



City Council

Monday, June 15, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

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To participate in Public Forum in person, sign up at the meeting.

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ONLINE closes one hour prior to the beginning of public forum

Do not sign up in person and via Zoom - select one only

1. Agenda

Subject	1.1. Motion to amend/adopt agenda
Meeting	June 15, 2026 - Regular City Council Meeting - Monday, June 15, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	1. Agenda
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to amend/adopt agenda

2. Executive Session (20 mins.)

Subject	2.1. Union Negotiation Update
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Meeting June 15, 2026 - Regular City Council Meeting - Monday, June 15, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 2. Executive Session (20 mins.)

Department City Attorney

Type Action
Procedural

Recommended Action

1. Move to make a specific finding that premature general public knowledge of the status of the City's labor negotiations would clearly place the City at a substantial disadvantage; and
2. Based upon that finding, move to enter executive session pursuant to 1 VSA 313(a)(1)(B) to discuss the status of bargaining a successor labor relations agreement with AFSCME (Local 1343), and to include in attendance the City's bargaining team and staff from the Mayor's Office, the Human Resources Department, the Department of Finance and Administration, and the City Attorney's Office.

3. Public Forum: Time Certain: 6:30 pm **See above for signup instructions**

Subject 3.1. Verbal Comments

Meeting June 15, 2026 - Regular City Council Meeting - Monday, June 15, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 3. Public Forum: Time Certain: 6:30 pm **See above for signup instructions**

Department Council and Board

Type Action
Procedural

Recommended Action open Public Forum
close Public Forum

4. Mayor - General City Affairs (up to 10 mins.)

Subject 4.1. Verbal reports

Meeting June 15, 2026 - Regular City Council Meeting - Monday, June 15, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 4. Mayor - General City Affairs (up to 10 mins.)

Department Council and Board

Type Information

5. Committee Reports

Subject 5.1. Verbal reports

Meeting June 15, 2026 - Regular City Council Meeting - Monday, June 15, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 5. Committee Reports

Department Council and Board

Type Information

6. Consent Agenda

Subject **6.1. Motion to adopt the consent agenda and take the actions indicated**
Meeting June 15, 2026 - Regular City Council Meeting - Monday, June 15, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 6. Consent Agenda

Department Council and Board

Type Action (Consent)
Procedural

Recommended Action Motion to adopt the consent agenda and take the actions indicated

Subject **6.2. Accountability List - C/T**
Meeting June 15, 2026 - Regular City Council Meeting - Monday, June 15, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 6. Consent Agenda

Department Department of Finance and Administration

Type Action (Consent)
Communication
Information

Recommended Action waive the reading, accept the communication and place it on file

Subject **6.3. Communication: Ethan Ely, Member, Conservation Board, re: Resignation**
Meeting June 15, 2026 - Regular City Council Meeting - Monday, June 15, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 6. Consent Agenda

Department Permitting & Inspections

Type Action (Consent)
Communication

Recommended Action waive the reading, accept the communication, place it on file, advertise the vacancy in Seven Days and send a letter of appreciation to Ethan Ely thanking him for his time served as a member of the Conservation Board

Subject **6.4. Approval to Execute Master Lease - C/T**
Meeting June 15, 2026 - Regular City Council Meeting - Monday, June 15, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 6. Consent Agenda

Department	Department of Finance and Administration
Type	Action (Consent)
Recommended Action	to approve and authorize Katherine Schad, Chief Administrative Officer, or designee to execute a Tax-Exempt Lease Purchase with BankFunding, LLC for the amount of \$2,733,763 with an annual payment of \$443,846 to be paid out of Wastewater and Airport Budgets within the approved Fiscal Year 2026 Budgets subject to review by counsel; and to authorize Katherine Schad to take such further actions, and to execute such further instruments approved as to form by counsel, as may be necessary or convenient to effectuate the transactions contemplated hereby
Subject	6.5. FY25 City of Burlington Waterfront TIF District Recertified Report to VEPC - CEDO
Meeting	June 15, 2026 - Regular City Council Meeting - Monday, June 15, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	6. Consent Agenda
Department	Community & Economic Development Office (CEDO)
Type	Action (Consent) Information Report
Recommended Action	to accept the staff report
Subject	6.6. Champlain Parkway Project — Maintenance Agreement — DPW
Meeting	June 15, 2026 - Regular City Council Meeting - Monday, June 15, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	6. Consent Agenda
Department	Public Works Department
Type	Action (Consent)
Recommended Action	to approve and authorize the Mayor, or assigned designee, to sign the maintenance agreement with the State of Vermont and the City of South Burlington, subject to the prior review and approval of the City Attorney's Office
Subject	6.7. June 1, 2026 City Council With Mayor Presiding Meeting Minutes - C/T
Meeting	June 15, 2026 - Regular City Council Meeting - Monday, June 15, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	6. Consent Agenda
Department	Department of Finance and Administration
Type	Action (Consent) Information Minutes
Recommended Action	approve the minutes

Subject **6.8. June 1, 2026 Local Control Commission Meeting Minutes - C/T**
Meeting June 15, 2026 - Regular City Council Meeting - Monday, June 15, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category 6. Consent Agenda
Department Department of Finance and Administration
Type Action (Consent)
Information
Minutes
Recommended Action approve the minutes

Subject **6.9. June 1, 2026 Regular City Council Meeting Minutes - C/T**
Meeting June 15, 2026 - Regular City Council Meeting - Monday, June 15, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category 6. Consent Agenda
Department Department of Finance and Administration
Type Action (Consent)
Information
Minutes
Recommended Action approve the minutes

Subject **6.10. Update on 2026 Legislative Session**
Meeting June 15, 2026 - Regular City Council Meeting - Monday, June 15, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category 6. Consent Agenda
Department Mayor's Office
Type Action (Consent)
Information
Report
Recommended Action waive the reading, accept the report and place it on file

Subject **6.11. Livable Wage Rates for FY 2027 - C/T**
Meeting June 15, 2026 - Regular City Council Meeting - Monday, June 15, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category 6. Consent Agenda
Department Department of Finance and Administration
Type Action (Consent)
Information
Recommended Action waive the reading, accept the communication and place it on file

Subject **6.12. CCRPC Planning Advisory Committee (PAC) Representative and Alternate Appointment**

Meeting June 15, 2026 - Regular City Council Meeting - Monday, June 15, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 6. Consent Agenda

Department Mayor's Office

Type Action (Consent)

Recommended Action appoint Charles Dillard as the PAC Representative for a term of one year commencing July 1, 2026 and ending June 30, 2027; and appoint Sarah Morgan as the Alternate Representative for a term of one year commencing July 1, 2026 and ending June 30, 2027

Subject **6.13. Special Event Outdoor Entertainment Permit Application (10 days only): Church Street Marketplace "Party On The Bricks" Series**

Meeting June 15, 2026 - Regular City Council Meeting - Monday, June 15, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 6. Consent Agenda

Department Church St. Marketplace

Type Action (Consent)

Recommended Action approve the ten day only (as listed) Special Event Outdoor Entertainment Permit Application for the Church Street Marketplace "Party On The Bricks" Series

Subject **6.14. Intercity Bus Property Use Agreement - DPW**

Meeting June 15, 2026 - Regular City Council Meeting - Monday, June 15, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 6. Consent Agenda

Department Public Works Department

Type Action (Consent)

Recommended Action to authorize the Mayor to execute a Property Use Agreement between the City of Burlington, Green Mountain Transit, and Flix North America (AKA FlixBus), Inc., for use of the Downtown Transit Center for intercity bus services, subject to review by the City Attorney's Office

Subject **6.15. FIO Documents**

Meeting June 15, 2026 - Regular City Council Meeting - Monday, June 15, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 6. Consent Agenda

Department Department of Finance and Administration

Type Action (Consent)
Communication

Information

Recommended Action for information only

Subject **6.16. Resolution: Approving The Issuance Of Grant Anticipation Notes For The Costs Of Airport Improvement Projects (Board of Finance)**

Meeting June 15, 2026 - Regular City Council Meeting - Monday, June 15, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 6. Consent Agenda

Department Department of Finance and Administration

Type Action (Consent)
Resolution

Recommended Action to waive the reading and to approve the attached resolution

Subject **6.17. Resolution: Approving The Issuance Of A Grant Anticipation Note For The Costs Of Certain City Capital Improvement Projects (Board of Finance)**

Meeting June 15, 2026 - Regular City Council Meeting - Monday, June 15, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 6. Consent Agenda

Department Department of Finance and Administration

Type Action (Consent)
Resolution

Recommended Action to waive the reading and approve the attached resolution

7. Deliberative Agenda

Subject **7.1. Fiscal Year 2027 Mayoral Appointments**

Meeting June 15, 2026 - Regular City Council Meeting - Monday, June 15, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 7. Deliberative Agenda

Department Mayor's Office

Type Action

Recommended Action move to approve Mayoral appointments for Fiscal Year 2027

Subject **7.2. Public Hearing Regarding Setting Common Area Fees FY27**

Meeting June 15, 2026 - Regular City Council Meeting - Monday, June 15, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 7. Deliberative Agenda

Department Church St. Marketplace

Type

Recommended Action

Subject **7.3. Resolution: Allocation Method And Standards For Common Area Fee Formula, And Establishment Of Common Area Fees For The Church Street Marketplace For Fiscal Year 2027 (Councilor Singh)(15 mins.)**

Meeting June 15, 2026 - Regular City Council Meeting - Monday, June 15, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 7. Deliberative Agenda

Department Church St. Marketplace

Type Action
Resolution

Recommended Action waive the reading and adopt the resolution

Subject **7.4. Ordinance: Bicycles and Motor Vehicle Traffic BCO Secs. 6-1, 3, 15, and 18; and Sec. 20-1 (DPW Commission, Ordinance Committee)(15 mins,)**

Meeting June 15, 2026 - Regular City Council Meeting - Monday, June 15, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 7. Deliberative Agenda

Department Public Works Department

Type Action
Ordinance - Second Reading

Recommended Action 2nd reading: waive the reading and approve the ordinance

Subject **7.5. Resolution: Annual Appropriation and Budget For Fiscal Year Beginning July 1, 2026, And Ending June 30, 2027 (Mayor Mulvaney-Stanak; Board of Finance)(40 mins.)**

Meeting June 15, 2026 - Regular City Council Meeting - Monday, June 15, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 7. Deliberative Agenda

Department Mayor's Office

Type Action
Resolution

Recommended Action

Subject **7.6. Resolution: Annual Tax Assessments On The Property Grand List Of The City For The Fiscal Year Beginning July 1, 2026 And Ending June 30, 2027 (Mayor Mulvaney-Stanak; Board of Finance)(10 mins.)**

Meeting June 15, 2026 - Regular City Council Meeting - Monday, June 15, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 7. Deliberative Agenda

Department Department of Finance and Administration

Type Action
Resolution

Recommended Action

8. City Council - General City Affairs (to include Climate Emergency Reports & Public Health & Safety Updates (up to 5 mins. per Councilor))

Subject 8.1. Verbal reports

Meeting June 15, 2026 - Regular City Council Meeting - Monday, June 15, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 8. City Council - General City Affairs (to include Climate Emergency Reports & Public Health & Safety Updates (up to 5 mins. per Councilor))

Department Council and Board

Type Information

9. City Council President - Council Updates (up to 5 mins.)

Subject 9.1. Verbal reports

Meeting June 15, 2026 - Regular City Council Meeting - Monday, June 15, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 9. City Council President - Council Updates (up to 5 mins.)

Department Council and Board

Type Information

10. Adjournment

Subject 10.1. Motion to adjourn

Meeting June 15, 2026 - Regular City Council Meeting - Monday, June 15, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 10. Adjournment

Department Council and Board

Type Action
Procedural

Recommended Action Motion to adjourn

11. Informational and Non-Discrimination Statements

Subject 11.1. This agenda is available in alternative formats upon request. For more information on access, call Lori Olberg, Council and Licensing Coordinator (802-865-7136)(TTY 802-865-7142). Persons with disabilities who require assistance or special arrangements to participate are encouraged to contact 802-865-7000 (voice) or 802-865-7142 (TTY) at least 72 hours in advance so

that proper arrangements can be made. This meeting will also air on Town Meeting TV the Wednesday after the meeting, starting at 8:00 pm and repeating at 1:00 am and 7:00 am the following day. The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status, crime victim status or genetic information.

Meeting	June 15, 2026 - Regular City Council Meeting - Monday, June 15, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	11. Informational and Non-Discrimination Statements
Department	Council and Board
Type	Information

CITY COUNCIL ACCOUNTABILITY LIST

This list is a working document. It is a record of resolutions, ordinances, communications that have come to the Council and there is an action requested.

Prepared by: Lori Olberg, Council and Licensing Coordinator

6/15/2026

Meeting Date	Type of Document and Title	Action Requested	Updated Next Steps in the Process
1 7/24/2023	Resolution: The Climate Emergency and the Council Request to Count Vermont Air National Guard GHG Emissions and to Plan to Eliminate VTANG Aviation and Ground GHG Emissions in the Spirit of the City's 2030 Net Zero Goals	requests that the Vermont Air Force National Guard Adjutant General, beginning for the year 2023, calculate aviation and ground fuel usage at the VTANG base and to annually provide BTV Director and TEUC with a complete record of the calculated aviation and ground greenhouse gas emission; for VTANG to work collaboratively to draft a plan to adopt simulation and augmented reality training to substantially reduce or eliminate GHG with initial meeting on or before 12/31/23 and follow up at TUEC's March 2024 meeting	Initial meeting of the parties by 12/31/2023; UPDATE: parties met at March TEUC meeting
2 5/20/2024	Resolution: A Building Emissions Reduction Ordinance	referred to TEUC	TEUC refer any working draft BERO and any related ballot language to the Ordinance Committee no later than the last City Council meeting in October of 2024
3 9/23/2024	Resolution: The Establishment Of A Downtown Public Safety HUB	the Public Safety Committee shall engage the community on its vision for a public safety hub, and this engagement shall include consultation with interested community partners, including, but not limited to, Neighborhood Planning Assemblies, the DPW Commission, Board of Health, Director of Business and Workforce Development and Church Street Marketplace Commission, Burlington Police Department & Crisis Advocacy Intervention Programs (CAIP), Burlington Fire Department and its Critical Response Team (CRT), Howard Center Street Outreach Team, Burlington Community Justice Center, Burlington Business Association and the general business community	the Public Safety Committee shall report back on the needs and input from the community to the City Council on or by January 21, 2025, including any specific options or recommendations for a public safety hub (e.g.) new or existing freestanding structures, existing storefront space, a mobile public safety hub, etc.); and BE IT FURTHER RESOLVED that after receiving this report from the Public Safety Committee, it is the stated intent of the full City Council to act on specific options or recommendations from the Public Safety Committee on or by March 10, 2025
4 1/27/2025	Resolution: Establishing A Violation Reporting Incentivization Pilot (VRIP)	referred to the Ordinance Committee, to report back to the City Council; CJC to report back to the City Council and Ordinance Committee	on or before March 24, 2025; by March 10, 2025 UPDATE: The note with the action should state that the attorney-client privilege was waived for this communication by the Ordinance Committee and approved for publication at our September 18, 2025 committee meeting and that the committee deliberated and decided to table the matter to an unspecified future date.
5 7/14/2025	Ordinance: An Amendment to Appendix D, Sections 2 and 5, Updating Parks Rules and Regulations	referred to to the Parks, Arts and Culture Committee	not-specified
6 8/25/2025	Resolution: Welcoming President Marlene Tromp, Re-affirming Our Longstanding Partnership With the University of Vermont, And Acknowledging Our Shared Commitment to Affordable, Safe, and High Quality Housing for Students	it was requested that the Mayor provide an update on the City and UVM's shared goals on housing, safety, and well-being	end of this calendar year
7 9/8/2025	Resolution: Consumer Choice And Disclosure For Fuel Purchases Made With Debit Cards	referred to the Ordinance Committee	not-specified
8 9/8/2025	Resolution: Consumer Choice And Disclosure Of Parking Terms & Rates In Privately Owned Lots	referred to the Ordinance Committee	not-specified
9 10/6/2025	Resolution: Financial Disclosure For Local Elected Officials	referred to the Ordinance Committee	not-specified
10 10/21/2025	Resolution: March 3, 2026 Annual City Meeting - Charter Change re: General Fund Tax Fairness (Referral to Charter Change Committee) Resolution: March 3, 2026 Annual City Meeting - Charter Change re: City Council Authority to Pledge Credit of the City (Referral to Charter Change Committee)	referred to the Charter Change Committee	12/1/2025
11 10/21/2025	Committee)	referred to the Charter Change Committee	12/1/2025
12 1/26/2026	Ordinance: CDO-planBTV Downtown Code Fences ZA-26-02	referred to the Ordinance Committee	not-specified
13 4/13/2026	PaintCare Memo from the CDNR Committee Chair Evan Litwin	referred back to the CDNR Committee to draft a resolution establishing a Graffiti Abatement Committee and recommending sustainable funding sources for the Committee's work	not-specified
14 4/27/2026	Ordinance: BCO Chapter 26 Industrial Pollution Prevention Program Update	referred to the Ordinance Committee	not-specified
15 5/11/2026	Resolution: Reinstating The Burlington Aging Council And Implementing The Age-Strong BTV Plan	report due back from the Aging Council	within one year with progress on implementation of the Age-Strong BTV Plan and recommendations for any updates or additional actions needed to ensure Burlington is an age-friendly community

From: Ethan Ely <eely@burlingtonvt.gov>
Sent: Saturday, May 30, 2026 3:05 PM
To: Scott Gustin <SGustin@burlingtonvt.gov>
Subject: Resignation from Conservation Board

Good afternoon Scott,

Please accept this email as my formal resignation from the Burlington Conservation Board. I appreciate having the opportunity to be on the Board and participate in the important work that the group does! The June 1st meeting will be the last one that I attend. Thank you for all of your help!

Sincerely,
-Ethan

Please note that this communication and any response to it will be maintained as a public record and may be subject to disclosure under the Vermont Public Records Act.



OFFICE OF THE CLERK/TREASURER

City of Burlington

City Hall, Room 20, 149 Church Street, Burlington, VT 05401

Voice (802) 865-7000

Fax (802) 865-7014

TTY (802) 865-7142

MEMORANDUM

TO: Board of Finance and City Council
FROM: Darlene Bayko, Assistant Director of Finance
DATE: June 15, 2026 Concurrent
RE: Approval to Execute Master Lease

Overview

On April 24, 2026 the City of Burlington sent out a Request for Proposals (“RFP”) to solicit proposals from qualified firms to enter into a capital lease agreement (the “Lease”) in the aggregate amount of \$2,733,763 for the financing of fleet which were approved May 19, 2025 and August 4, 2025 by the Board of Finance and City Council. As the motion for that fleet purchase said at the time, financing would be determined by the Clerk/Treasurer’s Office and term of up to seven & ten years.” We now are bringing to the Council those financing terms.

The City determined that the leased assets had a useful life of seven and ten years and the finance term may not exceed the useful life of such assets. The terms of the financing are summarized and are shown in Appendix A attached.

A complete detailed list of proposed Fleet to be leased is shown in Appendix B is attached. Please note that the lease payments will be covered under Wastewater and Airport.

RFP Process

The RFP was posted to the City’s website, and we sent emails to several reputable leasing companies across the United States. The City received bids as required by the May 13, 2026 deadline from the following firms: Bank Funding, LLC, First American, M&T Bank, and Key Government Finance.

As shown in Appendix A (Attached), we received four bids that were deemed responsive: the lowest bid was \$3,311,059 from BankFunding, LLC followed by First American \$3,343,907, Key Government Finance 3,368,545, and M&T Bank \$3,391,850.

Recommendation

We recommend awarding the contract to the lowest bidder, BankFunding, LLC with a seven year term on all assets rather than split seven & ten years per Airport’s request for the lower rate.

MOTION:

Board of Finance:

To approve and recommend that the City Council authorize Katherine Schad, Chief Administrative Officer, or designee to execute a Tax-Exempt Lease Purchase with BankFunding, LLC for the amount \$2,733,763 with an annual payment of \$443,846 to be paid out of Wastewater and Airport Budgets within the approved Fiscal year 2026 Budgets subject to review by counsel and to authorize Katherine Schad to take such further actions, and to execute such further instruments approved as to form by counsel, as may be necessary or convenient to effectuate the transactions contemplated hereby.

City Council:

To approve and authorize Katherine Schad, Chief Administrative Officer, or designee to execute a Tax-Exempt Lease Purchase with BankFunding, LLC for the amount of \$2,733,763 with an annual payment of \$443,846 to be paid out of Wastewater and Airport Budgets within the approved Fiscal Year 2026 Budgets subject to review by counsel; and to authorize Katherine Schad to take such further actions, and to execute such further instruments approved as to form by counsel, as may be necessary or convenient to effectuate the transactions contemplated hereby.

**CITY OF BURLINGTON
REQUEST FOR PROPOSALS**

Issued: April 24, 2026

Due: May 13, 2026

I. PROJECT BACKGROUND

The City of Burlington, Vermont (the “City”), is seeking proposals from qualified financial institutions and banks to purchase its proposed \$2,733,763 Capital Lease for Fiscal Year 2026 (the “Lease”). The Lease will finance Fleet & Equipment listed in Exhibit A. Some of this Fleet & Equipment may have already been purchased and paid for by the City during the fiscal year and the lease financing will be funded directly back to the City. Please e- mail a PDF version of the proposal by 12:00 PM EASTERN TIME on May 13, 2026 to Darlene Bayko (dbayko@burlingtonvt.gov).

II. SCOPE OF WORK

Issuer: City of Burlington, Vermont (the “City”)

Issue Description: Fiscal Year 2026 Capital Lease (the “Lease”)

Par Amount: \$2,733.763

Bond Counsel: Paul Frank & Collins

P.C. Proposal Due Date: **May 13, 2026**

Expected Award: **May 15, 2026**

Expected Closing/ **June 19, 2026**

Funding Date: **June 19, 2026**

Interest Payments: Semi-annual on each June 19 and December 19, commencing June 19, 2026.

Term: **\$ 108,884 - 7 years – Fixed Rate**
\$2,624,879 - 10 years – Fixed Rate

Principal Payments: **June 19 & December 19**

\$ _____

Interest Calculation: 30/360

Security: The Fleet/Equipment

Lease payments: The Lease debt service payments will be subject to annual appropriation by the City Council.

Bank Qualification: The City will **not** designate the Lease as a “qualified tax exempt obligations” for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

Rating: The Lease will not be rated. The City’s current underlying General obligation Bond rating with Moody’s is Aa2.

Master Lease

Purchase Agreement:

The lease documents to be used in the transactions will be standard tax-exempt lease documents provided by Lessor and acceptable to the City and its nationally recognized bond counsel. The final form is subject to negotiation prior to final acceptance. Bidders should present their form of lease documents with their bid. If the winning bidder and City cannot agree on a form of lease, the City may make the award to the next best qualified bidder.

III. RESPONSE FORMAT

If you are interested in a direct purchase of the City’s proposed capital lease, please submit a comprehensive proposal describing your qualifications, outlining all anticipated costs and detailing the material terms and conditions of the principal legal documents. Outlined below are the items of information that should be specifically included in your firm’s response.

