Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 Department Requested
Fund **101 - General Fund**							
REVENUE							
Department **19 - Public Works**							
Division **000 - Admin**							
Intergovernmental Revenues							
4600_112	Fees For Services Capital Projects	46,900.00	46,900.00	.00	49,756.00	50,219.00	.00
4600_113	Fees For Services Interfund	180,000.00	190,897.00	174,208.00	179,773.00	200,000.00	210,000.00
	Intergovernmental Revenues Totals	$226,900.00	$237,797.00	$174,208.00	$229,529.00	$250,219.00	$210,000.00
Charges for Services							
4275	Rent & Lease	.00	.00	.00	(829.68)	.00	.00
4600_110	Fees For Services Public Works	17,460.45	66.00	68.00	33.00	.00	.00
	Charges for Services Totals	$17,460.45	$66.00	$68.00	($796.68)	$0.00	$0.00
Miscellaneous							
4535	Misc Rev	3,767.78	1,662.48	1,425.65	1,621.09	.00	.00
	Miscellaneous Totals	$3,767.78	$1,662.48	$1,425.65	$1,621.09	$0.00	$0.00
	Division **000 - Admin** Totals	$248,128.23	$239,525.48	$175,701.65	$230,353.41	$250,219.00	$210,000.00
Division **053 - Parking Services**							
Charges for Services							
4265	Towing Fees	.00	.00	122,563.95	129,892.00	100,000.00	140,000.00
4320	Parking Permits / Leases	.00	.00	150,925.00	158,720.00	200,000.00	140,000.00
	Charges for Services Totals	$0.00	$0.00	$273,488.95	$288,612.00	$300,000.00	$280,000.00
Fines and Forfeits							
4040	Motor Vehicle Fines	.00	.00	16,198.39	11,773.70	.00	.00
4050	Parking Fines	.00	.00	906,691.02	900,927.89	1,300,000.00	1,200,000.00
4055_105	Fines Misc Public Safety	.00	.00	6,107.00	5,602.00	.00	.00
	Fines and Forfeits Totals	$0.00	$0.00	$928,996.41	$918,303.59	$1,300,000.00	$1,200,000.00
Licenses and Permits							
4320_100	Parking Permits / Leases Residential Permit Fee	.00	.00	29,055.75	27,640.00	.00	.00
	Licenses and Permits Totals	$0.00	$0.00	$29,055.75	$27,640.00	$0.00	$0.00

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 Department Requested
	Division **053 - Parking Services** Totals	$0.00	$0.00	$1,231,541.11	$1,234,555.59	$1,600,000.00	$1,480,000.00
	Division **150 - Engineering**						
	Intergovernmental Revenues						
4600_111	Fees For Services Interdepartmental	.00	10,805.26	.00	.00	.00	.00
4600_112	Fees For Services Capital Projects	114,241.96	135,645.55	124,517.65	148,492.99	292,604.00	263,834.81
4600_113	Fees For Services Interfund	397,183.42	379,047.36	447,441.28	283,338.31	451,137.00	622,437.00
4825_115	Interdepartmental Engineering Charges	363,000.00	382,146.72	503,159.86	335,557.46	288,651.00	258,384.77
	Intergovernmental Revenues Totals	$874,425.38	$907,644.89	$1,075,118.79	$767,388.76	$1,032,392.00	$1,144,656.58
	Division **150 - Engineering** Totals	$874,425.38	$907,644.89	$1,075,118.79	$767,388.76	$1,032,392.00	$1,144,656.58
	Division **151 - Equipment Maintenance**						
	Intergovernmental Revenues						
4825_100	Interdepartmental Equipment Repair	189,738.61	158,464.33	207,270.76	220,413.55	202,315.00	230,000.00
4825_105	Interdepartmental Equipment Fuel	72,743.15	51,619.43	50,067.00	80,868.45	65,000.00	82,000.00
	Intergovernmental Revenues Totals	$262,481.76	$210,083.76	$257,337.76	$301,282.00	$267,315.00	$312,000.00
	Charges for Services						
4600_110	Fees For Services Public Works	140,716.23	112,778.50	180,251.15	157,245.76	153,000.00	162,000.00
	Charges for Services Totals	$140,716.23	$112,778.50	$180,251.15	$157,245.76	$153,000.00	$162,000.00
	Miscellaneous						
4535	Misc Rev	12.00	59.36	96.00	4,251.36	.00	.00
4560	Fuel Reimb Outside City	198,567.72	125,645.16	157,843.71	176,356.97	200,000.00	205,000.00
	Miscellaneous Totals	$198,579.72	$125,704.52	$157,939.71	$180,608.33	$200,000.00	$205,000.00
	Division **151 - Equipment Maintenance** Totals	$601,777.71	$448,566.78	$595,528.62	$639,136.09	$620,315.00	$679,000.00
	Division **152 - Streets**						
	Program **481 - Street Maintenance**						
	Intergovernmental Revenues						
4825_130	Interdepartmental Material, Labor & Equipment	534,500.91	454,895.19	374,861.50	473,937.09	552,000.00	552,000.00
4875_150	Grants State Aid	268,366.40	297,741.09	374,023.65	332,774.79	279,491.00	290,326.36
	Intergovernmental Revenues Totals	$802,867.31	$752,636.28	$748,885.15	$806,711.88	$831,491.00	$842,326.36

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 Department Requested
Charges for Services							
4600_110	Fees For Services Public Works	708,244.33	824,043.14	876,749.67	623,639.19	991,000.00	981,000.00
	Charges for Services Totals	$708,244.33	$824,043.14	$876,749.67	$623,639.19	$991,000.00	$981,000.00
Licenses and Permits							
4247	Fees and Permits	6,613.00	2,939.00	4,894.00	6,364.00	3,500.00	3,500.00
	Licenses and Permits Totals	$6,613.00	$2,939.00	$4,894.00	$6,364.00	$3,500.00	$3,500.00
Miscellaneous							
4535	Misc Rev	.00	1.00	.00	5,848.92	.00	.00
	Miscellaneous Totals	$0.00	$1.00	$0.00	$5,848.92	$0.00	$0.00
	Program **481 - Street Maintenance** Totals	$1,517,724.64	$1,579,619.42	$1,630,528.82	$1,442,563.99	$1,825,991.00	$1,826,826.36
Program **482 - Street Concrete**							
Charges for Services							
4600_110	Fees For Services Public Works	250.00	300.00	200.00	425.00	.00	.00
	Charges for Services Totals	$250.00	$300.00	$200.00	$425.00	$0.00	$0.00
	Program **482 - Street Concrete** Totals	$250.00	$300.00	$200.00	$425.00	$0.00	$0.00
	Division **152 - Streets** Totals	$1,517,974.64	$1,579,919.42	$1,630,728.82	$1,442,988.99	$1,825,991.00	$1,826,826.36
Division **153 - Recycling**							
Intergovernmental Revenues							
4990_115	Interfund Transfer Proceeds Reserved/Committed	.00	35,000.00	.00	.00	.00	.00
	Intergovernmental Revenues Totals	$0.00	$35,000.00	$0.00	$0.00	$0.00	$0.00
Charges for Services							
4350	Recycling Fees	677,583.31	603,059.20	716,242.16	761,218.29	784,000.00	821,832.00
	Charges for Services Totals	$677,583.31	$603,059.20	$716,242.16	$761,218.29	$784,000.00	$821,832.00
Other Revenue							
4515	Recycling Containers	12,690.00	11,399.60	14,832.50	13,035.00	75,000.00	25,000.00
4720	Use of Fund Balance	.00	.00	.00	.00	500,000.00	179,365.00
	Other Revenue Totals	$12,690.00	$11,399.60	$14,832.50	$13,035.00	$575,000.00	$204,365.00
	Division **153 - Recycling** Totals	$690,273.31	$649,458.80	$731,074.66	$774,253.29	$1,359,000.00	$1,026,197.00
Division **154 - Inspection Services**							
Licenses and Permits							
4225	Building Trade Permits	1,555,869.36	40.00	138.58	.00	.00	.00

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 Department Requested
	Licenses and Permits Totals	$1,555,869.36	$40.00	$138.58	$0.00	$0.00	$0.00
Miscellaneous							
4535	Misc Rev	50.00	.00	.00	.00	.00	.00
	Miscellaneous Totals	$50.00	$0.00	$0.00	$0.00	$0.00	$0.00
	Division **154 - Inspection Services** Totals	$1,555,919.36	$40.00	$138.58	$0.00	$0.00	$0.00
	Department **19 - Public Works** Totals	$5,488,498.63	$3,825,155.37	$5,439,832.23	$5,088,676.13	$6,687,917.00	$6,366,679.94
	REVENUE TOTALS	$5,488,498.63	$3,825,155.37	$5,439,832.23	$5,088,676.13	$6,687,917.00	$6,366,679.94
EXPENSE							
Department **19 - Public Works**							
Division **000 - Admin**							
Personnel Services							
5000_100	Salaries and Wages Regular, Full Time	344,362.19	362,429.13	327,959.18	324,379.75	431,656.00	462,213.00
5000_115	Salaries and Wages Seasonal/Temporary	15,344.64	22,335.32	.00	.00	.00	.00
5000_900	Salaries and Wages Attrition/reorganization	.00	.00	.00	.00	(130,000.00)	(250,000.00)
5100	Overtime	10,235.00	8,150.20	9,193.40	11,546.91	9,000.00	9,000.00
5200_115	Other Personnel Services Other Compensation	1,894.03	2,041.67	5,849.07	3,646.24	.00	.00
5200_116	Other Personnel Services Longevity Pay	2,184.59	2,210.00	2,210.00	2,210.00	2,210.00	2,210.00
5200_130	Other Personnel Services Allowance Taxable	2,274.96	1,869.19	1,849.96	1,849.96	900.00	.00
5400_100	Employee Benefits FICA	27,881.08	29,381.14	28,952.81	25,225.80	26,680.00	26,272.00
5400_115	Employee Benefits Retirement B	319,820.00	240,017.74	261,295.53	29,700.66	287,196.00	243,575.00
5400_120	Employee Benefits Workers Compensation	12,084.50	314,684.69	166,554.13	159,420.51	145,474.00	240,650.00
5400_125	Employee Benefits Health Insurance	655,667.00	682,865.00	604,293.00	691,308.00	686,542.00	647,417.00
5400_130	Employee Benefits Dental Insurance	39,477.00	39,628.00	38,068.00	41,252.00	38,383.00	38,262.00
5400_135	Employee Benefits Life Insurance	5,720.00	9,434.00	9,826.00	10,267.00	9,760.00	11,732.00

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 Department Requested
5400_145	Employee Benefits Employee Parking	180.00	120.00	1,300.00	600.00	.00	600.00
5400_150	Employee Benefits Recognition	3,102.67	3,468.05	500.00	1,859.03	4,000.00	4,000.00
	Personnel Services Totals	$1,440,227.66	$1,718,634.13	$1,457,851.08	$1,303,265.86	$1,511,801.00	$1,435,931.00
Capital Equipment							
6211_110	Specialized Equipment Safety Equipment	(550.00)	10,945.63	11,395.15	12,139.74	2,000.00	2,000.00
	Capital Equipment Totals	($550.00)	$10,945.63	$11,395.15	$12,139.74	$2,000.00	$2,000.00
General Operating							
6000	Office Supplies	5,804.72	4,476.55	2,724.32	4,307.98	5,500.00	5,500.00
6005	Postage	3,469.59	171.79	1,524.46	2,456.73	4,500.00	5,000.00
6020	Office Equipment	691.90	633.04	.00	142.60	1,000.00	1,000.00
6025	Furnishings	.00	.00	.00	.00	2,000.00	2,000.00
6200	Medical Fees And Supplies	110.00	110.00	330.00	230.00	300.00	300.00
6202	Printing/Copying/Paper Mgt	3,709.21	3,270.09	1,831.88	1,911.64	3,000.00	3,000.00
6203	Dues/Subscriptions	1,385.48	1,722.73	1,109.48	2,358.80	2,800.00	2,800.00
6214	Clothing And Uniforms	.00	.00	.00	.00	1,500.00	1,500.00
6350	Legal Notice & Advertising	280.50	108.16	.00	.00	500.00	500.00
6400_125	Utilities Telecommunications	9,548.99	10,756.76	11,319.90	11,656.39	10,700.00	9,000.00
6400_127	Utilities Cellular Communications	1,656.49	1,734.58	2,661.06	2,693.98	2,750.00	2,750.00
6500_118	Professional and Consultant Svs Contractual Services	22,621.00	22,193.00	22,208.00	21,727.00	23,000.00	23,000.00
6500_142	Professional and Consultant Svs Marketing and Promotion	98.97	262.40	145.80	.00	1,500.00	3,000.00
6700_105	Travel & Training Special Training	1,453.00	128.09	.00	80.00	2,000.00	2,000.00
6700_110	Travel & Training Travel Expense	564.20	175.00	.00	.00	1,250.00	1,250.00

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 Department Requested
7000	Bad Debt Expense	1,694.00	956.00	89.00	(2,072.00)	.00	.00
7200_115	Capital Leases Equipment	2,883.13	3,219.00	3,344.02	3,302.72	3,900.00	3,900.00
7303	Regulatory and Bank Fees	(33.00)	.00	.00	.00	.00	.00
	General Operating Totals	$55,938.18	$49,917.19	$47,287.92	$48,795.84	$66,200.00	$66,500.00
	Division **000 - Admin** Totals	$1,495,615.84	$1,779,496.95	$1,516,534.15	$1,364,201.44	$1,580,001.00	$1,504,431.00
Division **053 - Parking Services**							
Personnel Services							
5000_100	Salaries and Wages Regular, Full Time	.00	.00	375,484.01	355,322.15	214,410.00	219,817.00
5000_110	Salaries and Wages Regular Part Time	.00	.00	.00	271.07	30,630.00	27,434.00
5000_115	Salaries and Wages Seasonal/Temporary	.00	.00	.00	847.50	.00	.00
5100	Overtime	.00	.00	25,069.55	32,218.32	30,000.00	10,000.00
5200_110	Other Personnel Services On-Call	.00	.00	.00	2,440.00	2,000.00	8,000.00
5200_115	Other Personnel Services Other Compensation	.00	.00	10,700.00	1,364.19	2,000.00	3,000.00
5200_116	Other Personnel Services Longevity Pay	.00	.00	2,490.00	2,416.67	2,000.00	2,000.00
5200_120	Other Personnel Services Shift Differential	.00	.00	2,174.05	2,029.46	3,000.00	3,000.00
5200_130	Other Personnel Services Allowance Taxable	.00	.00	2,792.86	2,832.26	3,000.00	3,000.00
5400_100	Employee Benefits FICA	.00	.00	30,432.21	29,096.66	20,386.00	25,000.00
5400_115	Employee Benefits Retirement B	.00	.00	28,703.26	33,803.71	.00	.00
5400_125	Employee Benefits Health Insurance	.00	.00	169,729.31	.00	.00	.00
5400_130	Employee Benefits Dental Insurance	.00	.00	40,825.19	.00	.00	.00
5400_135	Employee Benefits Life Insurance	.00	.00	3,123.16	.00	.00	.00

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 Department Requested
	Personnel Services Totals	$0.00	$0.00	$691,523.60	$462,641.99	$307,426.00	$301,251.00
Capital Equipment							
6211	Specialized Equipment	.00	.00	33,849.15	30,325.11	50,000.00	50,000.00
	Capital Equipment Totals	$0.00	$0.00	$33,849.15	$30,325.11	$50,000.00	$50,000.00
General Operating							
6000	Office Supplies	.00	.00	.00	3,339.77	5,000.00	5,000.00
6005	Postage	.00	.00	4,000.00	9,730.80	17,335.00	24,000.00
6010	Computer Equipment	.00	.00	.00	588.05	5,000.00	2,000.00
6020	Office Equipment	.00	.00	.00	11,232.11	3,000.00	1,000.00
6200	Medical Fees And Supplies	.00	.00	.00	90.00	.00	.00
6202	Printing/Copying/Paper Mgt	.00	.00	6,618.68	3,310.02	19,000.00	16,000.00
6203	Dues/Subscriptions	.00	.00	.00	.00	1,000.00	1,000.00
6210	Small Tools and Equipment	.00	.00	.00	314.31	.00	.00
6214	Clothing And Uniforms	.00	.00	.00	4,373.88	5,000.00	2,000.00
6294	Donations	.00	.00	.00	39,638.50	100,000.00	100,000.00
6400_125	Utilities Telecommunications	.00	.00	.00	1,684.46	5,000.00	5,000.00
6500_118	Professional and Consultant Svs Contractual Services	.00	.00	49,560.00	88,219.04	100,000.00	140,000.00
6605	Radio Maintenance	.00	.00	.00	.00	1,000.00	1,000.00
6700_100	Travel & Training Education	.00	.00	.00	3,553.39	6,665.00	6,000.00
7000	Bad Debt Expense	.00	.00	512.15	430.00	.00	1,000.00
7005	Refunds	.00	.00	88.00	.00	.00	.00
7200_115	Capital Leases Equipment	.00	.00	.00	.00	5,000.00	4,000.00

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 Department Requested
7303	Regulatory and Bank Fees	.00	.00	2,008.11	2,537.49	5,000.00	5,000.00
	General Operating Totals	$0.00	$0.00	$62,786.94	$169,041.82	$278,000.00	$313,000.00
	Division **053 - Parking Services** Totals	$0.00	$0.00	$788,159.69	$662,008.92	$635,426.00	$664,251.00
	Division **150 - Engineering**						
Personnel Services							
5000_100	Salaries and Wages Regular, Full Time	764,323.40	912,266.59	946,717.66	847,664.18	1,073,234.00	1,034,590.00
5000_115	Salaries and Wages Seasonal/Temporary	57,922.65	17,269.20	.00	10,786.72	34,183.00	155,360.00
5100	Overtime	1,536.56	2,756.90	7,637.89	7,647.94	6,560.00	13,050.73
5200_110	Other Personnel Services On-Call	.00	.00	.00	5,200.00	.00	.00
5200_115	Other Personnel Services Other Compensation	2,300.00	2,300.00	7,800.00	3,354.12	2,200.00	2,300.00
5200_116	Other Personnel Services Longevity Pay	730.00	730.00	730.00	769.97	749.00	750.00
5200_120	Other Personnel Services Shift Differential	.00	.00	.00	2.15	.00	.00
5200_130	Other Personnel Services Allowance Taxable	3,250.12	3,484.74	4,055.86	3,863.56	4,250.00	4,250.00
5400_100	Employee Benefits FICA	60,272.69	69,288.08	70,621.74	64,367.82	82,223.00	87,903.00
5400_105	Employee Benefits Unemployment Insurance	.00	.00	275.14	.00	.00	.00
5400_115	Employee Benefits Retirement B	.00	.00	.00	77,041.84	.00	.00
5400_120	Employee Benefits Workers Compensation	30,970.04	.00	.00	.00	.00	.00
5400_150	Employee Benefits Recognition	.00	.00	.00	.00	.00	750.00
	Personnel Services Totals	$921,305.46	$1,008,095.51	$1,037,838.29	$1,020,698.30	$1,203,399.00	$1,298,953.73
General Operating							
6010	Computer Equipment	.00	.00	.00	113.46	2,350.00	1,950.00
6015	Computer Software	.00	.00	.00	.00	2,400.00	2,400.00

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 Department Requested
6020	Office Equipment	(169.10)	458.41	.00	628.74	750.00	750.00
6025	Furnishings	29.99	276.72	.00	129.97	700.00	700.00
6200	Medical Fees And Supplies	590.00	220.00	215.00	230.00	350.00	350.00
6202	Printing/Copying/Paper Mgt	113.88	179.25	274.59	338.45	300.00	2,000.00
6203	Dues/Subscriptions	9,268.48	10,329.25	1,498.14	4,851.18	12,000.00	13,000.00
6204	Books	.00	.00	.00	.00	400.00	800.00
6208	Special Supplies	1,030.93	55.57	74.50	138.30	850.00	500.00
6210	Small Tools and Equipment	37.48	.00	.00	.00	500.00	500.00
6214	Clothing And Uniforms	.00	.00	.00	.00	400.00	400.00
6350	Legal Notice & Advertising	1,698.50	858.00	1,099.00	649.00	1,500.00	1,000.00
6400_125	Utilities Telecommunications	6,043.57	4,700.22	2,123.98	848.46	1,000.00	1,000.00
6400_127	Utilities Cellular Communications	8,180.09	7,644.92	7,814.93	7,668.23	8,500.00	8,000.00
6500_118	Professional and Consultant Svs Contractual Services	.00	32.08	.00	239.48	.00	.00
6700_105	Travel & Training Special Training	12,516.97	4,853.08	2,453.04	4,566.20	14,600.00	13,000.00
6700_110	Travel & Training Travel Expense	3,564.30	4,541.36	.00	.00	.00	5,000.00
6700_115	Travel & Training Mileage	.00	423.62	1,048.23	.00	2,000.00	2,500.00
6800_140	Fees for Services Hospitality Expense	388.12	577.47	.00	.00	500.00	1,500.00
7200_115	Capital Leases Equipment	.00	.00	.00	.00	.00	1,000.00
	General Operating Totals	$43,293.21	$35,149.95	$16,601.41	$20,401.47	$49,100.00	$56,350.00
	Division **150 - Engineering** Totals	$964,598.67	$1,043,245.46	$1,054,439.70	$1,041,099.77	$1,252,499.00	$1,355,303.73

Division **151 - Equipment Maintenance**

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 Department Requested
Personnel Services							
5000_100	Salaries and Wages Regular, Full Time	488,144.50	477,200.93	487,977.35	472,898.77	529,831.00	707,469.00
5100	Overtime	40,253.37	42,919.51	37,263.27	54,531.07	28,000.00	28,000.00
5200_110	Other Personnel Services On-Call	17,811.00	19,460.00	23,160.00	24,560.00	18,000.00	21,374.00
5200_115	Other Personnel Services Other Compensation	13,659.41	16,290.66	22,945.04	10,949.62	22,000.00	22,000.00
5200_116	Other Personnel Services Longevity Pay	2,588.04	1,134.37	972.62	1,545.00	2,003.00	2,060.00
5200_120	Other Personnel Services Shift Differential	.73	1,339.44	.00	.00	1,500.00	1,500.00
5200_130	Other Personnel Services Allowance Taxable	2,924.96	3,684.14	3,739.54	3,452.74	4,000.00	4,000.00
5400_100	Employee Benefits FICA	41,646.14	41,458.97	42,167.60	41,556.33	40,690.00	60,159.00
5400_115	Employee Benefits Retirement B	.00	.00	.00	47,530.77	.00	.00
5400_120	Employee Benefits Workers Compensation	20,850.97	.00	.00	.00	.00	.00
5400_150	Employee Benefits Recognition	182.20	94.10	.00	.00	.00	.00
	Personnel Services Totals	$628,061.32	$603,582.12	$618,225.42	$657,024.30	$646,024.00	$846,562.00
General Operating							
6000	Office Supplies	.00	372.42	50.90	146.93	350.00	350.00
6007	Shipping and Moving	(38.57)	43.40	200.97	45.65	.00	.00
6010	Computer Equipment	.00	.00	79.14	103.92	150.00	150.00
6200	Medical Fees And Supplies	1,854.00	560.00	915.00	835.00	750.00	750.00
6202	Printing/Copying/Paper Mgt	62.00	39.07	55.41	22.47	150.00	150.00
6203	Dues/Subscriptions	5,389.85	5,306.69	6,674.47	3,437.17	7,500.00	7,500.00
6208	Special Supplies	15,909.88	14,933.50	13,527.43	12,534.76	14,500.00	16,000.00

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 Department Requested
6210	Small Tools and Equipment	13,953.41	10,776.55	14,042.60	60,064.32	27,500.00	35,000.00
6212	Fuel	.00	.00	154.20	.00	.00	.00
6212_100	Fuel Unleaded	247,135.66	218,874.28	189,675.13	274,721.87	363,334.00	363,334.00
6212_110	Fuel Diesel	223,613.09	185,419.64	168,761.67	309,097.69	350,529.00	374,883.00
6212_115	Fuel Propane	173.09	221.20	202.22	.00	300.00	300.00
6214	Clothing And Uniforms	4,730.39	3,398.39	4,661.68	5,055.22	7,100.00	5,600.00
6216	Oil & Grease & Antifreeze	30,325.45	25,627.11	28,184.61	27,768.14	28,600.00	25,000.00
6300_100	Repair & Maintenance Equipment Parts	404,656.62	306,090.70	357,786.45	329,370.02	393,900.00	451,900.00
6300_120	Repair & Maintenance Tires	61,759.02	45,768.42	63,381.45	57,815.63	50,000.00	50,000.00
6350	Legal Notice & Advertising	867.00	.00	259.00	.00	.00	.00
6400_100	Utilities Electricity	45,391.22	45,968.31	44,047.00	45,500.39	39,000.00	39,000.00
6400_105	Utilities Gas	44,190.15	35,255.34	27,880.34	27,874.87	42,000.00	42,000.00
6400_125	Utilities Telecommunications	2,845.40	2,856.71	2,688.06	2,735.41	3,000.00	3,000.00
6400_127	Utilities Cellular Communications	495.22	567.99	509.21	484.68	750.00	750.00
6500_118	Professional and Consultant Svs Contractual Services	3,588.71	17,112.57	3,119.43	11,213.06	10,300.00	5,900.00
6620	Contractual Vehicle Repair	80,479.33	62,529.61	71,314.85	184,220.69	75,000.00	75,000.00
6700_100	Travel & Training Education	1,676.95	4,765.06	2,039.00	83.81	4,500.00	7,000.00
7200_115	Capital Leases Equipment	180,519.38	112,641.62	191.98	189.89	180.00	180.00
7250	Capital Lease Interest	9,736.19	3,121.57	.00	.00	.00	.00
	General Operating Totals	$1,379,313.44	$1,102,250.15	$1,000,402.20	$1,353,321.59	$1,419,393.00	$1,503,747.00

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 Department Requested
Interfund							
7900_116	Interfund Transfer Fleet	.00	349,000.00	561,722.00	561,712.00	751,000.00	751,000.00
	Interfund Totals	$0.00	$349,000.00	$561,722.00	$561,712.00	$751,000.00	$751,000.00
	Division **151 - Equipment Maintenance** Totals	$2,007,374.76	$2,054,832.27	$2,180,349.62	$2,572,057.89	$2,816,417.00	$3,101,309.00
	Division **152 - Streets**						
	Program **480 - Snow Removal**						
Personnel Services							
5000_100	Salaries and Wages Regular, Full Time	.00	.00	211.59	.00	.00	.00
5400_100	Employee Benefits FICA	.00	.00	15.50	.00	.00	.00
	Personnel Services Totals	$0.00	$0.00	$227.09	$0.00	$0.00	$0.00
General Operating							
6208	Special Supplies	.00	(69.34)	.00	.00	.00	.00
	General Operating Totals	$0.00	($69.34)	$0.00	$0.00	$0.00	$0.00
	Program **480 - Snow Removal** Totals	$0.00	($69.34)	$227.09	$0.00	$0.00	$0.00
	Program **481 - Street Maintenance**						
Personnel Services							
5000_100	Salaries and Wages Regular, Full Time	860,818.27	904,108.60	921,711.06	921,515.98	1,349,365.00	1,232,064.00
5000_115	Salaries and Wages Seasonal/Temporary	80,440.05	60,307.10	74,949.48	65,476.69	107,205.00	107,205.00
5100	Overtime	230,821.33	230,011.68	214,484.56	296,810.97	210,000.00	225,000.00
5200_110	Other Personnel Services On-Call	40,310.55	43,813.00	53,760.00	54,300.00	52,000.00	52,000.00
5200_115	Other Personnel Services Other Compensation	11,970.30	14,311.86	35,916.16	23,275.65	35,000.00	35,000.00
5200_116	Other Personnel Services Longevity Pay	2,327.70	2,732.13	3,220.00	3,220.00	3,220.00	4,302.00
5200_120	Other Personnel Services Shift Differential	1,096.74	1,158.30	1,131.48	1,246.42	1,500.00	1,500.00
5200_130	Other Personnel Services Allowance Taxable	7,042.22	11,554.63	12,199.96	10,412.65	11,000.00	11,000.00
5400_100	Employee Benefits FICA	92,612.68	94,375.06	97,262.18	101,088.84	87,419.00	127,608.00
5400_105	Employee Benefits Unemployment Insurance	.00	.00	275.14	.00	.00	.00

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 Department Requested
5400_115	Employee Benefits Retirement B	.00	.00	.00	88,142.16	.00	.00
5400_120	Employee Benefits Workers Compensation	39,909.47	.00	.00	.00	.00	.00
5400_150	Employee Benefits Recognition	.00	.00	.00	704.51	.00	.00
	Personnel Services Totals	$1,367,349.31	$1,362,372.36	$1,414,910.02	$1,566,193.87	$1,856,709.00	$1,795,679.00
General Operating							
6000	Office Supplies	72.59	112.84	490.61	.00	500.00	500.00
6200	Medical Fees And Supplies	220.00	1,125.00	3,225.75	1,255.00	1,250.00	1,250.00
6202	Printing/Copying/Paper Mgt	.00	.00	209.41	.00	250.00	250.00
6203	Dues/Subscriptions	78.00	78.00	78.00	39.00	50.00	50.00
6208	Special Supplies	13,477.44	8,722.11	14,387.89	16,945.21	22,000.00	22,000.00
6210	Small Tools and Equipment	1,193.82	5,192.57	10,356.64	5,828.00	9,000.00	9,000.00
6212_115	Fuel Propane	.00	.00	.00	.00	250.00	250.00
6214	Clothing And Uniforms	4,803.82	320.00	1,926.34	640.00	6,500.00	6,500.00
6276	Field Supplies&Materials	1,572.90	1,772.50	2,660.38	53.30	3,100.00	3,100.00
6300_100	Repair & Maintenance Equipment Parts	43.94	.00	.00	.00	2,400.00	1,000.00
6300_125	Repair & Maintenance Gravel	18,082.31	30,166.11	33,009.93	40,222.25	50,000.00	50,000.00
6300_140	Repair & Maintenance Salt	352,410.80	275,640.34	200,199.46	283,466.01	285,000.00	285,000.00
6300_145	Repair & Maintenance Concrete	77,484.37	92,321.95	88,468.06	56,304.40	89,048.00	89,048.00
6300_175	Repair & Maintenance Landscape materials	(166.67)	1,199.98	3,327.49	1,693.92	7,000.00	7,000.00
6300_180	Repair & Maintenance Asphalt	45,279.66	44,899.90	39,888.12	49,068.91	75,000.00	75,000.00

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 Department Requested
6300_182	Repair & Maintenance Drainage and Catch Basins	29,558.75	23,236.99	32,569.87	35,981.37	60,000.00	60,000.00
6350	Legal Notice & Advertising	1,497.50	1,480.00	1,480.00	2,975.00	1,500.00	1,500.00
6400_120	Utilities Rubbish Removal	19,785.30	20,190.55	57,042.63	(1,282.80)	13,000.00	8,000.00
6400_125	Utilities Telecommunications	3,954.71	3,458.26	2,995.48	3,151.95	2,750.00	2,750.00
6400_127	Utilities Cellular Communications	6,894.35	7,155.00	7,786.31	9,047.75	10,000.00	10,000.00
6500_118	Professional and Consultant Svs Contractual Services	3,572.03	9,162.40	10,767.02	12,494.07	15,000.00	15,000.00
6530_115	Rentals Equipment	15,160.29	15,864.80	17,589.79	13,190.00	20,100.00	28,000.00
6700_100	Travel & Training Education	2,481.42	1,725.00	.00	405.00	4,500.00	3,000.00
6700_110	Travel & Training Travel Expense	.00	95.00	.00	607.00	700.00	700.00
	General Operating Totals	$597,457.33	$543,919.30	$528,459.18	$532,085.34	$678,898.00	$678,898.00
	Program **481 - Street Maintenance** Totals	$1,964,806.64	$1,906,291.66	$1,943,369.20	$2,098,279.21	$2,535,607.00	$2,474,577.00
	Division **152 - Streets** Totals	$1,964,806.64	$1,906,222.32	$1,943,596.29	$2,098,279.21	$2,535,607.00	$2,474,577.00
	Division **153 - Recycling**						
	Personnel Services						
5000_100	Salaries and Wages Regular, Full Time	131,219.12	99,767.21	128,392.44	132,909.04	236,608.00	217,596.00
5000_115	Salaries and Wages Seasonal/Temporary	14,254.67	20,606.28	.00	.00	.00	.00
5100	Overtime	19,549.93	40,227.33	53,996.56	28,928.78	20,000.00	20,000.00
5200_110	Other Personnel Services On-Call	252.00	2,170.00	4,920.00	3,040.00	5,000.00	5,000.00
5200_115	Other Personnel Services Other Compensation	8,113.07	5,355.80	10,910.22	9,231.92	10,000.00	10,000.00
5200_120	Other Personnel Services Shift Differential	.00	.00	40.44	3.80	100.00	100.00
5200_125	Other Personnel Services Taxable Reimbursements	.00	.00	.00	.00	1,500.00	1,500.00
5200_130	Other Personnel Services Allowance Taxable	2,142.96	1,667.30	1,400.00	1,578.55	3,000.00	3,000.00

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 Department Requested
5400_100	Employee Benefits FICA	13,142.83	12,689.53	14,747.58	12,881.45	18,100.00	19,675.00
5400_115	Employee Benefits Retirement B	.00	.00	.00	13,324.63	.00	.00
5400_120	Employee Benefits Workers Compensation	4,984.56	.00	.00	.00	.00	.00
	Personnel Services Totals	$193,659.14	$182,483.45	$214,407.24	$201,898.17	$294,308.00	$276,871.00
Capital Equipment							
9500_110	Capital Outlay Capital Expenditures	.00	.00	.00	80,000.00	118,657.00	159,657.00
	Capital Equipment Totals	$0.00	$0.00	$0.00	$80,000.00	$118,657.00	$159,657.00
General Operating							
6200	Medical Fees And Supplies	270.00	370.00	185.00	720.00	500.00	500.00
6208	Special Supplies	23,158.12	24,053.60	31,125.00	46,699.30	490,000.00	176,000.00
6210	Small Tools and Equipment	(733.51)	(5,532.14)	6,140.00	3,315.00	500.00	500.00
6214	Clothing And Uniforms	97.75	165.75	780.00	.00	750.00	750.00
6350	Legal Notice & Advertising	1,339.50	561.00	.00	.00	10,500.00	3,000.00
6400_127	Utilities Cellular Communications	286.93	291.04	211.40	279.57	400.00	400.00
6500_118	Professional and Consultant Svs Contractual Services	158,205.05	216,205.40	276,068.75	246,626.40	256,000.00	272,000.00
	General Operating Totals	$182,623.84	$236,114.65	$314,510.15	$297,640.27	$758,650.00	$453,150.00
	Division **153 - Recycling** Totals	$376,282.98	$418,598.10	$528,917.39	$579,538.44	$1,171,615.00	$889,678.00
Division **154 - Inspection Services**							
Personnel Services							
5000_100	Salaries and Wages Regular, Full Time	278,936.74	.00	.00	.00	.00	.00
5100	Overtime	1,348.85	.00	.00	.00	.00	.00
5200_115	Other Personnel Services Other Compensation	4,612.89	.00	.00	.00	.00	.00
5200_116	Other Personnel Services Longevity Pay	1,751.15	.00	.00	.00	.00	.00
5200_130	Other Personnel Services Allowance Taxable	14,409.19	.00	.00	.00	.00	.00

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 Department Requested
5400_100	Employee Benefits FICA	22,079.92	.00	.00	.00	.00	.00
5400_120	Employee Benefits Workers Compensation	9,905.13	.00	.00	.00	.00	.00
	Personnel Services Totals	$333,043.87	$0.00	$0.00	$0.00	$0.00	$0.00
General Operating							
6025	Furnishings	85.97	.00	.00	.00	.00	.00
6200	Medical Fees And Supplies	.00	121.38	.00	.00	.00	.00
6202	Printing/Copying/Paper Mgt	1,369.00	.00	.00	.00	.00	.00
6203	Dues/Subscriptions	525.00	.00	.00	.00	.00	.00
6208	Special Supplies	55.25	.00	.00	.00	.00	.00
6400_125	Utilities Telecommunications	2,063.81	(45.68)	.00	.00	.00	.00
6400_127	Utilities Cellular Communications	3,785.59	.00	.00	.00	.00	.00
6700_105	Travel & Training Special Training	2,109.50	.00	.00	.00	.00	.00
6700_110	Travel & Training Travel Expense	1,747.60	.00	.00	.00	.00	.00
6700_115	Travel & Training Mileage	343.21	.00	.00	.00	.00	.00
7000	Bad Debt Expense	.00	(2,610.00)	.00	.00	.00	.00
	General Operating Totals	$12,084.93	($2,534.30)	$0.00	$0.00	$0.00	$0.00
	Division **154 - Inspection Services** Totals	$345,128.80	($2,534.30)	$0.00	$0.00	$0.00	$0.00
Division **155 - Central Facility**							
Personnel Services							
5400_120	Employee Benefits Workers Compensation	1,977.43	.00	.00	.00	.00	.00
	Personnel Services Totals	$1,977.43	$0.00	$0.00	$0.00	$0.00	$0.00
	Division **155 - Central Facility** Totals	$1,977.43	$0.00	$0.00	$0.00	$0.00	$0.00
	Department **19 - Public Works** Totals	$7,155,785.12	$7,199,860.80	$8,011,996.84	$8,317,185.67	$9,991,565.00	$9,989,549.73
	EXPENSE TOTALS	$7,155,785.12	$7,199,860.80	$8,011,996.84	$8,317,185.67	$9,991,565.00	$9,989,549.73

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 Department Requested
	Fund **101 - General Fund** Totals						
	REVENUE TOTALS	$5,488,498.63	$3,825,155.37	$5,439,832.23	$5,088,676.13	$6,687,917.00	$6,366,679.94
	EXPENSE TOTALS	$7,155,785.12	$7,199,860.80	$8,011,996.84	$8,317,185.67	$9,991,565.00	$9,989,549.73
	Fund **101 - General Fund** Totals	($1,667,286.49)	($3,374,705.43)	($2,572,164.61)	($3,228,509.54)	($3,303,648.00)	($3,622,869.79)
	Net Grand Totals						
	REVENUE GRAND TOTALS	$5,488,498.63	$3,825,155.37	$5,439,832.23	$5,088,676.13	$6,687,917.00	$6,366,679.94
	EXPENSE GRAND TOTALS	$7,155,785.12	$7,199,860.80	$8,011,996.84	$8,317,185.67	$9,991,565.00	$9,989,549.73
	Net Grand Totals	($1,667,286.49)	($3,374,705.43)	($2,572,164.61)	($3,228,509.54)	($3,303,648.00)	($3,622,869.79)

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2022 Amended Budget	2024 Department Requested
Fund	**101 - General Fund**						
REVENUE							
Department	**19 - Public Works**						
Division	**053 - Parking Services**						
Charges for Services							
4265	Towing Fees	.00	.00	122,563.95	129,892.00	100,000.00	140,000.00
4320	Parking Permits / Leases	.00	.00	150,925.00	158,720.00	235,000.00	140,000.00
	Charges for Services Totals	$0.00	$0.00	$273,488.95	$288,612.00	$335,000.00	$280,000.00
Fines and Forfeits							
4040	Motor Vehicle Fines	.00	.00	16,198.39	11,773.70	.00	.00
4050	Parking Fines	.00	.00	906,691.02	900,927.89	940,000.00	1,200,000.00
4055_105	Fines Misc Public Safety	.00	.00	6,107.00	5,602.00	.00	.00
	Fines and Forfeits Totals	$0.00	$0.00	$928,996.41	$918,303.59	$940,000.00	$1,200,000.00
Licenses and Permits							
4320_100	Parking Permits / Leases Residential Permit Fee	.00	.00	29,055.75	27,640.00	.00	.00
	Licenses and Permits Totals	$0.00	$0.00	$29,055.75	$27,640.00	$0.00	$0.00
	Division **053 - Parking Services** Totals	$0.00	$0.00	$1,231,541.11	$1,234,555.59	$1,275,000.00	$1,480,000.00
	Department **19 - Public Works** Totals	$0.00	$0.00	$1,231,541.11	$1,234,555.59	$1,275,000.00	$1,480,000.00
	REVENUE TOTALS	$0.00	$0.00	$1,231,541.11	$1,234,555.59	$1,275,000.00	$1,480,000.00
EXPENSE							
Department	**19 - Public Works**						
Division	**053 - Parking Services**						
Personnel Services							
5000_100	Salaries and Wages Regular, Full Time	.00	.00	375,484.01	355,322.15	385,815.00	219,817.00
5000_110	Salaries and Wages Regular Part Time	.00	.00	.00	271.07	.00	27,434.00
5000_115	Salaries and Wages Seasonal/Temporary	.00	.00	.00	847.50	3,000.00	.00
5100	Overtime	.00	.00	25,069.55	32,218.32	30,000.00	10,000.00
5200_110	Other Personnel Services On-Call	.00	.00	.00	2,440.00	.00	8,000.00
5200_115	Other Personnel Services Other Compensation	.00	.00	10,700.00	1,364.19	3,000.00	3,000.00

