS BACKGROUND

The Regional Project Refinement (RPR) project associated with the Burlington STP 5000(29) is a summary of the previously completed 2019 Colchester Avenue/Riverside Avenue Scoping Report, hereafter referred to as the [2019 Study](#). The objective of the RPR is to facilitate the progression of the preferred alternative into the project design and permitting phase by reaffirming initial local consensus. This is accomplished through the validation of public support by collective stakeholder review of the summary RPR report. With an update on current challenges and opportunities, it is anticipated the preferred alternative will remain the most feasible and desirable. The expectation is that local officials will then provide formal and documented acknowledgment of the Municipality's concurrence that the project is still viable. See attached Letter of Support.

It is noted the full contents of the accepted 2019 Study were used part and parcel in the development of this RPR summary.

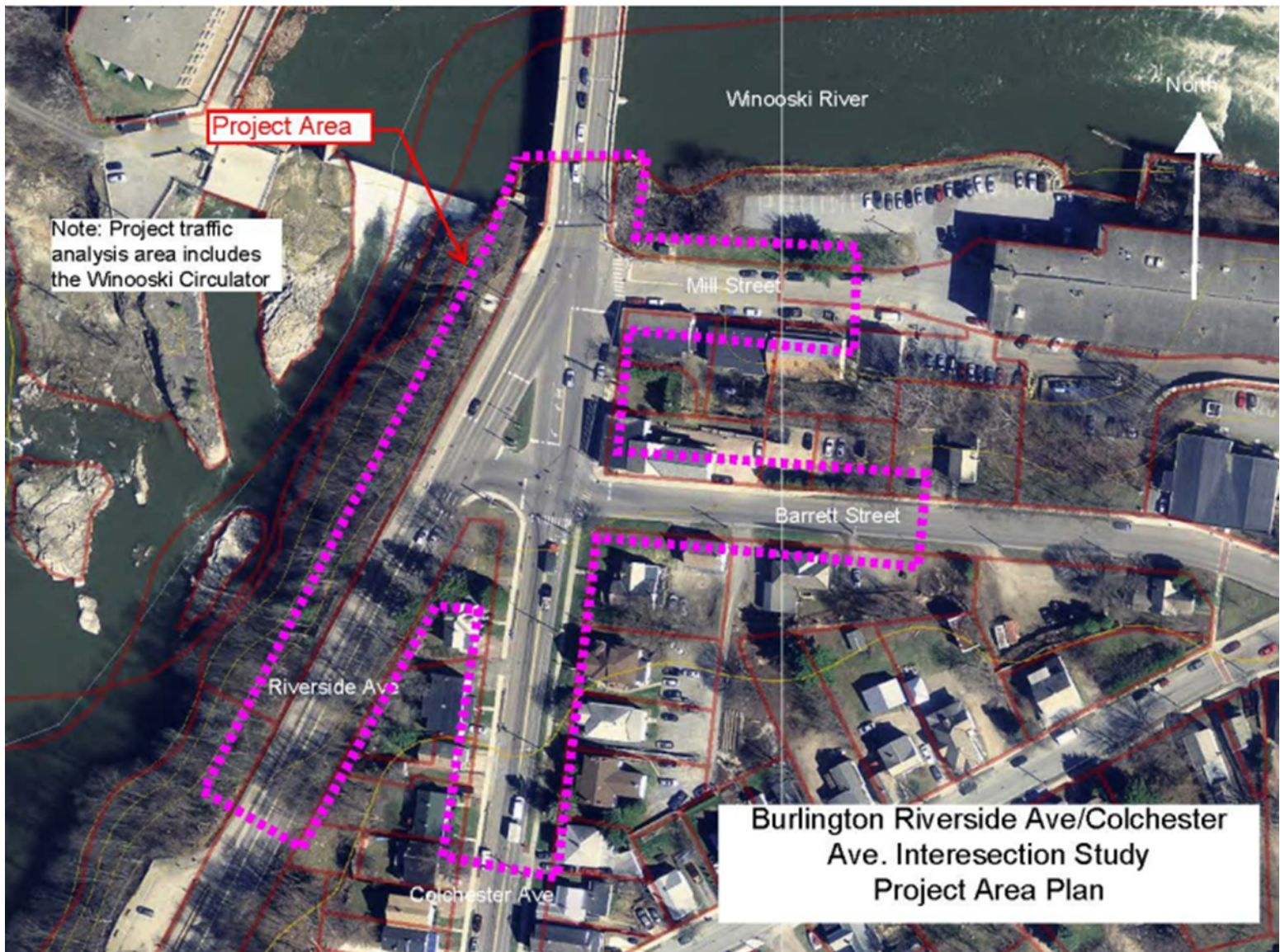
INTRODUCTION

The City of Burlington obtained transportation planning assistance from the Chittenden County Regional Planning Commission (CCRPC) to complete a scoping report for the Colchester Avenue/Riverside Avenue/Barrett Street/Mill Street intersection. Stantec Consulting Services Inc. was retained by the CCRPC to develop the 2019 Study. Burlington's primary interest was to continue the previous planning work conducted during the 2011 *Colchester Avenue Corridor Plan* that conceptually recommended consolidating the three existing intersections into one signalized intersection. Alternatives were developed to accommodate the consolidation concept, with each alternate evaluated for its respective challenges and overall desirability. To support that activity, one of the earliest tasks completed was the formation of a Project Advisory Committee (PAC). The PAC's role was to facilitate stakeholder review, provide overall input to the scoping process, and make final alternative selection recommendations to pertinent City commissions and, ultimately, the Burlington City Council.

ROADWAY CHARACTERISTICS

1. Municipality: City of Burlington
2. Routes: Colchester Avenue/Riverside Avenue/Barrett Street/Mill Street Intersection
 - a. Project Roadway Attributes (25 mph posted speed limit on all approaches)
 - i. Colchester Ave. (Class 2 - Urban Minor Arterial No. 3: Complete Street)
 - ii. Riverside Ave. (Class 1 - Urban Principal Arterial-other No. 4: Bicycle Street)
 - iii. Barrett St. (Class 2 - Urban Major Collector No. 5: not designated)
 - iv. Mill St. (Class 3 - Local Road unnumbered: not designated)
3. Project Location:
 - i. Approximate intersection footprint (See Figure 1)

Figure 1 Project Study Area



DISCUSSION

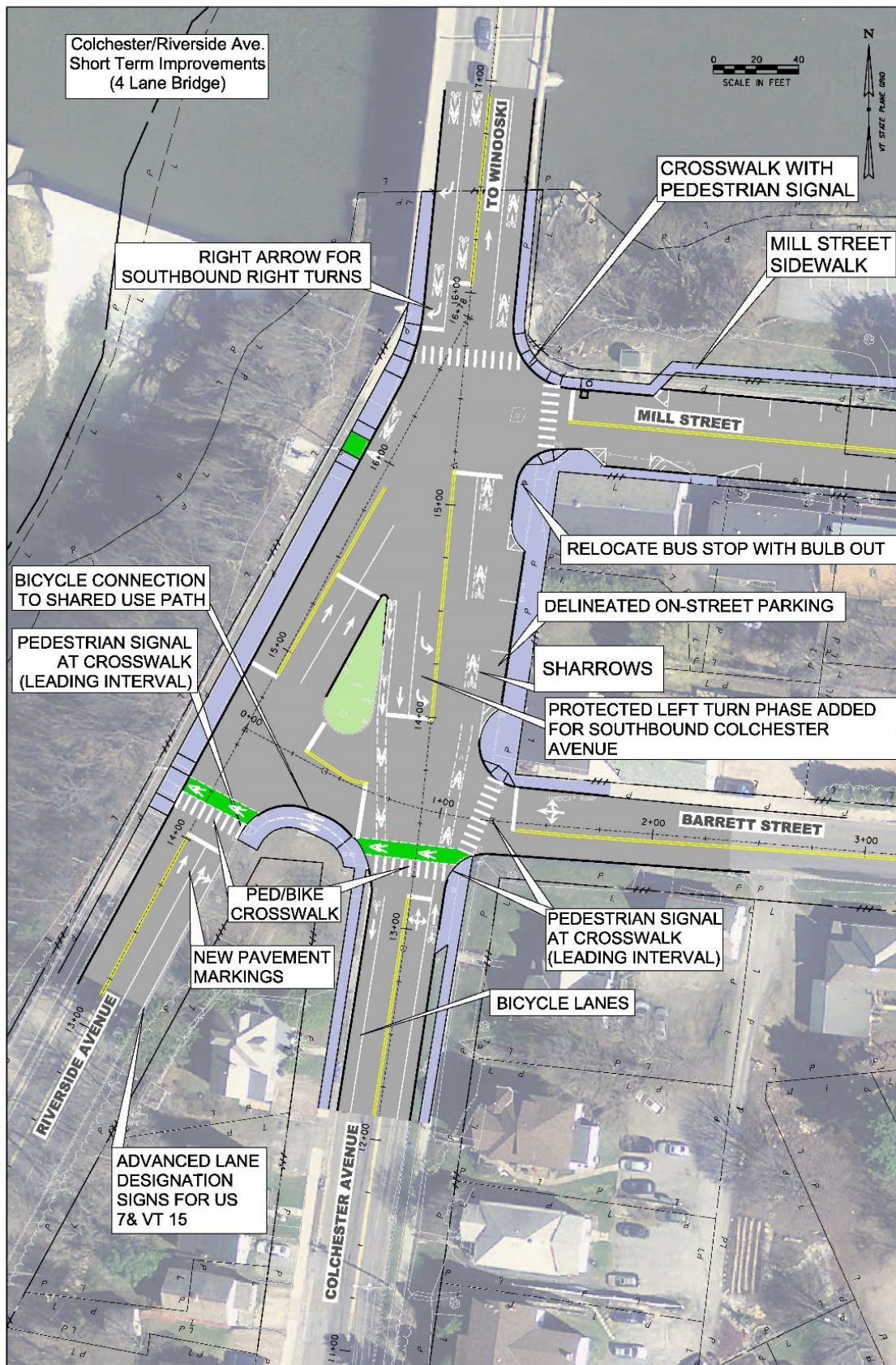
4. Community/Municipal Involvement:

- a. Describe how the Community/Municipality was involved in or participated in the identification and submittal of the project
 - i. The 2011 Colchester Avenue Corridor Plan identified improvements to the Colchester Avenue/Riverside Avenue/Barrett Street/Mill Street intersection that could be developed as a stand-alone project contributing to the overall “Complete Street” vision of Colchester Avenue. This endorsement and associated recommendations from the 2011 study indicated stakeholder demand and support for a subsequent intersection scoping project resulting in the addition of the 2019 Study to the CCRPC annual program.
 - ii. The study process included working closely with the Project Advisory Committee (PAC) consisting of community leaders, Burlington & Winooski staff, CCRPC staff, neighborhood representatives, and others.
 - iii. Public involvement was integrated into all aspects of the work plan. A series of meetings were held with the PAC to discuss the proposed alternatives. Minutes from these meetings as well as additional documents made available to the advisory committee, are in Appendix L. (see 2019 Study Appendix L).
- b. Identify how the project contributes to the community
 - i. The existing facility is, by VTrans standards, classified as a High Crash Location (HCL) and can be tenuous for use by pedestrians and bicyclists as well. The 2019 Study sought to identify infrastructure improvements that address safety, mobility and operational issues at the Colchester Avenue/Riverside Avenue/Barrett Street/Mill Street intersection.
- c. Identify how the project contributes to ongoing and/or future local initiatives/priorities
 - i. The City of Burlington is devoted to improving pedestrian and bicycle conditions to make walking and biking viable and enjoyable for people of all ages and abilities all year round. If pursued, the selected Medium-term alternative offers expected results that support and are consistent with the City’s initiatives and priorities.
- d. Identify how the project contributes to the local community and economic development goals
 - i. Per planBTV, the City of Burlington promotes growth in walking and biking, a philosophy that brings a host of community, environmental and economic benefits. These benefits range from reducing traffic congestion and vehicle emissions to saving money through lower road maintenance costs or healthcare costs to increased independence for those who don’t- or can’t- drive.

5. Planning and Construction Documents:

- a. Identify any studies that have been completed to inform the need of this project and/or further understand alternatives
 - i. The Colchester Avenue Corridor Study, which was completed and accepted by the City Council in 2011, evaluated and developed numerous recommendations to address operational, safety, and design-related issues along the Colchester Avenue corridor. Specific to the 2019 Study, the Corridor Plan recommended: “The complex of three intersections should be consolidated into one signalized intersection between Colchester Avenue, Riverside Avenue, and Barrett Street. The traffic signal at the Riverside Avenue-Mill Street intersection would be eliminated, and the Mill Street approach would be controlled by a stop sign and widened to include left and right turn lanes. The consolidation has design issues that need to be further evaluated through a more detailed scoping process that would include a land survey and more focused input from adjacent property owners.”
 - ii. 2019 Winooski River Bridge Scoping Study Report: Project will address deficiencies in the bridge while improving multi-modal travel for people and goods. The proposed bridge is 21 feet wider than the existing which will necessitate close coordination during the design phase.
 - iii. *planBTV Walk Bike*: Colchester Avenue and Riverside Avenue are highlighted in the plan as priority zones and indicated as areas in need of immediate attention.
- b. Alternatives (see 2019 Study chapters 7 and 8)
 - i. Short-Term Improvements (0 to 3 years to implement)
 - Enhanced accommodations for pedestrians and bicyclists were proposed to include a new crosswalk, pedestrian traffic signals, wider crosswalks, and signal system changes. (see 2019 Study Figure 2)
 - Short-term improvements considered by PAC were adopted and put in service by DPW.

Figure 2 Recommended Short-Term Improvements

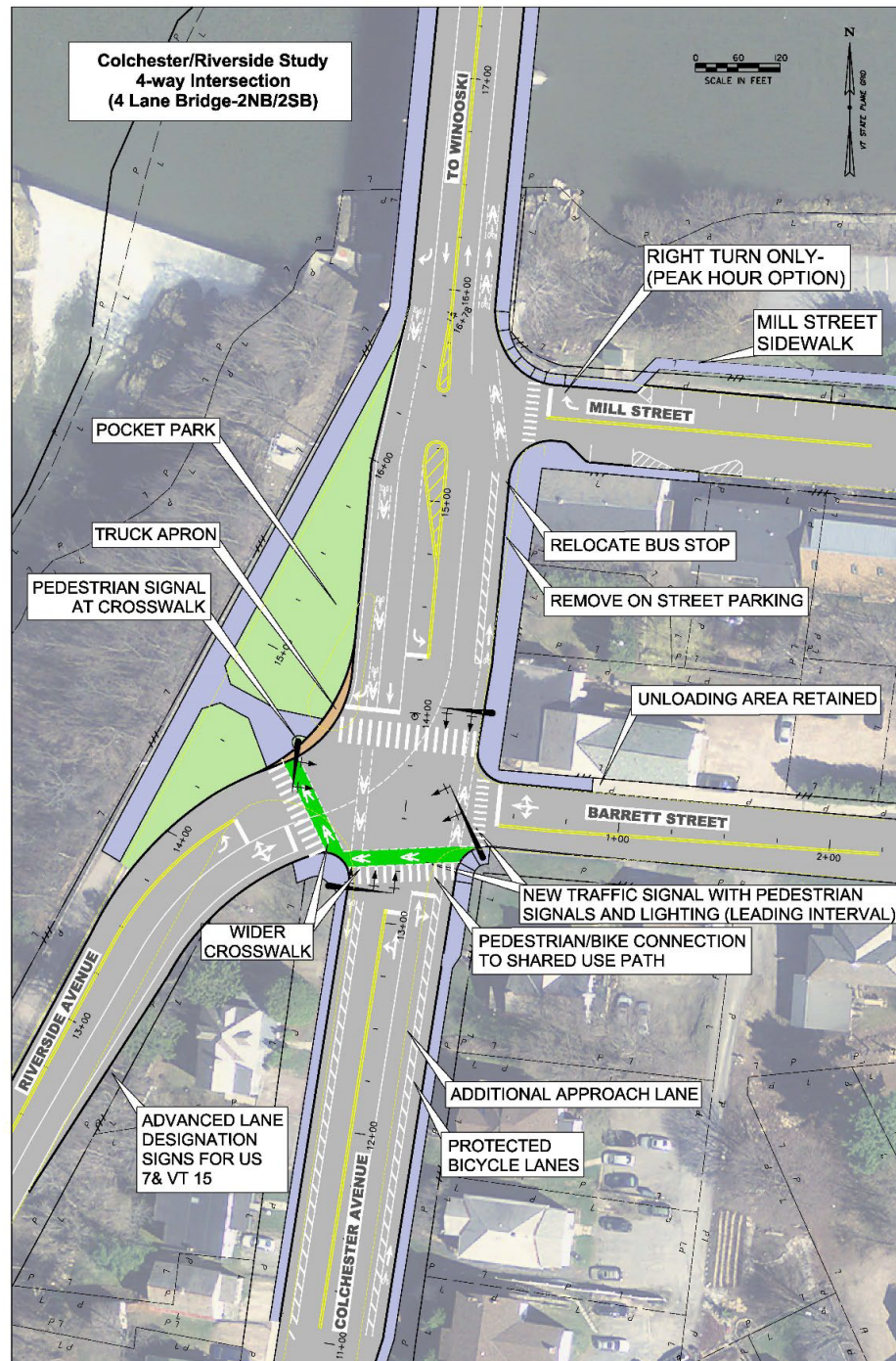


ii. Medium Term Improvements (3 to 10 years to implement)

- **Alternative 1 – 4-way Intersection - PREFERRED**

One signalized intersection, a 4-way intersection at Colchester Avenue and Barrett Street, and an unsignalized intersection at Colchester Avenue and Mill Street (Pocket Park and pedestrian signals at all crosswalks are most desirable).

Figure 3 Recommend Medium Term Alternative – Alternative 1



- Alternative 2 – 4-way Intersection
Similar to Alternative 1, it additionally consists of a separated southbound right turn lane from Colchester Avenue, creating a yield condition onto Riverside Avenue (results in a less desirable Yield controlled crosswalk).
- Alternative 3 – Roundabout
Modern, hybrid roundabout at the existing Colchester Avenue/Barrett Street intersection incorporating Riverside Avenue (Most costly with numerous significant impacts and design issues).
- No Build
Baseline Alternative for comparison

iii. Comparison of Alternatives

- The alternatives are compared according to the study's purpose and need statement in the matrix below. The costs and performance associated with Alternatives 1 and 2 are comparable. Alternative 3 offers the greatest benefits but also at the highest cost. There are also significant challenges associated with the implementation of Alternative 3, particularly with respect to right-of-way acquisition and impact on historic properties.

iv. Preferred Alternative

- Alternative 1: Pocket Park and pedestrian signals at all crosswalks are most desirable.

c. Identify any planned Corridor Planning and Adjacent Projects

i. Major Project – Winooski River Bridge Replacement

- Target 2027 begin construction.

Figure 4 Alternatives Evaluation Matrix

CRITERIA	No Build	Short Term Improvements	Alternative 1 4 Way Intersection	Alternative 2 4 Way Intersection w/ Separate Right Lane	Alternative 3 Roundabout
Project Costs	\$0	\$875,000	\$3,300,000	\$3,430,000	\$6,700,000
PURPOSE AND NEED					
Improves Pedestrian Safety	No	Some	Better	Better	Best
Provides Safer Bicycle Connectivity Winooski to Burlington	No	Some (allows cyclists safer east/west movements)	Some (protected bike lanes south of Barrett and south of Mill northbound)	Some (protected bike lanes south of Barrett and south of Mill northbound)	Some (protected bike lanes south of Barrett)
Reduces Potential for Crashes	No	Some	Better	Better	Best
Reduces Intersection Complexity	No	No	Best	Best	Better
Manages Peak Hour Congestion	No	Some	Some	Better	Best
IMPACTS					
ROW Impacts	None	None	Minor (1600 sf)	Minor (1600 sf)	Major (4000 sf/ 1 house)
Historic Resources	None	None	None	None	Major (Removes 4(f) resource)
Stormwater	No change	No Change	Treatment opportunity	Treatment opportunity	Treatment opportunity
Net Change in On-street parking spaces	0	Some (-1 – N. of Barrett St. -2 – S. of Barrett St.)	More (-5 – N. of Barrett St. -2 – S. of Barrett St.)	More (-5 – N. of Barrett St. -2 – S. of Barrett St.)	More (-5 – N. of Barrett St. -2 – S. of Barrett St.)
Aerial Utilities	0	0	Some (3 poles relocated along Colchester Ave)	Some (3 poles relocated along Colchester Ave)	Some (3 poles relocated along Colchester Ave)

6. Purpose and Need:

- a. Identify what problems or challenges the project is intending to fix/improve
 - i. **Purpose:** The purpose of the Colchester Avenue/Riverside Avenue intersection scoping study is to define a safer intersection that enhances mobility and access for all users while contributing to livable and vibrant communities and ensuring efficient operations.
 - ii. **Need:**
 - Improve safety and mobility for all users of the intersection.
 - Simplify the intersection.
 - Enhance the gateway into Burlington.
 - Manage traffic congestion.

7. Project Scope:

- a. Describe intended project scope and key project elements focused on the purpose and need
 - i. Roadway surface treatment
 - New bituminous concrete pavement (BCP)
 - ii. Geometry modifications
 - Horizontal and vertical alignment shift at Riverside Ave. approach to support reconfiguration of intersection with Colchester Ave.
 - iii. Shoulder treatment/modifications
 - Full depth reconstruction for Riverside Ave. approach centerline shift. BCP surface.
 - iv. Intersection identification/treatment
 - 4 new mast arms and signals
 - v. Bicyclist considerations/improvements
 - Protected bike lanes along Colchester Ave.
 - Pedestrian/Bike Connection between Colchester Ave. and Riverside Ave.
 - vi. Pedestrian considerations/improvements
 - New Pedestrian signals for all crosswalk locations
 - New lighting at Colchester Ave. and Barrett St. intersection
 - Wider crosswalks
 - vii. Transit access considerations/improvements
 - Relocation of bus stop at Colchester Ave. and Mill St. intersection
 - viii. Access management considerations/modifications
 - 7 parking spaces removed along Colchester Ave. near Barrett St.
 - ix. Asset(s) condition/improvements
 - BCP surfaces
 - Signal systems
 - Curb and sidewalk
 - Pavement markings
 - x. Resiliency considerations/improvements
 - N.A.
 - xi. Environmental considerations/improvements
 - Potential reduction in delay for vehicles resulting in less emissions
 - Improved bicycle and pedestrian mobility encourage additional users potentially resulting in fewer vehicles and less emissions
- b. Describe how the project elements satisfy and/or meet the project's Purpose and Need
 - i. Colchester Ave./Riverside Ave. intersection reconfiguration combined with improved signage and signal systems should reduce crashes.
 - ii. Improved accommodations for bicyclists and walkers through the Intersection could increase bike ridership and pedestrian users

8. Project Estimate:

- a. Describe any assumptions, risks, and items/elements with high variability
 - i. Alt. 1 Conceptual Cost Estimate = \$3,300,000 (assume 2018 dollars)
 - ii. Adjustment for inflation (assume 5 years @ 5%/year) = \$4,200,000 (2023 dollars)
 - iii. Assume consistent inflation rate for Alt. 2 and Alt. 3, therefore Alt. 1 still low cost
 - iv. Some cost risk with excavation of contaminated soils and Development soils
 - v. Some cost risk with maintenance of traffic and pedestrian mobility

9. Project Challenges:

- a. Describe any anticipated and/or potential challenges to the development and delivery of this project (See Figure 2 for Alternatives Evaluation Matrix)
 - i. Identify potential impacts on environmental resources
 - Slight potential, low risk
 - ii. Identify potential Right-of-Way impacts/needs
 - (1600 SF), low risk
 - iii. Identify potential utility relocation routing needs/challenges.
 - Low risk, confirm in design phase
 - iv. Brown fields and contaminated soils
 - Development soils present and contaminated soils nearby, moderate risk/design phase mitigation

RECOMMENDATION

The 2019 Study for all intents and purposes has aged approximately 5 years since its development and delivery of a Preferred Alternative for improvement of the Colchester Avenue/Riverside Avenue/Barrett Street/Mill Street intersection. The RPR process indicates the passing of time has not overtly compromised the viability of legitimately progressing the scoping/concept level recommended improvements to the design phase for further development and eventual implementation. It is recognized before moving forward there may be merit to updating crash data, traffic volume data, and cost estimates which are all inherently time sensitive. However, this information is well suited for update in the early stages of preliminary engineering along with inventories for environmental and cultural resources.

With regards to moving forward to the Preliminary Engineering phase, the relatively recent commitment by VTrans to execute a project for the replacement of the Winooski River bridge has created a new dynamic. Schedule for project development of the intersection improvements has become more constrained and dependent on the needs of the bridge project. Therefore, coordination efforts should begin as soon as possible to ensure these mutually exclusive projects progress with the greatest amount of synergy as possible.

Regardless, based on established local support and conformance to the stated Purpose and Need, the proposed project [Burlington STP 5000(29)] is a good candidate for reliable advancement within the VTrans Capital Program.



City of Burlington
Department of Public Works

Technical Services Engineering Division
645 Pine Street, Suite A
Burlington, VT 05402
P 802-863-9094 / F 802-863-0466 / TTY 802-863-0450
www.burlingtonvt.gov/DPW

May 15, 2023

Jesse A. Devlin
Highway Safety & Design Program Manager
Vermont Agency of Transportation
219 North Main Street
Barre, VT 05641

Re: Colchester Avenue/Riverside Avenue/Barrett Street/ Mill Street -- Burlington STP 5000(29)

Dear Mr. Devlin,

The recently developed VPSP2 (VTrans Project Selection and Prioritization Process) was implemented by the Vermont Agency of Transportation (VTrans) in an effort to develop a performance-based data driven project selection and prioritization framework that maximizes the transportation value delivered to users of the facilities. This process includes a mechanism in which Regional Planning Commissions in coordination with their communities can propose potential projects that are desirable from a regional and local perspective. The Chittenden County Regional Planning Commission worked with the City of Burlington to propose a future project at Colchester Avenue/Riverside Avenue/Barrett Street/ Mill Street that would consolidate the three existing intersections into one signalized intersection.

This regionally proposed project was selected for advancement and programmed as Burlington STP 5000(29). The initial phase of this project is a project refinement stage, which intends to obtain consistent information regarding the proposed project or need and reinforce project support and understanding with the Regional Planning Commissions and municipalities. The Chittenden County Regional Planning Commission and Burlington worked with Consulting Firm Stantec throughout this process and thoroughly discussed project location, community/municipal involvement, previous planning or construction documents, project purpose and need or project vision, potential project scope or key focus areas, project estimate and project challenges.

The work performed within the project refinement stage resulted in beneficial discussion and this letter intends to acknowledge an understanding of the process and overall support for the project.

- The City of Burlington acknowledges that the project refinement phase is the initial phase of a project and a final alternative and project scope was not defined under this project phase.
- The City of Burlington acknowledges that the project will require a finance and maintenance agreement that may require Municipal funding for non-participating project elements and/or maintenance responsibilities.
- The City of Burlington supports the continued advancement of Burlington STP 5000(29).
- The City of Burlington asks that emphasis is given to continued enhancement and improved safety for bicycle and pedestrian modes of transportation as the project advances through design.

Sincerely,

Chapin Spencer
Director of Public Works

Board of Finance and City Council Submission Checklist

Department: Public Works Submitter: Madeline Suender/Laura Wheelock
 Title/Subject: Letter of Support Colchester Avenue/Riverside Avenue/Barrett Street/Mill Street
 Intersection VPSP2 – Burlington STP 5000 (29)

	Approval:	Meeting Date:
☐	Board of Finance	
☒	City Council	5/15/2023
☐	Concurrent	

This form must be completed by the person submitting the materials, and sent with the final submission. Please do not indicate that a signoff was received until it has actually been obtained.

Signoffs Received

Signoff Needed	Received	Date Received	Note
Department Head	Yes	5/8/2023	Chapin Spencer
Mayor's Office informed and approved memo	Yes	5/10/2023	Jordan Redell
Board/Commission, if required	Yes	5/3/2023	TEUC
City Attorney's Office has approved contract and/or legal documents, -Identify attorney in note	Choose an item.	Click or tap to enter a date.	Click or tap here to enter text.
City Attorney's Office has approved memo and motion(s) or resolution(s) -Identify attorney in note	Yes	5/9/2023	Hayley McClenahan
CAO has reviewed budget, financing, and memo	Yes	5/10/2023	Katherine Schad
Human Resources, if personnel action -Identify HR Manager in note	N/A	Click or tap to enter a date.	Click or tap here to enter text.
CIO, if an IT-related investment/purchase	N/A	Click or tap to enter a date.	Click or tap here to enter text.

Materials Included

	Included?	Note
Final Memo Attached?	Yes	Click or tap here to enter text.
Contract Attached, if applicable?	N/A	Click or tap here to enter text.
Additional Materials, if necessary	Yes	Report, Letter of Support
Draft Resolution or Motion?	Yes	Click or tap here to enter text.
If for submission to Council, are sponsors identified?	Yes	Transportation Energy and Utilities Committee (TEUC)



Memo

Date: May 15, 2023

To: Transportation, Energy & Utilities and Committee (TEUC)

From: Phillip Peterson P.E., Public Works Engineer
Laura Wheelock P.E., Senior Public Works Engineer

CC: Chapin Spencer, Director Public Works
Norm Baldwin P.E., City Engineer

Subject: Pearl Street/Prospect Street/Colchester Avenue Intersection VPSP2 – Burlington STP 5000(30)

Request:

The Department of Public Works is seeking City Council approval of the Pearl Street/Prospect Street/Colchester Avenue Intersection Regional Project Refinement and authorization to allow Chapin Spencer, Director of the Department of Public Works, to execute the letter of support for the City of Burlington. This approval is not a change; it is a reaffirmation of City Council's project preferred alternative from the Scoping Study completed by CCRPC and Stantec found here:

https://www.ccrpcvt.org/wp-content/uploads/2016/02/Pearl-Prospect-Colchester_FINAL_Scoping_Report_December_2014.pdf

Background:

Vermont Project Selection and Prioritization (VPSP2) is a mechanism to identify, prioritize, and select state transportation capital improvement projects on the federal aid system. This new process has been a collaborative effort between national, state, regional, and local agencies and interests. VPSP2 is a system that aims to develop a performance-based, data driven project selection & prioritization framework that maximizes the "transportation value" delivered to Vermont taxpayers. This helps to maximize the way transportation funding is used in Vermont. DPW Staff support this effort given that the VPSP2 process will bring the Pearl Street/Prospect Street/Colchester Avenue Intersection project into the VTrans budget. The City has sought to improve this intersection for decades but has struggled to secure funding to advance the project. VPSP2 now provides a path forward.

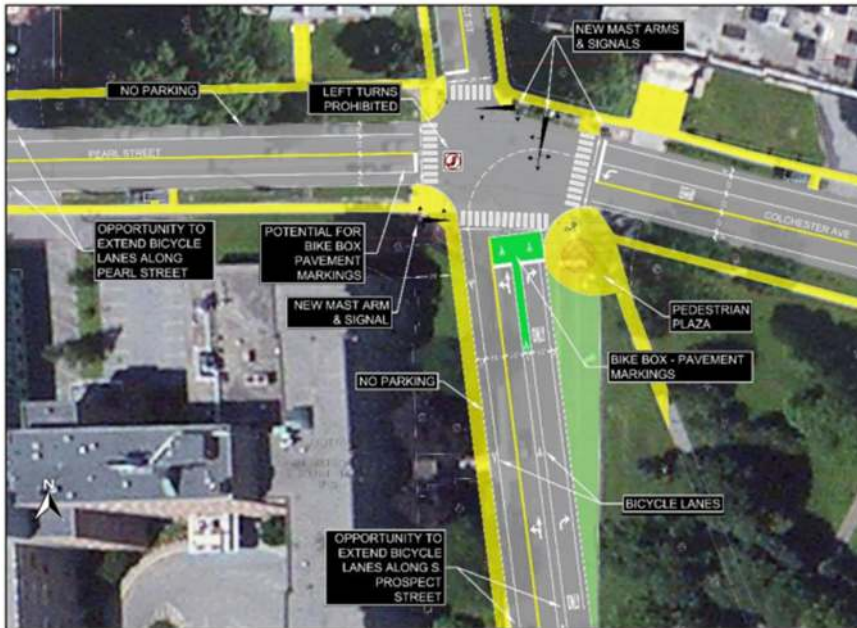
The City's Transportation Planning group applied for this project through VPSP2 as a funding source in March of 2021. The project was selected by VTrans and allocated in their FY23 budget to undergo scope review administered through Chittenden County Regional Planning Commission

(CCRPC). CCRPC contracted Stantec to do this work. As part of the Scope Refinement Process, the attached report (Attachment 1) outlines the draft scope of work and history of scoping work done thus far at this location. To allow the project to advance to design the City has been asked to sign the attached Letter of Support (Attachment 2) supporting the preferred alternative selected in the Final Scoping Study from December of 2014.