1. **Name of Bank:** _____
2. **Maximum Commitment Amount (up to):** \$ _____
3. **Interest Rate:** _____
4. **Prepayment Provisions:**
 - a. Please describe the terms and calculation methodology for any proposed pre- payment penalties (if any). Please provide definitions of key terms, as necessary.
5. **Other Conditions:**
 - a. Please detail any other conditions that would be required of the City. Please define any terms necessary to understand these conditions.
6. **Other Fees:**
 - a. Proposers must also identify any costs associated with this bid and cap these costs.

These costs will be taken into account in determining the all-inclusive cost of borrowing.

- i. Purchaser’s Counsel \$ _____
- ii. Other Expenses \$ _____

7. Reporting Requirements:

- a. Please explain any reporting requirements that would be required of the City.

8. Personnel:

- a. Please provide the contact information (email, address, and phone) of the individuals who will be working with the City.

9. Timing:

- a. Please note the Bank’s timing to receive internal credit approval upon receipt of mandate.

10. Conflicts of Interest:

- a. Please describe any conflicts of interests that could impact the contemplated transaction.

11. Representation of Present Intent to Hold:

- a. Purchaser/Bidder has a present intent to hold the Lease and has no present intention of reselling or otherwise disposing of all or a part of such Lease. Purchaser/Bidder acknowledges that the City is relying on the foregoing representation and based on this representation this transaction meets the requirements for being a qualifying exception for purposes of MSRB Rule G-34, and the City is excepted and released from the requirement to request a CUSIP assignment on behalf of the City pursuant to MSRB Rule G-34 for the Lease.

The undersigned Proposer certifies that this proposal is firm for 30 days from the date of submittal indicated below. Fees and Expenses are to be paid only if the transaction is closed.

By: _____
Title: _____
Date: _____
Signature: _____

I. VENDOR SELECTION

No proposal will be considered accepted until all necessary City authorizations, including those required by Board of Finance and City Council if necessary, have been received and an agreement is executed by both parties.

II. SUBMISSIONS

III. EXHIBITS

A. Exhibit A: FLEET LIST

Bid documents include this main body of the request for proposals and all exhibits.

IV. CONTRACTING

The Vendor must qualify as an independent contractor and, prior to being awarded a contract, must apply for registration with the Vermont Secretary of State's Office to do business in the State of Vermont, if not already so registered. The registration form may be obtained from the Vermont Secretary of State, 128 State Street, Montpelier, VT 05633-1101, PH: 802-828-2363, Toll-free: 800-439-8683; Vermont Relay Service – 711; web site: <https://www.sec.state.vt.us/>. The contract will not be executed until the consultant is registered with the Secretary of State's Office.

Prior to beginning any work, the vendor shall obtain Insurance Coverage in accordance with the Burlington Contract Conditions (Exhibit in this RFP). The certificate of insurance coverage shall be documented on forms acceptable to the City.

V. AGREEMENT REQUIREMENTS

The selected vendor will be required to execute a contract with the City on the terms and conditions required by the City.

VI. LIMITATIONS OF LIABILITY

The City assumes no responsibility or liability for the response to this Request for Proposals.

VII. COSTS ASSOCIATED WITH PROPOSAL

Any costs incurred by any person or entity in preparing, submitting, or presenting a proposal are the sole responsibility of that person or entity, including any requests for additional information or interviews. The City will not reimburse any person or entity for any costs incurred prior to the issuance of the contract.

VIII. INDEMNIFICATION

Any party responding to this Request for Proposals is acting in an independent capacity and not as an officer or employee of the City. Any party responding to this Request for Proposals will be required to indemnify, defend, and hold harmless the City, its officers, and employees from all liability and any claims, suits, expenses, losses, judgments, and damages arising as a result of the responding party's acts and/or omissions in or related to the response.

IX. REJECTION OF PROPOSALS

The City reserves the right to reject any or all proposals, to negotiate with one or more parties, or to award the contract to the proposal the City deems will meet its best interests, even if that proposal is not the lowest bid. The City reserves the right to re-advertise for additional proposals and to extend the deadline for submission of the proposals. This Request for Proposals in no way obligates the City to award a contract.

X. OWNERSHIP OF DOCUMENTS

Any materials submitted to the City in response to this Request for Proposals shall become the property of the City unless another arrangement is made by written agreement between the City and the responding party. The responding party may retain copies of the original documents.

XI. DUTY TO INFORM CITY OF BID DOCUMENT ERRORS

If a bidder knows, suspects, or has reasonable cause to believe, that an error or omission exists in any bid documents, including but not limited to unit prices and rate calculations, the bidder shall immediately give the City written notice thereof. Consultant shall not cause or permit any work to be conducted that may related to the error or omission without first receiving written acknowledgment from the City that City representatives understand the possible error or omission and have approved the requested modifications to the bid or contract documents or that the consultant may proceed without any modification being made to the bid or contract documents.

XII. PUBLIC RECORDS

Any and all records submitted to the City, whether electronic, paper, or otherwise recorded, are subject to the Vermont Public Records Act. The determination of how those records must be handled is solely within the purview of City. All records the responding party considers to be trade secrets, as that term is defined by subsection 317(c)(9) of the Vermont Public Records Act, or that the responding party otherwise seeks to have the City consider as exempt must be identified clearly and specifically at the time of submission. It is not sufficient to merely state generally that a proposal is proprietary, contains a trade secret, or is otherwise exempt. Particular records, pages, and sections which are believed to be exempt must be specifically identified as such and must be separated from other records with a convincing explanation and rationale sufficient to justify each exemption from release consistent with Section 317 of Title 1 of the Vermont Statutes Annotated.

**EXHIBIT A
CITY OF BURLINGTON, VERMONT**

FISCAL YEAR 2026 CAPITAL LEASE COST ESTIMATES

WASTEWATER	2026	FORD	F350	SERVICE TRUCK	\$108,884
AIRPORT	2026	M-B COMP	MB2	(2) MULTI-TASKING EQUIP	<u>\$2,624,879</u>
FY25 TOTAL					\$2,733,763

Appendix A
City of Burlington, Vermont
Capital Lease Financing
RFP Summary 2026

	BankFunding, LLC	First American	Key Government Finance	M&T Bank
Financed Amount	\$2,733,763	\$2,733,763	\$2,733,763	\$2,733,763
Term	7 & 10 years	7 & 10 years	7 & 10 years	7 & 10 years
Interest Rate	4.08%/4.29%	4.35%/4.52%	4.57%/4.19%	4.80%/5.024%
Total Cost	\$3,311,059	\$3,343,907	\$3,368,545	\$3,391,850
Payments	Schedule I - Fourteen (14) payments of \$8,839.06 and Schedule II Twenty (20) payments of \$159,365.61 payable semi-annual, first payment due 6/19/2026	Schedule I - Fourteen (14) payments of \$8,911.07 and Schedule II Twenty (20) payments of \$160,957.58 payable semi-annual, first payment due 6/19/2026	Schedule I - Fourteen (14) payments of \$9,175.42 and Schedule II Twenty (20) payments of \$162,004.44 payable semi-annual, first payment due 6/19/2026	Schedule I - Fourteen (14) payments of \$9,107.19 and Schedule II Twenty (20) payments of \$163,217.46 payable semi-annual, first payment due 6/19/2026
Prepayments	Lessee will have the option to pre-pay the remaining lease balance on any payment date after the first anniversary for 102% of the remaining balance.	May elect to prepay the lease at any time. The prepayment price shall be the sum of: i) the present value of all future payments to become due, discounted at 2%, and ii) the amount of the purchase option.	The Facility may be prepaid in whole prior to the Maturity Date subject to a prepayment premium equal to a percentage of the outstanding principal as set forth; Yr 1, 2.5%, Yr 2, 1.75%, Yr 3, 1.50%, Yr 4, .1%, Remaining, 0%	Provided there are no events of default and that the lease is current, Lessee may prepay all, but not less than all, of the lease on any lease payment date for an amount equal to the then remaining principal.
Notes	In order to hold the interest rate through the date of funding into escrow, Lessee must notify Lessor that the Lessor is the apparent winner of the bid by May 20, 2026. If notification is not received by May 20, 2026, or if funding does not take place by June 19, 2026, the Lease Rate and Lease Payment Amounts may be adjusted up or down in accordance with 79% of any change in the 5-year SOFR swap rate (currently 3.84%).	the rental rates are based on the like-term Swap Rates of 3.897% and 4.022% (referred to as the Index Rate) as of May 12, 2026 and may be adjusted proportionately for any change in the Index Rate prior to notice of award. After award, the rental rate will remain locked until funding and remain fixed for the duration of the lease term. If funding of the Escrow Account does not occur within 30 days of notice, the rental rates may be adjusted accordingly.	The fixed interest rate provided is based on KeyCorp's Cost of Funds Index ("Index") as of May 13, 2026. The final rate will be subject to Index to the Closing Date based on any changes in the Index.	The indicative interest rates in this proposal are based on M&T Bank's respective like-term Cost of Funds (COF) as of May 12, 2026 for a Non-Bank Qualified transaction. The interest rate quoted will be held for a closing to take place on June 19th, 2026. Thereafter, the rate will be fixed three days prior to the closing and may be indexed to this COF at discretion of Lessor

Prepared by Darlene Bayko, Assistant Director of Finance

**APPENDIX B
CITY OF BURLINGTON, VERMONT
FISCAL YEAR 2026 CAPITAL LEASE COST ESTIMATES**

FY26						
WASTWATER	2026	FORD	F3	SERVICE TRUCK	\$108,884.00	\$108,884.00
AIRPORT	2026	M-B COMP	MB2	(2) MULTI-TASKING EQUIP	\$1,312,439.50	\$2,624,879.00
						\$2,733,763.00

Board of Finance and City Council Submission Checklist

Department: Clerk Treasurer Office Submitter: Darlene Bayko

Title/Subject: Fiscal Year 2026 Fleet Master Lease Approval

	Approval:	Meeting Date:
<input type="checkbox"/>	Board of Finance	Click or tap to enter a date.
<input type="checkbox"/>	City Council	Click or tap to enter a date.
<input checked="" type="checkbox"/>	Concurrent	06/15/2026

This form must be completed by the person submitting the materials, and sent with the final submission. Please do not indicate that a signoff was received until it has actually been obtained.

Signoffs Received

Signoff Needed	Received	Date Received	Note
Department Head	Yes	5/20/2026	Katherine Schad
Mayor’s Office informed and approved memo	Yes	5/21/2026	Kara Alnasrawi
Board/Commission, if required	N/A	Click or tap to enter a date.	Click or tap here to enter text.
City Attorney’s Office has approved contract and/or legal documents, -Identify attorney in note	N/A	Click or tap to enter a date.	Click or tap here to enter text.
City Attorney’s Office has approved memo and motion(s) or resolution(s) -Identify attorney in note	Yes	6/9/2026	Emmett Wood
CAO has reviewed budget, financing, and memo	Yes	5/20/2026	Katherine Schad
Human Resources, if personnel action -Identify HR Manager in note	N/A	Click or tap to enter a date.	Click or tap here to enter text.
CIO, if an IT-related investment/purchase	N/A	Click or tap to enter a date.	Click or tap here to enter text.

Materials Included

	Included?	Note
Final Memo Attached?	Yes	Click or tap here to enter text.
Contract Attached, if applicable?	N/A	Click or tap here to enter text.
Additional Materials, if necessary	Yes	RFP, Appendix A Summary of Bids
Draft Resolution or Motion?	N/A	Click or tap here to enter text.
If for submission to Council, are sponsors identified?	N/A	Click or tap here to enter text.



To: Board of Finance
City Council

From: Kara Alnasrawi, CEDO Director

CC: Katherine Schad, CAO
Ashley Parker, Capital Program Director
Stephen Donahue, Senior Accountant
Gummi Jonsson, CEDO Real Estate Development Manager

Date: June 15, 2026

RE: FY25 City of Burlington Waterfront TIF District Recertified Report to VEPC

Under state law, the City is required to report annually on the status of its Tax Increment Financing (TIF) districts. The FY25 Waterfront TIF Annual Report was presented to the Board of Finance and City Council on March 23, 2026, as part of the City's annual reporting and certification process. Since that time, staff has made technical updates to the report to ensure consistency and accuracy in the reporting of FY25 TIF activities.

The updated report has been reviewed by staff and reflects the information that will be submitted to the Vermont Economic Progress Council (VEPC). Staff is therefore seeking approval to recertify the FY25 Waterfront TIF Annual Report and authorize submission of the revised report to VEPC.

Please do not hesitate to contact us with any questions or concerns.

Additional Documents:

- 1) Waterfront TIF Report FY25 (Recertified)

Motion:

To accept the staff report.

(No further action is required by the Board of Finance or City Council. State law merely requires presentation of this information to you.)



**Tax Increment Financing District
Vermont Economic Progress Council
Vermont Department of Taxes**

**VEPC Staff Contact Information:
Ellie Beckett, (802) 622-4674, ellie.beckett@vermont.gov**

**Reports are due on or before January 1, 2026
Please submit reports to accd.vepctifannualreport@vermont.gov
Please submit GL24 TIF Proceeds Report with the District Annual Report**

I. District Information:

Municipality & District	Burlington: Waterfront TIF District	Reporting Period:	July 1, 2024 - June 30, 2025
Name of Person Completing Report	Kara Alnasrawi	Grand List Year:	2024
Title	Director, Community & Economic Development		
Email Address	kalnasrawi@burlingtonvt.gov		
Telephone	802-238-1910		
Date Report Completed	December 24th, 2025		

NOTE: All information reported on this form by the municipality must be for the Reporting Period and Grand List Year identified above.

II. TIF District Data:

Base Data (Original Taxable Value)		1996 Value	2010 Value	2 Parcels		All Others	
Municipal		\$ 43,260,502	\$ 123,156,002	OTV Total Acres	0.31		104.91
Homestead- Education		\$ 1,007,200	\$ 19,423,600	OTV Total Parcels	2		111
Non Residential- Education		\$ 42,253,302	\$ 103,551,622				
Total Education		\$ 43,260,502	\$ 122,975,222				

Taxable Values as of April 1		Cherry St - 2 Parcels	Full District
Municipal		\$ 30,297,700	\$ 162,393,900
Commercial 120% Surcharge		\$ 3,253,740	\$ 22,394,520
Homestead- Education			\$ 26,228,500
Non Residential- Education		\$ -	\$ 135,882,432
Total			\$ 162,110,932

Increase (Decrease) in Taxable Values (auto-calculated)		From 1996 Value	From 2010 Value
Municipal		\$ 79,895,500	\$ 39,237,898
Homestead- Education		\$ 18,473,600	\$ 6,864,000
Non Residential- Education		\$ 61,241,120	\$ 22,372,312
Total Education		\$ 79,714,720	\$ 29,236,312

TIF Increment Revenue Retained for Reporting Year*	
Municipal	\$ 992,500.00
Commercial 120% Surcharge	\$ 118,837.00
DID Lump Sum	\$ 23,522.00
Homestead- Education	\$ 375,968.00
Non Residential- Education	\$ 1,410,343.00
Total Education	\$ 1,786,311
Total TIF Revenue	\$ 2,921,170

Parcel Information (All Parcels)	
Current Acres	104.47
Current Parcels	109

Tax Rates Applied to the April 1 Grand List	
Municipal (General Fund)	\$ 0.8326
Homestead	\$ 1.5985
Non Residential	\$ 1.5837

List Special Municipal Tax Rates	
1 Local Agreement	\$ 0.0005
2 DID Tax Rate	\$ 0.3500
3	\$ -
4	\$ -
5	\$ -
6	\$ -
7	\$ -
Total Special Municipal Tax Rates	\$ 0.3505
Total Municipal (General Fund) & Special Rates	\$ 1.1831

***Provide VEPC with documentation of the calculation of increment.**

Other TIF Fund Income				
	Source	Education	Municipal	Total
1		\$ -	\$ -	\$ -
2	City Place Partner Tax Replacement Payments		\$ 33,333	\$ 33,333
3			\$ -	\$ -
4			\$ -	\$ -
5			\$ -	\$ -
	Total:	\$ -	\$ 33,333	\$ 33,333

Changes to Individual Parcels		
	SPAN Number	Describe Change
1	043-4-009-004	Residential upgrades and improvements
2	043-4-009-010	Residential upgrades and improvements
3	044-4-005-000	Value loss due to grievance results
4	044-4-033-000	City Place value increase due to improvement completion progress
5		
6		

Additional Information
 In FY26, the City Place Partners made three tax replacement payments to support three invoices from FY25 (total of \$100,000). These funds were not received by the City until after the books had closed in FY26, so those revenues will be reported on in the FY26 Annual Report. FY26 will also see an additional two payments to wrap up the ARDA requirements.

III. Votes and Financing:

Public Vote Information. Check the appropriate box. Make sure to provide the date if information has been submitted to VEPC.

- No public votes or debt obligations occurred during this reporting period.
- Yes there were public votes and/or debt obligations during this reporting period.
 - Vote and debt obligation documents were submitted to VEPC. (Enter date submitted) Sent to VEPC 12/2/2025
 - Vote and debt obligation documents are uploaded with this report.

Debt Instruments										
Infrastructure and Debt	Term in Years	Period (ie. 1/1/2016-12/31/2026)	Interest Rate	Principal	Interest	Total	Total Payment for Reporting Period	Remaining Principal Balance	Date Approved by Voters	
Existing Debt:										
1	Waterfront Renovation Project (Interfund Transfer - Bike Path & Waterfront North)	10	2014 Series B (2014-2024)	4.28%	\$ 7,800,000	\$ 1,143,738	\$ 8,943,738	\$ 780,000	\$ -	11/6/12 + 3/4/2014
2	Moran Redevelopment	10	2014 HUD Sec 108 10 Years (2015-2025)	5.00%	\$ 2,091,000	\$ 185,694	\$ 2,276,694	\$ 198,504	\$ 181,000	3/4/2014
3	Waterfront Fishing Pier	5	2016B COPS 5 Years (2015-2021)	5.00%	\$ 143,489	\$ 17,959	\$ 161,448			2006
4	Lakeview , College, Westlake Garage	9	2016A COPS 9 Years (2016-2024)	5.00%	\$ 5,145,000	\$ 1,098,078	\$ 6,243,078	\$ 589,368	\$ -	2006
	General Obligation Waterfront Tax Increment Bond Series 2018E	8	11/28/2018-5/1/2025	5.00%	\$ 745,000	\$ 119,180	\$ 864,180	\$ 130,375	\$ -	3/4/2014
5	Series 2018C - Burlington Harbor Marina, ECHO	8	11/28/2018-5/1/2025	5.00%	\$ 405,000	\$ 76,106	\$ 481,106	\$ 73,500	\$ -	3/4/2014
6	New Moran Inc. \$3,559,000; BTC Public Improvement \$801,000	6	Series 2019 12/20/2019-06/30/2025	2.61%	\$ 4,360,000	\$ 573,369	\$ 4,933,369	\$ 3,815,601	\$ -	3/4/2014
New Debt:										
Example:	Main Street Lights - General Obligation Bond	11	1/1/2016-12/31/2025	5.60%	\$ 3,250,000	\$ 500,000	\$ 3,750,000	\$ 340,909	\$ 2,950,000	
7	City Place Burlington, \$18,840,000; Series 2024				\$ 18,840,000		\$ 18,840,000	\$ 877,818	\$ 18,840,000	11.01.2016
8										
				Total	\$ 39,529,489	\$ 3,214,124	\$ 42,743,613	\$ 6,465,166	\$ 19,021,000	

Annual Debt Service	
Principal Paid	\$ 5,445,636
Interest Paid	\$ 1,019,530
Fees/Other Costs Paid	\$ -
Total Paid	\$ 6,465,166

Refinancing. Was any portion of TIF District debt refinanced during this reporting period?

No

Yes, please provide details.

On April 28, 2025, the City Council authorized the refinancing of the \$18,840,000 note for the Waterfront TIF District. Council originally authorized the note on May

Direct Payments: Enter the total amount of any TIF direct payments made during this period. \$ - **Date Approved by Voters:**

Additional Information
 As the City is still utilizing a Note as a financing tool for this TIF District, and that Note was refinanced as noted above, the City still does not have an amortization schedule. The City did have to pay interest in FY25 on the previous note, and that has been captured in the debt payment section above. At the close of FY25, the City had recorded fiscal-year-to-date interest earnings of \$792,360.99. The City is aware that these earnings can only be used to support expenditures related to the approved TIF District project, and a Substantial Change Request will be required to receive VEPC authorization to use them and incorporate them into a budget.