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2022 Amended Budget	2024 Department Requested
5200_116	Other Personnel Services Longevity Pay	.00	.00	2,490.00	2,416.67	3,000.00	2,000.00
5200_120	Other Personnel Services Shift Differential	.00	.00	2,174.05	2,029.46	4,000.00	3,000.00
5200_130	Other Personnel Services Allowance Taxable	.00	.00	2,792.86	2,832.26	4,000.00	3,000.00
5400_100	Employee Benefits FICA	.00	.00	30,432.21	29,096.66	32,000.00	25,000.00
5400_115	Employee Benefits Retirement B	.00	.00	28,703.26	33,803.71	.00	.00
5400_125	Employee Benefits Health Insurance	.00	.00	169,729.31	.00	.00	.00
5400_130	Employee Benefits Dental Insurance	.00	.00	40,825.19	.00	.00	.00
5400_135	Employee Benefits Life Insurance	.00	.00	3,123.16	.00	.00	.00
	Personnel Services Totals	$0.00	$0.00	$691,523.60	$462,641.99	$464,815.00	$301,251.00
Capital Equipment							
6211	Specialized Equipment	.00	.00	33,849.15	30,325.11	50,000.00	50,000.00
	Capital Equipment Totals	$0.00	$0.00	$33,849.15	$30,325.11	$50,000.00	$50,000.00
General Operating							
6000	Office Supplies	.00	.00	.00	3,339.77	3,000.00	5,000.00
6005	Postage	.00	.00	4,000.00	9,730.80	10,000.00	24,000.00
6010	Computer Equipment	.00	.00	.00	588.05	3,000.00	2,000.00
6015	Computer Software	.00	.00	.00	.00	5,000.00	.00
6020	Office Equipment	.00	.00	.00	11,232.11	13,000.00	1,000.00
6200	Medical Fees And Supplies	.00	.00	.00	90.00	1,000.00	.00
6202	Printing/Copying/Paper Mgt	.00	.00	6,618.68	3,310.02	14,000.00	16,000.00
6203	Dues/Subscriptions	.00	.00	.00	.00	.00	1,000.00

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2022 Amended Budget	2024 Department Requested
6210	Small Tools and Equipment	.00	.00	.00	314.31	1,000.00	.00
6214	Clothing And Uniforms	.00	.00	.00	4,373.88	5,000.00	2,000.00
6294	Donations	.00	.00	.00	39,638.50	40,000.00	100,000.00
6400_125	Utilities Telecommunications	.00	.00	.00	1,684.46	3,000.00	5,000.00
6500_118	Professional and Consultant Svs Contractual Services	.00	.00	49,560.00	88,219.04	110,000.00	140,000.00
6530_115	Rentals Equipment	.00	.00	.00	.00	3,000.00	.00
6605	Radio Maintenance	.00	.00	.00	.00	2,000.00	1,000.00
6625	Equipment Maintenance Repairs	.00	.00	.00	.00	1,000.00	.00
6700_100	Travel & Training Education	.00	.00	.00	3,553.39	6,000.00	6,000.00
7000	Bad Debt Expense	.00	.00	512.15	430.00	.00	1,000.00
7005	Refunds	.00	.00	88.00	.00	.00	.00
7200_115	Capital Leases Equipment	.00	.00	.00	.00	4,000.00	4,000.00
7303	Regulatory and Bank Fees	.00	.00	2,008.11	2,537.49	5,000.00	5,000.00
	General Operating Totals	$0.00	$0.00	$62,786.94	$169,041.82	$229,000.00	$313,000.00
Interfund							
8085	Payment in Lieu of Rent	.00	.00	.00	.00	21,000.00	.00
	Interfund Totals	$0.00	$0.00	$0.00	$0.00	$21,000.00	$0.00
	Division **053 - Parking Services** Totals	$0.00	$0.00	$788,159.69	$662,008.92	$764,815.00	$664,251.00
	Department **19 - Public Works** Totals	$0.00	$0.00	$788,159.69	$662,008.92	$764,815.00	$664,251.00
	EXPENSE TOTALS	$0.00	$0.00	$788,159.69	$662,008.92	$764,815.00	$664,251.00
	Fund **101 - General Fund** Totals						
	REVENUE TOTALS	$0.00	$0.00	$1,231,541.11	$1,234,555.59	$1,275,000.00	$1,480,000.00
	EXPENSE TOTALS	$0.00	$0.00	$788,159.69	$662,008.92	$764,815.00	$664,251.00

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2022 Amended Budget	2024 Department Requested
	Fund **101 - General Fund** Totals	$0.00	$0.00	$443,381.42	$572,546.67	$510,185.00	$815,749.00
Fund **264 - Traffic**							
REVENUE							
Department **19 - Public Works**							
Division **200 - Traffic**							
Program **450 - Right of Way**							
Intergovernmental Revenues							
4800	Insurance Reimbursements	.00	.00	.00	.00	.00	2,000.00
4825_155	Interdepartmental Interest on Pooled Cash	1,827.74	1,023.34	1,875.09	2,215.70	500.00	500.00
	Intergovernmental Revenues Totals	$1,827.74	$1,023.34	$1,875.09	$2,215.70	$500.00	$2,500.00
Charges for Services							
4205	Meter Hood Fee	68,573.00	41,900.00	35,207.00	62,955.00	60,000.00	100,000.00
4600_130	Fees For Services Miscellaneous	.00	.00	.00	1,391.00	45,000.00	.00
	Charges for Services Totals	$68,573.00	$41,900.00	$35,207.00	$64,346.00	$105,000.00	$100,000.00
Other Revenue							
4335	On-Street Meter Revenues	2,212,796.02	1,571,987.92	1,277,413.16	1,844,136.69	1,900,000.00	2,200,000.00
	Other Revenue Totals	$2,212,796.02	$1,571,987.92	$1,277,413.16	$1,844,136.69	$1,900,000.00	$2,200,000.00
Miscellaneous							
4535	Misc Rev	238,686.60	58,864.00	35,489.29	625.10	.00	.00
	Miscellaneous Totals	$238,686.60	$58,864.00	$35,489.29	$625.10	$0.00	$0.00
	Program **450 - Right of Way** Totals	$2,521,883.36	$1,673,775.26	$1,349,984.54	$1,911,323.49	$2,005,500.00	$2,302,500.00
Program **454 - Signals**							
Intergovernmental Revenues							
4800	Insurance Reimbursements	691.55	.00	871.70	.00	2,000.00	.00
4990_200	Interfund Transfer Proceeds Impact Fees	150,161.00	.00	.00	.00	.00	120,000.00
	Intergovernmental Revenues Totals	$150,852.55	$0.00	$871.70	$0.00	$2,000.00	$120,000.00
Charges for Services							
4600	Fees For Services	3,054.04	.00	.00	1,737.40	.00	.00
	Charges for Services Totals	$3,054.04	$0.00	$0.00	$1,737.40	$0.00	$0.00
Licenses and Permits							

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2022 Amended Budget	2024 Department Requested
4260	Impact Fees	.00	.00	191,167.00	.00	100,000.00	.00
	Licenses and Permits Totals	$0.00	$0.00	$191,167.00	$0.00	$100,000.00	$0.00
	Program **454 - Signals** Totals	$153,906.59	$0.00	$192,038.70	$1,737.40	$102,000.00	$120,000.00
	Division **200 - Traffic** Totals	$2,675,789.95	$1,673,775.26	$1,542,023.24	$1,913,060.89	$2,107,500.00	$2,422,500.00
	Department **19 - Public Works** Totals	$2,675,789.95	$1,673,775.26	$1,542,023.24	$1,913,060.89	$2,107,500.00	$2,422,500.00
	REVENUE TOTALS	$2,675,789.95	$1,673,775.26	$1,542,023.24	$1,913,060.89	$2,107,500.00	$2,422,500.00
EXPENSE							
Department **19 - Public Works**							
Division **200 - Traffic**							
Program **000 - Administration**							
Personnel Services							
5400_105	Employee Benefits Unemployment Insurance	.00	7,239.48	1,795.50	.00	.00	2,000.00
5400_115	Employee Benefits Retirement B	48,442.00	.00	.00	.00	.00	.00
5400_120	Employee Benefits Workers Compensation	.00	13,506.00	25,358.56	140,807.59	26,000.00	100,000.00
5400_125	Employee Benefits Health Insurance	144,357.00	.00	.00	.00	.00	.00
5400_130	Employee Benefits Dental Insurance	7,030.00	.00	.00	.00	.00	.00
5400_135	Employee Benefits Life Insurance	819.00	.00	.00	.00	.00	.00
	Personnel Services Totals	$200,648.00	$20,745.48	$27,154.06	$140,807.59	$26,000.00	$102,000.00
General Operating							
6007	Shipping and Moving	.00	.00	.00	.00	500.00	500.00
7230_100	Insurance Vehicle	4,898.00	4,598.00	6,750.00	7,709.00	7,222.00	13,000.00
7230_105	Insurance General	27,050.00	15,155.00	16,405.00	19,131.00	16,986.00	18,000.00
7230_107	Insurance Property	12,978.00	14,387.00	.00	.00	.00	.00
7230_115	Insurance Claims and Expenses	14,891.00	6,405.00	6,116.00	4,333.00	4,333.00	5,000.00
	General Operating Totals	$59,817.00	$40,545.00	$29,271.00	$31,173.00	$29,041.00	$36,500.00
Interfund							
8015	Indirect Fees	105,629.00	86,102.00	82,424.00	82,713.00	81,542.00	95,000.00

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2022 Amended Budget	2024 Department Requested
8016	Direct Retirement	.00	.00	3,330.00	.00	4,295.00	.00
8017	Indirect Fees - City Attorney	19,975.00	19,970.00	18,699.00	18,584.00	18,584.00	30,000.00
8070	Dpw Adm Cost Allocation	.00	21,504.00	22,000.00	23,000.00	23,000.00	30,000.00
	Interfund Totals	$125,604.00	$127,576.00	$126,453.00	$124,297.00	$127,421.00	$155,000.00
	Program **000 - Administration** Totals	$386,069.00	$188,866.48	$182,878.06	$296,277.59	$182,462.00	$293,500.00
	Program **450 - Right of Way**						
	Personnel Services						
5000_100	Salaries and Wages Regular, Full Time	252,849.09	268,938.76	259,194.23	299,602.41	300,507.00	325,000.00
5000_110	Salaries and Wages Regular Part Time	.00	.00	.00	54.21	.00	6,000.00
5000_115	Salaries and Wages Seasonal/Temporary	72,579.16	59,079.10	44,629.24	51,571.40	100,000.00	30,000.00
5100	Overtime	24,693.86	18,774.26	16,442.16	14,108.96	5,000.00	1,000.00
5200_110	Other Personnel Services On-Call	5,304.00	6,090.00	6,400.00	8,560.00	7,000.00	1,000.00
5200_115	Other Personnel Services Other Compensation	1,154.73	1,156.82	10,150.24	1,322.48	2,000.00	2,000.00
5200_116	Other Personnel Services Longevity Pay	298.82	730.00	730.00	730.00	730.00	2,000.00
5200_120	Other Personnel Services Shift Differential	2.47	.00	.00	21.51	1,000.00	1,000.00
5200_130	Other Personnel Services Allowance Taxable	1,955.05	2,428.25	3,069.23	2,998.02	3,000.00	3,000.00
5400_100	Employee Benefits FICA	27,114.40	26,997.81	25,552.85	28,643.91	23,045.00	30,000.00
5400_105	Employee Benefits Unemployment Insurance	.00	.00	1,658.00	.00	.00	.00
5400_115	Employee Benefits Retirement B	.00	24,540.50	25,378.00	26,203.81	26,204.00	20,544.00
5400_120	Employee Benefits Workers Compensation	8,394.93	.00	.00	.00	.00	.00
5400_125	Employee Benefits Health Insurance	.00	110,603.00	105,898.00	98,291.00	98,291.00	68,546.00

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2022 Amended Budget	2024 Department Requested
5400_130	Employee Benefits Dental Insurance	.00	5,452.00	5,400.00	5,211.00	5,211.00	3,649.00
5400_135	Employee Benefits Life Insurance	.00	1,010.00	1,025.00	948.00	948.00	1,118.00
	Personnel Services Totals	$394,346.51	$525,800.50	$505,526.95	$538,266.71	$572,936.00	$494,857.00
Capital Equipment							
9500_110	Capital Outlay Capital Expenditures	2,632.48	70,375.78	.00	.00	.00	.00
	Capital Equipment Totals	$2,632.48	$70,375.78	$0.00	$0.00	$0.00	$0.00
General Operating							
6007	Shipping and Moving	.00	.00	91.58	.00	.00	.00
6010	Computer Equipment	(20.57)	2,316.01	.00	1,305.63	2,000.00	2,000.00
6015	Computer Software	.00	.00	.00	.00	500.00	500.00
6017	Computer Licensing and Maint.	26,497.00	43,753.00	32,672.20	38,176.00	40,000.00	37,000.00
6020	Office Equipment	.00	.00	.00	210.80	.00	.00
6200	Medical Fees And Supplies	800.00	150.00	360.60	605.97	2,000.00	1,000.00
6202	Printing/Copying/Paper Mgt	356.21	52.71	87.17	81.11	500.00	1,000.00
6210	Small Tools and Equipment	1,662.65	974.50	500.00	911.25	1,000.00	5,000.00
6212	Fuel	9,720.03	6,438.24	6,295.60	9,621.18	5,000.00	8,000.00
6214	Clothing And Uniforms	1,694.17	291.50	2,737.91	360.00	2,000.00	2,000.00
6292	Other Charges	11,876.41	10,538.30	9,012.95	7,416.52	.00	.00
6300_100	Repair & Maintenance Equipment Parts	219.91	470.38	.00	.00	.00	.00
6300_110	Repair & Maintenance Meter Parts	(28,213.80)	56,871.17	5,223.60	(3,577.30)	8,000.00	10,000.00
6300_115	Repair & Maintenance Signs	45,036.14	41,019.14	21,629.53	39,256.25	65,000.00	25,000.00
6300_140	Repair & Maintenance Salt	4,379.96	726.13	.00	.00	.00	.00

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2022 Amended Budget	2024 Department Requested
6310	Pavement Markings	15,214.62	64,024.68	130,912.36	129,123.94	120,000.00	165,000.00
6350	Legal Notice & Advertising	.00	.00	.00	.00	500.00	500.00
6400_100	Utilities Electricity	77.33	.00	.00	.00	.00	.00
6400_125	Utilities Telecommunications	852.01	864.37	45.82	.00	.00	.00
6400_127	Utilities Cellular Communications	2,428.37	2,551.05	2,792.43	5,242.83	5,000.00	5,000.00
6500_112	Professional and Consultant Svs Audits - Melanson	2,000.00	2,100.00	2,100.00	1,050.00	5,000.00	5,000.00
6500_118	Professional and Consultant Svs Contractual Services	27,164.32	875.00	.00	.00	.00	35,000.00
6500_142	Professional and Consultant Svs Marketing and Promotion	237,816.27	151,539.51	.00	.00	.00	.00
6700_100	Travel & Training Education	1,618.48	2,933.22	650.00	856.53	1,500.00	4,000.00
6800_170	Fees for Services Engineering Division	43,578.03	78,665.08	76,644.36	42,198.20	81,000.00	135,000.00
6800_172	Fees for Services Street Division Services	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
6800_190	Fees for Services Police	55,000.00	55,000.00	.00	.00	.00	.00
7200_115	Capital Leases Equipment	507.57	532.44	557.24	9,678.23	655.00	27,000.00
7250	Capital Lease Interest	.00	.00	.00	434.90	.00	1,500.00
7303	Regulatory and Bank Fees	209,738.40	192,655.42	158,403.27	290,523.54	200,000.00	210,000.00
7303_100	Regulatory and Bank Fees Gateway/Third Party Processing	8,755.46	7,030.98	12,000.00	8,777.55	15,000.00	15,000.00
	General Operating Totals	$778,758.97	$822,372.83	$562,716.62	$682,253.13	$654,655.00	$794,500.00
	Debt Service						
7400	Debt Service Principal	12,153.84	11,748.44	12,816.48	.00	15,000.00	.00
7450	Debt Service Interest	7,397.76	6,173.97	6,735.24	.00	8,000.00	.00

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2022 Amended Budget	2024 Department Requested
	Debt Service Totals	$19,551.60	$17,922.41	$19,551.72	$0.00	$23,000.00	$0.00
Interfund							
7900_100	Interfund Transfer To Police - Parking Enforce.	.00	.00	55,000.00	.00	.00	.00
8005	Vehicle/Equipment Repairs	16,116.98	21,785.20	21,306.01	26,684.10	15,000.00	20,000.00
8070	Dpw Adm Cost Allocation	7,728.09	.00	.00	.00	.00	.00
8085	Payment in Lieu of Rent	35,000.00	35,000.00	35,000.00	34,993.61	35,000.00	36,000.00
8160	Local Match	12,035.86	.00	.00	2,259.67	.00	.00
	Interfund Totals	$70,880.93	$56,785.20	$111,306.01	$63,937.38	$50,000.00	$56,000.00
	Program **450 - Right of Way** Totals	$1,266,170.49	$1,493,256.72	$1,199,101.30	$1,284,457.22	$1,300,591.00	$1,345,357.00
Program **453 - School Crossing Guards**							
Personnel Services							
5000_100	Salaries and Wages Regular, Full Time	4,435.35	42,460.33	6,695.29	5,348.36	20,000.00	25,000.00
5000_115	Salaries and Wages Seasonal/Temporary	158,203.67	113,619.75	78,370.12	89,344.89	190,000.00	150,000.00
5200_115	Other Personnel Services Other Compensation	.00	.00	.00	2,500.00	.00	.00
5200_130	Other Personnel Services Allowance Taxable	.00	.00	76.96	49.92	.00	.00
5400_100	Employee Benefits FICA	12,426.19	11,939.84	6,511.05	7,439.20	15,000.00	15,000.00
5400_105	Employee Benefits Unemployment Insurance	102.21	(1.40)	2,896.94	.00	.00	.00
5400_115	Employee Benefits Retirement B	.00	.00	.00	384.78	.00	1,362.00
5400_120	Employee Benefits Workers Compensation	529.61	.00	.00	.00	.00	.00
5400_125	Employee Benefits Health Insurance	.00	620.00	.00	.00	.00	977.00
5400_130	Employee Benefits Dental Insurance	.00	33.00	.00	.00	.00	252.00
5400_135	Employee Benefits Life Insurance	.00	16.00	.00	.00	.00	53.00
5400_145	Employee Benefits Employee Parking	114.84	628.56	.00	.00	.00	.00

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2022 Amended Budget	2024 Department Requested
	Personnel Services Totals	$175,811.87	$169,316.08	$94,550.36	$105,067.15	$225,000.00	$192,644.00
General Operating							
6200	Medical Fees And Supplies	1,147.00	528.50	157.00	876.50	2,000.00	1,000.00
6210	Small Tools and Equipment	.00	.00	.00	.00	500.00	500.00
6214	Clothing And Uniforms	421.75	3,399.00	.00	1,579.60	2,500.00	1,000.00
6350	Legal Notice & Advertising	250.50	750.50	705.00	834.00	2,000.00	1,000.00
6700_100	Travel & Training Education	344.16	332.15	.00	.00	.00	.00
6800_160	Fees for Services Background Check	.00	.00	.00	.00	1,000.00	1,000.00
	General Operating Totals	$2,163.41	$5,010.15	$862.00	$3,290.10	$8,000.00	$4,500.00
Interfund							
8070	Dpw Adm Cost Allocation	4,953.90	.00	.00	.00	.00	.00
	Interfund Totals	$4,953.90	$0.00	$0.00	$0.00	$0.00	$0.00
	Program **453 - School Crossing Guards** Totals	$182,929.18	$174,326.23	$95,412.36	$108,357.25	$233,000.00	$197,144.00
Program **454 - Signals**							
Personnel Services							
5000_100	Salaries and Wages Regular, Full Time	126,452.87	125,080.56	138,658.24	98,776.00	151,612.00	190,000.00
5000_115	Salaries and Wages Seasonal/Temporary	4,160.00	12,710.50	420.00	.00	.00	.00
5100	Overtime	6,091.02	7,649.92	5,340.98	2,272.75	2,000.00	2,000.00
5200_110	Other Personnel Services On-Call	11,775.00	13,090.00	15,030.00	8,360.00	16,000.00	16,500.00
5200_115	Other Personnel Services Other Compensation	400.00	300.00	2,966.05	293.12	1,000.00	700.00
5200_116	Other Personnel Services Longevity Pay	1,180.00	1,180.00	1,222.86	665.00	1,223.00	200.00
5200_130	Other Personnel Services Allowance Taxable	844.04	1,550.00	1,525.00	1,162.62	1,000.00	2,000.00
5400_100	Employee Benefits FICA	11,086.34	11,877.19	12,241.42	8,176.47	11,692.00	17,000.00

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2022 Amended Budget	2024 Department Requested
5400_115	Employee Benefits Retirement B	.00	10,905.78	12,472.00	13,294.63	13,295.00	11,725.00
5400_120	Employee Benefits Workers Compensation	3,727.02	.00	.00	.00	.00	.00
5400_125	Employee Benefits Health Insurance	.00	37,410.00	43,055.00	20,311.00	20,311.00	41,979.00
5400_130	Employee Benefits Dental Insurance	.00	1,968.00	2,341.00	2,375.00	2,375.00	1,560.00
5400_135	Employee Benefits Life Insurance	.00	408.00	420.00	392.00	392.00	538.00
	Personnel Services Totals	$165,716.29	$224,129.95	$235,692.55	$156,078.59	$220,900.00	$284,202.00
Capital Equipment							
9500	Capital Outlay	168,323.65	146,620.41	78,601.84	37,830.90	66,464.00	120,000.00
	Capital Equipment Totals	$168,323.65	$146,620.41	$78,601.84	$37,830.90	$66,464.00	$120,000.00
General Operating							
6010	Computer Equipment	1,764.00	104.00	43.99	435.20	500.00	1,000.00
6015	Computer Software	.00	.00	.00	.00	.00	1,000.00
6020	Office Equipment	(112.27)	2,883.86	.00	.00	.00	.00
6200	Medical Fees And Supplies	75.00	75.00	120.00	.00	1,000.00	500.00
6203	Dues/Subscriptions	.00	.00	.00	.00	.00	300.00
6210	Small Tools and Equipment	234.96	602.85	.00	.00	300.00	1,000.00
6212	Fuel	3,127.37	2,423.98	2,025.61	2,823.88	1,500.00	2,500.00
6214	Clothing And Uniforms	.00	.00	.00	.00	1,300.00	1,000.00
6300_100	Repair & Maintenance Equipment Parts	(26,393.52)	(19,275.87)	11,393.21	52,404.74	32,000.00	20,000.00
6400_100	Utilities Electricity	39,689.74	35,636.93	35,189.14	37,866.37	40,000.00	33,000.00
6400_125	Utilities Telecommunications	1,656.80	1,674.92	443.79	530.83	3,768.00	.00
6400_127	Utilities Cellular Communications	1,012.57	1,061.27	1,525.27	6,409.13	5,268.00	3,000.00

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2022 Amended Budget	2024 Department Requested
6700_100	Travel & Training Education	(695.00)	720.00	200.00	1,226.84	2,000.00	3,000.00
6700_110	Travel & Training Travel Expense	501.21	.00	.00	.00	500.00	.00
	General Operating Totals	$20,860.86	$25,906.94	$50,941.01	$101,696.99	$88,136.00	$66,300.00
Interfund							
8005	Vehicle/Equipment Repairs	2,297.52	4,055.59	10,393.80	4,918.06	8,000.00	4,000.00
8070	Dpw Adm Cost Allocation	2,377.87	.00	.00	.00	.00	.00
8085	Payment in Lieu of Rent	3,300.00	3,300.00	3,300.00	3,299.40	3,300.00	3,000.00
	Interfund Totals	$7,975.39	$7,355.59	$13,693.80	$8,217.46	$11,300.00	$7,000.00
	Program **454 - Signals** Totals	$362,876.19	$404,012.89	$378,929.20	$303,823.94	$386,800.00	$477,502.00
	Division **200 - Traffic** Totals	$2,198,044.86	$2,260,462.32	$1,856,320.92	$1,992,916.00	$2,102,853.00	$2,313,503.00
	Department **19 - Public Works** Totals	$2,198,044.86	$2,260,462.32	$1,856,320.92	$1,992,916.00	$2,102,853.00	$2,313,503.00
	EXPENSE TOTALS	$2,198,044.86	$2,260,462.32	$1,856,320.92	$1,992,916.00	$2,102,853.00	$2,313,503.00
	Fund **264 - Traffic** Totals						
	REVENUE TOTALS	$2,675,789.95	$1,673,775.26	$1,542,023.24	$1,913,060.89	$2,107,500.00	$2,422,500.00
	EXPENSE TOTALS	$2,198,044.86	$2,260,462.32	$1,856,320.92	$1,992,916.00	$2,102,853.00	$2,313,503.00
	Fund **264 - Traffic** Totals	$477,745.09	($586,687.06)	($314,297.68)	($79,855.11)	$4,647.00	$108,997.00
Fund **265 - Traffic - Parking Facilities**							
REVENUE							
Department **19 - Public Works**							
Division **205 - Parking Facilities**							
Program **451 - Marketplace Parking Garage**							
Intergovernmental Revenues							
4990	Interfund Transfer Proceeds	2,503.77	147,627.57	74,232.99	73,219.47	.00	.00
4990_405	Interfund Transfer Proceeds DID	144,980.89	.00	.00	.00	.00	.00
	Intergovernmental Revenues Totals	$147,484.66	$147,627.57	$74,232.99	$73,219.47	$0.00	$0.00
Charges for Services							
4295	Parking Fees	711,958.50	422,872.50	294,033.00	651,065.25	1,200,000.00	1,000,000.00
4320	Parking Permits / Leases	69,925.00	56,166.00	45,444.00	34,154.00	50,000.00	50,000.00

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2022 Amended Budget	2024 Department Requested
	Charges for Services Totals	$781,883.50	$479,038.50	$339,477.00	$685,219.25	$1,250,000.00	$1,050,000.00
Investment Income							
4700	Interest / Investment Income	.00	537.43	1,175.59	.00	.00	.00
	Investment Income Totals	$0.00	$537.43	$1,175.59	$0.00	$0.00	$0.00
Other Revenue							
4360	Marketplace Parking Garage	700.00	.00	.00	.00	.00	.00
4720	Use of Fund Balance	.00	.00	.00	.00	58,868.00	.00
4850	Cash Over	2,001.65	2,315.00	.00	(556.18)	.00	.00
	Other Revenue Totals	$2,701.65	$2,315.00	$0.00	($556.18)	$58,868.00	$0.00
	Program **451 - Marketplace Parking Garage** Totals	$932,069.81	$629,518.50	$414,885.58	$757,882.54	$1,308,868.00	$1,050,000.00
Program **455 - College Street Garage**							
Intergovernmental Revenues							
4800	Insurance Reimbursements	.00	.00	.00	.00	.00	2,000.00
4990	Interfund Transfer Proceeds	2,712.42	159,929.86	80,419.07	79,321.09	.00	.00
4990_120	Interfund Transfer Proceeds ARPA	.00	.00	.00	1,000,000.00	1,000,000.00	.00
4990_405	Interfund Transfer Proceeds DID	157,062.64	.00	.00	.00	149,048.00	150,000.00
	Intergovernmental Revenues Totals	$159,775.06	$159,929.86	$80,419.07	$1,079,321.09	$1,149,048.00	$152,000.00
Charges for Services							
4295	Parking Fees	283,690.50	194,975.94	73,832.00	223,636.58	463,385.00	500,000.00
4320	Parking Permits / Leases	1,176,414.36	942,570.36	653,584.64	659,723.76	1,133,600.00	1,403,000.00
	Charges for Services Totals	$1,460,104.86	$1,137,546.30	$727,416.64	$883,360.34	$1,596,985.00	$1,903,000.00
Investment Income							
4700	Interest / Investment Income	.00	537.38	1,175.55	.00	.00	.00
	Investment Income Totals	$0.00	$537.38	$1,175.55	$0.00	$0.00	$0.00
Other Revenue							
4850	Cash Over	(433.43)	141.00	.00	937.50	.00	.00

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2022 Amended Budget	2024 Department Requested
	Other Revenue Totals	($433.43)	$141.00	$0.00	$937.50	$0.00	$0.00
	Miscellaneous						
4535	Misc Rev	.00	72,000.00	.00	1,291.25	.00	.00
	Miscellaneous Totals	$0.00	$72,000.00	$0.00	$1,291.25	$0.00	$0.00
	Program **455 - College Street Garage** Totals	$1,619,446.49	$1,370,154.54	$809,011.26	$1,964,910.18	$2,746,033.00	$2,055,000.00
	Program **457 - Parking Lots**						
	Charges for Services						
4320	Parking Permits / Leases	79,280.00	54,195.00	64,982.50	70,518.00	71,480.00	26,800.00
	Charges for Services Totals	$79,280.00	$54,195.00	$64,982.50	$70,518.00	$71,480.00	$26,800.00
	Other Revenue						
4355	Parking Lots - Metered	80,547.08	46,763.54	103,373.07	213,058.47	250,000.00	250,000.00
4356	Parking Lot - Main Street	160,753.69	107,448.90	31,219.36	53,486.20	.00	.00
	Other Revenue Totals	$241,300.77	$154,212.44	$134,592.43	$266,544.67	$250,000.00	$250,000.00
	Miscellaneous						
4535	Misc Rev	.00	.00	.00	900.00	.00	.00
	Miscellaneous Totals	$0.00	$0.00	$0.00	$900.00	$0.00	$0.00
	Program **457 - Parking Lots** Totals	$320,580.77	$208,407.44	$199,574.93	$337,962.67	$321,480.00	$276,800.00
	Division **205 - Parking Facilities** Totals	$2,872,097.07	$2,208,080.48	$1,423,471.77	$3,060,755.39	$4,376,381.00	$3,381,800.00
	Department **19 - Public Works** Totals	$2,872,097.07	$2,208,080.48	$1,423,471.77	$3,060,755.39	$4,376,381.00	$3,381,800.00
	REVENUE TOTALS	$2,872,097.07	$2,208,080.48	$1,423,471.77	$3,060,755.39	$4,376,381.00	$3,381,800.00
	EXPENSE						
	Department **19 - Public Works**						
	Division **205 - Parking Facilities**						
	Program **000 - Administration**						
	Personnel Services						
5400_105	Employee Benefits Unemployment Insurance	.00	.00	1,795.50	.00	2,000.00	.00
5400_120	Employee Benefits Workers Compensation	24,062.43	28,735.00	26,718.99	26,725.48	27,110.00	70,000.00
	Personnel Services Totals	$24,062.43	$28,735.00	$28,514.49	$26,725.48	$29,110.00	$70,000.00
	General Operating						
6007	Shipping and Moving	.00	.00	.00	.00	500.00	500.00
6214	Clothing And Uniforms	80.00	.00	.00	.00	.00	.00

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2022 Amended Budget	2024 Department Requested
6350	Legal Notice & Advertising	.00	.00	.00	.00	1,000.00	1,000.00
6500_112	Professional and Consultant Svs Audits - Melanson	.00	.00	.00	1,050.00	.00	.00
6500_115	Professional and Consultant Svs Legal/Arbitration	1,035.50	49,719.50	524.00	1,395.00	20,000.00	10,000.00
7230_100	Insurance Vehicle	.00	.00	.00	.00	.00	1,000.00
7230_105	Insurance General	.00	14,997.00	17,311.00	22,018.00	20,135.00	22,000.00
7230_107	Insurance Property	.00	.00	16,613.00	16,913.00	18,432.00	22,000.00
7230_115	Insurance Claims and Expenses	.00	6,313.00	6,151.00	5,002.00	5,002.00	7,000.00
	General Operating Totals	$1,115.50	$71,029.50	$40,599.00	$46,378.00	$65,069.00	$63,500.00
Interfund							
8015	Indirect Fees	105,629.00	105,336.00	112,201.00	115,367.00	112,583.00	120,000.00
8016	Direct Retirement	.00	.00	8,040.00	.00	10,215.00	.00
8017	Indirect Fees - City Attorney	19,975.00	19,970.00	18,699.00	18,584.00	18,584.00	20,000.00
8070	Dpw Adm Cost Allocation	.00	26,341.52	.00	.00	25,000.00	25,000.00
	Interfund Totals	$125,604.00	$151,647.52	$138,940.00	$133,951.00	$166,382.00	$165,000.00
	Program **000 - Administration** Totals	$150,781.93	$251,412.02	$208,053.49	$207,054.48	$260,561.00	$298,500.00
Program **451 - Marketplace Parking Garage**							
Personnel Services							
5000_100	Salaries and Wages Regular, Full Time	280,802.02	358,923.36	248,802.29	204,549.67	277,911.00	375,000.00
5000_110	Salaries and Wages Regular Part Time	.00	6,659.34	30,664.39	18,690.90	44,788.00	30,000.00
5000_115	Salaries and Wages Seasonal/Temporary	14,729.78	29,615.57	6,214.17	9,040.50	15,000.00	.00
5100	Overtime	29,221.36	21,481.70	15,866.40	23,704.03	15,000.00	20,000.00
5200_106	Other Personnel Services Staffing	.00	.00	.00	1,229.59	.00	1,000.00

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2022 Amended Budget	2024 Department Requested
5200_110	Other Personnel Services On-Call	.00	70.00	384.00	608.00	8,000.00	2,000.00
5200_115	Other Personnel Services Other Compensation	5,286.29	8,861.82	14,835.54	4,131.64	8,000.00	2,000.00
5200_116	Other Personnel Services Longevity Pay	1,450.60	1,984.18	2,695.20	1,877.60	1,936.00	2,000.00
5200_120	Other Personnel Services Shift Differential	5,436.54	5,460.01	5,195.91	3,623.14	8,000.00	2,500.00
5200_130	Other Personnel Services Allowance Taxable	2,554.28	2,719.38	2,688.04	1,830.15	5,000.00	3,000.00
5400_100	Employee Benefits FICA	24,664.08	31,846.14	23,974.45	19,836.91	24,835.00	35,000.00
5400_115	Employee Benefits Retirement B	38,331.00	35,803.28	26,082.00	28,239.02	28,240.00	23,634.00
5400_125	Employee Benefits Health Insurance	76,896.00	109,945.00	69,758.00	77,617.00	77,617.00	62,200.00
5400_130	Employee Benefits Dental Insurance	5,218.00	5,784.00	3,793.00	4,497.00	4,497.00	3,386.00
5400_135	Employee Benefits Life Insurance	831.00	1,970.00	1,376.00	1,321.00	1,321.00	1,445.00
	Personnel Services Totals	$485,420.95	$621,123.78	$452,329.39	$400,796.15	$520,145.00	$563,165.00
Capital Equipment							
9500	Capital Outlay	.00	7,011.50	.00	13,100.13	28,000.00	.00
	Capital Equipment Totals	$0.00	$7,011.50	$0.00	$13,100.13	$28,000.00	$0.00
General Operating							
6000	Office Supplies	973.31	1,006.19	2,549.84	905.15	1,500.00	2,000.00
6010	Computer Equipment	.00	1,166.00	.00	1,002.98	2,000.00	2,000.00
6200	Medical Fees And Supplies	.00	110.00	262.93	75.00	3,000.00	1,000.00
6202	Printing/Copying/Paper Mgt	6,875.91	4,728.21	.00	.00	.00	.00
6203	Dues/Subscriptions	.00	.00	.00	.00	.00	1,000.00
6206	Custodian Supplies	(777.32)	978.53	912.31	1,681.86	5,000.00	5,000.00
6208	Special Supplies	.00	.00	.00	367.55	1,000.00	1,000.00

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2022 Amended Budget	2024 Department Requested
6210	Small Tools and Equipment	816.69	42.58	195.82	.00	1,000.00	1,000.00
6212	Fuel	905.76	310.10	256.08	853.90	500.00	700.00
6214	Clothing And Uniforms	989.60	.00	955.60	2,988.90	4,000.00	1,000.00
6300	Repair & Maintenance	(10,432.97)	876.43	38,195.70	59,194.26	67,000.00	70,000.00
6300_100	Repair & Maintenance Equipment Parts	2,838.34	2,864.06	13,711.42	.00	.00	.00
6300_140	Repair & Maintenance Salt	1,672.20	2,031.60	2,515.80	2,000.00	5,000.00	3,000.00
6300_170	Repair & Maintenance Buildings	4,493.37	8,922.89	.00	.00	.00	.00
6350	Legal Notice & Advertising	.00	325.00	.00	.00	.00	.00
6400_100	Utilities Electricity	44,571.08	42,515.67	39,312.84	40,754.63	35,000.00	35,000.00
6400_115	Utilities Water/Wastewater	270.91	2,113.32	275.32	378.10	4,000.00	500.00
6400_117	Utilities Stormwater	1,350.12	1,350.12	1,350.12	1,415.24	4,000.00	1,500.00
6400_120	Utilities Rubbish Removal	3,079.93	748.98	.00	2,405.43	3,500.00	3,000.00
6400_125	Utilities Telecommunications	1,464.55	1,488.23	2,130.46	1,986.40	2,000.00	2,000.00
6400_127	Utilities Cellular Communications	1,320.76	1,907.96	1,915.12	2,100.26	2,000.00	2,500.00
6500_103	Professional and Consultant Svs Security Contracts	110,000.00	51,442.38	51,915.69	52,896.94	60,000.00	90,000.00
6500_118	Professional and Consultant Svs Contractual Services	(210.62)	1,178.00	39,174.93	54,053.83	111,000.00	50,000.00
6500_121	Professional and Consultant Svs Contractual Snow Removal	9,212.50	.00	.00	.00	10,000.00	10,000.00
6500_142	Professional and Consultant Svs Marketing and Promotion	21,698.06	25,898.30	102,285.00	9,394.02	56,000.00	10,000.00
6600	Maintenance Contracts	7,702.96	5,993.28	.00	.00	.00	.00

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2022 Amended Budget	2024 Department Requested
6615	Property Repairs	16,701.74	43,190.20	.00	.00	.00	.00
6700_100	Travel & Training Education	.00	.00	595.00	1,136.16	2,000.00	2,000.00
6700_110	Travel & Training Travel Expense	(1.30)	225.55	78.70	100.89	250.00	.00
6800_172	Fees for Services Street Division Services	22,000.00	22,000.00	.00	.00	.00	10,000.00
7200_115	Capital Leases Equipment	70,082.13	71,752.92	73,463.53	75,214.94	75,000.00	82,000.00
7250	Capital Lease Interest	10,505.65	8,834.87	7,124.24	5,372.84	7,000.00	2,000.00
7303	Regulatory and Bank Fees	7,031.31	.00	3,311.20	.00	12,000.00	5,000.00
7303_100	Regulatory and Bank Fees Gateway/Third Party Processing	1,235.74	.00	2,350.34	2,236.15	3,000.00	2,000.00
	General Operating Totals	$336,370.41	$304,001.37	$384,837.99	$318,515.43	$476,750.00	$395,200.00
Debt Service							
7400	Debt Service Principal	160,523.99	163,260.13	1,785,427.42	.00	150,000.00	50,000.00
7450	Debt Service Interest	105,154.09	69,340.69	50,309.04	.00	50,000.00	40,032.00
	Debt Service Totals	$265,678.08	$232,600.82	$1,835,736.46	$0.00	$200,000.00	$90,032.00
Interfund							
7900_700	Interfund Transfer to Capital Project	.00	.00	62,676.09	.00	.00	.00
8005	Vehicle/Equipment Repairs	1,610.92	1,869.36	1,980.61	756.87	2,000.00	3,000.00
8070	Dpw Adm Cost Allocation	3,616.35	.00	.00	.00	.00	.00
	Interfund Totals	$5,227.27	$1,869.36	$64,656.70	$756.87	$2,000.00	$3,000.00
	Program **451 - Marketplace Parking Garage** Totals	$1,092,696.71	$1,166,606.83	$2,737,560.54	$733,168.58	$1,226,895.00	$1,051,397.00
Program **455 - College Street Garage**							
Personnel Services							
5000_100	Salaries and Wages Regular, Full Time	355,855.20	288,795.86	311,559.94	349,724.78	378,824.00	425,000.00
5000_110	Salaries and Wages Regular Part Time	.00	2,871.49	39,654.41	15,261.56	67,182.00	40,000.00
5000_115	Salaries and Wages Seasonal/Temporary	22,960.79	42,932.80	4,436.73	13,560.75	.00	.00