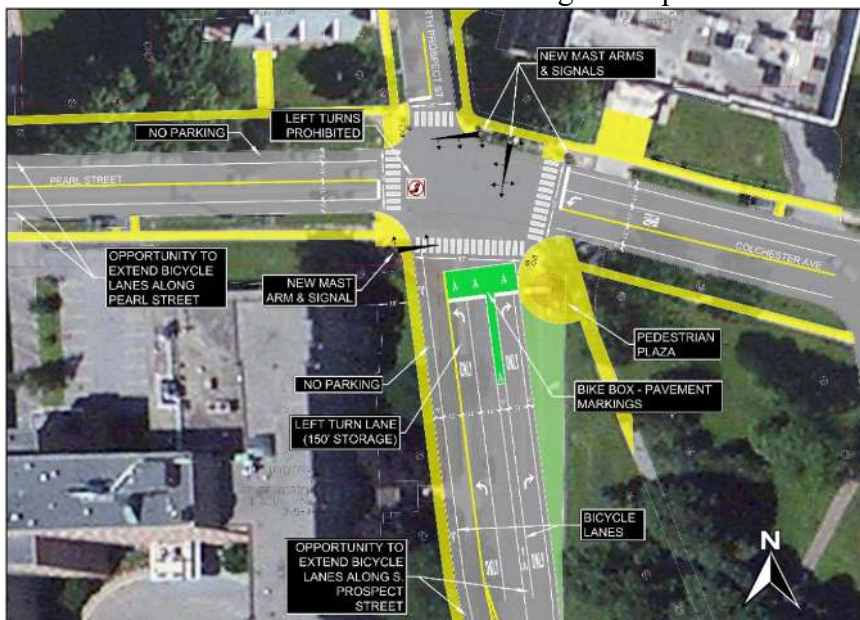
Review of the Alternatives

Four Alternatives were considered under the December 2014 Scoping Study: a no build option, North-South Intersection Alignment, North-South Intersection Alignment plus additional northbound lane, and a Single Lane Roundabout. Those alternatives are shown in the figures below.

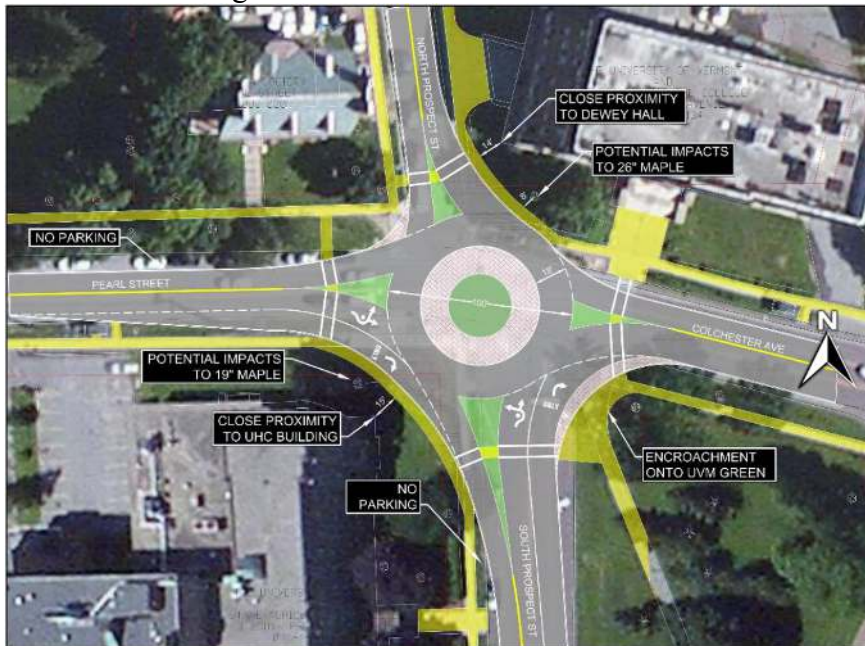
Alternative 1: Preferred Alternative: North-South Intersection Alignment



Alternative 2: North-South Intersection Alignment plus NB Turn Lane



Alternative 3: Single Lane Roundabout:



The scoping study concluded with selection of Alternative 1: North-South Intersection Alignment as the preferred alternative. This alternative best met the purpose of the study to create safe, accessible transportation systems for all mode types within the intersection. This is in response to address the safety concerns of it being a high crash location, and challenges with the geometry of the intersection and its offset side street approaches resulting in vehicles trapped in the intersection during the signal cycle.

During the study the a pilot was run to test split phasing of the signal timing to address several of the safety concerns within the intersection. This change has improved the immediate safety concerns and addressed some of the crash history, but only will provide a limited benefit as it caps the amount of vehicles that the intersection can handle each day. The split phasing of the signal timing significantly reduces the capacity of the intersection and has led to lengthy queuing during rush hours. This intersection's capacity with split phasing will become a permitting limitation for future development in both this area of the City as well as the downtown.

Alternative 1 was selected as altering the intersection's geometry allows for traditional signal timing, reduces the foot print of the intersection, and shortens pedestrian crossings. This alternative can accommodate all modes of transportation and has minimal impacts to surrounding right of way/environment. It also can accommodate future traffic to the design year.

Alternative 2 while similar to Alternative 1 in many ways the addition of another northbound lane results in several changes that make the intersection crossing longer than the existing, takes more land, and has more impacts on the environment. While the additional lane helps with accommodate vehicles the advantage to adding the lane compared with the alternative was not found to justify the disadvantages with this alternative.

Alternative 3 is a roundabout, under the study several were considered from a mini roundabout to a two lane roundabout. The mini roundabout was found to not be able to accommodate the volume of traffic within the intersection each day, and a two lane roundabout had significant impacts to property and some buildings. Therefore the team was limited to a single lane roundabout. During the analysis the roundabout was not able to address future traffic volumes, with the constraints of surrounding buildings bicycle infrastructure is required to be shared with pedestrians and cannot be separated. Additionally pedestrian crossings are longer than existing. This in combination with environmental/historic impacts resulted in selection of a different alternative as the preferred.

Letter of Support

In review of the original December 2014 Scoping Study and the project refinement process under VPSP2, DPW recommends that the City Council support of the preferred alternative (Alternative 1) outlined in this report and already received approval from the City Council on June 23, 2014. Though the City already selected preferred alternatives, this second approval will conform to the State's process to bring these projects into the VPSP2 budget in a uniform way across all municipalities. This work will be fully funded (100%) under VTrans Safety Program. Non-participating costs, such as contaminated soils, are not part of this funding.

Motions

Actions for City Council:

To authorize the Director of Public Works to execute the Letter of Support for the Pearl Street/Prospect Street/Colchester Ave – Burlington STP 5000(30) Intersection Project from the Vermont Agency of Transportation, supporting advancement of the preferred alternative in the December 2014 Final Scoping Study.

Attachment:

1. Pearl Street/Prospect Street/Colchester Avenue Intersection VPSP2 REGIONAL PROJECT REFINEMENT (RPR) Report.
2. DRAFT Letter of Support

Burlington STP 5000(30)
Pearl Street/Prospect Street/Colchester Avenue Intersection
VPSP2 REGIONAL PROJECT REFINEMENT (RPR)

RPR PROCESS BACKGROUND

The Regional Project Refinement (RPR) project associated with the Burlington STP 5000(30) summarizes the previously completed 2014 scoping study, hereafter referred to as the [2014 Study](#). The RPR aims to facilitate the progression of the preferred alternative into the project design and permitting phase by reaffirming initial local consensus. This is accomplished by validating public support through a collective stakeholder review of the summary RPR report. With an update on current challenges and opportunities, it is anticipated that the preferred alternative will remain the most feasible and desirable. The expectation is that local officials will then provide formal and documented acknowledgment of the Municipality's concurrence that the project is still viable. See attached Letter of Support.

It is noted that the full contents of the accepted 2014 Study final report were used part and parcel in the development of this RPR summary.

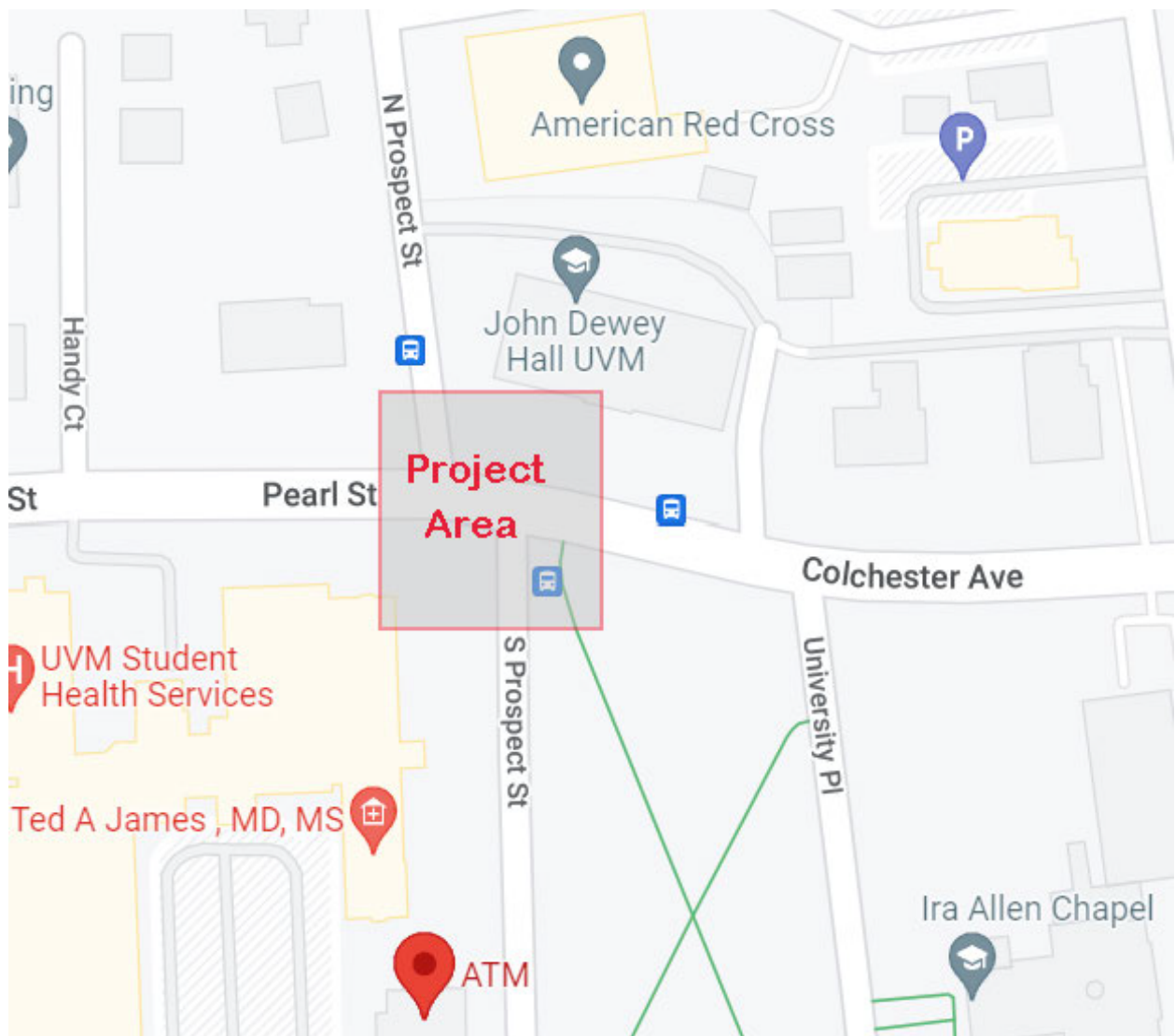
INTRODUCTION

In 2012, the Chittenden County Regional Planning Commission (CCRPC) and the City's Department of Public Works (DPW) hired RSG, Inc. to assist in developing the intersection scoping study with work beginning in June 2012. Concurrently, a project Steering Committee was formed to facilitate stakeholder review and provide overall input to the scoping process.

The Pearl Street/Prospect Street/Colchester Avenue Intersection 2014 Study was conducted to evaluate alternatives that address safety, mobility, and operational issues for all modes of travel approaching and passing through the intersection in Burlington, Vermont (see Figure 1 below).

- 1. Municipality: City of Burlington**
- 2. Routes: Pearl Street/Prospect Street/Colchester Avenue Intersection**
 - a. Project Roadway Attributes (25 mph posted speed limit on all approaches)
 - i. Pearl Street St. (Class 2 – Urban Minor Arterial No. 3: Transit Street)
 - ii. Colchester Ave. (Class 2 – Urban Minor Arterial No. 3: Complete Street)
 - iii. South Prospect St. (Class 2 - Urban Major Collector No. 13: not designated)
 - iv. North Prospect St. (Class 2 - Urban Major Collector No. 13: not designated)
- 3. Project Location:**
 - i. Approximate intersection footprint (See Figure 1)

Figure 1 - Project Location



4. Community/Municipal Involvement:

- a. Describe how the Community/Municipality was involved in or participated in the identification and submittal of the project
 - i. A study conducted along the Colchester Avenue corridor was completed in 2011 and identified the Pearl Street/Prospect Street /Colchester Avenue intersection as a prime candidate for a standalone scoping project. This endorsement and associated recommendation from the 2011 study indicated stakeholder support for a subsequent intersection scoping project.

- ii. Intersection scoping Study effort was initiated in June 2012. Early activity on the project produced findings (December 2012) that resulted in the Steering Committee identifying the opportunity for a short-term pilot project to implement low-cost safety improvements for the intersection. The pilot project was launched in August 2013 following months of planning, design, and significant stakeholder outreach. The pilot project's safety improvements were evaluated in service through the Fall of 2013, and after further consideration of actual performance and public feedback, the City accepted the improvements as permanent in February 2014. The overall 2014 Study concluded in June 2014 following the City Council's acceptance of a preferred long-term alternative.
- iii. The aforementioned Steering Committee consisted of eight members representing a broad range of community participation. The group met six times between October 2012 and April 2014 (see 2014 Study Appendix A for details).
- iv. Public involvement was integrated into all aspects of the work plan. Tasks included: Steering Committee meetings, public and outreach meetings, outreach and coordination with the City of Burlington, and information management.
- v. Information management included a website with background and current information, Steering Committee documents (agendas, meeting notes), public meeting documents (agendas, meeting notes), and a final report.
- b. Identify how the project contributes to the community
 - i. The existing facility is, by VTrans standards, classified as a High Crash Location (HCL) and can be tenuous for use by pedestrians and bicyclists as well. The 2014 Study sought to identify infrastructure improvements that address safety, mobility and operational issues at the Pearl Street/Prospect Street /Colchester Avenue intersection.
- c. Identify how the project contributes to ongoing and/or future local initiatives/priorities
 - i. The City of Burlington is devoted to improving pedestrian and bicycle conditions to make walking and biking viable and enjoyable for people of all ages and abilities all year round. If pursued, the selected long-term alternative offers expected results that support and are consistent with the City's initiatives and priorities.
- d. Identify how the project contributes to the local community and economic development goals
 - i. Per planBTV, *the City of Burlington promotes growth in walking and biking, a philosophy that brings a host of community, environmental and economic benefits. These benefits range from reducing traffic congestion and vehicle emissions to saving money through lower road maintenance or healthcare costs to increased independence for those who don't- or can't- drive.*

5. Planning and Construction Documents:

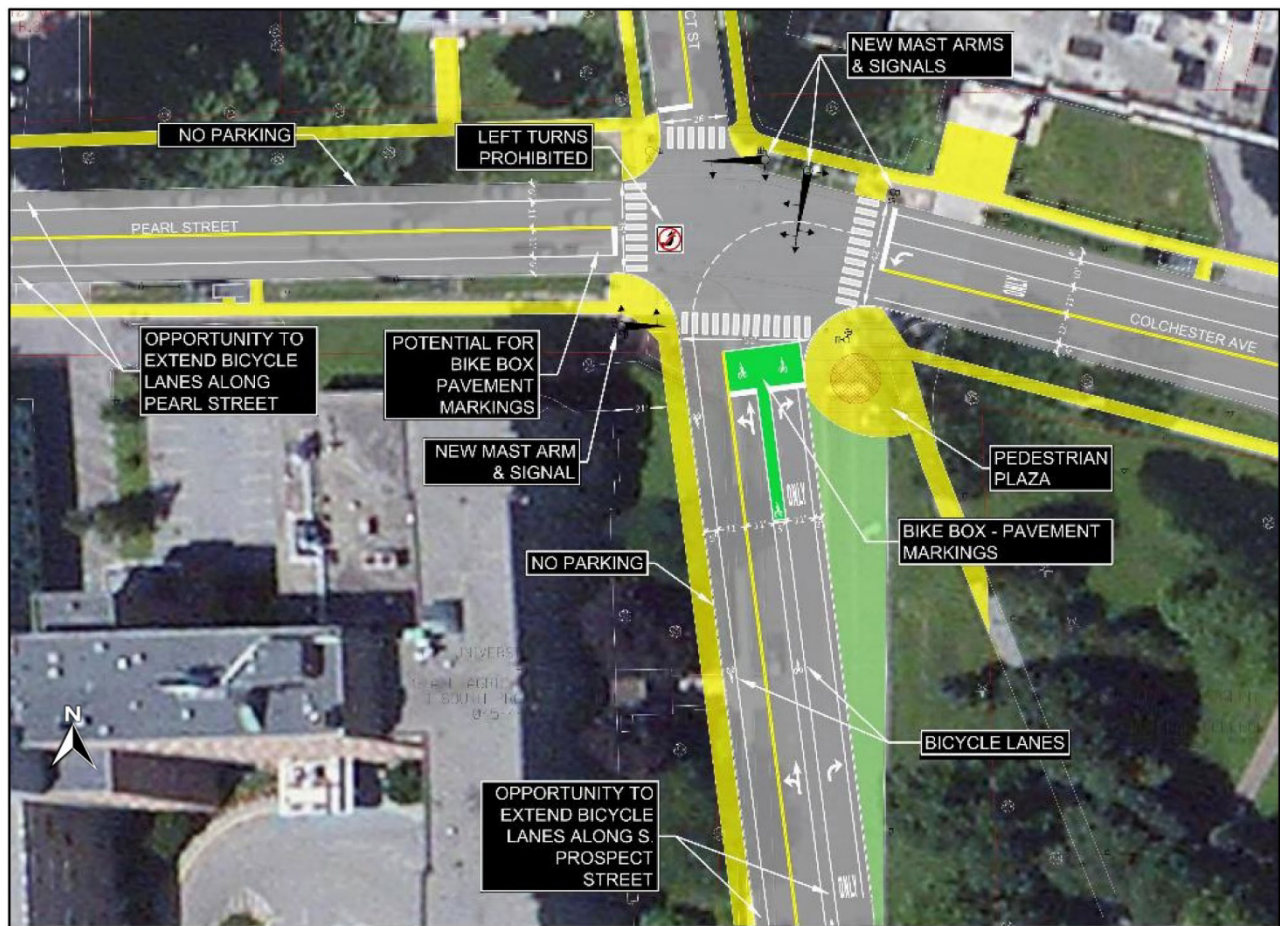
- a. Identify any studies that have been completed to inform the need of this project and/or further understand alternatives
 - i. The Colchester Avenue Corridor Study completed and accepted by the City Council in 2011, evaluated and developed numerous recommendations to address operational, safety, and design-related issues along the corridor. One of the corridor study's primary recommendations was to initiate an intersection scoping process to evaluate alternatives to address issues at the Pearl Street/Prospect Street/Colchester Avenue intersection.
- b. Identify whether **a preferred alternative was selected** (see 2014 Study chapters 5 and 6)
 - i. Provide reference information such as appropriate documents and corresponding page numbers
 - ii. **Long-Term Alternatives Assessment**
 - Alternative 1 – North-South Intersection Alignment
 - The South Prospect Street approach is moved west to better align with North Prospect Street
 - Alternative 2 – North-South Intersection Alignment plus NB Turn Lane
 - Alternative is identical to Alternative 1 with the only exception of the addition of an exclusive northbound left turn lane on South Prospect Street
 - Alternative 3 – Single-Lane Roundabout
 - Examines the possibility of reconfiguring the study intersection to operate as a hybrid roundabout (100' diameter)
 - No Build
 - Baseline Alternative for comparison
 - iii. **Preferred Alternative**
 - Alternative 1 positively addresses each component of the Purpose and Need Statement and has the least amount of Right-of-Way (ROW) impacts (approximately 1,400 square feet) on one property (UVM) compared to the other Build Alternatives. See Figure 2 and Figure 3.

- c. Identify any planned Corridor Planning and Adjacent Projects
- i. No known corridor studies or adjacent projects are planned for the immediate area surrounding the intersection footprint.

Figure 2 Alternatives Evaluation Matrix (RSG 2014 Study – 2014 dollars)

Criteria:	No Build Pilot Improvements	Alternative 1 N-S Alignment	Alternative 2 Alignment + Turn Lane	Alternative 3 Roundabout
Conceptual Cost Estimate	\$0	\$935,000	\$995,000	\$730,000
Satisfies Purpose and Need				
1) Addresses Congestion	119 Seconds Delay V/C = 0.89	↑ Average delays reduced 48 seconds average delay	↑↑ Average delays & v/c reduced 40 seconds average delay	↓ Significant delays on WB approach. 1.12 v/c; 1,400' queue
2a) Improves Safety for Pedestrians	--	↑ Advanced ped phases; shortened crossing distances	↔ Advanced ped phases; Longer crossing distances	↓ Difficulty crossing downstream of right-turn slip lanes. No signalized control.
2b) Improves Safety for Bicyclists	--	↑ New bike lane and bike box on South Prospect Street. Potential for bike lanes on Pearl Street.	↑ New bike lane and bike box on South Prospect Street. Potential for bike lanes on Pearl Street.	↓ Physical constraints preclude separated bicycle facility/lane through intersection
2c) Improves Safety for Vehicles	--	↑ North-South approach alignment	↑↑ North-South approach alignment; Northbound left turn lanes	↑ Roundabout reduces speeds on all approaches; minimizes crash severity
3a) Improves Pedestrian Accommodations & Safety	160' Total Ped Crossing Distance	↑ 154' Total Ped Crossing Distance	↓ 167' Total Ped Crossing Distance	↔ 180' Total Ped Crossing Distance; Only need to cross one direction at a time.
3b) Improves Bicyclist Accommodations & Safety	Bikeable shoulders on Colchester & Pearl	↑ New bike lane and bike box on South Prospect Street. Potential for bike lanes on Pearl Street.	↑ New bike lane and bike box on South Prospect Street. Potential for bike lanes on Pearl Street.	↓ Difficult to accommodate separate bicycle facility due to building constraints
4) Addresses Intersection Offset	No	↑	↑	↑
Net Change in On-Street Parking Spaces	--	0	-3	0
ROW Impacts	--	1,360 SF (1 Property - UVM)	3,035 SF (1 Property - UVM)	1,500 SF (2 Properties - UVM)
Tree Impacts	--	0	0	2
Environmental / Cultural Impacts		Slight potential for historic impacts	Slight potential for historic impacts	Significant potential for historic impacts
Permitting Needs	--	Potential for Section 106, 4(f); Likely Act 250, Stormwater	Potential for Section 106, 4(f); Likely Act 250, Stormwater	Likely Section 106, 4(f), Act 250, Stormwater

Figure 3 Alternative 1 – North-South Intersection Alignment (RSG 2014 Study)



6. Purpose and Need:

- a. Identify what problems or challenges the project intends to fix/improve
 - i. **Purpose:** The purpose of the Prospect Street/Pearl Street/Colchester Avenue intersection 2014 Study was to develop transportation system improvements that enhance mobility, accessibility, and safety for all modes through the intersection.
 - ii. **Needs:**
 - Address the High Crash Locations in the project area.
 - Address the offset north-south approach alignment.
 - Improve accommodations for bicyclists and walkers through the Intersection
 - Address peak period traffic congestion at the intersection

7. Project Scope:

- a. Describe the intended project scope, and key project elements focused on the purpose and need
 - i. Roadway surface treatment
 - New bituminous concrete pavement (BCP)
 - ii. Geometry modifications
 - South Prospect Street horizontal alignment westerly centerline shift supports realignment with Pearl and South Prospect and, two NB approach travel lanes on South Prospect (through/left and right)
 - iii. Shoulder treatment/modifications
 - Full depth reconstruction for South Prospect SB widening for centerline shift. BCP surface.
 - iv. Intersection identification/treatment
 - Three new mast arms and signals
 - v. Bicyclist considerations/improvements
 - New NB and SB striped bike lanes on South Prospect
 - Marked “bike box” at the head of NB South Prospect approach
 - Wide shoulders on Pearl
 - vi. Pedestrian considerations/improvements
 - Improved crosswalk location for Colchester Ave.
 - Prohibition of left turns from Pearl onto North Prospect
 - Pedestrian Plaza southeast corner of Colchester Ave./South Prospect intersection
 - vii. Transit access considerations/improvements
 - Potential relocation of bus shelter from Pearl to Colchester Ave.
 - viii. Access management considerations/modifications
 - Pilot project’s parking configuration retained (18 spaces removed)
 - ix. Asset(s) condition/improvements
 - BCP surfaces
 - Signal systems
 - Curb and sidewalk
 - Pavement markings
 - x. Resiliency considerations/improvements
 - N.A.
 - xi. Environmental considerations/improvements
 - Potential reduction in delay for vehicles resulting in less emissions
 - Improved bicycle and pedestrian mobility encourage additional users potentially resulting in fewer vehicles and less emissions
- b. Describe how the project elements satisfy and/or meet the project’s Purpose and Need
 - i. Alignment shift on South Prospect combined with improved signage and signal systems should reduce crashes.
 - ii. Improved accommodations for bicyclists and walkers through the Intersection could increase bike ridership and pedestrian users

8. Project Estimate:

- a. Describe any assumptions, risks, and items/elements with high variability
 - i. Alt. 1 Conceptual Cost Estimate = \$935,000 (assume 2014 dollars)
 - ii. Adjustment for inflation (assume ten years @ 5%/year) = \$1,400,000 (2023 dollars)
 - iii. Assume consistent inflation rate for Alt. 2 and Alt. 3, therefore Alt. 1 still low cost
 - iv. Some cost risk with the excavation of contaminated soils and Development soils
 - v. Some cost risk with the maintenance of traffic and pedestrian mobility

9. Project Challenges:

- a. Describe any anticipated and/or potential challenges to the development and delivery of this project (See Figure 2 for Alternatives Evaluation Matrix)
 - i. Identify potential impacts on environmental resources
 - Slight potential, low risk
 - ii. Identify potential Right-of-Way impacts/needs
 - UVM Property, moderate risk
 - iii. Identify potential utility relocation routing needs/challenges.
 - Low risk, confirm in design phase
 - iv. Brownfields and contaminated soils
 - Development soils and contaminated soils present moderate risk/design phase mitigation

RECOMMENDATION

The 2014 Study, for all intents and purposes, has aged approximately ten years since its acceptance and delivery of a Preferred Alternative for improvement of the Prospect Street/Pearl Street/Colchester Avenue intersection. The RPR process indicates that the passing of time has not overtly compromised the viability of legitimately progressing the scoping/concept level recommended improvements to the design phase for further development and eventual implementation. It is recognized that before moving forward, there may be merit to updating crash data, traffic volume data, and cost estimates, which are all inherently time-sensitive. However, this information is well suited for an update in the early stages of preliminary engineering along with inventories for environmental and cultural resources.

The proposed project is a good candidate for reliable advancement within the VTrans Capital Program based on established local support and conformance to the stated Purpose and Need.



City of Burlington
Department of Public Works

Technical Services Engineering Division
645 Pine Street, Suite A
Burlington, VT 05402
P 802-863-9094 / F 802-863-0466 / TTY 802-863-0450
www.burlingtonvt.gov/DPW

May 15, 2023

Jesse A. Devlin
Highway Safety & Design Program Manager
Vermont Agency of Transportation
219 North Main Street
Barre, VT 05641

Re: Letter of Support Pearl Street/Prospect Street/Colchester Avenue
Burlington STP 5000(30)

Dear Mr. Devlin,

The recently developed VPSP2 (VTrans Project Selection and Prioritization Process) was implemented by the Vermont Agency of Transportation (VTrans) in an effort to develop a performance-based data driven project selection and prioritization framework that maximizes the transportation value delivered to users of the facilities. This process includes a mechanism in which Regional Planning Commissions in coordination with their communities can propose potential projects that are desirable from a regional and local perspective. The Chittenden County Regional Planning Commission worked with the City of Burlington to propose a future project at Pearl Street/Prospect Street/Colchester Avenue that would realign North and South Prospect Streets for better intersection operation and safety.

This regionally proposed project was selected for advancement and programmed as Burlington STP 5000(30). The initial phase of this project is a project refinement stage, which intends to obtain consistent information regarding the proposed project or need and reinforce project support and understanding with the Regional Planning Commissions and municipalities. The Chittenden County Regional Planning Commission and Burlington worked with Consulting Firm Stantec throughout this process and thoroughly discussed project location, community/municipal involvement, previous planning or construction documents, project purpose and need or project vision, potential project scope or key focus areas, project estimate and project challenges.

The work performed within the project refinement stage resulted in beneficial discussion and this letter intends to acknowledge an understanding of the process and overall support for the project.

- The City of Burlington acknowledges that the project refinement phase is the initial phase of a project and a final alternative and project scope was not defined under this project phase.
- The City of Burlington acknowledges that the project will require a finance and maintenance agreement that may require Municipal funding for non-participating project elements and/or maintenance responsibilities.
- The City of Burlington supports the continued advancement of Burlington STP 5000(30).

Sincerely,

Chapin Spencer
Director of Public Works

Board of Finance and City Council Submission Checklist

Department: Public Works Submitter: Phillip Peterson
Pearl Street/Prospect Street/Colchester Avenue Intersection VPSP2 – Burlington STP
 Title/Subject: 5000(30)

	Approval:	Meeting Date:
☐	Board of Finance	Click or tap to enter a date.
☒	City Council	5/15/2023
☐	Concurrent	Click or tap to enter a date.

This form must be completed by the person submitting the materials, and sent with the final submission. Please do not indicate that a signoff was received until it has actually been obtained.

Signoffs Received

Signoff Needed	Received	Date Received	Note
Department Head	Yes	5/8/2023	Chapin Spencer
Mayor's Office informed and approved memo	Yes	5/9/2023	Jordan Redell
Board/Commission, if required	Yes	3/28/2023	TEUC
City Attorney's Office has approved contract and/or legal documents, -Identify attorney in note	N/A	Click or tap to enter a date.	Click or tap here to enter text.
City Attorney's Office has approved memo and motion(s) or resolution(s) -Identify attorney in note	Yes	5/10/2023	Hayley McClenahan
CAO has reviewed budget, financing, and memo	Yes	5/10/2023	Katherine Schad
Human Resources, if personnel action -Identify HR Manager in note	N/A	Click or tap to enter a date.	Click or tap here to enter text.
CIO, if an IT-related investment/purchase	N/A	Click or tap to enter a date.	Click or tap here to enter text.

Materials Included

	Included?	Note
Final Memo Attached?	Yes	Click or tap here to enter text.
Contract Attached, if applicable?	No	Click or tap here to enter text.
Additional Materials, if necessary	Yes	
Draft Resolution or Motion?	Yes	Click or tap here to enter text.
If for submission to Council, are sponsors identified?	Yes	TEUC

To: Board of Finance and City Council
From: City Councilors Barlow, Bergman, and King
Date: May 4, 2023
Subject: Use of Council Initiative Funds for TEUC Sponsored McNeil Symposium

We are requesting that the Board of Finance approve and recommend approval to the City Council expending up to \$5,000 of the budgeted City Council Initiative Funds to pay for expenses associated with promoting and producing the TEUC sponsored McNeil Symposium and securing the attendance of academic experts on climate considerations associated with biomass electricity generation.

Details on the Symposium

At a date in June 2023 still to be determined, the Transportation Energy and Utility Committee of the City Council (TEUC) is sponsoring a public event at Contois Auditorium that will take up questions about burning biomass at McNeil Generating Station. After a brief introduction about McNeil by Burlington Electric Department (BED), panelists selected by BED and academic experts on climate considerations associated with biomass electricity generation selected by the TEUC will discuss questions posed by the TEUC. Questions and comments by the public will also be considered and addressed by the panel.

Need for the Symposium

The burning of biomass for electricity generation at McNeil Station is a topic that has recently generated significant public interest. The City Council has received numerous email messages and comments in various public forums on this topic. Some have questioned the renewable status of biomass and called for a plan to phase out or close McNeil. Others argue that McNeil is our best option for reducing fossil fuel use and is a sustainable alternative. The public interest in this topic is particularly timely given the City Council's anticipated consideration of a district energy plan involving McNeil. TEUC believes that a symposium will address claims, answer questions, and ultimately help clarify decisions that the Council will be asked to make.

Budget

Expense	Expense Description
Up to \$5,000	Honoraria for academic experts, promotion, and production related expenses for TEUC sponsored McNeil Symposium.

Suggested Board of Finance Motion

To approve and recommend approval by the City Council the expenditure of up to \$5,000.00 of budgeted City Council Initiative funds for honoraria and expenses associated with promoting and producing a TEUC sponsored McNeil Symposium.

Suggested City Council Motion

To approve the expenditure of up to \$5,000.00 of budgeted City Council Initiative funds for honoraria and expenses associated with promoting and producing a TEUC sponsored McNeil Symposium.

Thank you for your consideration,

City Councilors Mark Barlow, Gene Bergman, Hannah King

To: Board of Finance and City Council
From: City Councilors Carpenter and Barlow
Date: May 15, 2023
Subject: Use of Council Initiative Funds for the Voices of St. Joseph Orphanage Memorial and Healing Garden

This is to request that we use \$10,000 of our Councilor Initiative funds to support the fundraising for proposed Voices of St. Joseph Orphanage Memorial and Healing Garden at Kieslich Park. Councilor Barlow and I have met with some of the organizers, and we have attached their case study. From 2019 – 2022 former residents of St. Joseph’s participated in a Burlington Community Justice Center restorative justice inquiry that led them to propose a public memorial in Burlington to honor the tragic past of the orphanage and yet affirm the community’s commitment to the safety and well being of Vermont’s children for generations to come. Staff from the Community Justice Center and the Burlington Parks Recreation Waterfront Department have been integrally involved in the planning of this memorial and healing garden. BPRW will be doing the implementation.

It is only appropriate that we as councilors contribute. Back in the days when municipalities were directly involved in welfare programs, Burlington as well as the state and many other community agencies, used St Josephs as our major foster care program. The city was involved with placing children at St. Joseph’s. We know now that many of those institutional programs were not well monitored and left some children at risk. We must continue to remind ourselves of our collective responsibility to keep our children safe and support those who seek to be healed from the experiences of the past.