IV. Improvements and Funding:

Improvement Expenditures			
Name of Improvement	Of the Total Expenditure listed:		Total Improvement Expenditure for this report period
	The amount paid with TIF Revenues	The amount paid with Non-TIF Revenues	
1 Bike Path			
Completed in FY17.	\$ -	\$ -	\$ -
2 Waterfront Access North			
Completed in FY19.	\$ -	\$ -	\$ -
3 Waterfront Park Upgrades			
Completed in FY19.	\$ -	\$ -	\$ -
4 Moran Building			
Completed in FY24.	\$ -	\$ -	\$ -
5 Lake Champlain Community Sailing Center			
Completed in FY18.	\$ -	\$ -	\$ -
6 Burlington Harbor Marina			
Completed in FY19.	\$ -	\$ -	\$ -
7 ECHO Sustainability Park			
Completed in FY19.	\$ -	\$ -	\$ -
8 Cherry & Bank Street Streetscape Improvements (Street improvements to the City's "Great Streets" standards for six blocks of public rights of way on Cherry Street (from Battery to Church Street) and Bank Street (from Pine to Church Street)			
The public improvements construction on Bank Street, including new and upgraded utilities, sidewalk, and streetscape amenities was nearly complete in FY25. Design for the other blocks of Bank Street and Cherry Street, which also has funding from our federal grants, has progressed into the right of way phase, and received permitting	\$435,742.19	\$408,296.82	\$ 844,039
9 St. Paul Street Extension (Acquisition and construction of St. Paul Street, creating new blocks of City Public rights of way).			
A portion of the public improvements construction on the south end of Saint Paul Street around the CityPlace South Tower was nearly complete in FY25. Design for the east side of the street and other final streetscape amenities, which also has funding	\$2,270,585.74	\$68,235.78	\$ 2,338,822
10 Pine Street Extension (Acquisition and construction of Pine Street, creating new blocks of City Public rights of way).			
Utility work and necessary renovations to the 100 Bank Street building starting on Pine Street in FY25. Design for the west side of the street and other final streetscape amenities, which also has funding from our federal grants, has progressed into the	\$71,587.50	\$68,235.78	\$ 139,823
Total	\$ 2,777,915	\$ 544,768	\$ 3,322,684
		Check	\$ 3,322,684

Sources of Non-TIF Revenues		Total Amount Secured for Each Source	Total Amount Spent to Date	Total Amount Spent this Period	Closed
1	VT Trans Revenue	\$ 2,500,000	\$ 2,500,000	\$ -	X
2	VT Sales Tax Reallocation	\$ 229,498	\$ 229,498	\$ -	X
3	Developer's Payment	\$ 144,037	\$ 144,037	\$ -	X
4	CDS CD23 1 Grant	\$ 12,000,000	\$ 228,900	\$ 200,243	<input type="checkbox"/>
5	RAIZ 5 Grant	\$ 22,384,000	\$ 515,342	\$ 411,088	<input type="checkbox"/>
6	Sales Tax Reallocation - 9/14/2023, 3/7/2024, & 3/17/2025	\$ 2,539,408	\$ 480,052		<input type="checkbox"/>
7	City Capital Local Match for CDS Grant - 9/14/2023 & 2/20/2025	\$ 600,000	\$ 5,990	\$ 5,990	<input type="checkbox"/>
8			\$ -	\$ -	<input type="checkbox"/>
9			\$ -	\$ -	<input type="checkbox"/>
10			\$ -	\$ -	<input type="checkbox"/>
11			\$ -	\$ -	<input type="checkbox"/>
Total		\$ 40,396,943	\$ 4,103,818	\$ 617,320	
		Non-TIF Revenues Reported under Improvement Expenditures		\$ 544,768	

Related Costs					
	List and describe the related cost(s)	Vendor	The amount paid with Education Revenue	The amount paid with Municipal Revenue	Total Cost for this report period
1	Professional Consultant Services	See attached Prof & Consult Vendor Breakdown	\$ 50,237	\$ 31,916	\$ 82,154
2			\$ -	\$ -	\$ -
3			\$ -	\$ -	\$ -
4			\$ -	\$ -	\$ -
5			\$ -	\$ -	\$ -
Total			\$ 50,237	\$ 31,916	\$ 82,154
				Check	\$ 82,154
				Check	\$ -

V. Performance Indicators:

Standard

Real Property Development		
1	Burlington Harbor Marina	
	Burlington Harbor Marina (75 Penny Lane) - public parking improvements and public infrastructure were built in support of this private development project - the property became taxable for the April 1, 2020 Grand List	\$786,900
2	ECHO	
	ECHO (1 College St) - tax exempt property - project completed and reported FY 2020	\$15,200,600
3	Lake Champlain Community Sailing Center	
	Lake Champlain Community Sailing Center (505 Lake St) - tax exempt property - project completed and reported FY 2018	\$2,563,500
4	Moran Frame	
	Moran Frame (475 Lake St) Phase 1A completed its finishing touches in FY 2023 - a tax exempt City property, operated by the Department of Parks and Recreation - Benefit to the City and the State come in the form of increased enhancement of the City's Waterfront - translating to tourist dollars (tax revenues to include Rooms and Meals tax, etcetera), and increased property values throughout the City and the County by virtue of the vitality of the City's Waterfront	\$2,262,400
CityPlace Real Property Development		
5	Phase 1: CityPlace, Retail, Parking, & Storage:	
	During this reporting period, CityPlace Partners completed construction of the South Tower, which includes approximately 12,000 square feet of ground floor retail space. As of December 2025, roughly 3,300 square feet of this space is occupied. Construction of the North Tower is underway, with an additional 24,000 square feet of street level retail space anticipated to open in 2027. The project also includes an enclosed parking garage that will serve both towers that is currently under construction.	\$21,101,000
	Phase 1: CityPlace Residential/ Housing:	

6	CityPlace Partners have completed construction of the South Tower, with approximately half of the 53 residential units leased as of December 2025, and the 161 room hotel open and fully operational. The North Tower, totaling approximately 320,000 square feet, is currently under construction and will include 320 residential units and a hotel with approximately 159 rooms, along with a mix of student oriented suites. The North Tower is expected to be completed in 2027.	
7	Phase 2: Hotel:	
	Depending upon the availability of financing, Phase 2 is not currently slated to include hotel space	
8	Phase 2: Residential/ Housing:	
	Devonwood Investors, the owner/developer is applying for a HUD 221 d 4 loan for both construction and permanent financing. They have submitted an application for a zoning permit and the review is underway. Phase II comprises a mixed use project of residential units over ground floor retail, tenant amenities and a parking garage on the lower level for Lots 4 and 5 of the CityPlace properties. Bounded by Church St on the East, Cherry on the North and St. Paul St on the west, the combined lots comprises 48,630 sf or 1.12 acres or land.	
9	Phase 2: Retail & Parking:	
	Phase 2 is slated to include ground floor retail and approximately 81 parking spaces in a underground garage	
Total		\$41,914,400

Employment Opportunities
The City Place Partner Team is reporting that there are 130-140 construction workers on site every day and this should continue until late 2027 when the North Tower is finished. The AC Hotel opened in City Place in late 2025 creating an estimated 200 jobs. While retail and restaurants have not yet opened, future establishments will create approximately 75-100 permanent jobs.

Additional Information

Mandated

Jobs at June 30, 2021							
	NAICS Code	Increase or (Decrease)	Previous Location (if known)		NAICS Code	Increase or (Decrease)	Previous Location (if known)
1	11			11	53		
2	21			12	54		
3	22			13	55		
4	23			14	56		
5	31-33			15	61		
6	42			16	62		
7	44-45	3		17	71		
8	48-49			18	72		
9	51			19	81		

10	52		
----	----	--	--

20	92		
Total Jobs Increase (Decrease)			3

Identify Source/Method for Obtaining Jobs Information

See the attached report. City staff in the Community and Economic Development Office have been developing a Comprehensive Business list to track business openings and closures. This database is then filtered for businesses located within the TIF district. They then use the Economic & Labor Market Information Business Finder tool on the Vermont Department of Labor website to identify NAICS codes and employee size ranges. For any businesses not listed here, staff estimated size based on what is known about the businesses. Permanent job losses are estimated by applying a % unemployment factor to the total number of jobs in the District. The % unemployment factor is based on Burlington data as provided by the Vermont Department of Labor.

Vermont Firms					
Name of Vermont Firm		Total amount of work performed	Name of Vermont Firm		Total amount of work performed
1	White & Burke	\$ 30,692	11		\$ -
2	Downs Rachlin Martin	\$ 389	12		\$ -
3	Paul Frank & Collins	\$ 11,647	13		\$ -
4	MSKVT	\$ 303	14		\$ -
5	150 Bank Street LLC	\$ 35,500	15		\$ -
6	Studio Projects LLC	\$ 62,500	16		\$ -
7	Resource: A Non Profit Community Enterprise	\$ 33,337	17		\$ -
8	Stantec Consulting Services Inc	\$ 610,254	18		\$ -
9	City Place Partners LLC	\$ 2,486,977	19		\$ -
10			20		\$ -
			Total Amount of Work Performed		\$ 3,271,598

Additional Information

TIF District Specific

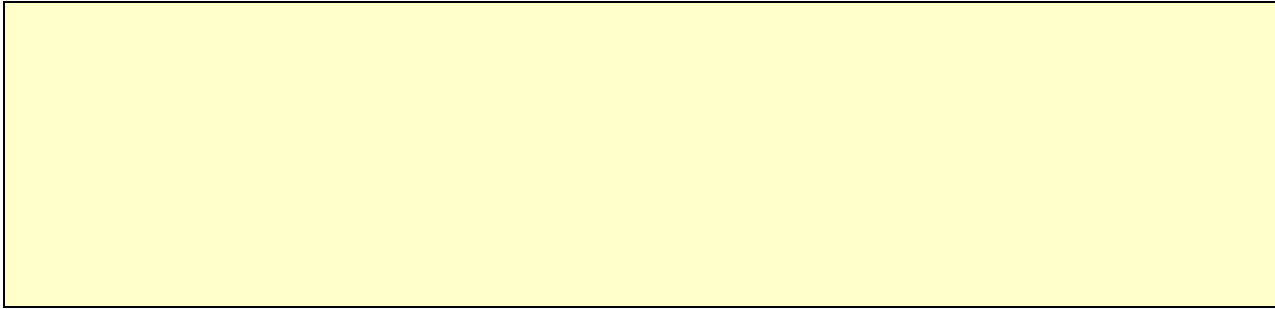
Transportation Enhancements: A new block of Pine Street and Saint Paul Street that reconnect Bank Street to Cherry Street will vastly improve pedestrian, transit, bicycle, and vehicle circulation in this TIF district. The TIF district is also receiving streetscape and roadway enhancements including: new decorative and pedestrian-scale lighting, traffic signal improvements, green stormwater infrastructure including permeable pavers, rain gardens, and tree wells, bike racks, new trees with soils cells to support healthy, mature trees long term, new granite curbing, new sidewalk, and new paving.

CityPlace Partners have completed construction of the South Tower, with approximately half of the 53 residential units leased as of December 2025, and the 161 room hotel open and fully operational. The North Tower, totaling approximately 320,000 square feet, is currently under construction and will include 320 residential units and a hotel with approximately 159 rooms, along with a mix of student oriented suites. The North Tower is expected to be completed in 2027.

Housing Changes (optional)

	Affordable Housing	Market Rate Housing	Total
New	0	0	0
Eliminated	0	0	0
Net Total	0	0	0

Unforeseen Events: Please describe any unforeseen events (such as flooding) that have impacted the TIF District, its improvement projects, or private developments. Also detail how the municipality is working through those challenges.



Current TIF District Activity: Please provide details regarding FY26 activities. This can include updates regarding specific projects, potential substantial change requests, etc.

The City is contemplating coming to VEPC with a substantial change request that would contain two parts: 1) A request to use investment earning to pay for interest on the bond; 2) A request to alter the budget to reflect the incorporation of grant monies received by the City of Burlington that have yet to be officially incorporated into the budget.

Tax Increment Financing District
 Vermont Economic Progress Council
 Vermont Department of Taxes

ACTUALS - VALUE/INCREMENT/REVENUES	Total Secured	Total Expensed	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
			(GL 2012)	(GL 2013)	07/2014-06/2015 (GL 2014)	(GL 2015)	(GL 2016)	(GL 2017)	(GL 2018)	(GL 2019)	(GL 2020)	(GL 2021)	(GL 2022)	(GL 2023)	(GL 2024)	(GL 2025)													
Non TIF Revenues																													
Returned TIF to VT (Gisbane)	\$ (163,177)	\$ (163,177)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (163,177)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
VT Trans Revenue	\$ 2,500,000	\$ 2,500,000	\$ -	\$ 500,000	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ 750,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
VT Sales Tax Reallocation	\$ 229,498	\$ 229,498	\$ -	\$ -	\$ 159,653	\$ -	\$ 69,845	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Developer's Payment	\$ 144,037	\$ 144,037	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 144,037	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CDS CD23 1 Grant	\$ 12,000,000	\$ 228,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
RA12 \$ Grant	\$ 22,384,000	\$ 515,342	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Tax Reallocation - 9/14/2023, 3/7/2024, & 3/17/2025	\$ 2,539,408	\$ 480,052	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City Capital Local Match for CDS Grant - 9/14/2023 & 2/20/2025	\$ 600,000	\$ 5,990	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Other Sources	\$ 40,233,766	\$ 3,940,641	\$ -	\$ 500,000	\$ 409,653	\$ 250,000	\$ 69,845	\$ 144,037	\$ 750,000	\$ 250,000	\$ 86,823	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Check	\$ 3,940,641																											
	Check	\$ 5,468,752																											
Other TIF Fund Income																													
Total All Years	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Earnings (Education)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Earnings (Municipal)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Interest Earnings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City Place Partner Tax Replacement Payments	\$ 374,831	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ 374,831	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



Tax Increment Financing District
Vermont Economic Progress Council
Vermont Department of Taxes

NOT APPLICABLE AT THIS TIME FOR BURLINGTON WATERFRONT TIF DISTRICT.

CERTIFICATION OF INCREMENT AND ANNUAL REPORT

STATUTORY REQUIREMENT: (24 VSA §1895) “As of the date the district is created, the lister or assessor for the municipality shall certify the original taxable value and shall certify to the legislative body in each year thereafter during the life of the district the amount by which the total valuation as determined in accordance with 32 VSA Chapter 129 of all taxable real property located within the tax increment financing district has increased or decreased relative to the original taxable value.”

RULE REQUIREMENT: (SECTION 903) “Increase/Decrease in Assessed Valuation: Each year following the year of creation, the listers or assessor shall certify to the municipal legislative body the amount by which the total assessed valuation of taxable properties within the TIF District has increased or decreased compared to the municipal and education OTV. Prior to providing the certification to the municipal legislative body, the listers or assessor shall have the calculation of the increase or decrease, including an examination of the disposition and tax status of each parcel within the District, verified by a second party. Selection of the second party is up to the municipality and may be an individual within or outside of the municipal government. However, the individual should be familiar with parcel listings and valuation, property tax status, and the concepts of OTV and District increment. A copy of the certification of the value and the increase or decrease must be included in the Annual Report required by Section 1004.2 of this Rule along with a certification that a second party reviewed the information. The Council will provide a form on which to provide this certification.”

SECTION 1: Certification of Increment by Assessor or Lister and 2nd Party Reviewer

Check both certification boxes and sign this form. If the boxes or signatures are not completed, this form will be considered incomplete. The second party reviewer should be familiar with parcel listings and valuation, property tax status, and the concepts of OTV and District increment.

- We certify that, per TIF Rule Sections 903 and 1004.2, we have examined and verified the current value, the calculation of the increase or decrease in property values, the disposition and tax status of each parcel within the District, and any other issues relevant to the parcels listed in the Certified OTV Property Report.
- We have certified to the municipal legislative body, at a regular or duly warned meeting that the information provided in this report represent true and accurate statements.

Signature of Assessor or Lister

><

Name: _____

_____ Title

_____ Date

Signature of 2nd Party Reviewer

><

Name: _____

_____ Title

_____ Date

SECTION 2: Certification of Annual Report

Provide the date the annual report was presented to the municipal legislative body. Check both certification boxes and sign this form. If the boxes or signatures are not completed, this form will be considered incomplete.

Date report presented to the municipal legislative body:

- I certify that I am an official of the reporting municipality with the authority to report on this TIF District on behalf of the municipality.
- I certify that the annual report data entered and all documents attached in support of this annual report are true, correct and complete to the best of my knowledge.

Signature of Authorizing Official*

><

Name: _____

_____ Title

_____ Date

* Authorizing Official is the Chief Executive Officer of the municipality as defined by 10 VSA § 683(8) such as a Select Board or City Council Member, Town or City Manager, or Town Administrator.



**CITY OF BURLINGTON
DEPARTMENT OF PUBLIC WORKS**

645 Pine Street, Suite A
Post Office Box 849
Burlington, VT 05402-0849
802.863.9094 VOX
802.863.0466 FAX
802.863.0450 TTY
www.burlingtonvt.gov

MEMORANDUM

TO: City of Burlington, Board of Finance and City Council

FROM: Corey Mims, PE, Senior Public Works Engineer
Jack Keller, PE, Public Works Engineer

DATE: June 1st, 2026 BOF; June 15th, 2026 CC

CC: Chapin Spencer, Director of Public Works
Laura Wheelock, PE, Assistant Director of Public Works/City Engineer

RE: Champlain Parkway Project - Maintenance Agreement

Request:

The Department of Public Works (“DPW”) is requesting the Board of Finance to approve and the City Council to approve and authorize the Mayor, or assigned designee, to sign the maintenance agreement with the State of Vermont and the City of South Burlington for maintenance responsibilities of the Champlain Parkway.

Summary:

In 1999 when the City of Burlington accepted management of the Champlain Parkway project and the acquired parcels and project easements from the State of Vermont, Burlington agreed to maintain and be responsible for any repairs to the public highways existing and/or to be constructed within/upon the parcels of land and/or easement areas conveyed to the City of Burlington by deed.

As part of this and previous agreements, the City of Burlington has taken responsibility to maintain the sections of the Champlain Parkway within the municipality of South Burlington which resides upon a parcel of land deeded to the City of Burlington.

This agreement is in general conformance with the previous agreements that have been identified to date. If additional recorded agreements are uncovered, they should be shared with all parties. Should any conflicts be observed, the agreement should be reviewed and modified as required by all parties.

For the public, project information can always be found on the project’s website: www.champlainparkway.com. There is also a mailing list sign up on the website so stakeholders can stay up to date on construction and other news. Councilors are welcome to reach out to the project team with specific questions:

- Corey Mims, cmims@burlingtonvt.gov
- Jack Keller, jckeller@burlingtonvt.gov

Attachments:

Attachment A: Draft Maintenance Agreement

Motions

Actions for Board of Finance:

1. To approve and recommend that the City Council approve and authorize the Mayor, or assigned designee, to sign the maintenance agreement with the State of Vermont and the City of South Burlington, subject to the prior review and approval of the City Attorney's Office.

Actions for City Council:

1. To approve and authorize the Mayor, or assigned designee, to sign the maintenance agreement with the State of Vermont and the City of South Burlington, subject to the prior review and approval of the City Attorney's Office.

ATTACHMENT A: DRAFT MAINTENANCE AGREEMENT

**STATE OF VERMONT
AGENCY OF TRANSPORTATION**

**MAINTENANCE AGREEMENT
FOR
ADVANCEMENT OF MUNICIPAL PROJECT
Champlain Parkway & Interstate 189
#MEGC 5000(1)**

THIS AGREEMENT, made and entered into this _____, 2026, by and between the STATE OF VERMONT, acting through its Agency of Transportation, with its District No. 5 office located at 189 Troy Avenue, Colchester VT 05446 (hereinafter “VTrans”), the City of Burlington, with its principal office located at 149 Church Street, Burlington, VT 05401, and the City of South Burlington, with its principal office located at 180 Market Street, South Burlington, VT 05403. As used in this Agreement, including its attachment, “STATE” refers to VTrans, and “MUNICIPALITY” refers collectively to the cities of Burlington and South Burlington, except where either city is particularly named.

WITNESSETH:

Whereas, the STATE and MUNICIPALITY mutually agree to Attachment #1 Respective Maintenance & Operations Responsibilities and Attachment #2 ROW Plans & Winter Maintenance Diagram.

IN WITNESS WHEREOF the parties hereto caused this Amendment to be duly executed on the day and year first written above.

IN PRESENCE OF:

STATE OF VERMONT
AGENCY OF TRANSPORTATION
(VTrans)

Witness

By:

District Transportation Administrator or
Other Duly Authorized Agent

IN PRESENCE OF:

CITY OF BURLINGTON
(Owner)

Witness (as to both)

By:

Mayor

IN PRESENCE OF:

CITY OF SOUTH BURLINGTON
(Owner)

Witness (as to both)

By:

Mayor or Other Duly Authorized Agent

**Attachment #1 Respective Maintenance &
Operations Responsibilities**
June 15, 2026

Delineations of Responsibility by Area:

Ramps

- All of **Ramps A, C and E** will be maintained by the STATE.
- All of **Ramp B** (excluding the Potash Brook box culvert, which will remain the responsibility of the STATE), **Ramp D, F and G** will be maintained by the MUNICIPALITY, City of Burlington.

Mainline:

- **Northbound**- The STATE will maintain the northbound lane of I-189 up to approximate station 140+00, mile marker 0.25. The MUNICIPALITY, City of Burlington will maintain from said station (140+00), mile marker 0.25 northerly under US-7 into the City.
- **Southbound**- The STATE will maintain the southbound lane of I-189, starting from station 155+00, mile marker 0.04 southerly under US-7 continuing onto I-189. The MUNICIPALITY, City of Burlington, will maintain from said station 155+00, mile marker 0.04 northerly into the City.

Responsibilities of both the STATE & MUNICIPALITY in their respective areas established above include:

1. Pavement from edge of pavement to edge of pavement & aggregate shoulders outside edge of pavement
2. Patching potholes
3. Pavement markings of centerline, edge lines, & stencils
4. Guardrail, delineators and mile marker plaques repair and replacement.
5. Median repair and replacement.
6. Install and maintain required MUTCD (Manual Uniform Traffic Control) compliant highway signage, including but not limited to, speed limit, no parking, etc.
7. Lighting Facilities (ID on map) unless otherwise noted
8. Drainage structures (ID on map) unless otherwise noted
9. Right-of-way fencing.
10. *Standard roadside mowing and litter pick up unless otherwise noted.
11. *Winter maintenance (Attachment #2) unless otherwise noted.

*At the request of any party, the parties will meet and confer in good faith to discuss responsibility for winter maintenance, mowing (including thinning and trimming of

roadside brush and tree canopies), and litter control, and may alter such responsibility by informal agreement between them.

Responsibilities of MUNICIPALITY:

1. All future landscaping work and related expenses within Municipality managed right-of-way including, but not limited to, the following: regular tree maintenance, regular pruning, the replacement of any landscaping due to salt and plow damage and any transplanting and/or removal to address utility concerns or utility relocations.

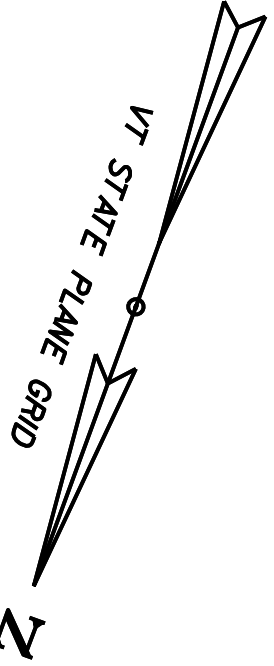
Miscellaneous:

1. The STATE shall be responsible for obtaining and complying with any Section 1111 highway permitting requirements for all access and connections into the STATE drainage system.
2. The MUNICIPALITY shall be responsible for obtaining and complying with any Section 1111 highway permitting requirements for all access and connections into the MUNICIPALITY drainage system.
3. MUNICIPALITY, City of Burlington is hereby granted access onto I-189 and associated U-Turns for use of plowing trucks and for emergency turnaround purposes. MUNICIPALITY shall follow proper VTrans - Turn use policies.
4. All Parties shall grant mutual approval and waive any permit requirements for placement of roadway signage and traffic control devices in and adjacent to the project limits for maintenance operations related to this agreement.
5. This agreement is based on currently available information and should additional information or agreements be uncovered which conflict with the terms of this agreement, the parties will meet and confer in good faith to discuss any conflicts which may alter responsibility between them.

Encampments:

1. Encampments will be addressed by the landowners of the site of the encampment in accordance with all current policies and procedures to that affect.
2. Encampments that span between multiple jurisdictions will be addressed through a coordinated effort between those jurisdictions to comply with all policies and procedures.