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2022 Amended Budget	2024 Department Requested
5100	Overtime	46,444.25	37,080.90	14,942.36	23,352.17	15,000.00	20,000.00
5200_106	Other Personnel Services Staffing	.00	.00	.00	1,844.35	.00	1,000.00
5200_110	Other Personnel Services On-Call	.00	1,120.00	576.00	1,112.00	8,000.00	3,000.00
5200_115	Other Personnel Services Other Compensation	6,055.94	11,598.58	17,798.30	8,103.77	.00	6,000.00
5200_116	Other Personnel Services Longevity Pay	3,503.80	3,903.08	2,947.80	2,816.40	2,903.00	3,000.00
5200_120	Other Personnel Services Shift Differential	7,812.99	7,587.07	7,282.80	5,653.70	3,000.00	4,000.00
5200_130	Other Personnel Services Allowance Taxable	2,857.22	3,090.62	4,067.27	3,542.19	.00	4,000.00
5400_100	Employee Benefits FICA	32,741.28	29,297.82	29,441.57	31,245.13	34,342.00	40,000.00
5400_105	Employee Benefits Unemployment Insurance	.00	.00	1,395.01	.00	.00	.00
5400_115	Employee Benefits Retirement B	33,406.00	27,757.44	38,961.00	39,049.38	39,050.00	27,764.00
5400_125	Employee Benefits Health Insurance	97,153.00	75,246.00	104,289.00	109,534.00	109,534.00	72,033.00
5400_130	Employee Benefits Dental Insurance	5,461.00	4,692.00	5,671.00	6,343.00	6,343.00	3,929.00
5400_135	Employee Benefits Life Insurance	1,028.00	1,378.00	2,059.00	1,886.00	1,886.00	1,708.00
5400_145	Employee Benefits Employee Parking	1,102.50	690.12	.00	.00	.00	.00
	Personnel Services Totals	$616,381.97	$538,041.78	$585,082.19	$613,029.18	$666,064.00	$651,434.00
Capital Equipment							
9500	Capital Outlay	326,370.74	55,799.52	96,767.40	65,003.23	92,000.00	55,000.00
	Capital Equipment Totals	$326,370.74	$55,799.52	$96,767.40	$65,003.23	$92,000.00	$55,000.00
General Operating							
6000	Office Supplies	1,279.91	786.21	383.48	872.13	1,000.00	1,000.00
6007	Shipping and Moving	.00	.00	.00	39.60	.00	.00

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2022 Amended Budget	2024 Department Requested
6010	Computer Equipment	420.06	1,445.96	82.98	405.88	2,000.00	2,000.00
6200	Medical Fees And Supplies	220.00	.00	157.93	960.00	2,000.00	1,000.00
6202	Printing/Copying/Paper Mgt	7,166.73	5,688.14	.00	.00	.00	.00
6206	Custodian Supplies	(451.70)	879.31	912.33	2,247.76	5,000.00	5,000.00
6208	Special Supplies	.00	.00	.00	614.15	1,000.00	1,000.00
6210	Small Tools and Equipment	274.24	.00	.00	.00	.00	1,000.00
6212	Fuel	.00	.00	.00	.00	500.00	750.00
6214	Clothing And Uniforms	(275.00)	.00	545.00	2,205.65	2,900.00	2,000.00
6300	Repair & Maintenance	(11,094.49)	481.19	30,536.18	84,348.02	115,100.00	150,000.00
6300_100	Repair & Maintenance Equipment Parts	14,098.66	9,755.57	13,426.36	.00	.00	.00
6300_140	Repair & Maintenance Salt	1,672.20	3,000.00	2,515.80	2,397.60	3,000.00	5,000.00
6350	Legal Notice & Advertising	.00	433.50	.00	.00	.00	.00
6400_100	Utilities Electricity	80,115.92	71,038.02	68,867.12	74,408.56	100,000.00	80,000.00
6400_105	Utilities Gas	342.94	.00	.00	.00	.00	.00
6400_115	Utilities Water/Wastewater	4,768.09	4,308.96	4,366.23	2,570.31	5,000.00	2,500.00
6400_117	Utilities Stormwater	5,157.40	5,072.28	5,072.28	5,316.92	5,000.00	4,000.00
6400_120	Utilities Rubbish Removal	2,768.91	3,556.75	3,849.25	2,106.42	3,000.00	2,000.00
6400_125	Utilities Telecommunications	5,512.79	4,612.89	3,659.66	3,119.15	5,000.00	4,000.00
6400_127	Utilities Cellular Communications	2,023.49	2,073.67	1,847.63	2,760.54	2,000.00	3,000.00
6500_103	Professional and Consultant Svs Security Contracts	110,000.00	51,442.37	51,915.69	52,896.94	60,000.00	90,000.00

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2022 Amended Budget	2024 Department Requested
6500_118	Professional and Consultant Svs Contractual Services	7,890.02	2,339.75	45,657.73	46,403.43	134,000.00	50,000.00
6500_121	Professional and Consultant Svs Contractual Snow Removal	14,000.00	.00	.00	.00	.00	10,000.00
6600	Maintenance Contracts	7,302.96	7,435.78	.00	.00	.00	.00
6615	Property Repairs	34,118.26	12,282.08	.00	.00	.00	.00
6700_110	Travel & Training Travel Expense	(41.29)	225.54	78.71	93.04	250.00	.00
6800_172	Fees for Services Street Division Services	35,000.00	35,000.00	.00	.00	.00	.00
6800_173	Fees for Services Wastewater Divsion Services	.00	.00	.00	.00	.00	100,000.00
7200_115	Capital Leases Equipment	70,082.14	71,752.91	73,463.54	75,214.94	75,000.00	70,000.00
7250	Capital Lease Interest	10,505.65	8,834.87	7,124.25	5,372.84	8,000.00	4,000.00
7303	Regulatory and Bank Fees	2,774.34	559.35	5,113.91	1,964.70	10,000.00	12,000.00
7303_100	Regulatory and Bank Fees Gateway/Third Party Processing	338.00	.00	1,350.34	1,550.74	2,000.00	2,000.00
	General Operating Totals	$405,970.23	$303,005.10	$320,926.40	$367,869.32	$541,750.00	$602,250.00
Debt Service							
7400	Debt Service Principal	160,523.94	163,260.10	1,785,427.42	.00	190,000.00	50,000.00
7450	Debt Service Interest	105,154.02	69,340.72	50,309.05	.00	30,000.00	60,120.00
	Debt Service Totals	$265,677.96	$232,600.82	$1,835,736.47	$0.00	$220,000.00	$110,120.00
Interfund							
7900_700	Interfund Transfer to Capital Project	1,000,000.00	.00	.00	.00	.00	.00
8005	Vehicle/Equipment Repairs	.00	354.71	.00	.00	1,500.00	2,000.00
8030	Pilot Fees	64,400.00	64,400.00	64,400.00	64,400.00	65,000.00	70,000.00
8070	Dpw Adm Cost Allocation	21,995.32	.00	.00	.00	.00	.00

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2022 Amended Budget	2024 Department Requested
	Interfund Totals	$1,086,395.32	$64,754.71	$64,400.00	$64,400.00	$66,500.00	$72,000.00
	Program **455 - College Street Garage** Totals	$2,700,796.22	$1,194,201.93	$2,902,912.46	$1,110,301.73	$1,586,314.00	$1,490,804.00
Program **457 - Parking Lots**							
Personnel Services							
5000_100	Salaries and Wages Regular, Full Time	175.34	224.29	.00	2,136.05	60,000.00	165,000.00
5000_110	Salaries and Wages Regular Part Time	.00	.00	.00	162.64	.00	20,000.00
5100	Overtime	.00	.00	.00	96.43	.00	10,000.00
5200_106	Other Personnel Services Staffing	.00	.00	.00	.00	.00	500.00
5200_110	Other Personnel Services On-Call	.00	.00	.00	.00	.00	2,000.00
5200_115	Other Personnel Services Other Compensation	.00	.00	.00	.00	.00	2,000.00
5200_116	Other Personnel Services Longevity Pay	.00	.00	.00	.00	.00	2,000.00
5200_120	Other Personnel Services Shift Differential	.00	.00	.00	33.18	.00	2,000.00
5200_130	Other Personnel Services Allowance Taxable	.00	.00	.00	3.85	.00	1,000.00
5400_100	Employee Benefits FICA	7.63	16.31	.00	178.98	.00	20,000.00
5400_115	Employee Benefits Retirement B	.00	.00	.00	.00	.00	11,165.00
5400_125	Employee Benefits Health Insurance	.00	.00	.00	.00	.00	31,833.00
5400_130	Employee Benefits Dental Insurance	.00	.00	.00	.00	.00	1,749.00
5400_135	Employee Benefits Life Insurance	.00	.00	.00	.00	.00	696.00
	Personnel Services Totals	$182.97	$240.60	$0.00	$2,611.13	$60,000.00	$269,943.00
Capital Equipment							
9500	Capital Outlay	.00	.00	.00	.00	50,000.00	.00
	Capital Equipment Totals	$0.00	$0.00	$0.00	$0.00	$50,000.00	$0.00
General Operating							
6000	Office Supplies	.00	.00	.00	.00	1,000.00	1,000.00

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2022 Amended Budget	2024 Department Requested
6007	Shipping and Moving	(182.64)	.00	17.36	.00	.00	.00
6300	Repair & Maintenance	(1,549.70)	.00	30,350.44	27,993.29	60,000.00	50,000.00
6300_130	Repair & Maintenance Construction Supplies	.00	623.70	.00	.00	.00	.00
6300_140	Repair & Maintenance Salt	.00	.00	1,683.62	1,600.00	3,000.00	3,000.00
6300_175	Repair & Maintenance Landscape materials	14,202.98	14,250.00	9,275.00	19,100.00	30,000.00	30,000.00
6400_100	Utilities Electricity	1,779.92	1,960.50	1,993.92	2,001.85	2,000.00	2,000.00
6500_100	Professional and Consultant Svs Actuary Reports/Special Project	.00	.00	.00	.00	3,000.00	3,000.00
6500_121	Professional and Consultant Svs Contractual Snow Removal	3,125.00	4,002.00	.00	.00	.00	.00
	General Operating Totals	$17,375.56	$20,836.20	$43,320.34	$50,695.14	$99,000.00	$89,000.00
	Program **457 - Parking Lots** Totals	$17,558.53	$21,076.80	$43,320.34	$53,306.27	$209,000.00	$358,943.00
	Division **205 - Parking Facilities** Totals	$3,961,833.39	$2,633,297.58	$5,891,846.83	$2,103,831.06	$3,282,770.00	$3,199,644.00
	Department **19 - Public Works** Totals	$3,961,833.39	$2,633,297.58	$5,891,846.83	$2,103,831.06	$3,282,770.00	$3,199,644.00
	EXPENSE TOTALS	$3,961,833.39	$2,633,297.58	$5,891,846.83	$2,103,831.06	$3,282,770.00	$3,199,644.00
	Fund **265 - Traffic - Parking Facilities** Totals						
	REVENUE TOTALS	$2,872,097.07	$2,208,080.48	$1,423,471.77	$3,060,755.39	$4,376,381.00	$3,381,800.00
	EXPENSE TOTALS	$3,961,833.39	$2,633,297.58	$5,891,846.83	$2,103,831.06	$3,282,770.00	$3,199,644.00
	Fund **265 - Traffic - Parking Facilities** Totals	($1,089,736.32)	($425,217.10)	($4,468,375.06)	$956,924.33	$1,093,611.00	$182,156.00
	Net Grand Totals						
	REVENUE GRAND TOTALS	$5,547,887.02	$3,881,855.74	$4,197,036.12	$6,208,371.87	$7,758,881.00	$7,284,300.00
	EXPENSE GRAND TOTALS	$6,159,878.25	$4,893,759.90	$8,536,327.44	$4,758,755.98	$6,150,438.00	$6,177,398.00
	Net Grand Totals	($611,991.23)	($1,011,904.16)	($4,339,291.32)	$1,449,615.89	$1,608,443.00	$1,106,902.00

FY 2024 Budget

Presentation to

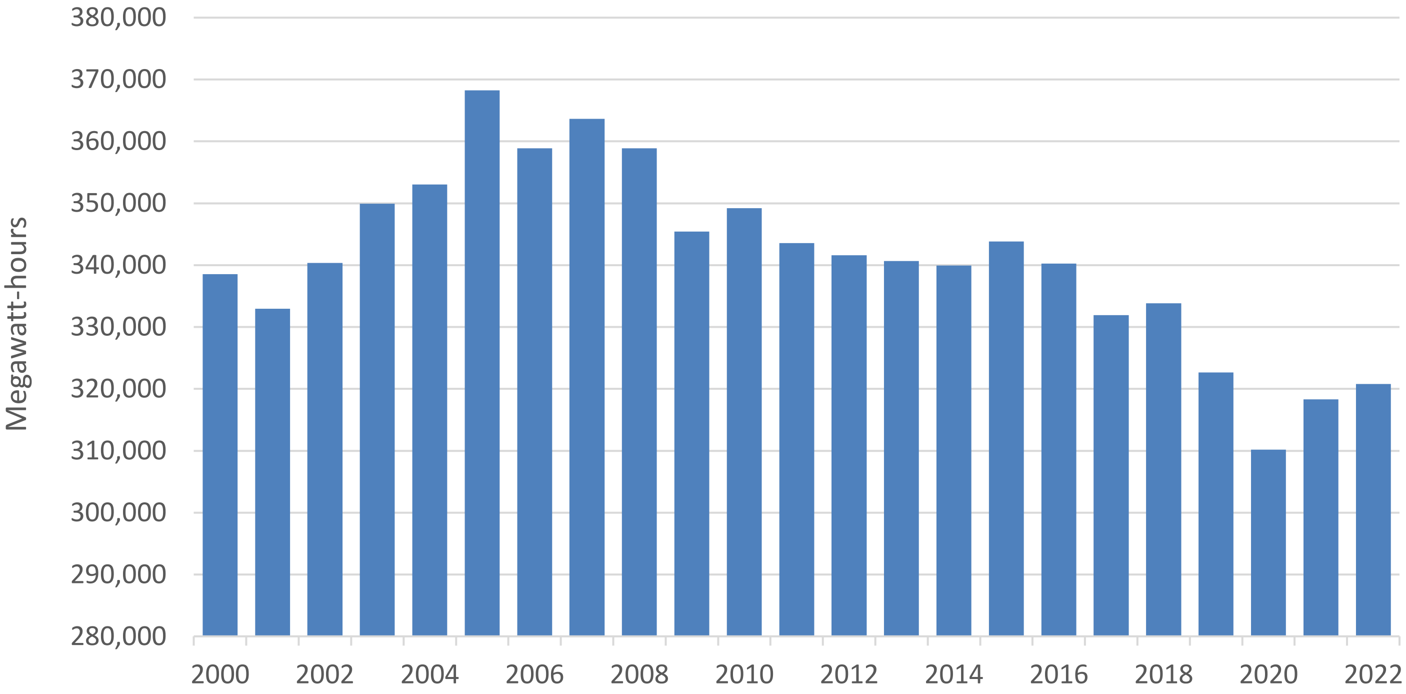
Board of Electric Commissioners & Board of Finance

May 15 and May 17, 2023

FY24 Budget Context

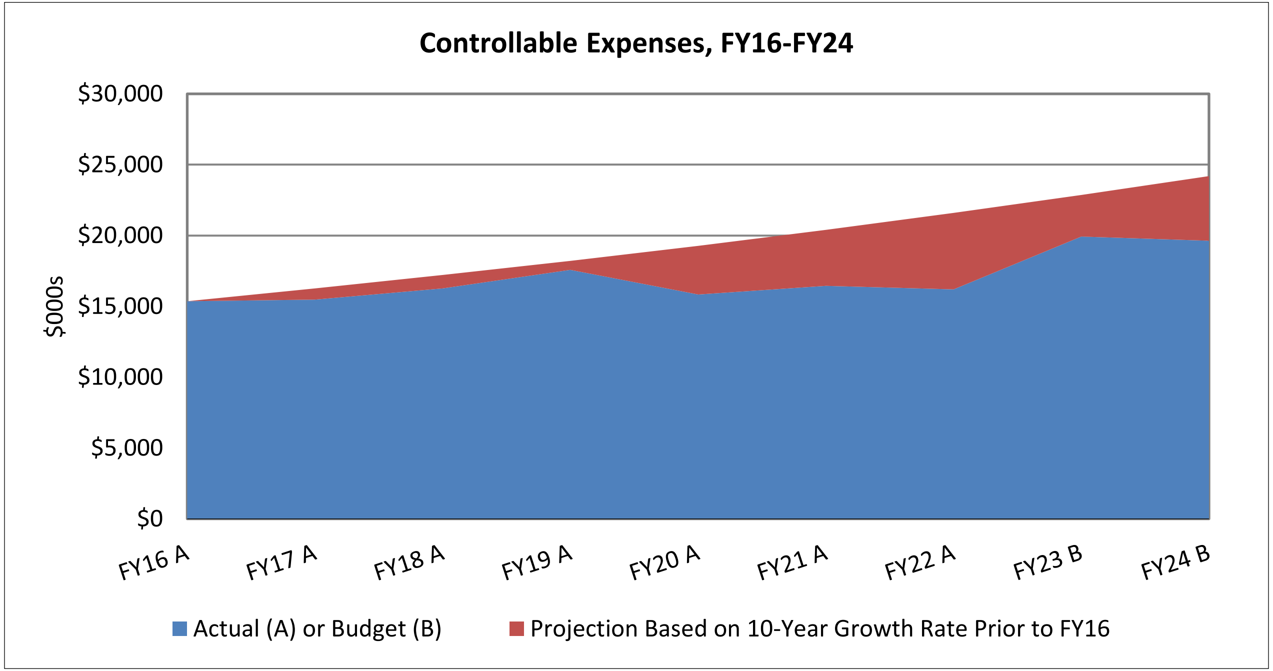
- Weak starting cash position for FY24 driven by low winter 2022-2023 energy prices (which reduced the value of excess winter energy BED sold)
- Continued high inflation environment
- Cumulative 18% COLA for FY23-FY26 per new IBEW contract
- Sales to customers flat as residential electrification gains dwarfed by commercial efficiency and reduced SF
- Continued uncertainty re: energy prices for sale of excess winter energy
- 2022 Net Zero Revenue bond continues as key source of capital financing
- 2 years of rate increases < demonstrated need (FY22 7.5% v 11.8%; FY23 3.95% v 5.92%)
- Goal is maintaining Moody’s rating metrics at current levels while minimizing rate increase

Total Annual MWh Sales



Holding Down Controllable Expenses

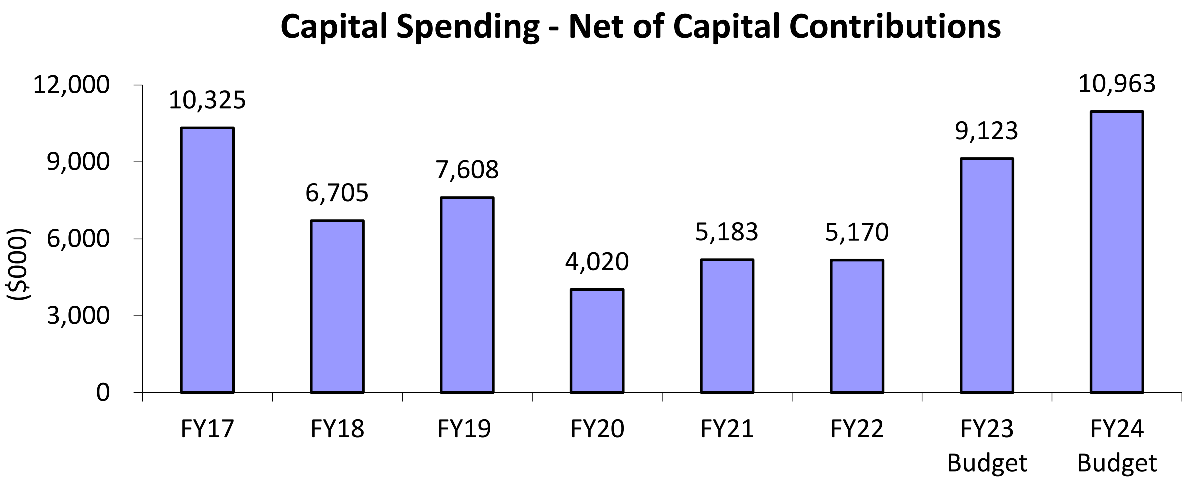
- Continued fiscal discipline since FY16 has moderated annual increases in controllable expenses to 3.9% on average, compared to 5.84% between FY07-FY16
- Controllable, non-power supply O&M expenses 1.5% or $295K lower than FY23 budget

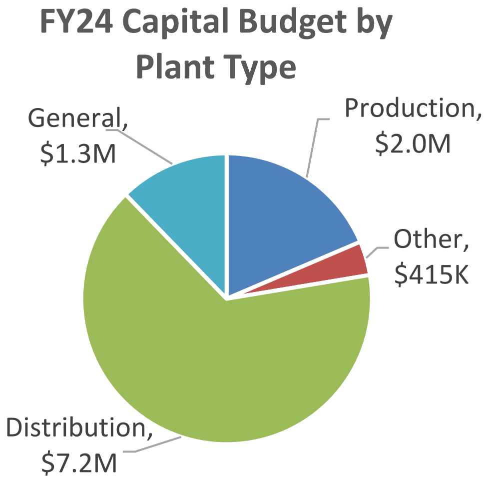


FY24 Budget Overview & Key Assumptions

- **Operating Revenues $65.1M –** 2.5% higher than FY23 budget
  - Rate increase of 5.5% effective Sept 1 to respond to inflation and other uncontrollable cost increases
  - Flat kWh sales to customers
  - REC sales revenue decreased 1.7%
- **Operating Expenses $67.0M –** 4% higher than FY23 budget
  - Sales of excess winter energy (offset to purchased power expense) reduced by $1.5M or 25% due to lower energy forwards (but still higher than last year's actual prices)
  - New $759K expense for ISO-NE Mystic Cost of Service charge (continuing at least through May '24)
  - Assumes $529K amortization of new regulatory asset related to winter '22-'23 energy prices
  - Net power supply expense increased by only 2% when not including Mystic and excess energy sales
  - New $118K cash outlay for Moran Frame MOU repayment
  - City indirect allocation increased $83K or 19% (up 70% since 2022)
- **Interest Income** – $402K higher than FY23 due to better rates
- **Net Income $283K** – $949K less than FY23 budget as passed

Continued Robust Capital Program





- $10.9M investment equates to 13.7% of net utility plant in service
- Assumes $3M general obligation bond and $9.2M from 2022 NZE revenue bond
- Funds EV chargers, three new fleet EVs, distribution and IT system upgrades, generation plant investments

FY24 Budget Credit Rating Factors

Metric	Benchmark	FY24 Budget	3-Year Average FY21-FY23
Debt Service Coverage Ratio	>1.25	3.68	4.11
Adj. Deb Service Coverage	>1.5	1.11	1.17
Days Cash on Hand	>90	90	101

Outlook for FY23 thru FY25

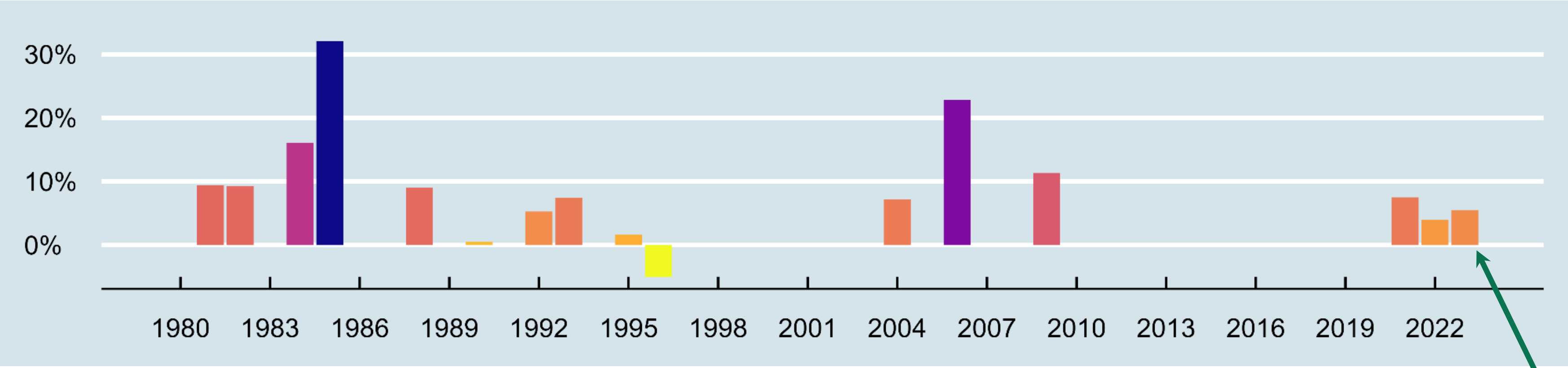
- Requesting PUC accounting order to amortize $4 million in lost power supply revenues over 8 years
  - May pursue fuel adjustor Charter provision if energy market price volatility continues
- Charter change to increase BED’s line of credit (set at $5M in 1999)
  - 2024 Town Meeting Day ballot
- Second NZE revenue bond as part of FY25 budget
  - 2024 Election Day ballot

FY24 Budget Continues Investment in Net Zero Energy

- 100% renewable electricity maintained
- Continued enhanced incentives for heat pumps, EVs, e-lawn equipment, e-bikes, induction cooking, geothermal test wells, and multi-family building charging (Act 151 extension)
- Continued funding for electrification rebates (Tier 3): $1,127,339
- BED energy efficiency programs/rebates: $1,981,501
- District Energy GO/NO GO decision in next few months
- Matching funds for potential federal grants for grid infrastructure, battery storage, EV charging
- Level 3 and Level 2 public EV chargers – working with Parks & Rec, CarShare, State of Vermont
- New electric bucket truck arriving in FY24, and F150 Lightnings to replace gas trucks
- Converting GT to biodiesel (phase 2)
- Heat pump rate pilot

FY24 Rate Case – 5.5%

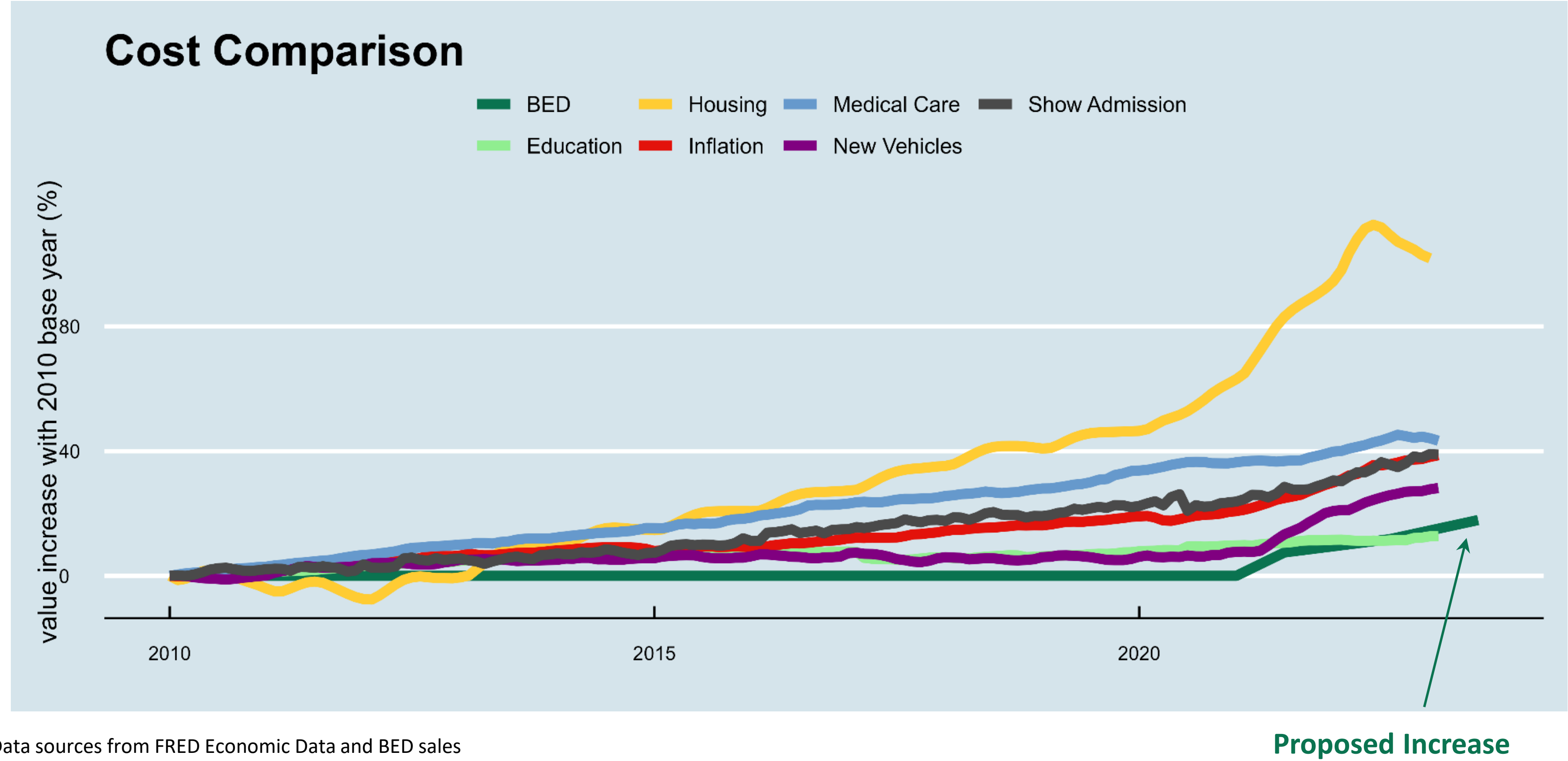
BED Rate Changes Since 1980



Proposed Increase

Rate Increase	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
BED	11.33%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	7.50%	3.95%	5.50%
GMP	0.00%	0.00%	0.00%	0.00%	0.00%	0.40%	2.00%	-1.46%	0.73%	0.93%	5.43%	-0.50%	2.70%	4.69%	2.34%
WEC	0.00%	0.00%	0.00%	0.00%	0.00%	4.00%	0.00%	0.00%	5.95%	4.00%	5.95%	0.00%	0.00%	0.00%	14.19%
VEC	0.00%	0.00%	0.00%	0.00%	2.93%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	3.29%	0.00%	1.96%	8.19%

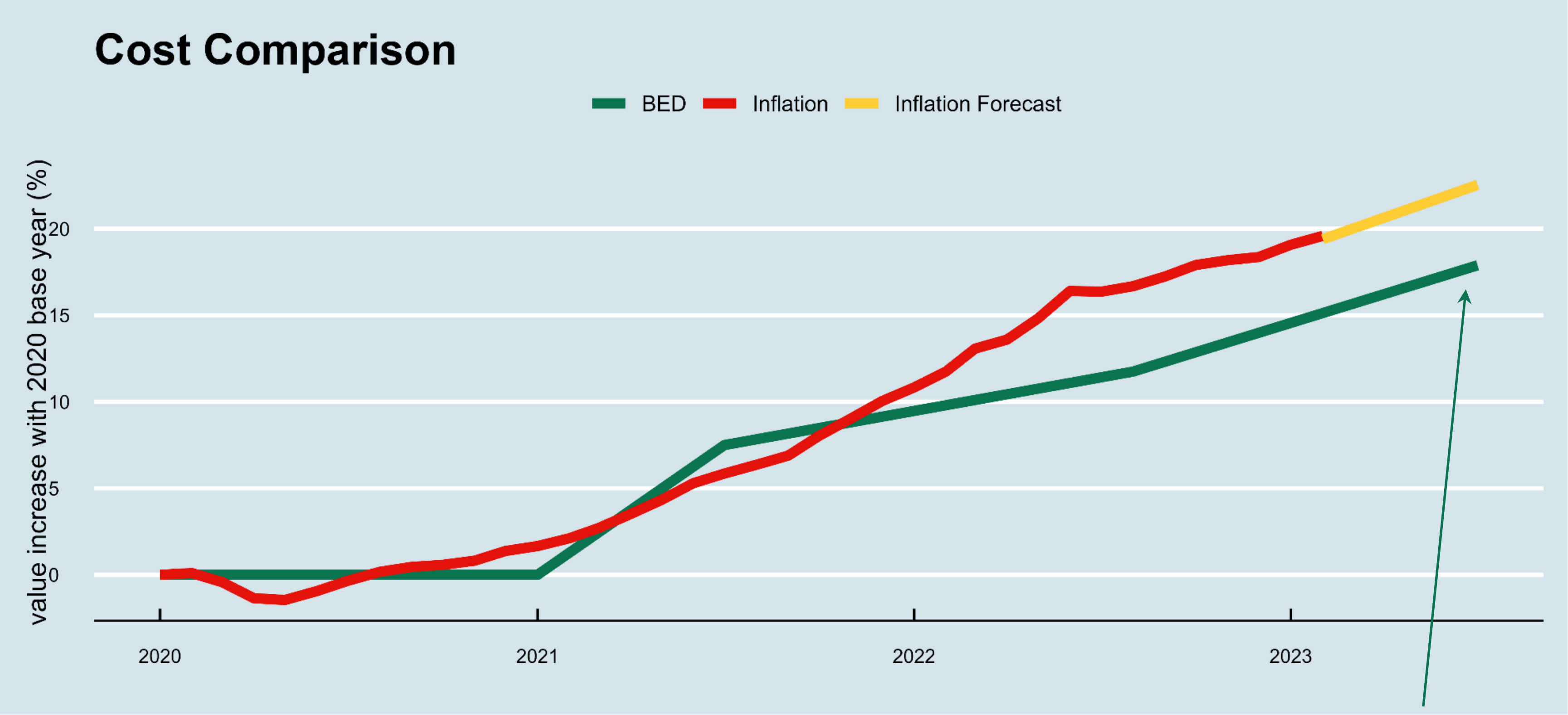
Value of BED Electricity vs. Other Commodities (non-BED items shown through Feb. 2023)



[1] Data sources from FRED Economic Data and BED sales

[2] Show Admission includes price of admission for movies, theater and concerts

Value of BED Electricity vs. Other Commodities (non-BED items shown through Feb. 2023)

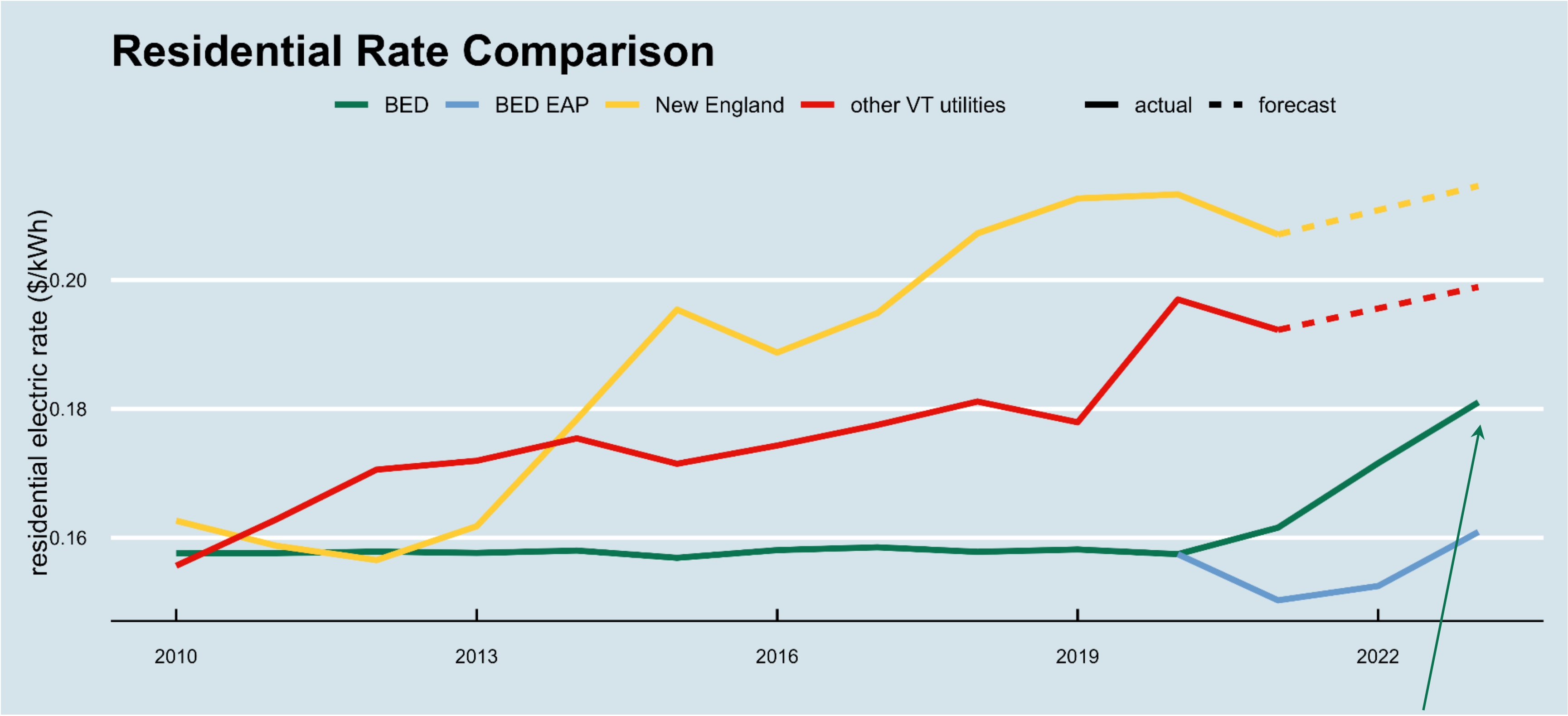


Proposed Increase

[1] Data sources from FRED Economic Data and BED sales

[2] Inflation Forecast uses a simple linear model to project inflation over the next 5 months (3/1/23 – 7/1/23)

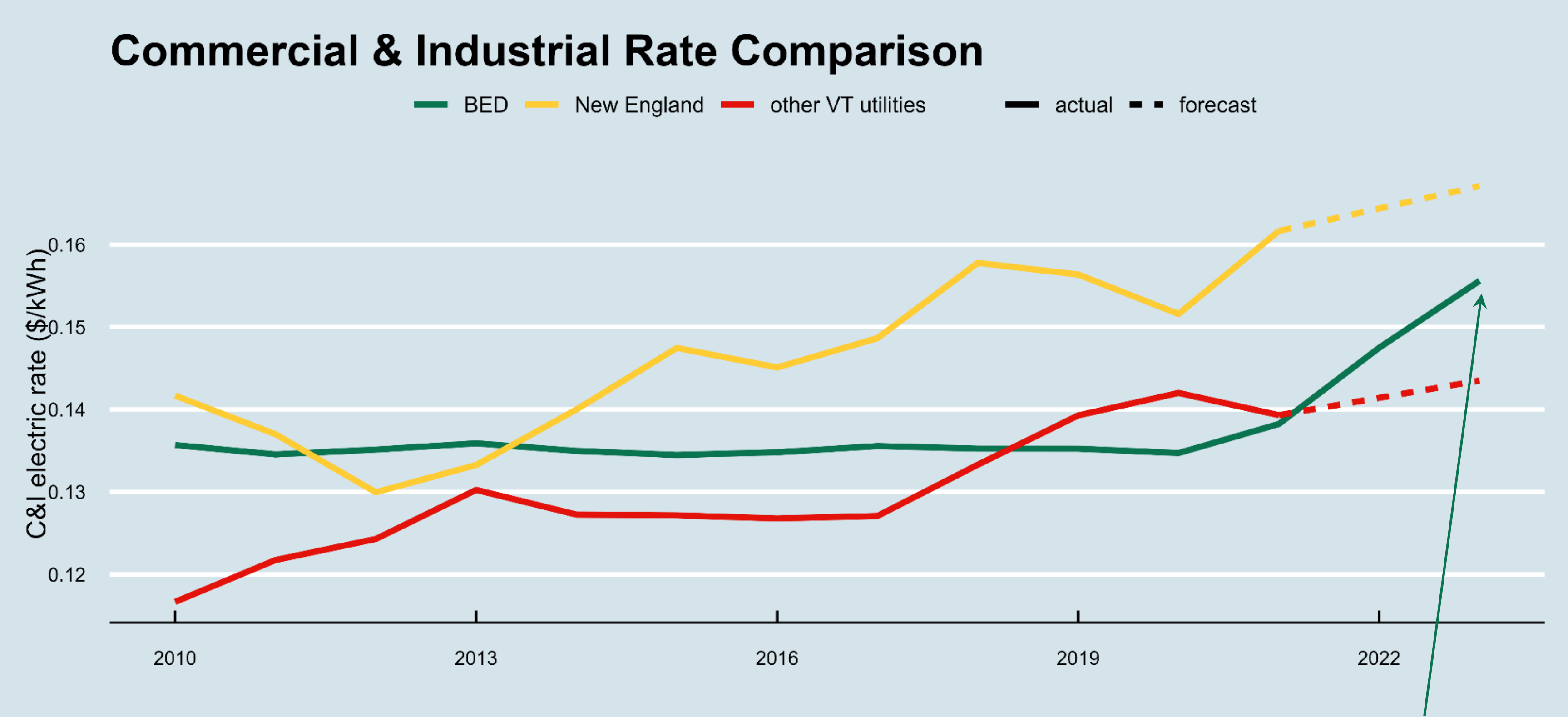
Rate Comparison: Residential, 2010-2023



Proposed Increase

Source: BED sales data, EIA residential sales data up to 2020, model forecasting sales for 2021-2023
BED 2022 data comprised of sales and revenue from 8/1/2022-3/1/2023 to capture the effect of the previous rate increase (3.95% in 8/1/22)