Budget

Expense	Expense Description
\$10,000	To be used by BPRW for the construction of the Voices of St. Joseph Orphanage Memorial and Healing Garden at Kieslich Park

Suggested Board of Finance Motion

Move to approve and recommend that the City Council approve and authorize the designation and expenditure of \$10,000 dollars in budgeted City Council Initiative Funds to support the creation of the Children of St. Joseph’s Orphanage Memorial and Healing Garden.

Suggested City Council Motion

Move to approve and authorize the designation and expenditure of \$10,000 dollars in budgeted City Council Initiative Funds to support the creation of the Children of St. Joseph’s Orphanage Memorial and Healing Garden.

Thank you for your consideration,

City Councilors Sarah Carpenter and Mark Barlow



**CITY OF BURLINGTON
BOARD OF HEALTH**

645 Pine Street, Ste. A | PO Box
849
Burlington, VT 05402-0849

PHONE: (802) 863-9094
FAX: (802) 652-4221

Burlington Board of Health Annual Report
Fiscal Year 2022-2023
Submitted to City Council
May 8, 2023

The Burlington Board of Health (BOH) serves as a five-member citizen advisory group to the Burlington City Council. Our mission is to “educate the citizens of Burlington and to promote, improve and protect their health and well-being while contributing toward building a healthy community and environment in which to live.”

The current members of the BOH are: Celia Bird MS, APRN, chairperson, Patrick Payne, BS, AEMT, Jennifer Tomczak, MPH, Josh Gerry, BS, EMT, Ines Castro, BA, and Hannah Cunningham, Rice High School student participant. Bill Ward serves as the City Health Officer and Celeste Crowley served as the Board of Health Administrator.

In the past fiscal year of 2022-2023, we as the board have focused on the following issues of public health:

- **Prevention of Gun Violence**
- **Mitigating the Impacts of Substance use Disorder and Reducing the Number of Discarded Syringes in Our Community**
- **Eradicating Systemic Racism**
- **Heat-Related Emergencies**
- **Pesticide and Herbicide Application Approval**

Introduction

The focus of the Board of Health this year has been to consider the most vulnerable people in our community and the most pressing public health issues to address the needs that inform the health and safety of the Burlington City community. We have been examining social determinants of health in Burlington, and working with community organizations to identify areas of need, opportunity for collaboration, and paths for impact in addressing health disparities. We serve to maintain open channels of access and communication between the City Council and City residents while sharing useful, evidence-based health information through culturally-congruent and multi-lingual methods. We are engaging with local leaders and organizations to identify opportunities for the board to increase our community presence, and expand our collaboration with existing community groups. Our partnerships are in line with the mission of the board and enhance the capacity of the board to better serve the Burlington community.

Our goals for the next fiscal year include expanding and improving our work, our community relationships and our reach. We hope to serve more people in the City with increased access to health-related information, education and programming, and address more health inequities through the use of data analysis and community partnerships. We plan to continue in our current areas of work while also identifying new ways we can contribute to our City. We will consistently assess relative risk and work to maintain equitable access and opportunity in our pesticide and herbicide use application approval process with public, environmental health and safety in mind. We continue to conduct research, outreach, and communication for our projects outside of our monthly meetings, which enables our board to do more and better work. As a board we pursue data-informed approaches to public health. We will continue conducting a health-equity focused data analysis of past pesticide and herbicide use application data and a data modernization project to convert existing paper records on pesticide/herbicide-use applications to an online form. These projects will improve the efficiency, effectiveness, equity and scope of the work of the board.

Prevention of Gun Violence

Committee Members: Jenny Tomczak and Celia Bird

Increasing gun violence in our city and nation is a public health emergency. As the City Council's public health citizen advisory group, we are acutely aware that this health and safety risk concerns many citizens. In November, 2022, we asked for the support of City Councilors for the evidence-based public health framework we wrote in the form of a resolution to effectively address and prevent gun violence in our city.

Our document named the following resolutions:

The Burlington Board of Health finds it unacceptable that any human beings are victims of gun violence; and

The Board of Health expresses our deepest condolences to individuals, as well as families and friends of individuals, who were maimed or whose lives were cut short by gun violence; and

That to protect the lives and safety of Burlington residents and visitors, the Burlington Board of Health formally requests the Burlington City Council to, at a minimum:

1. Demand that the state legislature approve the three charter changes approved by Burlington voters in 2014.
2. Demand that the state legislature end preemption of sensible gun violence prevention policy at the local level: urge the Vermont General Assembly to pass legislation repealing 24 V.S.A. § 2295, the state law which prohibits local governments from regulating "the possession, ownership, transportation, transfer, sale, purchase, carrying, licensing, or registration of traps, firearms, ammunition, or components of firearms or ammunition"¹⁶, as we believe in the right and propriety of the individual municipalities to enact reasonable regulations involving firearms designed to ensure the safety of individuals in a reasonable manner given local concerns and issues.
3. Take meaningful steps to prevent gun violence, such as those which address the root causes of gun violence and have been recommended by gun violence prevention research groups to have the highest impact, including but not limited to the following:
 - a. Create an office of gun violence prevention.

- b. Address gun violence with racial equity and trauma-informed solutions. c. Improve data collection and reporting to guide evidence-based initiatives. d. Protect and support survivors of domestic violence.
- e. Partner with schools and school boards to promote gun violence prevention and address root causes of gun violence.
- f. Partner with other agencies to address and prevent mental health issues. g. Provide and promote guidance for safe storage of firearms in the home.
- h. Provide facilities where veterans and others can temporarily store their firearms in moments of crisis.
- i. Explore all available means of strengthening our existing protections.

Our resolution was unanimously approved by the Burlington City Council, and on December 12th, 2022 the City Council unanimously approved its own complementary resolution on the prevention of gun violence, calling on the State of Vermont legislature to repeal the restriction on Vermont municipalities to enact local gun restrictions.

New initiatives have come about in response to these resolutions and the continuing crisis of gun violence. On January 12, Burlington Mayor Weinberger announced the creation of the Mayor's Task Force to Reduce Gun Violence, headed by REIB director Kim Carson. The Vermont State legislature developed both House resolution H.230, an act relating to implementing mechanisms to reduce suicide, including reducing access to lethal means, and Senate resolution S.4, an act relating to reducing crimes of violence associated with juveniles and dangerous weapons. Both H.230, which requires a 72-hour waiting period prior to firearm purchase, creates new gun storage requirements, and expands access to Extreme Risk Protection Orders, and S.4, which bans straw purchasing of guns, prohibits possession of semi-automatic weapons for those under age 21, makes juvenile criminal records available to the National Instant Criminal Background Check system, and provides community safety grants to assist with outreach and intervention, were passed in the House and Senate on May 5, 2023.

In fiscal year 2023-2024, we intend to work with Vermont legislators, the City of Burlington and community organizations to continue to advocate for state and city policy changes that prevent gun violence, and public health education and programming that address the root causes of gun violence.

Mitigating the Impacts of Substance use Disorder and Reducing the Number of Discarded Syringes in Our Community

Committee Members: Josh Gerry and Patrick Payne

The Board of Health is committed to mitigating the impacts of substance use disorder and reducing the number of discarded needles in our community.

In the past year, the Board has focused on building relationships with key stakeholders in city government and local non-government organizations like Howard Center Safe Recovery, Chittenden Clinic, and Vermont Legal Aide. This collaboration has enabled us to better understand the impacts of substance use disorder in our community and advocate for changes to help those affected by substance misuse.

We have used data from SeeClickFix reports of discarded syringes to identify high frequency areas, visualize them on a heat map, validate the locations of the City's sharps disposal containers, and plan the deployment of additional sharps disposal containers.

In the next year, the Board plans to allocate funding towards additional safe sharps disposal infrastructure and advocate for increased harm reduction services, such as safe injection sites, increased access to naloxone, and increased access to fentanyl and xylazine test strips. These efforts demonstrate the Board's commitment to improving public health and reducing the impacts of substance use disorder in the community.

Eradicating Systemic Racism

Committee Members: Patrick Payne, Ines Castro

The Board of Health (BOH) is committed to examining and addressing systemic racism as a public health crisis. This led to the creation of a subgroup tasked with identifying key community stakeholders, building relationships, and informing the BOH of the best methods for addressing systemic racism on internal and external scales. The past year has involved coalition building with local groups where the BOH has defined itself in the context of the larger community as a collaborative partner in all efforts that improve equitable access to care and services. These relationships have provided vital direction for the BOH's strategic planning. To date, BOH members Patrick Payne and Ines Castro have connected with key stakeholders from:

- The Office of Racial Equity, Inclusion, and Belonging (REIB),

The connections with REIB have led to data modernization efforts by BOH where we have investigated current and past herbicide and pesticide applications assessing for challenges to health equity. In this project, the BOH is collecting data to examine spatial trends in pesticide and herbicide use with spatial demographic data.

- The Community & Economic Development Office (CEDO),

Our partnership with CEDO has resulted in increased language access to the public health announcements made by the BOH. The BOH has partnered with CEDO to reach Burlington's diverse community through the inclusion of public health material in CEDO's multilingual newsletter that is distributed electronically through the CEDO's Trusted Community Voices and translated into eight different languages.

- The UVM Health Network (UVMHN) Community Health Needs Assessment (CHNA) team, - The

Chittenden Accountable Community for Health (CACH),

The relationship we have built with the UVMHN CHNA and CACH teams has brought a health equity lens to the topic of housing. This latest partnership represents the Board's effort to connect with groups who are using evidence-based practices to inform areas of need and opportunity. Specifically, the 2022 CHNA has helped us to better understand the challenges involved in creating a healthier community as informed by an inclusive and robust analysis, while the 2023 CHNA Implementation Strategy Plan has aided in steering the direction of the work to be done. In partnership with the CACH team for housing, we have highlighted housing as a focus for the BOH as the space where we have the greatest potential for a positive impact. Over the next year, the Board will continue to foster and expand these partnerships, identify opportunities for broader coalitions, and stay informed on the diverse range of complementary Burlington City initiatives addressing issues related to health equity and systemic racism.

Heat-related Emergencies

Committee Members: Josh Gerry and Patrick Payne

The City Council contacted the Board prior to the summer of 2022 requesting recommendations on how to declare a heat-emergency and what actions to take during these events. The BOH developed a policy brief reflecting evidence-based practices to address heat-related emergencies. To ensure community-engagement, the BOH connected with the Office of Parks and Recreation, CEDO, and the mayor's office as a way of ensuring that the perspectives of the relevant actors were present in the report. The policy brief produced valuable modifications to the existing practices for cooling stations during heat emergencies, particularly in our discussion of the accessibility and location of cooling centers. Progress was also made in setting goals for implementing the encouraged characteristics of cooling stations like having activities and on-site community services for community members sheltered at these sites. The policy brief was submitted to the City Council following our collaboration with the other city offices. The brief reflects the work that the Board continues to do as an advisory body ensuring that our suggestions are evidence-based and informed by the community.

Pesticide and Herbicide Application Approval

As a board, we thoroughly review each pesticide and herbicide application before approval. We challenge applicants to think of ways to reduce their impact on the environment and discuss and ask difficult questions before approval. This past year we approved requests from Global Companies, Burlington Electric Department, and multiple household properties in the Lake Champlain buffer zone.

Our goal this year has been to spread awareness including making multilingual signs, about where and when pesticides will be applied.

We recognize that pesticide and herbicide application cannot always be avoided, however, we are working towards ensuring the Burlington community is safe during these periods of application.

Collaboration

We have worked with the following community organizations in fiscal year 2022-2023

- Howard Center Safe Recovery,
- Chittenden Clinic,
- Vermont Legal Aide,

- The Office of Racial Equity, Inclusion, and Belonging (REIB),
- The Community & Economic Development Office (CEDO),
- The UVM Health Network Community Health Needs Assessment (CHNA) team,
- The Chittenden Accountable Community for Health (CACH).

We want to take this opportunity to thank the City of Burlington, its citizens and our City Council, for the opportunity to serve as your Burlington Board of Health. We would like to especially thank Bill Ward and Celeste Crowley for being such important members of our team, for their hard work, support and enthusiasm. We consider it an honor to work with you and for you to improve the health of our city.

Sincerely,



Celia Bird



Patrick Payne



Jennifer Tomczak



Josh Gerry



Ines Castro



Hannah Cunningham



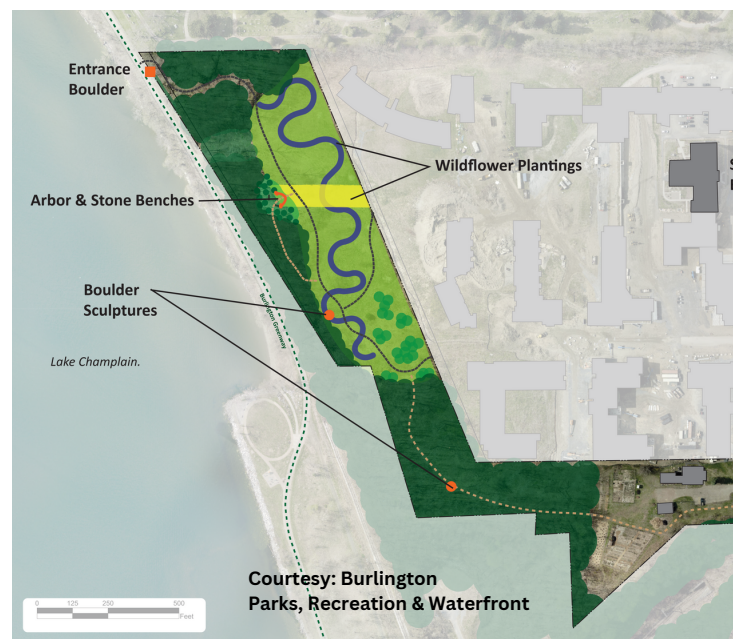
Join our effort to create a public memorial in Burlington
that honors a tragic past yet affirms the community's commitment
to the safety & well-being of Vermont's children for generations to come

You are invited to make a commitment to an inspiring community project that will transform a corridor of public land within Kieslich Park in Burlington into a Memorial & Healing Garden dedicated to the resilience of Vermont's children. It is upon this very same land that the former residents of St. Joseph's Orphanage – nearly 13,000 children over 120 years – once roamed and played.

INVITATION TO STEP FORWARD

This is a one-time opportunity to invest in creating a memorial pathway of unfolding natural beauty where families, children, and visitors can walk, play, and enjoy themselves, overlooking majestic views of Lake Champlain.

This immersive outdoor experience, located between North Avenue and the Burlington Greenway, was envisioned by the last surviving generation of former orphans in collaboration with the Burlington Parks, Recreation & Waterfront. The final design incorporates points of rest and contemplation; a sculptural arbor woven of natural elements and stone benches with a sight line to the orphanage building; wildflower plantings in flowing serpentine shapes; and glacial boulders etched with the words of former orphans.





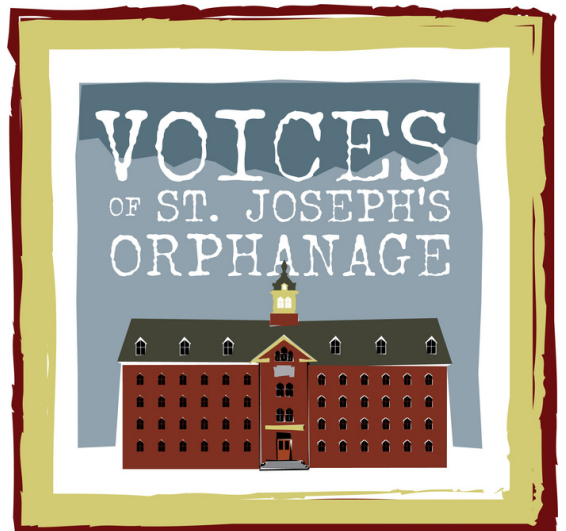
The memorial project will also emphasize that while childhood is not ideal for some, we as citizens have a responsibility to protect children from harm, as well as to foster their growth and well-being.

The traumatic stories of the children who resided at St. Joseph's Orphanage are known to many Vermonters. The facility, operated by the Roman Catholic Diocese of Burlington until 1974 when it closed permanently, was home to thousands of children placed there by families and a myriad of private and public agencies.

USING THEIR VOICES

The former residents, now adults in their later years, participated in a Burlington Community Justice Center-led restorative justice inquiry from 2019-2022 to document and understand the tragic history they shared as survivors of neglect and physical and sexual abuse while living at the facility. They named themselves "Voices of St. Joseph Orphanage" and set about a courageous reckoning of their pasts, adopting as their mission "to ensure the safety of children, both now and in the future, and hold accountable those who abuse them."

Their overarching goal was to bring closure to their own traumatic experiences, but also to ensure that future generations of Vermont children would never experience the mistreatment they had.



“

We're the last generation... let's create something that's peaceful, that people can enjoy... We want to be the ones who say, 'no more.'

”

-Survivors, Voices of
St. Joseph's Orphanage

In just three short years, the members of Voices of St. Joseph's Orphanage have advocated for change:

- They have detailed their own heartbreaking stories of abuse as part of an oral history exhibition created by the Vermont Folklife Center now traveling the state;
- They have participated in a weekly writing group that has published an anthology, hosted reading events, and created a theatrical production with acclaimed actors;
- They have lobbied the Vermont Legislature to eliminate the statute of limitations on damages for physical abuse in record time (signed into law on May 12, 2021);
- They have advised the Department of Children and Families on how to improve processes and treatment for children in state custody.



FORGING A NEW PATH

Now as the final act of the restorative inquiry, we are gathering a group of people who care deeply about our community to catalyze the effort to complete this memorial healing space. We warmly invite you, as a community leader, to step forward with others and forge a new path. In addition to the land and design generously provided by the City of Burlington, \$160,000 must be raised to cover the costs of materials and installation.

MAKE A CONTRIBUTION TODAY

Will you join with us in this one-time gesture to honor the resilient survivors, as well to begin repairing an aspect of the state's and city's tragic past? Tax-deductible contributions can be made to the Parks Foundation of Burlington, a 501(c)(3) organization and fiscal sponsor of the memorial project. Please indicate "Children of St. Joseph's Orphanage Memorial" in the check memo line and mail to 645 Pine Street, Suite B, Burlington VT 05401. The Pomerleau Family Foundation has committed generously to a \$25,000 matching grant, so please make your contribution today.

75-219-010-002
FOR INFORMATION ONLY

Lori Olberg

From: The Vermont Department of Housing and Community Development
<accd.cpr@vermont.gov>
Sent: Tuesday, May 9, 2023 10:01 AM
To: Lori Olberg
Subject: Celebrating Historic Preservation Month, Grant Opportunities & Events

[WARNING]: This email was sent from someone outside of the City of Burlington.

AGENCY OF COMMERCE AND COMMUNITY DEVELOPMENT

[View this email in your browser.](#)

Department of Housing and Community Development
MAY 2023



Comments from the Commissioner

Celebrating National Historic Preservation Month

May is [National Historic Preservation Month](#). This month-long celebration provides an opportunity to refocus on our historic buildings and neighborhoods, exploring the lives of those who built, worked, and lived in these places. As the 1973 Presidential Proclamation stated, "as the pace of change accelerates in the world around us, Americans more than ever need a lively awareness of our roots and origins in the past on which to base our sense of identity in the present and our directions for the future."

This year, in celebration of Preservation Month as you appreciate the heritage of Vermont, take time to also applaud and support the people saving these places, those who have demonstrated the social and economic benefits of historic preservation by increasing tourism, supporting small and local businesses, funding jobs, providing affordable housing, and revitalizing downtowns and village centers. The preservation and rehabilitation of our historic resources and places are the living embodiment of smart growth by providing communities the chance to embrace cultural heritage and engage in meaningful placemaking, while also saving significant historic resources for future generations.

2023 APR 12

ACT 250 NOTICE
MINOR APPLICATION 4C0116-14G
10 V.S.A. §§ 6001 - 6111

FOR INFORMATION ONLY

Application 4C0116-14G from DiamondRock Hospitality Company, Attn: Dustin Resnick 2 Bethesda Metro Center, Bethesda, MD 20814 and Diamondrock Burlington Tenant, LLC, Attn: Dustin Resnick, 2 Bethesda Metro Center Suite 1400, Bethesda, MD 20814 was received on April 6, 2023 and deemed complete on April 26, 2023. The project specifically authorizes exterior renovations and landscaping changes at the existing Hilton Hotel in Burlington, to be renamed Hotel Champlain. A traffic island will be removed and infilled with a landscaped patio and an added sidewalk connection to Battery Street. Pavement markings, curbs and other site features will be changed to increase pedestrian safety and improve traffic flow. An existing metal panel extension of the porte cochere will be removed and the structure will be restored to its original condition as a concrete cantilever. The project will include replacement and additional site and building lighting, new signage, as well as the addition of a gas line that will extend from the hotel building to connect to a new fire feature in the landscaped area. The project is located at 60 Battery St. in Burlington, Vermont.

The District 4 Environmental Commission is reviewing this application under Act 250 Rule 51 - Minor Application Procedures. This application can be viewed online by visiting the Act 250 Database (<https://anrweb.vt.gov/ANR/Act250/Details.aspx?Num=4C0116-14G>).

No hearing will be held, and a permit may be issued unless, on or before **May 22, 2023**, a person notifies the Commission of an issue or issues requiring the presentation of evidence at a hearing or the Commission sets the matter for a hearing on its own motion. Any person as defined in 10 V.S.A. § 6085(c)(1) may request a hearing. Any hearing request must be in writing, must state the criteria or sub-criteria at issue, why a hearing is required and what additional evidence will be presented at the hearing. Any hearing request by an adjoining property owner or other person eligible for party status under 10 V.S.A. § 6085(c)(1)(E) must include a petition for party status under the Act 250 Rules. To request party status and a hearing, fill out the Party Status Petition Form on the Board's website: <https://nrb.vermont.gov/documents/party-status-petition-form>, and email it to the District 4 Office at: NRB.Act250Essex@vermont.gov. Prior to submitting a request for a hearing, please contact the District Coordinator at the telephone number listed below for more information. Prior to convening a hearing, the Commission must determine that substantive issues requiring a hearing have been raised. Findings of Fact and Conclusions of Law may not be prepared unless the Commission holds a public hearing.

If you feel that any of the District Commission members listed on the attached Certificate of Service under "For Your Information" may have a conflict of interest, or if there is any other reason that a member should be disqualified from sitting on this case, please contact the District Coordinator as soon as possible, no later than prior to the response date listed above.

Should a hearing be held on this project, and you have a disability for which you need accommodation in order to participate in this process (including participating in a public

Lori Olberg

FOR INFORMATION ONLY

From: NRB.Act250Essex@vermont.gov
Sent: Monday, May 1, 2023 9:33 AM
To: dustin.resnick@drhc.com; kevinw@engineeringventures.com; juliag@engineeringventures.com; nrb.act250agenda@vermont.gov; Karen Paul; Andrew Montroll; permitting@ccrpcvt.org; NRB.Act250Essex@vermont.gov; Sarah Montgomery; burlingtontownclerk; Lori Olberg; joe.buford@usda.gov; info@winooskinrcd.org; ethan.tapper@vermont.gov; john.gobeille@vermont.gov; andrew.wood@vermont.gov; josh.castonguay@greenmountainpower.com; efficiency@vermontgas.com; pics@veic.org; mike.barsotti@champlainwater.org; anr.act250@vermont.gov; barry.murphy@vermont.gov; PSD.VTDPS@vermont.gov; AOT.Act250@vermont.gov; AGR.Act250@vermont.gov; ACCD.ProjectReview@vermont.gov; kaitlin.hayes@vermont.gov
Subject: Act 250 Proposed Permit and Minor Notice 4C0116-14G
Attachments: Minor Notice 4C0116-14G.pdf; Draft Permit 4C0116-14G.pdf

[WARNING]: This email was sent from someone outside of the City of Burlington.

Hello,

Attached is a proposed permit, minor notice, and associated certificate of service for Act 250 Application 4C0116-14G - Hilton Hotel.

Thank you.

Act 250 District Office - Essex (District 4 Environmental Commission)

111 West Street
Essex Junction, VT 05452

Madeline Cotter *NRB Technician*

Tel.802-879-5614 | NRB.Act250Essex@vermont.gov
<https://nrb.vermont.gov>



Overview of the 2023 Draft Action Plan

Public Hearing at City Council on the
Uses of 2023 HUD Entitlement Funds

May 15th, 2023

Presented by: Christine Curtis
Community Development Specialist
CEDO

Background

- The City of Burlington is allocated a certain amount of funding each year by the U.S. Department of Housing and Urban Development (HUD) through the Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) programs. These programs provide a principal revenue source for local communities to address the roots and consequences of poverty.
- In order for the City to access HOME and CDBG funds, CEDO must draft and submit an annual Action Plan to HUD outlining the actions and activities the City and community partners will execute to address priority needs and goals identified in the City's 5-year Consolidated Plan.
- This Action Plan covers an implementation period starting 7/1/2023 with a target completion date of 6/30/2024.

Additional Information:

- Every year, the City solicits proposals for CDBG funding from community- and faith-based organizations, non-profits, and City Departments.
- All CDBG-eligible applications are then reviewed, scored, and funding recommendations are made by the voluntary Citizen Advisory Board – consisting of NPA representatives, Mayor appointees, and a representative from the State.
- The Advisory Board makes CDBG funding recommendations for external applications only (e.g. non-profit organizations) – CEDO leadership, with Mayoral support, makes CDBG funding recommendations for internal/City Department applications.
- HOME applications are received and reviewed by CEDO housing staff and are accepted on a rolling basis.

Available Funding

- Entitlement (ENT) 2023 funds
 - CDBG: \$733,763
 - HOME: \$413,934
- Carryover funds from previous years
 - CDBG: \$25,548
 - HOME: \$271,375
- Total funds for 2023 Action Plan
 - CDBG: \$759,311
 - HOME: \$685,309

2023 CDBG – Public Service Awards

<u>Organization</u>	<u>Program Name</u>	<u>Awards for 2023 Action Plan</u>	<u>Program summary</u>	<u># of Beneficiaries served (projected)</u>
Pathways	Housing First Services in Chitt. County	\$30,000	permanent housing placement services for individuals with histories of homelessness	88 persons
ReSOURCE	ReSOURCE Construction Trades Training	\$15,000	instruction and resources needed to become skilled tradespersons	12 persons
Vermonters for Criminal Justice Reform (VCJR)	VCJR Re-Entry and Recovery Center with Contingency Management	\$20,000	overdose prevention, recovery, and other supportive services for people living with substance use disorders	240 persons
Steps to End Domestic Violence	Safe Tonight	\$22,500	emergency housing and support services for adults and children fleeing domestic violence	475 persons
CVOEO	Volunteer Income Tax Assistance (VITA)	\$12,500	free tax preparation and electronic filing services for LMI households	600 households
Lund	Lund's Early Childhood Education Program	\$10,064	childcare services and resources for vulnerable children and families	26 persons
CEDO	Personal Care Assistant (PCA) Plus Workforce Training Program	\$25,548	PCA job training for low-income and BIPOC individuals	60 persons

2023 CDBG – Development Awards

<u>Organization</u>	<u>Program Name</u>	<u>Awards for 2023 Action Plan</u>	<u>Program summary</u>	<u># of Beneficiaries served (projected)</u>
COTS	St. John's Hall Renovation	\$87,596	porch, roof, and window repair	19 households
Winooski Valley Park District	Ethan Allen Homestead Renovation	\$43,000	Museum Barn and Allen House renovation	city-wide (59.75% low-mod)
Mercy Connections	Small Business Equity Project	\$65,000	entrepreneurial education for small businesses with a focus on women and BIPOC individuals	37 persons
CVOEO	Micro Business Development Program	\$61,350	classes and TA for LMI micro businesses	80 persons
Champlain Housing Trust (CHT)	Housing Initiatives Program (HIP)	\$70,000	assisting homeowners with emergency home repairs and access modifications	10 households
Business & Workforce Development	Microenterprise TA	\$50,000	TA for entrepreneurs and small businesses	25 persons
CEDO	Moran FRAME	\$100,000	construction of pedestrian paths and new bathroom facilities	city-wide (59.75% low-mod)
CEDO	CDBG Administration (20% of 2023 allocation)	\$146,753	implement City planning efforts; administer community and economic development programs	N/A

Proposed CDBG Funding Summary

- Public Service: \$135,612
- Development: \$476,946
- Planning and Administration: \$146,753
- **Total: \$759,311**

2023 HOME

<u>HOME ENT23 Project Category</u>	<u>Subtotal</u>	<u>Item</u>	<u>Amount</u>
Affordable Housing	\$643,916	Affordable Housing Projects	\$561,130
		15% CHDO Set-Aside	\$62,090
		5% CHDO Operating	\$20,696
Admin and Planning	\$41,393	HOME Administration	\$41,393

Timeline

- Present to CDNR Committee
 - Occurred April 27th
 - CDNR will sponsor the Resolution approving the 2023 Action Plan
- May 15th – Public Hearing at City Council
 - Public comments on the Action Plan will be accepted at the Public Hearing and via email from April 26th – June 5th
- May 30th – Board of Finance Approval of the Action Plan
- June 5th – City Council Approval of the Action Plan
 - Public comment period ends
- June 6th-9th – Submit Action Plan to HUD
- July 1st – 2023 Program year begins

Resources

- www.burlingtonvt.gov/CEDO/2023-Action-Plan
- www.burlingtonvt.gov/CEDO/CDBG-Program-Overview
- www.burlingtonvt.gov/CEDO/CDBG-Current-Applications
- www.sevendaysvt.com/vermont/legal-notice-city-of-burlington-one-year-action-plan/Content?oid=38093557
- www.hudexchange.info

Questions or Comments?

THANK YOU!!

For more information, or information on alternative access please contact

Christine Curtis

Community & Economic Development Office

City of Burlington

ccurtis@burlingtonvt.gov



Community & Economic Development Office

Resolution Relating to

AUTHORIZATION FOR BOND ANTICIPATION NOTES
OR SHORT-TERM NOTES FOR SCHOOL DISTRICT
CAPITAL IMPROVEMENTS

RESOLUTION _____
Sponsor(s): Bd. of Finance
Introduced: _____
Referred to: _____
Action: _____
Date: _____
Signed by Mayor: _____

CITY OF BURLINGTON

In the year Two Thousand Twenty-Three

Resolved by the City Council of the City of Burlington, as follows:

1 That WHEREAS, at a special meeting held on November 8, 2022, voters of the City of Burlington
2 authorized the City Council to issue general obligation bonds or notes in one or more series in an aggregate
3 principal amount not to exceed One Hundred Sixty-Five Million Dollars and 00/100 (\$165,000,000.00) for the
4 purpose of making capital improvements to Burlington High School, including new construction; and
5 WHEREAS, the office of the City Chief Administrative Officer is monitoring the credit markets and
6 the expected borrowing costs to the School District and the City for financing capital improvements, including
7 the costs of the improvements to Burlington High School; and
8 WHEREAS, the City Chief Administrative Officer is soliciting proposals from qualified banks and
9 financial institutions for the sale of bond anticipation notes or other short-term notes to provide funds, on an
10 interim basis, to finance a portion of the costs of the improvements to Burlington High School; and
11 WHEREAS, the City Council has found and determined that, in the interim, it is in the interest of the City
12 to borrow the sum of Forty Million Dollars and 00/100 (\$40,000,000.00) in anticipation of the issuance and sale of
13 bonds as approved by the voters in order to have available money with which to defray the cost of such capital
14 improvement(s) as work progresses and to pay for such improvement(s) upon the completion thereof, with the
15 expectation that longer term debt will be issued at or prior to the maturity date of such bond anticipation notes
16 or other short-term notes; and
17 WHEREAS, the sum of Forty Million Dollars and 00/100 (\$40,000,000.00) does not exceed 90% of
18 the aggregate amount of voter-authorized bonds that the City anticipates issuing; and
19 WHEREAS, Section 62(d) of the City Charter authorizes the Chief Administrative Officer, when
20 authorized by the City Council, to issue temporary notes in anticipation of the sale of bonds authorized by the
21 legal voters of the City; and
22 WHEREAS, the City Council wishes to authorize the Mayor and Chief Administrative Officer to
23 approve the final terms of such temporary notes issued in anticipation of general obligation capital
24 improvement bonds.

NOW, THEREFORE, BE IT RESOLVED that the City Council has determined that it is necessary to pledge the credit of the City and to issue bond anticipation notes or other short-term notes, in one or more series, in an amount not to exceed Forty Million Dollars and 00/100 (\$40,000,000.00) in the aggregate (the “Notes”) to finance the capital improvements to Burlington High School, as approved by the voters at the November 8, 2022 meeting, in anticipation of proceeds of bonds to be issued pursuant to such authorization; and

BE IT FURTHER RESOLVED that such Notes may be sold in a private placement, public offering, or negotiated sale with one or more lenders, underwriters or underwriting firms, and, if issued through a negotiated offering, the City may enter into a loan agreement or bond purchase agreement with the lender or the underwriter, as the case may be, for such purpose; and

BE IT FURTHER RESOLVED that the pledging of the City’s credit for such Notes is hereby authorized, with the amount of indebtedness and the form of the evidence of indebtedness to be issued, the interest rates, and payment schedule, to be further determined by the Chief Administrative Officer; provided that the true interest cost for the Notes as determined by the Chief Administrative Officer, shall not exceed five and one-half percent (5.50%) per annum; and

BE IT FURTHER RESOLVED that in the event that the true interest cost of the would exceed five and one-half percent (5.50%) per annum, the prior approval of the City’s Board of Finance shall be required; and

BE IT FURTHER RESOLVED that the Notes, when issued and delivered, shall be valid and binding general obligations of the City payable according to the terms and tenor thereof and from the proceeds of the bonds issued for such purpose; and

BE IT FURTHER RESOLVED that the Mayor and the Chief Administrative Officer are, and each one of them is, hereby authorized and directed to prepare one or more offering documents of the City, as they deem necessary in the City’s best interest. The Mayor and the Chief Administrative Officer are, and each one of them is, hereby authorized to execute and deliver such agreements, including one or more loan agreements or bond purchase agreements with the lender, underwriter or purchaser of the Notes, certificates as to use of proceeds and all other documents, agreements and instruments as may be necessary or convenient in connection with the issuance of the Notes.



