



**BURLINGTON BOARD OF FINANCE
BUSHOR CONFERENCE ROOM, 149 CHURCH STREET, 1ST FLOOR
MINUTES OF MEETING
June 29, 2026**

1. Agenda

1. Agenda

Mayor Mulvaney-Stanak convened the meeting at 5:04 pm.

Members present: Mayor Mulvaney-Stanak, City Council President Traverse (both in person): Councilors Carpenter and Neubieser (both online)

Members absent: CAO Schad and Councilor Barlow

Others present: Brad Kukenberger, Darren Springer, Stephen Petit, Chapin Spencer, Nic Longo, Larry Lackey, Madison Reagan, Marie Friedman, Thomas Melloni, Kathy Zhon, Lynn Reagan, Maggie Callagan, Nathan Lavery; Clare Wool (online)

Subject

1.1. Motion to adopt agenda

Meeting

June 29, 2026 - Board of Finance Meeting - Monday, June 29, 2026, 5:00 PM,
Bushor Conference Room, 149 Church Street, 1st Floor

Category

1. Agenda

Department

Council and Board

Type

Action
Procedural

Recommended Action

Motion to adopt agenda

1.1. Motion to adopt agenda

Motion made by Councilor Neubieser, seconded by Councilor Carpenter, to adopt the agenda as presented. Motion passed unanimously.

2. Public Forum

2. Public Forum

Subject

2.1. Verbal Comments

Meeting

June 29, 2026 - Board of Finance Meeting - Monday, June 29, 2026, 5:00 PM,
Bushor Conference Room, 149 Church Street, 1st Floor

Category

2. Public Forum

Department

Council and Board

Type	Action Procedural
Recommended Action	open Public Forum close Public Forum

2.1. Verbal Comments

Sharon Bushor:

Continuum of Care - FY25 \$\$?

Salary of Fire person?

3. Consent Agenda

3. Consent Agenda

Subject 3.1. Motion to adopt the consent agenda and take the actions indicated

Meeting June 29, 2026 - Board of Finance Meeting - Monday, June 29, 2026, 5:00 PM,
Bushor Conference Room, 149 Church Street, 1st Floor

Category 3. Consent Agenda

Department Council and Board

Type Action (Consent)
Procedural

Recommended Action Motion to adopt the consent agenda and take the actions indicated

3.1. Motion to adopt the consent agenda and take the actions indicated

Motion made by Councilor Carpenter, seconded by Councilor Neubieser, to adopt the consent agenda and take the actions indicated. Motion passed unanimously.

Subject 3.2. Burlington Fire Department — Background Check Fee for Ride Along Program

Meeting June 29, 2026 - Board of Finance Meeting - Monday, June 29, 2026, 5:00 PM,
Bushor Conference Room, 149 Church Street, 1st Floor

Category 3. Consent Agenda

Department Fire Department

Type Action (Consent)

Recommended Action to approve and recommend that the City Council authorize the Burlington Fire Department to implement and collect a \$25 administrative fee to cover the cost of conducting background checks for ride-along participants, subject to final review and approval by the Chief Administrative Officer

3.2. Burlington Fire Department — Background Check Fee for Ride Along Program

Subject 3.3. June 15, 2026 Board of Finance Meeting Minutes — C/T

Meeting June 29, 2026 - Board of Finance Meeting - Monday, June 29, 2026, 5:00 PM,
Bushor Conference Room, 149 Church Street, 1st Floor

Category 3. Consent Agenda

Department Department of Finance and Administration

Type Action (Consent)
Information
Minutes

Recommended Action approve the minutes

3.3. June 15, 2026 Board of Finance Meeting Minutes — C/T

Subject 3.4. June 15, 2026 Burlington Community Development Corporation Meeting Minutes — C/T

Meeting June 29, 2026 - Board of Finance Meeting - Monday, June 29, 2026, 5:00 PM,
Bushor Conference Room, 149 Church Street, 1st Floor

Category 3. Consent Agenda

Department Department of Finance and Administration

Type Action (Consent)
Information
Minutes

Recommended Action approve the minutes

3.4. June 15, 2026 Burlington Community Development Corporation Meeting Minutes — C/T

4. Deliberative Agenda

4. Deliberative Agenda

Subject 4.1. Resolution: Ratification Of Tentative Agreement And Authorization To Execute Collective Bargaining Agreement Between The City Of Burlington And IBEW (July 1, 2026 - June 30, 2029) - HR

Meeting June 29, 2026 - Board of Finance Meeting - Monday, June 29, 2026, 5:00 PM,
Bushor Conference Room, 149 Church Street, 1st Floor

Category 4. Deliberative Agenda

Department Human Resources

Type Action
Resolution

Recommended Action to approve and recommend that the City Council waive the reading and adopt the attached resolution

4.1. Resolution: Ratification Of Tentative Agreement And Authorization To Execute Collective Bargaining Agreement Between The City Of Burlington And IBEW (July 1, 2026 - June 30, 2029) - HR

Motion made by Councilor Carpenter, seconded by City Council President Traverse, to approve the motion as presented. Motion passed unanimously.