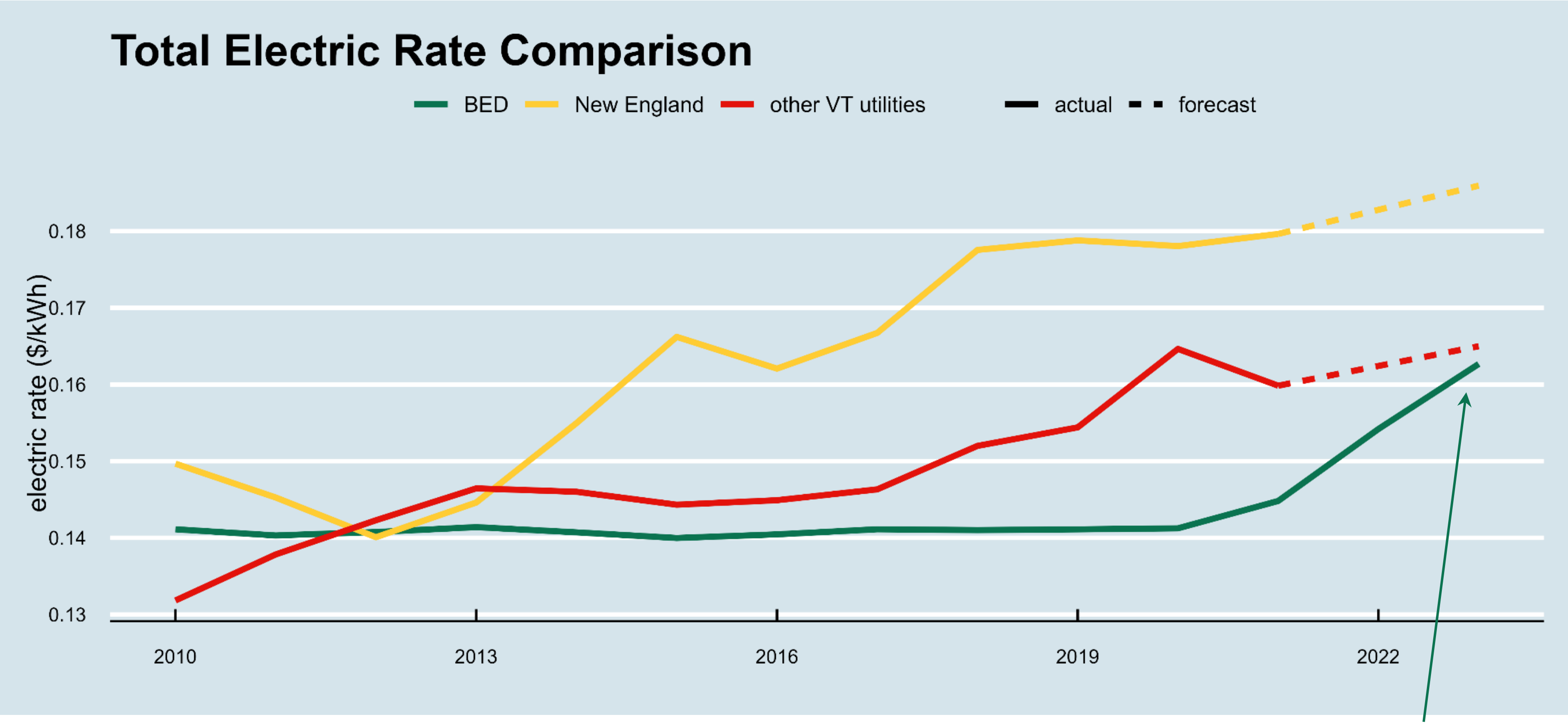
Rate Comparison: Commercial & Industrial, 2010-2023



Proposed Increase

Source: BED sales data, EIA residential sales data up to 2020, model forecasting sales for 2021-2023
BED 2022 data comprised of sales and revenue from 8/1/2022-3/1/2023 to capture the full effect of the previous rate increase (3.95% in 8/1/22)

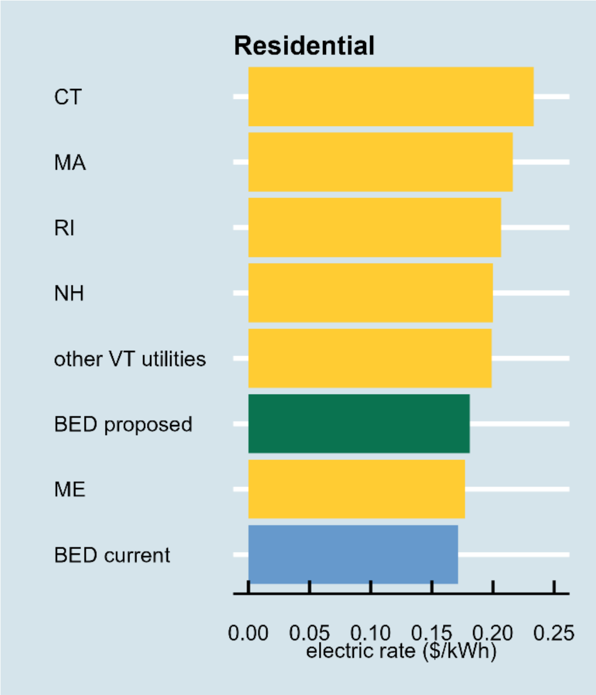
Rate Comparison: Total Cost to Serve, 2010-2023

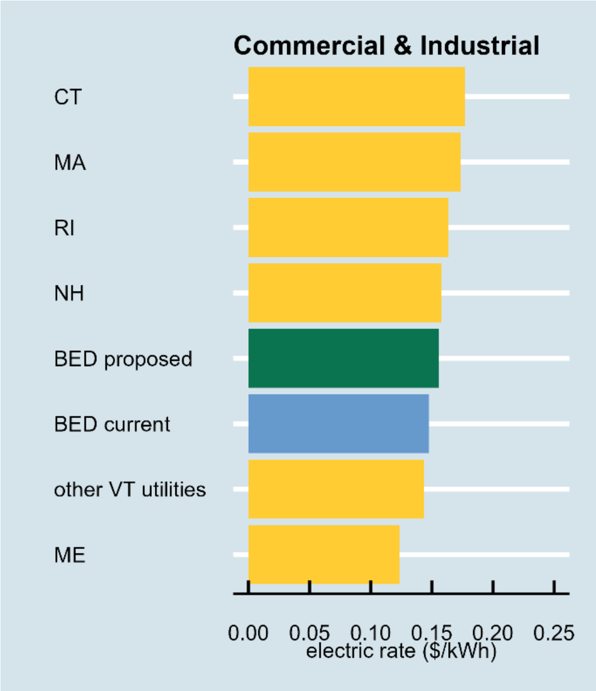


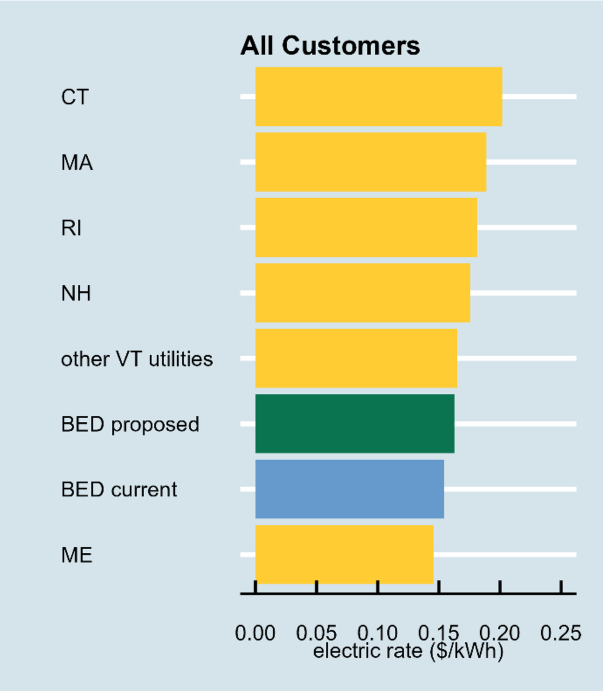
Proposed Increase

Source: BED sales data, EIA residential sales data up to 2020, model forecasting sales for 2021-2023
BED 2022-2023 data comprised of sales and revenue from 8/1/2022-3/1/2023 to capture the effect of the previous rate increase (3.95% in 8/1/22)

2023 Rate Comparison







[1] Rates for other regions are based on a linear trends from historical data
[2] BED rates are projected for FY2024 based on the proposed rate increase and supported by 2022-2023 sales and revenues

Effect on Customer Bills

Group	Average Monthly Use	Average Monthly Bill[1]		
		Current Rate	Proposed Rate	Increase
Residential	438 kWh	$79.82	$84.21	$4.39
Small General	440 kWh	$92.79	$97.89	$5.10

[1] Accounting for Franchise Fee
[2] Calculations based on average monthly energy across rateclasses. The rate increase will have larger bill impacts for customers with higher energy usage

Burlington Electric Assistance Program

Mitigating impacts for low-to-moderate income customers:

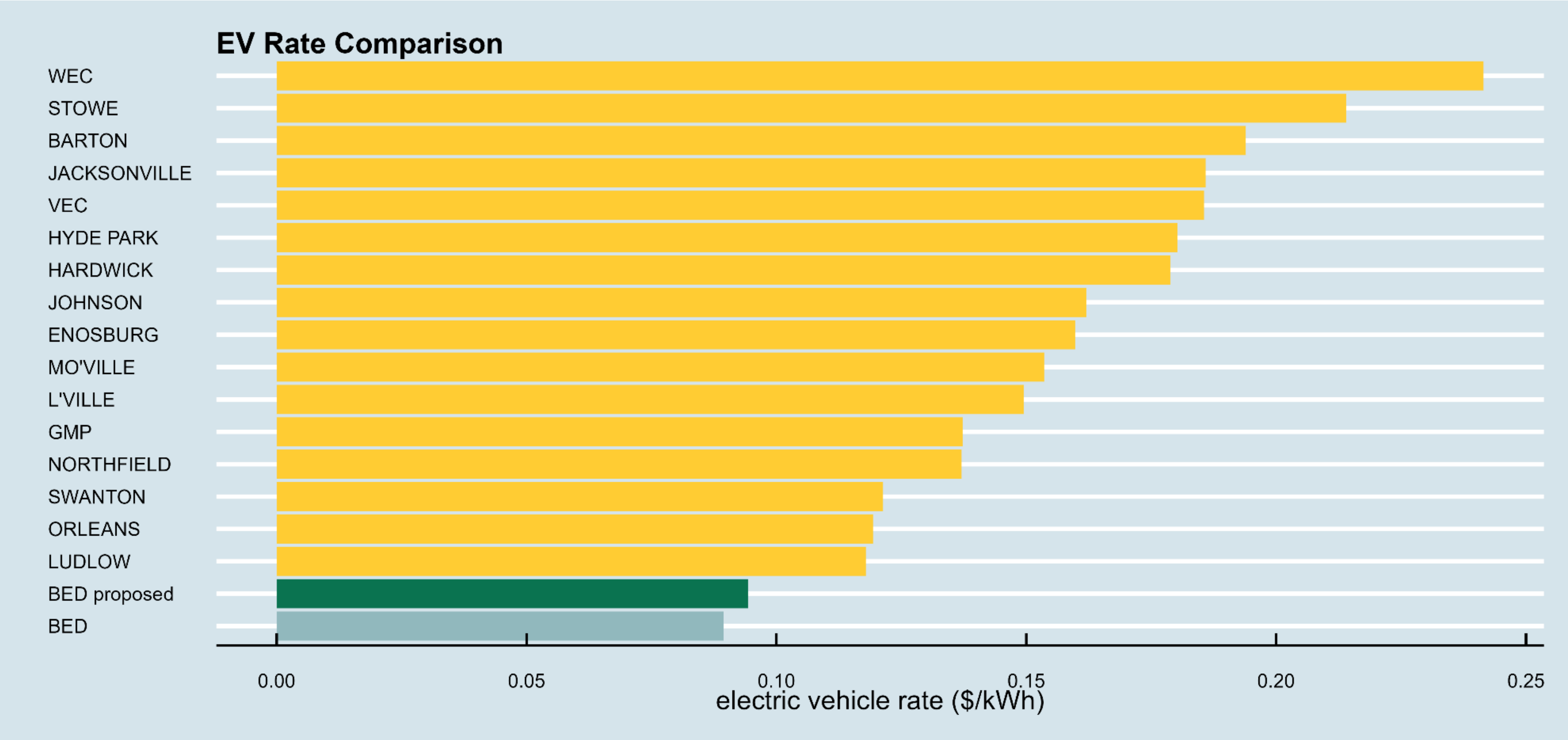
- The bill impact for low/moderate-income Residential Customers is on average $3.20/month, but ranges based on electric usage[1]
- Monthly Assistance will mitigate the rate increase impact on the monthly bill:

Period	LMI Bill (Before BEAP Credit)	EAP Credit
Before July 2023	$ 85.21	-$10.65 (12.5%)
After July, 2023	$ 89.91	-$11.23 (12.5%)

- Eligibility: 185% of Federal Poverty Level & Current Participant in Vermont State Fuel Assistance Program
- 134 customers approved as of 4.10.23. Anticipated to help 800 - 1,500 residential customers based enrollment of eligible customers for similar assistance programs[2]

[1] Low/Moderate-income usage modeled on customers currently enrolled in BED's Temporary Energy Assistance Program (470 kWh / month)
[2] Anticipated enrollment based on uptake of eligible customers in other Vermont Energy Assistance programs (VGS: 14%, GMP: 25%)

Vermont Electric Vehicle Rate Comparison

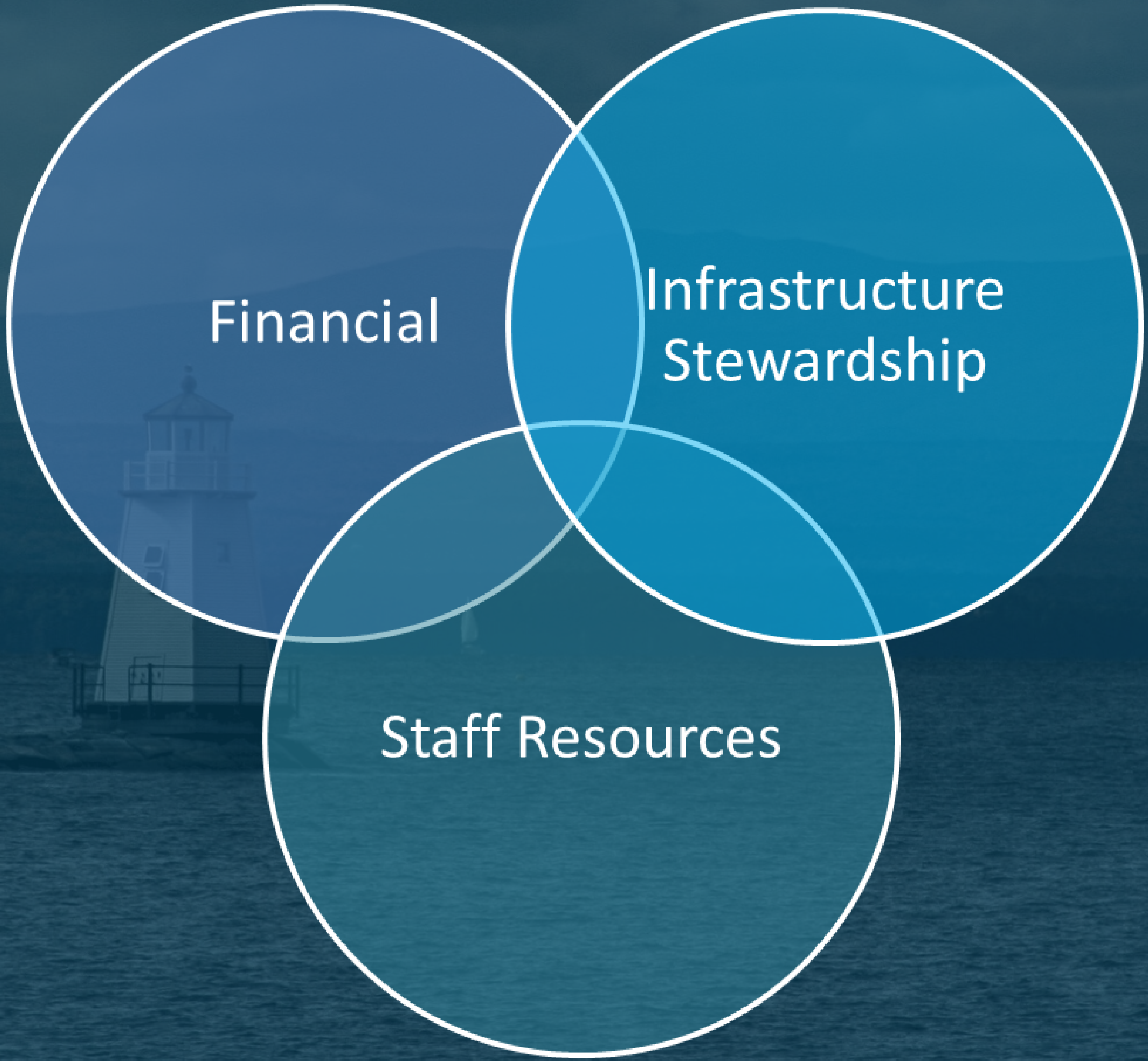


FY 24
WATER RESOURCES BUDGET

Megan Moir, Division Director of Water Resources

RESILIENCY PRINCIPLES

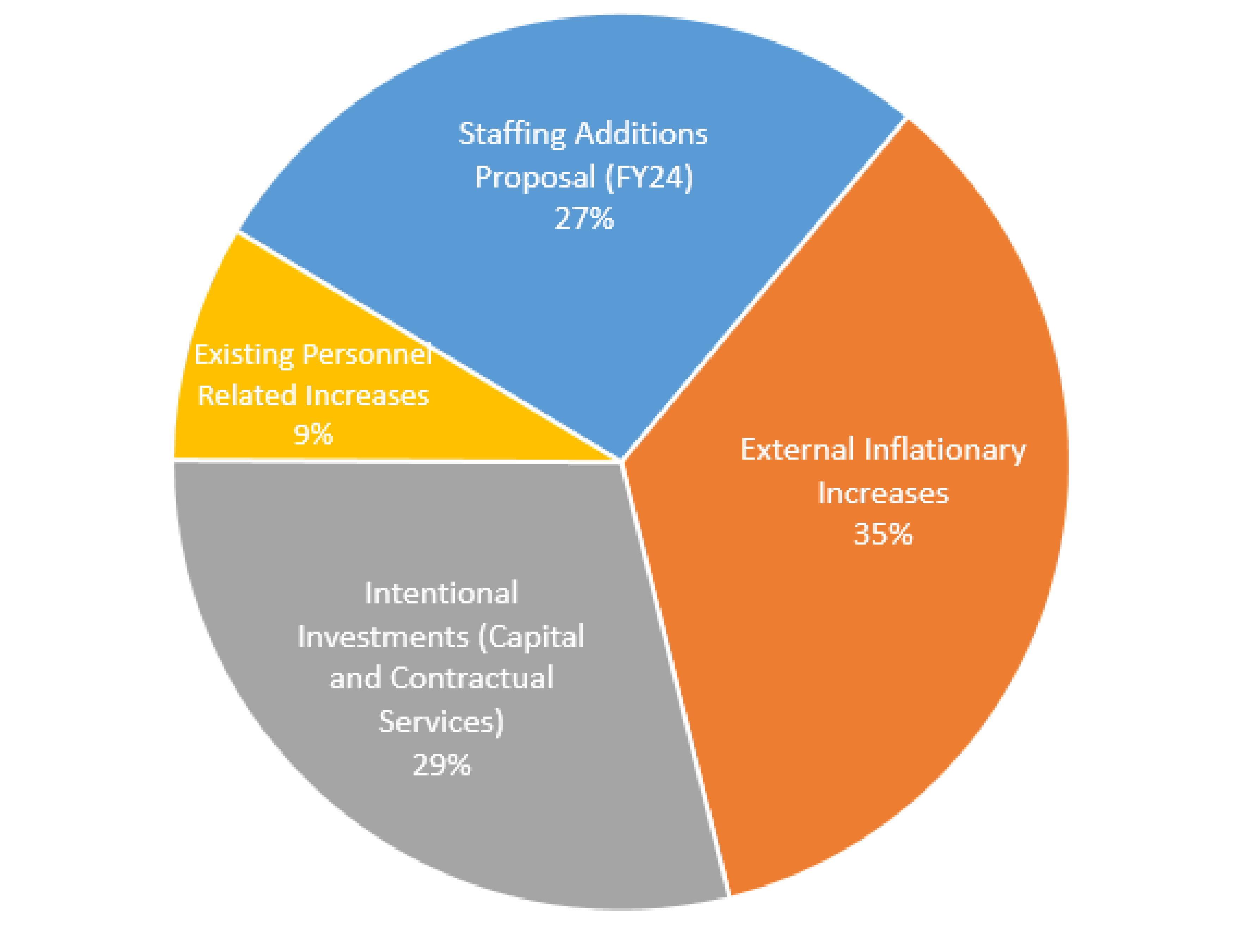
- Fully recover the costs of providing 365-24-7 service
- Rate payer affordability
- Contribute to capital reserve when possible
- Maintain healthy days of operating cash on hand
- Meet Debt Coverage Ratios

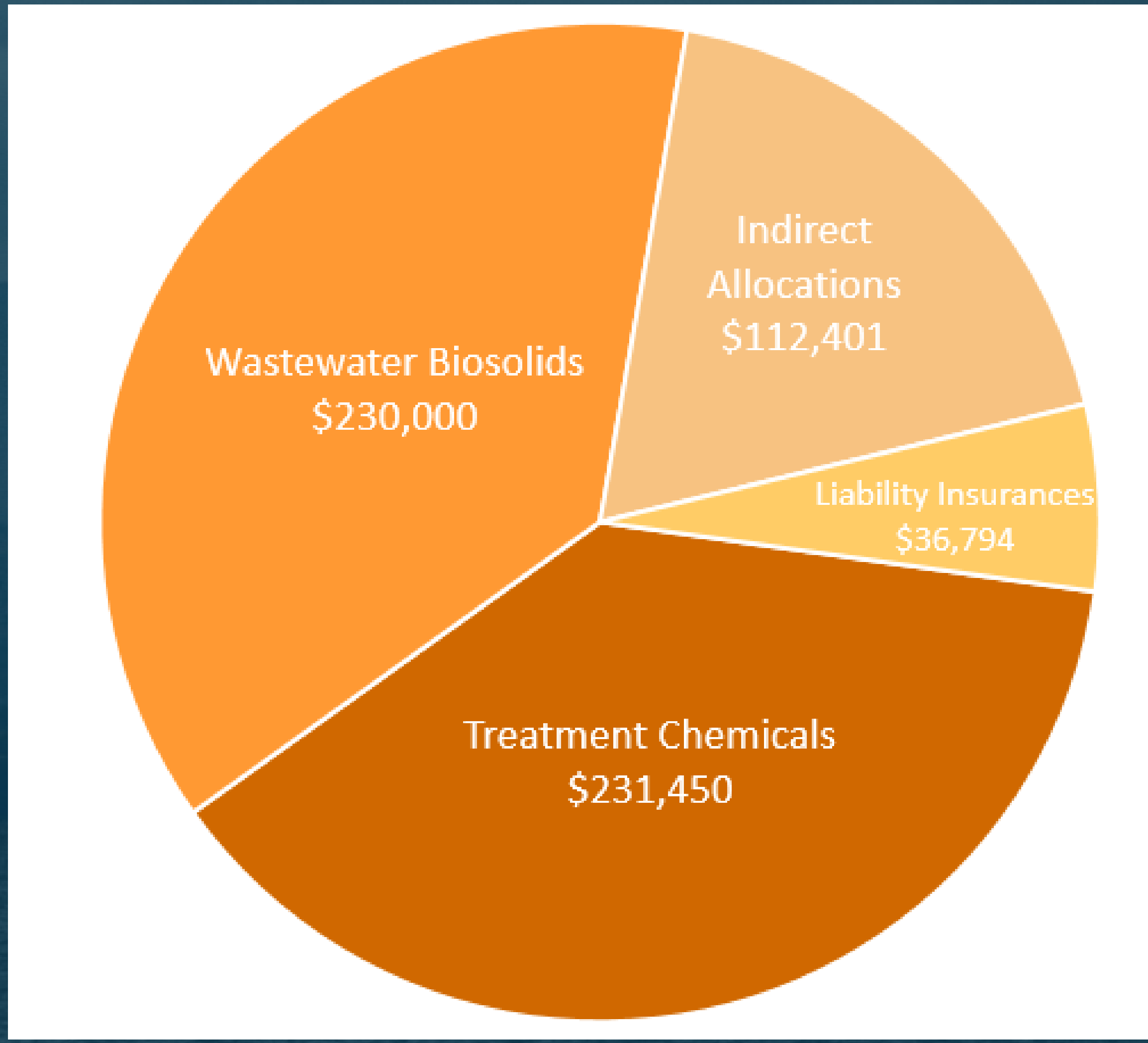


- Operation and Maintenance (preventative vs. reactive)
- Capital Renewal and Replacement
- New Infrastructure to meet new regulations

- Sufficient Staff resources to meet minimum staffing requirements for safe operations and to conduct preventative maintenance

FY24 EXPENSE DRIVERS





$1.739 M (8.79%) increase in overall expenses across the 3 funds

FY24 STAFFING PROPOSAL

- **Third Party Observations of Water Resources Organization**
  - **Aging infrastructure and a previous history of low rates of capital renewal and replacement**
  - **Lack of staff capacity to conduct needed tasks (preventative maintenance)**
  - **Insufficient number of positions in some areas when properly accounting for labor yield (i.e. minimum staffing needs)**
  - **High regulatory burdens**
    - Lake Champlain Phosphorus Reduction Requirements (2016)
    - Combined Sewer Policy Revision (2016 with 1272 Order in 2019)
    - Stormwater Flow Reduction Requirements for urban streams (2016)
    - Boil Water Procedure (2018)
    - Lead and Copper Rule revision (2022)

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FY24 STAFFING PROPOSAL

Position Addition	Aged Infrastructure	Lack of staff capacity to meet service levels	Minimum Staffing Needs	High/Growing Regulatory Burden
2 Water Distribution Technicians	✓	✓	✓	
Stormwater Field Specialist		✓		✓
Water Resources Project Manager	✓	✓		
Wastewater Operator	✓	✓	✓	
Water Resources Utilities Coordinator		✓		✓

For more information see the Raftelis report and come to the May/June TEUC meeting

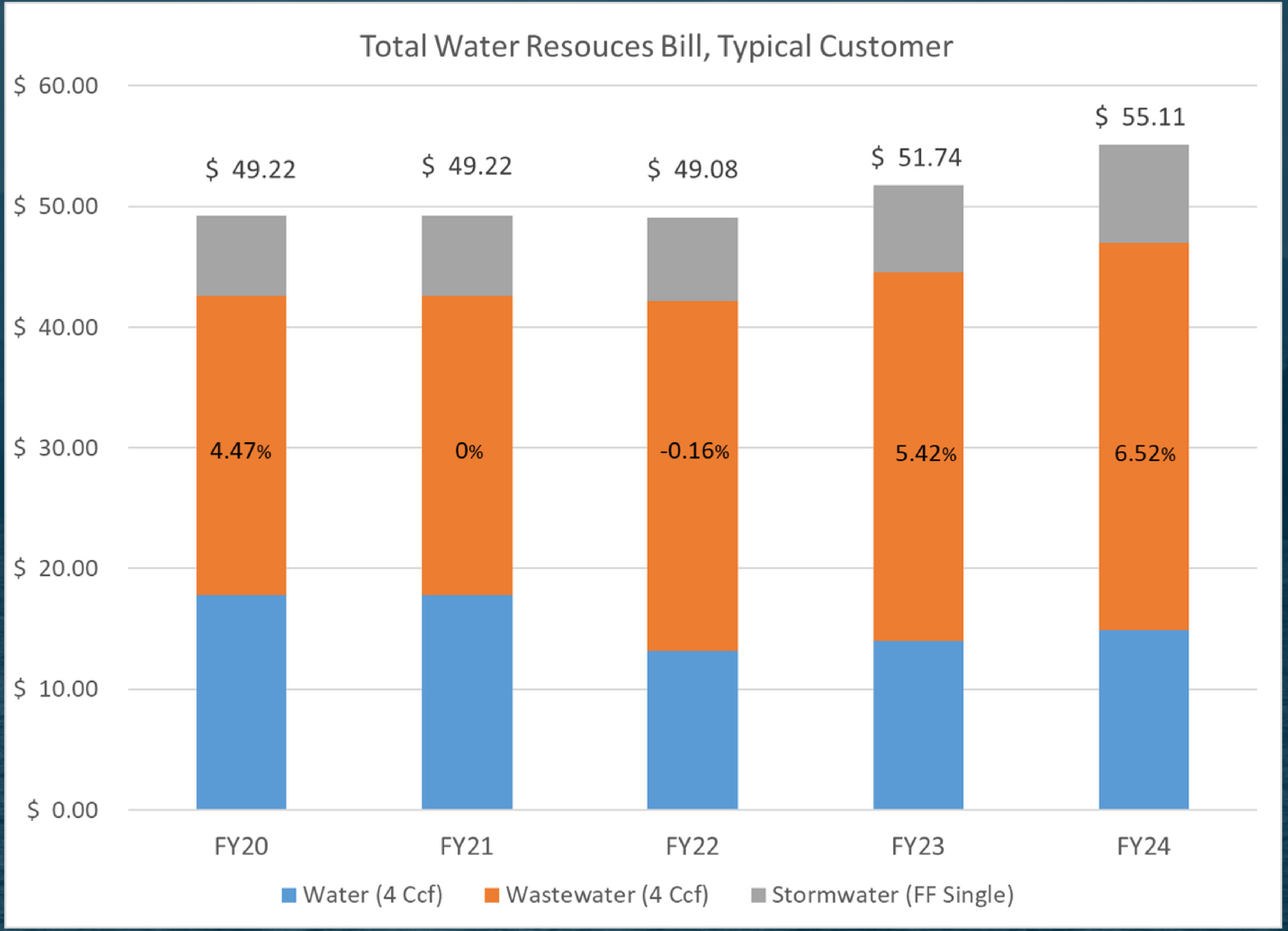
RATE INCREASE MITIGATION

- **Expense:**
  - Line by line review and adjusted budget to reflect actual expense trend over last 3 year
    - e.g. Electricity at Water Plant, North Plant and East Plant (-$40K)
  - Carried forward personnel vacancy savings from FY23
  - Line by line projection of FY23 final expenses, apply carry forward to FY24

- **Revenue**
  - Trend of increasing volume of sludge processing for other communities
  - Continued phasing in of the private fire protection fee
  - Updated FY24 projected billable usage based on FY22 data
    - Water usage increased slightly (due to wholesale volume sold to CFD2)
    - Wastewater decreased slightly
  - Planned use of $100K of Stormwater Fund Balance (healthy days of cash on hand)

PROPOSED TYPICAL BILL IMPACTS

- Proposed typical bill increase 6.52%
- Typical Monthly Customer Bill $55.11/month
- WRAP Discount Customer Bill $46.12/month
- Overall rate increase since FY21 is 12.1%
- Note, CPI % change July 2020 - April 2023 = 17.1%



PROPOSED FY24 RATE TABLE

Rate Change Comparison (FY 24 rates effective 7/1/23)

	METER BASE CHARGE WATER		METER BASE CHARGE SEWER		PRIVATE FIRE BASE CHARGE (5 year phase in)		
METER SIZE	FY 23	FY 24	FY 23	FY 24	PIPE SIZE	FY 23	FY 24
5/8"	$3.51	$3.74	$5.00	$5.25			
3/4"	$5.27	$5.61	$7.49	$7.87			
1"	$8.78	$9.34	$12.49	$13.12			
1.5"	$17.54	$18.65	$24.99	$26.24	1.5"	$18.60	$27.90
2"	$28.07	$29.84	$39.98	$41.98	2"	$18.60	$27.90
3"	$52.63	$55.95	$74.96	$78.71	3"	$18.60	$27.90
4"	$87.70	$93.23	$124.93	$131.18	4"	$18.60	$27.90
6"	$175.40	$186.46	$249.85	$262.35	6"	$54.00	$81.00
8"	$280.63	$298.31	$399.75	$419.74	8"	$115.08	$172.62
10"	$403.41	$428.84	$574.64	$660.84	10"	$206.96	$310.44
					Hydrant	$54.00	$81.00

	VOLUMETRIC RATES WATER		VOLUMETRIC RATES SEWER		STORMWATER		
METER CLASSIFICATION	FY 23	FY 24	FY 23	FY 24	Type	FY 23	FY 24
Single Unit Residential (RES, R2-S, R3-S, RC-S)					**Flat Fee**		
Tier 1 (0 - 400 CF)	$2.62	$2.79	$6.39	$6.71	Single Family	$7.19	$8.12
Tier 2 (401 CF and higher)	$6.54	$6.96	$6.39	$6.71			
Duplex (R2)							
Tier 1 (0 - 600 CF)	$2.62	$2.79	$6.39	$6.71	Duplex	$7.15	$8.07
Tier 2 (601 CF and higher)	$6.54	$6.96	$6.39	$6.71			
Triplex (R3)							
Tier 1 (0 - 900 CF)	$2.62	$2.79	$6.39	$6.71	Triplex	$8.24	$9.30
Tier 2 (901 CF and higher)	$6.54	$6.96	$6.39	$6.71			
Multi-Family Residential (MRU)	$4.48	$4.77	$6.39	$6.71	**Directly Assessed (Per ISU)**		
Mixed Residential & Commercial (MIX)	$4.48	$4.77	$6.39	$6.71	All Other	$2.69	$3.04
Commercial (COM)	$4.48	$4.77	$6.39	$6.71			
City (CITY)	$4.48	$4.77	$6.39	$6.71			
Irrigation (IRR)	$7.84	$8.34	N/A	N/A			
Process Water for Heating or Cooling (PW)	$5.07	$5.39	N/A	N/A			

SIGNIFICANT CAPITAL INVESTMENT IS NEEDED FOR FY25 AND BEYOND

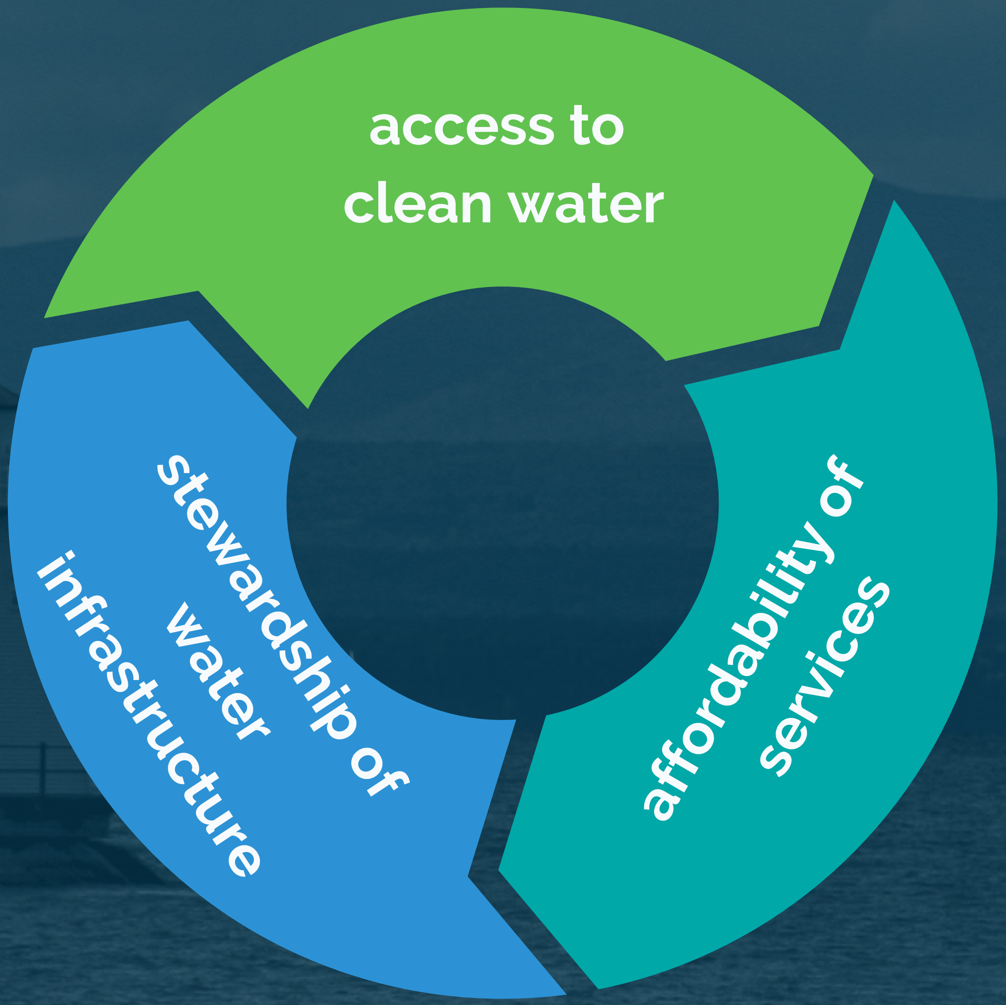
- Wastewater Comprehensive Upgrade
- Wastewater Tertiary Phosphorus Removal
- Combined Sewer Overflow Reduction
- Collection System Relining/Replacement
- Stormwater Outfall Repair
- Stormwater Retrofits
- Drinking Water Reservoir Pump Station
- Drinking Water Plant Upgrades
- Drinking Water Main Relining/Replacement

Bipartisan Infrastructure Law will not provide significant funding source...

RATEPAYER **AFFORDABILITY**

WRAP

- **Fixed Fee Waiver**
  - Low-income
  - 65+
  - Non-Profit Housing Organization
- **Rebates**
  - Sewer lateral inspections
  - WaterSense fixtures



RATE STRUCTURE ADJUSTMENTS

- **Lifeline** rate tier
- **User class**-based rates

Studying enhancements to WRAP in first half of FY24 alongside Capital Financial Planning

QUESTIONS?


WATER'S WORTH IT.
YOU NEED WATER. WATER NEEDS YOU.
Water Environment Federation

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Note: Will be discussed briefly as part of FY24 WR budget presentation; to be discussed in more detail at June TEUC.

MEMO

To: Megan Moir, Division Director – Water Resources
From: J. Scott Parker, Senior Manager
Date: May 8, 2023
Re: Staffing Recommendation Summary

Executive Summary

Raftelis was tasked to review the scope and possible addition of several staff positions in the Burlington, Vermont, Water Resources Division's (Division) FY24 budget to address identified staffing and operational objectives. An initial group of staff additions was provided to Raftelis as part of a preliminary recommendation from Division staff. Raftelis then evaluated the positions by conducting a review of the Division's current responsibilities, staffing levels, previous organizational and staffing studies and other materials, and interviews with several staff assigned with carrying out its mission. From there, a list of major observations on the current situation in Burlington was developed, and the bulleted list below summarizes the four defining challenges that Burlington faces:

- Aging infrastructure and a history of low rates of capital renewal and replacement
- A lack of staff capacity to conduct needed tasks
- Insufficient number of positions in some areas when properly accounting for labor yield
- High regulatory burdens

Each of the potential positions was then evaluated as to how it addresses those challenges. Raftelis' analysis is informed by knowledge of industry best practices, as well as experience gained through working with dozens of other high performing, yet challenged utilities across the country who are facing a variety of challenges similar to Burlington. As a result of this analysis, Raftelis recommends the addition of six (6) positions, most of which were contained within the original recommendation list. It should be noted that these recommendations for the new staff are generally not to provide new capabilities to the Division, but rather to add capacity to better meet required service levels. This memo concludes with a discussion of future considerations based on observations noted during this evaluation and expected service level commitments.