OFFICE OF THE CLERK/TREASURER City of Burlington

City Hall, Room 20, 149 Church Street, Burlington, VT 05401 T: (802) 865-7000

MEMORANDUM

To: Board of Finance and City Council

From: Katherine Schad, Chief Administrative Officer
Darlene Bayko, Banking & Cash Operations Manager

Re: Proposed Resolution for up to \$40M in Bond Anticipation Notes for School Construction at Burlington High School

Date: May 15, 2023

Introduction:

On November 8, 2022, voters of the City of Burlington approved a ballot question and authorized the City Council to issue general obligation bonds or notes in one or more series in an aggregate principal amount not to exceed One Hundred and Sixty Five Million Dollars and 00/100 (\$165,000,000.00) for the purpose of constructing a new Burlington High School and Burlington Technical Center at the Institute Road site, and making other related capital improvements (together with the School Improvement Projects, the "Projects").

Summary:

The proposed resolution provides authorization to pledge the credit of the City and to issue bond anticipation notes in an amount not to exceed \$40,000,000 to finance the capital improvements to Burlington High School. This amount, discussed with the School Administration, covers costs incurred to date and is anticipated to cover expenses until the City plans to bond later this fall.

This financing was anticipated when the project was approved by both the City Council and voters in late 2022.



OFFICE OF THE CLERK/TREASURER City of Burlington

City Hall, Room 20, 149 Church Street, Burlington, VT 05401 T: (802) 865-7000

MEMORANDUM

To: Board of Finance and City Council

From: Thomas Melloni, Paul Frank & Collins
Darlene Bayko, Banking & Cash Operations Manager

Re: Proposed Reimbursement Resolution for School Construction Bonds

Date: May 15, 2023

Introduction: Proceeds of tax-exempt bonds, including tax-exempt leasing, are subject to Internal Revenue Code restrictions on arbitrage yield, arbitrage rebate requirements and other limitations. Generally speaking, when the proceeds of tax-exempt bonds are spent for the governmental purpose, they are no longer treated as proceeds of such bonds and therefore are no longer subject to these restrictions.

It is expected that the Burlington School District may spend money on a capital project before tax-exempt bonds are actually issued. In such case, the City may wish to subsequently reimburse such expenditures from the bond proceeds when the bonds are issued.

On March 7, 2017, voters of the City of Burlington approved a ballot question and authorized the City Council to issue general obligation bonds or notes in one or more series in an aggregate principal amount not to exceed Nineteen Million Dollars and 00/100 (\$19,000,000.00) for the purpose of completing capital improvements to the Burlington School District's buildings (the "School Improvement Projects"). From such authorized amount, the City previously issued \$6,300,000 of its General Obligation Public Improvement Bonds, leaving \$12,700,000 of authorized but unissued debt.

On November 8, 2022, voters of the City of Burlington approved a ballot question and authorized the City Council to issue general obligation bonds or notes in one or more series in an aggregate principal amount not to exceed One Hundred and Sixty Five Million Dollars and 00/100 (\$165,000,000.00) for the purpose of constructing a new Burlington High School and Burlington Technical Center at the Institute Road site, and making other related capital improvements (together with the School Improvement Projects, the "Projects").

The City, at the request of the School District, intends to utilize the proceeds of tax-exempt bonds or other debt to pay the costs of the Projects. In advance of the issuance of such bonds or other debt to finance the Project, the City and the School District and may incur some capital costs.

Summary: The proposed reimbursement resolution provides for use of the School District's general fund money that may be allocated to capital expenditures prior to issuance of the bonds. The adoption of the official intent allows the City to reimburse itself and the School District from the proceeds of tax-exempt bonds that may be issued in the future. The use of bond proceeds to reimburse a prior expenditure for capital project is governed by Treasury Regulation §1.150-2.

Discussion: Under the Internal Revenue Code and U.S. Treasury Regulations, an allocation of bond proceeds to reimburse the issuer of tax-exempt bonds for any expenditure made before the bond is actually issued is treated as an expenditure of bond proceeds if the following three requirements are met:

1. The nature of the expenditure must be a capital expenditure;
2. The issuer has to adopt an "official intent" in a timely manner; and
3. The reimbursement must occur during a specific period of time.

The expenditure to be reimbursed must be a capital expenditure and may include cost of issuing the bonds or other capital expenses. The official intent is considered timely if, not later than 60 days after payment of an expenditure, the issuer declares its official intent to reimburse itself with proceeds of the tax-exempt borrowing. It is important to note that this requirement is tied to the *payment* of an expenditure and not the incurrence of the expenditure, meaning the official intent will allow the City to reimburse itself for any qualifying expenditures made at least 60 days prior to the date the official intent is adopted. The declaration of official intent must generally describe the project and must state the maximum principal amount of bonds expected to be issued for such project.

The bond proceeds must be allocated to reimburse an original expenditure within 18 months after the later of (i) the date the original expenditure is paid, or (ii) the date the project is placed in service, but in no event more than three years after the date the original expenditure is paid.

The requirement that the City adopt an official intent in order to reimburse itself and the School District for capital expenditures prior to the issuance of bonds does not apply to any preliminary expenditures, up to an amount not in excess of 20% of the aggregate issue price of the bonds. Preliminary expenditures include architectural, engineering, surveying, soil testing, and similar costs that are incurred prior to commencement of acquisition, construction, or rehabilitation of a project (excluding land acquisition, site preparation, and similar costs incidental to construction commencement). Additionally, there is also a *de minimis* exception for costs of issuance of any bond or to an amount not in excess of the lesser of \$100,000 or 5% of the proceeds of the issue.

The resolution for reimbursement provides the City with the benefit of reimbursement with future tax-exempt bonds. The reimbursement resolution does not obligate the City or the School District to expend money on any particular project. The expenditure for a capital project would remain subject to normal budgeting and appropriation rules and policies.

Resolution Relating to

AUTHORIZATION FOR REIMBURSEMENT FROM
PUBLIC IMPROVEMENT BONDS FOR CONSTRUCTION
OF NEW HIGH SCHOOL AND TECHNICAL CENTER

RESOLUTION _____

Sponsor(s): Bd. of Finance
Introduced: _____
Referred to: _____

Action: _____
Date: _____
Signed by Mayor: _____

CITY OF BURLINGTON

In the year Two Thousand Twenty-Three
Resolved by the City Council of the City of Burlington, as follows:

1 WHEREAS, on March 7, 2017, voters of the City of Burlington approved a ballot question and
2 authorized the City Council to issue general obligation bonds or notes in one or more series in an aggregate
3 principal amount not to exceed Nineteen Million Dollars and 00/100 (\$19,000,000.00) for the purpose of
4 completing capital improvements to the Burlington School District’s buildings (the “School Improvement
5 Projects”); and
6 WHEREAS, pursuant to such voter authorization, the City issued \$6,000,000 of its General Obligation
7 Public Improvement Bonds, Series 2018B and \$300,000 of its General Obligation Public Improvement Bonds,
8 Series 2017C for School Improvement Projects, leaving \$12,700,000 of authorized but unissued debt; and
9 WHEREAS, at a special meeting held November 8, 2022, the voters of the City of Burlington approved
10 a ballot question and authorized the City Council to issue general obligation bonds or notes in one or more series
11 in an aggregate principal amount not to exceed One Hundred and Sixty Five Million Dollars and 00/100
12 (\$165,000,000.00) for the purpose of constructing a new Burlington High School and Burlington Technical
13 Center at the Institute Road site, and making other related capital improvements (the “BHS Project,” and
14 together with the Capital Improvement Projects, the “Projects”); and
15 WHEREAS, the City, at the request of the Burlington School District, intends to issue, on behalf of the
16 Burlington School District, and utilize the proceeds of tax-exempt bonds or other debt to pay the costs of such
17 Project, and the City and Burlington School District may incur some capital costs prior to the issuance of bonds
18 to finance the capital improvements, it being understood and expected that the funds for such Project shall come
19 from available Burlington School District funds and not the City’s General Fund; and
20 NOW, THEREFORE, BE IT RESOLVED that it is the official intent of the City Council to reimburse
21 some capital expenditures made during the 2023 and 2024 fiscal years in furtherance of the Projects, in an
22 amount not to exceed \$16,000,000 in the aggregate, with the proceeds of tax exempt bonds, in accordance with
23 the requirements of Section 1.150-2 of the Treasury Regulations adopted under the Internal Revenue Code of
24 1986, as amended; and

Resolution Relating to AUTHORIZATION FOR REIMBURSEMENT FROM PUBLIC
IMPROVEMENT BONDS FOR CONSTRUCTION OF NEW HIGH SCHOOL AND TECHNICAL
CENTER

25 BE IT FURTHER RESOLVED that the City reasonably expects on the date hereof that it will reimburse
26 such preliminary expenditures with the proceeds of tax exempt bonds; and

27 BE IT FURTHER RESOLVED that the City's Chief Administrative Officer and the Director of
28 Financial Operations, and the Superintendent of the Burlington School District, in consultation with the Chief
29 Administrative Officer, are each further authorized to declare one or more official intent notices to reimburse
30 capital expenditures made in furtherance of the Projects with the proceeds of tax exempt bonds.

31

32 *TM/KS/Resolutions 2023/AUTHORIZATION FOR REIMBURSEMENT FROM PUBLIC IMPROVEMENT BONDS FOR CONSTRUCTION OF*
33 *NEW HIGH SCHOOL AND TECHNICAL CENTER, MAY 11,2023*

Strike and replace from Line 86:

BE IT FURTHER RESOLVED that the City Council asks CEDO to provide the CDNR committee with research and community and city staff engagement on best practices and potential pathways to take to improve the status quo on three topics at the CDNR May, June, July 2023 meetings – respectively: 1) The current sheltering on public lands policy 2) Chittenden County sheltering options when shelter capacity has been reached; and, 3) Storage and bathroom access. Potential pathways may include changes to Burlington’s sheltering on public lands policy and procedures (limited to Section III – Procedures for Areas where Camping is not Specifically Prohibited), and if necessary, associated changes to the City’s Ordinances; and

BE IT FURTHER RESOLVED that the CDNR committee shall obtain feedback from relevant stakeholders, including the State of Vermont, and report back on the discussion of best practices and potential pathways as well as recommended actions to the City Council on August 14, 2023; and

BE IT FURTHER RESOLVED that the Administration and the City Council will work with our state legislative delegation to find additional funding to assist Burlington and other municipalities to find resources to alleviate the full cost of supporting the unhoused on city services; and

BE IT FURTHER RESOLVED that the City Council requests the Administration convene a meeting of community organizations and City staff responsible for serving unhoused community members to inform a Work Session at the June 5th City Council meeting regarding the City’s response to addressing houselessness.

AP-05 Executive Summary Attachment

CDBG ENT23 Project Category	Organization	Program Name	Awards for 2023 Action Plan
Public Service	Pathways	Housing First Services in Chitt. County	\$30,000
	ReSOURCE	ReSOURCE Construction Trades Training	\$15,000
	Vermonters for Criminal Justice Reform (VCJR)	VCJR Re-Entry and Recovery Center with Contingency Management	\$20,000
	Steps to End Domestic Violence	Safe Tonight	\$22,500
	CVOEO	Volunteer Income Tax Assistance (VITA)	\$12,500
	Lund	Lund's Early Childhood Education Program	\$10,064
	CEDO	Personal Care Assistant (PCA) Plus Workforce Training Program	\$25,548
Development	COTS	St. John's Hall Renovation	\$87,596
	Winooski Valley Park District	Ethan Allen Homestead Renovation	\$43,000
	Mercy Connections	Small Business Equity Project	\$65,000
	CVOEO	Micro Business Development Program	\$61,350
	Champlain Housing Trust (CHT)	Housing Initiatives Program (HIP)	\$70,000
	Business & Workforce Development	Microenterprise TA	\$50,000
	CEDO	Moran FRAME	\$100,000
Admin and Planning	CEDO	CDBG Administration	\$146,753

*funded with ENT20 carryover funds

ENT23 CDBG Allocation: \$733,763
 ENT20 CDBG carryover: \$25,548
 Total CDBG funds for 2023: \$759,311

PS Total: \$110,064 *capped at 15% of 2023 allocation
 ENT20 carryover: \$25,548 *awarded to PS project to prevent, prepare for, and respond to coronavirus
 Development Total: \$476,946
 Admin Total: \$146,753 *capped at 20% of 2023 allocation
 2023 CDBG Total: \$759,311

HOME ENT23 Project Category	Subtotal	Item	Amount
Affordable Housing	\$643,916	Affordable Housing Projects	\$561,130
		15% CHDO Set-Aside	\$62,090
		5% CHDO Operating	\$20,696
Admin and Planning	\$41,393	HOME Administration	\$41,393

ENT23 HOME Allocation: \$413,934
 HOME carryover: \$271,375
 Total HOME funds for 2023: \$685,309

ENT23 Project Total: \$289,755
 HOME project carryover: \$271,375
 CHDO Total: \$82,786 *calculated from 2023 Allocation
 Admin Total: \$41,393 *capped at 10% of 2023 Allocation
 2023 HOME Total: \$685,309

Board of Finance and City Council Submission Checklist

Department: CEDO Submitter: Christine Curtis
 Title/Subject: Public Hearing: Community Development Block Grant and HOME Investment Partnerships Proposed Allocations for the 2023 Action Plan for Housing & Community Development

	Approval:	Meeting Date:
☐	Board of Finance	Click or tap to enter a date.
☒	City Council**	5/15/2023
☐	Concurrent	Click or tap to enter a date.

**This is not an approval item – public hearing only

This form must be completed by the person submitting the materials, and sent with the final submission. Please do not indicate that a signoff was received until it has actually been obtained.

Signoffs Received

Signoff Needed	Received	Date Received	Note
Department Head	Yes	5/9/2023	Brian Pine
Mayor's Office informed and approved memo	Yes	5/9/2023	Jordan
Board/Commission, if required	N/A		Click or tap here to enter text.
City Attorney's Office has approved contract and/or legal documents, -Identify attorney in note	N/A		
City Attorney's Office has approved memo and motion(s) or resolution(s) -Identify attorney in note	Yes	5/9/2023	Jared
CAO has reviewed budget, financing, and memo	Yes	5/9/2023	Click or tap here to enter text.
Human Resources, if personnel action -Identify HR Manager in note	N/A	Click or tap to enter a date.	Click or tap here to enter text.
CIO, if an IT-related investment/purchase	N/A	Click or tap to enter a date.	Click or tap here to enter text.

Materials Included

	Included?	Note
Final Memo Attached?	Yes	Click or tap here to enter text.
Contract Attached, if applicable?	N/A	Click or tap here to enter text.
Additional Materials, if necessary	Yes	Click or tap here to enter text.
Draft Resolution or Motion?	N/A	Public Hearing item only
If for submission to Council, are sponsors identified?	N/A	Click or tap here to enter text.



Board Of Health

645 Pine Street, Ste. A | PO Box 849

Burlington, VT 05402-0849

Admin: (802) 863-0442

Resolution on the Prevention of Gun Violence

Board of Health, City of Burlington, Vermont

WHEREAS gun violence in the United States is a public health crisis, with more than 110 Americans killed each day with a gun, resulting in 41,000 deaths by gun violence per year, a rate 25 times higher than any other high income country; and

WHEREAS the annual economic cost of gun violence nationwide is at least \$557 billion (\$1,698 per person) and includes the cost of initial medical care, long-term physical and mental health care, earnings lost to disability or death, police investigations, criminal justice expenses, worse educational outcomes for students, school budget security expenses, harm to towns and neighborhoods due to slowed business growth and lower housing prices, as well as quality of life lost over a victim's life span for pain and suffering of victims and their families; and

WHEREAS per year, on average, gun violence results in the death of 75 Vermonters (1 every 5 days) and the wounding of 65; and

WHEREAS on average, 88% of Vermont gun deaths are by suicide, much higher than the national average of 58%; with most suicides committed by males (62%); and

WHEREAS the risk of death by suicide increases by 300% with access to a gun in the home, but storing firearms locked and unloaded can effectively reduce suicidal acts; and

WHEREAS Vermont is one of the most dangerous states, per capita, for domestic violence homicide, as 50% of Vermont homicides are related to domestic violence; and half of domestic violence homicides are committed with guns, 30% in the presence of children; and

WHEREAS Black, Indigenous and People of Color (BIPOC) communities are disproportionately affected by gun violence; and Black Americans are 11 times more likely to be victims of gun homicide than white Americans, and thus gun reforms must address systemic racial injustice; and

WHEREAS the people of the city of Burlington, Vermont in 2014 voted by a two thirds majority to approve 3 charter changes to reduce the occurrence of gun violence in the city, as follows:

- (1) ban guns from establishments with a liquor license; and
- (2) allow police to seize firearms after domestic abuse incidents; and
- (3) require "safe storage" of firearms; and

WHEREAS for the subsequent 8 years the Vermont State Legislature has ignored the will of Burlington voters and failed to act on these charter changes; and

WHEREAS Vermont's relatively recent state firearm preemption law prohibiting municipalities from tailoring gun laws to their unique circumstances is a barrier to approval of the charter changes and threatens public safety in Burlington in the face of the alarming and multi-faceted increase in gun violence, and opposes centuries of tradition where cities have stronger gun laws than rural areas; and

WHEREAS precedent has been set for overturning state firearm preemption laws, such as Colorado's SB21 256, which repealed the state's preemption law, following which the city of Boulder and many other localities immediately adopted local regulations to combat gun violence; and

WHEREAS gun violence continues to end, maim and negatively impact human lives in our city due to suicide, domestic violence, interpersonal violence, and drug trafficking; and

WHEREAS gun violence within the city of Burlington, Vermont is increasing, from an average of 2 gunfire incidents per year from 2012 through 2019, to 12 gunfire incidents in 2020, 14 in 2021 and 25 as of early October 2022, including 4 homicides and 1 suicide; and

WHEREAS nationwide and locally there has been a strong call for additional gun reform measures and our community is looking for meaningful change; and

WHEREAS Mayor Miro Weinberger has called attention to the increase in gunfire incidents in Burlington and made it a priority to implement multiple public safety initiatives, including the creation of a Chittenden County Gun Violence Task Force, a partnership with Vermont State Police and prevention programs; and

WHEREAS the mission of the Board of Health is to educate the citizens of Burlington and to promote, improve and protect their health and well-being while contributing toward building a healthy community and environment in which to live; and

WHEREAS the Board of Health has limited statutory responsibility for the "prevention, removal or destruction of public health hazards and the mitigation of public health risks"; and

WHEREAS the Board of Health may recommend health-related rules and regulations, ordinances and policies;

THEREFORE, BE IT

RESOLVED, the Burlington Board of Health finds it unacceptable that any human beings are victims of gun violence; and

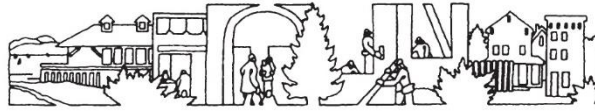
RESOLVED, the Board of Health expresses our deepest condolences to individuals, as well as families and friends of individuals, who were maimed or whose lives were cut short by gun violence; and

RESOLVED, that to protect the lives and safety of Burlington residents and visitors, the Burlington Board of Health formally requests the Burlington City Council to, at a minimum:

1. Demand that the state legislature approve the three charter changes approved by Burlington voters in 2014.

2. Demand that the state legislature end preemption of sensible gun violence prevention policy at the local level: urge the Vermont General Assembly to pass legislation repealing 24 V.S.A. § 2295, the state law which prohibits local governments from regulating “the possession, ownership, transportation, transfer, sale, purchase, carrying, licensing, or registration of traps, firearms, ammunition, or components of firearms or ammunition”, as we believe in the right and propriety of the individual municipalities to enact reasonable regulations involving firearms designed to ensure the safety of individuals in a reasonable manner given local concerns and issues.
3. Take meaningful steps to prevent gun violence, such as those which address the root causes of gun violence and have been recommended by gun violence prevention research groups to have the highest impact, including but not limited to the following:
 - a. Create an office of gun violence prevention.
 - b. Address gun violence with racial equity, social determinants of health and trauma-informed solutions.
 - c. Improve data collection and reporting to guide evidence-based initiatives.
 - d. Protect and support survivors of domestic violence.
 - e. Partner with schools and school boards to promote gun violence prevention and address root causes of gun violence.
 - f. Partner with other agencies to address and prevent mental health issues.
 - g. Provide and promote guidance for safe storage of firearms in the home.
 - h. Provide facilities where veterans and others can temporarily store their firearms in moments of crisis.
 - i. Explore all available means of strengthening our existing protections.

Submitted by the Board of Health, City of Burlington, Vermont, October 18, 2022



COMMUNITY & ECONOMIC DEVELOPMENT OFFICE

149 CHURCH STREET • ROOM 32 • CITY HALL • BURLINGTON, VT 05401
(802) 865-7144 • (802) 865-7024 (FAX)
www.burlingtonvt.gov/cedo

MEMORANDUM

TO: Mayor Miro Weinberger and City Council
FROM: Christine Curtis, Community Development Specialist, CEDO
DATE: May 15, 2023
RE: Public Hearing: Community Development Block Grant and HOME Investment Partnerships
Proposed Allocations for the 2023 Action Plan for Housing & Community Development

Overview

The Community & Economic Development Office (CEDO) is soliciting input in connection with the development of the City's 2023 One-Year Action Plan for Housing & Community Development (Action Plan) for the planning and allocation of federal funds from Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and other U.S Department of Housing and Urban Development (HUD) administered programs. The City anticipates receiving \$733,763 in CDBG entitlement funds and \$413,934 in new HOME funds to support housing, community and economic development activities for the 2023 program year (July 1, 2023 – June 30, 2024). A breakdown of the funding recommendations can be found below and in the Executive Summary attachment which includes carryover funds for both the CDBG and HOME programs.

The funding recommendations and draft 2023 Action Plan are subject to a Public Hearing to solicit input on Burlington's housing and community development needs. Public comments on the Action Plan will also be accepted through June 5, 2023 via email at ccurtis@burlingtonvt.gov. CEDO will seek approval of a final 2023 Action Plan at the upcoming Board of Finance and City Council meetings in the form of a Resolution authorizing submission of the Action Plan to HUD. The Action Plan is due to HUD by June 30, 2023 to meet the federal deadline for the City.

The proposed subrecipient allocations for the City's 2023 CDBG funds were recommended by the CDBG Citizen Advisory Board. The Advisory Board includes a seat for a representative from each of the city's eight wards (selected by the Neighborhood Planning Assemblies), Mayoral appointees, and one seat filled by the State of Vermont. CEDO's leadership, with the support of the Mayor, makes CDBG funding recommendations for programs administered by CEDO staff and other City departments. All funding recommendations are outlined below.

2023 CDBG – Public Service Awards

<u>Organization</u>	<u>Program Name</u>	<u>Awards for 2023 Action Plan</u>	<u>Program summary</u>	<u># of Beneficiaries served (projected)</u>
Pathways	Housing First Services in Chitt. County	\$30,000	permanent housing placement services for individuals with histories of homelessness	88 persons
ReSOURCE	ReSOURCE Construction Trades Training	\$15,000	instruction and resources needed to become skilled tradespersons	12 persons
Vermonters for Criminal Justice Reform (VCJR)	VCJR Re-Entry and Recovery Center with Contingency Management	\$20,000	overdose prevention, recovery, and other supportive services for people living with substance use disorders	240 persons
Steps to End Domestic Violence	Safe Tonight	\$22,500	emergency housing and support services for adults and children fleeing domestic violence	475 persons
CVOEO	Volunteer Income Tax Assistance (VITA)	\$12,500	free tax preparation and electronic filing services for LMI households	600 households
Lund	Lund's Early Childhood Education Program	\$10,064	childcare services and resources for vulnerable children and families	26 persons
CEDO	Personal Care Assistant (PCA) Plus Workforce Training Program	\$25,548	PCA job training for low-income and BIPOC individuals	60 persons

2023 CDBG - Development Awards

<u>Organization</u>	<u>Program Name</u>	<u>Awards for 2023 Action Plan</u>	<u>Program summary</u>	<u># of Beneficiaries served (projected)</u>
COTS	St. John's Hall Renovation	\$87,596	porch, roof, and window repair	19 households
Winooski Valley Park District	Ethan Allen Homestead Renovation	\$43,000	Museum Barn and Allen House renovation	city-wide (59.75% low-mod)
Mercy Connections	Small Business Equity Project	\$65,000	entrepreneurial education for small businesses with a focus on women and BIPOC individuals	37 persons

CVOEO	Micro Business Development Program	\$61,350	classes and TA for LMI micro businesses	80 persons
Champlain Housing Trust (CHT)	Housing Initiatives Program (HIP)	\$70,000	assisting homeowners with emergency home repairs and access modifications	10 households
Business & Workforce Development	Microenterprise TA	\$50,000	TA for entrepreneurs and small businesses	25 persons
CEDO	Moran FRAME	\$100,000	construction of pedestrian paths and new bathroom facilities	city-wide (59.75% low-mod)
CEDO	CDBG Administration	\$146,753	implement City planning efforts; administer community and economic development programs	N/A

2023 HOME Awards

HOME M23 Project Category	Subtotal	Item	Amount
Affordable Housing	\$643,916	Affordable Housing Projects	\$561,130
		15% CHDO Set-Aside	\$62,090
		5% CHDO Operating	\$20,696
Admin and Planning	\$41,393	HOME Administration	\$41,393

2023 Action Plan for Housing & Community Development
City of Burlington, Vermont



Prepared by Christine Curtis
Community & Economic Development Office
Room 32 – City Hall
149 Church Street
Burlington, VT 05401
(802) 865-7144
www.burlingtonvt.gov/CEDO

This document is available upon request in alternative format for persons with disabilities.

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Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The 2023 Action Plan explains how the City plans to spend the Community Development Block Grant (CDBG) and HOME Investment Partnership Act (HOME) funds that the City receives from the U.S. Department of Housing & Urban Development (HUD), together with other leveraged resources, during the upcoming program year beginning on July 1, 2023. The national CDBG program is a principal revenue source to grow local communities and improve the quality of lives for low- and moderate- income residents. The HOME program is designed to create affordable housing for low-income households through building, buying, and/or rehabilitating housing for rent or homeownership.

The overall goal of these community planning and development programs is to develop viable communities by providing decent housing, expanded economic opportunities, and a suitable living environment, principally for low- and moderate-income persons. HUD administers these programs on a national basis and awards grants to entitlement communities and participating jurisdictions – including the City of Burlington – each year on a formula basis. The City in turn awards grants and loans to local nonprofits as well as providing direct services to residents and businesses through several CDBG-funded programs.

2. Summarize the objectives and outcomes identified in the Plan

Affordable housing continues to be the City's highest overall priority under this Consolidated Plan. Cost of housing, age of the housing stock, and a low vacancy rate are three significant factors that contribute to the need for affordable housing in Burlington. The following initiatives are on the City's housing agenda during this 5-year Consolidated Plan: preserving as many affordable units as possible; creating new affordable units, renovating rental and owner-occupied affordable housing, and promoting homeownership among income-qualified households. The City views investment of CDBG funds into activities that help residents to become and/or remain housed and living independently as an effective investment.

Economic opportunity is the City's next highest priority. As the state's largest city, Burlington must continue to be an economic engine for the region and state. The City uses CDBG funding to focus on job creation and retention through technical assistance for businesses, and to support low-income residents in business ownership through entrepreneurial training and loans. These effective and cost-efficient uses of CDBG resources create and retain businesses

and jobs, leverage other resources, increase tax revenues to support City services, support local ownership, and revitalize neighborhoods.

The City has also historically used CDBG to address barriers to economic opportunity. Access to affordable, quality early child care is one example; this is an identified community priority and an activity with multiple long-term impacts including: the ability of parents to get and keep a job, children's success in school, reduction of public safety costs, and ultimately the quality of the local workforce. In addition, low income persons need assistance in filing tax returns and developing financial literacy. The City chooses to be flexible in its funding choices in this area in order to respond to shifting needs and resources, emerging opportunities and crises, and changing economic conditions.

A suitable living environment is the City's third priority overall. The City has a limited capacity to fund social services out of municipal resources, and has historically used the maximum (15%) available CDBG resources to support the provision of social services by local nonprofits. The City also uses CDBG to support public facilities and infrastructure, as well as nonprofit facilities, where there is support for the project and no other resources.

3. Evaluation of past performance

The City continues to focus its CDBG and HOME dollars on high priority activities, primarily comprised of housing, economic development, and suitable living environment projects. Burlington continues to focus essentially all expenditures to assist low and moderate-income persons, as a result approximately 99% of CDBG beneficiaries fall in the low to moderate income category.

Below are the City's most recent highlights of past performance that contributed to the selection and focus of this year's goals and projects.

Highlights of Outcomes

The City's highest priority under its Consolidated Plan is affordable housing. Highlights include:

- In January 2021, the City of Burlington's Lead Program received \$3,566,466.80 in lead hazard control funds and \$530,000 in healthy homes supplemental funding to reduce other health hazards such as asbestos, tripping, and inoperable windows found in homes. During the reporting period of July 1, 2021 – June 30, 2022, the Lead Program completed testing for Lead-Based Paint hazards in 51 housing units, performed Lead Hazard Control activities in 10 rental housing unit, performed Healthy Home

interventions in 10 rental housing units, trained 99 individuals on the VT Essential Maintenance Practices Lead Law (EMP), trained 5 individuals on the EPA Renovate, Repair and Painting (RRP) Rule, and conducted 12 Outreach and Education events that reached over 460 individuals.

- HOME projects were completed during the program year, with 33 new or preserved affordable housing units.
- Pathways Vermont served 42 individuals experiencing homelessness by providing a variety of housing support services including service coordination, housing location services, retention supports, benefits coordination, and mental health and substance use services.
- Through CDBG-funded partners, 9 households achieved the goal of homeownership.
- Rehabilitation of 2 owner-occupied units was completed enabling low income households to stay in their homes.

Economic opportunity is the City's next overall priority. Highlights include:

- CEDO and CDBG funded partners provided technical assistance to 97 microenterprises.
- In order meet the needs of working families, early childhood services were provided at three sites. The ECHO Early Learning Center site served 96 persons, while the Lund Early Childhood Program served 39, and the Sara Holbrook Center Elementary After School Program served 63.
- The Volunteer Income Tax Assistance (VITA) program served 659 Burlington residents, providing tax preparation and other income tax related assistance.
- CDBG-funded partner, ReSOURCE of Burlington provided job training assistance for 7 low- income Burlington residents.

A suitable living environment is the City's third priority. Highlights include:

- CDBG-funded agency Steps to End Domestic Violence, provided emergency shelter and services to over 299 homeless residents.
- Development work, including site work and construction, continued at the Moran – FRAME project.

4. Summary of Citizen Participation Process and consultation process

The Community & Economic Development Office is the lead agency responsible for overseeing the development of the Action Plan and for administering the CDBG and HOME programs. The Citizen Participation Plan was followed for the development of this Plan. A Public hearing was held on May 15th 2023 at a City Council meeting. The hearing was published in a local paper. Organizations were consulted, including the Continuum of Care.

The most meaningful way in which Burlington residents participate in the Action Plan process is their involvement in the nuts and bolts of spending decisions. Each of the City's eight wards (Neighborhood Planning Assemblies) elects a representative to the CDBG Advisory Board; and collectively, those residents have a majority voice in making recommendations to the Mayor about how to spend the City's CDBG funding each year. The NPAs are grassroots associations, created by City Charter, which exist in each of the City's wards and meet monthly as organized, democratic forums where neighbors can learn about public issues that affect them and advise city government of their concerns and needs. The Board's recommendations have traditionally been adopted without change by the Mayor and City Council.

The City engaged in alternative public involvement techniques during the development of this Plan. The Plan was posted on the City's website and citizens were invited to comment via social media and email lists.

The public comment period will begin on April 26th, 2023 and end on June 5th, 2023.

5. Summary of public comments

TBD

6. Summary of comments or views not accepted and the reasons for not accepting them

TBD

7. Summary

To summarize, the following document represents the housing, community and economic development needs and priorities as well as the chosen projects and activities to implement for the City of Burlington's 2023 Action Plan.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	Burlington, VT	Community & Economic Development Office
HOME Administrator	Burlington, VT	Community & Economic Development Office

Table 1 – Responsible Agencies

Narrative (optional)

The Community & Economic Development Office (CEDO) is a department of the City of Burlington. The department engages our community to build an equitable, healthy, safe, and vibrant city with opportunities for all. CEDO staff members and programs seek to foster economic vitality; preserve and enhance neighborhoods, quality of life, and the environment; and promote equity and opportunity for all residents of Burlington. In support of its mission, CEDO works in partnership with citizens, the public and private sector, and other City departments to: strengthen the quality of life in Burlington's neighborhoods; preserve and develop decent, safe and affordable housing opportunities; maintain and improve the vitality of Downtown, the Pine Street area and neighborhood business districts; encourage a thriving business sector; foster job growth and employment opportunities; increase civic engagement and citizen participation; support the delivery of human services; and revitalize Burlington's waterfront.

CEDO is funded through various grant and municipal sources, including Federal and State grants, the Housing Trust Fund and a portion of General Fund dollars. CEDO divisions include: Grants and Finance, Community Works, Initiative to End Homelessness, Opportunities and Engagement, and the Community Justice Center. In addition, CEDO has administrative/fiscal staff.

Consolidated Plan Public Contact Information

Christine Curtis

Community Development Specialist

CEDO

149 Church Street Room 32

Burlington, VT 05401

ccurtis@burlingtonvt.gov

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

Since 1983, the City has dedicated much of its housing and community development resources to supporting a network of nonprofit organizations to act as partners in producing & preserving affordable housing and protecting the City's most vulnerable residents. This nonprofit infrastructure functions as the principal housing & social services delivery system to help the City move towards its housing goals and alleviating poverty.