ATTACHMENT #2: ROW PLANS AND WINTER MAINTENANCE



CURVE 3

P.C. = STA. 140+38.94
 P.T. = STA. 142+43.22
 $\Delta = 02^{\circ}20'20''$ LT
 R = 5004.00'
 T = 102.15'
 L = 204.27'
 E = 1.04
 $e_{max} = N/C$

CURVE 6

P.C. = STA. 155+52.91
 P.C.C. = STA. 165+03.71
 $\Delta = 33^{\circ}23'36''$ RT
 R = 1631.36'
 T = 489.33'
 L = 950.79'
 E = 71.81
 $e_{max} = 0.048$ FT/FT

CURVE A-2

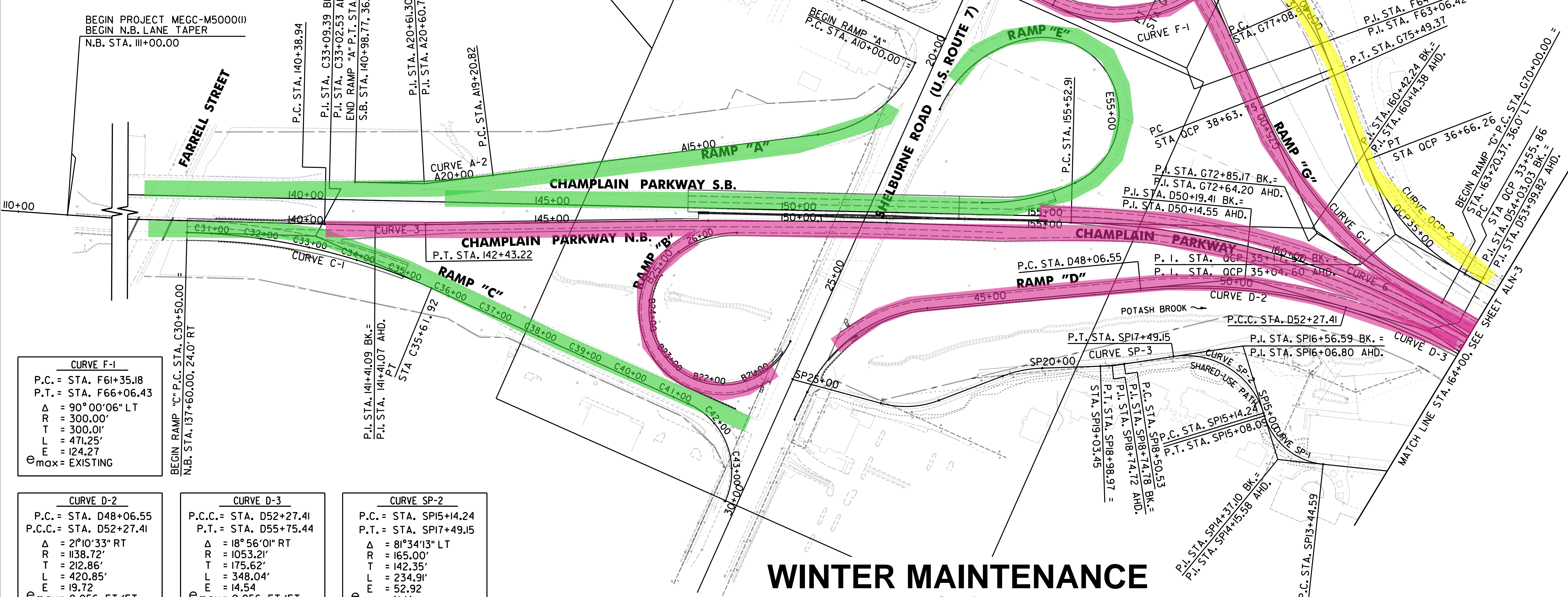
P.C. = STA. A19+20.82
 P.T. = STA. A22+01.27
 $\Delta = 08^{\circ}26'58''$ RT
 R = 1901.69'
 T = 140.48'
 L = 280.44'
 E = 5.18
 $e_{max} =$ EXISTING

CURVE OCP-3

P.C. = STA. OCP 38+63.75
 P.T. = STA. OCP 42+82.05
 $\Delta = 41^{\circ}40'51''$ LT
 R = 575.00'
 T = 218.89'
 L = 418.29
 E = 40.25
 $e_{max} =$ EXISTING

CURVE OCP-2

P.C. = STA. OCP 33+55.86
 P.T. = STA. OCP 36+66.26
 $\Delta = 39^{\circ}31'19''$ RT
 R = 450.00'
 T = 161.66'
 L = 310.41
 E = 28.16
 $e_{max} =$ EXISTING



CURVE F-1

P.C. = STA. F61+35.18
 P.T. = STA. F66+06.43
 $\Delta = 90^{\circ}00'06''$ LT
 R = 300.00'
 T = 300.01'
 L = 471.25'
 E = 124.27
 $e_{max} =$ EXISTING

CURVE D-2

P.C. = STA. D48+06.55
 P.C.C. = STA. D52+27.41
 $\Delta = 21^{\circ}10'33''$ RT
 R = 1138.72'
 T = 212.86'
 L = 420.85'
 E = 19.72
 $e_{max} = 0.056$ FT/FT

CURVE D-3

P.C.C. = STA. D52+27.41
 P.T. = STA. D55+75.44
 $\Delta = 18^{\circ}56'01''$ RT
 R = 1053.21'
 T = 175.62'
 L = 348.04'
 E = 14.54
 $e_{max} = 0.056$ FT/FT

CURVE SP-2

P.C. = STA. SPI5+14.24
 P.T. = STA. SPI7+49.15
 $\Delta = 81^{\circ}34'13''$ LT
 R = 165.00'
 T = 142.35'
 L = 234.91'
 E = 52.92
 $e_{max} = N/A$

CURVE G-1

P.C. = STA. G70+00.01
 P.T. = STA. G75+49.37
 $\Delta = 37^{\circ}55'24''$ RT
 R = 830.00'
 T = 285.17'
 L = 549.37'
 E = 47.62
 $e_{max} = 0.021$ FT/FT

CURVE G-2

P.C. = STA. G77+08.94
 P.T. = STA. G81+91.30
 $\Delta = 41^{\circ}00'00''$ LT
 R = 674.00'
 T = 252.02'
 L = 482.36'
 E = 45.57
 $e_{max} =$ EXISTING

CURVE SP-1

P.C. = STA. SPI3+44.59
 P.T. = STA. SPI5+08.09
 $\Delta = 66^{\circ}54'51''$ RT
 R = 140.00'
 T = 92.51'
 L = 163.50'
 E = 27.81
 $e_{max} = N/A$

CURVE SP-3

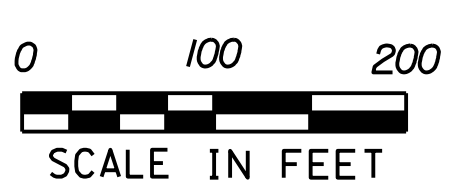
P.C. = STA. SPI8+50.53
 P.T. = STA. SPI8+98.97
 $\Delta = 06^{\circ}46'54''$ RT
 R = 409.26'
 T = 24.25'
 L = 48.44'
 E = 0.72
 $e_{max} = N/A$

CURVE C-1

P.C. = STA. C30+50.00
 P.T. = STA. C35+61.92
 $\Delta = 22^{\circ}46'21''$ RT
 R = 1288.00'
 T = 246.70'
 L = 259.39'
 E = 25.86
 $e_{max} = 0.054$ FT/FT

WINTER MAINTENANCE

VTRANS
BURLINGTON
S. BURLINGTON



NOTE:
 1. CHAMPLAIN PARKWAY - INITIAL CONTRACT HORIZONTAL ALIGNMENTS INCLUDED FOR INFORMATION ONLY.

PROJECT NAME: CHAMPLAIN PARKWAY-FINAL CONTRACT
 PROJECT NUMBER: MEGC - M5000(1)

FILE NAME: z87d078bdr-qlg.dgn
 PROJECT LEADER: D. GOZALKOWSKI
 DESIGNED BY: J. SCUDDER
 ALIGNMENT PLAN SHEET 1 (ALN-1)

PLOT DATE: 6/10/2024
 DRAWN BY: J. HEALD
 CHECKED BY: J. SHIELDS
 SHEET 36 OF 411

FILE NAME: U:\06551\870078\Consul\mnts\z87d078bdr-qlg.dgn
 DATE: 6/10/2024
 USER: JGHS

CURVE 3
 P.C. = STA. 140+38.94
 P.T. = STA. 142+43.22
 $\Delta = 02^\circ 20' 20''$ LT
 R = 5004.00'
 T = 102.15'
 L = 204.27'
 E = 1.04
 $e_{max} = N/C$

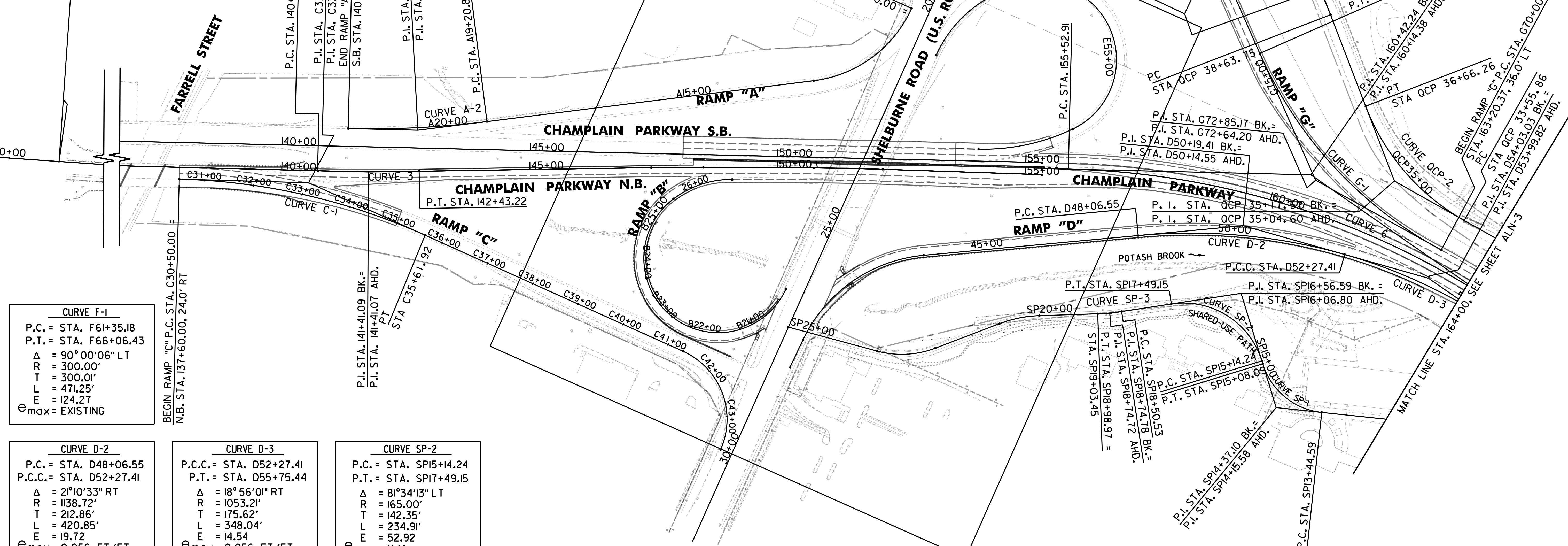
CURVE 6
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 P.C.C. = STA. 165+03.71
 $\Delta = 33^\circ 23' 36''$ RT
 R = 1631.36'
 T = 489.33'
 L = 950.79'
 E = 71.81
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 P.T. = STA. A22+01.27
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 T = 140.48'
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 P.T. = STA. OCP 42+82.05
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 P.T. = STA. OCP 36+66.26
 $\Delta = 39^\circ 31' 19''$ RT
 R = 450.00'
 T = 161.66'
 L = 310.41'
 E = 28.16
 $e_{max} =$ EXISTING

BEGIN PROJECT MEGC-M5000(1)
 BEGIN N.B. LANE TAPER
 N.B. STA. 111+00.00



CURVE F-1
 P.C. = STA. F61+35.18
 P.T. = STA. F66+06.43
 $\Delta = 90^\circ 00' 06''$ LT
 R = 300.00'
 T = 300.01'
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 P.T. = STA. SPI7+49.15
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 R = 165.00'
 T = 142.35'
 L = 234.91'
 E = 52.92
 $e_{max} = N/A$

CURVE G-1
 P.C. = STA. G70+00.01
 P.T. = STA. G75+49.37
 $\Delta = 37^\circ 55' 24''$ RT
 R = 830.00'
 T = 285.17'
 L = 549.37'
 E = 47.62
 $e_{max} = 0.021$ FT/FT

CURVE G-2
 P.C. = STA. G77+08.94
 P.T. = STA. G81+91.30
 $\Delta = 41^\circ 00' 00''$ LT
 R = 674.07'
 T = 252.02'
 L = 482.36'
 E = 45.57
 $e_{max} =$ EXISTING

CURVE SP-1
 P.C. = STA. SPI3+44.59
 P.T. = STA. SPI5+08.09
 $\Delta = 66^\circ 54' 51''$ RT
 R = 140.00'
 T = 92.51'
 L = 163.50'
 E = 27.81
 $e_{max} = N/A$

CURVE SP-3
 P.C. = STA. SPI8+50.53
 P.T. = STA. SPI8+98.97
 $\Delta = 06^\circ 46' 54''$ RT
 R = 409.26'
 T = 24.25'
 L = 48.44'
 E = 0.72
 $e_{max} = N/A$

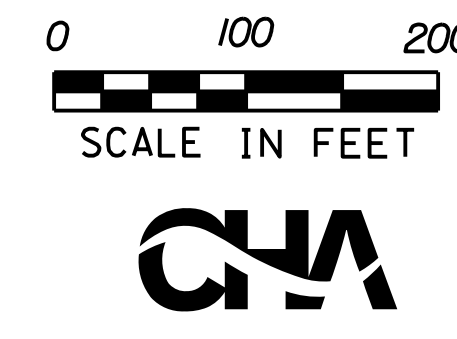
CURVE C-1
 P.C. = STA. C30+50.00
 P.T. = STA. C35+61.92
 $\Delta = 22^\circ 46' 21''$ RT
 R = 1288.00'
 T = 246.70'
 L = 259.39'
 E = 25.86
 $e_{max} = 0.054$ FT/FT

NOTE:
 1. CHAMPLAIN PARKWAY - INITIAL CONTRACT HORIZONTAL ALIGNMENTS INCLUDED FOR INFORMATION ONLY.

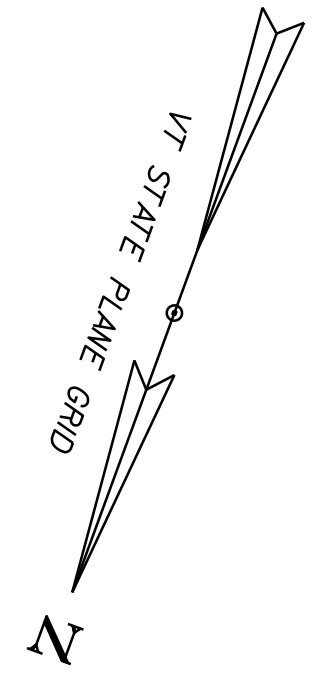
PROJECT NAME: CHAMPLAIN PARKWAY-FINAL CONTRACT
 PROJECT NUMBER: MEGC - M5000(1)

FILE NAME: z87d078bdr-olq.dgn
 PROJECT LEADER: D. GOZALKOWSKI
 DESIGNED BY: J. SCUDDER
 ALIGNMENT PLAN SHEET I (ALN-I)

PLOT DATE: 6/10/2024
 DRAWN BY: J. HEALD
 CHECKED BY: J. SHIELDS
 SHEET 36 OF 411



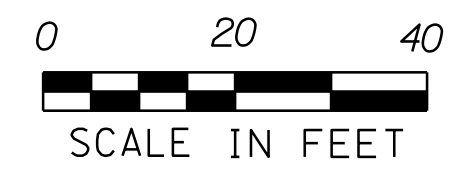
FILE NAME: U:\6859\1870078\Consul\mnts\z87d078bdr-olq.dgn
 DATE: 6/10/2024
 USER: JGHS



CURVE C-1
 P.C. = STA. C 31+00.00
 P.T. = STA. C 35+86.88
 Δ = 22°46'21" RT
 R = 1225.00'
 T = 246.70'
 L = 486.88'
 E = 24.59
 e_{max} = EXISTING

LINES SHOWN ON THIS PLAN AS EXISTING
 PROPERTY LINES P/L ARE BELIEVED TO
 BE ACCURATE BUT SHOULD NOT BE RELIED
 UPON FOR PURPOSES UNRELATED TO THE
 CITY OF BURLINGTON'S ACQUISITION OF LAND
 AND RIGHTS FOR THIS PROJECT.

**FOR R.O.W.
 USE ONLY**



PROJECT NAME: BURLINGTON	
PROJECT NUMBER: MEGC M 5000(I)	
FILE NAME: r87d078lay1.dgn	PLOT DATE: 24-OCT-2018
PROJECT LEADER: T. BOHL	DRAWN BY: A. PROULX
DESIGNED BY: CHA	CHECKED BY: T. POLK
R.O.W. LAYOUT SHEET 1 OF 39	SHEET 54 OF 411

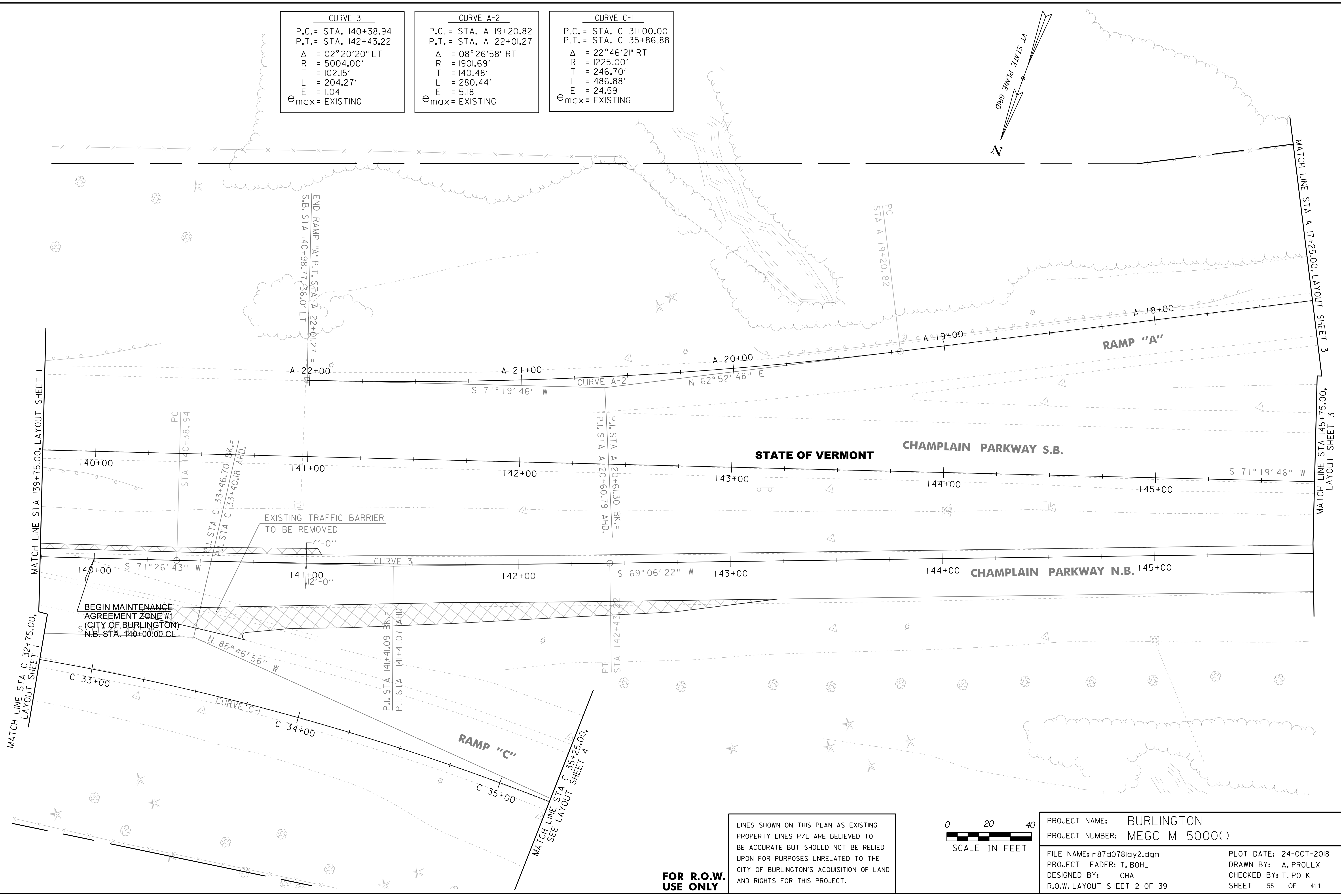
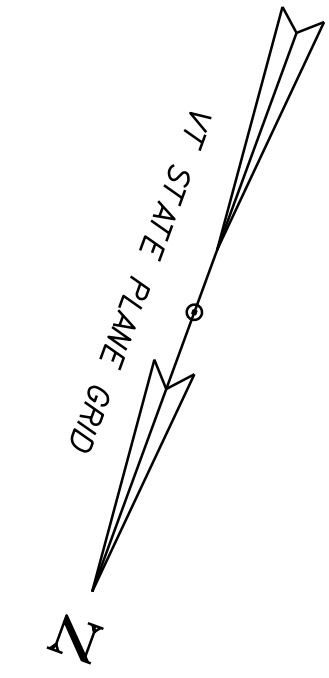
MATCH LINE STA 139+75.00, LAYOUT SHEET 2

MATCH LINE STA C 32+75.00, LAYOUT SHEET 2

CURVE 3	
P.C. =	STA. 140+38.94
P.T. =	STA. 142+43.22
Δ =	02° 20' 20" LT
R =	5004.00'
T =	102.15'
L =	204.27'
E =	1.04
e_{max} =	EXISTING

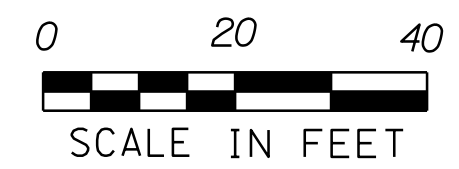
CURVE A-2	
P.C. =	STA. A 19+20.82
P.T. =	STA. A 22+01.27
Δ =	08° 26' 58" RT
R =	1901.69'
T =	140.48'
L =	280.44'
E =	5.18
e_{max} =	EXISTING

CURVE C-1	
P.C. =	STA. C 31+00.00
P.T. =	STA. C 35+86.88
Δ =	22° 46' 21" RT
R =	1225.00'
T =	246.70'
L =	486.88'
E =	24.59
e_{max} =	EXISTING

