



Board of Finance

**Monday, September 14, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street,
1st Floor**

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1. Agenda

Subject	1.1. Motion to adopt agenda
Meeting	September 14, 2026 - Board of Finance Meeting - Monday, September 14, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	1. Agenda
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to adopt agenda

2. Public Forum

Subject	2.1. Verbal Comments
Meeting	September 14, 2026 - Board of Finance Meeting - Monday, September 14, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category	2. Public Forum
Department	Council and Board
Type	Action Procedural
Recommended Action	open Public Forum close Public Forum

3. Consent Agenda

Subject	3.1. Motion to adopt the consent agenda and take the actions indicated
Meeting	September 14, 2026 - Board of Finance Meeting - Monday, September 14, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Council and Board
Type	Action (Consent) Procedural
Recommended Action	Motion to adopt the consent agenda and take the actions indicated
Subject	3.2. August 24, 2026 Board of Finance Meeting Minutes - C/T
Meeting	September 14, 2026 - Board of Finance Meeting - Monday, September 14, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Department of Finance and Administration
Type	Action (Consent) Information Minutes
Recommended Action	approve the minutes
Subject	3.3. Court Diversion Grant #02100-FY27-CN - CEDO/CJC
Meeting	September 14, 2026 - Board of Finance Meeting - Monday, September 14, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Community & Economic Development Office (CEDO)
Type	Action (Consent)
Recommended Action	to approve and recommend that the City Council approve the acceptance of the State of Vermont Grant Award #02100-FY27-CN, in the amount of \$1,274,268, which will continue the offering of court diversion and pretrial services being provided by the CJC to June 30, 2027, subject to final review and approval of the City Attorney, and to

authorize the CEDO Director to sign the grant agreement, and to take such further actions or to execute such further instruments as may be necessary or convenient to effectuate the transactions contemplated hereby

Subject	3.4. Budget Amendment to Move Funds - REIB
Meeting	September 14, 2026 - Board of Finance Meeting - Monday, September 14, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Racial Equity, Inclusion, & Belonging (REIB)
Type	Action (Consent)
Recommended Action	move to approve and recommend the City Council approve the budget amendment to the Community Celebrations GL for the purposes described herein and authorize the Director of the Racial Equity Inclusion and Belonging Office and the Chief Administrative Officer to initiate a budget amendment in the amount of \$5,000 to support the payment towards the Richard Kemp Center from the Special Projects/Emerging Needs GL to the Community Celebrations GL, all subject to the review and approval of the Chief Administrative Officer or designee
Subject	3.5. Budget Amendment to Move Funds—Back To School Event — REIB
Meeting	September 14, 2026 - Board of Finance Meeting - Monday, September 14, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Racial Equity, Inclusion, & Belonging (REIB)
Type	Action (Consent)
Recommended Action	move to approve and recommend the City Council approve the budget amendment to the Community Celebrations GL for the purposes described herein and authorize the Director of the Racial Equity Inclusion and Belonging Office and the Chief Administrative Officer to initiate a budget amendment in the amount of \$500 to support the payment towards the Back to School Event from the Special Projects/Emerging Needs GL to the Program Delivery GL, all subject to the review and approval of the Chief Administrative Officer or designee

4. Deliberative Agenda

Subject	4.1. FY27 Vehicle Purchase and Sales Recommendation — Fleet Committee
Meeting	September 14, 2026 - Board of Finance Meeting - Monday, September 14, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	4. Deliberative Agenda
Department	Public Works Department
Type	Action
Recommended Action	1. To approve and recommend the City Council approve the proposed FY27 Fleet Purchasing List as detailed in Attachment A vehicle replacement list and authorize the Director of the Department of Public Works to purchase the vehicles listed therein, for a total authorized expenditure in an amount not to exceed \$1,974,788.00. 2. To approve and recommend that the City Council authorize the Chief Administrative

Officer, or her designee, to effectuate necessary budget amendments and transfers of funds to support the purchase of vehicles per the FY27 Fleet Purchasing List (Attachment A).

3. To approve and recommend that the City Council authorize the Director of the Department of Public Works or designee to dispose of the FY27 replaced vehicles/equipment through any of the following means, as they shall in their reasonable judgement determine to be in the City's best interest, and to take such further actions and execute such further instruments approved as to form by the City attorney as may be necessary or convenient to effectuate the transactions contemplated hereby; auction the vehicles/equipment through any of various online public auctions; by trade-in where vehicle/equipment is being purchased; or, if the vehicle is of no value to the vendor, Fleet Maintenance will have the vehicle/equipment, hauled away for scrap at the current market price.

Subject	4.2. FY26 Gross Receipts Report
Meeting	September 14, 2026 - Board of Finance Meeting - Monday, September 14, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	4. Deliberative Agenda
Department	Department of Finance and Administration
Type	Discussion Information Report

5. Executive Session Regarding Potential Litigation Settlement

Subject	5.1. Executive Session Regarding Potential Litigation Settlement - Presenters: Kim Sturtevant, Assistant City Attorney, Director of Litigation; Kara Alnasrawi, Director CEDO; Laura Wheelock, City Engineer, DPW
Meeting	September 14, 2026 - Board of Finance Meeting - Monday, September 14, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	5. Executive Session Regarding Potential Litigation Settlement
Department	City Attorney
Type	Action Procedural
Recommended Action	Motion 1: Move that the Board find that premature general public knowledge of legal advice and information concerning the details of pending litigation to which the City is a party or has a stated interest would clearly place the City at a substantial disadvantage; Motion 2: Based upon that finding, move that the Board go into executive session to receive confidential attorney-client communications, 1 VSA §313(a)(1)(F), in pending civil litigation matters, 1 VSA §313(a)(1)(E).

6. Adjournment

Subject	6.1. Motion to adjourn
Meeting	September 14, 2026 - Board of Finance Meeting - Monday, September 14, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	6. Adjournment

Department	Council and Board
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Type	Action Procedural
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Recommended Action	Motion to adjourn
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