Collaboration begins with a focus on assembling the right people or agencies at the table, clearly defining roles and responsibilities, sharing a common mission, and developing good communication. This basic collective impact model has been effective for current collaborations.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City of Burlington consults with numerous organizations in the development of the 5 Year Consolidated Plan, the Assessment of Fair Housing, and the Action Plan. The process includes formal and informal meetings, surveys, discussions, and focus groups. The process of developing the Assessment of Fair Housing began in 2017 with a housing and neighborhood survey; the City received over 700 responses. The City also met with over 23 agencies, all of the Neighborhood Planning Assemblies, service beneficiaries, and residents in Burlington Housing Authority units. Over 2,400 postcards, in 3 different languages, were mailed to all residents of Burlington Housing Authority. This extensive outreach informed the strategic goals of both the Assessment of Fair Housing and the current 5-year Con Plan (2018-2023).

The Chittenden County Homeless Alliance (CCHA) continues to develop a common agenda and embrace several best practices including using a common assessment tool for Coordinated Entry, prioritizing those units for the most vulnerable, implementing a community wait list, and using a shared information management system with the Balance of State. Burlington's homelessness and non-profit housing providers continue to meet monthly with stakeholders including Champlain Housing Trust, Agency of Human

Services, Community Health Centers of Burlington (CHCB), Howard Center, Steps to End Domestic Violence, Spectrum, and Veterans organizations to coordinate housing and supportive services for those experiencing homelessness and other low-income residents.

Collaboration between the City and Burlington's non-profit and government partners, already robust, expanded significantly in response to the COVID-19 pandemic and that collaboration continues into 2023. The City is currently supporting a Burlington Aging Council, which was established to create an Action Plan for an Age-Friendly City and to provide policy input to the Burlington administration.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Chittenden County Homeless Alliance (CCHA) consists of a consortium of nonprofit organizations, local businesses, and local/state/federal agencies in the greater Burlington metropolitan area, with the City of Burlington's Community & Economic Development Office (CEDO) serving as the Collaborative Applicant, Co-Chair of the Steering Committee, Strategic Planning, Point-in-Time (PIT) count, Data Quality, and Membership and Outreach Committees. Each Committee of the Alliance holds monthly meetings of its steering committee and sub-committees and supports coordination of services for families, youth, and single adults who are experiencing homelessness. Coordination between the agencies is enhanced with member participation on both the steering committee and sub-committee levels.

The Continuum of Care (CoC) coordinates the implementation of a housing and service system (from outreach to housing to services) that meet the needs of individuals and families experiencing homelessness. Street outreach teams, Vermont 211, and daytime shelter all serve to connect with those experiencing homelessness and identify services/needs, including housing placement. Housing providers work to rapidly re-house, stabilize, or provide housing as quickly as possible, while supportive service agencies provide case management and additional services. Providers serve the chronically homeless, families with children, veterans, unaccompanied youth, and those at risk of homelessness.

Member agencies work together to meet the needs of those chronically homeless, and recent efforts include an improved system of outreach, prioritization of resources, and coordinated entry along with increased permanent supportive housing options for chronic homeless and support services. An emphasis includes housing retention (with services and case management) due to a low vacancy rate in this jurisdiction. Agencies work with local landlords to reduce the barriers of renting to those chronically homeless.

The CoC providers work to identify, move into stable housing, and provide essential services for households with children experiencing homelessness as well as develops partnerships with private and public housing providers to ensure access to housing units. Each CoC program that serves children has children's advocates or specially trained staff to ensure that the children's need for safety, nurturing, education, and stability are met.

The CoC partners with local, state, and federal organizations to combat homelessness among veterans and continues to prioritize bringing veterans homelessness to functional zero through coordinated entry. Outreach has increased to veterans at shelters. Previously un-identified veterans were enrolled in VA care and many are now housed through VA housing programs.

A continuum partner provides emergency services to youth ages 16-22 who have run away, are homeless, or at risk of homelessness. Supported housing includes emergency shelter and transitional housing for youth who have left foster care and are homeless. Youth are provided with individual/family counseling, mental health/substance abuse assessment and treatment, case management, medical services, educational planning, employment support, life skills, jobs training, and mentoring. Another local program provides job and life skills training to at-risk youth while helping them complete their high school education.

CDBG funds have been targeted to address emerging needs identified through the CoC. Public Service funds were used to fund housing navigation for permanent supportive housing programs.

The CoC works in consultation with Built for Zero, a national initiative to support communities with achieving Functional Zero through improved systems coordination, reliance on quality data, and learning from other communities with racial equity at the center of this work.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

ESG funding allocations are made by the State of Vermont. Several state offices, including the Office of Economic Opportunity which administers ESG participate actively in the CoC and its numerous committees, including strategic planning and coordinated entry. VT's Emergency Solutions Grant funds are blended with state funds and administered under the Housing Opportunity Grant Program. Funding decisions are based on thorough knowledge of this Continuum's operations and priorities, with an emphasis on how best to realize value for investment. The State solicits specific feedback from the CoCs and stakeholders through presentations, discussions, and surveys regarding priorities and how to allocate ESG funds to eligible activities as well provide an annual review of funding priorities and performance.

The Chittenden County Homeless Alliance has developed a single HMIS with the Vermont Balance of State including joint governance, policies and procedures. One of our CoC-funded projects supports the HMIS lead of the Institute of Community Alliances. The Alliance members use BitFocus/Clarity HMIS and the CoC will utilize reports and information for strategic planning.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	CHAMPLAIN VALLEY OFFICE OF ECONOMIC OPPORTUNITY
	Agency/Group/Organization Type	Services - Housing Services-homeless Services-Health Services-Education Service-Fair Housing

	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Anti-poverty Strategy Fair Housing
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This Agency was consulted on needs, progress, and upcoming goals.
2	Agency/Group/Organization	COMMITTEE ON TEMPORARY SHELTER
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This agency was consulted on needs, progress, and upcoming goals.
3	Agency/Group/Organization	CHAMPLAIN HOUSING TRUST
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This agency was consulted on needs, progress, and upcoming goals.
4	Agency/Group/Organization	Vermont Agency of Human Services

	Agency/Group/Organization Type	Other government - State
	What section of the Plan was addressed by Consultation?	Homelessness Strategy coordination of funds and services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was involved in the review of potential CDBG projects and consulted on upcoming goals and strategies.
5	Agency/Group/Organization	Continuum of Care
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Members of the Continuum were consulted to update homeless progress, strategies, and goals. They were also consulted to review and comment on the Plan.
6	Agency/Group/Organization	BURLINGTON HOUSING AUTHORITY
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Public Housing Needs HOPWA Strategy

Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This agency was consulted for the needs assessment, market analysis, and status of public housing programs.
---	--

Identify any Agency Types not consulted and provide rationale for not consulting

There were no agencies not consulted in our process.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	CEDO	The goals to prevent homelessness, rapidly re-house the homeless, provide for basic needs, increase permanent housing overlap with our Strategic Plan goals to preserve affordable housing units, increase permanent supportive housing beds, protect the vulnerable through public services to the homeless and anti-poverty strategies.
planBTV	City of Burlington-Planning Department	The goals of economic development and increasing housing options overlap with planBTV's goals and recommendations for the City of Burlington and the downtown/waterfront areas.
ECOS	Chittenden Regional Planning Commission	There is a coordination with regional transportation and CEDS (Comprehensive Economic Development Strategy) for the City and then the County as a whole.
Housing Action Plan	CEDO	The goals of the Housing Action Plan are incorporated in the strategic plans for affordable housing and addressing the barriers to housing across the economic spectrum.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

Continuum partners include agencies representing health which include the University of Vermont Medical Center and Community Health Centers of Burlington; agencies representing mental health and youth facilities (Howard Center and Spectrum); economic services, temporary assistance and food stamps (AHS – Economic Services). Other divisions within City Government include victim services, lead program, and housing services. Additionally, the private sector enhances the City's community development and housing efforts. Architects, engineers and attorneys assist nonprofit developers by providing skills and services to implement housing projects. Burlington's banks have responded to a changing market and changing obligations under the federal Community Reinvestment Act by finding a number of innovative ways of support new housing models, housing organizations, and approaches to affordable housing production. Local lenders also support neighborhood revitalization and small business development, financial education, and free tax preparation services for low-income taxpayers. The Burlington business community has been actively represented on most community advisory committees. They have provided resources and opportunities for residents to improve their quality of life.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

A public hearing was held in September 2022 to review the achievements published in the Consolidated Annual Performance and Evaluation Report (CAPER) and also hear any citizen input on housing and community development needs for the City. A notice about the availability of funds was published online and in Seven Days in the beginning of December of 2022 and a direct email notice provided to over 100 nonprofits, City departments and residents about the funding. An informational workshop was held for applicants. All applications are published online on the City of Burlington's website. The CDBG Advisory Board held three meetings in January 2023 – March 2023 to review all applications; the Board is comprised of representatives from the local Neighborhood Planning Assemblies, Mayoral selections, and representatives of state agencies. These citizens make the recommendations on how to spend CDBG funds locally, and these recommendations are conveyed to the Mayor and City Council. These recommendations are the foundation for the Action Plan. The recommendations of the Advisory Board are published online along with the draft Action Plan. An advertised public hearing was held on May 15th, 2023 on housing and community development needs in the City, the Advisory Board recommendations, and the draft 2023 Action Plan. The Plan was available for public comment for 30 days with outreach on social media (Facebook and Twitter) and the City of Burlington's website. These numerous efforts were made to broaden citizen participation in the City.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Non-targeted/broad community	In September 2022, the City held a Public Hearing in regards to the use of CDBG funds and the accomplishments. City Staff and members of the public were present.	A member from CHT asked about ongoing programmatic assistance for certain organizations and made a correction to a CHT ownership item described in the document.		
2	Newspaper Ad	Non-targeted/broad community	Notice of funding availability for the 2023 CDBG Action Plan was advertised on December 7, 2022 in the Seven Days paper to the general public.			
3	Public Meeting	Nonprofits & potential sub-grantees	One workshop was held for potential sub-grantees on December 15,			

			2022 to offer technical assistance. Approximately 30 people attended from a variety of nonprofits.			
4	Internet Outreach	Non-targeted/broad community	The applications for CDBG funding were placed on the CEDO/City of Burlington website. The applications remain available for view online.			https://www.burlingtonvt.gov/CEDO
5	Newspaper Ad	Non-targeted/broad community	An ad was placed in Seven Days newspaper on April 26 th , 2023 as a legal notice for the public hearing on May 15 th , 2023 for the public comment period for the 2023 Action Plan.			

6	Internet Outreach	Non-targeted/broad community	The 2023 Action Plan was published online on the CEDO/City of Burlington website during the public comment period. Over 100 individuals and nonprofits, in addition to the CoC, received an email link to the Plan.			https://www.burlingtonvt.gov/CEDO
7	Public Hearing	Non-targeted/broad community	A public hearing was held on May 15 th , 2023. Attendance included members of the City Council and City Staff as well as members of the public.	TBD	TBD	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Public-federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$733,763	\$0	\$25,548	\$759,311	\$0	The City expects to leverage significant federal, state, local and private resources over the course of the Consolidated Plan.
HOME	Public-federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	\$413,934	\$0	\$271,375	\$685,309	\$0	The City expects to leverage significant federal, state, local and private resources over the course of the Consolidated Plan.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City anticipates \$23 million in housing resources for Section 8 and Housing Choice Vouchers, and approximately \$1.2 million (\$6 million over 5 years) in McKinney-Vento Homeless Assistance Act will be available to address needs and objectives identified in the Plan. While these are not resources that the City receives or controls, they provide a critical contribution to reaching the City's Action Plan goals. The City has also committed \$3 million in ARPA funds for housing activities. Furthermore, the City is implementing a \$3.6 million Healthy Homes Lead Grant covering the period of January 2021 through July 2024.

Overall, the City expects to leverage over \$30 million in state, local, private and other federal resources for its CDBG- and HOME-funded activities. These are funds that the City and its subgrantees expect to raise for their budgeted activities as well as funds that the City expects outside entities to invest in development activities.

The City will meet or exceed the requirement that "contributions must total not less than 25% of funds drawn from the jurisdiction's HOME Investment Trust Fund Treasury account in that fiscal year," excluding funds drawn for administrative and planning costs pursuant to 24 CFR 92.207. Sources of matching funds include, but are not limited to, the Vermont Housing & Conservation Trust Fund, the Burlington Housing Trust Fund, waiver of impact fees, and Burlington Electric Department energy efficiency grants to affordable housing projects.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

There is no City owned land or property that is appropriate to be used to address the needs identified in the Plan

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	DH 1.1 Protect the Vulnerable - New Perm Supp Hous	2018	2023	Affordable Housing Homeless	City-Wide	AFH - Increase Affordable Housing Opportunities	CDBG: \$0 HOME: \$0	Housing for Homeless added: 0
2	DH1.2 Protect the Vulnerable New Special Need Hsng	2018	2023	Affordable Housing Non-Homeless Special Needs	City-Wide	AFH - Increase Affordable Housing Opportunities	CDBG: \$0 HOME: \$0	Rental units constructed: 0
3	DH 2.1 Acquire/Rehab - Rental or Owner Units	2018	2023	Affordable Housing	NEIGHBORHOOD REVITALIZATION STRATEGY AREA City-Wide	AFH - Maintain or Preserve Affordable Housing	CDBG: \$157,596 HOME: \$0	Homeowner Housing Rehabilitated: 10 Household Housing Unit Rental Units Rehabilitated: 19 Household Housing Unit
4	DH 1.3 Create New Affordable Housing	2018	2023	Affordable Housing	City-Wide	AFH - Increase Affordable Housing Opportunities	CDBG: \$0 HOME: \$643,916	Rental units constructed: 2 Household Housing Unit
5	DH 1.4 Promote new homeownership buyer assist	2018	2023	Affordable Housing	City-Wide	AFH -Housing Resources to LMI residents, homeowner	CDBG: \$0 HOME: \$0	Direct Financial Assistance to Homebuyers: 0

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	DH 2.2 Protect the Vulnerable - Lead Hazard	2018	2023	Affordable Housing	NEIGHBORHOOD REVITALIZATION STRATEGY AREA City-Wide	AFH - Maintain or Preserve Affordable Housing AFH -Housing Resources to LMI residents, homeowner	CDBG: \$0 HOME: \$0	Rental units rehabilitated: 0 Homeowner Housing Rehabilitated: 0
7	DH 3.1 Protect the Vulnerable Hsng Retention Svcs	2018	2023	Affordable Housing Homeless Non-Homeless Special Needs	City-Wide	AFH - Maintain or Preserve Affordable Housing AFH -Housing Resources to LMI residents, homeowner	CDBG: \$0 HOME: \$0	Public service activities for Low/Moderate Income Housing Benefit: 0
8	EO 1.1 Support Microenterprises	2018	2023	Non-Housing Community Development	NEIGHBORHOOD REVITALIZATION STRATEGY AREA City-Wide	AFH - Increase Employment/Economic Opportunities	CDBG: \$176,350 HOME: \$0	Businesses assisted: 142 Businesses Assisted
9	EO 1.2 Retain/Create Jobs	2018	2023	Non-Housing Community Development	NEIGHBORHOOD REVITALIZATION STRATEGY AREA City-Wide	AFH - Increase Employment/Economic Opportunities	CDBG: \$0 HOME: \$0	Jobs created/retained: 0
10	EO 1.3 Reduce Economic Barriers - Early Childhood	2018	2023	Non-Housing Community Development	City-Wide	Reduce Barriers to Economic Opportunities	CDBG: \$10,064 HOME: \$0	Public service activities other than Low/Moderate Income Housing Benefit: 26 Persons Assisted
11	EO 1.4 Reduce Economic Barriers - Access Resources	2018	2023	Non-Housing Community Development	NEIGHBORHOOD REVITALIZATION STRATEGY AREA City-Wide	Reduce Barriers to Economic Opportunities	CDBG: \$53,048 HOME: \$0	Public service activities other than Low/Moderate Income Housing Benefit: 672 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
12	SL 1.1 Provide Public Services Homeless	2018	2023	Homeless	NEIGHBORHOOD REVITALIZATION STRATEGY AREA City-Wide	AFH -Housing Resources to LMI residents, homeowner Provide Public Services to At Risk Population Protect the Vulnerable	CDBG: \$52,500 HOME: \$0	Public service activities for Low/Moderate Income Housing Benefit: 88 Households Assisted Homeless Person Overnight Shelter: 475 Persons Assisted
13	SL 1.2 Provide Public Services	2018	2023	Non-Housing Community Development	NEIGHBORHOOD REVITALIZATION STRATEGY AREA	Provide Public Services to At Risk Population Protect the Vulnerable	CDBG: \$20,000 HOME: \$0	Public service activities other than Low/Moderate Income Housing Benefit: 240 Persons Assisted
14	SL 1.3 Improve Public Facilities & Infrastructure	2018	2023	Non-Housing Community Development	NEIGHBORHOOD REVITALIZATION STRATEGY AREA City-Wide	Improve Public Facilities or Infrastructure	CDBG: \$143,000 HOME: \$0	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 35,530 Persons Assisted
15	SL 1.4 Remediation of Brownfields	2018	2023	Affordable Housing Non-Housing Community Development	NEIGHBORHOOD REVITALIZATION STRATEGY AREA City-Wide	Clean-up of Contaminated Sites	CDBG: \$0 HOME: \$0	Brownfield acres remediated: 0
16	Planning and Administration	2018	2023	Planning, Administration, Fair Housing		Planning and Administration	CDBG: \$146,753 HOME: \$41,393	Other: 1 Other

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	DH 1.1 Protect the Vulnerable - New Perm Supp Hous
	Goal Description	During this Action Plan, no new awards were made.
2	Goal Name	DH1.2 Protect the Vulnerable New Special Need Hsng
	Goal Description	During this Action Plan, no new awards were made.
3	Goal Name	DH 2.1 Acquire/Rehab - Rental or Owner Units
	Goal Description	During this Action Plan CDBG funds will be used for CHT's Housing Initiatives Program (HIP) assisting 10 homeowners. CDBG funds will also be used to rehabilitate St. John's Hall operated by COTS and will benefit 19 rental unit households.
4	Goal Name	DH 1.3 Create New Affordable Housing
	Goal Description	During this Action Plan HOME funds will be used for the construction of 2 new affordable housing units.
5	Goal Name	DH 1.4 Promote new homeownership buyer assist
	Goal Description	During this Action Plan, no new awards were made.
6	Goal Name	DH 2.2 Protect the Vulnerable - Lead Hazard
	Goal Description	Although no CDBG funds will be allocated during this Action Plan, 57 homeowner and rental units will receive lead hazard reduction services through the 2021 Lead-Based Paint Hazard Control grant.
7	Goal Name	DH 3.1 Protect the Vulnerable Hsng Retention Svcs
	Goal Description	During this Action Plan, no new awards were made.
8	Goal Name	EO 1.1 Support Microenterprises
	Goal Description	During this Action Plan the City will allocate CDBG funds to two microenterprise programs, CVOEO-Micro Business Development Program and Mercy Connections-Small Business Equity Project, with a focus on women, and other micro businesses. The City of Burlington will also deliver technical assistance to micro enterprises.

9	Goal Name	EO 1.2 Retain/Create Jobs
	Goal Description	During this Action Plan, no new awards were made.
10	Goal Name	EO 1.3 Reduce Economic Barriers - Early Childhood
	Goal Description	During this Action Plan the City will allocate CDBG funds to Lund-Early Childhood Education Program with a focus on supporting vulnerable children and families.
11	Goal Name	EO 1.4 Reduce Economic Barriers - Access Resources
	Goal Description	During this Action Plan CDBG funds have been allocated to two workforce development program, ReSource's-Construction Trades Training, and a Personal Care Assistant Plus Workforce Training Program that will be administered by CEDO. CDBG funds will also be used for CVOEO's-Volunteer Income Tax Assistance program in efforts to reduce barriers to economic resources and opportunities.
12	Goal Name	SL 1.1 Provide Public Services Homeless
	Goal Description	During this Action Plan CDBG funds have been allocated to Steps to End Domestic Violence-Safe Tonight which provides services and shelter to survivors of domestic violence, and to Pathways-Housing First Services in Chittenden County which provides permanent housing placement and Housing First case management services for persons experiencing homelessness.
13	Goal Name	SL 1.2 Provide Public Services
	Goal Description	During this Action Plan CDBG funds have been allocated to Vermonters for Criminal Justice Reform (VCJR)-Re-Entry and Recovery Center with Contingency Management, a substance use recovery program.
14	Goal Name	SL 1.3 Improve Public Facilities & Infrastructure
	Goal Description	During this Action Plan CDBG funds have been allocated to improve the Moran infrastructure including improvements at Burlington's waterfront public access spaces and to rehabilitate Winooski Valley Park District's Ethan Allen Homestead, a public facility located in Burlington's North End.
15	Goal Name	SL 1.4 Remediation of Brownfields
	Goal Description	During this Action Plan, no new awards were made.
16	Goal Name	Planning and Administration
	Goal Description	To support the capacity of the nonprofit institutional delivery structure in the City; pursue state and federal resources in support of City initiatives; implement City planning efforts; administer community and economic development programs; and support fair housing efforts in the City.

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b)

It is estimated that at initial occupancy approximately 7 persons shall receive affordable housing through 5 HOME-assisted and HOME-ARP assisted units as a result of the 2023 HOME and 2021 HOME-ARP allocation to the City of Burlington. However, it is important to note that these funds will continue to benefit many new households during the HOME Affordability Period and the HOME-ARP Compliance Period.

Projects

AP-35 Projects – 91.220(d)

Introduction

This part of the Action Plan provides a summary of the eligible projects and activities that will take place during the program year to address the priority needs and specific objectives outlined in the Strategic Plan. The eligible projects are associated with at least one priority need and at least one or more goals.

Projects

#	Project Name
1	Affordable Housing
2	Public Facilities & Infrastructure
3	Microenterprise/Economic Development
4	Public Service
5	Admin and Planning

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The all-volunteer CDBG Advisory Board followed both the City's Anti-Poverty Strategy and Consolidated Plan priorities in their review of project applications. More focus will be placed on impact and moving people out of poverty and not numbers served. In addition, emphasis will be placed on projects that demonstrate efficiencies or collaboration, or a project proposal seeking to implement such efficiencies.

The biggest obstacle to addressing underserved needs continues to be insufficient resources. The City will continue to pursue additional federal, state, and private resources but does not expect to overcome the obstacle of shrinking public resources. While the federal COVID response packages, and the American Recovery Plan Act (ARPA) provide significant and needed assistance to Burlington, these aid packages do not cover the full extent of need and economic losses due to the pandemic. The City will also continue to work with partners to leverage funds, prioritize resources for those in greatest need and engage in collective impact initiatives.

Other obstacles to meeting underserved needs include:

- Ensuring a just and equitable recovery to rebuild after the economic losses incurred due to the pandemic;
- Limited land available in the City for housing and commercial development;
- Community tension between the need for development and the desire to preserve the

status quo, between the need to rehabilitate and maintain the housing stock and the desire for architectural and historic preservation;

- The requirements around criminal, eviction and credit histories in rental housing placement and hoarding / housekeeping issues, as well as no cause eviction, in rental housing stability;
- The lack of availability of transportation, especially for residents with special needs and for second shift and weekend work, exacerbated by a regional mismatch in the balance of job growth and housing development;
- Benefits “cliffs” which, together with a lack of understanding among residents, businesses and service providers about the asset and earnings limits that often vary between different income support programs, are a disincentive to increased earnings;
- Lack of small-scale risk capital financing;
- Non-accessible, and therefore non-functional, space in vacant upper stories of existing buildings; and
- A regional imbalance between the growth of regional employment and tax revenues and the budgetary burdens associated with its high concentrations of low-income residents, magnified by the high proportion of tax-exempt property within the City.

AP-38 Project Summary

Project Summary Information

1	Project Name	Affordable Housing
	Target Area	NEIGHBORHOOD REVITALIZATION STRATEGY AREA City-Wide
	Goals Supported	DH 2.1 Acquire/Rehab Rental or Owner Units DH 1.3 Create New Affordable Housing
	Needs Addressed	AFH - Maintain or Preserve Affordable Housing AFH - Increase Affordable Housing Opportunities
	Funding	CDBG: \$157,596 HOME: \$643,916
	Description	To provide Housing Initiatives Program (HIP) for homeowners and to create/sustain affordable housing units through rehab and/or construction.
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	31 low-moderate income households: CHT HIP – 10 COTS – St. John’s Hall Renovation – 19 HOME projects - 2
	Location Description	Scattered sites – City-Wide
2	Planned Activities	\$70,000 CHT – Housing Initiatives Program (HIP) \$87,596 COTS – St. John’s Hall Renovation \$643,916 HOME projects
	Project Name	Public Facilities & Infrastructure
	Target Area	NEIGHBORHOOD REVITALIZATION STRATEGY AREA City-Wide
	Goals Supported	SL 1.3 Improve Public Facilities & Infrastructure
	Needs Addressed	Improve Public Facilities or Infrastructure
	Funding	CDBG: \$143,000
	Description	To improve the Moran infrastructure including improvements at Burlington’s waterfront public access spaces and the rehabilitation of Winooski Valley Park District’s Ethan Allen Homestead, a public facility located in Burlington’s North End

	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	City-wide benefit, 59.75% low-moderate income
	Location Description	NEIGHBORHOOD REVITALIZATION STRATEGY AREA City-Wide
	Planned Activities	\$100,000 CEDO – Moran \$43,000 Winooski Valley Park District – Ethan Allen Homestead Renovation
3	Project Name	Microenterprise/Economic Development
	Target Area	NEIGHBORHOOD REVITALIZATION STRATEGY AREA City-Wide
	Goals Supported	EO 1.1 Support Microenterprises
	Needs Addressed	AFH - Increase Employment/Economic Opportunities
	Funding	CDBG: \$176,350
	Description	To fund two microenterprise programs, CVOEO-Micro Business Development and Mercy Connections-Small Business Equity Program, with a focus on women, and other micro businesses. The City of Burlington will also deliver technical assistance to micro enterprises with a focus on businesses located in the NRSA.
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	142 low-moderate income individuals: Micro-enterprise technical assistance - 25 CVOEO – 80 Mercy Connections – 37
	Location Description	Services will be provided to persons City-Wide with a focus on businesses located in the NRSA.
	Planned Activities	\$50,000 CEDO-Technical Assistance \$65,000 Mercy Connections-Small Business Equity Project \$61,350 CVOEO-Micro. Business Development Program

4	Project Name	Public Service
	Target Area	NEIGHBORHOOD REVITALIZATION STRATEGY AREA City-Wide
	Goals Supported	SL 1.1 Provide Public Services Homeless SL 1.2 Provide Public Services EO 1.3 Reduce Economic Barriers-Early Childhood EO 1.4 Reduce Economic Barriers-Access Resources
	Needs Addressed	Reduce Barriers to Economic Opportunities AFH - Increase Employment/Economic Opportunities AFH - Increase Educational Opportunities Provide Public Services to At Risk Population Protect the Vulnerable
	Funding	CDBG: \$135,612
	Description	To provide funds to Lund-Early Childhood Education Program with a focus on supporting vulnerable children and families; two workforce development programs: ReSOURCE-Construction Trades Training and CEDO's Personal Care Assistant Plus Training; CVOEO-Volunteer Income Tax Assistance program to reduce barriers to economic resources and opportunities; and Steps-Safe Tonight along with VCJR-Recovery Center to provide services to at risk and vulnerable populations.
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	1,501 low-moderate income individuals: Pathways – 88 ReSOURCE – 12 VCJR – 240 Steps – 475 CVOEO – 600 Lund – 26 CEDO – 60
	Location Description	City-Wide and NRSA

	Planned Activities	\$30,000 Pathways-Housing First Services in Chittenden County \$15,000 ReSOURCE-Construction Trades Training \$20,000 VCJR-Re-Entry and Recovery Center with Contingency Management \$22,500 Steps to End Domestic Violence-Safe Tonight \$12,500 CVOEO-Volunteer Income Tax Assistance (VITA) \$10,064 Lund-Early Childhood Education Program \$25,548 CEDO-Personal Care Assistant (PCA) Plus Workforce Training Program
5	Project Name	Admin and Planning
	Target Area	NEIGHBORHOOD REVITALIZATION STRATEGY AREA City-Wide
	Goals Supported	Planning and Administration
	Needs Addressed	Planning and Administration
	Funding	CDBG: \$146,753 HOME: \$41,393
	Description	Administration funding for CDBG and HOME grants.
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	NEIGHBORHOOD REVITALIZATION STRATEGY AREA City-Wide
	Planned Activities	To support the capacity of the nonprofit institutional delivery structure in the City; pursue State and Federal resources in support of City initiatives; implement City planning efforts; administer community and economic development programs; and support fair housing efforts in the City.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Approximately 62% of the City's CDBG resources are directed to activities that target the City's Neighborhood Revitalization Strategy Area.

The City of Burlington's Neighborhood Revitalization Strategy Area was approved in January 2006 and reapproved with the 2013 Consolidated Plan. The NRSA covers census tracts 3, 4, 5, 6 and 10. The Target Area as a whole is primarily residential, though within the designated census tracts are also several commercial corridors, the Central Business District and the Intervale (several hundred agricultural acres). As of the 2015 American Community Survey, the most current data used by HUD to calculate low- and moderate-income populations, the Target Area contains 75% low- and moderate-income residents with 32% of the total population in the Target Area living below the poverty level. Census tract 5 has the highest concentration of households and more than half its population is living below the poverty level.

Geographic Distribution

Target Area	Percentage of Funds
NEIGHBORHOOD REVITALIZATION STRATEGY AREA	62
City-Wide	38

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The rationale for allocating investments into the NRSA is based on the levels of distress and high incidence of households living below poverty level in those census tracts. According to the Needs Assessment in the Consolidated Plan, there is a disproportionate need existing among several minority groups, and specific census tracts housed more minorities than others. However, CDBG and HOME resources may be directed outside of the Target Area based on individual household needs and on the City's desire to continue to have affordable housing, economic opportunity, and a suitable living environment available to low- and moderate-

income residents throughout the City.

Discussion

Data referenced above was populated from the 2011 – 2015 American Community Survey Profile. This is the current data set that HUD uses to determine low- and moderate-income area benefit for Burlington. The City will be using current Census/ACS data in the upcoming 5-year Consolidated Plan.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Housing is the essence of Burlington's neighborhoods. Support for affordable housing allows elders to remain in the homes and neighborhoods they know. Homebuyer purchase and rehabilitation programs allow the next generation of residents to own and modernize older homes.

Affordable housing is a balance to economic development. In boom times, affordable housing ensures that there is housing for workers and that rising prices do not displace residents. In a troubled economy, affordable housing development is an economic engine and its subsidies ensure that low-income residents are not made homeless. Finally, the use of affordable housing to redevelop distressed neighborhoods prevents the loss of value of the surrounding properties and encourages long-term investment by other property owners.

This section of the Action Plan specifies the goals for the number of homeless, non-homeless, and special needs households to be provided affordable housing within the program year.

One Year Goals for the Number of Households to be Supported	
Homeless	
Non-Homeless	31
Special-Needs	
Total	31

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	
The Production of New Units	2
Rehab of Existing Units	29
Acquisition of Existing Units	
Total	31

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

CDBG funds will be used for Champlain Housing Trust's Housing Initiatives Program (HIP) assisting 10 homeowners with emergency home repairs and access modifications. CDBG funds will also be used to rehabilitate St. John's Hall operated by COTS and will benefit 19 rental unit households. HOME funds will be used for the construction of 2 new affordable housing units.

AP-60 Public Housing – 91.220(h)

Introduction

The Burlington Housing Authority completed the conversion of its public housing units to the Section 8 Project-Based Voucher Program through the HUD Rental Assistance Demonstration (RAD) program. Our jurisdiction no longer has any public housing units.

Actions planned during the next year to address the needs to public housing

Our jurisdiction no longer has any public housing units.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

BHA has formed a Resident Advisory Board (RAB) with representatives from the Section 8 program. The RAB meets periodically to provide input on BHA's Plans and Policies. BHA will provide continuing financial and staff support to any active resident association in its properties. One BHA program participant serves on the BHA Board of Commissioners. BHA supports the Section 8 Homeownership Program.

BHA endeavors to provide a good living environment in its affordable housing developments through effective screening and strict lease enforcement. In addition to the Family Self-Sufficiency program, the Burlington Housing Authority supports programs such as the DREAM mentoring program and the Summer Lunch program. BHA has also initiated a Housing Retention program to work with residents who are at risk of losing their housing.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Burlington Housing Authority is not designated as troubled.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

In this section of the Plan, the City addresses the one-year goals and specific activities planned this program year to carry out the homeless strategy outlined in the Strategic Plan for the City's Five-Year Consolidated Plan. Activities that will address outreach, emergency shelter, transitional housing, homelessness prevention, housing placement, supportive housing and independent living are listed below and under the project section.

The Continuum of Care coordinates the implementation of a housing and service system, from outreach to housing to services, to meet the goal of keeping homelessness rare and brief in our community. Street Outreach teams and outreach caseworkers serve to reach those chronically homeless, and identify services and housing needs. Vermont 211, daytime shelter and meals served at the Community Resource Center, Chittenden Emergency Food Shelf, the Daystation, and the Salvation Army provide points of contact with those experiencing homelessness and provide referrals to services. Housing providers work to rapidly re-house and stabilize, especially using the Housing First model, for those chronically homeless. Supportive service providers add case management and assess needs for services. The Continuum as a whole has implemented a coordinated entry system and standardized assessment to enhance the current service delivery system.

The CoC led the coordination in response to the pandemic for the community of people experiencing homelessness in Chittenden County. Regular coordination meetings occurred, supporting consultation with State and local bodies for effective pandemic response to the large increase (almost threefold) of the population experiencing homelessness.

