

Executive Committee Meeting- Monday May 11 2026

Present: Laura McDonough, Michelle Buswell, Billi Gosh, Hannah Lebel, Lori Rowe, Sarah Rogers

Called to order at 12:21

1) Approve Agenda & Minutes

Motion to approve the agenda made by Billi, seconded by Lori

Motion to approve minutes from 3/9 meeting made by Lori, seconded by Billi

2) Public Forum

No one from the public

3) Set Agenda for May 19th Meeting

- a. FY27 budget update. This will be discussion only, no vote. Budget presentation summary:

- i. Major cuts are:

- 1. Elimination of Director of Philanthropy. The plan is for this position to move into Foundation, perhaps contracted. Also seeking to hire admin/finance staff in the Foundation to alleviate Sara's responsibilities so she can focus more on fundraising. Rationale is that development staff makes more sense not being managed by the city,
 - 2. Curator position will sit open for a year,
 - 3. Downsizing the scale of events by 50% (board can brainstorm ways to support these events)

- b. Director's Report

- c. 405 Update/Michael M and Jeffrey to present on BCAF

- d. Update on Fundraising event & spring appeal: Sarah

- e. Recommendation for the Mayor (committee to meet 5/18)

- f. Committee updates, possible restructuring

4) Capital Campaign Update

- a. Currently in a period of focusing on org-wide operating budget.

5) 405 Update

- a. Buttoning up with Neagley Chase

- b. Finding the source of water leak

- c. Separation of utilities ahead of sale

- d. Fundraising focus is on BCA operational needs

- e. Meeting weekly about the sale, and things are going well. Generator, Farmers Market are top conversations at the moment. We will look into working with a commercial broker (Pomerleau) as a back-up plan. If we work with a nonprofit, we won't pay a fee to the broker.

- f. Rentals are up. Working on a revised rental strategy in new economic reality.

6) Adjournment

- a. Lori moved to adjourn, seconded by Billi