Background

Water Resources is a division of the City of Burlington, Vermont, Department of Public Works (DPW). The Water Resources Division manages the City of Burlington's water and wastewater systems, as well as its Stormwater Program. The water system in Burlington has a long history of serving the citizens of the community. In 1867, the Burlington City Council adopted a plan to create Burlington City Water Works, to combat waterborne diseases. Using the abundance of Lake Champlain, the City's water system grew with its population, and in 1880 and 1888, two reservoirs were added with a combined capacity of 7 million gallons. In the early 1900s, the City moved forward with a rapid sand filtration plant to serve approximately 20,700 residents. This plant was expanded in 1948. The City added its first wastewater treatment plant in 1953, and two additional wastewater plants were built in the early 1960s. All three plants upgraded to secondary treatment by 1973 and received a second upgrade in the early 1990s. A new water treatment plant and concrete reservoir covers were completed in 1982 and 1984, respectively.

The Burlington Stormwater Program was initiated in 2009 as part of an ongoing effort to meet state and federal water quality standards for Lake Champlain and other local rivers and streams. Importantly, the City contains substantial amounts of combined sanitary and storm sewers, which requires a wet weather treatment process at the Main Wastewater Treatment Plant (WWTP) to handle the large influx of flows to the plant during wet weather events.

The general responsibilities of the Water Resources Division include, but are not limited to, the following:

- Operating and maintaining the water treatment facility and three wastewater treatment facilities 24 hours a day, 7 days a week, 365 days a year
- Staffing the water treatment facility 24 hours a day, 7 days per week, and the wastewater facilities 7:00 AM – 3:00 PM, Monday through Friday, with on-call coverage and additional shifts over the weekend and as additionally needed during storm flow events
- Maintaining regulatory compliance reporting for water, wastewater, and stormwater
- Operating and maintaining the water distribution and wastewater and stormwater collection networks
- Capital planning, project management, and capital construction
- Developing and managing stormwater programming to reduce pollution related to stormwater runoff and to reduce combined sewer overflows (CSOs)
- Completing the water resources project review process for development permits
- Performing routine sample collections and monitoring, including monitoring for illicit discharges
- Billing customers for water, wastewater, and stormwater
- Handling customer inquiries and outreach regarding billing, water quality, etc.
- Conducting financial management, analysis and forecasting, and budgeting for Water Resources
- Developing and managing grants, loans and other issuances of debt
- Performing meter-related duties, including installation, reading, testing, and maintenance
- Updating infrastructure mapping and marking waterlines in a timely manner for DigSafe
- Providing public outreach (facility tours, school visits, etc.)
- Developing and publishing of water quality reports

In 2019, the Division contracted with Raftelis to conduct an organizational and staffing assessment, which recommended several new positions to enable the Division to operate more effectively and efficiently. The study recommended nine positions to be added to the Division. Table 1 lists the recommended positions, the risks they were intended to address, and the current status of those recommended positions.

Table 1: Current Status of Positions Recommended in 2019 Staffing Study

Recommended Position	Risks Addressed	Current Status
Water Resources Engineer	Reduces system failures and minimizes operating costs by increasing the ability to deliver critical capital projects and providing a resource to help with program activities such as optimizing operations activities (flushing, IPP, WWTP optimization, metering etc.)	Approved
Water Resources Policy & Programs Manager	Insufficient resources for water quality program development and oversight lead to infrastructure failures and regulatory compliance issues (Integrated Planning, Industrial Pollution Prevention, Backflow program, FROG program, project review program etc.)	Approved
Customer Care II Position	Provides an administrative resource to deal with the neglected activities such as meter replacements, backflow and various other customer service activities, which have already led to revenue losses (meters) and additional system risks (backflow). Allows Billing Manager to focus on higher level revenue assurance and financial functions.	Approved
Water Resources Technician/Environmental Compliance Officer[1]	Insufficient resources for water quality program inspection, oversight, and enforcement activities lead to infrastructure failures and regulatory compliance issues; insufficient field resources for flow metering program needed for hydraulic/hydrologic model; insufficient resources for sampling program (up to 2 years) needed to evaluate impact of CSOs on Pine Barge Canal	Approved
Wastewater Operator-in-Training	Mitigates the anticipated staff losses due to pending retirements and provides a resource to address the backlog of O&M issues; adds resources for increased process sampling needs at Plants (important to optimization), assists with Industrial Pollution Prevention.	Approved
Water Resources Project Management Support (Limited Service)[2]	The many capital projects associated with the $30 million bond referendum surpass the Engineering Group's capacity for capital project management, which slows the installation of critical infrastructure. Project accounting and logistical project management support are needed to ensure success.	Not Approved
Engineering Technician	Reduces the amount of technician-level work currently being done by engineers, who can more productively spend their time on capital delivery, planning and system optimization.	Not Approved

Recommended Position	Risks Addressed	Current Status
Customer Care Position I (Part-time)	Provides an administrative resource to deal with the neglected activities such as meter replacements, backflow and various other customer service activities, which have already led to revenue losses (meters) and additional system risks (backflow).	Not Approved
Wastewater Maintenance	Mitigates the anticipated staff losses due to pending retirements and allows maintenance staff to address their backlog, which will in turn reduce failures and associated problems.	Approved
[1] Approved in an adjusted form as a Water Resources GIS & Field Specialist. [2] Some of this need was met on a part-time, limited basis, but this position is being eliminated due to City limitations on temporary employment.		

Though not all of the positions recommended in the 2019 study have been added, several others have been added or approved in response to changing operational needs. Table 2 lists other new positions that have been added since 2019 outside of the study recommendations.

Table 2: Other New Positions Added Since 2019 Staffing Study

Added Position	Risks Addressed
Director of Engineering and Operations	Reduces direct reports to the Division Director, better aligns operations, asset management, and engineering functions.
Senior Financial and Administrative Analyst	Provides needed financial expertise and administrative support within Water Resources and for Traffic and Parking Division.
Financial and Administrative Assistant	Supports needed financial expertise and administrative support within Water Resources and Traffic and Parking Division. Provides back up support for Water Resources Billing Team.
Risk and Resiliency Specialist – Water Resources	Retains vital experience and expertise within the Division in an advisory role. Will be re-absorbed in FY25.
Wastewater Operator Assistant	Provides necessary labor in wastewater operations and creates workforce development opportunity.

Given the passage of time, the partial implementation of the assessment's recommendations, changing operational needs and looming regulatory requirements, the Division requested Raftelis to evaluate and update its staffing needs. Currently, there are 54 full-time equivalent (FTE) positions in the Division. There is a modest amount of labor sharing between Water Resources and the DPW Streets Division, which provides some maintenance and construction services for the Stormwater and Wastewater systems, and paving and concrete support for the Water systems. Figure 1 presents the Division's current org chart.

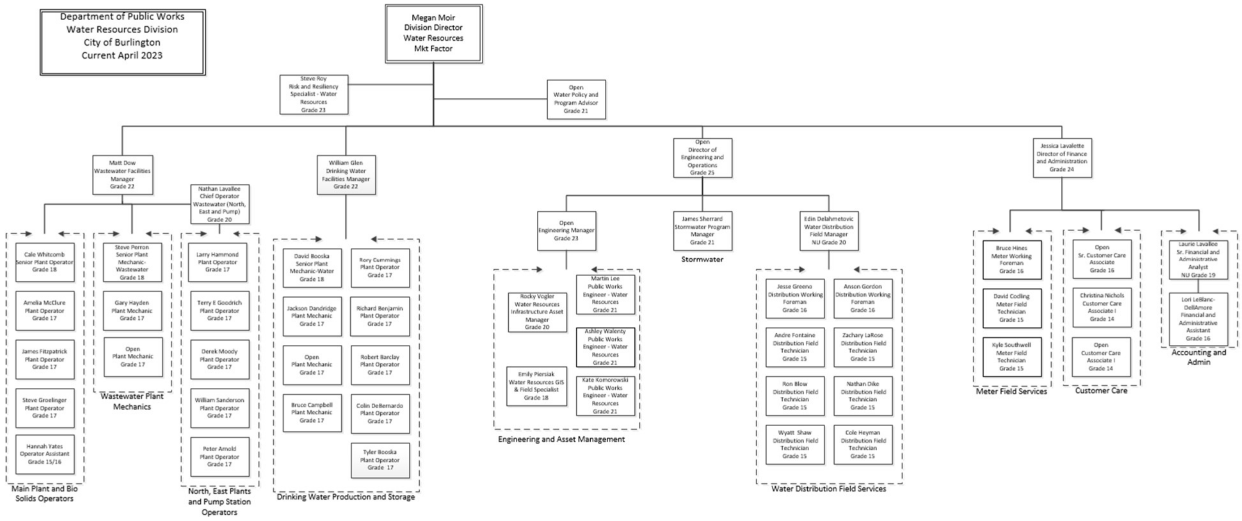

Figure 1: Current Division of Water Resources Organization Chart

CURRENT OBSERVATIONS

BURLINGTON HAS AGING INFRASTRUCTURE AND A HISTORY OF LOW RATES OF CAPITAL RENEWAL AND REPLACEMENT

In a review of documents provided by Burlington, Raftelis noted that from 1996 to 2008, there was a single 6.5% rate increase in 2005. During that time, overall inflation rose 32.2%.[1] Since 2008, the City has had a consistent record of annual rate increases, providing for some additional investment in the system. While there are always legitimate concerns regarding bill affordability, it should be noted that in 2023, 500 cubic feet (cf) of usage in Burlington results in a water bill of $20.53 and a sewer bill of $36.95. In 2020, the last year for which data is available, the American Water Works Association (AWWA)'s national rate survey found an average bill of $29.21 for water and $37.56 for sewer for that same 500 cf of usage[2]. Put differently, current City rates are approximately 16% less than the national average rates were three years ago.

While the Division faces many challenges, ultimately, its defining challenge is that it is tasked with operating older infrastructure that has suffered from extended periods of underinvestment in an era of increased regulation and high customer expectations. The cascading impacts of the funding lull from 1996 – 2008 appear to still have an impact on how the Division delivers its service to citizens to this day. As mentioned in the previous section, the city is home to a pipeline network that includes pipes from the 19th century, made of a variety of materials and including both combined and separate storm sewers. It has 25 lift stations of various ages, and multiple requirements related to the conveyance and treatment of stormwater, including green infrastructure. Utilities often require millions, sometimes even billions, of dollars of asset investment to bring reliable service to customers. Not raising rates to at least maintain

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[1] Federal Reserve Band of Minneapolis, "Consumer Price Index, 1913-." https://www.minneapolisfed.org/about-us/monetary-policy/inflation-calculator/consumer-price-index-1913-

[2] The City of Burlington charges a separate stormwater fee, though some stormwater-related costs are recovered through the wastewater fee. The AWWA rate survey does not track stormwater fees given the wide variability as to how local governments recover stormwater-related costs: flat fees, rates based on impervious area, ad valorem taxes, embedded within wastewater charges, etc.

pace with inflation for extended periods of time is an indication that a utility is not appropriately reinvesting in its system and is “living off depreciation,” meaning that it is using up the value of its assets faster than they are being rehabilitated or replaced. The purpose of the depreciation expense is to recover the utility’s investment in its assets incrementally throughout their service life. Once a utility enters a re-investment deficit it can take decades to exit it due to the nature and expense of assets involved with providing water, sewer and stormwater service. These assets are often complex, buried and, as a general rule, expensive to operate, maintain and rehabilitate. As they age and near the end of their useful lives, they require more attention (i.e., reactive maintenance activities), and, ultimately, greater investment of resources to continue to provide the service for which they were designed. If proper reinvestment is unavailable, utilities are forced into a situation where reactive maintenance needs crowd out the ability to conduct preventative maintenance, leading to even more reactive maintenance, emergency repairs, and, ultimately, less resources to properly fund capital replacement. This appears to be the situation in Burlington, and it has a direct impact on the nature and scale of tasks that current staff are forced to deal with. It also limits the ability of staff to adequately plan or make the current system run more efficiently, which leads to our second observation below.

BURLINGTON HAS A LACK OF STAFF CAPACITY TO CONDUCT NEEDED TASKS

As mentioned above, the Division is charged with operating a utility that has aging infrastructure. In addition, staff are subject to an expanding regulatory environment and serves a customer base that has high expectations. As a result, staff appear to frequently be in reaction mode, which crowds out the capacity to conduct preventative maintenance, strains engineering staff in the ability to deliver capital planning and project delivery needs, and taxes utility finances through needed capital replacement and personnel costs necessary to maintain such a system. In our interviews with staff, tours of facilities, and reviews of Division documents, the overall impression is of a well-managed utility with capable employees who have sufficient expertise to know how to properly operate and maintain the utility systems. Nevertheless, largely due to a lack of resources as compared with their scope of work, Division professionals lack the bandwidth to accomplish all that they should (and want to) be doing.

An example of a lack of staff capacity is in the area of asset management. The Division has both qualified staff and a high-quality Asset Management Plan that was developed in 2017 and which laid out a roadmap of activities that could make the more efficient and effective in its delivery of service to customers. Also in 2017, the Division instituted the practice of lining certain high-risk water mains. This activity not only extends the life of water main assets, but also has a lower impact on customers than traditional methods of pipeline rehabilitation that require digging up and replacing whole lengths of pipe. The results to this point have been promising. Water main breaks have declined by 34% since the program began, as represented in Figure 2 below:

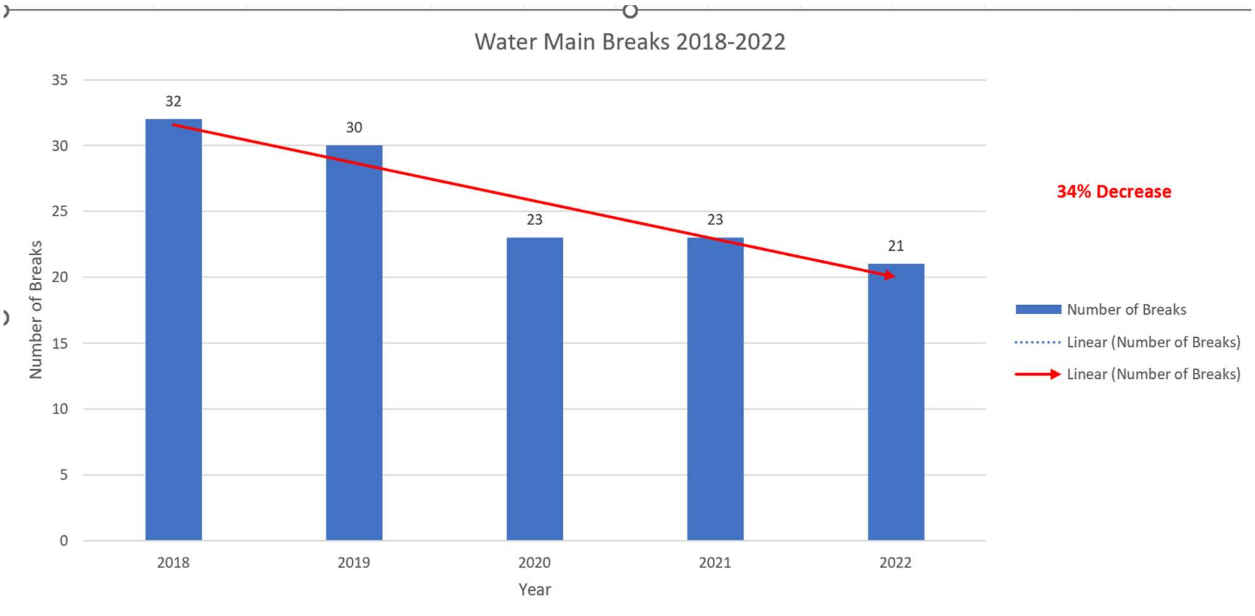

Figure 2: Water Main Breaks, 2018 – 2022

Water main lining is an excellent example of an asset management activity in that it represents an efficient and effective solution to a problem that made the organization more reliable to its customers with minimal service disruption. Asset Management tasks typically address systemic issues within a utility and require participation from many business lines, including operations, engineering, finance, customer service and data and technology. Full implementation of an asset management plan can take several years and relies heavily on the presence of high-quality information to properly contextualize opportunities and measure the results of actions. Unfortunately, the Division is still developing the basic tools and data necessary to fully implement the plan. The Division has only recently begun implementing Vueworks as its Computerized Maintenance Management System (CMMS), which is a vital tool for organizing asset information. The GIS system, also a vital component of an asset management system, is known to have missing or incomplete data, even though the presence of many paper records is known to exist and are utilized within the Division. Incorporating those paper maps and other sources of information into these critical systems is mostly a matter of the ability to commit staff time to the maps' entry into the systems. Unfortunately, that time does not currently exist because more pressing, reactive needs must be addressed by those who need to be involved in the process. As a result, the condition of many assets appears to be unknown, and the systems are not able to be utilized to their fullest extent to help the organization in its quest to deliver its level of service effectively and efficiently. Based on our observations, it is common across most of the business lines in the Division that staff know what to do and how to do it, but simply do not have the resources necessary to accomplish what is needed beyond the reactive level.

The situation described above is not unique within the Division. Other activities that are "not getting done" that, with additional resources, could lead to a higher level of service include the development of a well-maintained capital plan (a driver behind the creation of the engineering manager position); backflow compliance (including implementing updated backflow ordinance); annual hydrant flushing; documentation of water line replacement/install inspections; inspection of diversion manhole weirs; impervious surface billing updates; post-construction stormwater BMP inspections; regular creation/update of SOPs; implementation of a customer assistance program for sewer lateral replacements; hydrant flow testing for both operational and hydraulic model recalibration; and, comprehensive valve exercising and proactive valve replacement.

The lack of staff capacity often manifests itself in reduced efficiency. In smaller utilities staff often wear "many hats" (e.g., a small utility may have the person who handles billing also handle most of the in-house IT needs). This model breaks down, however, when tasks become more complex, the scale and scope of work grows or level of service expectations are higher, all of which appear to be the case in Burlington. Several examples were observed where higher-skilled positions conduct lesser-skilled activities because there is no one to delegate those activities to. For instance, engineers must spend time conducting right of way investigations or basic contract management instead of designing projects or reviewing plans. Rather than working on implementing the asset management plan, the asset manager may need to assist in televising sewer lines. Having sufficient staff capacity provides value by getting the best use out of individuals with specialized skill sets.

CURRENT STAFFING IN SOME OPERATIONAL UNITS DOES NOT PROPERLY ACCOUNT FOR LABOR YIELD RATES

In other cases, the lack of labor capacity that is observed is based on a common misperception of how to staff work crews. For example, assume that an organization determines that a crew of four people is required to safely, efficiently, and effectively work at a pace such that its annual work goals will be met. Following that determination, the organization approves four positions to be filled for this workgroup. However, this staffing model ignores the true labor yield of one FTE position operating in a team-oriented workgroup. Depending on the timing and amount of vacation, sick leave, and training, this workgroup that is intended to operate as a team of four should expect to be short-handed on a regular basis, limiting its ability to complete tasks. Additionally, position vacancies are a fact of life. Statistically, an organization with just a 5% vacancy rate should assume that one of its four positions in this workgroup would be vacant 2.4 months out of the year.

The deficiencies caused by this staffing model are illustrated by how operators are staffed at Main WWTP. At the plant, daily duties rotate among four operators. Each day one operator operates the plant, one dewaters biosolids, one performs labs, and one conducts preventative maintenance (PM) activities. If for any reason (sick leave, vacation, training, etc.) the plant is short-staffed, PM activities are not completed that day. Any time there is a significant rain event, the wet weather treatment train must be staffed, requiring a plant that normally operates a single daytime weekday shift to transition into 24-hour operations. As a result, an operator may have to work their normal daytime shift and then continue operating the plant overnight, at which point they must miss their regularly scheduled shift the following day so that they can go home for much needed rest, leaving the plant short-staffed. While such operations are not the norm, they are not rare, either. As a team-based work crew, Water Distribution is also observed to have the same productivity challenges caused by the same staffing deficiencies.

BURLINGTON HAS HIGH REGULATORY BURDENS

Water, wastewater, and stormwater utilities are highly regulated industries for a host of good reasons. Any organization charged with the health, welfare and safety of a community's citizens and environment should be held to the highest possible standards in service to those who choose to live and work there. As science evolves, regulations increase in response. Since 2016 alone, Burlington has had to respond to multiple examples of increased regulation:

1. Adoption of the Lake Champlain Phosphorus Total Maximum Daily Load (TMDL) which requires significant reductions of phosphorus from wastewater and stormwater sources (2016)

2. Combined Sewer Policy requires additional measures for the monitoring and control of all combined sewer overflows (2016) including construction and operation and maintenance of stormwater best management practices (BMPs)
3. Stormwater Flow TMDLs require construction, operation and maintenance of flow reduction BMPs in Centennial, Englesby, and Potash Brook watersheds
4. Boil Water Procedure (2018) requires additional measures and risk evaluation during water main breaks to determine if a boil water notification is necessary
5. Lead and Copper Rule Revision (2022) requires inventorying of all water service lines[3] in the City

It is obvious that Burlington has and continues to take this responsibility seriously. For example, the community has adopted stringent stormwater review requirements under Article III of its Chapter 26 Ordinance. In particular, Section 26-3-26 Appendix E contains specific language regarding post-construction stormwater management and includes requirements for Stormwater design plans; operation, maintenance and repair plans; landscaping and stabilization requirements; access to stormwater systems for inspections during and after construction; and penalties and enforcement procedures. While the intention of this ordinance is to assure that the water that reaches receiving streams is as clean as possible and is in line with National Pollution Discharge Elimination System (NPEDES) Phase II requirements, there are a number of field work activities associated with program compliance that are either not being addressed or are in danger of falling further behind due to the lack of staffing resources. A short list of items that that are currently not occurring that are required to meet compliance with all City and State regulations, including:

- Public and Private Stormwater BMPs inspections and compliance
- Water quality sampling of surface water and wastewater
- Illicit Discharge Detection and Elimination (IDDE) inspections (dry and wet weather)
- Outfall inspections (annual and as needed)
- See Click Fix and Vueworks Service Request Site Visits including drainage complaints

The lack of compliance oversight threatens to limit the effectiveness of the Chapter 26 Ordinance and other Burlington Stormwater program requirements, which will have a direct impact on the health of Burlington's waterways. Moreover, BMP implementation (and maintaining BMPs in working order) is a specific requirement of multiple regulatory requirements including the Stormwater Flow Total Maximum Daily Loads (TMDL) for Centennial, Englesby and Potash Brooks, the Lake Champlain Phosphorus TMDL and the 1272 Order issued to the City requiring Long Term Control of CSOs. If the City is not able to demonstrate proper operation and maintenance of these BMPs, it will not meet its compliance milestones and could be in violation of State requirements.

Recommended Positions

Raftelis was tasked to review several positions in the Division's FY24 budget to address the issues listed above and other operational objectives. The bulleted list below summarizes the major observations noted in the Current Observations section above. Each of the recommended positions that follow will list the major observations that the position seeks to address.

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[3] The City has approximately 10,000 water service lines, of which only 4,600 are mapped with a known material. While there are no known lead service lines in the City, in order to comply with the Lead and Copper rule, Water Resources must complete an inventory of the remaining 5,600 connections by October 2024.

- Aging infrastructure and a history of low rates of capital renewal and replacement
- A lack of staff capacity to conduct needed tasks
- Insufficient number of positions in some areas when properly accounting for labor yield
- High regulatory burdens

We have conducted organizational assessments across the country for a wide variety of utilities in a range of operating environments, ranging from the island-wide water and wastewater utility serving Puerto Rico, to a water utility serving a desert island off the coast of California, to Anchorage, Alaska, to Burlington and dozens of points in between. We advise utilities in some of the fastest growing communities in the U.S. and in communities with population loss. Our clients' infrastructure ranges from cutting edge to failing. All of these experiences inform our recommendations, which are a mixture of industry best practices, expected levels of service, and community standards. When Raftelis recommends a new position, it is never the result of a formula or a simple comparison to a peer utility (e.g., Utility A has one GIS Specialist, therefore Utility B should have one GIS Specialist). Instead, recommendations for new positions are made because it addresses an identified need for that utility based on that utility's need relative to <u>their</u> operational context. As noted above, Burlington is unique in several ways, and we consider its specific operating environment in our recommendations.

The recommended positions are:

<u>Stormwater Field Specialist</u>
Addresses: High regulatory burdens; lack of staff capacity to conduct needed tasks

The Division recently reclassified the Stormwater Program Coordinator to a Stormwater Program Manager position and moved it under the Director of Operations and Engineering to better integrate with the Engineering/Asset Management group. This position will ultimately be responsible for the full stormwater utility/program. As was noted above, there is a need for field inspections and compliance activities as spelled out in regulations set forth in the National Pollution Discharge Elimination System (NPEDES) Phase II requirements. The six minimum control measures set out in the NPDES permit include Public Education and Outreach; Public Involvement and Participation; Illicit Discharge, Detection and Elimination (IDDE); Construction Site Stormwater Runoff Control; Pollution Prevention & Good Housekeeping for Municipal Operations; and Post-Construction Stormwater Management for New Development & Redevelopment. Related to the last measure, the City has adopted stringent stormwater review requirements under Article III of its Chapter 26 Ordinance. In particular, Section 26-3-26 Appendix E contains specific language regarding post-construction stormwater management, and includes requirements for Stormwater design plans; operation, maintenance and repair plans; landscaping and stabilization requirements; access to stormwater systems for inspections during and after construction; and penalties and enforcement procedures. While the Stormwater Program is currently compliant with inspection and maintenance of publicly owned BMPs and is reviewing new private projects to ensure that projects include post-construction stormwater management measures, the long-term tracking, compliance and enforcement of private BMP program does not exist.

Looking forward, it is anticipated that there will not only be more installation of green infrastructure, but also the current private installations may reach failure more quickly since they have not been inspected and kept up to date. In both cases, there will be more need for this type of work, and for that reason, it is recommended that a Stormwater Field Specialist position be created with a focus on the following areas:

- Inspections
- Leading the IDDE Program
- Responding to SCF/VueWorks/Public Service Request outreach

- Water Quality Sampling
- Additional GIS and Condition Assessment Support (Currently provided by the WR GIS and Field Specialist)

Wastewater Operator
Addresses: Aging infrastructure / low rates of capital renewal and replacement; properly accounting for labor yield rates; lack of staff capacity to conduct needed tasks

The current approved number of wastewater operators does not account for the true yield of one FTE position. For example, the approved number of operators at Main WWTP is sufficient to carry out assigned duties without utilizing overtime pay, but only if no operators are out on training, vacation time, sick leave, and there are no overnight wet weather events. Obviously, those are normal occurrences that result in increased overtime expenses. For example, in the first nine months of FY23, wastewater treatment alone tallied almost 2,000 hours of overtime, which is nearly the equivalent hours assigned to a single full-time position in a year. Assuming a non-management staff of 11 employees in this section, three weeks' vacation per employee, and two weeks' sick leave, this would equate to a missing 1.5 FTEs of labor efforts. Accounting for the expected 20 – 60 hours of training needed each year would represent the loss of another 0.1 to 0.3 FTEs.

Aside from the current minimum staffing levels, touring the Main WWTP makes clear that this is a "high touch" plant requiring significant hands-on operation, particularly given the age of the infrastructure. Wet weather events necessitate the operation of the wet weather treatment train, which requires a near-constant level of activity by an operator. When those wet weather events occur at night, an operator must staff the plant overnight following the completion of his or her shift. If the plant is short-staffed, fewer PMs are completed, further contributing to the reactive maintenance cycle.

Distribution Field Technicians (2)
Addresses: Aging infrastructure / lack of capital renewal and replacement; Properly accounting for labor yield rates; lack of staff capacity to conduct needed tasks

The Division currently staffs two crews of four distribution field technicians. Similar to the situation with wastewater operators, the approved number of distribution field technicians neglects the true labor yield of one FTE position. If just one individual is out for training, time off, illness, or a position is vacant, the effectiveness of at least one crew is compromised. Staff estimate that they are typically short two people every two weeks. Aside from the expectation that out of a crew of eight, absences are likely to be a regular occurrence, it does not appear that two crews of four are sufficient to handle desired levels of service. Crews struggle to complete the annual hydrant flushing program while managing their other demands. There have been multiple examples where main breaks have had to be repaired by contractors, at a higher cost to the City, due to lack of personnel. Most significantly, there is no valve exercising program. The Division estimates that there are 4,000 – 5,000 isolation valves within the distribution system. These valves are in place so that, should there be a need for repairs or pipeline replacement, a minimal number of customers must have their service interrupted. Valve exercising is a form of maintenance that prevents valves from freezing in place and provides an indication of the valves' functionality. Given their age, lack of exercise program, and the high salt environment (most valves are located in the roadway), it is likely that the overall condition of the valves is poor. (For example, on the morning of our interviews with staff, distribution had operated 10 valves and found three to be leaking.) This means that once a valve testing program gets underway, there is likely to be even more work to repair or replace these valves. Given the labor needs, we recommend the addition of two distribution field techs. These additions will minimize the time when the two primary crews are short-staffed and will provide capacity to conduct additional needed maintenance beyond what is currently achievable. The Director of Engineering and Operations (added in early 2023) will work closely with the Distribution

Field Manager to ensure that these staff are being programmed appropriately to meet the intended service levels. During the wintertime, these two FTEs will be available to supplement crews during winter main breaks but can otherwise be assigned to support the meter technician team with meter replacement (approximately 7,000 meters are past their useful life).

Water Resources Project Manager
Addresses: Aging infrastructure / low rates of capital renewal and replacement; lack of staff capacity to conduct needed tasks

All utilities require engineering services, and there is a broad spectrum in how utilities choose to obtain these engineering services. Some utilities use contract engineers for all their needs (design, contract management, construction management, project management). Others provide most of their engineering in-house (though large, specialized projects such as treatment plants are usually still contracted out). The Division has elected to bring much of its engineering work in-house which, given the intimate knowledge of the system gained by in-house engineers, is completely supportable. Given the magnitude of capital needs of the Division, however, engineering resources are stretched. A not-insignificant amount of their time is spent on activities that need not be handled by engineers, such as researching right of ways, contract administration, public notices, presentations to Council, etc. In order to adequately address the full range of administrative as well as engineering duties associated with capital project delivery, we recommend that the Division add a Water Resources Project Manager. This position would handle some of the non-engineering duties currently performed by the engineers, as well as contract administration, grant administration, and public communications. We believe that this position can act as a force multiplier for the engineering group and would not be as costly as adding another engineer. This need was identified in the 2019 staffing study.

Water Resources Utilities Coordinator
Addresses: High regulatory burden; lack of staff capacity to conduct needed tasks

Utilities commonly have a role dedicated to the protection of the utility's infrastructure from other developers and construction activities. This involves reviewing plans and coordinating construction activity that may affect the infrastructure and inspecting any infrastructure, particularly water service lines, that may tie into the utility's system. While the distribution team attempts to provide construction oversight to water system construction, the Division's ability to provide consistent oversight has been limited and there have been occasions in which American Water Works Association (AWWA) standards were determined to have been ignored by contractors because of lack of oversight. Failure to properly inspect connections to a utility's system can risk the use of improper materials, future leaks and breaks, and water quality issues. In addition, this position will reduce the burden on the Water Resource engineering team by providing technical assistance and review of smaller scale development projects. In essence, this role will fulfill multiple elements of the "Engineering Tech" position identified in the 2019 study.

We recommend that the Division add a Water Resources Utilities Coordinator not just to reduce the risk to the Division's infrastructure, but also to address an on-going need for GIS assistance. As the employee overseeing new connections, the Utilities Coordinator will be uniquely positioned to properly map new features into the GIS system, which is reported to have significant omissions and inaccuracies. While there is a GIS & Field Specialist position, that position is focused on GIS data analysis and on supporting the asset manager with condition assessments of the breadth of existing Water Resources infrastructure, and it will be more efficient to have another field-based position who remains focused on mapping new infrastructure. In the near term the Utilities Coordinator will be tasked with updating the service line inventory for the remaining 5,600 service lines to achieve compliance with the Lead and Copper Rule. This will involve not only involve a review of internal records, but also inspection of any service lines for which records do not exist. Assuming there are no additional requirements under that Rule, the Division will also be evaluating whether or not the role could address additional regulatory compliance duties that are not currently being met such as backflow inspection compliance.

Future Considerations

The staffing recommendations made above are intended to address the most pressing current needs. However, during our interviews with staff and after our tour of facilities, we also identified other, longer-term issues that the Water Resources Division may seek to address in the future. While the following items do not reflect a full organizational or operational assessment, we would be remiss not to mention them as considerations for the coming years.

One future consideration is the eventual need to hire a position focused on regulatory compliance. Currently, the Division lacks the capacity to administer common regulatory programs. For example, there is no backflow prevention inspection program, which, once established, would require administration. Backflow prevention devices are necessary to protect the integrity of the water distribution system and should be inspected regularly to ensure proper installation and operation. The inspection program can be done such that the actual inspections are conducted by private plumbers, but the program would still require notifying account holders of required inspections and tracking compliance. This individual would also be ideally suited to administer a pretreatment program. Given the size of the City; the number of restaurants, breweries, and other potential high-strength wastewater dischargers; and the environmental sensitivity of the receiving waters, the current lack of a pretreatment program poses risks to the Division and its ability to meet regulations.

Another consideration is working to contract out more engineering work. Currently, engineering staff perform in-house design, project review, management, administration and some inspection duties, which is somewhat unusual in similarly sized water utilities. Staff cited the reason for this was a combination of the time required to bring outside engineers up to speed on the "quirks" of the Burlington system as well as the smaller pool of potential candidates. This model certainly assures high-quality work, but it is very time intensive. Given the amount, size and complexity of projects expected in the coming years, it would be advisable to review if this model still works. Filling the project manager position mentioned in this report will be of some benefit, but there may be more opportunities to contract out other elements of their work. For example, engineering staff could be intentional about the development of potential design firms and contractors by initially issuing RFQs on smaller jobs with the intention of "training" local engineers on the peculiarities of their system.

It appears there may be an opportunity to hire a wastewater laborer. Currently, the North and East WWTPs must truck their biosolids sludge to Main WWTP for dewatering. The loading, transport, and unloading of the biosolids is reported to be nearly a full-time activity. Hiring a wastewater laborer to conduct such duties could effectively free up an operator for conducting actual operations for which they are trained, unlike biosolids transport, which is an unskilled activity not requiring licensure. The advantage to this approach would be cost savings from adding a new position at a lower pay grade than an operator. Looking into the future, the major rehabilitation of the Main Plant may provide opportunities for more efficient utilization of staff, based on the decisions incorporated into the ultimate design. If, following the renovation of the Main Plant, the East Plant is converted to a lift station that only conveys wastewater to Main Plant, there may be an opportunity for the addition of a belt press at North Plant, thereby eliminating the need to truck non-dewatered biosolids around the City and potentially saving on labor and trucking costs. For this reason, it is imperative that operations staff continue to be included in the design of the new facility. More staff and a better designed facility could eliminate overtime costs, improve safety for staff, and improve operational efficiencies.

The lack of preventative maintenance activities on the distribution and collection systems have been noted, namely activities such as valve exercising, sewer jet cleaning, and CCTV inspections. It is not uncommon for these activities to fall by the wayside when operating in more reactive maintenance modes. However, these activities can be contracted out, either on a short-term or long-term basis. If these activities are contracted on a short-term basis, it would be with the intention that the contractors would provide the necessary “boost” to move from reactive to planned maintenance activities. Contracting out these activities with the intention to not bring these activities in-house may reflect the decision that these needed activities will be assured of being completed, will aid the Division in shifting from a reactive to planned mode, but the Division will still lack the resources to take on these duties after their initial completion. Finally, contracting out sewer line cleaning and inspection may be more cost effective than conducting them in-house, as the Division would not need to own, operate, and maintain the required trucks, jetting equipment, TV equipment, and software on a permanent basis.

As mentioned earlier, Stormwater pays for some level of labor from the Streets Division to assist in the maintenance of their assets. However, staff report that historically Streets staff have struggled to complete their annual stormwater workplans. There is an argument to be made to bring those activities in-house to the Water Resources Division with their own staff, particularly as the regulatory and maintenance needs of stormwater grow. Bringing stormwater maintenance activities in-house would provide greater lines of communication within the stormwater function and produce greater levels of accountability.

Finally, one of the required duties of the Division, which was not contained among the list of general responsibilities in the Background section, is maintaining its buildings and their environs. Facilities, like pipes, motors and pumps are expensive, long-lived assets that must be maintained to a certain level of service if the maximum value is to be extracted from them. There is currently no staff member within the Division identified as having that responsibility, nor does anyone have the particular skills or qualifications to do so. Resources should be committed within either the Facilities department of the City or assigned to the Division to address this issue.

BURLINGTON PUBLIC WORKS

FY’24 DPW General Fund Budget Presentation

May 2023

Departmental Overview

DPW Mission Statement
We steward Burlington's infrastructure and environment by delivering efficient, effective and equitable public services

- DPW manages the following budgets:
  - **$9.3M General Fund**
  - $18M Water / Wastewater / Stormwater Funds
  - $5M Traffic / Parking Facilities Funds
  - GF Capital Projects
- Four Divisions
- 125 Staff

Burlington Public Works Divisions

DPW Administration

Water Resources Division	Technical Services Division	Parking & Traffic Division	Maintenance Division
Water Wastewater Stormwater	Engineering Trans. Planning Capital Planning Asset Management	Signals, Signs, Lines Crossing Guards Garages & Lots Parking Services	Street Maintenance Fleet Maintenance Recycling
Megan Moir Division Director	**Norm Baldwin, P.E.** Division Director / City Engineer	**Jeff Padgett** Division Director	**Lee Perry** Division Director

- Blue highlights – General Fund programs

Burlington Public Works: By the Numbers

- **95** miles of roadway
- **130** miles of sidewalk
- **75** signalized intersections
- **1** water plant
- **110** miles of water mains
- **3** Wastewater Treatment Plants
- **49** miles of sanitary sewer
- **45** miles of combined sewer
- **37** miles of storm sewer
- **25** pump stations
- **102** storm water outfalls
- **3,200** catch basins
- **900** fire hydrants
- **12,000** residential units served by recycling
- **1,000** parking meters
- **3** parking garages and **3** surface parking lots
- **350** city vehicles/equipment maintained
- **2** post-closure landfills
- **33** crossing guard positions
- **500+** excavation, obstruction permits / yr
- **70+** traffic requests received / yr
- **2,500+** requests for service / yr
- **3,500** tons of salt / year
- **3** fuels supplied at fueling stations
- **1,014** crosswalks, stop bars, arrows painted
- **$25M+** of capital projects managed / yr
- **1 great team that makes it all happen!**

High Level FY'24 GF Budget Goals:

- ✓ **Maintain services**
- ✓ **Continue to reduce injuries and expand safety culture** through enhanced training, tools, and safety committee activities
- ✓ **Continue Sustainable Infrastructure Plan** (increased street & sidewalk work) by aligning resources and coordinating projects – see General Fund Capital Budget for information
- ✓ **Facilitate large collaborative projects** such as Main Street Great Streets, Bank St / Cherry St Great Streets, Champlain Parkway, Lakeside/Sears development, Railyard Enterprise, etc.
- ✓ **Continue to implement PlanBTV Walk/Bike work plan** by expanding on street bike and pedestrian facilities, redesigning streets and implementing traffic calming
- ✓ **Continue cross-departmental Asset Management program implementation** to extend the life cycle of our assets, minimize failures and reduce overall costs
- ✓ **Earn more billable revenue for GF** through prioritizing billable work in Street Maintenance, Equipment Maintenance and Technical Services
- ✓ **Continue to innovate in Parking Services with new technology and products** such as digital permitting, more flexible garage permits, optical character recognition technology, etc.