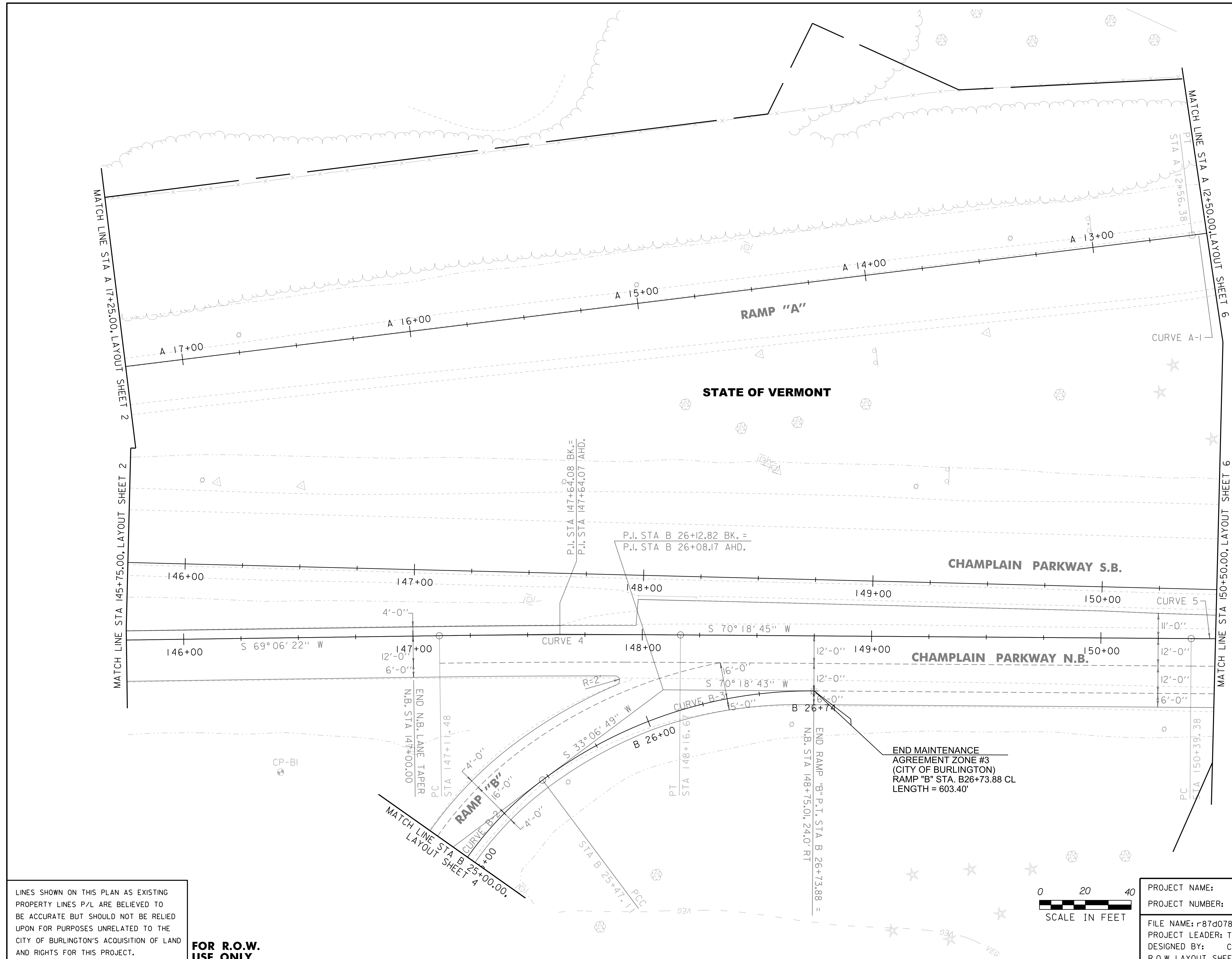
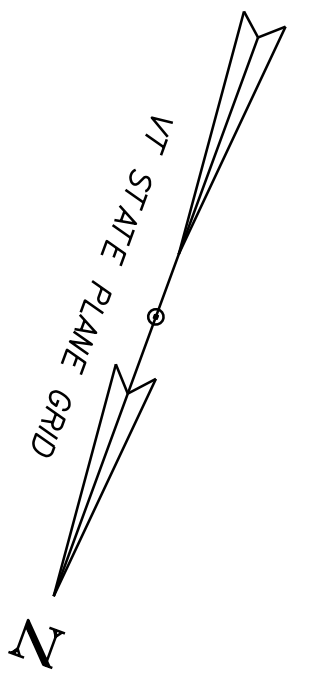


FOR R.O.W. USE ONLY

LINES SHOWN ON THIS PLAN AS EXISTING PROPERTY LINES P/L ARE BELIEVED TO BE ACCURATE BUT SHOULD NOT BE RELIED UPON FOR PURPOSES UNRELATED TO THE CITY OF BURLINGTON'S ACQUISITION OF LAND AND RIGHTS FOR THIS PROJECT.



PROJECT NAME: BURLINGTON	
PROJECT NUMBER: MEGC M 5000(I)	
FILE NAME: r87d078lay2.dgn	PLOT DATE: 24-OCT-2018
PROJECT LEADER: T. BOHL	DRAWN BY: A. PROULX
DESIGNED BY: CHA	CHECKED BY: T. POLK
R.O.W. LAYOUT SHEET 2 OF 39	SHEET 55 OF 411



CURVE 4

P.C. = STA. 147+11.48
 P.T. = STA. 148+16.67
 Δ = 01°12'23" RT
 R = 4996.00'
 T = 52.59'
 L = 105.18'
 E = 0.28
 e_{max} = EXISTING

CURVE 5

P.C. = STA. 150+39.38
 P.T. = STA. 151+78.84
 Δ = 01°35'58" RT
 R = 4996.00'
 T = 69.74'
 L = 139.47'
 E = 0.49
 e_{max} = EXISTING

CURVE A-1

P.C. = STA. A 10+00.00
 P.T. = STA. A 12+56.38
 Δ = 58°45'24" RT
 R = 250.00'
 T = 140.74'
 L = 256.37'
 E = 36.89
 e_{max} = EXISTING

CURVE B-2

P.C.C. = STA. B 23+67.65
 P.C.C. = STA. B 25+47.11
 Δ = 68°33'34" RT
 R = 149.97'
 T = 102.23'
 L = 179.46'
 E = 31.53
 e_{max} = EXISTING

CURVE B-3

P.C.C. = STA. 25+47.11
 P.T. = STA. 26+73.88
 Δ = 37°11'54" RT
 R = 195.27'
 T = 65.71'
 L = 126.78'
 E = 10.76
 e_{max} = EXISTING

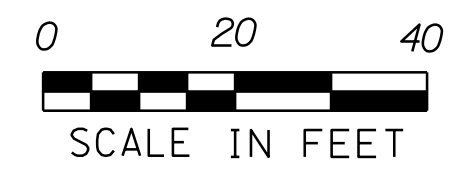
P.I. STA B 26+12.82 BK. =
 P.I. STA B 26+08.17 AHD.

P.I. STA 147+64.08 BK. =
 P.I. STA 147+64.07 AHD.

END MAINTENANCE
 AGREEMENT ZONE #3
 (CITY OF BURLINGTON)
 RAMP "B" STA. B26+73.88 CL
 LENGTH = 603.40'

LINES SHOWN ON THIS PLAN AS EXISTING
 PROPERTY LINES P/L ARE BELIEVED TO
 BE ACCURATE BUT SHOULD NOT BE RELIED
 UPON FOR PURPOSES UNRELATED TO THE
 CITY OF BURLINGTON'S ACQUISITION OF LAND
 AND RIGHTS FOR THIS PROJECT.

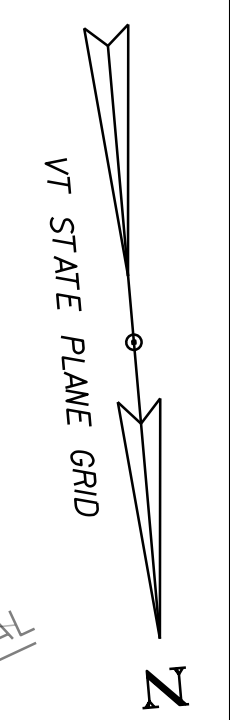
**FOR R.O.W.
 USE ONLY**



PROJECT NAME: BURLINGTON
 PROJECT NUMBER: MEGC M 5000(1)

FILE NAME: r87d078lay3.dgn
 PROJECT LEADER: T. BOHL
 DESIGNED BY: CHA
 R.O.W. LAYOUT SHEET 3 OF 39

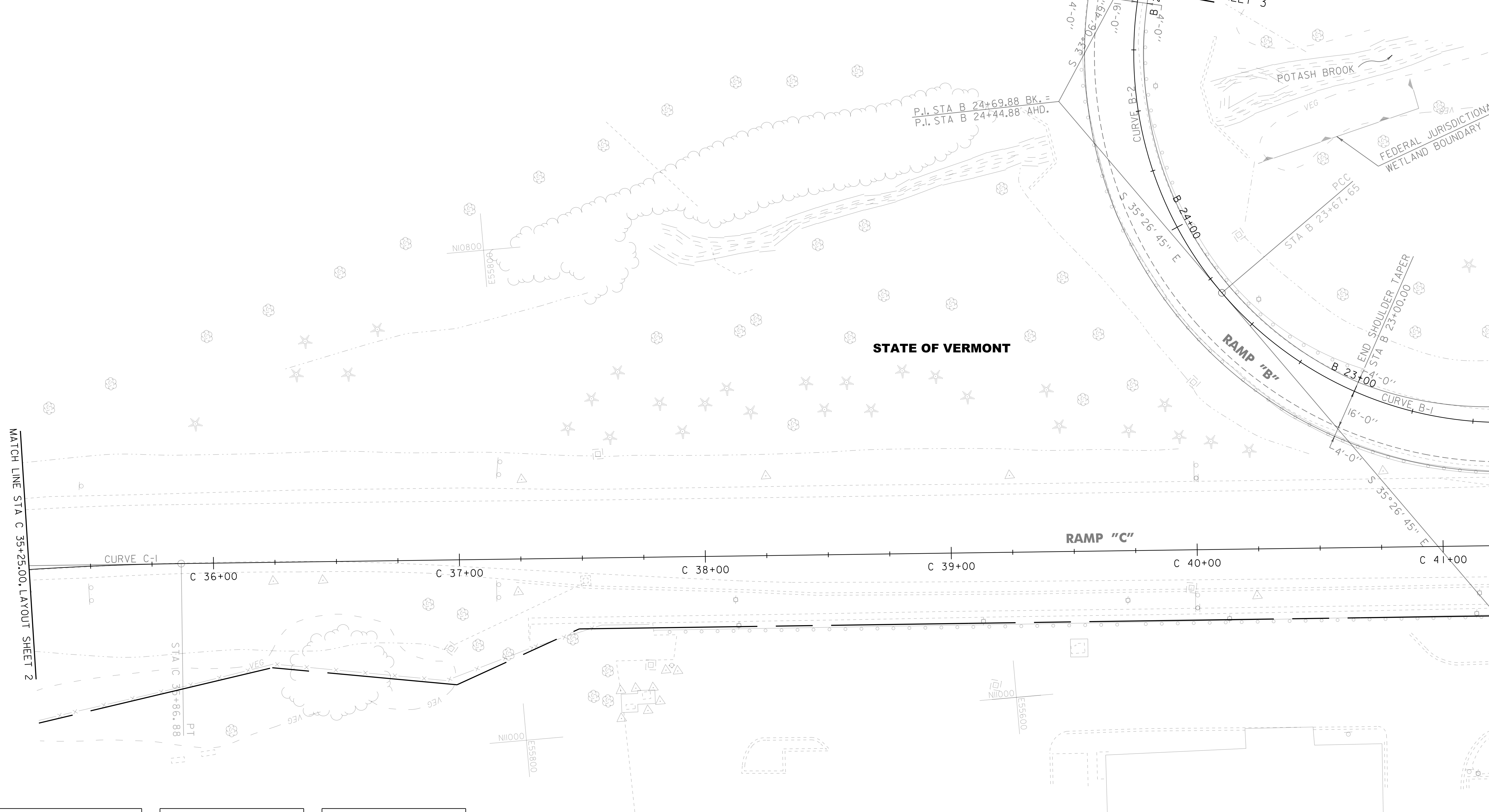
PLOT DATE: 24-OCT-2018
 DRAWN BY: A. PROULX
 CHECKED BY: T. POLK
 SHEET 56 OF 411



MATCH LINE STA B 25+00.00, LAYOUT SHEET 3

MATCH LINE STA C 35+25.00, LAYOUT SHEET 2

MATCH LINE STA B 22+38.00, LAYOUT SHEET 5
STA C 41+25.00, LAYOUT SHEET 5



P.L. STA B 24+69.88 BK. =
P.L. STA B 24+44.88' -AHD.

STATE OF VERMONT

RAMP "C"

CURVE B-1
P.C.= STA. B 20+00.00
P.C.C.= STA. B 23+67.65
$\Delta = 140^{\circ} 25' 52''$ RT
R = 150.00'
T = 417.00'
L = 367.65'
E = 293.15
e_{max} = EXISTING

CURVE B-2
P.C.C.= STA. B 23+67.65
P.C.C.= STA. B 25+47.11
$\Delta = 68^{\circ} 33' 34''$ RT
R = 149.97'
T = 102.23'
L = 179.46'
E = 31.53
e_{max} = EXISTING

CURVE C-1
P.C.= STA. C 31+00.00
P.T.= STA. C 35+86.88
$\Delta = 22^{\circ} 46' 21''$ RT
R = 1225.00'
T = 246.70'
L = 486.88'
E = 24.59
e_{max} = EXISTING

LINES SHOWN ON THIS PLAN AS EXISTING
PROPERTY LINES P/L ARE BELIEVED TO
BE ACCURATE BUT SHOULD NOT BE RELIED
UPON FOR PURPOSES UNRELATED TO THE
CITY OF BURLINGTON'S ACQUISITION OF LAND
AND RIGHTS FOR THIS PROJECT.

**FOR R.O.W.
USE ONLY**



PROJECT NAME: BURLINGTON	PLOT DATE: 24-OCT-2018
PROJECT NUMBER: MEGC M 5000(I)	DRAWN BY: A. PROULX
FILE NAME: r87d078lay4.dgn	CHECKED BY: T. POLK
PROJECT LEADER: T. BOHL	SHEET 57 OF 411
DESIGNED BY: CHA	
R.O.W. LAYOUT SHEET 4 OF 39	

618.15 BITUMINOUS CONCRETE SIDEWALK
 BURLINGTON:
 STA SP23+75.0 - STA SP24+97.76 (15.5 TON)

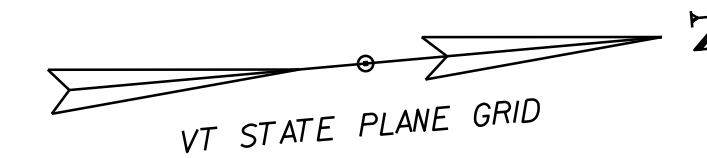
618.30 DETECTABLE WARNING SURFACE
 BURLINGTON:
 STA B21+01.0 LT (10 SF)
 STA B21+01.0 RT (10 SF)
 STA D42+15.0 LT (10 SF)
 STA D42+15.0 RT (10 SF)

621.75 REMOVE AND RESET GUARDRAIL
 BURLINGTON:
 STA D 42+17.0 - STA D 42+25.0 RT (8 LF)

616.305 BITUMINOUS CONCRETE CURB, TYPE A
 BURLINGTON:
 STA D 42+17.0 - STA D 42+25.0 RT (8 LF)

649.11 GEOTEXTILE FOR ROADBED SEPARATOR
 BURLINGTON:
 STA SP 23+75.0 - STA SP 24+97.76 LT/RT (191.0 SY)

618.10 PORTLAND CEMENT CONCRETE SIDEWALK
 BURLINGTON:
 STA B 21+01.0 RT (3.0 SY)
 STA B 21+01.0 LT (3.0 SY)
 STA D 42+15.0 RT (3.0 SY)
 STA D 42+15.0 LT (3.0 SY)



**BEGIN SUPPLEMENTAL
 R.O.W. PROJECT
 BURLINGTON MEGC M 5000(1)
 STA. SP 24+69, 17' LT**

**ANTONIO B. POMERLEAU, LLC
 (FORMERLY PARCEL 28, BURLINGTON
 SHOPPING CTR., INC.)**

215

**CITY OF
 BURLINGTON**

SHELburne STREET (U.S. ROUTE 7)

MATCH LINE STA 25+75.00, LAYOUT SHEET 6

**CITY OF BURLINGTON
 CITY OF SOUTH BURLINGTON**

STATE OF VERMONT

MATCH LINE STA B 22+38.00, LAYOUT SHEET 4 MATCH LINE STA C 41+25.00, LAYOUT SHEET 4

CURVE B-1	
P.C. =	STA. B 20+00.00
P.C.C. =	STA. B 23+67.65
Δ =	140°25'52" RT
R =	150.00'
T =	417.00'
L =	367.65'
E =	293.15
E _{max} =	EXISTING

CURVE C-2	
P.C. =	STA. C 41+39.52
P.T. =	STA. C 43+74.89
Δ =	89°54'19" RT
R =	150.00'
T =	149.75'
L =	235.37'
E =	61.96
E _{max} =	EXISTING

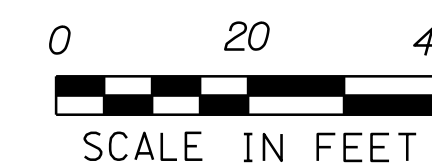
CURVE D-1	
P.C. =	STA. D 40+61.28
P.T. =	STA. D 43+72.39
Δ =	59°25'02" RT
R =	300.00'
T =	171.18'
L =	311.11'
E =	45.40
E _{max} =	EXISTING

NOTES:

- REMOVAL AND DISPOSAL OF EARTH MATERIAL LOCATED ON EXISTING PAVEMENT SURFACE SHALL BE PAID FOR UNDER THE APPROPRIATE EQUIPMENT RENTAL ITEMS AS DIRECTED BY THE ENGINEER. PAYMENT SHALL INCLUDE REMOVAL AND DISPOSAL OF GRANITE CURB SECTIONS AND ANY OTHER LOOSE MATERIALS LOCATED ON PAVEMENT IN THIS AREA.
- EXISTING TIMBER CURB TO BE REMOVED ON RAMP "D" CONSIDERED INCIDENTAL TO ITEM 621.75 REMOVE AND RESET GUARDRAIL.

LINES SHOWN ON THIS PLAN AS EXISTING PROPERTY LINES P/L ARE BELIEVED TO BE ACCURATE BUT SHOULD NOT BE RELIED UPON FOR PURPOSES UNRELATED TO THE CITY OF BURLINGTON'S ACQUISITION OF LAND AND RIGHTS FOR THIS PROJECT.

**FOR R.O.W.
 USE ONLY**

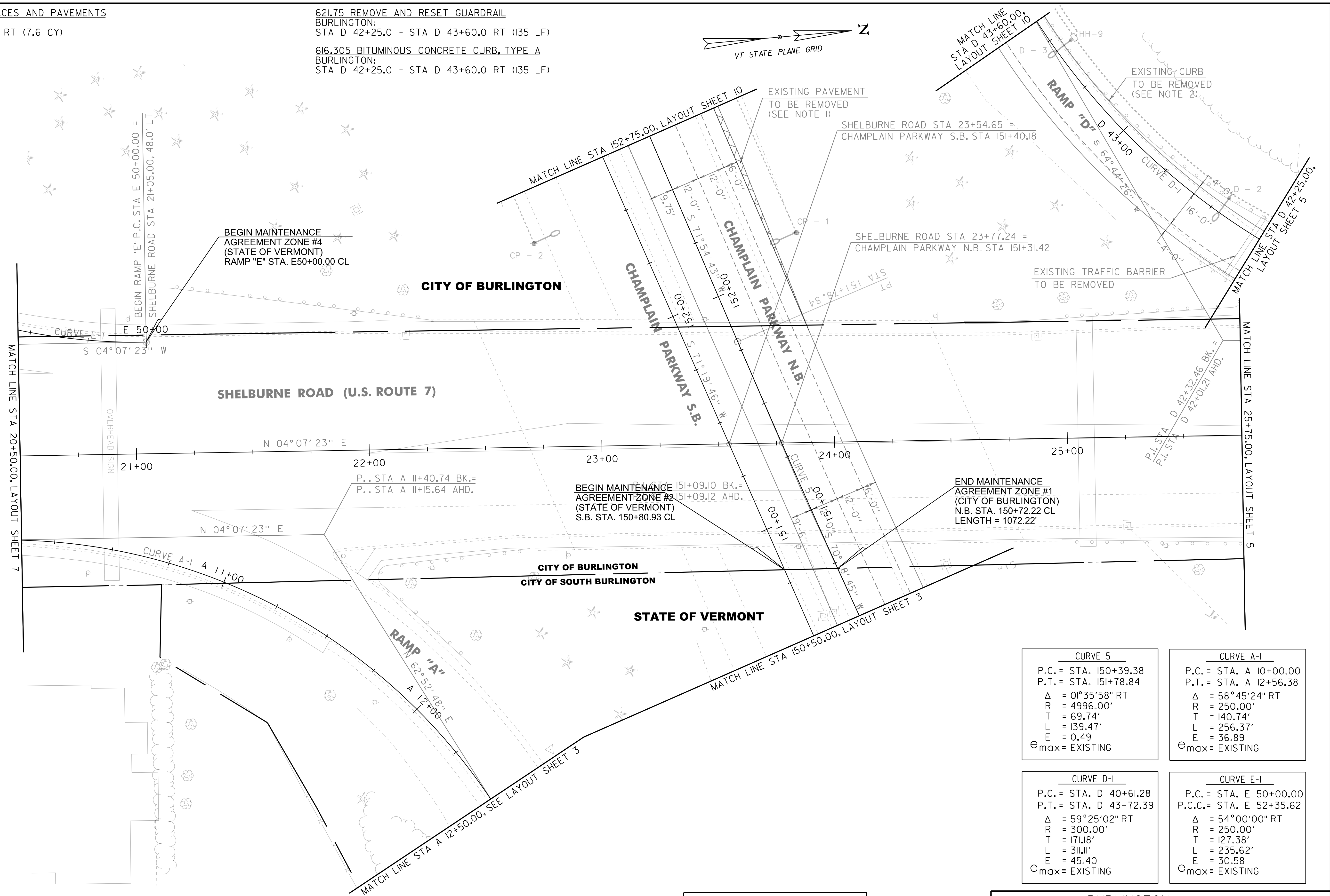
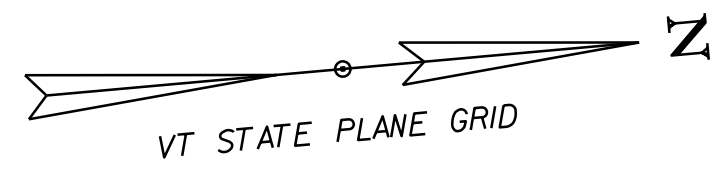


PROJECT NAME:	BURLINGTON	FILE NAME:	r87d078lay5.dgn	PLOT DATE:	24-OCT-2018
PROJECT NUMBER:	MEGC M 5000(1)	PROJECT LEADER:	T. BOHL	DRAWN BY:	A. PROULX
		DESIGNED BY:	CHA	CHECKED BY:	T. POLK
		R.O.W. LAYOUT SHEET 5 OF 39		SHEET	58 OF 411

203.28 EXCAVATION OF SURFACES AND PAVEMENTS
 BURLINGTON:
 STA 151+71.5 - STA 152+75.00 RT (7.6 CY)

621.75 REMOVE AND RESET GUARDRAIL
 BURLINGTON:
 STA D 42+25.0 - STA D 43+60.0 RT (135 LF)

616.305 BITUMINOUS CONCRETE CURB, TYPE A
 BURLINGTON:
 STA D 42+25.0 - STA D 43+60.0 RT (135 LF)



BEGIN MAINTENANCE
 AGREEMENT ZONE #4
 (STATE OF VERMONT)
 RAMP "E" STA. E50+00.00 CL

BEGIN MAINTENANCE
 AGREEMENT ZONE #2
 (STATE OF VERMONT)
 S.B. STA. 150+80.93 CL

END MAINTENANCE
 AGREEMENT ZONE #1
 (CITY OF BURLINGTON)
 N.B. STA. 150+72.22 CL
 LENGTH = 1072.22'

CURVE 5	
P.C.	= STA. 150+39.38
P.T.	= STA. 151+78.84
Δ	= 01°35'58" RT
R	= 4996.00'
T	= 69.74'
L	= 139.47'
E	= 0.49
e_{max}	= EXISTING

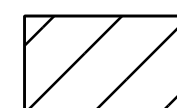
CURVE A-1	
P.C.	= STA. A 10+00.00
P.T.	= STA. A 12+56.38
Δ	= 58°45'24" RT
R	= 250.00'
T	= 140.74'
L	= 256.37'
E	= 36.89
e_{max}	= EXISTING

CURVE D-1	
P.C.	= STA. D 40+61.28
P.T.	= STA. D 43+72.39
Δ	= 59°25'02" RT
R	= 300.00'
T	= 171.18'
L	= 311.11'
E	= 45.40
e_{max}	= EXISTING

CURVE E-1	
P.C.	= STA. E 50+00.00
P.C.C.	= STA. E 52+35.62
Δ	= 54°00'00" RT
R	= 250.00'
T	= 127.38'
L	= 235.62'
E	= 30.58
e_{max}	= EXISTING

NOTES:

- REMOVE 18" OF EXISTING PAVEMENT AND AGGREGATE MATERIAL AND REPLACE WITH EARTH BORROW, TOPSOIL AND SEED OR AS DIRECTED BY THE ENGINEER.
- EXISTING TIMBER CURB TO BE REMOVED ON RAMP "D" CONSIDERED INCIDENTAL TO ITEM 621.75 REMOVE AND RESET GUARDRAIL.



