



Board of Finance

Monday, August 24, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Join from PC, Mac, iPad, or Android:

<https://zoom.us/j/92911576396>

Phone one-tap:

+13092053325, 92911576396# US

Join via audio:

+1 309 205 3325 US

Webinar ID: 929 1157 6396

International numbers available: <https://zoom.us/u/ay83mPIEh>

**CCTV link: https://www.youtube.com/playlist?list=PLIjLFn4BZd2PwCge7INoKug676jIf_iUA **

1. Agenda

Subject	1.1. Motion to adopt agenda
Meeting	August 24, 2026 - Board of Finance Meeting - Monday, August 24, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	1. Agenda
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to adopt agenda

2. Public Forum

Subject	2.1. Verbal Comments
Meeting	August 24, 2026 - Board of Finance Meeting - Monday, August 24, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category	2. Public Forum
Department	Council and Board
Type	Action Procedural
Recommended Action	open Public Forum close Public Forum

3. Consent Agenda

Subject	3.1. Motion to adopt the consent agenda and take the actions indicated
Meeting	August 24, 2026 - Board of Finance Meeting - Monday, August 24, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Council and Board
Type	Action (Consent) Procedural
Recommended Action	Motion to adopt the consent agenda and take the actions indicated
Subject	3.2. August 3, 2026 Board of Finance Meeting Minutes - C/T
Meeting	August 24, 2026 - Board of Finance Meeting - Monday, August 24, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Department of Finance and Administration
Type	Action (Consent) Information Minutes
Recommended Action	approve the minutes
Subject	3.3. Lease of Childcare Space at the Robert Miller Community Center — BPRW
Meeting	August 24, 2026 - Board of Finance Meeting - Monday, August 24, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Parks, Recreation, & Waterfront
Type	Action (Consent)
Recommended Action	to approve and recommend that the City Council approve and authorize the execution of a five-year lease agreement, with the City's option to renew for five (5) additional, one (1) year terms, with The Greater Burlington YMCA, to perform Childcare services at the Robert Miller Community & Recreation Center, such specific portion of the building to be

leased as further described in Attachment A and to authorize Mayor Emma-Mulvaney-Stanak, to execute the lease and any related documents necessary or convenient to completing the transaction, subject to the review and approval as to form of the City Attorney's Office

4. Deliberative Agenda

Subject	4.1. Request to execute a contract with Jones Payne Group Inc. (JPG) for the construction oversight services for an amended previous authorization for approximately 58 housing unites including Bid 1 and pending bid 2 of the Airport's Residential Sound Insulation Program (RSIP), funded by the Office of Local Defense Community Corporation (OLDCC) - Airport
Meeting	August 24, 2026 - Board of Finance Meeting - Monday, August 24, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	4. Deliberative Agenda
Department	Patrick Leahy Burlington International Airport
Type	Action
Recommended Action	to approve and recommend that the City Council authorize the Director of Aviation to execute a contract agreement with Jones Payne Group, Inc. for up to \$1,666,838.00 amended from the prior authorized amount of \$1,151,233.00 with a 10% contingency, for an amount up to \$1,833,521.00 from the prior authorized amount of \$1,266,356.00 for the construction oversight services for improvements for approximately 58 housing units by the OLDCC funded Residential Sound Insulation Program, subject to review and approval of the City Attorney's Office

Subject	4.2. Transferring Fund Balance between Special Revenue Funds — DPW - Traffic Division
Meeting	August 24, 2026 - Board of Finance Meeting - Monday, August 24, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	4. Deliberative Agenda
Department	Public Works Department
Type	Action
Recommended Action	to approve and recommend that the City Council approve a budget amendment to the Traffic Fund (264) for the purposes described herein and authorize the Director of the Department of Public Works to move \$500,000 from the Traffic Fund (264) into the Parking Facilities Fund (265) to put directly toward paying down the principal of the outstanding Revenue Anticipation Note; and further authorize the Chief Administrative Officer or designee to make a principal-only payment in the amount of \$820,284 towards the RAN in accordance and compliance with the terms and conditions of such note, all subject to the review and approval of the Chief Administrative Officer or designee

Subject	4.3. Approving The Pledging Of The Credit Of The City In Anticipation Of The Receipt Of Revenue From The Traffic Division Of the Public Works Department - DFA/DPW - Traffic Division
Meeting	August 24, 2026 - Board of Finance Meeting - Monday, August 24, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	4. Deliberative Agenda

Department	Department of Finance and Administration
Type	Action Resolution
Recommended Action	to approve and recommend that the City Council waive the reading and to adopt the proposed resolution approving the renewal of an existing revenue anticipation note for the Parking Facilities Fund, in an amount not to exceed \$2.5Million and with an interest rate not to exceed 7.5%
Subject	4.4. Creation of two new positions within the CJC
Meeting	August 24, 2026 - Board of Finance Meeting - Monday, August 24, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	4. Deliberative Agenda
Department	Community Justice Center
Type	Action
Recommended Action	to approve and recommend that the City Council approve the creation of a Communications, Volunteer and Operations Specialist within CEDO, a Regular Service, Full-time, Union, Grade 13, position, as well as the creation of a Parallel Justice Program Specialist, a Limited Service, Full-time, Union, Grade 16 position

5. Adjournment

Subject	5.1. Motion to adjourn
Meeting	August 24, 2026 - Board of Finance Meeting - Monday, August 24, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	5. Adjournment
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to adjourn