DPW FY’23 GF Budget:

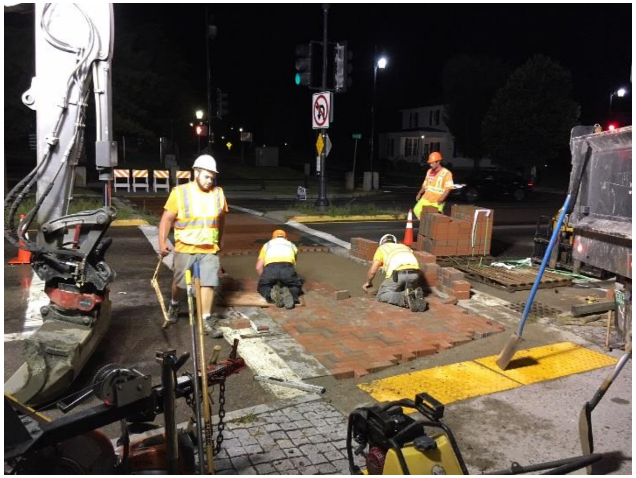
	FY’20 Adopted Budget	FY'21 Adopted Budget	FY'22 Adopted Budget*	FY'23 Adopted Budget	FY'24 Proposed Budget	FY'23-FY'24 Delta
Revenues	$4,132,262	$4,284,705	$5,370,095	$6,687,917	**$6,366,681**	**- 4.8%**
Expenses	$7,501,579	$7,570,241	$8,620,288	$9,902,841	**$9,989,550**	**+ <1%**
Net	($3,369,317)	($3,285,536)	($3,250,193)	($3,214,924)	**($3,622,869)**	

* FY’22 DPW budget began including Parking Services (formerly BPD Parking Enforcement)

Key Drivers -- Revenues

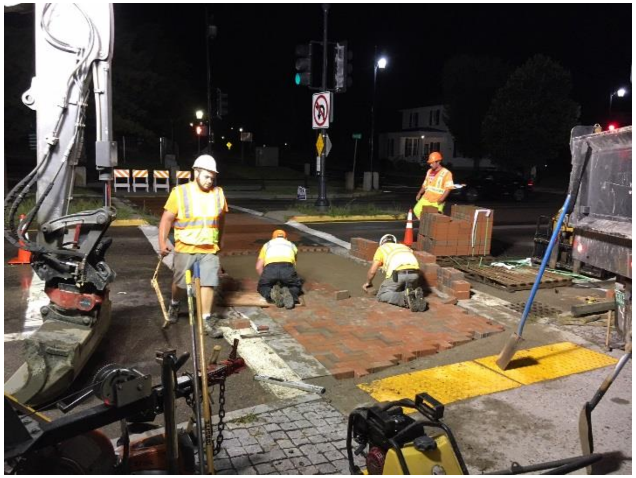
- **Lowering Parking Services Fine Revenue** to a more realistic level (still ambitious) after budgeting in FY'23 to hit pre-COVID revenues (7.5% decrease from FY'23 budget) -$120,000
- **Less One-Time Funding for Recycling Carts** as most carts were purchased in FY'23, $179K of $500K allocated in FY'23 is proposed to carryover to FY'24. -$321,000
- **Increasing Tech Services billable revenue** (10% increase over FY'23 budget – may limit work on unbillable GF priorities) +$112,000
- **Increasing Equipment Maintenance shop rate** and CNG fuel costs to non-GF customers (9.5% increase over FY'23 budget) +$59,000
- **Increasing Solid Waste Generation Tax for Recycling** to fund lease payments on a new recycling vehicle (~$45K) and pay for increased tip fees at CSWD's Material Recovery Facility (5.6% increase over FY'23 tax rate) +$37,000

Key Drivers -- Expenses



- **Reduced One-Time Expenses for Recycling Carts** as most carts were purchased in FY’23, $179K of $500K allocated in FY’23 proposed to carryover. (-$321,000)
- **Freeze two Parking Service Agent positions** out of the four currently vacant (-$30,000 in GF)
- **Increased diesel fuel costs** (+25,000)
- **Hire a Inspector** to replace contracted resident engineer work, paid by Street Capital (neutral to GF)
- **Purchase a replacement recycling vehicle** due to multiple truck breakdowns. (+$42,000)
- **Increased overtime for Street Maintenance team** to better reflect existing overtime demands finishing billable projects, responding to off-hours issues and meeting winter maintenance needs (+$15,000)
- **Capital Program Director moving to C/T** around July 1 (neutral overall to GF)
- **Review job descriptions** and determine whether reclassifications are necessary (+$50,000 allocated)

Challenges



- Simultaneously managing many large, complex and interrelated capital projects with limited consultant funding and an inflationary environment
- Maintaining capacity and resulting production in order to hit ambitious revenue targets with open positions and competing unbillable priorities
- Continuing to applying for grants (thanks C/T Team) to sustain enhanced capital investment given lower voter approved bond amount ($23.8M vs $40M)
- Continuing to maintain a growing fleet, and now aging fleet, with the same number of technicians
- Continuing to manage the sales and delivery of thousands of toters – adjusted deadline is July 1, 2023 so level of effort should decline in FY’24

A Partner in Other Department's Priorities:

- Managing the City's General Fund capital improvement program
- Managing and maintaining City fleet
- Implementing asset management across the City
- Providing project review and coordinating City's capital projects with numerous private development projects
- Offering technical expertise for other departments' projects.
- Operating and funding the Crossing Guard program for the Burlington School District
- Supporting the management of BPRW parking operations

Burlington Public Works

FY’24 General Fund Budget Presentation

Questions?

BCA

FY 24

BUDGET NARRATIVE

MISSION

BCA's mission is to nurture a dynamic environment through the arts that makes quality experiences accessible regardless of economic, social or physical constraints.

We do this by:

- Supporting and promoting Vermont artists and advancing the creation of new work
- Offering a wide spectrum of arts education and engagement opportunities
- Presenting exhibitions and events that place Burlington in a global context, promote critical dialogue and encourage local participation
- Serving as the City of Burlington's cultural planner by making the arts integral to the area's economic and civic development, urban design, and livability.

TOP GOALS FOR FY24

- Increase arts accessibility for youth in Burlington through increased scholarship awards and programs focused on skill-building and youth agency programs at the BCA Center and 405 Pine Street, and in classrooms

- Produce programming that drives economic activity and supports artists through Festival of Fools, Highlight, and City Hall Park including BTV Market in partnership with Business and Workforce Development

- Increase support of artists to address impacts of inflation through opportunities to teach, perform, exhibit, create and sell their work, and through grant support of individuals and small arts organizations

- Manage public art contracts for Main Street and Dewey Park and begin commissioning process for new projects and complete inventory and condition reporting

- Advance construction and capital fundraising for 405 Pine Street towards programmatic expansion

CHALLENGES TO DELIVERY OF SERVICES IN FY24

- Increased cost of goods and services
- More constituent needs: e.g. scholarship funding, training for artists to return to professional settings (classrooms, market ready), economic development activities and expectations, no new resources
- BCA communications is at/above, especially with added events since 2020, and other city needs-- not enough staff time to meet demands
- Maintaining support from donor bases at all levels with inflation affecting community donations, recession dialogue affecting major giving, downtown safety narrative affecting corporate sponsorship
- Accommodating arts and non-arts event needs in the city, such as Eclipse event. An updated structure that takes impact on full organization into account is needed and new funding streams

REVENUE DRIVERS

- The FY23 budget includes $1,057,100 raised through private donations, grants, and sponsorships, which is a modest increase over FY23. State and Federal operating grants are still drawing from pandemic funding sources, but overall fewer pandemic funds available and turnover in fundraising staff makes fundraising goals significant

- FY24 earned revenues are based on more accurate assumptions post-pandemic, including class registrations and studio use, which have returned to pre-pandemic levels. Art sales are still down, a significant portion of which is related to lack of UVM Medical Center capital projects advancing.

NEW EXPENSE DRIVERS

- FY24 incorporates pandemic era additions to the budget that were largely driven by events and activities supporting economic recovery.

- Increased costs in FY24 are primarily related to inflation and the increased cost of temporary staffing to support events, gallery hours and public programs, some union contract-related additions such as on-call staffing and overtime.

- No new programs or regular staff are being added to BCA operations. However, we will focus public programming and education staff on school district relationships at all age levels, with special emphasis on engaging high school students while they are downtown.

- We anticipate that the Eclipse event may require budget amendments that are not reflected in this operating budget.

- In FY23 we have experienced an increase in requests for scholarship support to make fee based programs accessible to all ages and anticipate need growing in FY24.

REMOVING FINANCIAL BARRIERS TO LEARNING FOR ALL

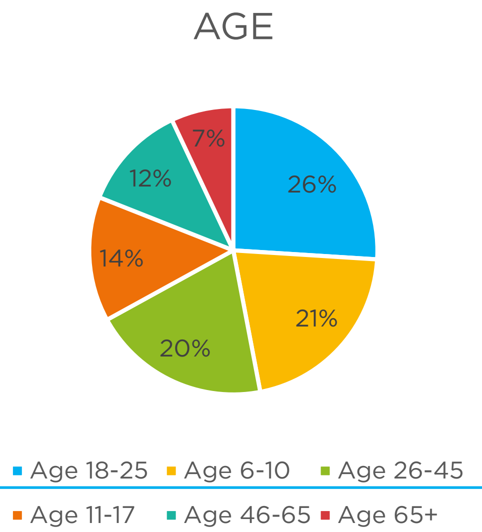
BCA will continue to emphasize scholarships as a key tool to providing equitable access to high-quality arts-based learning. BCA's scholarship application is a simple, non-invasive questionnaire and no one is ever turned away.

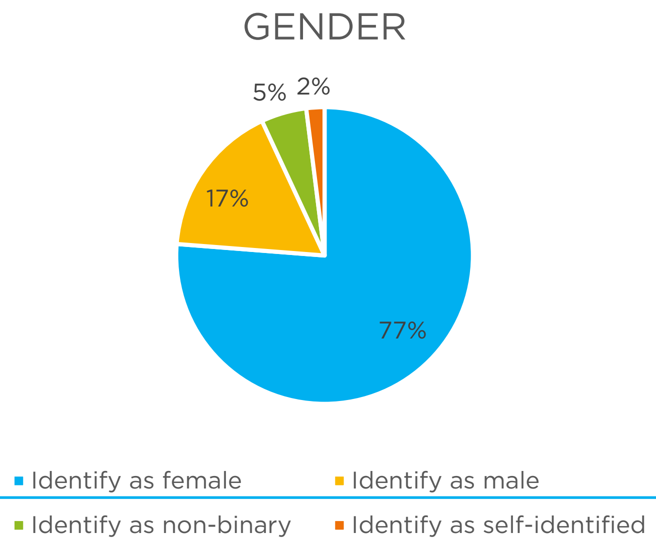
FY23 outcomes:

- Based on **unprecedented demand for summer camps**, BCA now reserves 25% of spots for scholarship participants. This includes fully subsidized spots for youth applying through King Street Center, Sara Holbrook Community Center, Boys & Girls Club, and Burlington School District.
- We have **expanded scholarships** across all of our education programs to include studio memberships in addition to camps and classes. Adults can now apply for subsidized access to our art-making spaces, such as clay, printmaking, photography, and jewelry studios. We are seeing high demand for scholarships from young adults ages 18-25.
- We also offer **scholarships to school groups** who participate in our gallery education program at BCA Center. We continue to see high demand for scholarships in this program – currently, we are subsidizing over 60% of school aged participants.

SCHOLARSHIP DISTRIBUTION INFORMATION

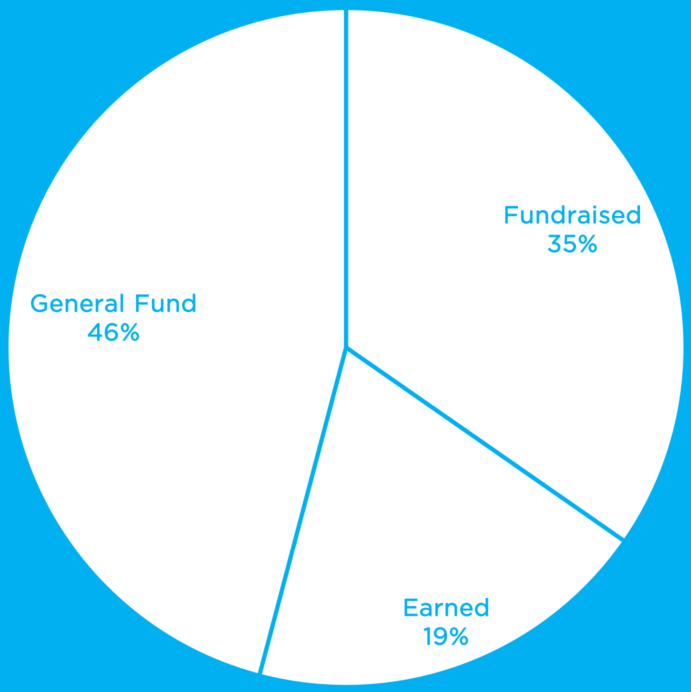
BCA tracks the demographics of our program participants and in particular our scholarship recipients using a simple scholarship application and a post-participation survey that includes optional fields for sharing demographic information. We have learned from this data that our program participants mirror Burlington’s demographics (based on annual census data from the American Community Survey), while our scholarship recipients have a higher percentage of BIPOC individuals participating in comparison with Burlington’s census demographics. For example, while Burlington’s census data reports 85% White, 5.5% Black or African American, and barely 3% Hispanic, our scholarship participants identify as 74% White, 6% Black or African American and almost 9% Hispanic. We intentionally do not ask participants about their country of origin on our demographic survey, but we know from our outreach relationships that we do serve immigrant youth in our programs. Other scholarship participant demographics include:



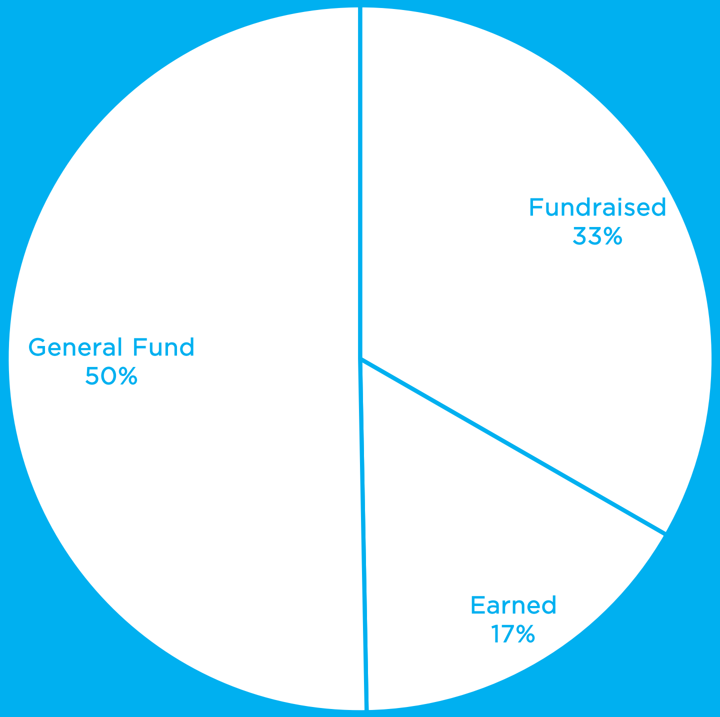


FY24 SOURCES

FY23 COMPARISON

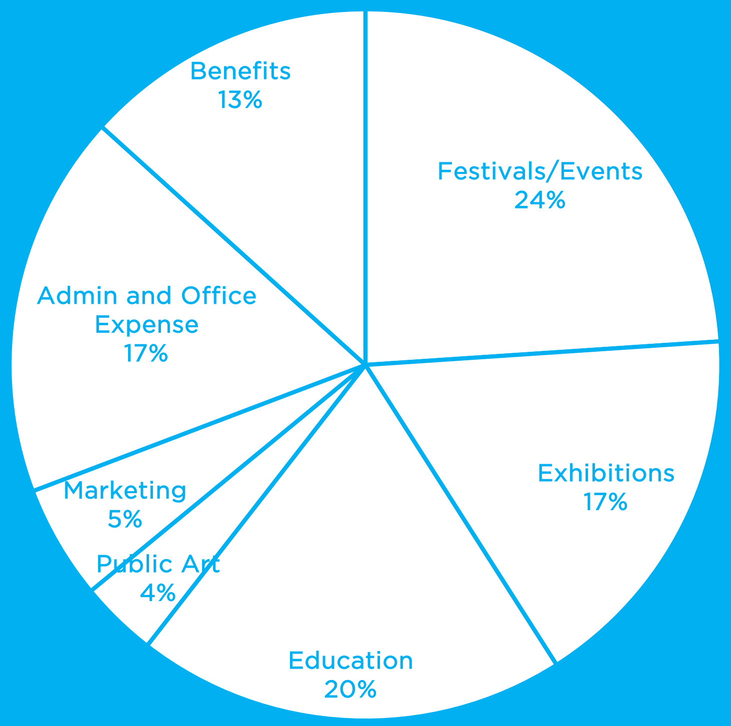


FY 24 PROPOSED

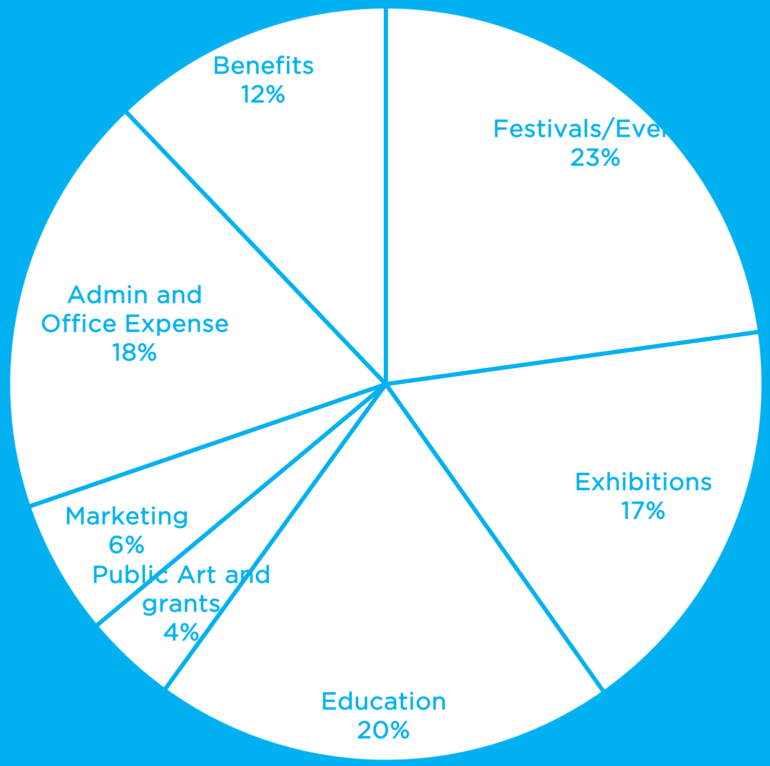


EXPENSE DISTRIBUTION SUMMARY

FY23 COMPARISON



FY24 BUDGET
EXPENSE PROPOSED



KEY FUNCTIONS AND BUDGET AREAS

Administration – 000-000

- Salaries for executive, administrative, fundraising and marketing staff. Health and retirement benefits for the department.
- Hard costs of office expenses, fundraising and marketing for the entire department.
- All annual fundraising for all programs, including sponsorships, is centralized under development revenues within admin division

KEY FUNCTIONS AND BUDGET AREAS

BCA Center - 175

Free and open to the public, the center hosts between 10 and 15 contemporary art exhibitions annually that represent a multitude of artistic practices and artists of diverse backgrounds. Supporting artists and connecting community through:

- Exhibitions at the BCA Center and in community spaces including the Airport, UVM Medical Center and City Hall
- Facilitating art sales and promoting over 140 artists annually
- Connecting artists' ideas with audience through educational programs, lectures and special projects
- Providing public space for community to gather, learn, reflect, and engage with one another

KEY FUNCTIONS AND BUDGET AREAS

Studio Education - 176

Fee-based and subsidized programs make hands-on learning and experiences in the arts and high-quality childcare accessible through specialized art studios, classes and camps, collaborations with schools, preschools and the hospital.

- Collaborators include King Street Youth Center, Sara Holbrook Center, Burlington School District, Parks and Recreation

- Scholarships available to remove financial barriers, made possible by donors. Outreach and relationships with King Street and Sarah Holbrook Youth

- Art From the Heart provides art supplies, art projects, and volunteers at UVM Medical Center 7 days a week. Covid expanded the use of art kits for patients of all ages across the hospital.

KEY FUNCTIONS AND BUDGET AREAS

Festivals and Events - 177

Supporting local and visiting artists, enlivening public space and supporting economic development through:

- Festival of Fools
- Highlight
- City Hall Park Programming
- BTV Market (Collaboration with Love Burlington)
- Booking and event management in BCA facilities, Contois and City Hall Park
- Other duties as required, e.g. Moran Frame consulting

KEY FUNCTIONS AND BUDGET AREAS

Grants- 178

BCA administers 35,000 for the Community Arts Fund budgeted in the Regional Programs – Arts category.

In FY24, we will realign the fund with the fiscal year after a pandemic interruption and increase the number of grants distributed to support small arts organizations funded in part by ARPA funds.

Burlington Book Festival

KEY FUNCTIONS AND BUDGET AREAS

Public Art - 179

Though a 1% for public art ordinance has been implemented, there are relatively few eligible capital projects contributing to the fund, which is separated into three projects within the capital budget for commissioning, administration and maintenance. As a result, major projects under contract and planned in the near future have other funding sources than the 1% fund, which does not yet have enough pooled funds to commission a project. As capital projects, project timelines are subject to change.

Projects in FY24 are projected to include:

- Completion of Dewey Park sculpture in partnership with REIB
- Management of Main Street contracts
- Commissioning new work for Shelburne Roundabout
- New commissioning process for Cherry/Bank Great Streets
- Collection inventory and condition assessment
- Planning for street calming planter project in partnership with DPW transportation planning

Community engagement at New North End Library with artist Ashley Roark

FY24-25 STRATEGIC PRIORITIES

Support artists from a range of identities and disciplines with equitable guidelines for submissions and clear criteria behind curatorial and selection processes

Increase understanding of new community needs post-pandemic that may be addressed with existing and/or new arts resources

Provide and support access to excellent arts experiences for people who live and work in Burlington, with particular focus on integrating and including those who encounter social and economic barriers to participation.

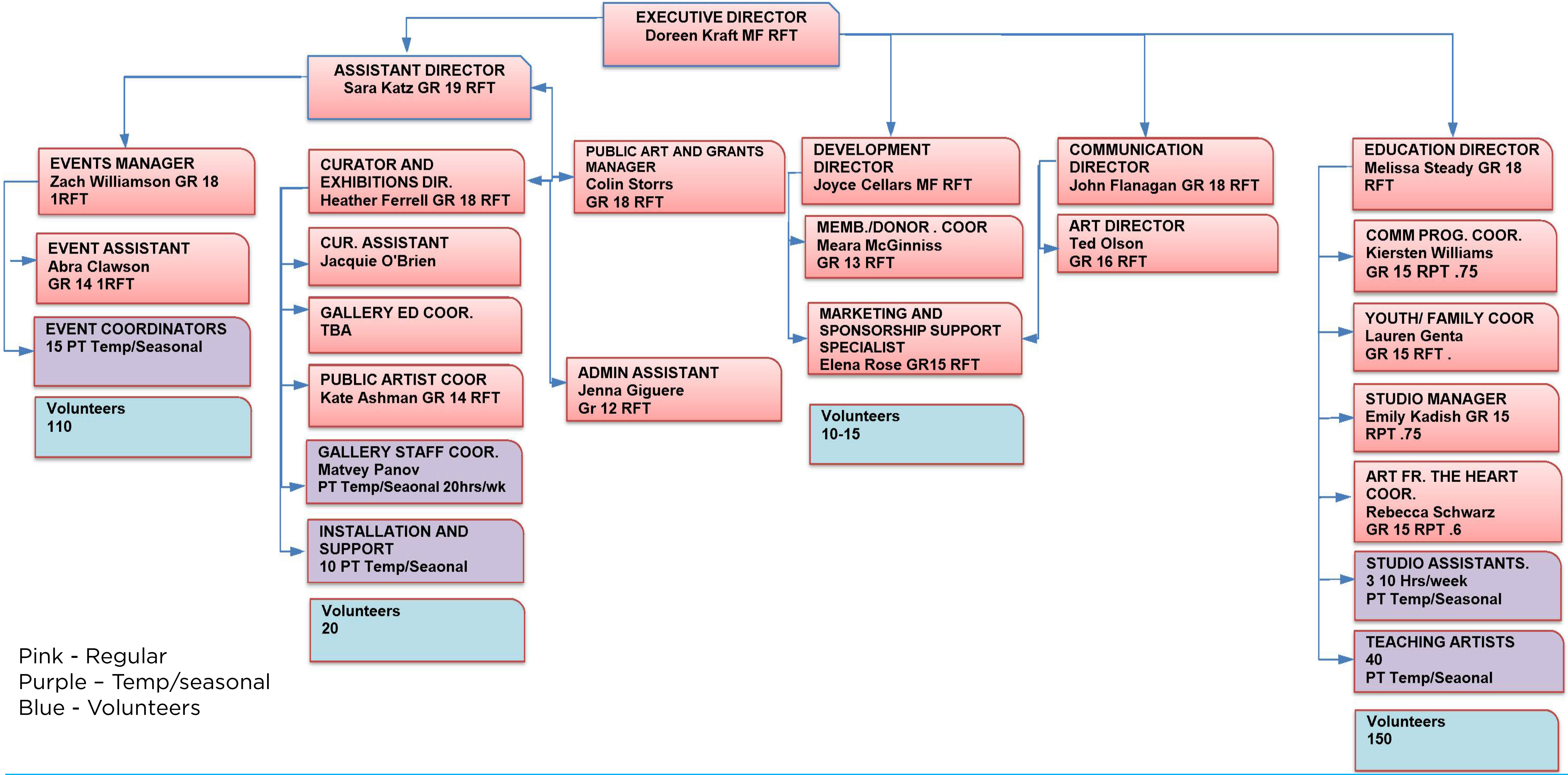
Create and support intergenerational and youth programming across the arts disciplines that foster social connections, agency, and learning opportunities.

Advocate for and facilitate initiatives that preserve and expand artist space in Burlington for creating, exhibiting, rehearsing and performing
Promote Burlington as an arts destination by programming and facilitating art presentation and integration in public spaces including the BCA Center, City Hall Park, Contois and other public city spaces in partnership with appropriate departments.

Strengthen organizational sustainability by: advocating for resources to meet priorities with private funders and the City; building strategic relationships with community leaders in and outside the arts; and addressing organizational structure, including updates to job descriptions and changes to board committee, to align with priorities.

Evaluate and measure effectiveness of programming and services using audience satisfaction, audience growth, demographic stats (Race/Ethnicity, Age, Gender, Protected Groups), number of artists paid and amounts paid as core measures.

FY24 ORGANIZATIONAL CHART



Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 Department Requested
Fund **101 - General Fund**							
REVENUE							
Department **27 - Burlington City Arts**							
Division **000 - Admin**							
Program **000 - Administration**							
Intergovernmental Revenues							
4890_100	Grant Federal - Non Operating Cares Act Relief	.00	.00	43,999.59	.00	.00	.00
	Intergovernmental Revenues Totals	$0.00	$0.00	$43,999.59	$0.00	$0.00	$0.00
Other Revenue							
4725_106	Use of Assigned Fund Balance Capital Investment - Pine Street	.00	.00	.00	.00	500,000.00	.00
	Other Revenue Totals	$0.00	$0.00	$0.00	$0.00	$500,000.00	$0.00
	Program **000 - Administration** Totals	$0.00	$0.00	$43,999.59	$0.00	$500,000.00	$0.00
Program **051 - Development**							
Intergovernmental Revenues							
4875_100	Grants Federal Operating Direct	25,162.00	.00	.00	20,000.00	50,000.00	25,000.00
4875_140	Grants State Operating	21,700.00	11,550.00	128,962.87	76,948.49	96,700.00	123,100.00
4890_100	Grant Federal - Non Operating Cares Act Relief	.00	.00	43,505.00	.00	.00	.00
	Intergovernmental Revenues Totals	$46,862.00	$11,550.00	$172,467.87	$96,948.49	$146,700.00	$148,100.00
Other Revenue							
4950_115	Donations Corporate	68,429.25	58,511.00	91,335.09	58,353.26	323,500.00	323,500.00
4950_120	Donations Board	80,798.50	67,805.00	91,619.59	105,148.29	100,000.00	100,000.00
4950_123	Donations General	22,817.56	24,734.02	23,860.15	20,465.11	40,500.00	33,000.00
4950_125	Donations Major Gifts	127,837.24	159,379.70	253,986.00	248,554.57	250,000.00	262,500.00
4950_130	Donations Special Events	42,473.95	13,791.00	58,488.57	53,136.12	65,000.00	65,000.00
	Other Revenue Totals	$342,356.50	$324,220.72	$519,289.40	$485,657.35	$779,000.00	$784,000.00
Miscellaneous							
4330	Foundations	141,550.00	123,489.00	131,280.00	87,619.00	125,000.00	125,000.00
4953	Memberships	10,650.00	7,350.00	3,025.00	25.00	.00	.00

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 Department Requested
	Miscellaneous Totals	$152,200.00	$130,839.00	$134,305.00	$87,644.00	$125,000.00	$125,000.00
	Program **051 - Development** Totals	$541,418.50	$466,609.72	$826,062.27	$670,249.84	$1,050,700.00	$1,057,100.00
	Division **000 - Admin** Totals	$541,418.50	$466,609.72	$870,061.86	$670,249.84	$1,550,700.00	$1,057,100.00
Division **175 - BCA Center**							
Charges for Services							
4275	Rent & Lease	20,994.63	8,452.44	9,111.90	10,137.50	20,000.00	23,000.00
4390	Concessions	.00	.00	780.00	.00	.00	.00
4600_120	Fees For Services Culture & Recreation	34,499.55	16,577.75	21,320.00	22,100.00	49,490.00	43,800.00
	Charges for Services Totals	$55,494.18	$25,030.19	$31,211.90	$32,237.50	$69,490.00	$66,800.00
Other Revenue							
4950_115	Donations Corporate	2,558.07	1,788.00	99.16	.00	.00	.00
4950_123	Donations General	.00	.00	792.00	3,581.88	.00	.00
	Other Revenue Totals	$2,558.07	$1,788.00	$891.16	$3,581.88	$0.00	$0.00
Miscellaneous							
4330	Foundations	850.00	.00	.00	.00	.00	.00
4395	Art Sales	190,401.89	119,731.27	58,616.56	51,766.40	100,000.00	50,000.00
4397	Class Registration	.00	973.50	2,795.00	3,415.00	2,750.00	5,000.00
	Miscellaneous Totals	$191,251.89	$120,704.77	$61,411.56	$55,181.40	$102,750.00	$55,000.00
	Division **175 - BCA Center** Totals	$249,304.14	$147,522.96	$93,514.62	$91,000.78	$172,240.00	$121,800.00
Division **176 - Arts Education**							
Program **055 - Print Studio**							
Charges for Services							
4275	Rent & Lease	255.00	.00	325.00	150.00	.00	.00
	Charges for Services Totals	$255.00	$0.00	$325.00	$150.00	$0.00	$0.00
Miscellaneous							
4397	Class Registration	(88.00)	(137.50)	.00	.00	.00	.00
	Miscellaneous Totals	($88.00)	($137.50)	$0.00	$0.00	$0.00	$0.00
	Program **055 - Print Studio** Totals	$167.00	($137.50)	$325.00	$150.00	$0.00	$0.00
Program **056 - Clay Studio**							

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 Department Requested
Miscellaneous							
4397	Class Registration	167.16	.00	.00	.00	.00	.00
	Miscellaneous Totals	$167.16	$0.00	$0.00	$0.00	$0.00	$0.00
	Program **056 - Clay Studio** Totals	$167.16	$0.00	$0.00	$0.00	$0.00	$0.00
Program **058 - Visual Arts**							
Charges for Services							
4275	Rent & Lease	51,786.05	37,423.00	19,995.65	52,111.50	50,000.00	50,000.00
4600_120	Fees For Services Culture & Recreation	.00	.00	.00	15,705.00	.00	.00
	Charges for Services Totals	$51,786.05	$37,423.00	$19,995.65	$67,816.50	$50,000.00	$50,000.00
Miscellaneous							
4395	Art Sales	14,128.14	10,369.47	7,005.25	12,931.82	15,000.00	15,000.00
4397	Class Registration	220,903.11	198,776.71	124,746.83	205,118.95	255,000.00	255,000.00
	Miscellaneous Totals	$235,031.25	$209,146.18	$131,752.08	$218,050.77	$270,000.00	$270,000.00
	Program **058 - Visual Arts** Totals	$286,817.30	$246,569.18	$151,747.73	$285,867.27	$320,000.00	$320,000.00
	Division **176 - Arts Education** Totals	$287,151.46	$246,431.68	$152,072.73	$286,017.27	$320,000.00	$320,000.00
Division **177 - Festivals/Events**							
Charges for Services							
4275	Rent & Lease	23,979.11	16,342.00	1,518.48	13,395.35	26,400.00	26,400.00
	Charges for Services Totals	$23,979.11	$16,342.00	$1,518.48	$13,395.35	$26,400.00	$26,400.00
Other Revenue							
4950_115	Donations Corporate	148,800.00	168,800.00	58,210.00	164,700.00	.00	.00
4950_123	Donations General	44,025.00	21,452.00	.00	890.00	.00	.00
4950_125	Donations Major Gifts	3,000.00	19,000.00	.00	1,400.00	.00	.00
	Other Revenue Totals	$195,825.00	$209,252.00	$58,210.00	$166,990.00	$0.00	$0.00
Miscellaneous							
4387	Admissions	48,590.96	44,010.01	.00	24,191.00	39,000.00	52,500.00
	Miscellaneous Totals	$48,590.96	$44,010.01	$0.00	$24,191.00	$39,000.00	$52,500.00
	Division **177 - Festivals/Events** Totals	$268,395.07	$269,604.01	$59,728.48	$204,576.35	$65,400.00	$78,900.00
Division **178 - Public Art**							

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 Department Requested
Charges for Services							
4600_120	Fees For Services Culture & Recreation	10,453.00	23,404.93	19,360.00	16,550.00	27,100.00	12,000.00
	Charges for Services Totals	$10,453.00	$23,404.93	$19,360.00	$16,550.00	$27,100.00	$12,000.00
Miscellaneous							
4395	Art Sales	22,521.00	38,599.25	3,918.00	.00	.00	.00
4535_130	Misc Rev Reimbursements	7,094.00	15,953.46	11,137.53	.00	.00	.00
	Miscellaneous Totals	$29,615.00	$54,552.71	$15,055.53	$0.00	$0.00	$0.00
	Division **178 - Public Art** Totals	$40,068.00	$77,957.64	$34,415.53	$16,550.00	$27,100.00	$12,000.00
Division **179 - BCA Grant**							
Other Revenue							
4950_123	Donations General	.00	7,500.00	5,000.00	7,500.00	7,500.00	.00
	Other Revenue Totals	$0.00	$7,500.00	$5,000.00	$7,500.00	$7,500.00	$0.00
	Division **179 - BCA Grant** Totals	$0.00	$7,500.00	$5,000.00	$7,500.00	$7,500.00	$0.00
	Department **27 - Burlington City Arts** Totals	$1,386,337.17	$1,215,626.01	$1,214,793.22	$1,275,894.24	$2,142,940.00	$1,589,800.00
	REVENUE TOTALS	$1,386,337.17	$1,215,626.01	$1,214,793.22	$1,275,894.24	$2,142,940.00	$1,589,800.00
EXPENSE							
Department **27 - Burlington City Arts**							
Division **000 - Admin**							
Program **000 - Administration**							
Personnel Services							
5000_100	Salaries and Wages Regular, Full Time	305,205.88	370,113.40	457,496.18	478,227.60	522,100.00	552,133.00
5000_115	Salaries and Wages Seasonal/Temporary	43,372.01	55,965.00	62,402.25	25,095.50	5,105.00	.00
5000_900	Salaries and Wages Attrition/reorganization	.00	.00	.00	.00	(36,000.00)	(75,000.00)
5100	Overtime	505.79	1,161.94	245.08	767.96	1,000.00	1,000.00
5200_115	Other Personnel Services Other Compensation	1,050.00	900.00	800.00	1,050.00	2,800.00	2,800.00
5200_130	Other Personnel Services Allowance Taxable	.00	.00	.00	.00	.00	1,000.00
5400_100	Employee Benefits FICA	25,560.63	31,337.13	37,828.35	36,194.32	39,949.00	39,852.00
5400_115	Employee Benefits Retirement B	72,226.00	76,540.97	80,533.56	40,870.24	102,307.00	84,119.00

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 Department Requested
5400_120	Employee Benefits Workers Compensation	14,024.95	16,446.50	52,132.41	49,006.40	46,218.00	83,109.00
5400_125	Employee Benefits Health Insurance	176,484.00	175,873.00	179,986.00	182,054.00	196,489.00	196,990.00
5400_130	Employee Benefits Dental Insurance	10,832.00	11,666.00	12,143.00	12,175.00	12,076.00	12,851.00
5400_135	Employee Benefits Life Insurance	1,858.00	3,441.00	3,513.00	3,280.00	3,336.00	4,217.00
5400_145	Employee Benefits Employee Parking	1,740.00	1,020.00	2,180.00	2,260.00	2,580.00	2,580.00
5400_150	Employee Benefits Recognition	.00	.00	.00	178.35	222.00	1,000.00
	Personnel Services Totals	$652,859.26	$744,464.94	$889,259.83	$831,159.37	$898,182.00	$906,651.00
Capital Equipment							
9500_170	Capital Outlay Building Improvements	.00	.00	.00	.00	500,000.00	.00
	Capital Equipment Totals	$0.00	$0.00	$0.00	$0.00	$500,000.00	$0.00
General Operating							
6000	Office Supplies	6,043.75	4,572.78	2,529.12	4,955.76	5,000.00	5,000.00
6005	Postage	2,401.21	2,505.99	2,326.95	3,043.85	4,000.00	4,000.00
6010	Computer Equipment	.00	.00	1,200.00	63.59	48.00	300.00
6020	Office Equipment	2,090.00	939.22	.00	1,245.00	2,000.00	.00
6025	Furnishings	.00	.00	.00	4,998.00	.00	.00
6200	Medical Fees And Supplies	220.00	220.00	266.77	1,017.10	1,130.00	1,000.00
6202	Printing/Copying/Paper Mgt	38,442.59	37,183.26	29,198.37	51,592.63	52,675.00	71,025.00
6203	Dues/Subscriptions	1,074.52	1,426.38	2,069.25	1,242.38	1,430.00	1,100.00
6208	Special Supplies	1,558.97	1,454.65	4,269.16	2,341.03	5,000.00	5,000.00
6327	Customer Credits & Refunds	561.00	512.50	.00	.00	1,000.00	1,000.00

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 Department Requested
6350	Legal Notice & Advertising	67,776.48	79,931.06	68,029.75	109,342.30	107,300.00	113,355.00
6400_100	Utilities Electricity	.00	.00	.00	.00	12,000.00	12,000.00
6400_125	Utilities Telecommunications	7,077.76	7,257.17	6,754.41	7,047.37	7,000.00	6,800.00
6400_127	Utilities Cellular Communications	810.93	373.40	1,087.42	1,247.49	1,920.00	1,920.00
6500_118	Professional and Consultant Svs Contractual Services	15,827.76	12,834.80	12,924.93	6,064.86	12,000.00	12,000.00
6530_125	Rentals Vehicle	.00	.00	.00	200.60	.00	.00
6700_100	Travel & Training Education	1,237.29	.00	.00	.00	500.00	500.00
6700_110	Travel & Training Travel Expense	2,164.85	113.16	210.99	72.24	500.00	500.00
6800_140	Fees for Services Hospitality Expense	6,591.76	.00	.00	50.71	.00	500.00
7200_115	Capital Leases Equipment	4,064.28	2,101.44	2,187.62	2,163.14	2,200.00	2,200.00
7303	Regulatory and Bank Fees	.00	(33.00)	.00	.00	.00	.00
	General Operating Totals	$157,943.15	$151,392.81	$133,054.74	$196,688.05	$215,703.00	$238,200.00
	Program **000 - Administration** Totals	$810,802.41	$895,857.75	$1,022,314.57	$1,027,847.42	$1,613,885.00	$1,144,851.00
	Program **050 - Marketing**						
	General Operating						
6350	Legal Notice & Advertising	.00	1,252.14	149.00	628.30	.00	.00
	General Operating Totals	$0.00	$1,252.14	$149.00	$628.30	$0.00	$0.00
	Program **050 - Marketing** Totals	$0.00	$1,252.14	$149.00	$628.30	$0.00	$0.00
	Division **000 - Admin** Totals	$810,802.41	$897,109.89	$1,022,463.57	$1,028,475.72	$1,613,885.00	$1,144,851.00
	Division **175 - BCA Center**						
	Personnel Services						
5000_100	Salaries and Wages Regular, Full Time	243,103.45	216,401.33	222,459.61	237,031.10	261,076.00	257,879.00
5000_115	Salaries and Wages Seasonal/Temporary	11,883.48	14,166.75	14,920.11	48,901.08	32,162.00	78,150.00
5100	Overtime	5,671.99	1,920.28	336.69	1,500.84	2,000.00	4,000.00