AREA TO BE COLD PLANNED, SEE DETAIL ON DWG PD-5

**FOR R.O.W.
 USE ONLY**

LINES SHOWN ON THIS PLAN AS EXISTING PROPERTY LINES P/L ARE BELIEVED TO BE ACCURATE BUT SHOULD NOT BE RELIED UPON FOR PURPOSES UNRELATED TO THE CITY OF BURLINGTON'S ACQUISITION OF LAND AND RIGHTS FOR THIS PROJECT.



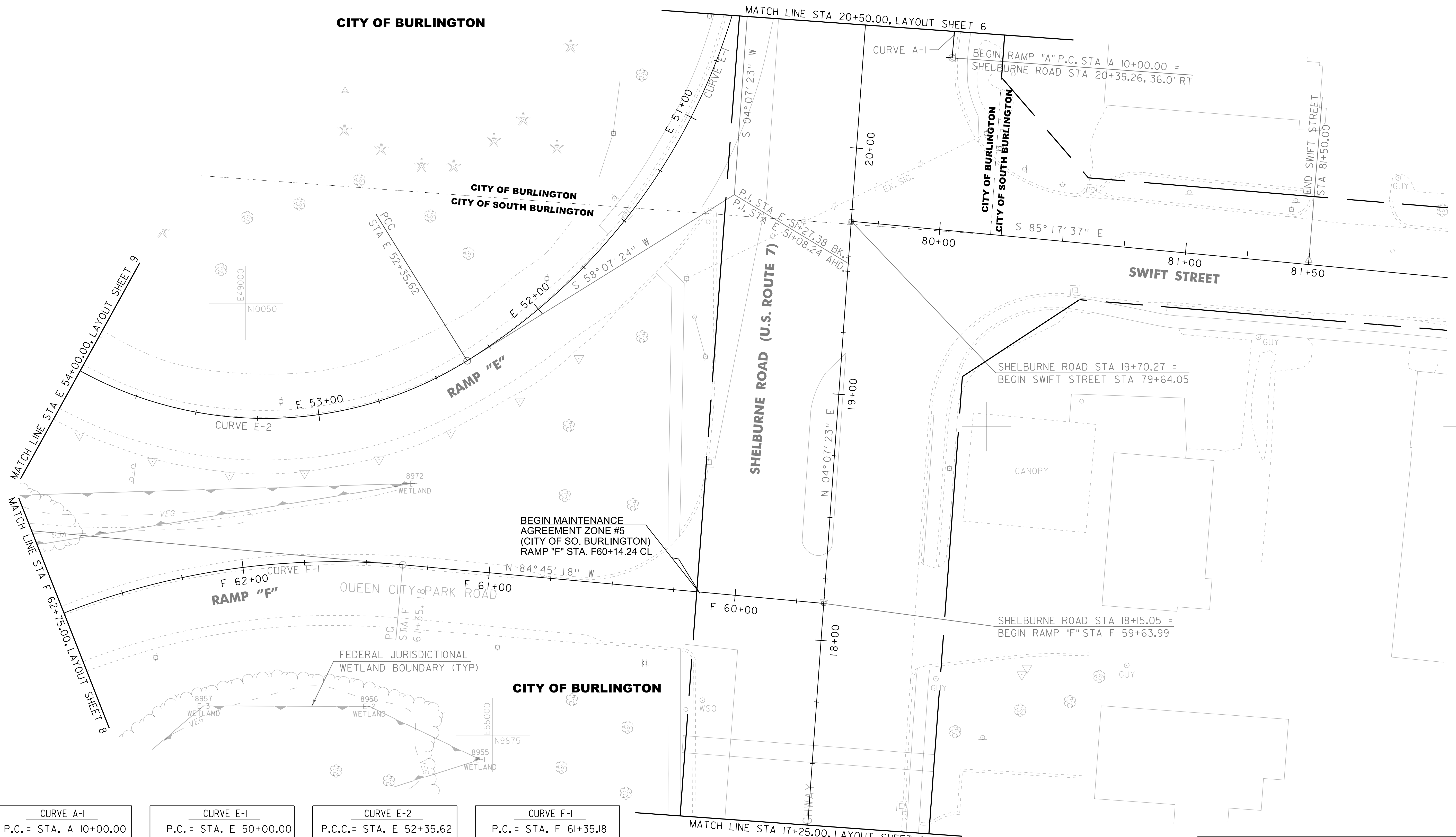
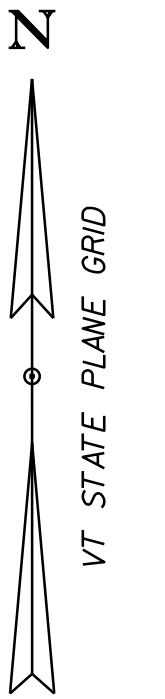
PROJECT NAME: BURLINGTON
 PROJECT NUMBER: MEGC M 5000(1)

FILE NAME: r87d078lay6.dgn
 PROJECT LEADER: T. BOHL
 DESIGNED BY: CHA
 R.O.W. LAYOUT SHEET 6 OF 39

PLOT DATE: 24-OCT-2018
 DRAWN BY: A. PROULX
 CHECKED BY: T. POLK
 SHEET 59 OF 411

LINES SHOWN ON THIS PLAN AS EXISTING PROPERTY LINES P/L ARE BELIEVED TO BE ACCURATE BUT SHOULD NOT BE RELIED UPON FOR PURPOSES UNRELATED TO THE CITY OF BURLINGTON'S ACQUISITION OF LAND AND RIGHTS FOR THIS PROJECT.

FOR R.O.W. USE ONLY

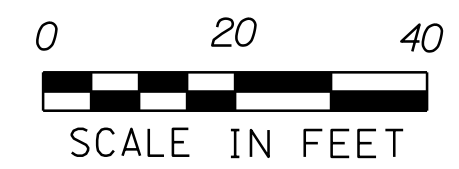


CURVE A-1
P.C. = STA. A 10+00.00
P.C.C. = STA. A 12+56.38
Δ = 58°45'24" RT
R = 250.00'
T = 140.74'
L = 256.37'
E = 36.89
e _{max} = EXISTING

CURVE E-1
P.C. = STA. E 50+00.00
P.C.C. = STA. E 52+35.62
Δ = 54°00'00" RT
R = 250.00'
T = 127.38'
L = 235.62'
E = 30.58
e _{max} = EXISTING

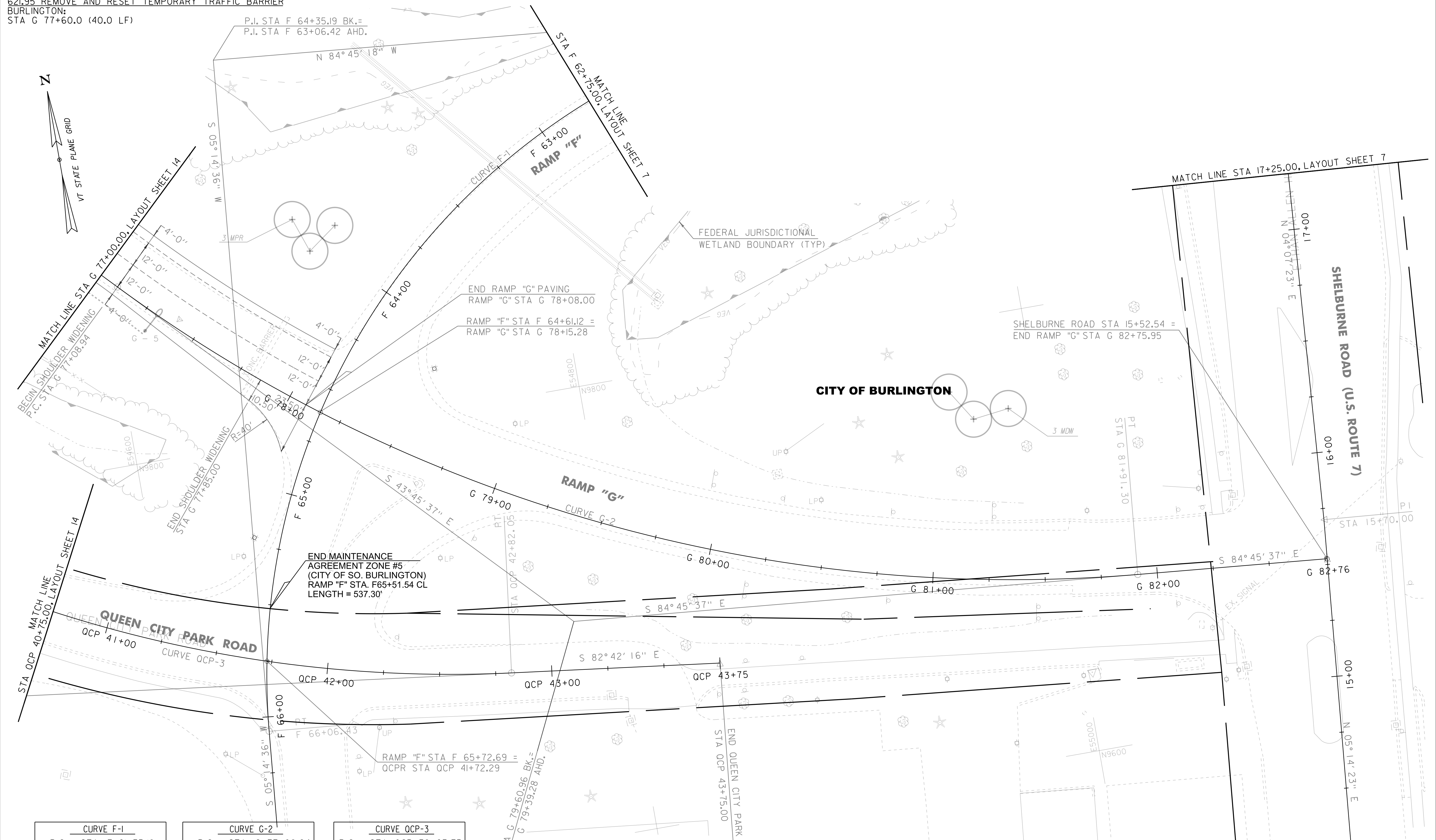
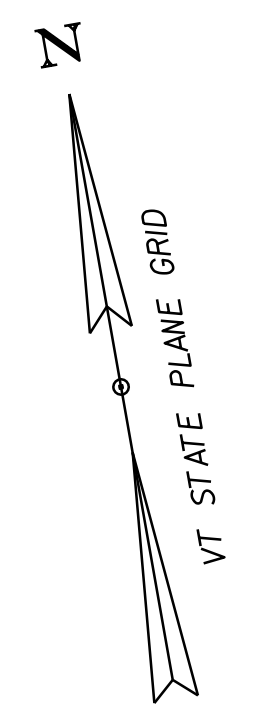
CURVE E-2
P.C.C. = STA. E 52+35.62
P.C.C. = STA. E 56+86.15
Δ = 166°32'19" RT
R = 155.00'
T = 1313.39'
L = 450.53'
E = 1167.50
e _{max} = EXISTING

CURVE F-1
P.C. = STA. F 61+35.18
P.T. = STA. F 66+06.43
Δ = 90°00'06" LT
R = 300.00'
T = 300.01'
L = 471.25'
E = 124.27
e _{max} = EXISTING



PROJECT NAME: BURLINGTON	
PROJECT NUMBER: MEGC M 5000(I)	
FILE NAME: r87d078lay7.dgn	PLOT DATE: 24-OCT-2018
PROJECT LEADER: T. BOHL	DRAWN BY: A. PROULX
DESIGNED BY: CHA	CHECKED BY: T. POLK
R.O.W. LAYOUT SHEET 7 OF 39	SHEET 60 OF 411

621.95 REMOVE AND RESET TEMPORARY TRAFFIC BARRIER
 BURLINGTON:
 STA G 77+60.0 (40.0 LF)



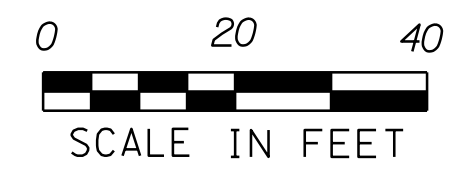
CURVE F-1
P.C. = STA. F 61+35.18
P.T. = STA. F 66+06.43
Δ = 90° 00' 06" LT
R = 300.00'
T = 300.01'
L = 471.25'
E = 124.27'
e _{max} = EXISTING

CURVE G-2
P.C. = STA. G 77+08.94
P.T. = STA. G 81+91.30
Δ = 41° 00' 00" LT
R = 674.07'
T = 252.02'
L = 482.36'
E = 45.57'
e _{max} = EXISTING

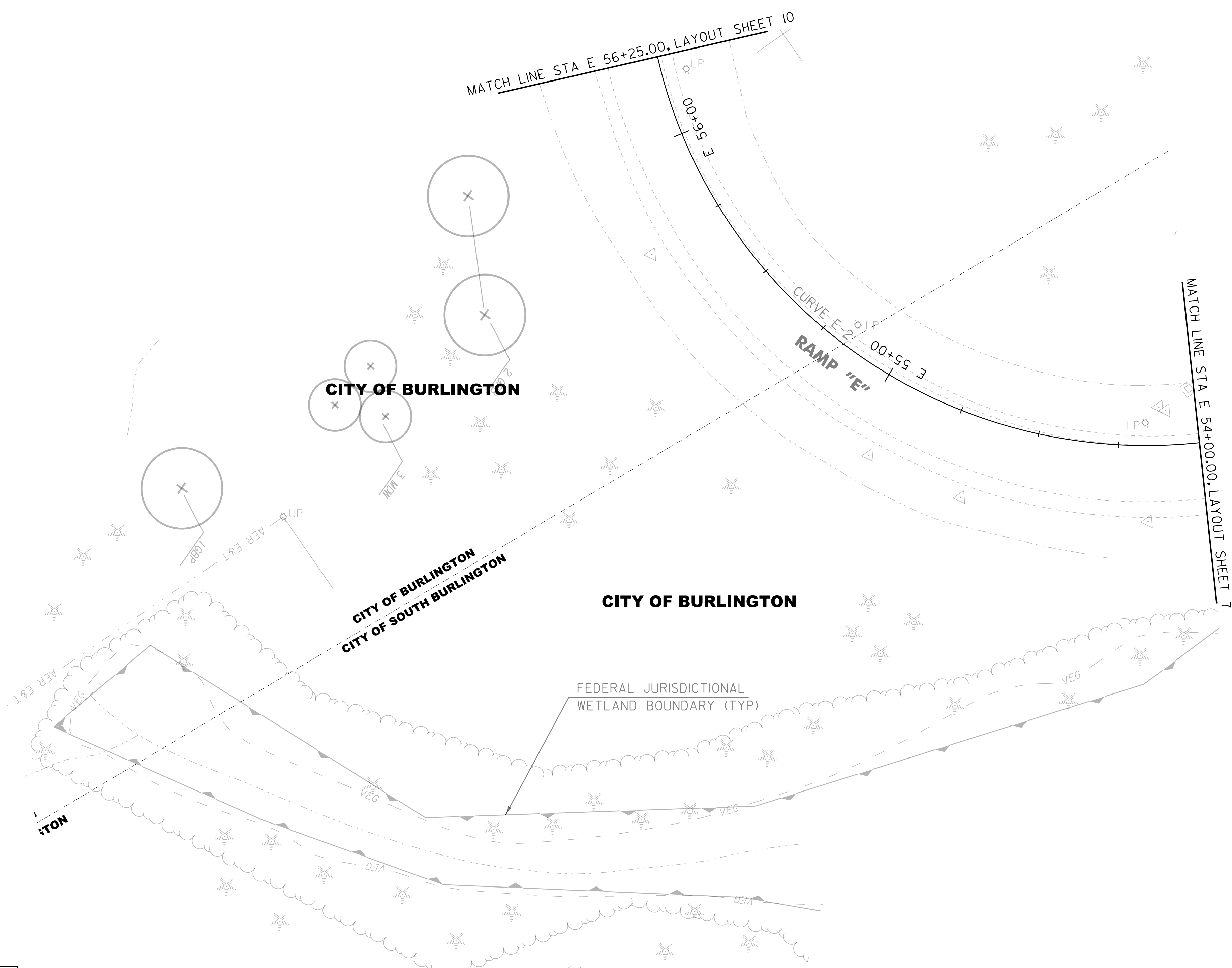
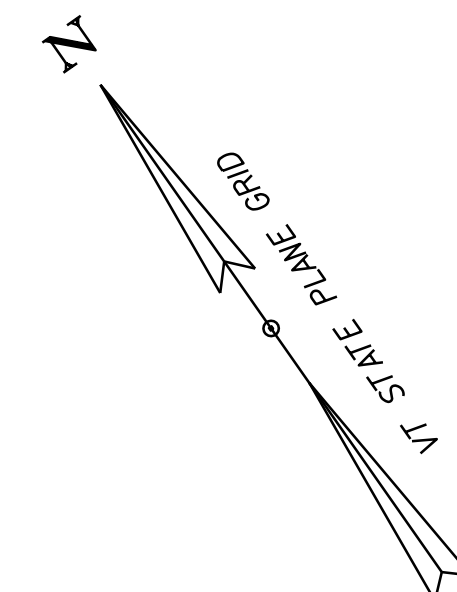
CURVE QCP-3
P.C. = STA. QCP 38+63.75
P.T. = STA. QCP 42+82.05
Δ = 41° 40' 51" LT
R = 575.00'
T = 218.89'
L = 418.29'
E = 40.25'
e _{max} = EXISTING

LINES SHOWN ON THIS PLAN AS EXISTING
 PROPERTY LINES P/L ARE BELIEVED TO
 BE ACCURATE BUT SHOULD NOT BE RELIED
 UPON FOR PURPOSES UNRELATED TO THE
 CITY OF BURLINGTON'S ACQUISITION OF
 LAND AND RIGHTS FOR THIS PROJECT.

**FOR R.O.W.
 USE ONLY**



PROJECT NAME: BURLINGTON	
PROJECT NUMBER: MEGC M 5000(1)	
FILE NAME: r87d078lay8.dgn	PLOT DATE: 24-OCT-2018
PROJECT LEADER: T. BOHL	DRAWN BY: A. PROULX
DESIGNED BY: CHA	CHECKED BY: T. POLK
R.O.W. LAYOUT SHEET 8 OF 39	SHEET 61 OF 411



FOR R.O.W. USE ONLY

LINES SHOWN ON THIS PLAN AS EXISTING
 PROPERTY LINES P/L ARE BELIEVED TO
 BE ACCURATE BUT SHOULD NOT BE RELIED
 UPON FOR PURPOSES UNRELATED TO THE
 CITY OF BURLINGTON'S ACQUISITION OF
 LAND AND RIGHTS FOR THIS PROJECT.