The City serves as the Collaborative Applicant for the CCHA (CoC) and supports its applications for HUD and other funding to address both chronic and non-chronic homelessness. The CoC implements the Coordinated Entry System. Chittenden County saw a dramatic, almost threefold, increase in the number of people experiencing homelessness in the 2021 Point-in-Time (PIT) count, as a result of the pandemic and that level of homelessness continues. The CCHA and the City of Burlington are collaborating to strengthen systems to identify solutions through coordinated entry to impact and reduce chronic homelessness to functional zero. The City of Burlington has committed recovery funds to support expansion of the Coordinated Entry system, increase the number of low-barrier shelters within the City, and support strategic planning and coordination for the CoC.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing

their individual needs

The Chittenden County Homeless Alliance (CCHA) serves the population experiencing homelessness in the greater Burlington metropolitan area and direct services are delivered through a consortium of nonprofit organizations, faith-based organizations, housing developers, government agencies, and the Burlington Housing Authority.

CCHA utilizes several outreach procedures to engage individuals and families. These include services and outreach from the local food shelf, community resource center, daytime drop-in shelter, and Salvation Army. A SAMHSA funded PATH grant funds outreach work in our community for two outreach positions to find and connect with the homeless who have mental health and substance use challenges and are difficult to engage, offering persons who are experiencing homelessness community-based services. A street outreach team provides outreach to individuals, families with children, and youth sleeping on the streets in our downtown area. Street Outreach is also provided by Champlain Valley Office of Economic Opportunity CORA Team. The Burlington Police Department has implemented a team of Community Support Liaisons that include outreach in their responsibilities. Finally, the City's Parks and Recreation department has established an Urban Park Rangers program to connect with people who visit (and at times, camp) within Burlington parks.

An Adult Local Interagency Team helps to identify unsheltered persons and provide consultation and expertise to help resolve difficult situations involving chronically homeless persons with multiple physical or emotional issues in securing and utilizing services. The CoC coordinates regular meetings of those engaged in outreach. These teams identify individuals and families who are experiencing homelessness (primarily unsheltered) and connect them with our Coordinated Entry System. The Coordinated Entry system was developed to assess and match homeless households for eligible services based on vulnerability, sustainability, and length of homelessness through a standardized, scored assessment. Each eligible household will be assigned a housing case manager and added to a master list of homeless households which is reviewed on a weekly basis by the Community Housing Review Committee (coordinated entry partners) and matched with appropriate housing opportunities and resources.

Some of the goals for outreach this year include the following which are funded by a myriad of resources:

Continue to provide outreach to the more than 600 adults and children currently housed in hotels under the Emergency Housing Initiative.

With CDBG funding from 2023, supportive housing services will continue to assist 88 chronically

homeless individuals in the area with Pathways Vermont and 475 women and children experiencing domestic violence with Steps to End Domestic Violence.

The SAMSHA funded outreach will also use the joint HMIS for input and tracking and refer clients to the Coordinated Entry System.

The City of Burlington has established and continues to fund a low-barrier semi-non-congregate shelter community, in partnership with local non-profits, for up to 35 adult individuals, prioritizing people who are unsheltered. Significant work has been done to ensure the guests of this shelter have access to onsite supportive services.

Addressing the emergency shelter and transitional housing needs of homeless persons

There are three emergency shelters serving single adults including veterans: COTS Waystation, ANEW Place, and the newly established Elmwood shelter community, funded by the City and operated by Champlain Housing Trust. COTS operates the Firehouse and Main Street Family Shelters for households with children. COTS Daystation is a drop-in center for homeless adults. The City also supports the Community Resource Center, operated by CVOEO, which offers daytime shelter and access to food, basic needs, and resources. The confidential shelter operated by Steps to End Domestic Violence serving homeless people and families with children fleeing domestic violence was expanded last year, in response to increased need. Spectrum Youth and Family Services operates a shelter for homeless youth. Additionally, the State funded emergency housing provided through hotels continues to operate at various, weather dependent, locations. The City of Burlington operated a temporary extreme cold weather shelter for three nights in February, 2023 in response to dangerously cold temperatures and wind-chill. Each shelter and hotel space offer case management and housing search assistance to help participants move out of shelters and into transitional or permanent housing, with necessary follow-up supportive services for maintaining housing. It remains a goal of the jurisdiction and the Continuum of Care to increase the actual number of permanent housing and permanent supportive housing options so that participants will have opportunities to quickly transition out of emergency shelters.

With local, state and other federal funding, two emergency family shelters will house up to 15 individuals through COTS. Spectrum will house up to 8 youth in their emergency shelter and 8 in their Pearl Street SRO transitional housing. Single adults will have access to 86 emergency housing beds at Waystation and Anew Place and 11 individuals will have access to emergency housing at COTS' Smith House. The Elmwood Emergency Community Shelter will serve up to 35 individuals per night. ESG funding is used for emergency shelter operations and case

management, Rapid Re-housing Rental Assistance, and HMIS.

In addition to these programs, the State of Vermont continues to serve those experiencing homelessness with an Emergency Services Motel Voucher program for both cold weather exemptions and transitional housing when temperatures drop below freezing. Under the cold weather exemption, 126 households are provided access to emergency shelter/motels, and 244 households in the Transitional Housing Program. Due to expansion during the COVID response, the Transitional Housing Program currently provides emergency accommodation to more than 200 households in Chittenden County. This program will return to pre-pandemic eligibility in July 2023, leaving many households without access to shelter.

With ARPA funding, the City of Burlington in partnership with CVOEO created a Community Resource Center for Winter 2021/2022. This became a permanent year-round facility in 2022, and was moved to be co-located with the local food bank to provide space and access to additional essential services, currently serving up to 160 people per day.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City of Burlington is committed to the retention of affordable housing units with expiring tax credits and commits local, state, and federal resources to this goal. Keeping the inventory of affordable units, as well as increasing the number of affordable housing units, is key to helping our most vulnerable residents remain housed.

The Continuum and its partners are committed to transitioning homeless persons into permanent housing and have implemented the Coordinated Entry System (CES) and a standard assessment tool to facilitate this goal. Additionally, the Homeless Management Information System (HMIS) is used to create a Community Master List of persons experiencing homelessness prioritized by vulnerability. The CES and CoC-funded PSH projects and agencies utilize the Housing First model and rapidly re-house households that are chronically homeless with a high rate of success in long-term retention. The CoC saw a dramatic pandemic related increase in the number of chronic homeless and is re-engaging with Built for Zero to improve data quality and re-center our goals as a community. Significant development of permanent housing for those experiencing homelessness is underway, supported by recovery funds. The

CoC works to advocate for homeless-dedicated units as part of new housing development.

Burlington agencies utilize a range of housing retention programs to assist at risk households in maintaining their housing. These services include wrap-around support services, a hoarding resource and support team, landlord advocacy, financial assistance, and landlord relief programs. Our local Continuum continues to advocate for increased state retention and prevention resources to help keep at-risk families housed.

Community-based organizations provide job training and placement, substance use counseling and referrals for treatment, medical and dental care, legal advocacy and representation, mental health counseling and residential treatment programs, child care, housing search assistance, and security deposit assistance to help homeless households transition to permanent housing and independent living.

The CoC partners with local, state, and federal organizations and landlords to combat homelessness among veterans. Previously unidentified veterans were enrolled in VA care and many are housed through VA housing programs. The VA maintains a state-wide by name list and reviews cases on a monthly basis.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Several agencies administer prevention services including home heating fuel aid, transportation, housing navigation, tenants' rights advocacy, and legal assistance. The Housing Opportunity Program (funded by the State of Vermont and administered at local agencies), also provides case management, short term rental subsidies, and back rent along with case management for low income individuals and families at risk of losing their housing.

The CoC met with and continues to engage with local school districts within the county. Our work will focus on providing training for school staff to enable appropriate services and referrals to be provided to families with housing-related needs, continued focus on the impact of housing instability on educational outcomes, and advocacy to ensure our community has the resources required to support families who are homeless or housing insecure.

Youth exiting foster care in Vermont have two primary supports that protect them from being

discharged into homelessness as they exit legal custody at age 18: The Youth Development Program funded with federal Chafee Foster Care Independence Program and state funds, and Act 74 Youth in Transition Extended Care Program. These programs are in addition to the programming run directly by the VT AHS-Department of Children & Families Services. In this program a number of youths, formerly in foster care, are supported with case management services and connected to long-term rental assistance with local Housing Authorities, including a VT State Housing Authority Sect. 8 HCV waitlist with a preference for youth aging out of foster care as part of the HUD Family Unification/Youth-in-Transition Programs. Some live on campus at area colleges to pursue education. The College of St. Joseph in Vermont specifically helps foster youth transition to college by providing year-round housing and support services, and the Adult Living Program provides a stipend for households willing to host an 18 to 22-year-old leaving foster care.

Hospital patients are routinely discharged to their previous residence, a nursing home, or medical respite beds. McKinney Vento funded programs are used as needed and include transportation to school from emergency shelters and some transitional/permanent housing programs when appropriate.

Persons discharged from a mental health treatment or community bed receive state-funded assistance through the Vermont Department of Mental Health (VT DMH) Subsidy & Care Program, VT DMH Housing Contingency Fund, and the VT DMH Housing Recovery Fund. In addition, state agencies collaborate with the Burlington Housing Authority, and other affordable housing agencies to utilize Section 8 Housing Choice Voucher Programs for tenant-based and project-based rental assistance units funded by the Low-Income Housing Tax Credit Program. Patients are routinely discharged to Howard Center transitional or step-down programs such as Second Spring, Meadowview, Next Door Program, and 72 North Winooski group home. Some persons leaving corrections can go to their previous residence, a transitional housing program, supportive housing program, or to live with family (when appropriate).

Discussion

Veterans and their families have both transitional and permanent housing options and services available to them along with specialized outreach, assessment and additional services to meet their unique needs.

Unaccompanied youth have emergency shelter, transitional and permanent housing options available to them along with specialized outreach and services to assist them in learning to live

independently, set goals and complete their education.

Service-enriched housing needs for people with significant mental health or developmental disabilities range from affordable, independent apartments with support services provided by visiting community support workers to 24-hour supervised "group home" settings. There is a need for additional supportive housing at all levels for those living with mental health and developmental disabilities.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The City has addressed the barriers to affordable housing under the Market Analysis and Strategic Plan sections of the Consolidated Plan. There is a limited supply of housing units at all levels of the market and a low vacancy rate exacerbates the issue. In addition, Burlington's extensive student population creates a significant impact on its housing market. Over the years, many traditional single-family homes have been converted to student housing to accommodate the market, creating both an impact on the cost of housing and the change in neighborhoods. Burlington has a significantly higher percentage of renters compared to owners and the cost of rent is increasing at a higher rate. Not only is the cost of housing high and the availability low, but the condition of the City's housing is noted as the 7th oldest housing stock in the nation. Public policies that are controlled at the local level which impact the cost of housing include policies on historic preservation and lead-based paint safety practices. These homes need energy efficient upgrades, lead-based paint hazard reduction, and other rehabilitation to make them safe, affordable and sustainable over the long term. The cost of housing is also impacted by accessibility and fire safety public policies. In conjunction with planBTV and the Housing Action Plan, these concerns will be examined in order to facilitate infill development and diversified housing options in the City and especially in the downtown area.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

In the Mayor's and City Council's Housing Action Plan, 22 initiatives were outlined to decrease the cost of housing, increase the supply of housing and ensure Burlington is more affordable, inclusive, livable, walkable, sustainable, and vibrant for all its residents. The first section of the Plan focused on addressing some of the regulatory barriers that have limited Burlington's ability to create new subsidized and non-subsidized housing options over the last 15 years. In the second section, the Housing Action Plan focused on using existing municipal tools strategically and expanding public resources to develop perpetually affordable low-income housing, promote the value of inclusion described in the City's inclusionary zoning ordinance, and better support those not eligible for subsidy but unable to compete within Burlington's housing market. The final three categories of the Plan, while related to the fundamental challenge in Burlington – a lack of housing stock – focused on continuing community challenges that extend

beyond questions of supply and demand.

Discussion:

On February 18, 2020, the Burlington City Council adopted changes to the Zoning ordinance related to Accessory Dwelling Units. Zoning amendment 20-03 encouraged the creation of accessory dwelling units (ADUs) throughout the city to support homeowners as they age in place, provide flexible options to help owners afford and better utilize available space within their homes, and to provide additional affordable housing options within existing neighborhoods. This amendment modifies applicable ADU and other citywide general standards, including enabling ADU's as a permitted use in all zoning districts, creating an alternative maximum unit size and lot coverage waiver process, and eliminating the parking requirement. Since passage of these changes, the City has seen a modest increase in the creation of ADUs citywide.

In September 2020, the City reformed its parking minimum requirements for building new parking in residential developments in the downtown and along key transportation corridors in order to reduce a major cost driver of housing, give people more choices when it comes to the cost of car ownership and take a step toward aligning the City's land use policies with its climate goals. Since the adoption of this policy reform, two significant projects have applied for permits to create housing that would benefit from this policy change, for a combined 490 new homes.

The City will continue to work with the Vermont Legislature to ensure fair property tax policy for deed-restricted, perpetually-affordable owner-occupied homes. There are over 250 such homes in Burlington and the City will continue to advocate for taxation based on the restricted value of the subjected homes.

In 2022, amid concerns that the increase of short-term rental (STR) units had removed existing housing units from the rental market and thus contributed to lower vacancy rates, the Burlington City Council passed changes to the housing ordinance regulating STRs. The ordinance requires that STRs may be operated only under certain conditions, shall register with the Permitting and Inspections Department, and the City of Burlington shall collect a 9% gross receipts tax on revenue earned from short term rental activity. These City's Housing Trust Fund shall receive these taxes and will use them to preserve or create new affordable housing in Burlington.

AP-85 Other Actions – 91.220(k)

Introduction:

Burlington aims to spend over 95% of CDBG expenditures assisting low-and moderate-income residents. The City will continue its commitment to the preservation of affordable housing units and actions that will foster and maintain affordable housing in Burlington. In addition, the City, through the Community & Economic Development Office, will diligently work to reduce lead-based paint hazards in the homes of local residents.

The activities listed in this Action Plan work to reduce the number of households in poverty; and with enhanced coordination with nonprofit partners, services will have a greater impact on this goal.

Actions planned to address obstacles to meeting underserved needs

As identified in the Consolidated Plan, the principal obstacle to meeting underserved needs is insufficient resources. Given the significant disruptions to economic and social activity over the past three years due to the pandemic, available resources must still be used strategically as the need exceeds the available funding. Fortunately, the federal COVID response packages, such as American Recovery Plan Act (ARPA) provided significant and needed assistance to Burlington to help respond to the pandemic and begin recovery efforts, these aid packages form part of a patch work of private and public resources, including funds such as CDBG and HOME, to meet the most critical unmet needs.

In addition to recovering from the economic losses sustained over the pandemic, the City needs to also look forward to the future to foster continued growth to foster economic opportunities. The City will continue to grow the grand list, pursue additional federal, state and private resources, but does not expect to overcome the obstacle of shrinking public resources. The City will also continue to work with partners to examine obstacles such as benefits cliffs and to advocate for appropriate policy changes. In addition, the City will encourage local agencies to explore ways to deliver services in a more cost-effective and efficient manner, prioritize resources to serve the most in need, as well as cooperate between agencies.

For more than a decade, the network of community-based services that support the social, educational, physical, mental and financial well-being of families and individuals in Vermont has been under financial pressure. Again, while the funding available over the past year expanded significantly with ARPA funds, the unmet needs to be addressed were greater than seen previously. The number of families and individuals needing services increased significantly over the past three years, and in many cases, their needs have become more acute and complex. In

response to these conditions, service providers increased their efforts to find economies of scale, evaluated the effectiveness and appropriateness of the services they provide, experimented with innovation, and adjusted the frequency and intensity of services. A key challenge moving forward will be fostering a just and equitable recovery that rebuilds economic opportunity for all, while ensuring that gaps in social services continue to be met, especially as surplus funding for expanded services diminishes into late 2023 and 2024. The City's efforts over the next year will be monitoring the recovery across sectors and populations to ensure the recovery is comprehensive and equitable. Should existing needs and gaps intensify or new needs emerge, the City proposes to work with partners to meet the dynamic and evolving needs through the recovery process.

Actions planned to foster and maintain affordable housing

The City has launched a comprehensive strategy to effectively end chronic homelessness and promote affordable housing. This work includes the relaunch of the Built for Zero partnership in Burlington. This comprehensive plan leverages, State, local and federal resources, including CDBG and HOME funds as well as surplus ARPA funding. The key goals of the City's strategy are summarized in the ten points below:

1. Invest at least \$5 million of ARPA funds, with at least \$1 million designated for initiatives to better serve the chronically homeless and \$4 million to build new permanently affordable housing.
2. Create a Special Assistant to End Homelessness position within the City's Community and Economic Development Office (CEDO) to provide a single point of accountability for expanded community effort. (Sarah Russell was hired for this role in 2022.)
3. Strengthen through new investment Chittenden County's "Coordinated Entry" command center team that drives weekly progress towards functional zero with a comprehensive, real-time, by-name data effort.
4. Support the creation of 78 new homes for formerly homeless residents (25 percent of the goal for new, permanently affordable housing) by partnering with affordable housing developers.
5. Invest in approximately 30 shelter pods and related infrastructure to create a new low-barrier facility. (This shelter community opened in early 2023)
6. Set a goal to support the creation of 1,250 total homes, including 312 permanently affordable homes, by the end of 2026 (25 percent of the total Building Homes Together 2.0 goal).
7. Fully fund the Housing Trust Fund to voter-approved levels in fiscal year 2023. (This occurred and resulted in almost \$600,000 of base funding for the Trust Fund)
8. Open new housing opportunities through the creation of a mixed-use Enterprise Innovation District in a portion of the South End.
9. Open new on-campus University of Vermont (UVM) student housing opportunities by rezoning the former Trinity Campus to reduce UVM's pressure on the housing market.

10. Open new housing opportunities City-wide through “missing middle” zoning reforms, which will expand opportunities for new homes to be created in every neighborhood in ways that reflect the character of these parts of the City.

Actions planned to reduce lead-based paint hazards

In January 2021, the City of Burlington received a \$3,093,922.00 Lead-Based Paint Hazard Control grant from the Department of Housing and Urban Development and a \$530,000.00 Healthy Homes grant to complete work on 110 housing units by July, 2024. These funds are administered through the Community and Economic Development Office by the Burlington Lead Program to reduce lead-based paint hazards and healthy homes hazards in eligible units to eliminate childhood lead poisoning and make homes healthier to live in. From July 1, 2023 – June 30, 2024, the Burlington Lead Program plans to evaluate 36 units for lead-based paint and other health hazards, reduce lead-based paint hazards in approximately 57 housing units and reduce other health hazards in 40 housing units, conduct 12 community outreach and education events, and provide lead-safety training to approximately 100 individuals.

Actions planned to reduce the number of poverty-level families

All of the activities funded through the City’s CDBG and HOME programs are ultimately directed at reducing the number of people living in poverty, providing for basic needs, or preventing individual/family poverty in Burlington. Specific details of the proposed initiatives are described in the project section of this Action Plan.

Actions planned to develop institutional structure

A definite challenge for the Community & Economic Development Office will be to effectively adapt its institutional structure to meet the changing needs of a challenging fiscal environment. In a time of significant budget changes and program and funding expansion, to respond to the economic difficulties brought on by the pandemic, CEDO will need to find ways to implement, oversee, and monitor programming efficiently and effectively to meet increasing demands for services and funding with changing resources.

The Chittenden County Homeless Alliance (CCHA) has engaged in meaningful work to update its five-year strategic plan. The outcomes we expect to find will enable the CCHA to be a sustainable leader in advocacy and organization around homelessness and housing-related issues. Feedback has been sought from all levels of our community including people with lived experience of homelessness and housing insecurity, direct service and shelter providers, and those in leadership positions. The strategic plan will be implemented during FY24 and will drive

our efforts in a collaborative manner.

Actions planned to enhance coordination between public and private housing and social service agencies

During the last year, the CCHA has worked with state and local funders to ensure that new affordable housing development, utilizing state funding, includes a percentage of homeless-dedicated units to be filled through our coordinated entry system; traditionally this included primarily non-profit/public housing developers. Recently, State ARPA funded housing development placed this requirement on private housing developers which enabled an innovative partnership with the private sector. In the coming year, the City hopes to establish similar requirements for housing development, ensuring private-sector engagement in our community's efforts to end homelessness.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	0
5. The amount of income from float-funded activities	0
Total Program Income	0

Other CDBG Requirements

1. The amount of urgent need activities	0
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HOME Investment Partnership Program (HOME)

Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

All HOME funds are invested in a manner consistent with 24 CFR 92.205(b)(1). Specifically, HOME funds are invested in interest-bearing and non-interest-bearing amortizing loans and in deferred loans and grants.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

For homebuyer projects where the Program provides HOME funds for low-interest loans for

eligible homebuyers to assist with down payment and closing costs on eligible two to four-unit owner-occupied properties, the Program uses “recapture” provisions per 92.254(a)(5)(ii). These loans are secured by subordinate mortgages. When properties assisted with HOME funds for this purpose are sold, transferred, or if the primary residency is violated, then the full amount of the loan plus any accrued interest is to be repaid to the Program. Only the direct subsidy (down payment assistance, closing costs, or other HOME assistance provided directly to the homebuyer and/or the difference between the fair market value of the property and the reduced sales price attributable to HOME development assistance) is subject to recapture. However, the recapture amount shall not exceed the amount available from net proceeds. The net proceeds are the sales price minus loan repayment(s) (other than HOME funds) and closing costs. If this repayment occurs during the Home Affordability Period (HAP), then the funds are not considered to be program income. If this repayment occurs after the HAP, then the funds are considered to be program income. The written agreements shall include language that makes it clear that recaptured funds after the HAP shall be considered program income.

When a property owner assisted with HOME funds for this purpose refinances their principal mortgage, the Program shall consider executing a subordination agreement upon receiving a written request with sufficient documentation on current fair market value and proposed refinancing amount. When considering such requests to subordinate its HOME mortgage, the Program shall require that the loan-to-value ratio be no greater than 100%.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

Resale Policy for HOME Subsidy on Owner-Occupied Homes: For homebuyer projects which are developed by nonprofits and which have perpetual affordability, the City uses “resale” provisions per 92.254(a)(5)(i) when HOME funds are used. During the HAP, the property must be sold to a low-income homebuyer. The original buyer of the HOME unit shall receive fair return on investment. The Burlington HOME program defines “fair return” by the following formula: Fair Return = Sale Price - Outstanding Mortgage Debt - 75% of the market appreciation (if any) + the capital improvement credit. The Program defines capital improvements as any investment in the house that is not considered maintenance. Items like appliances, flooring, painting, roof, heating systems, electrical or plumbing are considered maintenance and not eligible. Most common capital improvements are finishing basements, adding decks, garages, sheds, square footage, baths, or upgrades in flooring or kitchens. This definition of “Fair Return” will typically return to the seller their original equity investment if the original purchase price is less than or equal to the sale price to the

new buyer. In the event that a HOME “resale” unit sells for less than the original purchase price, then the difference comes from a reduction in the seller’s equity (from their down payment and/or reduction of loan principal). This is the equity sharing formula used by both the Champlain Housing Trust and Green Mountain Habitat for Humanity. The Burlington HOME program defines "affordable to a reasonable range of buyers" as a home where the sum of the annual loan principal, interest, taxes, and insurance is less than 33% of the household's annual gross income.

The Program shall not allow the resale of a HOME-assisted unit to a subsequent homebuyer who is not low-income. When a HOME-assisted homeownership unit that is encumbered (through the requirements of another funding source such as the Vermont Housing & Conservation Board (“VHCB”)) with covenants ensuring perpetual affordability for households below 80% of area median income is sold, resale provisions ensure compliance with the HOME affordability requirements during the HOME Affordability Period. HOME funds which go into homebuyer units are typically, but not always, grants. The Program does not recapture the HOME funds unless the VHCB covenants are extinguished and the affordability is no longer ensured. The only scenario where the Program can envision requiring repayment of the above funds is if a) the HAP had expired and b) the statewide funder, the VHCB (which requires permanent (99 Year) affordability), for whatever reason chose to extinguish their covenants and the project effectively was leaving the permanently affordable housing stock.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

Multi-family projects developed by locally-based housing organizations that receive HOME funds for rehabilitation may utilize HOME funds to refinance existing debt, consistent with 24 CFR 92.206(b)(2), if they meet the following guidelines:

- Refinancing is necessary to permit or to continue affordability under 24 CFR 92.252;
- Rehabilitation is the primary eligible activity. A minimum of \$7,500 of rehabilitation per unit is required;
- The grantee must demonstrate management capacity and practices that ensure that the long-term needs of the project can be met, and the targeted population can be served over an extended affordability period;
- The grantee must demonstrate that the new investment is being made to maintain current affordable units, to create greater affordability in current affordable units, or to create

additional affordable units;

- The minimum HOME affordability period shall be 15 years, and all HOME-assisted projects developed by locally-based housing organizations are required to be perpetually affordable;
- Refinancing will be limited to projects that have previously received an investment of public funds;
- HOME funds may be used for refinancing anywhere in the City of Burlington;
- HOME funds cannot be used to refinance multi-family loans made or insured by any Federal program, including CDBG.

Discussion:

It is the policy of the City of Burlington HOME Program to provide information and otherwise attract eligible persons in the housing market area to available housing constructed or rehabilitated under the HOME Program without regard to race, color, national origin, sex, religion, sexual orientation, familial status, receipt of public assistance, or disability. The City of Burlington HOME Program incorporates the Equal Housing Opportunity logo in its letterhead, press releases and advertisements. For projects where five or more units are being assisted with HOME funds, grantees receiving HOME funds are required to contact one or more of the following agencies before filling vacancies during the HOME affordability period as stated in the HOME Program Loan/Grant agreement: local or State Housing Authority, Community Action agencies, area Mental Health and Developmental Disability agencies, area Office on Aging agencies, area homeless shelters, the Department of Social Welfare, Committee on Temporary Shelter, Vermont Center for Independent Living or any statewide handicapped accessibility clearinghouse, area AIDS service organizations, medical centers, schools, municipalities and any other social service agencies. Any advertisement of vacant rental or ownership units during the HOME Affordability Period must include the equal housing opportunity logo or statement. Advertising media may include newspapers, radio, television, brochures, leaflets, or simply a sign in a window. Housing borrowers, grantees or property management agents must display the fair housing poster in areas that are accessible to the public. Property owners or their management agents must maintain a file containing a record of all marketing efforts (e.g., copies of newspaper ads, copies of letters). The City's HOME Program monitors compliance as part of its ongoing monitoring process. Where noncompliance is discovered, the HOME Program will provide technical assistance to secure voluntary compliance. If this proves unsuccessful, the HOME Program will refer aggrieved parties to appropriate entities to seek redress.

The City's HOME program uses the HOME affordable homeownership limits provided by HUD for homebuyer assistance and for rehabilitation of owner-occupied single-family housing. When using HOME funds with non-profit projects, the City accepts applications on a rolling basis and distributes funds as available to eligible and viable projects. Detailed information on applicant eligibility and how to apply can be found on the CEDO's website. The City does not limit or give preference to HOME applicants or beneficiaries.

A notice about the availability of funds was published online and in Seven Days in the beginning of December of 2022 and a direct email notice provided to over 100 nonprofits, City departments and residents about the funding. An informational workshop was held for applicants. All applications are published online on the City of Burlington's website www.burlingtonvt.gov/CEDO. The CDBG Advisory Board held three meetings in January 2023 – March 2023 to review all applications; the Board is comprised of representatives from the local Neighborhood Planning Assemblies, Mayoral selections, and representatives of state agencies. These citizens make the recommendations on how to spend CDBG funds locally, and these recommendations are conveyed to the Mayor and City Council. These recommendations are the foundation for the Action Plan.

AP-05 Executive Summary Attachment

CDBG ENT23 Project Category	Organization	Program Name	Awards for 2023 Action Plan
Public Service	Pathways	Housing First Services in Chitt. County	\$30,000
	ReSOURCE	ReSOURCE Construction Trades Training	\$15,000
	Vermonters for Criminal Justice Reform (VCJR)	VCJR Re-Entry and Recovery Center with Contingency Management	\$20,000
	Steps to End Domestic Violence	Safe Tonight	\$22,500
	CVOEO	Volunteer Income Tax Assistance (VITA)	\$12,500
	Lund	Lund's Early Childhood Education Program	\$10,064
	CEDO	Personal Care Assistant (PCA) Plus Workforce Training Program	\$25,548
Development	COTS	St. John's Hall Renovation	\$87,596
	Winooski Valley Park District	Ethan Allen Homestead Renovation	\$43,000
	Mercy Connections	Small Business Equity Project	\$65,000
	CVOEO	Micro Business Development Program	\$61,350
	Champlain Housing Trust (CHT)	Housing Initiatives Program (HIP)	\$70,000
	Business & Workforce Development	Microenterprise TA	\$50,000
	CEDO	Moran FRAME	\$100,000
Admin and Planning	CEDO	CDBG Administration	\$146,753

*funded with ENT20 carryover funds

ENT23 CDBG Allocation: \$733,763
 ENT20 CDBG carryover: \$25,548
 Total CDBG funds for 2023: \$759,311

PS Total: \$110,064 *capped at 15% of 2023 allocation
 ENT20 carryover: \$25,548 *awarded to PS project to prevent, prepare for, and respond to coronavirus
 Development Total: \$476,946
 Admin Total: \$146,753 *capped at 20% of 2023 allocation
 2023 CDBG Total: \$759,311

HOME ENT23 Project Category	Subtotal	Item	Amount
Affordable Housing	\$643,916	Affordable Housing Projects	\$561,130
		15% CHDO Set-Aside	\$62,090
		5% CHDO Operating	\$20,696
Admin and Planning	\$41,393	HOME Administration	\$41,393

ENT23 HOME Allocation: \$413,934
 HOME carryover: \$271,375
 Total HOME funds for 2023: \$685,309

ENT23 Project Total: \$289,755
 HOME project carryover: \$271,375
 CHDO Total: \$82,786 *calculated from 2023 Allocation
 Admin Total: \$41,393 *capped at 10% of 2023 Allocation
 2023 HOME Total: \$685,309

PLACE AN AFFORDABLE NOTICE AT:
SEVENDAYSVT.COM/LEGAL-NOTICES
 OR CALL 802-865-1020, EXT. 142.

Application 4C1064-3 from J. Hutchins Inc, Attn: Jeff Hutchins 88 Rogers Lane, Richmond, VT 05477 was received on August 25, 2022, and deemed complete on April 18, 2023. The project is generally described as the construction of an attached two story addition to the north side of an existing office building. The dimensions are 30 feet wide and 40 feet long. The new roof peak is 26 feet, and the existing roof peak is 30 feet high (the Project). The Project is located at 88 Rogers Lane in Richmond, Vermont. This application can be viewed online by visiting the Act 250 Database: (<https://anrweb.vt.gov/ANR/Act250/Details.aspx?Num=4C1064-3>)

For more information contact Kaitlin Hayes at the address or telephone number below. Dated this April 20, 2023
By: /s/ Kaitlin Hayes
Kaitlin Hayes

FRANKLIN NORTHEAST SUPERVISORY UNION IS SOLICITING PROPOSALS FOR CONCRETE WORK AT THE SHELDON ELEMENTARY SCHOOL.
Interested bidders should contact Morgan Daybell (morgan.daybell@fnesu.org; 802-848-7661) for a copy of the Request for Proposals. Proposals will be accepted until 4:00 PM, Wednesday, May 3, 2023.

The City of Burlington is soliciting input in connection with the development of its 2023 One Year Action Plan for Housing & Community Development (Action Plan), as part of federal requirements under 24 CFR Part 91.105 for planning and allocation of federal funds from Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and other U.S. Department of Housing and Urban Development administered programs. The City anticipates receiving \$733,763 in CDBG entitlement funds and \$413,934 in new HOME funds to support housing, community and economic development activities for the 2023 program year (7/1/2023 - 6/30/2024).

Operational policy to address camping in high sensitivity or prohibited areas

Purpose

To set forth policies and procedures supplemental to BCO § 22-7. This policy is intended to be binding on the city and used in conjunction with the requirements of BCO § 22-7, which shall take precedence when there is an unreconcilable conflict between the two. The definitions and processes set forth in § 22-7 shall be applicable to this policy.

Procedures Where Camping is Sufficiently Posted as Prohibited

1. If the City learns of or receives of a report of active camping on public property that is sufficiently posted as prohibited, the Community Affairs Liaison (for purposes of this policy, the term “Community Affairs Liaison” means the Community Affairs Liaison, their designee, or any City employee with appropriate training), and if appropriate other persons with training (i.e., social worker, mental health worker, uniformed police officer) shall go to the camp site to document that the area is sufficiently posted as required by BCO § 22-7 and to attempt to make outreach to the occupant(s). These officers shall, regardless of the determination of sufficiency of posting, also provide information to the residents on the available resources. If there is no individual at the site with whom to speak, the officers shall post a written notice informing residents of the site visit, the reason for the visit, and a summary of the resources that may be available.
2. Documentation of the findings regarding the location, camping site, the sufficiency of posting, and the interactions with the residents and the information provided—if any—shall be made on a public record. There shall be such a record made regardless of whether or not the camp is determined to be in a sufficiently posted area. The filing of the record shall be taken prior to the taking of any further action unless the situation is an emergency, meaning there is an imminent danger of serious harm to a person, the property of someone other than the camper, or the environment that cannot be otherwise abated or mitigated by less drastic measures. If such an emergency exists and immediate action taken, the record shall be filed as soon as practicable, with the documentation of the emergency included with specificity.
3. Upon a determination that the camp site is on land where camping is sufficiently posted as being prohibited, the Liaison shall provide the residents with the notice required by BCO § 22-7(e)(1). The notice shall state the day and time by which the camp must be removed. The determination may be made in the field at the time of investigation if the record of the findings is made and stored in compliance with the Vermont Access to Public Records Act prior to the issuance of the notice. The notice shall be served by giving it to the residents and if a resident is not present, the Liaison shall post or securely place the notice safely on or near to an appropriate nearby item in a manner that is reasonably calculated to provide notice to that absent person. The notice and its service shall be documented in writing and photographically as a public record.
4. In the event that removal of the camping site warranted under the requirements of § 22-7, at the time of removal the Liaison shall provide an additional notice to the residents identifying the city department or office that is responsible for the removal, stating that the items will be stored for at least 90 days in a facility that is environmentally appropriate for the storage of valuable, personal identification documents and similar documents, the location and address where collected items will be stored, how and when they may be reclaimed, and the Liaison’s contact information. The notice shall also provide contact information for local social service organizations serving unsheltered residents, the Coordinated Entry Screening Form (CESF), with instructions and information on other available community resources.
5. The Liaison shall ensure that each individual resident has been referred via receipt of the CESF or begun the Coordinated Entry process, including the completion of the Coordinated Entry assessment.