Subject **4.2. Reclassification of Administrative and Accounting Assistant Position from Grade 14 to 16 — Fire**

Meeting June 29, 2026 - Board of Finance Meeting - Monday, June 29, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 4. Deliberative Agenda

Department Fire Department

Type Action

Recommended Action to approve and recommend that the City Council approve and authorize the reclassification of the Administrative and Accounting Assistant position, a Regular, Full-Time, Non-Exempt, AFSCME Grade 14 position, to a Regular, Full-Time, Non-Exempt, AFSCME Grade 16 position within the Burlington Fire Department

4.2. Reclassification of Administrative and Accounting Assistant Position from Grade 14 to 16 — Fire

Motion made by Councilor Carpenter, seconded by City Council President Traverse, to approve the motion as presented. Motion passed unanimously.

Subject **4.3. Construction Contract Award for North Avenue Stormwater Improvements — DPW - Water Resources**

Meeting June 29, 2026 - Board of Finance Meeting - Monday, June 29, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 4. Deliberative Agenda

Department Public Works Department - Water Resources

Type Action

Recommended Action to approve and recommend that the City Council authorize the Director of Public works to execute a \$492,700 contract with S.D. Ireland Brothers Corporation, subject to review and approval as to form of the City Attorney's office, with authorization for contingency funding of an additional \$50,000.00 for the construction of the North Avenue Stormwater Improvements Project

4.3. Construction Contract Award for North Avenue Stormwater Improvements — DPW - Water Resources

Motion made by Councilor Carpenter, seconded by City Council President Traverse, to approve the motion as presented. Motion passed unanimously.

Subject **4.4. Resolution: Authorization To Enter Into A Capital Lease Purchase Agreement With M&T Bank For Airport Improvements — Airport**

Meeting June 29, 2026 - Board of Finance Meeting - Monday, June 29, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 4. Deliberative Agenda

Department Patrick Leahy Burlington International Airport

Type	Action Resolution
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Recommended Action	1. To approve and recommend that the City Council authorize the Director of Aviation to execute a contract agreement with Engelberth Construction, Inc. for up to \$24,284,655.63 with a 3.3% contingency for an amount up to \$25,087,498 for the construction of the Snow Removal Equipment Building (SRE), and any other related documents necessary or convenient to effect the transaction, subject to review and approval as to form by the City Attorney's Office. 2. To approve and recommend that the City Council authorize the Director of Aviation to execute a contract agreement with Passero Associates, Inc. for up to \$1,367,300.00 with a 3.3% contingency for an amount up to \$1,412,502 for the for the construction oversight services of the Snow Removal Equipment Building (SRE) construction, and any other related documents necessary or convenient to effect the transaction, subject to review and approval as to form by the City Attorney's Office. 3. To approve and recommend that the City Council authorize the Director of Aviation to execute a lease/finance agreement with M&T Bank in the amount of \$25,651,955.63 with a 3.3% contingency for an amount up to \$26,500,000 for the oversight and construction of the Snow Removal Equipment Building (SRE), any other related documents necessary or convenient to effect the transaction, subject to review and approval as to form by legal counsel. 4. To approve and recommend that the City Council authorize the Director of Aviation to take such further actions, and to approve such further instruments approved as to form by the City Attorney, as may be necessary or convenient to effectuate the transactions contemplated hereby. 5. To approve and recommend that the City Council waive the reading and adopt the attached resolution
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4.4. Resolution: Authorization To Enter Into A Capital Lease Purchase Agreement With M&T Bank For Airport Improvements — Airport
Motion made by City Council President Traverse, seconded by Councilor Carpenter, to approve the motion as presented. Motion passed unanimously.

Subject	4.5. Authorization to Accept HUD Continuum of Care New Horizons Permanent Supportive Housing grant (VT0030L1T012415) Fiscal Year 2025, \$849,978 - CEDO
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Meeting	June 29, 2026 - Board of Finance Meeting - Monday, June 29, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
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Category	4. Deliberative Agenda
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Department	Community & Economic Development Office (CEDO)
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Type	Action
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Recommended Action	to approve, authorize, and recommend to the City Council that the Council approve and authorize the Director of CEDO to enter into the U.S. Department of Housing and Urban Development (HUD) Continuum of Care (CoC) New Horizons Permanent Supportive Housing grant agreement (VT0030L1T012415) for Fiscal Year 2025, for grant dispersal in the amount of \$849,978
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4.5. Authorization to Accept HUD Continuum of Care New Horizons Permanent Supportive Housing grant (VT0030L1T012415) Fiscal Year 2025, \$849,978 - CEDO
Motion made by City Council President Traverse, seconded by Councilor Carpenter, to approve the motion as presented. Motion passed unanimously.

5. Presentation

5. Presentation

Subject	5.1. Nathan Lavery, BSD, re: Status Report On The Budget For BHS And A General Update On The New High School
Meeting	June 29, 2026 - Board of Finance Meeting - Monday, June 29, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	5. Presentation
Department	Burlington School District
Type	Information Presentation

5.1. Nathan Lavery, BSD, re: Status Report On The Budget For BHS And A General Update On The New High School

Nathan Lavery and Clare Wool spoke to this agenda item.

6. Adjournment

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Subject	6.1. Motion to adjourn
Meeting	June 29, 2026 - Board of Finance Meeting - Monday, June 29, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	6. Adjournment
Department	Council and Board
Type	Action Procedural

Recommended Action Motion to adjourn

6.1. Motion to adjourn

Mayor Mulvaney-Stanak adjourned the meeting at 6:00 pm.