CURVE E-2	
P.C.C.=	STA. E 52+35.62
P.C.C.=	STA. E 56+86.15
Δ	= 166° 32' 19" RT
R	= 155.00'
T	= 1313.39'
L	= 450.53'
E	= 1167.50
e_{max}	= EXISTING



PROJECT NAME:	BURLINGTON	PLOT DATE:	24-OCT-2018
PROJECT NUMBER:	MEGC M 5000(I)	DRAWN BY:	A. PROULX
FILE NAME:	r87d078lay9.dgn	CHECKED BY:	T. POLK
PROJECT LEADER:	T. BOHL	SHEET	62 OF 411
DESIGNED BY:	CHA		
R.O.W. LAYOUT SHEET	9 OF 39		

203.28 EXCAVATION OF SURFACES AND PAVEMENTS

BURLINGTON:
 STA 152+75.0 - STA 157+69.0 RT (51.9 CY)
 STA 154+94.0 - STA 158+50.0 LT (90.4 CY)

616.20 GRANITE SLOPE EDGING

BURLINGTON:
 STA 155+29.5 - STA 158+50.0 LT (323.6 LF)
 STA 155+29.5 - STA 158+50.0 RT (323.6 LF)

621.45 CONCRETE MEDIAN BARRIER

BURLINGTON:
 STA 153+25.0 - STA 154+86.5 LT (161.5 LF)

621.56 ENERGY ABSORPTION ATTENUATOR

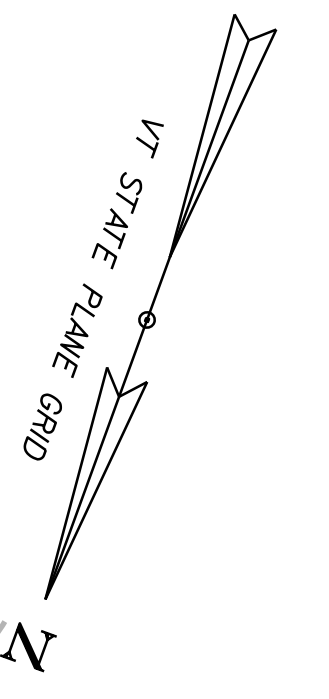
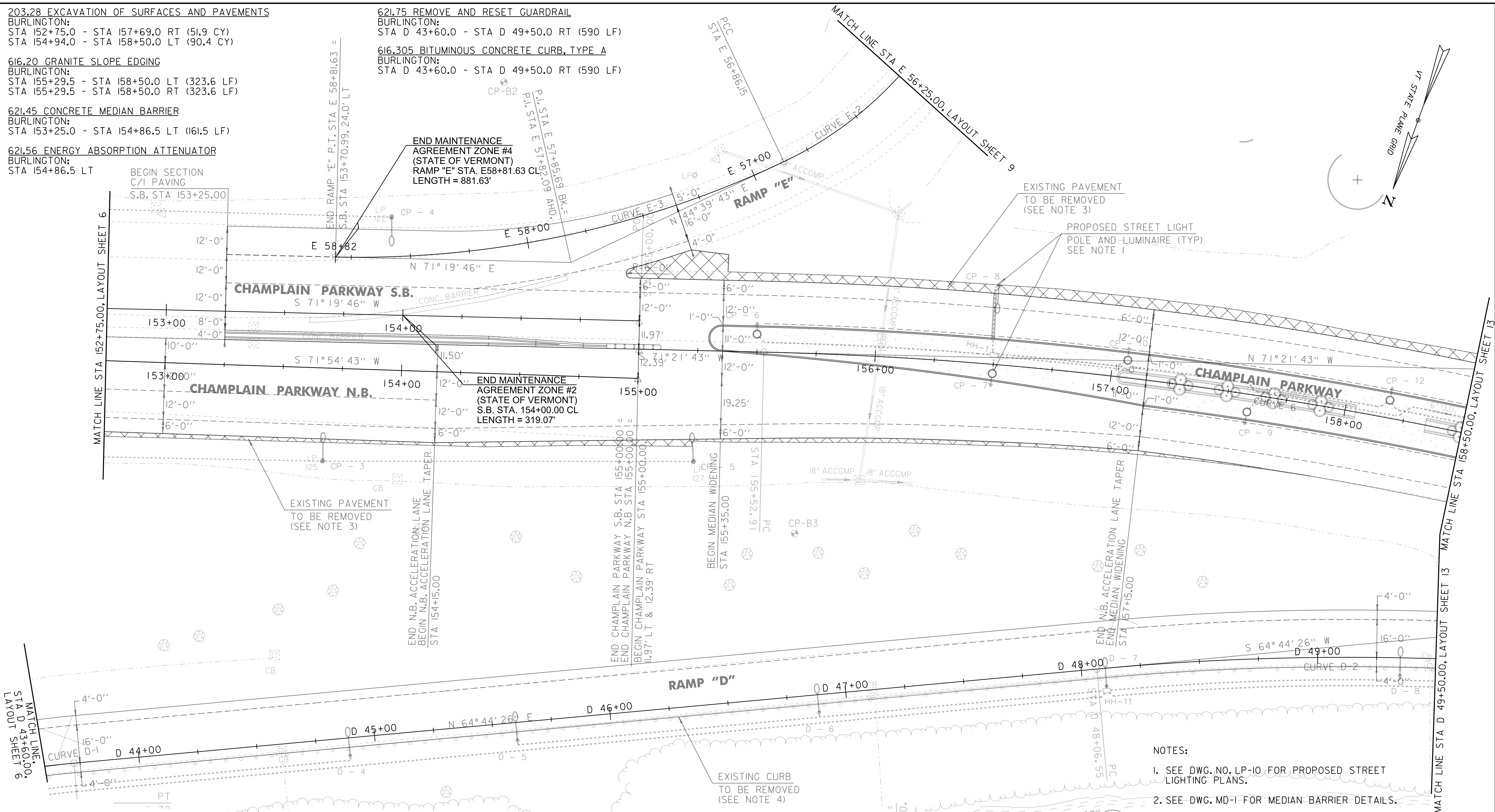
BURLINGTON:
 STA 154+86.5 LT

621.75 REMOVE AND RESET GUARDRAIL

BURLINGTON:
 STA D 43+60.0 - STA D 49+50.0 RT (590 LF)

616.305 BITUMINOUS CONCRETE CURB, TYPE A

BURLINGTON:
 STA D 43+60.0 - STA D 49+50.0 RT (590 LF)



LEGEND

	PAVEMENT/CONCRETE SURFACE TO BE REMOVED
--	---

CURVE 6

P.C. = STA. 155+52.91
P.C.C. = STA. 165+03.71
Δ = 33°23'36" RT
R = 1631.36'
T = 489.33'
L = 950.79'
E = 71.81'
Emax = EXISTING

CURVE D-1

P.C. = STA. D 40+61.28
P.T. = STA. D 43+72.39
Δ = 59°25'02" RT
R = 300.00'
T = 171.18'
L = 311.11'
E = 45.40'
Emax = EXISTING

CURVE D-2

P.C. = STA. D 48+06.55
P.C.C. = STA. D 52+27.41
Δ = 21°10'33" RT
R = 1138.72'
T = 212.86'
L = 420.85'
E = 19.72'
Emax = EXISTING

CURVE E-2

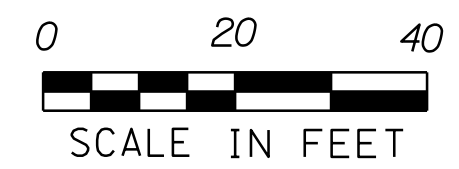
P.C.C. = STA. E 52+35.62
P.C.C. = STA. E 56+86.15
Δ = 166°32'19" RT
R = 155.00'
T = 1313.39'
L = 450.53'
E = 1167.50'
Emax = EXISTING

CURVE E-3

P.C.C. = STA. E 56+86.15
P.T. = STA. E 58+81.63
Δ = 26°40'03" RT
R = 420.00'
T = 99.54'
L = 195.48'
E = 11.64'
Emax = EXISTING

LINES SHOWN ON THIS PLAN AS EXISTING PROPERTY LINES P/L ARE BELIEVED TO BE ACCURATE BUT SHOULD NOT BE RELIED UPON FOR PURPOSES UNRELATED TO THE CITY OF BURLINGTON'S ACQUISITION OF LAND AND RIGHTS FOR THIS PROJECT.

FOR R.O.W. USE ONLY



- NOTES:**
- SEE DWG. NO. LP-10 FOR PROPOSED STREET LIGHTING PLANS.
 - SEE DWG. MD-1 FOR MEDIAN BARRIER DETAILS.
 - REMOVE 18" OF EXISTING PAVEMENT AND AGGREGATE MATERIAL AND REPLACE WITH EARTH BORROW, TOPSOIL AND SEED OR AS DIRECTED BY THE ENGINEER.
 - EXISTING TIMBER CURB TO BE REMOVED ON RAMP "D" CONSIDERED INCIDENTAL TO ITEM 621.75 REMOVE AND RESET GUARDRAIL.

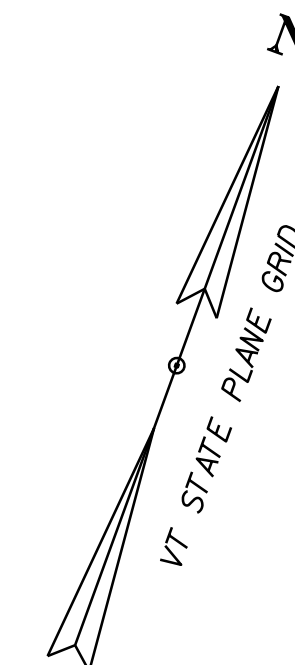
PROJECT NAME: BURLINGTON	PLOT DATE: 24-OCT-2018
PROJECT NUMBER: MEGC M 5000(1)	DRAWN BY: A. PROULX
FILE NAME: r87d078lay10.dgn	CHECKED BY: T. POLK
PROJECT LEADER: T. BOHL	SHEET 63 OF 411
DESIGNED BY: CHA	
R.O.W. LAYOUT SHEET 10 OF 39	

618.15 BITUMINOUS CONCRETE SIDEWALK
 BURLINGTON:
 STA SP 17+50.0 - STA SP 23+75.0 (77.6 TON)

620.50 REMOVING AND RESETTING FENCE
 BURLINGTON:
 STA SP 17+50.0 - STA SP 21+45.0 RT (395.0 LF)

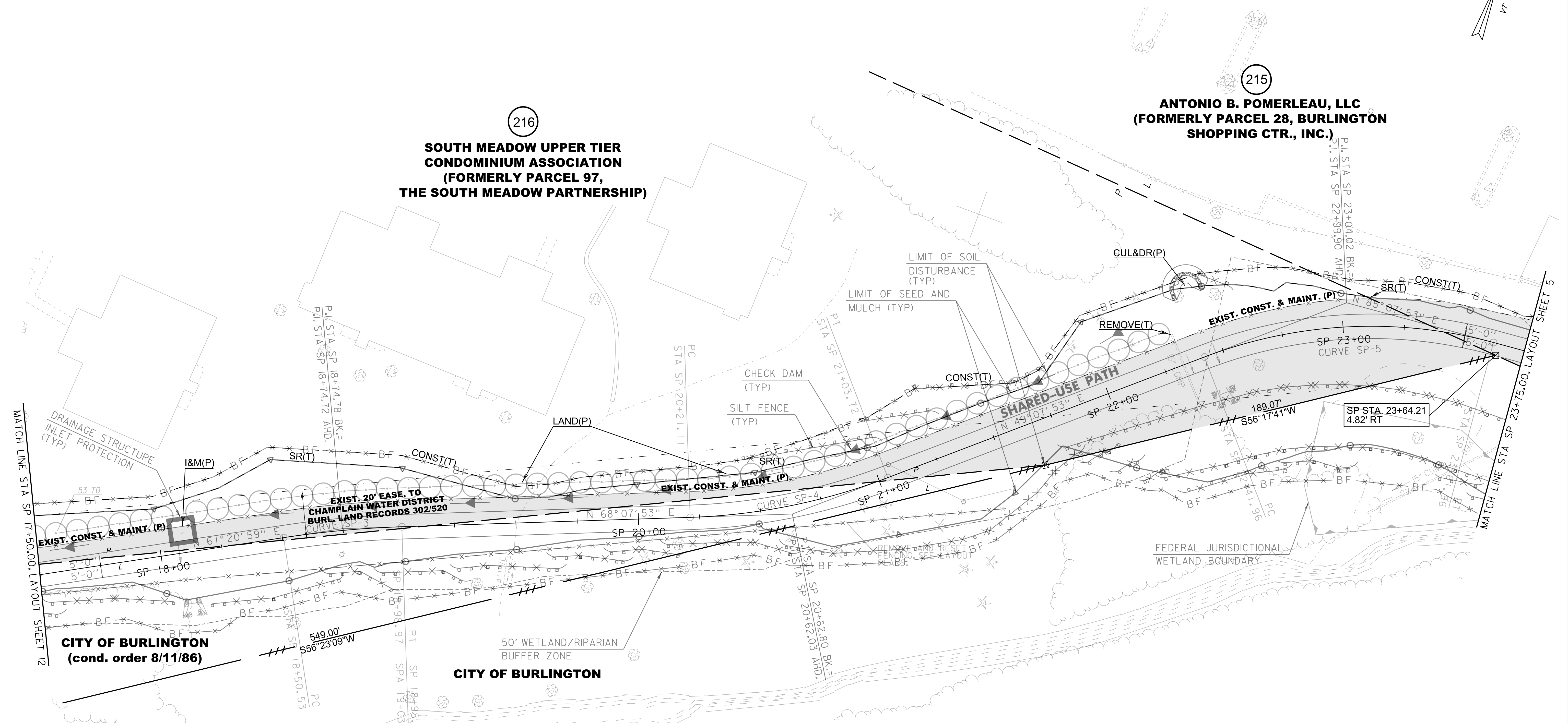
620.12 CHAIN LINK FENCE, 6 FT
 BURLINGTON:
 STA SP 17+50.0 - STA SP 23+00.0 LT (550.0 FT)

649.11 GEOTEXTILE FOR ROADBED SEPARATOR
 BURLINGTON:
 STA SP 17+50.0 - STA SP 23+75.0 LT/RT (972.2 SY)



216
**SOUTH MEADOW UPPER TIER
 CONDOMINIUM ASSOCIATION
 (FORMERLY PARCEL 97,
 THE SOUTH MEADOW PARTNERSHIP)**

215
**ANTONIO B. POMERLEAU, LLC
 (FORMERLY PARCEL 28, BURLINGTON
 SHOPPING CTR., INC.)**



MATCH LINE STA SP 17+50.00, LAYOUT SHEET 12

MATCH LINE STA SP 23+75.00, LAYOUT SHEET 5

LINES SHOWN ON THIS PLAN AS EXISTING
 PROPERTY LINES P/L ARE BELIEVED TO
 BE ACCURATE BUT SHOULD NOT BE RELIED
 UPON FOR PURPOSES UNRELATED TO THE
 CITY OF BURLINGTON'S ACQUISITION OF
 LAND AND RIGHTS FOR THIS PROJECT.

**FOR R.O.W.
 USE ONLY**

CURVE SP-3
P.C. = STA. SP 18+50.53
P.T. = STA. SP 18+98.97
$\Delta = 06^\circ 46' 54''$ RT
R = 409.26'
T = 24.25'
L = 48.44'
E = 0.72
$e_{max} = N/A$

CURVE SP-4
P.C. = STA. SP 20+21.11
P.T. = STA. SP 21+03.72
$\Delta = 19^\circ 00' 00''$ LT
R = 249.11'
T = 41.69'
L = 82.61'
E = 3.46
$e_{max} = N/A$

CURVE SP-5
P.C. = STA. SP 22+41.96
P.T. = STA. SP 23+61.96
$\Delta = 36^\circ 00' 00''$ RT
R = 190.99'
T = 62.06'
L = 120.00'
E = 9.83
$e_{max} = N/A$



PROJECT NAME: BURLINGTON	PLOT DATE: 24-OCT-2018
PROJECT NUMBER: MEGC M 5000(1)	DRAWN BY: A. PROULX
FILE NAME: r87d078lay11.dgn	CHECKED BY: T. POLK
PROJECT LEADER: T. BOHL	SHEET 64 OF 411
DESIGNED BY: CHA	
R.O.W. LAYOUT SHEET 11 OF 39	

618.15 BITUMINOUS CONCRETE SIDEWALK
 BURLINGTON:
 STA SP 13+60.53 - STA SP 17+50.0 (48.1 TON)

620.50 REMOVING AND RESETTING FENCE
 BURLINGTON:
 STA SP 17+00.0 - STA SP 17+50.0 RT (52.7 LF)

620.55 REMOVAL OF EXISTING FENCE
 BURLINGTON:
 STA SP 15+79.5 - STA SP 17+00.0 RT (19.0 LF)

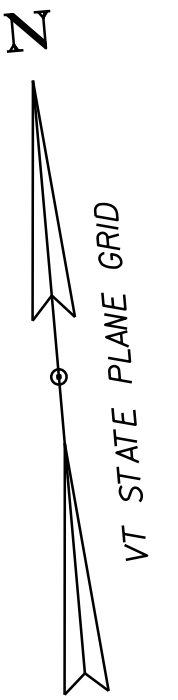
620.21 BRACING ASSEMBLY FOR CHAIN LINK FENCE, 6 FT
 BURLINGTON:
 STA SP 15+17.0 LT (1 EA)
 STA SP 15+34.0 LT (1 EA)
 STA SP 15+59.0 LT (1 EA)
 STA SP 16+30.0 RT (1 EA)
 STA SP 17+00.0 RT (1 EA)
 STA SP 17+10.0 LT (1 EA)
 STA SP 17+20.0 LT (1 EA)

620.12 CHAIN LINK FENCE, 6 FT
 BURLINGTON:
 STA SP 15+79.5 - STA SP 17+00.0 RT (19.0 LF)
 STA SP 14+97.5 - STA SP 17+10.0 LT (212.5 LF)
 STA SP 17+20.0 - STA SP 17+50.0 LT (30.0 LF)

620.16 GATE FOR CHAIN LINK FENCE, 6 FT
 BURLINGTON:
 STA SP 17+10.0 - STA SP 17+20.0 LT (10.0 LF)
 STA SP 14+75.0 - STA SP 14+97.0 LT (22.0 LF)

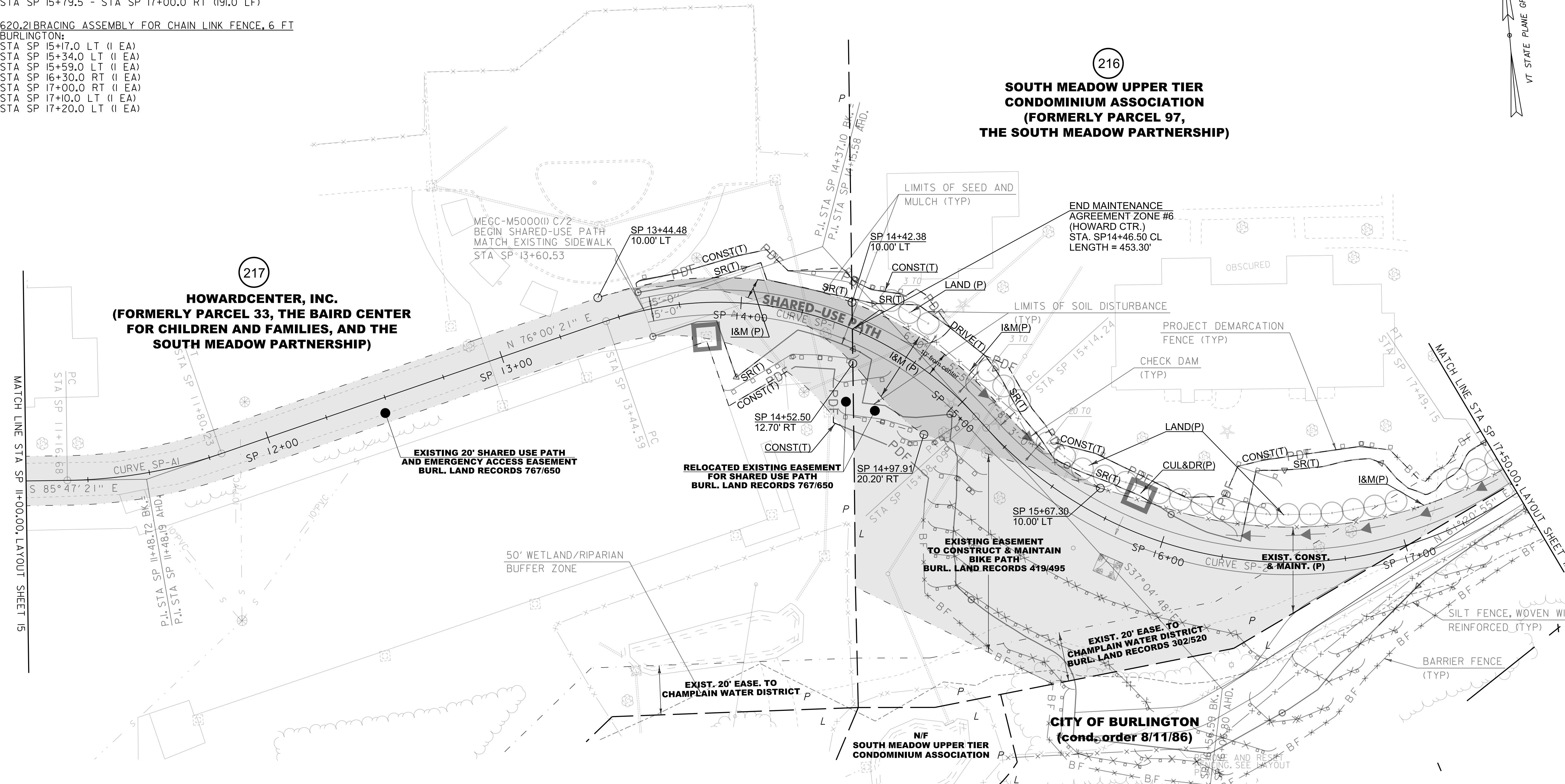
900.640 SPECIAL PROVISIONS (SCREENING FENCE, 6 FT.)
 BURLINGTON:
 STA SP 14+42.0 - STA SP 14+75.5 LT (40.0 LF)

649.11 GEOTEXTILE FOR ROADBED SEPARATOR
 BURLINGTON:
 STA SP 13+60.53 - STA SP 17+50.0 LT/RT (605.8 SY)



217
HOWARDCENTER, INC.
(FORMERLY PARCEL 33, THE BAIRD CENTER
FOR CHILDREN AND FAMILIES, AND THE
SOUTH MEADOW PARTNERSHIP)

216
SOUTH MEADOW UPPER TIER
CONDOMINIUM ASSOCIATION
(FORMERLY PARCEL 97,
THE SOUTH MEADOW PARTNERSHIP)



CURVE SP-A1

P.C. = STA. SP 11+16.68
P.T. = STA. SP 11+80.23
Δ = 18° 12' 18" LT
R = 200.00'
T = 32.04'
L = 63.55'
E = 2.55
e _{max} = N/A

CURVE SP-1

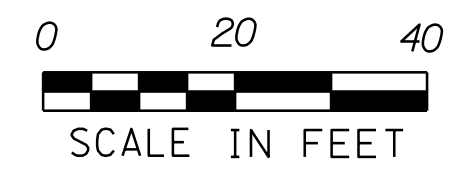
P.C. = STA. SP 13+44.59
P.T. = STA. SP 15+08.09
Δ = 66° 54' 5" RT
R = 140.00'
T = 92.51'
L = 163.50'
E = 27.81
e _{max} = N/A

CURVE SP-2

P.C. = STA. SP 15+14.24
P.T. = STA. SP 17+49.15
Δ = 81° 34' 13" LT
R = 165.00'
T = 142.35'
L = 234.91'
E = 52.92
e _{max} = N/A

LINES SHOWN ON THIS PLAN AS EXISTING PROPERTY LINES P/L ARE BELIEVED TO BE ACCURATE BUT SHOULD NOT BE RELIED UPON FOR PURPOSES UNRELATED TO THE CITY OF BURLINGTON'S ACQUISITION OF LAND AND RIGHTS FOR THIS PROJECT.