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 Department Requested
5200_106	Other Personnel Services Staffing	.00	.00	.00	1,160.04	.00	.00
5200_115	Other Personnel Services Other Compensation	750.00	812.50	525.00	1,000.00	1,600.00	1,600.00
5200_130	Other Personnel Services Allowance Taxable	.00	.00	.00	.00	.00	1,000.00
5400_100	Employee Benefits FICA	19,066.01	17,125.07	17,438.80	21,115.23	20,022.00	26,211.00
5400_115	Employee Benefits Retirement B	.00	.00	.00	19,240.64	.00	.00
5400_120	Employee Benefits Workers Compensation	11,066.80	.00	.00	.00	.00	.00
	Personnel Services Totals	$291,541.73	$250,425.93	$255,680.21	$329,948.93	$316,860.00	$368,840.00
General Operating							
6007	Shipping and Moving	2,566.59	14,786.85	7,790.74	12,869.05	6,250.00	14,000.00
6010	Computer Equipment	.00	.00	.00	359.94	500.00	500.00
6203	Dues/Subscriptions	.00	42.80	708.00	720.00	1,500.00	1,500.00
6208	Special Supplies	10,532.02	6,722.22	11,375.55	8,626.61	11,500.00	11,500.00
6400_105	Utilities Gas	1,008.59	.00	.00	.00	.00	.00
6500_118	Professional and Consultant Svs Contractual Services	46,735.97	13,296.43	24,299.63	17,153.53	22,450.00	17,750.00
6510_100	Artist Services non-salaried compensation	43,029.62	43,686.83	41,498.25	48,500.00	51,200.00	51,500.00
6510_110	Artist Services commissions	14,600.00	7,595.50	11,500.00	14,000.00	14,000.00	18,000.00
6510_120	Artist Services consignments	152,187.48	68,475.75	57,763.90	45,405.50	76,800.00	45,000.00
6510_130	Artist Services reimbursements	309.60	477.50	4,029.09	1,404.41	2,500.00	2,500.00
6530_125	Rentals Vehicle	.00	.00	769.08	1,888.24	2,000.00	2,000.00
6700_110	Travel & Training Travel Expense	5,518.20	2,232.56	542.14	1,097.39	2,500.00	7,500.00
6800_140	Fees for Services Hospitality Expense	6,197.67	6,176.49	.00	217.00	12,000.00	8,000.00

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 Department Requested
	General Operating Totals	$282,685.74	$163,492.93	$160,276.38	$152,241.67	$203,200.00	$179,750.00
Regional Programs							
7730	Scholarships	.00	223.50	980.00	.00	2,500.00	4,000.00
	Regional Programs Totals	$0.00	$223.50	$980.00	$0.00	$2,500.00	$4,000.00
	Division **175 - BCA Center** Totals	$574,227.47	$414,142.36	$416,936.59	$482,190.60	$522,560.00	$552,590.00
Division **176 - Arts Education**							
Program **056 - Clay Studio**							
Personnel Services							
5000_100	Salaries and Wages Regular, Full Time	.00	.00	560.00	.00	.00	.00
5000_115	Salaries and Wages Seasonal/Temporary	.00	.00	8,303.75	12,818.82	1,105.00	.00
5400_100	Employee Benefits FICA	.00	.00	561.23	991.30	8.00	.00
	Personnel Services Totals	$0.00	$0.00	$9,424.98	$13,810.12	$1,113.00	$0.00
	Program **056 - Clay Studio** Totals	$0.00	$0.00	$9,424.98	$13,810.12	$1,113.00	$0.00
Program **058 - Visual Arts**							
Personnel Services							
5000_100	Salaries and Wages Regular, Full Time	213,466.20	211,014.09	207,958.63	200,156.78	194,848.00	139,550.00
5000_110	Salaries and Wages Regular Part Time	.00	.00	.00	24,834.69	78,861.00	130,151.00
5000_115	Salaries and Wages Seasonal/Temporary	154,870.61	141,413.88	119,045.72	153,149.19	178,164.00	182,000.00
5100	Overtime	.00	.00	.00	1,600.41	.00	.00
5200_106	Other Personnel Services Staffing	.00	.00	.00	1,542.31	.00	.00
5200_115	Other Personnel Services Other Compensation	325.00	250.00	849.10	1,075.00	2,000.00	.00
5200_130	Other Personnel Services Allowance Taxable	2,000.18	2,077.11	2,000.18	2,000.18	.00	.00
5400_100	Employee Benefits FICA	27,517.48	26,144.30	24,484.08	28,982.69	21,219.00	34,555.00
5400_115	Employee Benefits Retirement B	.00	.00	.00	18,219.57	.00	.00
5400_120	Employee Benefits Workers Compensation	10,454.98	.00	.00	.00	.00	.00

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 Department Requested
	Personnel Services Totals	$408,634.45	$380,899.38	$354,337.71	$431,560.82	$475,092.00	$486,256.00
General Operating							
6010	Computer Equipment	.00	.00	9,166.98	1,578.99	1,600.00	.00
6203	Dues/Subscriptions	.00	.00	.00	2,372.37	2,500.00	2,500.00
6208	Special Supplies	38,459.00	43,889.19	35,525.47	44,313.82	52,000.00	52,000.00
6500_118	Professional and Consultant Svs Contractual Services	(325.58)	3,461.15	1,368.82	16,491.07	8,000.00	7,000.00
6510_100	Artist Services non-salaried compensation	1,820.00	2,155.00	.00	865.00	1,000.00	.00
6700_110	Travel & Training Travel Expense	1,214.49	840.50	120.00	562.47	.00	.00
6800_140	Fees for Services Hospitality Expense	854.94	618.77	.00	.00	.00	.00
7303	Regulatory and Bank Fees	10,065.54	8,210.43	6,917.66	12,220.11	12,500.00	12,500.00
	General Operating Totals	$52,088.39	$59,175.04	$53,098.93	$78,403.83	$77,600.00	$74,000.00
Regional Programs							
7730	Scholarships	.00	21,185.00	13,001.00	25,755.00	55,000.00	67,500.00
	Regional Programs Totals	$0.00	$21,185.00	$13,001.00	$25,755.00	$55,000.00	$67,500.00
	Program **058 - Visual Arts** Totals	$460,722.84	$461,259.42	$420,437.64	$535,719.65	$607,692.00	$627,756.00
Program **059 - Art from the Heart**							
General Operating							
6208	Special Supplies	.00	302.64	702.85	.00	.00	.00
	General Operating Totals	$0.00	$302.64	$702.85	$0.00	$0.00	$0.00
	Program **059 - Art from the Heart** Totals	$0.00	$302.64	$702.85	$0.00	$0.00	$0.00
	Division **176 - Arts Education** Totals	$460,722.84	$461,562.06	$430,565.47	$549,529.77	$608,805.00	$627,756.00
Division **177 - Festivals/Events**							
Personnel Services							
5000_100	Salaries and Wages Regular, Full Time	51,835.70	78,553.59	94,469.21	125,673.99	191,934.00	202,599.00
5000_115	Salaries and Wages Seasonal/Temporary	31,639.41	54,675.00	6,039.87	40,401.87	44,461.00	48,341.00
5100	Overtime	6,372.78	3,030.71	.00	570.25	6,000.00	6,000.00

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 Department Requested
5200_110	Other Personnel Services On-Call	.00	.00	.00	.00	600.00	600.00
5200_115	Other Personnel Services Other Compensation	72.51	.00	.00	650.00	800.00	.00
5200_130	Other Personnel Services Allowance Taxable	999.96	999.96	999.96	999.96	.00	1,500.00
5400_100	Employee Benefits FICA	6,955.39	10,500.49	7,765.41	12,565.27	14,740.00	19,817.00
5400_115	Employee Benefits Retirement B	.00	.00	.00	5,575.54	.00	.00
5400_120	Employee Benefits Workers Compensation	2,215.36	.00	.00	.00	.00	.00
	Personnel Services Totals	$100,091.11	$147,759.75	$109,274.45	$186,436.88	$258,535.00	$278,857.00
Capital Equipment							
6211	Specialized Equipment	3,075.96	1,171.58	36,758.07	28,084.11	12,700.00	15,000.00
	Capital Equipment Totals	$3,075.96	$1,171.58	$36,758.07	$28,084.11	$12,700.00	$15,000.00
General Operating							
6202	Printing/Copying/Paper Mgt	.00	189.00	.00	.00	.00	.00
6208	Special Supplies	5,716.16	6,654.76	4,421.00	12,581.27	12,000.00	12,000.00
6500_118	Professional and Consultant Svs Contractual Services	145,046.57	157,206.11	25,745.74	170,827.84	183,081.00	198,575.00
6510_100	Artist Services non-salaried compensation	84,490.15	89,072.80	43,878.12	132,375.00	195,849.00	194,850.00
6510_130	Artist Services reimbursements	6,013.90	3,239.07	.00	2,162.71	3,000.00	.00
6530_125	Rentals Vehicle	.00	.00	.00	160.43	1,200.00	4,000.00
6700_140	Travel & Training Airfare	.00	.00	.00	.00	1,500.00	.00
6800_140	Fees for Services Hospitality Expense	9,506.03	9,665.95	.00	17,971.70	21,750.00	20,000.00
	General Operating Totals	$250,772.81	$266,027.69	$74,044.86	$336,078.95	$418,380.00	$429,425.00
	Division **177 - Festivals/Events** Totals	$353,939.88	$414,959.02	$220,077.38	$550,599.94	$689,615.00	$723,282.00

Division **178 - Public Art**

Personnel Services

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 Department Requested
5000_100	Salaries and Wages Regular, Full Time	.00	.00	.00	.00	60,406.00	69,061.00
5000_115	Salaries and Wages Seasonal/Temporary	.00	.00	11,650.00	1,942.50	5,105.00	5,000.00
5400_100	Employee Benefits FICA	.00	.00	891.23	148.61	4,629.00	5,666.00
	Personnel Services Totals	$0.00	$0.00	$12,541.23	$2,091.11	$70,140.00	$79,727.00
	General Operating						
6208	Special Supplies	555.60	999.02	.00	3,300.28	3,750.00	4,000.00
6500_118	Professional and Consultant Svs Contractual Services	31,100.00	39,025.00	20,500.00	24,977.58	27,000.00	24,000.00
6510_100	Artist Services non-salaried compensation	.00	.00	528.67	.00	.00	.00
6510_110	Artist Services commissions	10,000.00	.00	2,519.56	16,520.00	10,000.00	.00
6800_140	Fees for Services Hospitality Expense	.00	.00	.00	.00	250.00	500.00
	General Operating Totals	$41,655.60	$40,024.02	$23,548.23	$44,797.86	$41,000.00	$28,500.00
	Division **178 - Public Art** Totals	$41,655.60	$40,024.02	$36,089.46	$46,888.97	$111,140.00	$108,227.00
	Division **179 - BCA Grant**						
	General Operating						
6510_100	Artist Services non-salaried compensation	.00	1,500.00	.00	.00	35,000.00	17,500.00
	General Operating Totals	$0.00	$1,500.00	$0.00	$0.00	$35,000.00	$17,500.00
	Division **179 - BCA Grant** Totals	$0.00	$1,500.00	$0.00	$0.00	$35,000.00	$17,500.00
	Department **27 - Burlington City Arts** Totals	$2,241,348.20	$2,229,297.35	$2,126,132.47	$2,657,685.00	$3,581,005.00	$3,174,206.00
	EXPENSE TOTALS	$2,241,348.20	$2,229,297.35	$2,126,132.47	$2,657,685.00	$3,581,005.00	$3,174,206.00
	Fund **101 - General Fund** Totals						
	REVENUE TOTALS	$1,386,337.17	$1,215,626.01	$1,214,793.22	$1,275,894.24	$2,142,940.00	$1,589,800.00
	EXPENSE TOTALS	$2,241,348.20	$2,229,297.35	$2,126,132.47	$2,657,685.00	$3,581,005.00	$3,174,206.00
	Fund **101 - General Fund** Totals	($855,011.03)	($1,013,671.34)	($911,339.25)	($1,381,790.76)	($1,438,065.00)	($1,584,406.00)
	Net Grand Totals						
	REVENUE GRAND TOTALS	$1,386,337.17	$1,215,626.01	$1,214,793.22	$1,275,894.24	$2,142,940.00	$1,589,800.00
	EXPENSE GRAND TOTALS	$2,241,348.20	$2,229,297.35	$2,126,132.47	$2,657,685.00	$3,581,005.00	$3,174,206.00

Account	Account Description		2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 Department Requested
		Net Grand Totals	($855,011.03)	($1,013,671.34)	($911,339.25)	($1,381,790.76)	($1,438,065.00)	($1,584,406.00)

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 Department Requested
Fund	**101 - General Fund**						
REVENUE							
Department	**20 - Permitting and Inspections**						
Division	**000 - Admin**						
Intergovernmental Revenues							
4875_175	Grants Miscellaneous	.00	.00	.00	4,207.00	.00	.00
	Intergovernmental Revenues Totals	$0.00	$0.00	$0.00	$4,207.00	$0.00	$0.00
Charges for Services							
4210	Rental Prop Transfer Fee	3,337.00	1,600.00	2,400.00	2,350.00	3,000.00	3,500.00
4215	Reinspection Fees	17,030.00	74,755.00	11,483.00	12,428.00	22,000.00	21,000.00
4220	Rental Registration Fees	1,034,610.66	765,028.40	1,071,694.02	1,005,715.50	1,133,000.00	1,145,540.00
	Charges for Services Totals	$1,054,977.66	$841,383.40	$1,085,577.02	$1,020,493.50	$1,158,000.00	$1,170,040.00
Fines and Forfeits							
4035	Late Filing Penalty	5,104.00	2,294.50	4,981.60	7,083.00	4,000.00	5,000.00
4252	Stipulation Fee	24,315.00	9,600.00	19,456.00	45,500.00	20,000.00	20,000.00
	Fines and Forfeits Totals	$29,419.00	$11,894.50	$24,437.60	$52,583.00	$24,000.00	$25,000.00
Licenses and Permits							
4247	Fees and Permits	11,825.00	7,335.00	8,555.00	2,899.99	18,000.00	18,000.00
4255_001	Certificates Of Occupancy Certifcate of Occupancy	41,936.68	51,622.52	23,009.96	9,703.16	60,000.00	45,000.00
4255_002	Certificates Of Occupancy Tenp Certificates	2,550.00	3,150.00	1,800.00	1,200.00	3,500.00	3,500.00
4255_003	Certificates Of Occupancy After the Fact	11,601.35	12,527.00	15,299.20	10,596.00	18,000.00	17,000.00
	Licenses and Permits Totals	$67,913.03	$74,634.52	$48,664.16	$24,399.15	$99,500.00	$83,500.00
Other Revenue							
4950_123	Donations General	3,350.00	2,000.00	1,850.00	4,000.00	3,200.00	4,000.00
	Other Revenue Totals	$3,350.00	$2,000.00	$1,850.00	$4,000.00	$3,200.00	$4,000.00
Miscellaneous							
4535	Misc Rev	8,888.00	10,017.00	10,500.00	13,164.60	11,000.00	11,000.00
4535_100	Misc Rev Zoning Compliance Request	18,105.00	16,590.00	21,866.00	23,712.00	20,000.00	20,000.00

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 Department Requested
	Miscellaneous Totals	$26,993.00	$26,607.00	$32,366.00	$36,876.60	$31,000.00	$31,000.00
	Division **000 - Admin** Totals	$1,182,652.69	$956,519.42	$1,192,894.78	$1,142,559.25	$1,315,700.00	$1,313,540.00
Division **154 - Inspection Services**							
Licenses and Permits							
4225	Building Trade Permits	.00	1,367,228.72	975,356.14	1,047,955.77	1,610,000.00	1,610,000.00
4247_100	Fees and Permits Bianchi Research	.00	16,560.00	21,708.00	21,204.00	20,000.00	18,000.00
	Licenses and Permits Totals	$0.00	$1,383,788.72	$997,064.14	$1,069,159.77	$1,630,000.00	$1,628,000.00
	Division **154 - Inspection Services** Totals	$0.00	$1,383,788.72	$997,064.14	$1,069,159.77	$1,630,000.00	$1,628,000.00
Division **157 - Zoning**							
Charges for Services							
4600_125	Fees For Services Housing & Development	.00	295,225.76	161,642.64	240,429.12	500,000.00	500,000.00
4600_130	Fees For Services Miscellaneous	.00	251.75	24.70	.00	.00	.00
	Charges for Services Totals	$0.00	$295,477.51	$161,667.34	$240,429.12	$500,000.00	$500,000.00
Licenses and Permits							
4100_125	Licenses And Certificates Housing & Development	.00	241,805.45	300,568.39	254,279.65	330,000.00	330,000.00
	Licenses and Permits Totals	$0.00	$241,805.45	$300,568.39	$254,279.65	$330,000.00	$330,000.00
	Division **157 - Zoning** Totals	$0.00	$537,282.96	$462,235.73	$494,708.77	$830,000.00	$830,000.00
	Department **20 - Permitting and Inspections** Totals	$1,182,652.69	$2,877,591.10	$2,652,194.65	$2,706,427.79	$3,775,700.00	$3,771,540.00
	REVENUE TOTALS	$1,182,652.69	$2,877,591.10	$2,652,194.65	$2,706,427.79	$3,775,700.00	$3,771,540.00
EXPENSE							
Department **20 - Permitting and Inspections**							
Division **000 - Admin**							
Personnel Services							
5000_100	Salaries and Wages Regular, Full Time	613,120.69	644,124.83	679,386.56	621,452.00	658,485.00	659,836.00
5000_115	Salaries and Wages Seasonal/Temporary	.00	10,182.40	.00	.00	.00	.00
5100	Overtime	184.15	348.48	1,110.52	704.65	800.00	500.00
5200_110	Other Personnel Services On-Call	.00	.00	.00	80.00	.00	.00
5200_115	Other Personnel Services Other Compensation	1,174.73	1,500.00	5,850.00	2,200.00	6,000.00	6,000.00

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 Department Requested
5200_116	Other Personnel Services Longevity Pay	4,241.80	4,323.77	4,400.00	4,596.98	4,597.00	3,500.00
5200_130	Other Personnel Services Allowance Taxable	19,543.14	19,980.14	20,465.00	20,040.00	20,500.00	20,500.00
5400_100	Employee Benefits FICA	46,514.32	49,325.28	51,678.09	47,207.96	50,726.00	52,810.00
5400_115	Employee Benefits Retirement B	77,373.00	118,982.53	108,961.35	63,481.69	122,551.00	94,698.00
5400_120	Employee Benefits Workers Compensation	27,667.00	13,436.22	69,989.08	34,307.31	27,770.00	40,748.00
5400_125	Employee Benefits Health Insurance	174,277.00	322,205.00	283,125.00	271,750.00	305,165.00	279,970.00
5400_130	Employee Benefits Dental Insurance	9,386.00	17,357.00	16,548.00	16,232.00	16,342.00	15,115.00
5400_135	Employee Benefits Life Insurance	1,311.00	4,015.00	4,099.00	3,644.00	3,511.00	4,217.00
5400_145	Employee Benefits Employee Parking	.00	.00	1,260.00	700.00	.00	.00
5400_150	Employee Benefits Recognition	.00	375.00	.00	.00	.00	.00
	Personnel Services Totals	$974,792.83	$1,206,155.65	$1,246,872.60	$1,086,396.59	$1,216,447.00	$1,177,894.00
General Operating							
6000	Office Supplies	1,536.64	1,088.59	107.25	692.13	2,500.00	1,500.00
6005	Postage	3,726.85	3,658.85	5,652.37	4,824.39	4,200.00	3,700.00
6025	Furnishings	(235.00)	5,765.00	.00	834.97	.00	700.00
6200	Medical Fees And Supplies	.00	110.00	.00	115.00	.00	250.00
6202	Printing/Copying/Paper Mgt	1,944.73	4,537.99	2,694.68	3,279.39	3,000.00	3,000.00
6203	Dues/Subscriptions	(60.00)	983.20	60.00	16.44	.00	250.00
6208	Special Supplies	.00	50.00	.00	43.70	.00	250.00
6210	Small Tools and Equipment	(237.07)	1,412.63	1,507.70	339.96	1,650.00	1,650.00
6214	Clothing And Uniforms	1,311.87	464.86	.00	.00	1,500.00	1,500.00

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 Department Requested
6300_100	Repair & Maintenance Equipment Parts	.00	.00	163.00	.00	.00	.00
6350	Legal Notice & Advertising	500.00	842.92	.00	.00	250.00	250.00
6400_120	Utilities Rubbish Removal	2,051.02	.00	810.68	6,230.18	4,500.00	4,500.00
6400_125	Utilities Telecommunications	6,608.09	5,940.59	4,684.33	4,508.01	7,100.00	7,000.00
6400_127	Utilities Cellular Communications	5,935.06	5,764.15	5,682.79	7,862.90	6,000.00	6,500.00
6500_115	Professional and Consultant Svs Legal/Arbitration	.00	325.00	.00	.00	.00	.00
6500_118	Professional and Consultant Svs Contractual Services	31,300.00	33,400.00	32,620.00	34,280.00	34,600.00	34,600.00
6500_133	Professional and Consultant Svs Board Of Health Expense	3,000.00	2,375.00	500.00	1,700.00	2,500.00	3,000.00
6500_139	Professional and Consultant Svs Relocation Clearing	.00	.00	.00	.00	2,000.00	2,500.00
6700_100	Travel & Training Education	1,567.84	1,568.55	.00	2,544.50	3,500.00	3,500.00
6700_110	Travel & Training Travel Expense	5,287.55	8,997.50	.00	1,876.78	9,000.00	9,000.00
6800_155	Fees for Services Special Events	.00	4,400.00	.00	.00	4,400.00	1,000.00
7000	Bad Debt Expense	663.00	1,152.00	152.00	2,128.27	1,200.00	1,200.00
7200_115	Capital Leases Equipment	210.27	179.64	191.98	189.89	180.00	600.00
7303	Regulatory and Bank Fees	.00	.00	(26.00)	.00	.00	.00
	General Operating Totals	$65,110.85	$83,016.47	$54,800.78	$71,466.51	$88,080.00	$86,450.00
	Division **000 - Admin** Totals	$1,039,903.68	$1,289,172.12	$1,301,673.38	$1,157,863.10	$1,304,527.00	$1,264,344.00
	Division **154 - Inspection Services**						
	Personnel Services						
5000_100	Salaries and Wages Regular, Full Time	.00	263,420.77	284,195.59	316,460.66	455,917.00	480,116.00
5100	Overtime	.00	1,176.58	909.34	2,950.49	1,200.00	2,000.00

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 Department Requested
5200_115	Other Personnel Services Other Compensation	.00	450.00	2,800.00	200.00	3,000.00	3,000.00
5200_116	Other Personnel Services Longevity Pay	.00	730.00	730.00	880.00	880.00	1,461.00
5200_130	Other Personnel Services Allowance Taxable	.00	14,159.96	14,964.96	15,864.19	16,000.00	17,500.00
5400_100	Employee Benefits FICA	.00	20,342.51	22,029.31	24,492.10	34,945.00	38,562.00
5400_115	Employee Benefits Retirement B	.00	.00	.00	25,705.56	.00	.00
5400_120	Employee Benefits Workers Compensation	.00	.00	.00	13,889.20	15,324.00	29,606.00
	Personnel Services Totals	$0.00	$300,279.82	$325,629.20	$400,442.20	$527,266.00	$572,245.00
General Operating							
6000	Office Supplies	.00	133.01	.00	89.96	925.00	500.00
6005	Postage	.00	.00	.00	.00	9,800.00	2,500.00
6010	Computer Equipment	.00	.00	.00	103.47	1,000.00	1,000.00
6025	Furnishings	.00	704.98	.00	.00	.00	.00
6200	Medical Fees And Supplies	.00	.00	.00	.00	500.00	500.00
6202	Printing/Copying/Paper Mgt	.00	1,341.00	672.63	1,619.94	2,500.00	2,500.00
6203	Dues/Subscriptions	(400.00)	470.00	500.00	770.96	1,200.00	1,200.00
6204	Books	(28.35)	661.37	.00	.00	1,500.00	1,500.00
6208	Special Supplies	(180.00)	.00	428.30	1,025.08	500.00	500.00
6210	Small Tools and Equipment	.00	749.96	.00	.00	1,000.00	500.00
6214	Clothing And Uniforms	.00	.00	.00	.00	500.00	500.00
6350	Legal Notice & Advertising	.00	.00	604.50	.00	1,000.00	1,000.00
6400_125	Utilities Telecommunications	.00	6,341.64	5,029.69	4,505.89	2,300.00	4,700.00

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 Department Requested
6400_127	Utilities Cellular Communications	.00	3,710.68	5,035.79	6,695.75	4,200.00	4,200.00
6500_118	Professional and Consultant Svs Contractual Services	.00	.00	.00	.00	5,000.00	5,000.00
6700_105	Travel & Training Special Training	(1,300.00)	1,473.50	.00	425.00	6,000.00	7,000.00
6700_110	Travel & Training Travel Expense	.00	4,244.55	.00	.00	4,500.00	5,000.00
6700_115	Travel & Training Mileage	.00	.00	.00	.00	1,000.00	1,000.00
	General Operating Totals	($1,908.35)	$19,830.69	$12,270.91	$15,236.05	$43,425.00	$39,100.00
	Division **154 - Inspection Services** Totals	($1,908.35)	$320,110.51	$337,900.11	$415,678.25	$570,691.00	$611,345.00
Division **157 - Zoning**							
Personnel Services							
5000_100	Salaries and Wages Regular, Full Time	.00	264,356.36	277,525.99	292,206.53	375,958.00	377,496.00
5100	Overtime	.00	132.32	332.25	250.23	500.00	500.00
5200_115	Other Personnel Services Other Compensation	.00	300.00	1,750.00	.00	2,000.00	2,000.00
5200_120	Other Personnel Services Shift Differential	.00	.00	.17	2.55	.00	100.00
5200_130	Other Personnel Services Allowance Taxable	.00	749.97	1,424.96	192.30	1,400.00	1,400.00
5400_100	Employee Benefits FICA	.00	19,307.71	20,355.89	21,011.88	28,761.00	29,184.00
5400_115	Employee Benefits Retirement B	.00	.00	.00	24,581.33	.00	.00
5400_120	Employee Benefits Workers Compensation	.00	.00	.00	13,314.76	14,587.00	23,207.00
	Personnel Services Totals	$0.00	$284,846.36	$301,389.26	$351,559.58	$423,206.00	$433,887.00
General Operating							
6000	Office Supplies	(1,123.77)	1,140.97	1,763.02	14.35	2,850.00	1,500.00
6005	Postage	.00	.00	.00	.00	3,500.00	2,000.00
6020	Office Equipment	(1,100.00)	367.23	.00	210.79	1,500.00	1,500.00

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 Department Requested
6202	Printing/Copying/Paper Mgt	(115.85)	834.15	109.45	475.00	3,200.00	2,500.00
6203	Dues/Subscriptions	.00	622.48	801.42	67.41	500.00	700.00
6208	Special Supplies	.00	96.06	107.44	84.00	500.00	500.00
6327	Customer Credits & Refunds	.00	947.00	2,207.60	.00	4,500.00	4,500.00
6350	Legal Notice & Advertising	(1,256.92)	913.12	2,789.00	2,797.60	5,000.00	5,000.00
6400_125	Utilities Telecommunications	.00	.00	989.64	1,113.03	1,375.00	1,375.00
6500_118	Professional and Consultant Svs Contractual Services	.00	.00	2,380.00	1,000.00	4,250.00	4,250.00
6700_100	Travel & Training Education	.00	2,215.00	675.00	2,366.01	4,000.00	5,000.00
6700_107	Travel & Training Training Materials	.00	.00	.00	.00	180.00	300.00
6700_110	Travel & Training Travel Expense	.00	911.89	(641.89)	2,648.18	4,500.00	5,000.00
6700_115	Travel & Training Mileage	.00	221.09	.00	.00	1,000.00	1,000.00
	General Operating Totals	($3,596.54)	$8,268.99	$11,180.68	$10,776.37	$36,855.00	$35,125.00
	Division **157 - Zoning** Totals	($3,596.54)	$293,115.35	$312,569.94	$362,335.95	$460,061.00	$469,012.00
	Department **20 - Permitting and Inspections** Totals	$1,034,398.79	$1,902,397.98	$1,952,143.43	$1,935,877.30	$2,335,279.00	$2,344,701.00
	EXPENSE TOTALS	$1,034,398.79	$1,902,397.98	$1,952,143.43	$1,935,877.30	$2,335,279.00	$2,344,701.00
	Fund **101 - General Fund** Totals						
	REVENUE TOTALS	$1,182,652.69	$2,877,591.10	$2,652,194.65	$2,706,427.79	$3,775,700.00	$3,771,540.00
	EXPENSE TOTALS	$1,034,398.79	$1,902,397.98	$1,952,143.43	$1,935,877.30	$2,335,279.00	$2,344,701.00
	Fund **101 - General Fund** Totals	$148,253.90	$975,193.12	$700,051.22	$770,550.49	$1,440,421.00	$1,426,839.00
	Net Grand Totals						
	REVENUE GRAND TOTALS	$1,182,652.69	$2,877,591.10	$2,652,194.65	$2,706,427.79	$3,775,700.00	$3,771,540.00
	EXPENSE GRAND TOTALS	$1,034,398.79	$1,902,397.98	$1,952,143.43	$1,935,877.30	$2,335,279.00	$2,344,701.00
	Net Grand Totals	$148,253.90	$975,193.12	$700,051.22	$770,550.49	$1,440,421.00	$1,426,839.00

DEPARTMENT OF PERMITTING AND INSPECTIONS FY24 BUDGET

Departmental Mission

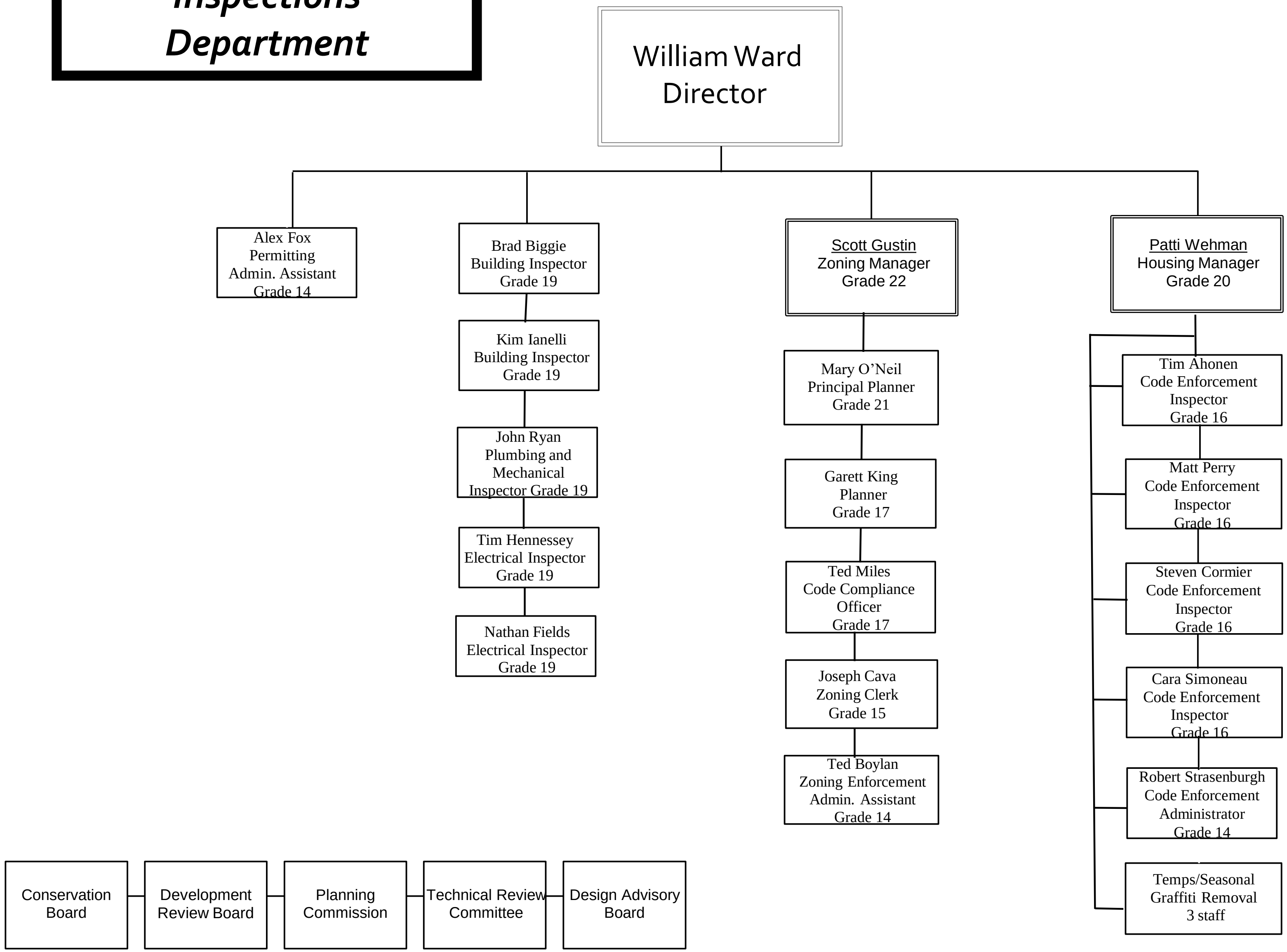
- **Inspection of Rental Housing**
  Coordination with Burlington Housing Board of Review

- **Health Inspections**
  Coordination with Burlington Board of Health

- **Zoning and Development review**
  Coordination with the Development Review Board

- **Trades permit review**
  Building permits
  Electrical permits
  Plumbing and Mechanical permits
  Coordination with the Public Works Commission

Permitting and Inspections Department



FY24 Revenue

$3,771,540

FY24 Expenses

$2,344,701

FY24 Notable Changes

- Personnel expense increase

  Cost of living and resumption of full staffing

- Rental Registration revenue increase

  New units under construction and Short Term Rentals

- Certificate of Occupancy Fee revenue decrease

  Same fee now included as full initial permit payment

FY 24 Initiatives and Priorities

- Rental Weatherization 2023/2024 compliance
- Short Term Rental Enforcement
- Net Zero Energy coordination with B.E.D.
- Graffiti removal coordination with volunteers

Questions?

City of Burlington Capital Committee

MEMORANDUM

To: Board of Finance & City Council

Fr: Ashley Parker, Capital Program Director
Chapin Spencer, DPW Director
Katherine Schad, CAO
Samantha Dunn, Assistant Director for Community Works, CEDO
Cindi Wight, BPRW Director
Deryk Roach, Superintendent of Parks & Facilities
Scot Barker, Chief Innovation Officer
Nicole Losch, Grants Director
Norm Baldwin P.E., DPW City Engineer
Sophie Sauvé, PLA, BPRW Comprehensive Planner

Re: Proposed FY24 General Fund Capital Budget

Date: May 17, 2023

This memo provides an overview of the proposed FY24 City of Burlington General Fund Capital Budget. The Capital Program Director has worked with members of the City's Capital Committee, as well as many other City Department representatives, to come up with this proposed budget. Overall, the proposed budget is balanced; though the Committee would like to note that the next several fiscal years will be challenging as the City will need to consider alternative sources of funding for many ongoing capital initiatives that will be competing for fewer available capital resources. This memo outlines what this budget proposes to do in FY24, while also highlighting forecasted long-term needs within the capital plan.

As a reminder, capital project budgets are carryover, meaning unused funds within an existing project budget roll over into the next fiscal year for use by that same project. All current budget requests are either new project requests or additional need for existing projects. This memo also includes a brief listing of significant active/ongoing projects that may not show up in the proposed FY24 Capital Budget, but have existing project budgets that do not require additional funding to continue or complete.

FY24 General Fund Capital Budget - Overview

The proposed FY24 General Fund Capital Budget proposes an investment of $43.4M in a variety of City capital projects and purchases. This budget is supported by many different sources of revenue, including:

- Remaining FY23 $13M GO Bond Draw
- Remaining FY23 GO Bond Premiums ($1,782,208)
- New FY24 GO Bond Draw ($5M)
- New FY24 Annual CIP ($2M)

- Ongoing Downtown TIF Bond Funding
- New Waterfront TIF Project Financing
- Multiple Grants – both Federal and State
- Dedicated Taxes (Penny for Parks, Conservation Legacy, Street Capital, and Greenbelt)

The FY24 Capital Budget is reflective of the success Departments have had in finding supplemental funding opportunities in FY23, due to the opportunity to collaborate with the City's new Grants Team. As a result of this new partnership, many Departments have been able to secure new sources of State and Federal funding which helps to maximize the value of our limited local funding sources. Overall, in the proposed FY24 Capital Budget, Grant funding makes up 56% of the total budget; Bond funding is 22%; TIF financing is 15%; and dedicated taxes are 8%.

This budget proposes an additional draw of $5M from the $23.8M Capital Bond approved by voters in 2022, which would leave $5.8M still available for the FY25 budget. It also allows the City to continue fulfilling all of the commitments made to the voters by efficiently allocating these bond dollars.

Using the remaining FY23 GO Bond premiums, this budget also works to build the Capital Contingency to allow for more monies to be available for local matches required by grant requests. This will ensure that we have identified funds available to leverage as many capital dollars as we can in order to support even more capital projects. The budget also proposes to use allocations from the FY24 Annual CIP to support capital asset needs in the Innovations & Technology, Fire, & Police Departments. These Departments have important capital needs that enable the City to continue providing a high level of service, and the recommended allocations ensure that this level of service can continue.

In addition to these items, this year's Capital Budget does not show budgets for the City's use of remaining ARPA monies or Fleet Master Lease payments. Early on in FY23, it was determined that a majority of ARPA funding did not specifically target capital projects or assets, and therefore, it should come out of the Capital Budget. The City's internal auditors wanted to make sure that lease payments are not connected to capital bond money in any way, so they recommended that Fleet Master Lease payments be removed from the Capital Budget. This was a precautionary measure, as the City had not been covering any lease payments with bond money. Cash purchases for Fleet vehicles and equipment continue to be maintained in the Capital Budget.

This budget also does not include additional bond draws for the Downtown TIF District, as all of those bond proceeds were received in FY23 and are being managed by the City's Trustee. Lastly, related cost budgets for the City's two TIF Districts will not be included at this time as we do not know what the projected FY24 tax increment will be; and all related costs are reimbursed annually after the close of each fiscal year. The FY24 TIF related cost expenses and budgets will be managed internally, and all expenses will be brought to the Board of Finance and City Council to review and approve through future reimbursement requests.

FY24 General Fund Capital Budget Highlights

As noted above, the proposed FY24 General Fund Capital Budget continues the City's commitments to voters by ensuring appropriate allocations of the $23.8M March 2022 GO Bond monies to voter supported projects, while also leveraging other available revenue sources to support much needed capital projects and purchases that fall outside of the voter approved GO Bond project list. Below is a high level summary of capital projects and purchases, which can also be reviewed in the attached table listing each capital budget line item for consideration:

- **Champlain Parkway** – Phase 1 of the Parkway project is expected to be completed by the end of FY24, with some remaining punch list items to be completed early FY25. The FY24 budget is $25M, and is 92% funded by state and federal grants. The remaining local match is composed of GO Bond and Street Capital. This is the last capital match required for this phase of the project.
- **Downtown TIF: Main Street** – The City bonded for this project in August 2023. Project expenses in FY24 are expected to be $4M for the Main Street project, and another $433K towards public art for the Downtown TIF District. The project team expects to procure a construction contractor beginning in Fall 2023.
- **Waterfront TIF: City Place** – With the recent Vermont Economic Progress Council approval, the City is working with the developers (City Place Partners) to fund the implementation of various public improvements.
- **Capital Contingency** – This budget proposed utilizing some FY23 GO Bond Premiums and FY24 GO Bond proceeds to earmark ~$1M for local matches connected to future grant applications and an additional $400K for Capital Contingency to build a short-term capital reserve that will help the City meet emergent and urgent needs.
- **Accessibility Projects** – Provide $100K from the FY24 Annual CIP to the City's Accessibility Committee to support the implementation of accessibility projects in our City.
- **Innovation & Technology** – Utilize $900K of the FY24 Annual CIP to support deferred I & T projects that enable the City to upgrade its systems that will allow for better connectivity, security, and public engagement.
- **Public Safety: Fire & Police Capital Assets** – Support ~$200K in capital asset needs across public safety, to include purchase of air packs for Fire and IT for Police. Capital has also been working with these Departments to better forecast their capital needs over time to plan out purchases and replacements in a more sustainable way.
- **Facilities Projects & Energy Efficiency** – The Facilities Team is working to manage deferred maintenance projects across the majority of City-owned buildings. At the same time, they are also coordinating energy efficiency opportunities with a new Energy Performance Consultant that will provide the City with a roadmap for energy efficiency projects. Staff is excited to leverage existing capital dollars with new grant opportunities over the next year as we continue to work towards meeting the City's NetZero goals. Examples of facilities with capital allocations and potential energy project pairings include: City Hall, Burlington City Arts, Burlington Police Department, 645 Pine, and Fletcher Free Library. The full listing of projects funded by this proposed budget can be seen in more detail in the attached budget by project listing.
- **Winooski Bridge Project Local Match** – This regional projects is being managed by VTrans, but the City is contributing local match to support this re-envisioning of the bridge

and bike/ped infrastructure in the area. The first round of capital match is being allocated in FY24, with forecasted funding spread through FY29.