6. If residents have not left the camping site or removed their property by the date and time specified in the notice, then alternative shelter or a shelter referral shall and must be offered and thereafter an enforcement action may be commenced. The Liaison shall be present. A civil municipal complaint ticket may be issued and the property may be removed and stored. Property determined to be trash shall be photographed and described in a document to be stored as a public record before the property is disposed of. There shall be no removal or ticket issued without confirmation and documentation stored as a public record by the removal team that the required notices have been served.

Procedures Where Camping is in High Sensitivity Areas

1. If the City learns of or receives of a report of active camping on public property that is in a high sensitivity area, the Community Affairs Liaison (for purposes of this policy, the term “Community Affairs Liaison” means the Community Affairs Liaison, their designee, or any City employee with appropriate training), and if appropriate other persons with training (i.e., social worker, mental health worker, uniformed police officer) shall attempt to make outreach to the camp site to document that the area is in a high sensitivity area as defined by BCO § 22-7. These officers shall, regardless of the determination of the existence of camping in a high sensitivity area, also provide information to the residents on the available resources. If there is no individual at the site with whom to speak, the officers shall post a written notice informing residents of the site visit, the reason for the visit, and a summary of the resources that may be available.

2. Documentation of the findings and conclusions regarding the location, camping site, the listing and reasoning of the factors related to the presence or not of exigent circumstances and whether or not the camp is in a high sensitivity area, the determination of whether or not a camp is in a high sensitivity area, and the interactions with the residents and the information provided—if any—shall be made on a public record prior to the taking of any further action. There shall be such a record made regardless of whether or not the camp is determined to be in a high sensitivity area. The filing of the record shall be taken prior to the taking of any further action unless the situation is an emergency, meaning there is an imminent danger of serious harm to a person, the property of someone other than the camper, or the environment that cannot be otherwise abated or mitigated by less drastic measures. If such an emergency exists and immediate action taken, the record shall be filed as soon as practicable, with the documentation of the emergency included with specificity.

3. Upon a determination that the camp site is in a high sensitivity area, the Liaison shall provide the residents with the notice required by BCO § 22-7(e)(2). The notice shall state the day and time by which the camp must be removed. The determination may be made in the field at the time of investigation if the record of the findings and conclusions is made and stored in compliance with the Vermont Access to Public Records Act prior to the issuance of the notice. The notice shall be served by giving it to the residents and if a resident is not present, the Liaison shall post or securely place the notice safely on or near to an appropriate nearby item in a manner that is reasonably calculated to provide notice to that absent person. The notice and its service shall be documented in writing and photographically as a public record.

4. In the event that removal of the camping site warranted under the requirements of § 22-7, at the time of removal the Liaison shall provide an additional notice to the residents identifying the city department or office that is responsible for the removal, stating that the items will be stored for at least 90 days in a facility that is environmentally appropriate for the storage of valuable, personal identification documents and similar documents, the location and address where collected items will be stored, how and when they may be reclaimed, and the Liaison’s contact information. The notice shall also provide contact information for local social service organizations serving unsheltered residents, the Coordinated Entry Screening Form (CESF), with instructions and information on other available community resources.

5. The Liaison shall ensure that each individual resident has been referred via receipt of the CESF or begun the Coordinated Entry process, including the completion of the Coordinated Entry assessment.

6. If residents have not left the camping site or removed their property by the date and time specified in the notice, then alternative shelter or a shelter referral shall and must be offered and thereafter an enforcement action may be commenced. The Liaison shall be present. A civil municipal complaint ticket may be issued and the property may be removed and stored. Property determined to be trash shall be photographed and described in a document to be stored as a public record before the property is disposed of. There shall be no removal or ticket issued without confirmation and documentation stored as a public record by the removal team that the required notices have been served.

Procedures when a camp site is on land owned by a person or entity other than the City

1. The Liaison shall notify the City Attorney's Office as soon as a report is made in which it is not clear if the camp site is on City owned or controlled property.
2. The City Attorney's Office shall identify the property owner.
3. If the owner is confirmed to be a person or entity other than the City, the City Attorney's Office shall inform the Liaison who shall contact the owner. The Liaison shall provide assistance to the owner as appropriate.

Additional procedures

1. City staff shall report any seen encampments, regardless of their location, to the Liaison, who will in turn report the location to the appropriate agency, entity, or person to ensure emergency sleepers can be accounted for in case of an emergency, and to ensure service providers are aware of people who may need connection to further support services. A record of this report shall be made and stored as a public record.
2. If there are any public safety emergencies requiring a fire, medical, and/or police response at any camp site, it is to be immediately reported to 911, and those departments shall respond according to the ordinances, codes, statutes, and/or regulations under which they operate and are authorized to enforce.
3. The City will facilitate public health and safety by adding trashcans, port-a-lets, and sharps containers at known camp sites as needed and available.
4. Departments that are most likely to interact with camps (Parks, Police, Fire, and DPW) will be given a resource guide which can be distributed to encourage connection to County-wide resources.
5. If a City staff member encounters or receives a complaint of a camp site that may be in a prohibited area, they will notify their department supervisor who will act in accordance with departmental chain of command procedures to ensure that the Liaison is promptly notified.
6. The Liaison shall attempt to contact the camp occupant(s) to provide contact information for local social service organizations serving houseless residents, the Coordinated Entry Screening Form with instructions, and information on any other available resources. Generally, an appropriate City employee shall accompany the Liaison on the initial outreach attempt and the use of a uniformed police officer should be limited. The Liaison shall only engage with a camp site when social service agencies are normally open and available (typically 8 a.m. – 5 p.m.)
7. If people are present during the initial outreach effort, then appropriate social services agencies should be called and, if possible, immediately be requested to come to the camp site to provide additional information on available resources. The Liaison shall make sure that each camping individual has been referred via receipt of the CCH Coordinated Entry Screening Form or begun the Coordinated Entry process, including the completion of the Coordinated Entry assessment.
8. If no one is present during the initial outreach, the Liaison shall leave the Liaison's contact information, contact information for local social service organizations serving unhoused residents, the Coordinated Entry Screening Form with

instructions, information about other available resources, and the time and date the a subsequent outreach attempt shall be made. The information shall be left in a laminated or other protective material to protect it from the elements. If people are present during a subsequent outreach attempt, then appropriate social service agencies shall be called and requested to immediately come to the camp site to provide additional information on the resources that are available.

9. The Liaison, BPD, CEDO and appropriate social services agencies will make every effort to consult with one another and make sure that all appropriate social service organizations have been contacted and the social service providers have visited the camp site to assist where possible and the individual(s) have been referred through receipt of the Coordinated Entry Screen Form or begun the Coordinated Entry process, including the completion of the Coordinated Entry assessment, and efforts have been made to implement the City's Housing First Policy. This process shall occur whether or not the City takes enforcement action pursuant to BCO § 22-7.

10. The Liaison may contact the City Attorney's Office to assist in the preparation of reports, notices, and other necessary documents. The Liaison and Attorney's Office may create additional procedures and protocols needed to effectuate the requirements of the ordinance and this procedure.

11. City officials removing and storing camp site occupants' possessions shall tag the property with the date, location of the removal, and all other available information related to the item's owner. Items shall be stored in the manner that is reasonably calculated to protect the integrity of the possession and its usability after the storage is completed. The items shall be listed in a log and a photographic record, catalogued by tag number, date and location of removal. The owner of the property shall be given the information needed to recover their property.

12. City officials shall remove trash, hazardous, and other materials in the manner required by law.

13. The Liaison shall be the custodian of the records of stored items and the other records associated with the removal of items. The Liaison shall be the point of contact with the person whose items are stored. People inquiring about lost, removed, or collected items should be referred to the Liaison. The Liaison shall work with people to recover their items from storage and assist in the arrangements of the delivery or pickup of the items within a reasonable amount of time after the request to recover the items. If the owner expresses an emergent need to recover the items, the Liaison shall facilitate the recovery in the soonest possible time. In the event that the owner loses possession of the information needed to recover their property, the owner shall provide information sufficient to provide the Liaison with a reasonable opportunity to locate the property. The Liaison shall maintain a record of recovered items and the person who recovers it, along with contact information that is accurate at the time of recovery.

14. The Liaison shall convene an after-action meeting to determine how to improve the City's policies and procedures and recommend any changes in policies, procedures, and ordinances deemed important.

Resolution Relating to

Process for updating Sheltering on Public Lands Policy given the Rise in Homelessness and the end of the Motel Voucher Program

RESOLUTION _____

Sponsor(s): Community Development and Neighborhood Revitalization Committee

Introduced: _____

Referred to: _____

Action: _____

Date: _____

Signed by Mayor: _____

CITY OF BURLINGTON

In the year Two Thousand Twenty Three.....

Resolved by the City Council of the City of Burlington, as follows:

1 That WHEREAS Chittenden County's population of people experiencing homelessness has grown
2 tremendously: in 2019, we had a recent historic low of people experiencing homelessness, 291 who were
3 sheltered and 48 who were unsheltered, down from 2015 when we had 389 who were sheltered and 82 who
4 were unsheltered and then growing in 2022 to 668 people experiencing homelessness (10 unsheltered), our
5 highest number of record with the exception of 2021, when we had 700 people experiencing homelessness;
6 and

7 WHEREAS, the State's Motel program is expected to end in the summer of 2023 and even with the
8 voucher program we have seen increases in camping activity again throughout 2022 and 2023; and

9 WHEREAS, shelters and organizations serving people experiencing homelessness in Chittenden
10 County are consistently at or beyond capacity; and

11 WHEREAS, the City Council passed a resolution on February 7th 2022 that requested "*that CDNR by*
12 *March begin a community review of the proposed ordinance and operational policies related to camping on*
13 *municipal lands, seeking input from a variety of stakeholders, and at the same time, the City Attorney's office*
14 *shall lead a review of the proposed ordinance on Camping in Parks or Other Municipal Lands, and submit to*
15 *the City Council a report on the benefits, precedents, and possible concerns about the changes in comparison*
16 *to our current policies by April 15;*" and

17 WHEREAS, the previous City Attorney drafted a memorandum before his departure in May 2022 that
18 the Mayor's Office did not release to the CDNR committee until November of 2022. Given additional
19 questions from members of CDNR, the full review was then submitted to CDNR by the City Attorney's Office
20 by March 1st 2023 and shared with the full Council shortly after; and

21 WHEREAS the CDNR committee received input from three stakeholder bodies:

- 22 • November 9th: City Staff Camps Work Group: Councilor Carpenter attended in-person
23 • November 30th: Community Outreach Workers Meeting: Councilor Hightower attended in-person

Resolution Relating to

Process for Updating Sheltering on Public Lands Policy Given the Rise in Homelessness and end of the Motel Voucher Program

- December 1st: Chittenden County Homeless Alliance Meeting: this was a public meeting so the full CDNR committee of the time (Councilors Hightower, Carpenter, and Magee attended in-person); and

WHEREAS, the feedback from the stakeholder groups had consistent themes on what is not working currently, including:

- Significant fatigue within city staff as well as the public on dealing with job quality and quality of life issues associated with camping and substance-use disorder needs (which are separate but related issues);
- Few broader (beyond the city, ie. regional or state-level coordination) and short-term solutions to bring relief to the current camping situation or drug crisis;
- The volume of people experiencing homelessness stretching supportive service resources;
- Removal feeling inhumane because we are telling people they can't stay where they are but also have little to no alternatives to offer;
- Few amenities easily accessible for people who camp (such as trash, bathrooms, storage) leading to public health hazards as well as repeated loss of personal belongings;
- Camping clean-up is expensive, dangerous, and also very traumatic for city staff, the campers, and the public;
- Removing campsites is not a long-term situation as it just replicates the problem in another location in the short-term and can also exacerbate underlying mental-health issues; and
- The same city positions that are working on building relationships with the campers and help them navigate other solutions is also in charge of removal - this makes it difficult or even impossible to build trust to support campers in finding other solutions; and

WHEREAS, the feedback from the stakeholder groups had consistent themes on what is working currently, including:

- City staff feel there is some ability to bring humanity and discretion into enforcement with some flexibility in the current policy and that there is currently, at least not effectively, a total ban on camping (which is the perception, but not actually aligned with our ordinances);
- Keeping in mind that most people don't want to camp and the people who prefer camping over other situations are the exception, not the rule, and it is difficult for people to improve their lives

Resolution Relating to

Process for Updating Sheltering on Public Lands Policy Given the Rise in Homelessness and end of the Motel Voucher Program

while camping, which is not a sustainable living situation. Therefore, discouraging camping can encourage movement toward better and more sustainable living situations;

- Burlington (Community Service Liaisons, Community Service Officers, Park Rangers, etc) and community partner (Pathways, CVOEO, Spectrum, Howard, COTS) staff are amazing and we have increased the number of people who are working on this across the city; and

WHEREAS, the feedback from the stakeholder groups included what they would like to see in the future as follows:

- Having select sanctioned camping sites with amenities for safety and significant coordinated support services from community partner's staff and local mutual aid group volunteers
- Brining in the voices of people who are experiencing homelessness
- Bringing back the North Beach setup, at least in the winter
- Increasing permanent shelter options – purchasing motels around Chittenden County and converting them permanently; and

WHEREAS, the feedback from community partners included potential supports such as:

- Continue to provide a housing priority for those experiencing homelessness;
- Bring in food and providing meals for community members;
- Help people apply for section 8 and subsidized housing;
- Provide a permanent address for folks, provide showers, provide dental care and help with medical needs;
- Provide free educational opportunities and free concert and performing arts passes (Flynn; Main Street Landing, Higher Ground, Highlight Burlington, Echo Center);
- Share stories of healthy people who survived homelessness to give hope;
- Help to organize volunteers and support those that volunteer;
- Participate in discussion about pros and cons of sanctioned camping locations;
- Build relationships for referrals to housing applications based on issues that arise in application review;
- Advocating to Mayor and State Legislature; and

Resolution Relating to

Process for Updating Sheltering on Public Lands Policy Given the Rise in Homelessness and end of the Motel Voucher Program

83 NOW, THEREFORE, BE IT RESOLVED that the City Council asks the Mayor’s Office to support
84 updates to the current Outreach and Removal Policy given the new positions in the City (Community Service
85 Liaisons, Park Rangers, etc) – providing an update to the full Council at the June 20, 2023 meeting; and

86 BE IT FURTHER RESOLVED that the City Council asks CEDO to provide the CDNR committee
87 with research and community and city staff engagement on best practices and potential pathways to take to
88 improve the status quo on three topics at the CDNR May, June, July 2023 meetings – respectively: 1) The
89 current sheltering on public lands policy 2) Camping options when shelter capacity has been reached,
90 including but not limited to sanctioned camping; and, 3) Storage and bathroom access. Potential pathways
91 may include changes to Burlington’s sheltering on public lands policy and procedures (limited to Section III –
92 Procedures for Areas where Camping is not Specifically Prohibited), and if necessary, associated changes to
93 the City’s Ordinances; and

94 BE IT FURTHER RESOLVED that the CDNR committee shall obtain feedback from relevant
95 stakeholders, including the State of Vermont, and report back on the discussion of best practices and potential
96 pathways as well as recommended actions to the City Council on August 14, 2023; and

97 BE IT FURTHER RESOLVED that the Administration and the City Council will work with our state
98 legislative delegation to find additional funding to assist Burlington and other municipalities to find resources
99 to alleviate the full cost of supporting the unhoused on city services.

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Resolution Relating to

BTV SOLAR ECLIPSE 2024

RESOLUTION_____

Sponsor(s): Councilor(s) Paul,
Traverse
Introduced: _____
Referred to: _____

Action: _____
Date: _____
Signed by Mayor: _____

CITY OF BURLINGTON

In the year Two Thousand Twenty-Three
Resolved by the City Council of the City of Burlington, as follows:

1 That WHEREAS, solar eclipses occur because of a “remarkable cosmic coincidence: the sun is about the
2 same apparent size in our sky as the moon,” but is not so large as to cover the sun’s corona or atmosphere; and
3 WHEREAS, we on Earth occupy “a celestial sweet spot to witness (an eclipse)”;

4 WHEREAS, while partial and annular solar eclipses are striking, they are not as rare as or of the level
5 of wonder and sight as a total solar eclipse; and
6 WHEREAS, when totality arrives, those who have witnessed this event describe that “you will
7 experience primal emotions and wonderment at the unspeakable beauty of the corona and the panoply of
8 colors and light as you’ve never seen before”; and
9 WHEREAS, on April 8, 2024, a total solar eclipse will come over the Americas, touching Mexico,
10 entering Texas and cutting a diagonal to Maine; and
11 WHEREAS, the path of totality, a 70 mile wide strip of land that will offer the best views, will mean
12 some cities will be the best places to see this event in 2024; and
13 WHEREAS, our city of Burlington will be along the central line of the eclipse, experiencing three
14 minutes and sixteen seconds of totality, thus making Burlington one of the premier cities in North America,
15 and certainly in New England, for viewing this event; and
16 WHEREAS, the last total eclipses visible in Northern New England occurred in 1932 and 1806; and
17 WHEREAS, this is a once in a lifetime opportunity to welcome guests to our city and celebrate this
18 celestial event; and
19 WHEREAS, the City’s planning efforts for this event include both programming as well as crowd
20 management, emergency services, and public safety.

21 NOW, THEREFORE, BE IT RESOLVED that the Burlington City Council wants to work with the
22 Administration in planning this unprecedented and unique event, to be included in the planning and kept
23 informed of management of this historic event ; and
24 BE IT FURTHER RESOLVED that the City Council requests that the event planning staff in
25 Burlington City Arts, Business and Workforce Development, and the Burlington Parks, Recreation and

26 Waterfront Department provide regular updates to the City Council Parks, Arts, and Culture Committee
27 regarding planning for this event, including but not limited to, developing a page on the City's website with
28 visitor data, coordinating with local organizations on events in the area, and city-sponsored events to celebrate
29 the eclipse in collaboration with area schools, scientific organizations, and/or other groups celebrating the
30 arrival of the exclipse.

31 BE IT FURTHER RESOLVED that the staff update the Parks, Arts, and Culture Committee in July or
32 August 2023 and in January 2024 with a full plan for the event.

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37 *KSP/BJT/Resolutions 2023/BTV SOLAR ECLIPSE 2024*

38 *updated 5/10/2023*

Resolution Relating to

ADDRESSING GUN VIOLENCE IN BURLINGTON

RESOLUTION 7.04

Sponsor(s): Public Safety Committee
& Councilor Traverse

Introduced: 12/12/2022

Referred to: _____

Action: Adopted

Date: 12/12/2022

Signed by Mayor: 12/14/2022

CITY OF BURLINGTON

In the year Two Thousand Twenty-two.....

Resolved by the City Council of the City of Burlington, as follows:

1 That WHEREAS, by a unanimously supported resolution dated October 18, 2022, the Burlington Board of
2 Health formally requested that the City Council take action on gun violence prevention to better protect the
3 lives and safety of Burlington residents and visitors; and

4 WHEREAS, as was poignantly stated by the Board of Health resolution, gun violence in the United
5 States is a public health crisis, with more than 110 Americans killed each day with a gun, resulting in 41,000
6 deaths by gun violence per year, a rate 25 times higher than any other high-income country¹; and

7 WHEREAS per year, on average, gun violence results in the death of 75 Vermonters (1 every 5 days)
8 and the wounding of 65²; and

9 WHEREAS on average, 88% of Vermont gun deaths are by suicide, much higher than the national
10 average of 58%, with most suicides committed by males (62%)²; and

11 WHEREAS the risk of death by suicide increases by 300% with access to a gun in the home, but
12 storing firearms locked and unloaded can effectively reduce suicidal acts³; and

13 WHEREAS Vermont has one of the highest rates of domestic violence homicide per capita, as 50% of
14 Vermont homicides are related to domestic violence⁴, and half of domestic violence homicides are committed
15 with guns⁴, 30% in the presence of children⁵; and

¹ Giffords Law Center to Prevent Gun Violence. <https://giffords.org/the-issue/> (Source: Centers for Disease Control and Prevention, National Center for Health Statistics. Underlying Cause of Death 1999-2020 on CDC WONDER Online Database, released in 2021. Data are from the Multiple Cause of Death Files, 1999-2020, as compiled from data provided by the 57 vital statistics jurisdictions through the Vital Statistics Cooperative Program. Accessed at <http://wonder.cdc.gov/ucd-icd10.html> on Mar 21, 2022. Calculations were based on five years of the most recently available data: 2016 to 2020)

² Everytown for Gun Safety. <https://everystat.org/#Vermont>

³ Brady Center to Prevent Gun Violence. <https://www.bradyunited.org/fact-sheets/veterans-and-suicide>

⁴ Vermont Center for Crime Victim Services. <https://www.ccvv.vermont.gov/news/domestic-violence-situations-are-complicated-heres-what-an-expert-says-you-can-do/>

⁵ Domestic Violence Fatality Review Commission, Recommendations and Trends 2021, Office of the Attorney General and Council on Domestic Violence. <https://ago.vermont.gov/wp-content/uploads/2022/01/DVFR-2020-Report.pdf>

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DISTRIBUTION:

I hereby certify that this resolution
has been sent to the following
department(s) on

ORIGINAL

RESOLUTION RELATING TO

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Adopted by the City Council

....., 20

..... Clerk

Approved....., 20

..... Mayor

Vol. Page

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16 WHEREAS, gun violence in Burlington has increased from an average of 2 gunfire incidents per year
17 from 2012 through 2019, to 12 gunfire incidents in 2020, 14 in 2021 and 25 as of October 2022, including 4
18 homicides and 1 suicide⁶; and

19 WHEREAS, the annual economic cost of gun violence nationwide is at least \$557 billion (\$1,698 per
20 person) and includes the cost of initial medical care, long-term physical and mental health care, earnings lost
21 to disability or death, police investigations, criminal justice expenses, worse educational outcomes for
22 students, school budget security expenses, harm to towns and neighborhoods due to slowed business growth
23 and lower housing prices, as well as quality of life lost over a victim's life span for pain and suffering of
24 victims and their families⁷; and

25 WHEREAS, communities of color and indigenous people are disproportionately affected by gun
26 violence, and Black Americans are 11 times more likely to be victims of gun homicide than white Americans,
27 and thus gun reforms must address systemic racial injustice^{8,9}; and

28 WHEREAS, in 2014, Burlington voters overwhelmingly approved 3 charter changes to reduce the
29 occurrence of gun violence in our City, including measures that would:

- 30 (1) ban guns from establishments with a liquor license,
31 (2) require "safe storage" of firearms, and
32 (3) allow police to seize firearms after domestic abuse incidents¹⁰; and

33 WHEREAS, while the Vermont Legislature has taken steps in recent years to adopt more sensible gun
34 violence prevention policies, including the enactment of new ordinances that better allow for the seizure of
35 firearms after domestic abuse incidents, the Legislature has not acted on still-pending charter changes
36 overwhelmingly approved by Burlington voters; and

⁶ Burlington Police Department, "Gunfire in Burlington, Vermont," PowerPoint Presentation, September 8, 2022, available at <https://webpubcontent.gray.tv/wcax/docs/20220908%20Press%20Event%20Gun%20Violence%20FINAL.pdf>

⁷ United States Joint Economic Committee Democrats, "The Economic Toll of Gun Violence", July 20, 2022, available at https://www.jec.senate.gov/public/_cache/files/69fcc319-b3c9-46ff-b5a6-8666576075fe/the-economic-toll-of-gun-violence-final.pdf

⁸ Sandy Hook Promise. <https://www.sandyhookpromise.org/blog/gun-violence/ten-gun-violence-facts-about-black-indigenous-and-people-of-color/>.

⁹ Giffords Law Center to Prevent Gun Violence. <https://giffords.org/lawcenter/gun-laws/> (Source: Centers for Disease Control and Prevention, National Center for Health Statistics. Underlying Cause of Death 1999-2020 on CDC WONDER Online Database, released in 2021. Data are from the Multiple Cause of Death Files, 1999-2020, as compiled from data provided by the 57 vital statistics jurisdictions through the Vital Statistics Cooperative Program. Accessed at <http://wonder.cdc.gov/ucd-icd10.html> on Mar 17, 2022. Calculations were based on five years of the most recently available data: 2016 to 2020)

¹⁰ Terri Hallenbeck, "Burlington's Gun-Control Charter Changes Unlikely to Pass in Legislature," Seven Days, April 28, 2015, available at <https://www.sevendaysvt.com/OffMessage/archives/2015/04/28/gun-control-charter-changes-unlikely-to-pass-in-legislature>.

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DISTRIBUTION:

I hereby certify that this resolution
has been sent to the following
department(s) on

ORIGINAL

RESOLUTION RELATING TO

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Adopted by the City Council

....., 20

..... Clerk

Approved....., 20

Attest:

..... Mayor

Vol. Page

* * * * *

37 WHEREAS, Vermont law currently preempts municipalities from enacting gun laws tailored to unique
38 local circumstances, which prohibits Burlington from taking more reasonable steps to better protect public
39 safety in the face of a marked increase in gun violence and gunfire incidents¹¹; and

40 WHEREAS, other municipalities around the country have unfortunately struggled with gun violence
41 trends similar to those present in Burlington and, when presented with these circumstances, other state
42 legislatures, such as that in Colorado, have overturned state firearm preemption laws¹²; and

43 WHEREAS, the Mayor of Burlington has called attention to the increase in gunfire incidents in
44 Burlington and made it a priority to implement multiple public safety initiatives within their limited authority,
45 including the creation of a Chittenden County Gun Violence Task Force in partnership with the Vermont State
46 Police and other local, State, and Federal partners^{13,14}; and

47 WHEREAS, gun violence continues to end, maim and negatively impact human lives in our city due to
48 suicide, domestic violence, interpersonal violence, and drug trafficking; and

49 WHEREAS, according to Everytown for Gun Safety, in an average year, 10,300 hate crimes
50 committed in the United States involve a firearm, more than 28 everyday¹⁵; and

51 WHEREAS, 63% of hate crimes are racially motivated; 17% target the LGBTQIA+ community; and
52 15% involve religious bias, especially antisemitism¹⁵; and

53 WHEREAS, federal and some state laws do not prevent someone with a hate crime conviction from
54 possessing a firearm, Vermont being one of those¹⁵; and

55 WHEREAS, nationwide and locally there has been a strong call for additional gun reform measures
56 and our community is looking for meaningful change;

57 NOW, THEREFORE BE IT RESOLVED, the Burlington City Council considers all violence to be a
58 public health emergency; and

59 BE IT FURTHER RESOLVED, the Burlington City Council strongly supports Burlington partnering
60 with other local organizations and entities dedicated to the prevention of violence, the support of survivors of

¹¹ Everytown Research and Policy, "State Firearm Preemption Laws," available at <https://everytownresearch.org/report/fact-sheet-preemption-laws/>.

¹² Sarah Huntley, "City Council Unanimously Passes Six Gun Violence Prevention Measures," City of Boulder, Colorado, June 8, 2022, available at: <https://bouldercolorado.gov/news/city-council-unanimously-passes-six-gun-violence-prevention-measures>.

¹³ Miro Weinberger, Mayor, "Update on Public Safety," Newsletter, October 8, 2022.

¹⁴ Bureau of Alcohol, Tobacco, Firearms and Explosives, "ATF and the Burlington Police Department Announce the Formation of the Chittenden County Gun Violence Task Force," News Release, September 21, 2022, available at <https://www.burlingtonvt.gov/Press/atf-and-the-burlington-police-department-announce-the-formation-of-the-chittenden-county-gun>.

¹⁵ Everytown Research and Policy, "Disarm Hate: the Deadly intersection of Guns and Hate Crimes," more here: <https://everytownresearch.org/report/disarm-hate-the-deadly-intersection-of-guns-and-hate-crimes/>

* * * * *

DISTRIBUTION:

I hereby certify that this resolution
has been sent to the following
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ORIGINAL

RESOLUTION RELATING TO

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Adopted by the City Council

....., 20

..... Clerk

Approved....., 20

..... Mayor

Vol. Page

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domestic violence, and those that address and prevent mental health issues, including, but not limited to, the Burlington School District, for the purpose of better addressing root causes of gun violence; and

BE IT FURTHER RESOLVED, given the disparate impact of gun violence on communities of color, the Burlington Racial Equity, Inclusion, and Belonging Department should be integrally involved in any effort to better address gun violence; and

BE IT FURTHER RESOLVED, The Burlington City Council requests that the Vermont Legislature take prompt action to end the preemption of sensible gun violence prevention policy at the local level by repealing 24 V.S.A. § 2295, the State law which prohibits local governments from regulating “the possession, ownership, transportation, transfer, sale, purchase, carrying, licensing, or registration of traps, firearms, ammunition, or components of firearms or ammunition”, as individual municipalities must be empowered to enact reasonable regulations involving firearms that ensure the safety of individuals in a reasonable manner given local concerns and issues^{16,17}; and

BE IT FURTHER RESOLVED, The Burlington City Council requests that the Vermont Legislature take prompt action to approve the charter changes overwhelming supported by Burlington voters that would ban guns from Burlington establishments with a liquor license and require safer storage of firearms within Burlington; and

BE IT FURTHER RESOLVED, The Burlington City Council requests that the Vermont Legislature take prompt action to join other states in preventing those convicted of hate crimes from having guns; and

BE IT FURTHER RESOLVED, The Burlington City Council supports Burlington’s continued participation in the Chittenden County Gun Violence Task Force, and encourages the Mayor to partner with other State and Federal agencies to better prevent and investigate incidents of gun violence; and

BE IT FURTHER RESOLVED, The Burlington City Council requests that the Mayor fully review whether we can take better advantage of existing firearm restrictions, including by, but not limited to, considering whether City Hall, Church Street Marketplace, and other Burlington landmarks may be designated as a “park” where firearm possession would be prohibited; and

BE IT FURTHER RESOLVED, The Burlington City Council requests that the Mayor, in partnership with the Burlington Police Department and other law enforcement agencies, inform the public about the program allowing individuals or their family members to voluntarily store firearms during moments of crisis.

¹⁶ GunSense Vermont. <https://www.gunsensevt.org/>

¹⁷ Giffords Law Center to Prevent Gun Violence. Preemption of Local Laws. <https://giffords.org/lawcenter/gun-laws/policy-areas/other-laws-policies/preemption-of-local-laws/>

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..... Clerk

Approved....., 20

..... Mayor

Vol. Page

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89

90 TM/JM/Resolutions 2022/ADDRESSING GUN VIOLENCE IN BURLINGTON
91 12/8/2022

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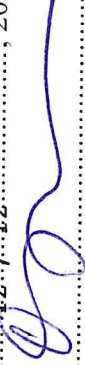
Addressing Gun Violence In Burlington

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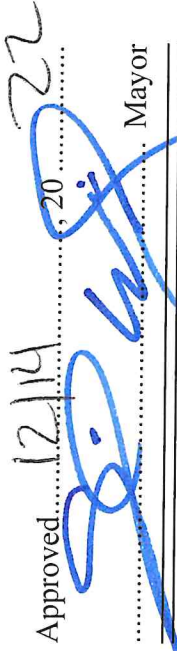
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Adopted by the City Council

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 Clerk

Approved..... 12/14 20 22

 Mayor

Vol. Page

Attest:

CITY COUNCIL ACCOUNTABILITY LIST

This list is a working document. It is a record of resolutions, ordinances, communications that have come to the Council and there is an action requested.