- **BPRW Planning & Project Implementation –** Continued support of multiple Parks planning and implementation efforts. This proposal focused on how best to effectively utilize their remaining GO Bond money, and fund those projects that need additional support or are high on the Parks priority list. Projects include: dredging at the Boathouse, playground improvements at Pomeroy Park, and an Urban Forest Master Plan. The full listing of projects funded by this proposed budget can be seen in more detail in the attached budget by project listing.
- **Rockpoint Bridge –** The Capital Committee supported an interdepartmental request to complete the funding for the replacement of this bridge with available FY23 GO Bond premiums. This will allow the City to replace a serious safety and liability concern.
- **Fire Stations 2 & 3 Bedroom/Bathroom Upgrades –** FY23 GO Bond Premiums were identified to support renovations to bedrooms and bathrooms at both Fire Station 2 and Fire Station 3. These projects are in response to the need to provide more gender equitable space in the City's fire stations. Due to inflation, the Facilities Team is unsure if both projects can happen in FY24, but the goal is to have both completed by the end of FY25.
- **Public Art 1% -** The Capital Committee is continuing to work to ensure that project teams are planning for the required Public Art 1% ordinance for all relevant capital projects. This impacts projects that are construction/implementation based, while repair/maintenance projects do not require a 1% contribution. This year, project teams with qualifying projects were asked to budget for the 1% out of their project budget. The Capital Team will continue to monitor the amount of money that goes into the Public Art fund.

Capital Projects Expected in FY24

Here are a couple of Capital Projects that City staff are aware of and are preparing to get them up and running in FY24. Their budgets will not show up in the FY24 proposed budget, but the Capital Team is aware of the needs and is planning for them.

- **Library Facility Investments –** The Library Team has recently been awarded multiple funding opportunities to support major building repairs and renovations targeting areas of deferred maintenance that will help ensure the longevity of the building. These capital projects are currently not in the draft budget, but will be incorporated in FY24 as the budgets and their projects are finalized with the funding entities.
- **Cherry Street (Church Street Side Street Project) –** DPW was awarded Congressionally Directed Funds to support the Great Streets projects surrounding City Place in 2023. These funds are to reconstruct all of Cherry Street, from Battery to South Winooski, supporting the City in funding a revitalization effort of a significant street within our downtown and vital connecting street to Church Street. These funds are anticipated to be available starting in the Summer/Fall 2023.

Ongoing General Fund Capital Projects with No FY24 Budget Request

As noted previously, City capital budgets carryover into subsequent fiscal years and remain available to project managers. New Capital Budget requests take into consideration all remaining project budgets and only include new or additional budget need. That said, there are some ongoing/active capital projects that do not have an FY24 budget request, and the Capital Committee wanted to remind you of those. Please see the table below noting those capital projects that are continuing even without an FY24 budget request.

Department	Capital Project/Purchase
DPW	Intervale Sidepath Lake Street Shared Use Path Colchester/Barrett/Riverside Intersection Colchester/Pearl/Prospect Intersection Traffic Calming for East Ave and Scarff Ave Battery Street Scoping Study New North End Sidewalk Scoping Study Shelburne St./Home Ave Intersection Scoping
Facilities (BPRW)	City Hall Elevator Lakeview Exterior Restoration Fire Station 2 Floor City Hall Church Street Fountain Mayor’s Suite Ceiling Grids City Hall Exterior Restoration Library Gutter Work Memorial Auditorium Stabilization
Parks (BPRW) – Penny for Parks, Impact Fee, Donations	Arms Forest – Trails (From FY21) Champlain Park – Pocket Park Construction Kieslich Park – Natural Trail (North Ave Trail) Kieslich Park – Stone House construction Leddy – Bike Park Design (FY21) Leddy Park Comp Plan Oakledge Park – playground, restroom, beach access, parking Perkins Pier – Gates (Marina) Pomeroy Park – Tot Lot Roosevelt Park – Tennis Court Resurfacing Roosevelt Park Comp Plan
Parks (BPRW) – Bond	Boathouse Feasibility Dewey Park Refresh Leddy Pause Place Schifilliti Park Pathway
Public Safety – Fire & Police	Public Safety Communication Upgrade
Public Art	Shelburne Roundabout Project

Looking Ahead: Funding Future General Fund Capital

As we look to wrap up the FY24 budget season, it is important to start thinking about some of the challenges forecasted for General Fund Capital in the years to come. While all asset classes received their voter approved March 2022 $23.8M GO bond allocations in this proposed budget, all asset classes are expected to need significant support in future budget years in order to maintain existing assets or sustain the current level of capital projects. If the proposed FY24 General Fund Capital Budget is approved, this will leave $5.8M remaining from the March 2022 voter approved GO Bond ($23.8M). Once that money is gone, Capital will only have the Annual CIP ($2M), and the dedicated taxes that support a minority of projects/needs. There is no capital reserve or other dedicated tax supporting the City's general fund capital needs. The table below shows the current general fund capital forecast for FY24-FY27.

GF Capital Forecast (FY24-FY27)

FY24	FY25	FY26	FY26
$43M	$42M	$56M	$40M

To prepare for future dialogue around how the City should look to fund future capital projects and assets, many Departmental needs have been forecasted, summarized, and evaluated to provide an overview of what the City needs to plan for, and can be seen in the table below. After reviewing the available data, it is clear that the scale of the City's outstanding capital need is far beyond the remaining bond funding available, and supplemental funding sources will need to be identified.

Capital Need	Cost Estimate
Local Match: for existing, ongoing grant funded projects; GO Bond provided $4M	$9M
Facilities: total value of current deferred maintenance/repairs; GO Bond only provided $4M	$15M
Street Paving: goal is to pave 4-5 miles/year; GO Bond only provided $1.4M supplemental funding (2 years' worth)	$3-4M
Parks: deferred maintenance projects; GO Bond only provided $2M	$27.5M
Fleet: no sustainable revenue source; GO Bond provided $2.2M for fire trucks in FY23	$1M/yr lease payments (FY24-26); $2M/yr in purchases of new Fleet to maintain LOS

As noted in previous budget sessions, the General Fund Fleet does not have a sustainable revenue source that can support either the cash purchase of vehicles or annual Master Lease payments (see the History of Burlington's Fleet Purchasing Strategy attached). Purchases of new vehicle or equipment have been put on hold, with the only exception being for those requests that also have an identified funding source. The City's Fleet Committee has turned its focus to determining how to support FY24 Master Lease payments ($1M) on vehicles or equipment already purchased; and has proposed a funding solution that involves a mix of one-time monies and a contribution from the General Fund (see table on Page 7).

Proposed FY24 Lease Payment Revenues:	
Leftover Gains:	$311,688.41
Leftover Fleet Reserve:	$165,000
New Gains (FY24):	$80,000.00
Police Impact Fees (portion):	$40,000.00
Fire Impact Fees (portion):	$18,376.00
Equip Maint Transfer (GF):	$450,000
Total Revenues:	$1,065,064.41
Balance:	$27,386.08

The Fleet Committee is already looking ahead to FY25 and FY26 and hope to continue these conversations around a sustainable funding source. The City has $1M in lease payments each of those years; and Fleet still has at least a $2M annual need to maintain its current Fleet and level of service. In preparation for this dialogue, the Fleet Committee has prepared a set of recommendations, including: the consideration of Departmental Contributions, the Carbon Fee Collection opportunity, use of Franchise Fees, Credit Card Rebates, and evaluation of the purchase strategy (cash vs leasing). A copy of the current list of deferred vehicles is provided as an attachment.

Over the next year, it will be important to identify opportunities for supplemental funding for all General Fund Capital, while also working with project teams to better prioritize all of the City's needs. Many of the noted capital needs identified above are integral to the overall functioning of the City, and have become the framework for the level of service our residents expect. The Capital Committee plans to continue fine tuning the City's 5-year Capital Plan for consideration in the Fall/Winter of 2023, which we hope will be a good resource in making some of these important funding decisions in FY25 and beyond.

In addition to better prioritization and revenue identification, the Capital Team has been working on a process for tracking, monitoring, and reporting on capital projects and their budgets. This will help with the reconciliation of project budgets at close out and will ensure that all capital dollars are accounted for and used.

In Summary

The City's Capital Committee is excited to present the proposed FY24 General Fund Capital Budget to the Board. We understand that we will need to work hard over the next couple of years to develop a sustainable Capital Budget that works for all Departments and all residents. We look forward to continue working with you all on this planning effort, and welcome your thoughts on this budget. If you have any additional questions about this proposed budget, please let us know.

Encl: FY24 Capital Budget by Project; History of Burlington's Fleet Purchasing Strategy; Current list of Deferred Vehicles

FY24 Capital Budget by Project (5/11/2023)

Collapse All	2023-24 Budget
850 Champlain Parkway	$ 25,019,568
Construction Contractual	23,997,168
Force Account Engineering	1,022,400
853 Main Street	4,433,304
Downtown TIF - Capital	4,433,304
Downtown TIF - Capital	4,000,000
Public Art	433,304
851 BTC Public Improvements	2,000,000
BTC Public Improvement TIF	2,000,000
809 Other Capital	1,840,450
Contingency	1,500,000
809 Other Capital	200,450
Public Safety	200,450
Accessibility Projects	100,000
Flynn Ave Parcel	40,000
842 Street Reconstruction	1,839,543
Annual Paving Contract	1,779,543
Preventative Maintenance	60,000
842 Sidewalk Reconstruction	1,600,000
Annual Sidewalk Contract	900,000
ROW Sidewalk	700,000
810 Facilities	1,445,000
Cap Improvement Proj-CIP	1,445,000
Contingency	500,000
645 Pine Street Construction	300,000
Fire Stations	297,000
Miller Center	175,000
Police Dept Cons	99,000
Firehouse Gallery	64,350
Permits	5,000
Public Art	4,650
830 Parks PFP	1,065,682
Boathouse Improvements	495,000
Dredging	495,000
System Wide	205,000
Parks Comprehensive Planner 50% Salary	37,000
PFP Emergent Needs	35,000
Court Repairs	25,000
Standard Equipment Replacement	25,000
Signage & Wayfinding	25,000
Playground Equipment & Wood Fiber	25,000
Park Facility Improvements	20,000
Bike Rack Expansion	10,000
Parks Planning Contractual Services	3,000
Restricted Funds (unallocated)	124,682
Pomeroy Park	99,000
Tot Lot	99,000
Calahan Park	80,000
Court & Stormwater Design	80,000
Oakledge Park	24,750
Restrooms	24,750
North Beach	20,000
Park Improvements	20,000
Schifilliti Park	16,000

	2023-24 Budget
Accessibility	16,000
Public Art	1,250
852 Railyard Enterprise	1,018,075
Professional and Consulting Services	916,267
Force Account Engineering	101,808
803 Innovations & Technology	900,000
Software Projects	525,000
Hardware Expansion & Replacement	225,000
Computer Purchases & Replacements	150,000
804 Capital Project Management	764,101
Parks Project Management	432,101
Project Administration (Salaries)	182,000
Capital Program Management	100,000
Asset Management	50,000
841 Transportation	500,000
Transportation Capital	500,000
Planning	495,000
Public Art	5,000
842 Bridge Infrastructure	417,000
Rockpoint Bridge	417,000
843 VTRANS Grants	294,070
Queen City Park	217,000
Winooski Bridge	75,000
Public Art	2,070
830 Parks Special Projects	282,500
Systemwide	187,500
Water Distribution	75,000
Access Resurfacing	75,000
Parks Master	37,500
Lakeview Cemetary	50,000
Urban Forest	40,000
Public Art	5,000
811 City Hall	20,000
Total	$ 43,439,293

History of Burlington's Fleet Purchasing Strategy

- FY12 – FY15: There was a moratorium on the purchase of new vehicles due financial challenges.
- FY16: The City again purchased new vehicles – this time utilizing a master lease. An informal fleet team started creating a list of vehicles needed each year to help the City forecast needs over time.
- FY17: A Sustainable Infrastructure bond replaced three fire trucks for $3.3 million.
- FY17 – FY18: The fleet team began creating a spreadsheet to track sustainable investment in fleet. The strategy of using master leases was working, but projections were showing financial challenges for fleet funding in out years due to increased debt payments.
- FY18: The City contracted with a fleet consultant to review how fleet was structured and recommend improvements. This resulted in a new Fleet Policy, the Fleet Committee, and a spreadsheet of needs from the consultant.
- October 24, 2019: The Fleet Policy was approved by the City Council.
- FY20: The Fleet team estimated that the sustainable fleet replacement need was approximately $2,700,000/year. Up to this point, fleet funding had been by department. As part of the Fleet Committee and Fleet Policy development, all fleet related resources were pooled across departments into one location in order to create efficiencies in purchasing and revenues.
- FY20-22: It appears due to staff transitions and focus on the pandemic that during this time, staff lost track of the strategic focus on need for General Fund money for lease payments.
- FY23: The Fleet Team requested the use of $715,000 of General Fund monies to support lease payments in FY23, as we were reaching the end of the Fleet reserve funds. At that time, the Fleet Team communicated that lease payments in FY24 & FY25 were going to require the same significant General Fund support.
- FY24: Freeze on the purchase of new vehicles for General Fund Departments and a focus on the funding of FY24 General Fund lease payments.

Over the last several fiscal years, through effective coordination and purchasing vehicles through master leases, the City was able to make significant reinvestments in its municipal fleet. Now the City is entering a very challenging multi-year fiscal year period for multiple reasons:

- As discussed above, vehicle replacement funding was pooled from Police, Public Works and Parks starting in FY20. However, not all revenues from pooling vehicle replacement funding from Police, Fire, Public Works and Parks were able to be kept each fiscal year for fleet needs due to shortfalls in General Fund operating budgets.
- Several recent revenue ballot items were not successful at the ballot box (FY'23 proposed municipal tax increase and the Fall 2021 $40M capital bond proposal).
- After multiple years of financing to purchase new vehicles, the City is now carrying significant debt service payments for vehicles previously received.
- The Fleet Team is also continuing to manage constraints within the vehicle industry related to ordering and purchasing of vehicles and equipment. This includes delays in vehicle manufacture and delivery for both fuel-based and electric vehicles.
- With funding limited to Gains, remaining Fleet Reserve, and some Impact Fees; alternative sources of funding will need to be identified to support that ~$1M/year in lease payments through FY25. There will continue to be a $2M/year need to replace Fleet, though this number will likely be higher as the deferred list has increased over the last two years.

Dept.	Equip. No	Year	Make/ Model	Model	Description	Purchase Cost	Replacem	Replacement Date	FY24	RECCOMENDED	
FIRE	FA4	2016	FORD	F-450	RESCUE	$181,286.00	8	2024	$339,000.00	DEFERED DUE TO FUNDING	
FIRE	FC3	2017	FORD	EXPLORER	ASSISTANT CHIEF	$42,000.00	7	2024	$51,360.00	DEFERED DUE TO FUNDING	
FIRE	FB1		CHEVY	TAHOE	BATTALION CHIEF				$85,000.00	DEFERED DUE TO FUNDING	
POLICE	P1507	2015	FORD	TAURUS	DETECTIVE	$21,975.00	7	2022	$41,200.00	DEFERED DUE TO FUNDING	
POLICE	P1701	2017	FORD	EXPLORER	LINE CRUISER	$36,677.00	5	2022	$83,000.00	DEFERED DUE TO FUNDING	
POLICE	P1702	2017	FORD	EXPLORER	LINE CRUISER	$36,677.00	5	2022	$83,000.00	DEFERED DUE TO FUNDING	
POLICE	P1703	2017	FORD	EXPLORER	LINE CRUISER	$36,677.00	5	2022	$83,000.00	DEFERED DUE TO FUNDING	
POLICE	P1704	2017	FORD	EXPLORER	LINE CRUISER	$36,677.00	5	2022	$83,000.00	DEFERED DUE TO FUNDING	
POLICE	P1804	2018	FORD	EXPLORER	LINE CRUISER	$40,400.00	5	2023	$83,000.00	DEFERED DUE TO FUNDING	
POLICE	P1805	2018	FORD	EXPLORER	LINE CRUISER	$40,400.00	5	2023	$83,000.00	DEFERED DUE TO FUNDING	
POLICE	P1806	2018	FORD	EXPLORER	LINE CRUISER	$40,400.00	5	2023	$83,000.00	DEFERED DUE TO FUNDING	
POLICE	P1807	2019	FORD	EXPLORER	LINE CRUISER	$40,400.00	5	2024	$83,000.00	DEFERED DUE TO FUNDING	
POLICE	P1808	2019	FORD	EXPLORER	LINE CRUISER	$40,400.00	5	2024	$83,000.00	DEFERED DUE TO FUNDING	
PARKS	PR1450	2000	JOHN DEERE	1450	TRACTOR	$20,000.00	15	2023	$40,000.00	DEFERED DUE TO FUNDING	
PARKS	PR670	2000	JOHN DEERE	670	TRACTOR	$14,000.00	15	2015	$27,000.00	DEFERED DUE TO FUNDING	
PARKS	PRCHIP14	2014	BRUSH BANDIT	200XP	CHIPPER	$44,964.00	8	2022	$68,400.00	DEFERED DUE TO FUNDING	
PARKS	PR05	2014	FORD	F550	CHIP TRUCK	$48,146.00	10	2024	$72,850.00	DEFERED DUE TO FUNDING	
PARKS	PR11	2014	FORD	F550	DUMP TRUCK	$47,000.00	10	2024	$56,100.00	DEFERED DUE TO FUNDING	
PARKS	PR16	2014	FORD	F350	STAFF	$29,184.00	10	2024	$42,156.00	DEFERED DUE TO FUNDING	
PARKS	PR20	2014	FORD	F250	STAFFF	$25,656.00	10	2024	$42,156.00	DEFERED DUE TO FUNDING	
PARKS	PR27	2014	FORD	F250	STAFF	$25,503.00	10	2024	$42,156.00	DEFERED DUE TO FUNDING	
PARKS	PR31	2016	ZAMBONI	546	ICE RESURFACER	$98,870.00	8	2024	$175,000.00	DEFERED DUE TO FUNDING	
PARKS	PR32	2014	KUBOTA	ZD331LP	MOWER	$13,300.00	10	2024	$22,600.00	DEFERED DUE TO FUNDING	
PARKS	PR34	2014	KUBOTA	F3990	MOWER	$29,300.00	10	2024	$38,090.00	DEFERED DUE TO FUNDING	
PARKS	PR42	2014	KUBOTA	X1100CWL-HS	UTV	$15,700.00	10	2024	$20,410.00	DEFERED DUE TO FUNDING	
PARKS	PR43	2014	KUBOTA	RTVX 1120D	UTV	$18,200.00	10	2024	$20,410.00	DEFERED DUE TO FUNDING	
PARKS	PR47	2016	JACOBSEN	HR9016T	MOWER	$78,802.00	8	2024	$120,000.00	DEFERED DUE TO FUNDING	
PARKS	PR52	2002	MID-ATLANTIC	TRAILER	TRAILER	$6,000.00	20	2022	$9,600.00	DEFERED DUE TO FUNDING	
PARKS	PRFMC03	2009	FMC	FMC SPRAYER	SPRAYER	$8,995.00	15	2024	$15,000.00	DEFERED DUE TO FUNDING	
PARKS	PRSANDPR	2004	TORO	SAND PRO	TURF RESURFACER	$12,000.00	10	2014	$22,800.00	DEFERED DUE TO FUNDING	
STREETS	S30	2009	VIBROTECH	SCM-40	DIRT SCREEN	$36,000.00	12	2021	$50,000.00	DEFERED DUE TO FUNDING	
STREETS	S53	1997	CUSTOM	UTILITY	CONST TRAILER	$1,900.00	20	2022	$9,600.00	DEFERED DUE TO FUNDING	
STREETS	S57	2008	SURE TRAC	TRAILER	CONST TRAILER	$4,428.00	15	2023	$10,184.00	DEFERED DUE TO FUNDING	
STREETS	S70	2002	INTERNATIONA	4300 LP	DUMP TRUCK	$69,000.00	12	2023	$81,000.00	DEFERED DUE TO FUNDING	
STREETS	S76	2010	FREIGHTLINER	M2-106	PLOW TRUCK	$119,513.00	12	2022	$213,000.00	DEFERED DUE TO FUNDING	
STREETS	S49	2011	TRACKLESS	MT-6	SIDEWALK TRACTOR	$97,000.00	8	2022	$216,000.00	DEFERED DUE TO FUNDING	
TOTAL									**$2,678,072.00**		
RECYCLE	G03	2017	INTERNATIONA	7400	RECYCLING TRUCK	$208,803.00	7	2024	$265,000.00	$265,000.00	
TRAFFIC	T01	2011	FORD	F150	PICKUP	$24,632.00	10	2021	$35,123.00	DEFERED DUE TO FUNDING	
TRAFFIC	T02	2008	FORD	F350 UTILITY	PLOW TRUCK				$111,700.00	DEFERED DUE TO FUNDING	
TRAFFIC	T09	2010	FORD	F450	DUMP TRUCK	$28,652.00	10	2020	$90,000.00	DEFERED DUE TO FUNDING	
TRAFFIC	P1709	2017	FORD	FOCUS	PARKING ENFORCE	$17,129.00	7	2024	$34,900.00	$34,900.00	ADD EV SEDAN
TOTAL									$271,723.00		
STORMWA	SW02	2014	NISSAN	NV200	VAN	$21,000.00	10	2024	$30,000.00	$30,000.00	FORD MAVERICK
WATER	Z01	2003	FORD	E350	CUBE VAN	$38,000.00	10	2013	$60,000.00	$60,000.00	
WATER	Z20	2013	DODGE	3500	AIR COMPRESSOR	$37,000.00	10	2023	$68,000.00	$68,000.00	SAME
WATER	Z05	2013	JOHN DEERE	75G	EXCAVATOR	$108,000.00	10	2023	$145,145.00	DEFERED	
WATER	ADDITION		GEM	ELXD	FLUSHING UNIT	$30,000.00	10		$30,000.00	$30,000.00	GEM ELXD
WATER	ADDITION		FORD	MAVERICK	DISTRIBUTION	$30,000.00	10		$30,000.00	$30,000.00	FORD MAVERICK
WATER	ADDITION		EV	SEDAN	SHARED	$34,000.00	10		$34,000.00	$34,000.00	CHEVY BOLT
TOTAL									$397,145.00		
TOTAL									**$3,346,940.00**	**$551,900.00**	

CONVENTIONAL
ELECTRIC
HYBRID
CNG

DEFFERED FROM PRIOR YEARS

FY24 General Fund Capital Budget Overview

May 17, 2023

As supported by the City's Capital Committee

FY24 GF Capital Budget 101

What is included in the GF Capital Budget?

- DPW, Parks, Facilities, Fleet, I & T, Fire, Police, & TIF Districts

The City's Capital Committee reviews requests for new capital project/purchase funding; recommends the annual budget.

Carryover Budget: Unused funds from capital project budgets roll over into the next fiscal year for use by that same project.

- Only new budgets or additional project need is included in the annual capital budget.

FY24 GF Capital Budget Overview

The FY24 GF Capital Budget proposal is $43.4M.

Revenue Sources include:

- Remaining FY23 GO Bond (Draw of $13M)
- Remaining FY23 GO Bond Premiums
- New FY24 GO Bond Draw ($5M)
- New FY24 Annual CIP ($2M)
- Ongoing Downtown TIF Bond Funding
- New Waterfront TIF Project Financing
- Multiple Grants – both Federal & State
- Dedicated Taxes (Penny for Parks, Conservation Legacy, Street Capital, & Greenbelt)

*Revenue Composition: Grants (56%); Bond (22%), TIF Financing (15%); and Dedicated Taxes (8%)

FY24 GF Capital Budget Overview

The FY24 Budget proposal is balanced and maintains GO Bond project commitments to the voters.

- Proposes $5M draw from March 2022 GO Bond.
- Budget efficiently allocates bond dollars to stretch the remaining bond money.
- Utilizes remaining FY23 GO Bond Premiums (~$1.8M)
- Strengthens Capital Contingency – Emergent Needs & Grant Matches
- Provides support to other City GF Departments via FY24 Annual CIP

FY24 GF Capital Budget Highlights

FY24 Capital Project/Purchase Overview:

- Champlain Parkway
- Downtown TIF: Great Streets Main Street
- Waterfront TIF: City Place
- Capital Contingency
- Accessibility Projects
- Innovation & Technology
- Public Safety: Fire & Police

- Facilities Projects & Energy Efficiency
- Winooski Bridge Project Local Match
- BPRW Planning & Project Implementation
- Rockpoint Bridge
- Fire Stations 2 & 3 Bedroom/Bathroom Upgrades
- Public Art 1%

FY24 GF Capital Budget Highlights

Expected Capital Projects in FY24:

- Library Facility Investments
- Cherry Street (Church Street Side Street Project)

Ongoing GF Capital Projects/Purchases

Department	Capital Project/Purchase
DPW	Intervale Sidepath Lake Street Shared Use Path Colchester/Barrett/Riverside Intersection Colchester/Pearl/Prospect Intersection Traffic Calming for East Ave and Scarff Ave Battery Street Scoping Study New North End Sidewalk Scoping Study Shelburne St./Home Ave Intersection Scoping
Facilities (BPRW)	City Hall Elevator Lakeview Exterior Restoration Fire Station 2 Floor City Hall Church Street Fountain Mayor’s Suite Ceiling Grids City Hall Exterior Restoration Library Gutter Work Memorial Auditorium Stabilization
Public Safety – Fire & Police	Public Safety Communication Upgrade

Ongoing GF Capital Projects/Purchases

Department	Capital Project/Purchase
Parks (BPRW) – Penny for Parks, Impact Fee, Donations	Arms Forest – Trails (From FY21) Champlain Park – Pocket Park Construction Kieslich Park – Natural Trail (North Ave Trail) Kieslich Park – Stone House construction Leddy – Bike Park Design (FY21) Leddy Park Comp Plan Oakledge Park – playground, restroom, beach access, parking Perkins Pier – Gates (Marina) Pomeroy Park – Tot Lot Roosevelt Park – Tennis Court Resurfacing Roosevelt Park Comp Plan
Parks (BPRW) - Bond	Boathouse Feasibility Dewey Park Refresh Leddy Pause Place Schifilliti Park Pathway
Public Art	Shelburne Roundabout Project

Looking Ahead: Revenue Challenges

- If the proposed FY24 budget is approved, **only $5.8M** of the March 2022 Voter Approved GO Bond ($23.8M) will remain for FY25 use.
- When that is gone – only the Annual CIP ($2M) will remain to supplement grant funding and dedicated tax revenues.
- There is no capital reserve or other dedicated tax supporting the City's general fund capital needs.

GF Capital Forecast (FY24-27)

FY24	FY25	FY26	FY27
$43M	$42M	$56M	$40M

Looking Ahead: Revenue Challenges

Summary of Known GF Capital Project & Asset Needs:

Capital Need	Cost Estimate
Local Match: for existing, ongoing grant funded projects; GO Bond provided $4M	$9M
Facilities: total value of current deferred maintenance/repairs; GO Bond only provided $4M	$15M
Street Paving: goal is to pave 4-5 miles/year; GO Bond only provided $1.4M supplemental funding (2 years' worth)	$3-4M
Parks: deferred maintenance projects; GO Bond only provided $2M	$27.5M
Fleet: no sustainable revenue source; GO Bond provided $2.2M for fire trucks in FY23	$1M/yr lease payments (FY24-26); $2M/yr in purchases of new Fleet to maintain LOS

Looking Ahead: Fleet Revenue Challenges

General Fund Fleet Funding Needs –

- Purchases have been put on hold
- Only considerations for requests with identified funding sources
- Focus is funding FY24 Master Lease Payments ($1M) covering vehicles already purchased
- Proposed solution involves a mix of one-time monies & contribution from GF

  - **GF Request of $450K**

Proposed FY24 Lease Payment Revenues:	
Leftover Gains:	$311,688.41
Leftover Fleet Reserve:	$165,000
New Gains (FY24):	$80,000.00
Police Impact Fees (portion):	$40,000.00
Fire Impact Fees (portion):	$18,376.00
Equip Maint Transfer (GF):	$450,000
Total Revenues:	$1,065,064.41
Balance:	$27,386.08

Looking Ahead: Fleet Revenue Challenges

Building a Sustainable Fleet –

- Master Lease payments of $1M in FY25 & FY26
- Annual $2M purchase need to maintain current Fleet and LOS
- The Fleet Committee has developed several recommendations, including:
  - Department Contributions from Operating budget;
  - Carbon Fee Collection Opportunity (EV only)
  - Franchise Fees
  - Credit Card Rebates
  - Evaluation of the purchase strategy: cash purchases vs leasing

Looking Ahead: Revenue Challenges

Other Capital Planning Strategies –

- Continue fine-tuning 5-year plan for consideration in Fall/Winter 2023
- Work to identify supplemental sources of revenue for GF capital
- Capital has been working on new procedures related to tracking capital projects and their budget
    - Will assist in final budget reconciliation

Questions?

Thank you!

For more information, please contact
Ashley Parker, Capital Program Director:
aparker@burlingtonvt.gov.

Parking And Traffic Division: $7.3M

FY'24

BURLINGTON

Fund 264 - Traffic

Special Revenue

Manager:
Alan Mashtare New

Fund 265 - Parking Facilities

Special Revenue

Manager:
Matt Fitzpatrick

Fund 53 – Parking Services

General Fund

Manager:
Jackie Esperti New

Focus: Recovery & Community

Division Goals: **Safety and Equity**	Fines for Food BSD Coordination BED Charger Coordination New Parking Products
Challenges in 264/264: **Revenues**	Revenue recovery unexpectedly slow Revenues remain @ 75% pre-covid 15 Year debt strategy in the works
Initiatives: **Improving Systems**	Asset Management Permit Sales Ticketing BPRW Integration
Management: **Improving Service**	Employee Empowerment Clean Facilities Early Painting

Fund 264 – Traffic: $2.5M

Program Manager:

Alan Mashtare

Program Responsibilities:

Signs
Lines
Signals
Crossing Guards
Meters

Funding Source:

Parking Meter Revenue
Impact Fees

Fund 264 – Traffic: $2.5M

Program Highlights

- Revenues continue to recover
- Fund Balance remains fully depleted
- Severely impacting year-on-year operations
- ParkMobile is now 70% of transactions
- Exploring alternative funding approaches
- Smartmeter Upgrades completed
- Graffiti/stickers are an ongoing distraction
- Seasonal painting crew is understaffed
- Exploring alternatives to painting
- Driving innovation with signal detection
- Crossing Guards hiring is improving

Budget Highlights

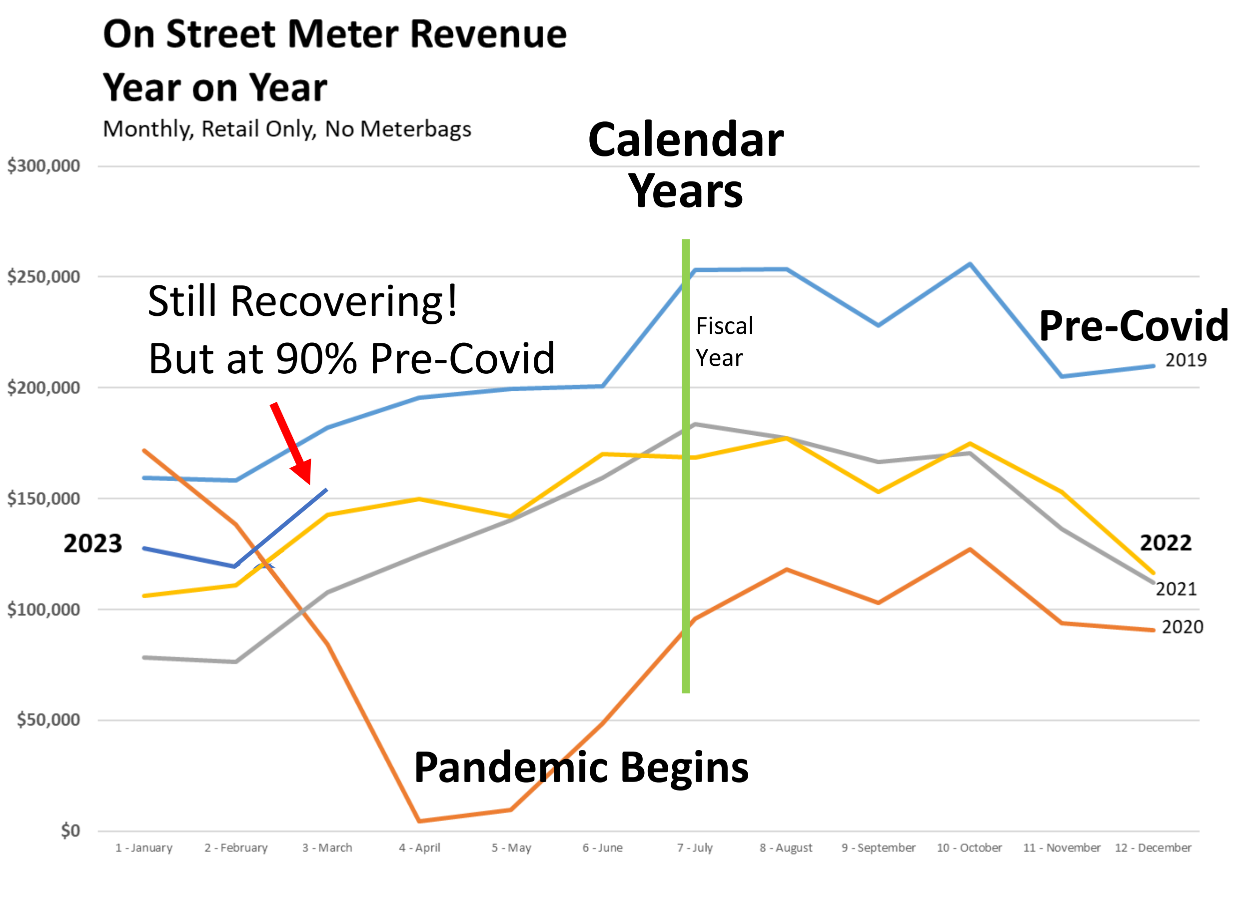
- Overall expenses held flat from FY23
- Includes personnel costs shifted from Parking Services to support enforcement of meters
- Includes support for Main Street Great Streets outreach and mitigation
- Vandalism/Graffiti/Stickers continue to drive costs
- Innovations in Signal Detection funded by Impact fees and coordination with State
- Innovation in pavement marking may drive short term costs, but reduce life-cycle cost

Fund 264 – Traffic: $2.5M

Ongoing Impact of Covid-19

- Projected FY23 Revenue @ 90% of Pre-Covid
- 3 years @ 75%, 90%, 88% caused Fund Balance to be depleted
- On going discussions about new funding models to avoid such exposure in the future

Revenues Recovering Slowly



FY'24

Fund 265 – Parking Facilities: $3.4M

Program Manager:

Matt Fitzpatrick

w/support from:

Jackie Esperti

@ Parking Services

Program Responsibilities:

Market Place Garage

Downtown Garage

Pearl Street Lot

Union Street Lot

Main Street Lot

194 St. Paul Lot

Lake Street Extension

Funding Source:

Parking Fees

Parking Permit Fee

Fund 265 – Parking Facilities: $3.4M

Program Highlights

- Focused on:
  - Facility Safety
  - Customer Experience
- Major investments required for
  - Garage Structures ($750K)
  - Lighting
  - Increased Security Patrols
  - Additional Cameras
  - Live Streamed Security footage
- $1M ARPA infusion
- $3.5M, 15 year consolidated debt instrument pending to cover:
  - Defaulted legacy debt instrument (due to Covid)
  - FY23 Structural repairs to each garage

Budget Highlights

- Expecting recovery to remain slow
- Exploring new pricing and products to drive revenue and provide better services
- Carrying ~200K debt service to cover initial payments for consolidated $3.5M debt instrument
- Funding included to start planning for Marketplace Garage future
- Security budget increased 20% for extended coverage and special needs ($160K -> 190K)

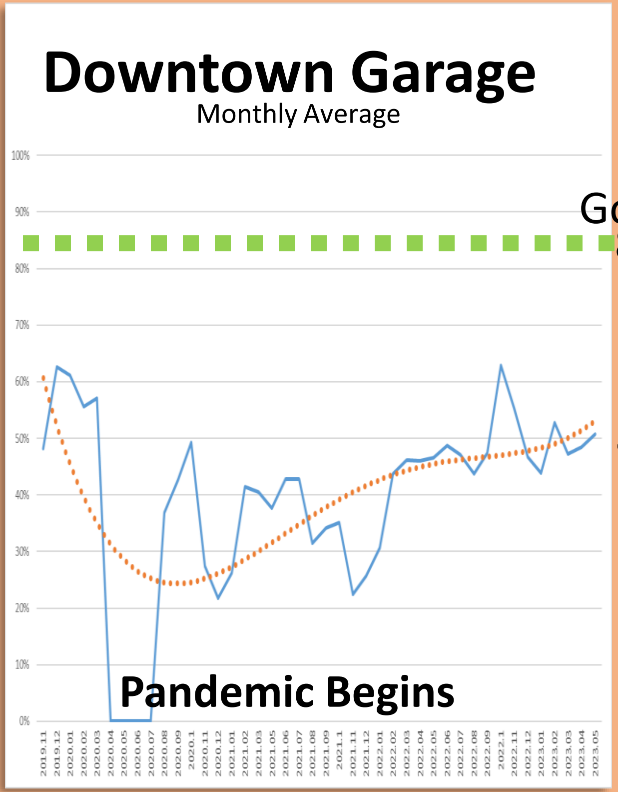
Fund 265 – Parking Facilities: $3.4M

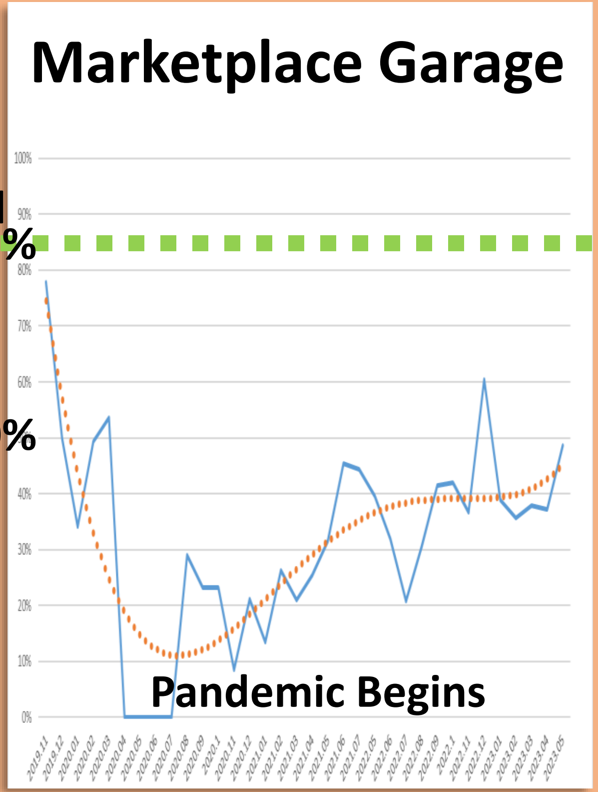
FY'24

Ongoing Impact of Covid-19

- Projected revenues remain at @75% of pre-covid
- ARPA and debt instruments bolstering operations year-to-year
- Revenues are recovering much more slowly than anticipated

Occupancy Recovering Slowly





Fund 53 – Parking Services: $1.4M

Program Manager:

Jackie Esperti New

Program Responsibilities:

Parking Safety
Parking Equity
On-Street Enforcement
Off-Street Enforcement
Appeal Processing
Residential Permit Sales
Garage Permits for Fund 265
Permits for Parks New

Funding Source:

Parking Tickets
Resident Parking Permits

Fund 53 – Parking Services: $1.4M

Program Highlights

- Focused On Customer Experience
- New platform supports better financial control and performance assessment
- Now integrated with BPRW and Parking Facilities for permit sales and enforcement
- Ongoing rollout of Digital Permits
- 2nd year of ***Fines for Food*** generated a $40K donation
- Personnel cost shifting ensured a sustainable contribution to the general fund: $600K

Budget Highlights

- Expenses held even
- Typical $600K contribution to General Fund is expected
- Fully trained Parking Services Agents are expected to increase revenue by $300K
- However, revenues are highly dependent on community behavior, therefore modifying the ongoing rollout of the ticket forgiveness program: *Whoops!*

(see following slide)

Whoops!

Measured Rollout

History

The *Whoops!* program is the next generation of the of the very successful "Blue Chip" program for voiding tickets in Resident Only Parking (RPP).

The recently reimagined *Whoops!* program included parking meters in the program to bring equity across parking in the city and provide an opportunity for the city to be more welcoming.

Rollout has been slowed by technical limitations and subsequent minimal marketing.

Concerns

However, now that we've ironed out the technical and marketing challenges, and are poised to begin the full rollout, we need to be mindful of the impact to the expected contribution ($600K) to the financially challenged General Fund.

Measured Rollout

Step 1: Update *Whoops!* work flow (tech)

Step 2: Spread the word about the program (marketing)

Step 3: Assess performance
If the rolling average revenues drops below $45,000 / mo. (approx. 10% decrease in revenue), pause the program for non-RPP

Questions?