Prepared by: Lori Olberg, Licensing, Voting & Records Coordinator

10-May-23

Meeting Date	Type of Document	Action Requested	Updated Next Steps in the Process
17/12/2021	Resolution: Parks Arts And Culture Committee To Create A Dog Task Force	report due back to the City Council from the task force	4/29/2022; This timeline was amended to year end 2022; UPDATE as of 1/30/2023: The Task Force will present a report to PACC at its next meeting UPDATE: Task Force will be presenting their report to the Council on March 27, 2023 UPDATE: Final report will come to the Council in June 2023.
210/18/2021	Resolution: Police Oversight And Accountability Authorities To Police Commission To Alter The Police Disciplinary System	CA office to draft ordinance with language as per the resolution, with the ordinance to be referred to the Ordinance Committee, amendment to FY22 to include legal counsel for the Police Commission, referral to Charter Change to hold meetings with community and stakeholder input on moving disciplinary authority from the Chief of Police to a body independent from BPD that may include the Commission with the possibility of a Charter change for consideration.	**NOTE: This item was never added to this Accountability List in October 2021.** It is being added as of February 10, 2023. Draft ordinance was done by then-CA Richardson in March 2022, presented to the Police Commission in April 2022 and the PC responded with comments to the draft. By May 2022, CA Richardson and other staff left. This draft and PC comments must be followed up on and then referred to the Ordinance Committee. Question on resolved clause lines 103 to 105 to be followed up on. Charter Change Committee was to hold meetings with community and stakeholders with referral of language back to the Council.
311/8/2021	Resolution: The Fairness of the Reappraisal Process and the Property Tax System	Formation of a special AdHoc committee to gather public testimony on the recent reappraisal, postenal changes to the current process, charted with a full review and recommendations and a report to the full Council in June 2022; beginning in January 2022, CDNR to review city's revenue raising options and tax burden, CEDO hiring a consultant in consutation with CDNR to analyze Burlington's tax system, with a report upon completion and review of impacts on housing affordability, business development or growth in the city.	**NOTE: This item was not added to this Accountability List in November 2021.** It is being added as of April 13, 2023. AdHoc committee was formed in early 2022, chair communicated the need to extend the timeline for the completion of their work. UPDATE: Report will be coming to the council at our May 1, 2023 meeting. (Item can be removed after action taken with a plan for follow up.)
412/5/2022	Communication: Pike Porter, re: Fw: Greenhouse Gas, CAP resolution draft for your consideration	referred to TEUC	not-specified; UPDATE as of 1/30/2023, Airport presented emissions information at the TEUC meeting in March, ongoing item at TEUC
52/6/2023	Ordinance: Comprehensive Development Ordinance ZA-23-01 South End Innovation District Overlay	referred to Ordinance Committee	UPDATE: First meeting scheduled for April 19.
62/6/2023	Resolution: Supporting More Public Input On Police Oversight And Accountability Upon Defeat Of The Ballot Initiative On A Community Control Board	upon defeat of the ballot item on Community Control of Police, that proposed Charter language of Control Board, mayor's December 2020 Charter amendment, October 18, 2021 resolution, related ordinance language from City Attorney in April 2022 be referred to Ordinance and Charter Change Committees for review, robust public input on disciplinary authority of Chief, oversight role of the police commission with referral back to full council by June 1, 2023	3/9/2023 - chairs of Ordinance and Charter Change to meet with Council President to discuss joint meetings, stakeholder and robust public input, beginning early April. UPDATE: Meeting dates being determined for late April and into May. UPDATE: first meeting to be held May 4.
72/6/2023	Communication re Ward 2/3 NPA Resolution to Name the New Shelburne Street Roundabout After Tony Redington and Ward 2/3 NPA Resolution in Support of Big Heavy World Teen Center Proposal for Memorial Auditorium	refer the communication to TEUC and CDNR Committees respectively for further review and engagement	TEUC Item was taken up at the March meeting, more information was requested for the next TEUC meeting
83/13/2023	Communication re Ward 5 NPA Steering Committee to Name the New Shelburne Street Roundabout after Tony Redington	refer the communication to TEUC for further review	TEUC Item was taken up at the March meeting, more information was requested for the next TEUC meeting
94/17/2023	Communication re Winooski Avenue Corridor Study Implementation Update	refer the communication to TEUC in order to work with the Administration on the plan to monitor and evaluate the changes to the North Winooski Avenue corridor and any proposal to address the transportation and neighborhood needs arising from the evaluation	



Office of Mayor Miro Weinberger

MEMORANDUM

To: City Council
From: Mayor Miro Weinberger
Date: May 14, 2013
Re: Resolution regarding Process for Updating Sheltering on Public Lands Policy Given the Rise in Homelessness and the End of the Motel Voucher Program

For over a decade, the City has worked hard to address the growing challenge of encampments on City land and in our parks. As homelessness has surged nationally, so has camping in cities throughout the country, and many communities are facing this same challenge.

The Administration and the City Council, through numerous joint actions, have addressed homelessness through a housing first model and a number of key initiatives:

- Opening the City's first low-barrier winter warming shelter in 2014 in partnership with CVOEO. The winter warming shelter continued to operate until 2020 through partnerships with COTS, CHCB, and ANEW Place.
- Assisting ANEW Place to purchase the Champlain Inn to operate as Burlington's first year-round low-barrier shelter.
- Supporting and partnering with COTS to open the Daystation on North Avenue and 14 units of permanent housing for formerly homeless households in 2017.
- Building the Elmwood Pod Shelter community, which is now serving 35 chronically homeless people.
- Opening and operating the Community Resource Center low-barrier daystation in partnership with CVOEO at the VFW Post 782, which is now located at Feeding Chittenden.
- Creating the Special Assistant to End Homelessness position in CEDO.
- Leading efforts to create a countywide Coordinated Entry system and then strengthening it with large new investments in 2022 and the commitment to achieve the goal of "functional zero," using Built for Zero strategies.

We will continue to focus on and invest in our shelter capacity and permanent supportive housing as this challenge intensifies in the coming months as state pandemic housing programs expire. However, I do not support tent camping as a solution to addressing homelessness in our community. Encampments are too often unsafe for people living there, and have been centers drug trafficking and other crime.

Thus, I do not support any changes to our current policy to loosen our current rules around encampments on public lands. I came to this position through the experiences of the last decade which have seen many very problematic public safety and public health events occur in illegal encampments – the most recent of which was last week's substantial fire in the woods near Cambrian Rise.

I am also opposed to consideration of City-managed camping as a housing solution. We previously were unable to find partners to operate a sanctioned managed-camping site at Sears Lane. The only way that the City can ensure safety for encampment occupants and the general public is through the investment staff and infrastructure resources comparable to our investment at the Elmwood Emergency Shelter. The operating budget for the Elmwood Shelter is \$1.4 million annually (this does not include capital costs).

Our capacity for this type of intervention has already been pushed to our financial and organizational limits with the opening of both the Elmwood Avenue Emergency Shelter and ANEW Place shelter on Shelburne Road since the fall of 2020. To the degree we can muster additional managed emergency shelter capacity it should be through comparable hard-walled options, not tents.

For these reasons, I do not support the resolution in its current form. Further study of sanctioned camping is a waste of valuable staff time and would send the wrong message to the public that this option is under serious consideration. I am also opposed to including available shelter capacity as a criteria for removal in the Sheltering on Public Lands policy. Doing so would preclude the City's ability to act to remove dangerous encampments indefinitely until the State's shelter system is radically overhauled and expanded.

If the Council amends the proposed resolution to remove this problematic language, the Administration would be supportive of a resolution that focuses on areas of agreement below:

1. The City has added multiple new positions that play a role in the management of our sheltering policies since the ACLU settlement was drafted. The policy should be updated to reflect these roles.
2. The current policy does not list transitory, inclement weather as a factor for consideration when finalizing the timing of an encampment removal and we support update the policy to include this.
3. Separate from our Sheltering on Public Lands Policy, we are also open to again reviewing our options for expanding public bathrooms in the City (though it should be noted we have made substantial progress on this issue since our last review in 2019) and creating storage options that unhoused people can access (facilities that past efforts have not succeeded at creating).

The Administration has been working on an update of our Policy to reflect these changes and regardless of the outcome of the proposed resolution, we plan to bring them forward Council for review and approval in the coming weeks. When finalized we will also notify the ACLU that we are making these updates to the negotiated policy.

Finally, we have been in communication with the State Agency of Human Services on next steps to shelter people if the motel program ends in June and July. We intend to collaborate with AHS to address emergency housing needs, including additional congregate shelter capacity and finding housing solutions for families and vulnerable people in the coming weeks and months.

Lori Olberg

From: City of Burlington, Vermont <noreply@burlingtonvt.gov>
Sent: Monday, May 8, 2023 1:25 PM
To: Lori Olberg
Subject: Form submission from: Contact Us [City Council]

You are receiving this message because you are a designated recipient for: City Council

Received from: Aaron Kindsvatter

Reply to e-mail Address:

Subject: tents next to building

Message: Hello,

This morning as I came to work at 100 Main Street I noticed there was a tent with a man in it outside. The man was injecting himself with what I assume is heroine. Many appreciate Burlington for its humane and progressive values. Indeed, that is why many of us chose to live here. That said, progressive policies -when it comes to the unhoused or the use of drugs in public- often produce results that are neither humane nor progressive. I urge the City Council to enact legislation designed to prohibit homeless encampments and the public use of drugs, and that allow the police to enforce these policies without fear of persecution from those who would provide so-called "oversight". Although I have no interest in telling others how they must live, I recognize that people who are consistently making poor choices need to be held to account to some minimal standards of citizenship. Cities such as Portland and San Francisco that have, in the name of compassion, failed to create and enforce laws prohibiting public drug use and homeless encampments have become almost un-inhabitable. It would be hard to make the argument that lax policies pertaining to homeless encampments and public drug use, as compassionate as they may seem, are good for anyone; housed or unhoused,

Sincerely, Aaron Kindsvatter

Submitted on Monday, May 8, 2023 - 13:24 from IP address: 65.183.150.163

Check IP address location: <https://viewdns.info/iplocation/?ip=65.183.150.163>

Questions about this form? e-mail webmaster@burlingtonvt.gov

Lori Olberg

From: City of Burlington Vermont
Sent: Wednesday, May 10, 2023 9:36 AM
To: Lori Olberg
Subject: Form submission from: Contact Us [City Council]

You are receiving this message because you are a designated recipient for: City Council

Received from: Marquita Sherice Hazelett

Reply to e-mail Address

Subject: FOR THE CITY COUNCIL BOARD

Message:

Good Morning to your:

Commissioners and it's Boards members
Members of the Congress
Board of Directors

19 years of pain and suffering for individuals or a individual doing manslaughter or a form of manslaughter based on:
Race
Gender
Black Market skills

When one fails and uplifts the other and sacrifice one over the other and 100 off-springs is not enough to awaken your Government

On behalf of the Government of the united States as a Citizen with a resistance that I Marquita Sherice Hazelett is fighting right now that 148 and 1 Mother's in the Anderson Family taking there angry out on Global citizens and Global FOOD Trademarkers leaving a bacteria resistance in every detail of what America love about this world some more then others as I Marquita Sherice Hazelett defend my rights as a American citizen and my rights as rightfully parents that has been with her offsprings and county gives a convicted felon sole custody and leaving Mother's with back-ridden concepts based on

Race
Gender
Upbringings

Knowing the knowledge of upbringings robbing the government and the fruit's of nature and blame the Government or upbringings that are less fortunate and want to place there suffering blessing with another or kill the adjustments and The first Amendment freedom of speech and freedom of liberty meaning on reasonable grounds

Sacrifice for a sacrifice
200 Tillary street Brooklyn NY 11201

Bed-8024
Room-804

Food and Water is needed
If you can deliver or mail

On behalf of the civil rights Movement

Submitted on Wednesday, May 10, 2023 - 09:36 from IP address: 2607:fb90:1782:b86e:0:5e:33:1001

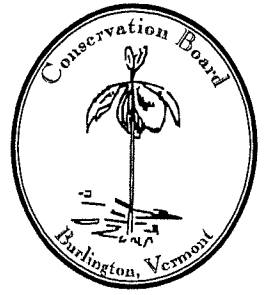
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Questions about this form? e-mail webmaster@burlingtonvt.gov

Burlington Conservation Board

149 Church Street
Burlington, VT 05401
<http://www.ci.burlington.vt.us/planning/>
Telephone: (802) 865-7191
(802) 865-7195 (FAX)

*Zoe Richards, Chair
Rebecca Roman, Vice Chair
Don Meals
Miles Waite
Ryan Crehan
Hannah Brislin
Kyle Tansley
Caryn Connolly
Lina Swislocki
Elizabeth Cunningham, Student*



Annual Report of the Burlington Conservation Board Fiscal Year 2022: June 30, 2021 – July 1, 2022

The Burlington Conservation Board (BCB) acts as the primary entity within the City for comprehensive environmental planning and review. Conservation Board members provide volunteer services in their areas of environmental expertise, which include wetland biology, engineering, water quality, stormwater management, transportation planning, land conservation and management, and the law. The Board provides thoughtful comment and guidance on all major impact development projects and on those affecting significant natural areas. The Board also conducts field observations when appropriate. We strive to develop and sustain effective communication with the Planning Commission, Development Review Board, and other City departments. The BCB has partnered with the Department of Parks and Recreation on open space management and planning through the Conservation Legacy Program. The BCB has also worked with personnel from the Department of Public Works on stormwater management matters in the city. The work of the Conservation Board relies upon the support of the Department of Permitting & Inspections, which provides staffing, development review coordination, and planning expertise crucial to Board function.

In the several years since the last annual report for FY '19, several new members have joined the board and include Rebecca Roman, Hannah Brislin, Kyle Tansley, Caryn Connolly, Lina Swislocki, and student member Elizabeth Cunningham.

Over the past couple of years, the Board has focused more on open space planning, policy, and development review and less on implementation of Chapter 26: Wastewater, Stormwater, & Pollution Control. Some of our achievements during the last year are described below.

FOCUS AREAS:

1) DEVELOPMENT REVIEW

The BCB reviewed 5 projects this year as opposed to 7 last year. As is typically the case, the scope and complexity of projects varied substantially. In FY 2022, the BCB evaluated the following development proposals and gave advice and specific recommendations to the Development Review Board, Department of Permitting & Inspections, and the Department of Public Works:

- **702 Lake St** Biennial review of wintertime snow storage within the Urban Reserve
- **410 Appletree Point Rd** Demolish residence and construct new home along lakefront
- **278 Main St** Major impact review of 16-unit addition to existing building
- **48 Sunset Cliff Rd** Construction of new home along lakefront
- **48 Sunset Cliff Rd** Demolition of residence and seawall reconstruction

In review of these projects, the BCB made recommendations pertaining to stormwater management and maintenance and to the minimization of lakeshore buffer impacts.

The programs and services of the Dept. of Planning and Zoning are accessible to people with disabilities.
For accessibility information call 865-7188 (865-7142 TTY).

2) POLICY

The Board's major policy achievement of FY '22 was the creation and adoption of the Nature Based Climate Solutions: An Addendum to the Burlington Open Space Protection Plan. Nature based climate solutions are plants, trees, soils, and water utilized by the community to combat climate change. They are critical infrastructure to allow for survival, thriving, racial and economic justice, and a functional economy. The Plan envisions our whole climate effort as a combination of reducing our greenhouse gases (a global problem) and making our city green and rich with natural areas (a local solution). Through partnerships, education, and participation, nature based climate solutions strengthen our community and our natural areas. They are an accessible means of hands-on community participation in fighting climate change at the local level. The Addendum serves as a guide for city staff and leaders, local organizations, and citizens in a collaborative approach that can support nature based solutions. It empowers community members to participate and lead nature based solutions through education, volunteerism, and community input.

The Board also played a central role in two amendments to the city's Comprehensive Development Ordinance: Steep slopes and improvements to the shoreline buffer standards. The steep slopes amendment establishes an overlay zone that identifies large, contiguous areas of steep slopes and outlines criteria for applicants to address when building on or near these slopes. The shoreline buffer improvements modified setback requirements to avoid pushing new or re-development closer to the shoreline and also established a threshold for creating low mow zones along the shoreline for developments above a certain size.

3) OPEN SPACE PLANNING

Following adoption of the Nature Based Climate Solutions Addendum, the Board has focused on strategies for implementation of the goals and objectives identified in the Plan. Doing so has involved outreach and collaboration with a variety of local partners including the city's Parks and School departments and local environmental organizations. Effort is underway to possibly support implementation activities with the Conservation Legacy Fund. In addition to this work, the Board also reviewed and approved use of Legacy Fund monies to help transform Kieslich Park into an environmental education center.

OTHER ACTIVITIES:

CONNECTIONS

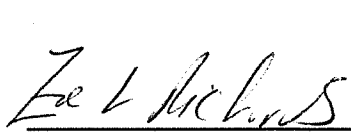
In the course of these activities, the BCB has maintained and developed important connections with other city departments and organizations during the past year, including:

- Development Review Board (review of individual development proposals)
- Parks & Recreation Department (Conservation Legacy Program, land acquisition, open space planning, urban reserve)
- Planning Commission (Climate Addendum; CDO amendments)
- Long Range Planning Committee (comprehensive planning)
- Department of Public Works (stormwater management)
- Intervale Center
- Trust for Public Land

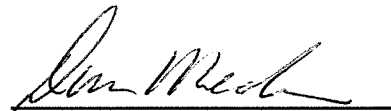
FUTURE PRIORITIES

The Burlington Conservation Board will continue to provide the City and developers with timely review of proposals that have potentially significant environmental impacts. We will continue to

work with the DRB on development review issues. Implementation of the strategies identified in the Nature Based Climate Solutions Addendum will be a top priority. The BCB will also work with Parks & Recreation to rewrite and update the city's Urban Forest Plan.


Zoe Richards, Chair

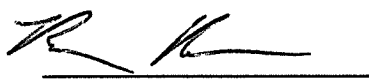

Rebecca Roman, Vice Chair


Don Meals


Miles Waite


Hannah Brislin


Kyle Tansley


Ryan Crehan


Caryn Connolly


Lina Swislocki

Burlington Development Review Board

Department of Permitting & Inspections
645 Pine Street
Burlington, VT 05401
www.burlingtonvt.gov/DPI/DRB
Telephone: (802) 865-7188
Fax (802) 863-0466

AJ LaRosa
Caitlin Halpert
Geoff Hand
Brooks McArthur
Brad Rabinowitz
Leo Sprinzen
Chase Taylor
Sean McKenzie, (Alternate)



Annual Report of the Burlington Development Review Board Fiscal Year 2022: July 1, 2021 – June 30, 2022

The Development Review Board (DRB) reviews applications for projects that include new construction and renovation; subdivisions; conditional uses; and appeals of administrative decisions. In their review, the DRB follows the guidelines and requirements of the Comprehensive Development Ordinance (CDO).

The DRB reviewed 80 applications (not including sketch plans) in FY '22 – substantially more than the 67 in the most recent annual report from FY '19. Applications were largely residential in nature. Requests for short term rentals were abundant.

Review by the DRB is greatly enhanced through the support and work of both the DAB and the Conservation Board. Timely feedback from DPW on matters of traffic and stormwater is also helpful.

A breakdown of the applications, by type and decision is as follows:

Review Type	Total Number	Percent of Total
Certificate of Appropriateness	39	46
Conditional Use	37	43
Variance	2	2
Master Plan	0	0
Subdivision	2	2
Appeal	0	0
Sketch Plan	6	7

Decision	Total Number	Percent of Total
Permit Application Approved	76	95
Permit Application Denied	4	5

Some of the significant projects that the DRB reviewed in FY 2022:

97 Spear St:	Amendment to the Tarrant Multipurpose Event Center
351 North Ave:	Amendment to Cambrian Rise (increase dwelling unit count to 950)
278 Main St:	16-Unit addition to existing residential building
105 Carrigan Dr:	Renovations to the Hills building and surrounding site
15 Hungerford Tr:	Amendment to 4-lot PUD to increase dwelling unit count to 15
51 Elmwood Ave:	Temporary emergency shelter with 30 pods
Multiple Addresses:	31 Applications for short term rentals

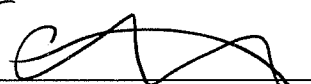
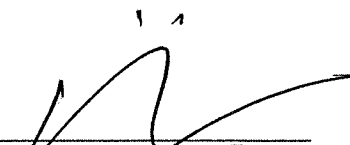
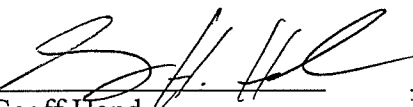
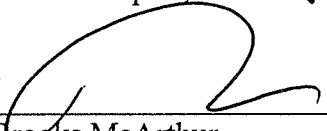
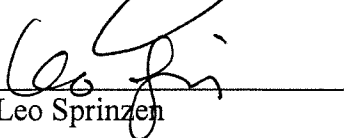
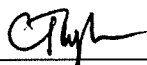
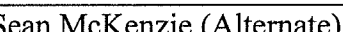
Most applications did not garner a lot of public comment in support or opposition. The temporary emergency shelter at 51 Elmwood Avenue was an exception. Review of that project included extensive public comment.

The DRB had a joint meeting with the Planning Commission; Design Advisory Board and the Conservation Board where the following items were discussed: Article 8: Parking amendments; 10-Point Housing Plan progress, Short Term Rentals, and Nature-Based Climate Solutions.

The DRB has a representative on the Planning Commission Ordinance Committee that recommends possible zoning amendments for consideration by the Planning Commission and City Council. We also have a representative on the Planning Commission's Long Range Planning Committee.

The thorough and detailed work and support of the Permitting & Inspections staff is critical to the work of the DRB. Often applicants have spent much time prior to appearing before the DRB working with staff to bring applications in compliance with the CDO.

The current DRB of 7 members and 1 alternate has expertise in law, architecture, and development among other areas. They are committed to taking the time to be familiar with the applications before them and to understand the CDO as it applies to each project. The appointment of members with this level of commitment is critical to the on-going work of the DRB.


AJ LaRosa, Chair
Caitlin Halpert, Vice Chair
Brad Rabinowitz
Geoff Hand
Brooks McArthur
Leo Sprinzen
Chase Taylor
Sean McKenzie (Alternate)

Resolution Relating to

**AUTHORIZATION FOR REIMBURSEMENT FROM
PUBLIC IMPROVEMENT BONDS FOR CONSTRUCTION
OF NEW HIGH SCHOOL AND TECHNICAL CENTER**

RESOLUTION 5.14

Sponsor(s): Bd. of Finance
Introduced: 05/15/23
Referred to: _____

Action: adopted
Date: 05/15/23
Signed by Mayor: 05/22/23

CITY OF BURLINGTON

In the year Two Thousand Twenty-Three

Resolved by the City Council of the City of Burlington, as follows:

1 WHEREAS, on March 7, 2017, voters of the City of Burlington approved a ballot question and
2 authorized the City Council to issue general obligation bonds or notes in one or more series in an aggregate
3 principal amount not to exceed Nineteen Million Dollars and 00/100 (\$19,000,000.00) for the purpose of
4 completing capital improvements to the Burlington School District’s buildings (the “School Improvement
5 Projects”); and
6 WHEREAS, pursuant to such voter authorization, the City issued \$6,000,000 of its General Obligation
7 Public Improvement Bonds, Series 2018B and \$300,000 of its General Obligation Public Improvement Bonds,
8 Series 2017C for School Improvement Projects, leaving \$12,700,000 of authorized but unissued debt; and
9 WHEREAS, at a special meeting held November 8, 2022, the voters of the City of Burlington approved
10 a ballot question and authorized the City Council to issue general obligation bonds or notes in one or more series
11 in an aggregate principal amount not to exceed One Hundred and Sixty Five Million Dollars and 00/100
12 (\$165,000,000.00) for the purpose of constructing a new Burlington High School and Burlington Technical
13 Center at the Institute Road site, and making other related capital improvements (the “BHS Project,” and
14 together with the Capital Improvement Projects, the “Projects”); and
15 WHEREAS, the City, at the request of the Burlington School District, intends to issue, on behalf of the
16 Burlington School District, and utilize the proceeds of tax-exempt bonds or other debt to pay the costs of such
17 Project, and the City and Burlington School District may incur some capital costs prior to the issuance of bonds
18 to finance the capital improvements, it being understood and expected that the funds for such Project shall come
19 from available Burlington School District funds and not the City’s General Fund; and
20 NOW, THEREFORE, BE IT RESOLVED that it is the official intent of the City Council to reimburse
21 some capital expenditures made during the 2023 and 2024 fiscal years in furtherance of the Projects, in an
22 amount not to exceed \$16,000,000 in the aggregate, with the proceeds of tax exempt bonds, in accordance with
23 the requirements of Section 1.150-2 of the Treasury Regulations adopted under the Internal Revenue Code of
24 1986, as amended; and

* * * * *

DISTRIBUTION:

I hereby certify that this resolution
has been sent to the following
department(s) on

ORIGINAL

RESOLUTION RELATING TO

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Adopted by the City Council

....., 20.....

..... Clerk

Approved....., 20.....

..... Mayor

Attest:

Vol. Page

* * * * *

Resolution Relating to AUTHORIZATION FOR REIMBURSEMENT FROM PUBLIC
IMPROVEMENT BONDS FOR CONSTRUCTION OF NEW HIGH SCHOOL AND TECHNICAL
CENTER

25 BE IT FURTHER RESOLVED that the City reasonably expects on the date hereof that it will reimburse
26 such preliminary expenditures with the proceeds of tax exempt bonds; and

27 BE IT FURTHER RESOLVED that the City's Chief Administrative Officer and the Director of
28 Financial Operations, and the Superintendent of the Burlington School District, in consultation with the Chief
29 Administrative Officer, are each further authorized to declare one or more official intent notices to reimburse
30 capital expenditures made in furtherance of the Projects with the proceeds of tax exempt bonds.

31

32 *TM/KS/Resolutions 2023/AUTHORIZATION FOR REIMBURSEMENT FROM PUBLIC IMPROVEMENT BONDS FOR CONSTRUCTION OF*
33 *NEW HIGH SCHOOL AND TECHNICAL CENTER, MAY 11,2023*

* * * * *

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CAO Schad

ORIGINAL

RESOLUTION RELATING TO

Authorization For Reimbursement From Public Improvement Bonds For Construction Of

New High School And Technical Center

Adopted by the City Council

May 15, 2023

[Signature]

Clerk

Approved 5/22, 2023

[Signature]

Mayor

Attest:

[Signature]
Kori Olberg

Licensing, Voting and Records Coordinator

Vol. Page

* * * * *

Resolution Relating to

RESOLUTION 5.15

AUTHORIZATION FOR BOND ANTICIPATION NOTES OR SHORT-TERM NOTES FOR SCHOOL DISTRICT CAPITAL IMPROVEMENTS

Sponsor(s): Bd. of Finance

Introduced: 05/15/23

Referred to:

Action: adopted

Date: 05/15/23

Signed by Mayor: 05/22/23

CITY OF BURLINGTON

In the year Two Thousand Twenty-Three

Resolved by the City Council of the City of Burlington, as follows:

1 That WHEREAS, at a special meeting held on November 8, 2022, voters of the City of Burlington
2 authorized the City Council to issue general obligation bonds or notes in one or more series in an aggregate
3 principal amount not to exceed One Hundred Sixty-Five Million Dollars and 00/100 (\$165,000,000.00) for the
4 purpose of making capital improvements to Burlington High School, including new construction; and

5 WHEREAS, the office of the City Chief Administrative Officer is monitoring the credit markets and
6 the expected borrowing costs to the School District and the City for financing capital improvements, including
7 the costs of the improvements to Burlington High School; and

8 WHEREAS, the City Chief Administrative Officer is soliciting proposals from qualified banks and
9 financial institutions for the sale of bond anticipation notes or other short-term notes to provide funds, on an
10 interim basis, to finance a portion of the costs of the improvements to Burlington High School; and

11 WHEREAS, the City Council has found and determined that, in the interim, it is in the interest of the City
12 to borrow the sum of Forty Million Dollars and 00/100 (\$40,000,000.00) in anticipation of the issuance and sale of
13 bonds as approved by the voters in order to have available money with which to defray the cost of such capital
14 improvement(s) as work progresses and to pay for such improvement(s) upon the completion thereof, with the
15 expectation that longer term debt will be issued at or prior to the maturity date of such bond anticipation notes
16 or other short-term notes; and

17 WHEREAS, the sum of Forty Million Dollars and 00/100 (\$40,000,000.00) does not exceed 90% of
18 the aggregate amount of voter-authorized bonds that the City anticipates issuing; and

19 WHEREAS, Section 62(d) of the City Charter authorizes the Chief Administrative Officer, when
20 authorized by the City Council, to issue temporary notes in anticipation of the sale of bonds authorized by the
21 legal voters of the City; and

22 WHEREAS, the City Council wishes to authorize the Mayor and Chief Administrative Officer to
23 approve the final terms of such temporary notes issued in anticipation of general obligation capital
24 improvement bonds.

* * * * *

DISTRIBUTION:

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has been sent to the following
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ORIGINAL

RESOLUTION RELATING TO

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Adopted by the City Council

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..... Clerk

Approved....., 20.....

..... Mayor

Vol. Page

* * * * *

Attest:

25 NOW, THEREFORE, BE IT RESOLVED that the City Council has determined that it is necessary to
 26 pledge the credit of the City and to issue bond anticipation notes or other short-term notes, in one or more series,
 27 in an amount not to exceed Forty Million Dollars and 00/100 (\$40,000,000.00) in the aggregate (the “Notes”) to
 28 finance the capital improvements to Burlington High School, as approved by the voters at the November 8, 2022
 29 meeting, in anticipation of proceeds of bonds to be issued pursuant to such authorization; and

30 BE IT FURTHER RESOLVED that such Notes may be sold in a private placement, public offering, or
 31 negotiated sale with one or more lenders, underwriters or underwriting firms, and, if issued through a
 32 negotiated offering, the City may enter into a loan agreement or bond purchase agreement with the lender or
 33 the underwriter, as the case may be, for such purpose; and

34 BE IT FURTHER RESOLVED that the pledging of the City’s credit for such Notes is hereby
 35 authorized, with the amount of indebtedness and the form of the evidence of indebtedness to be issued, the
 36 interest rates, and payment schedule, to be further determined by the Chief Administrative Officer; provided
 37 that the true interest cost for the Notes as determined by the Chief Administrative Officer, shall not exceed
 38 five and one-half percent (5.50%) per annum; and

39 BE IT FURTHER RESOLVED that in the event that the true interest cost of the would exceed five and
 40 one-half percent (5.50%) per annum, the prior approval of the City’s Board of Finance shall be required; and

41 BE IT FURTHER RESOLVED that the Notes, when issued and delivered, shall be valid and binding
 42 general obligations of the City payable according to the terms and tenor thereof and from the proceeds of the
 43 bonds issued for such purpose; and

44 BE IT FURTHER RESOLVED that the Mayor and the Chief Administrative Officer are, and each one
 45 of them is, hereby authorized and directed to prepare one or more offering documents of the City, as they
 46 deem necessary in the City’s best interest. The Mayor and the Chief Administrative Officer are, and each one
 47 of them is, hereby authorized to execute and deliver such agreements, including one or more loan agreements
 48 or bond purchase agreements with the lender, underwriter or purchaser of the Notes, certificates as to use of
 49 proceeds and all other documents, agreements and instruments as may be necessary or convenient in
 50 connection with the issuance of the Notes.

51

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DISTRIBUTION:

I hereby certify that this resolution
has been sent to the following
department(s) on

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ORIGINAL

RESOLUTION RELATING TO

Authorization For Bond Anticipation Notes Or Short-Term Notes For School District

Capital Improvements

Adopted by the City Council

May 15, 2023

Clerk

Approved 5/22/23

Mayor

Vol. Page

Attest:

Licensing, Voting and Records Coordinator

Resolution Relating to

BTV SOLAR ECLIPSE 2024

RESOLUTION 6.02

Sponsor(s): Councilor(s) Paul,

Traverse

Introduced: 05/15/23

Referred to:

Action: adopted

Date: 05/15/23

Signed by Mayor: 05/22/23

CITY OF BURLINGTON

In the year Two Thousand Twenty-Three

Resolved by the City Council of the City of Burlington, as follows:

1 That WHEREAS, solar eclipses occur because of a “remarkable cosmic coincidence: the sun is about the
2 same apparent size in our sky as the moon,” but is not so large as to cover the sun’s corona or atmosphere; and

3 WHEREAS, we on Earth occupy “a celestial sweet spot to witness (an eclipse)”; and

4 WHEREAS, while partial and annular solar eclipses are striking, they are not as rare as or of the level
5 of wonder and sight as a total solar eclipse; and

6 WHEREAS, when totality arrives, those who have witnessed this event describe that “you will
7 experience primal emotions and wonderment at the unspeakable beauty of the corona and the panoply of
8 colors and light as you’ve never seen before”; and

9 WHEREAS, on April 8, 2024, a total solar eclipse will come over the Americas, touching Mexico,
10 entering Texas and cutting a diagonal to Maine; and

11 WHEREAS, the path of totality, a 70 mile wide strip of land that will offer the best views, will mean
12 some cities will be the best places to see this event in 2024; and

13 WHEREAS, our city of Burlington will be along the central line of the eclipse, experiencing three
14 minutes and sixteen seconds of totality, thus making Burlington one of the premier cities in North America,
15 and certainly in New England, for viewing this event; and

16 WHEREAS, the last total eclipses visible in Northern New England occurred in 1932 and 1806; and

17 WHEREAS, this is a once in a lifetime opportunity to welcome guests to our city and celebrate this
18 celestial event; and

19 WHEREAS, the City’s planning efforts for this event include both programming as well as crowd
20 management, emergency services, and public safety.

21 NOW, THEREFORE, BE IT RESOLVED that the Burlington City Council wants to work with the
22 Administration in planning this unprecedented and unique event, to be included in the planning and kept
23 informed of management of this historic event; and

24 BE IT FURTHER RESOLVED that the City Council requests that the event planning staff in
25 Burlington City Arts, Business and Workforce Development, and the Burlington Parks, Recreation and

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DISTRIBUTION:

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has been sent to the following
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ORIGINAL

RESOLUTION RELATING TO

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Adopted by the City Council

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..... Clerk

Approved....., 20.....

..... Mayor

Vol. Page

Attest:

* * * * *

26 Waterfront Department provide regular updates to the City Council Parks, Arts, and Culture Committee
27 regarding planning for this event, including but not limited to, developing a page on the City's website with
28 visitor data, coordinating with local organizations on events in the area, and city-sponsored events to celebrate
29 the eclipse in collaboration with area schools, scientific organizations, and/or other groups celebrating the
30 arrival of the eclipse; and

31 BE IT FURTHER RESOLVED that the staff update the Parks, Arts, and Culture Committee in July or
32 August 2023 and in January 2024 with a full plan for the event.

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KSP/BJT/Resolutions 2023/BTV SOLAR ECLIPSE 2024
updated 5/10/2023

* * * * *

DISTRIBUTION:

I hereby certify that this resolution
has been sent to the following
department(s) on

Zach Williamson
Kara Alnasrawi
Cindi Wight

ORIGINAL

RESOLUTION RELATING TO

BTV..Solar..Eclipse..2024.....

Adopted by the City Council

.....May..15....., 2023.....

..... Clerk

Approved..... 20.....

..... Mayor

Vol. Page

Attest:

Lori Olberg
Licensing, Voting and Records Coordinator

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