FOR R.O.W. USE ONLY



PROJECT NAME: BURLINGTON	PLOT DATE: 24-OCT-2018
PROJECT NUMBER: MEGC M 5000(I)	DRAWN BY: A. PROULX
FILE NAME: r87d078lay12.dgn	CHECKED BY: T. POLK
PROJECT LEADER: T. BOHL	SHEET 65 OF 411
DESIGNED BY: CHA	
R.O.W. LAYOUT SHEET 12 OF 39	

CURVE 6
 P.C. = STA. 155+52.91
 P.C.C. = STA. 165+03.71
 $\Delta = 33^\circ 23' 36''$ RT
 R = 1631.36'
 T = 489.33'
 L = 950.79'
 E = 71.81
 e_{max} = EXISTING

CURVE D-2
 P.C. = STA. D 48+06.55
 P.C.C. = STA. D 52+27.41
 $\Delta = 2^\circ 10' 33''$ RT
 R = 1138.72'
 T = 212.86'
 L = 420.85'
 E = 19.72
 e_{max} = EXISTING

CURVE D-3
 P.C.C. = STA. D 52+27.41
 P.T. = STA. D 55+75.44
 $\Delta = 18^\circ 56' 01''$ RT
 R = 1053.21'
 T = 175.62'
 L = 348.04'
 E = 14.54
 e_{max} = EXISTING

CURVE G-1
 P.C. = STA. G 70+00.01
 P.T. = STA. G 75+49.37
 $\Delta = 37^\circ 55' 24''$ RT
 R = 830.00'
 T = 285.17'
 L = 549.37'
 E = 47.62
 e_{max} = EXISTING

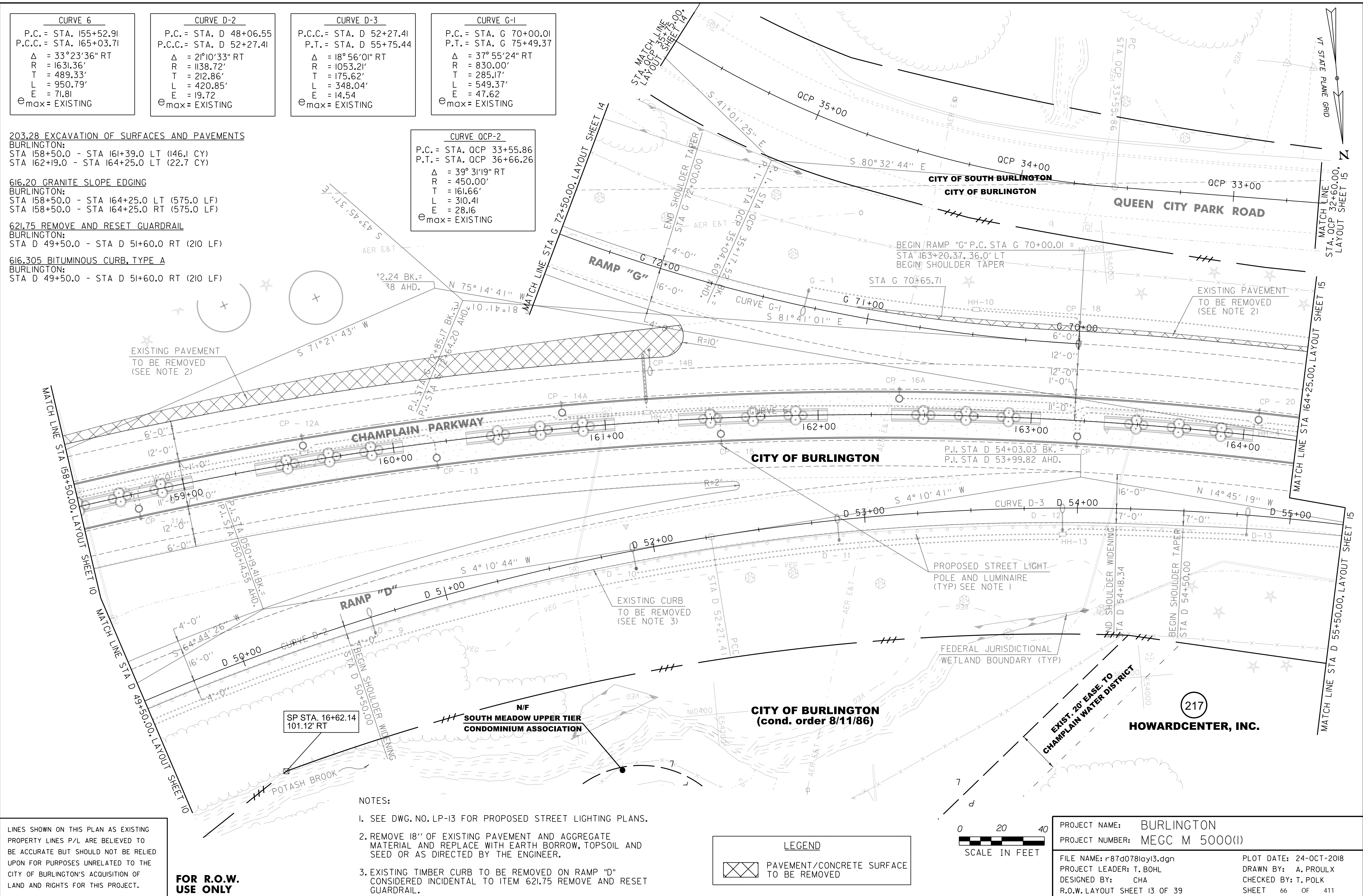
CURVE QCP-2
 P.C. = STA. QCP 33+55.86
 P.T. = STA. QCP 36+66.26
 $\Delta = 39^\circ 31' 19''$ RT
 R = 450.00'
 T = 161.66'
 L = 310.41
 E = 28.16
 e_{max} = EXISTING

203.28 EXCAVATION OF SURFACES AND PAVEMENTS
 BURLINGTON:
 STA 158+50.0 - STA 161+39.0 LT (146.1 CY)
 STA 162+19.0 - STA 164+25.0 LT (22.7 CY)

616.20 GRANITE SLOPE EDGING
 BURLINGTON:
 STA 158+50.0 - STA 164+25.0 LT (575.0 LF)
 STA 158+50.0 - STA 164+25.0 RT (575.0 LF)

621.75 REMOVE AND RESET GUARDRAIL
 BURLINGTON:
 STA D 49+50.0 - STA D 51+60.0 RT (210 LF)

616.305 BITUMINOUS CURB, TYPE A
 BURLINGTON:
 STA D 49+50.0 - STA D 51+60.0 RT (210 LF)



EXISTING PAVEMENT
 TO BE REMOVED
 (SEE NOTE 2)

EXISTING CURB
 TO BE REMOVED
 (SEE NOTE 3)

EXISTING PAVEMENT
 TO BE REMOVED
 (SEE NOTE 2)

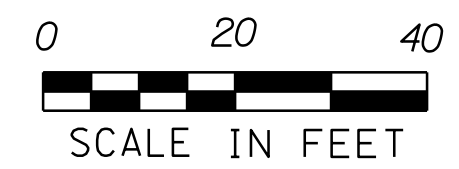
PROPOSED STREET LIGHT
 POLE AND LUMINAIRE
 (TYP) SEE NOTE 1

FEDERAL JURISDICTIONAL
 WETLAND BOUNDARY (TYP)

NOTES:

- SEE DWG. NO. LP-13 FOR PROPOSED STREET LIGHTING PLANS.
- REMOVE 18" OF EXISTING PAVEMENT AND AGGREGATE MATERIAL AND REPLACE WITH EARTH BORROW, TOPSOIL AND SEED OR AS DIRECTED BY THE ENGINEER.
- EXISTING TIMBER CURB TO BE REMOVED ON RAMP "D" CONSIDERED INCIDENTAL TO ITEM 621.75 REMOVE AND RESET GUARDRAIL.

LEGEND
 PAVEMENT/CONCRETE SURFACE TO BE REMOVED



PROJECT NAME: BURLINGTON
 PROJECT NUMBER: MEGC M 5000(1)

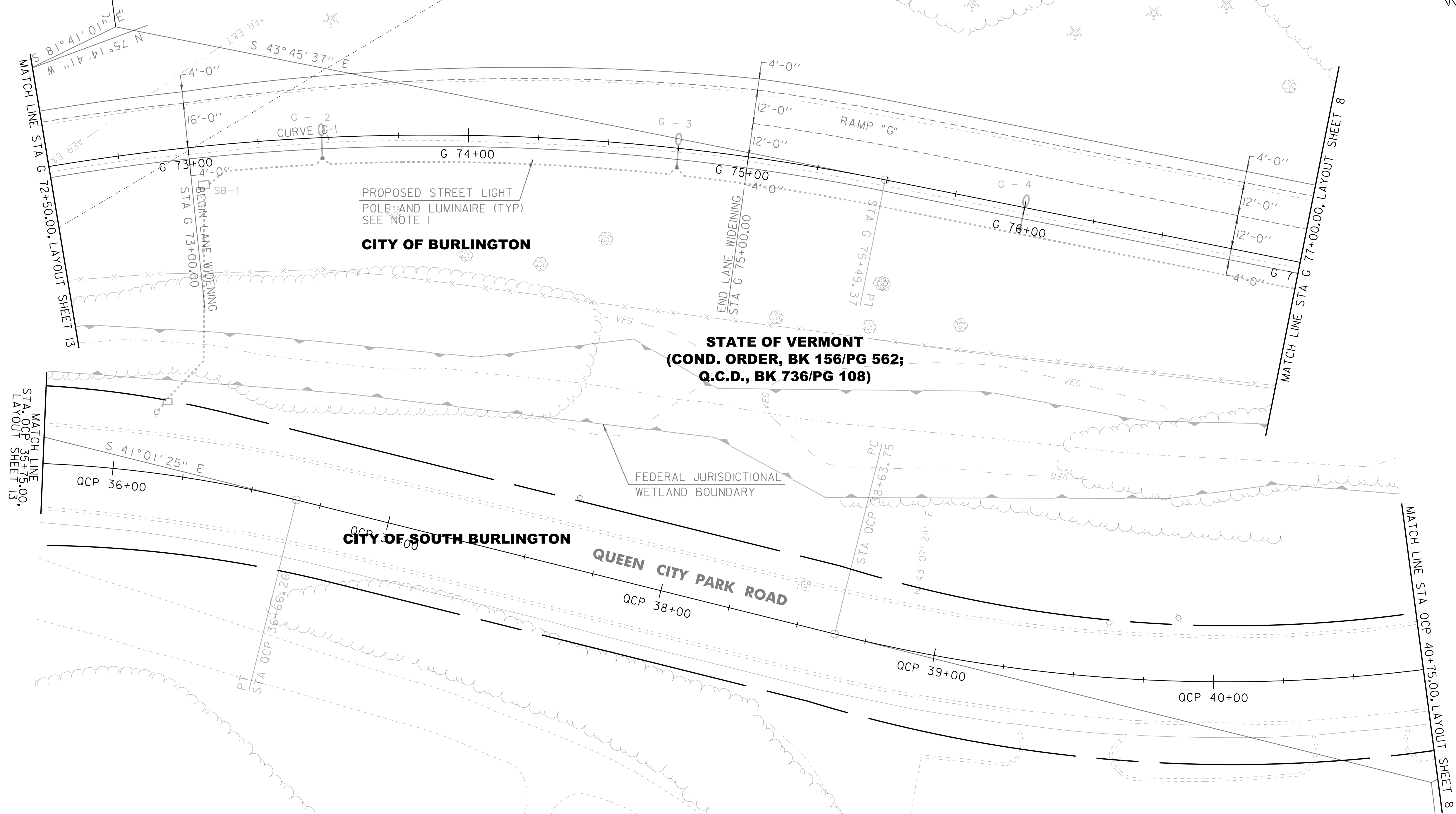
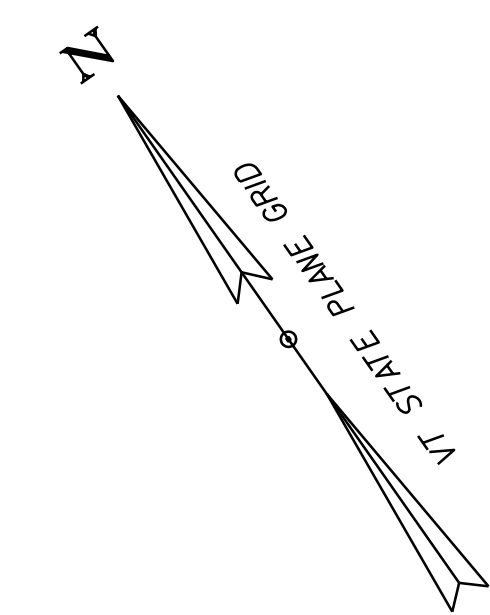
FILE NAME: r87d078lay13.dgn
 PROJECT LEADER: T. BOHL
 DESIGNED BY: CHA
 R.O.W. LAYOUT SHEET 13 OF 39

PLOT DATE: 24-OCT-2018
 DRAWN BY: A. PROULX
 CHECKED BY: T. POLK
 SHEET 66 OF 411

LINES SHOWN ON THIS PLAN AS EXISTING PROPERTY LINES P/L ARE BELIEVED TO BE ACCURATE BUT SHOULD NOT BE RELIED UPON FOR PURPOSES UNRELATED TO THE CITY OF BURLINGTON'S ACQUISITION OF LAND AND RIGHTS FOR THIS PROJECT.

**FOR R.O.W.
 USE ONLY**

P.I. STA. G 72+85.17 BK.=
P.I. STA. G 72+64.20 AHD.



CURVE G-1	
P.C. =	STA. G70+00.01
P.T. =	STA. G75+49.37
Δ =	37° 55' 24" RT
R =	830.00'
T =	285.17'
L =	549.37'
E =	47.62
e_{max} =	EXISTING

CURVE QCP-2	
P.C. =	STA. QCP 33+55.86
P.T. =	STA. QCP 36+66.26
Δ =	39° 31' 19" RT
R =	450.00'
T =	161.66'
L =	310.41
E =	28.16
e_{max} =	EXISTING

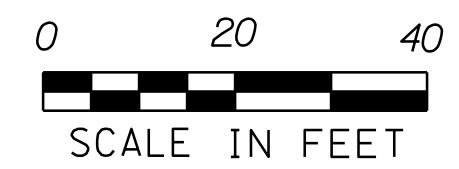
CURVE QCP-3	
P.C. =	STA. QCP 38+63.75
P.T. =	STA. QCP 42+82.05
Δ =	41° 40' 51" LT
R =	575.00'
T =	218.89'
L =	418.29
E =	40.25
e_{max} =	EXISTING

P.I. STA QCP 40+82.64 AHD. =
P.I. STA QCP 40+63.16 BK.

NOTE:
1. SEE DWG. NO. LP-14 FOR PROPOSED STREET LIGHTING PLANS.

LINES SHOWN ON THIS PLAN AS EXISTING
PROPERTY LINES P/L ARE BELIEVED TO
BE ACCURATE BUT SHOULD NOT BE RELIED
UPON FOR PURPOSES UNRELATED TO THE
CITY OF BURLINGTON'S ACQUISITION OF LAND
AND RIGHTS FOR THIS PROJECT.

**FOR R.O.W.
USE ONLY**



PROJECT NAME: BURLINGTON	
PROJECT NUMBER: MEGC M 5000(1)	
FILE NAME: r87d078lay14.dgn	PLOT DATE: 24-OCT-2018
PROJECT LEADER: T. BOHL	DRAWN BY: A. PROULX
DESIGNED BY: CHA	CHECKED BY: T. POLK
R.O.W. LAYOUT SHEET 14 OF 39	SHEET 67 OF 411

203.28 EXCAVATION OF SURFACES AND PAVEMENTS

BURLINGTON:
 STA 164+25.0 - STA 168+25.0 LT (37.7 CY)

616.20 GRANITE SLOPE EDGING

BURLINGTON:
 STA 164+25.0 - STA 168+25.0 LT (400.0 LF)
 STA 164+25.0 - STA 168+25.0 RT (400.0 LF)
 STA P 3+63.75 - STA P 4+72.00 LT & RT (268.0 LF)

CONSTRUCT DRIVEWAY

BURLINGTON:
 STA P 4+13.3 RT (26.7 FT-PAVED)
 STA P 4+00.4 LT (12.0 FT-PAVED)

620.12 CHAIN LINK FENCE, 6 FT

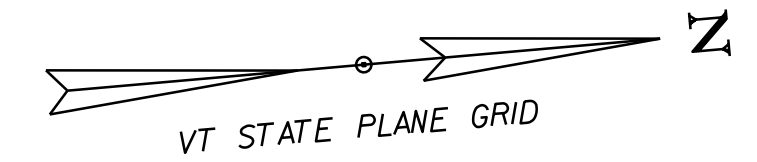
BURLINGTON:
 STA 165+39.5 - STA 166+24.3 LT (92.0 LF)
 STA 165+63.7 - STA 166+44.0 RT (75.0 LF)
 STA 166+44.0 - STA 166+66.0 RT (27.0 LF)

620.21 BRACING ASSEMBLY FOR CHAIN LINK FENCE, 6 FT

BURLINGTON:
 STA 165+39.5 LT (IEA)
 STA 165+63.7 RT (IEA)
 STA 166+24.3 LT (IEA)
 STA 166+44.0 RT (IEA)
 STA 166+65.3 RT (IEA)

620.50 REMOVING AND RESETING FENCE

BURLINGTON:
 STA P 4+28.7 - STA P 4+46.6 RT (25.9 LF)



NOTES:

1. REMOVAL OF EMBANKMENT FROM CHAMPLAIN PARKWAY PAVEMENT SURFACE TO BE PAID FOR UNDER ITEM 203.15 COMMON EXCAVATION.
2. SEE DWG. NO. LP-15 FOR PROPOSED STREET LIGHTING PLANS.
3. REMOVE 18" OF EXISTING PAVEMENT AND AGGREGATE MATERIAL AND REPLACE WITH EARTH BORROW, TOPSOIL AND SEED OR AS DIRECTED BY THE ENGINEER.

CURVE OCP-1	
P.C. =	STA. OCP 30+00.15
P.T. =	STA. OCP 31+07.40
Δ	= 04°05'49" RT
R	= 1500'
T	= 53.65
L	= 107.26
E	= 0.96
E _{max}	= EXISTING

CURVE 6	
P.C. =	STA. 155+52.91
P.C.C. =	STA. 165+03.71
Δ	= 33°23'36" RT
R	= 1631.36'
T	= 489.33'
L	= 950.79'
E	= 71.81
E _{max}	= EXISTING

CURVE 7	
P.C.C. =	STA. 165+03.71
P.C.C. =	STA. 174+10.68
Δ	= 47°42'34" RT
R	= 1089.21'
T	= 481.64'
L	= 906.97'
E	= 101.74
E _{max}	= EXISTING

CURVE D-3	
P.C.C. =	STA. D 52+27.41
P.T. =	STA. D 55+75.44
Δ	= 18°56'01" RT
R	= 1053.21'
T	= 175.62'
L	= 348.04'
E	= 14.54
E _{max}	= EXISTING

HOWARDCENTER, INC.
 (FORMERLY PARCEL 33, THE BAIRD CENTER FOR CHILDREN AND FAMILIES, AND THE SOUTH MEADOW PARTNERSHIP)

LEGEND

PAVEMENT/CONCRETE SURFACE TO BE REMOVED

LINES SHOWN ON THIS PLAN AS EXISTING PROPERTY LINES P/L ARE BELIEVED TO BE ACCURATE BUT SHOULD NOT BE RELIED UPON FOR PURPOSES UNRELATED TO THE CITY OF BURLINGTON'S ACQUISITION OF LAND AND RIGHTS FOR THIS PROJECT.

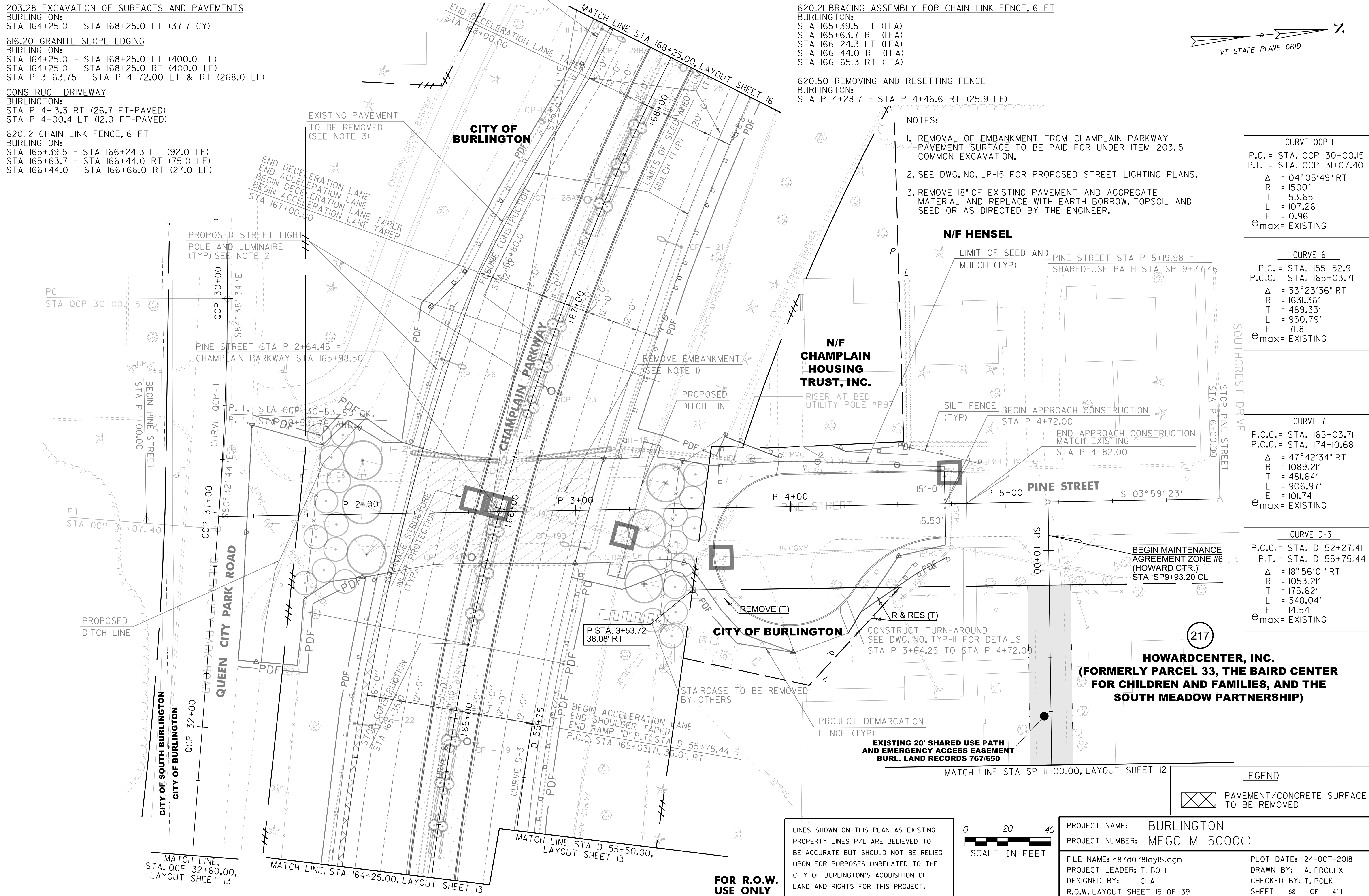


PROJECT NAME: BURLINGTON
 PROJECT NUMBER: MEGC M 5000(1)

FILE NAME: r87d078lay15.dgn
 PROJECT LEADER: T. BOHL
 DESIGNED BY: CHA
 R.O.W. LAYOUT SHEET 15 OF 39

PLOT DATE: 24-OCT-2018
 DRAWN BY: A. PROULX
 CHECKED BY: T. POLK
 SHEET 68 OF 411

FOR R.O.W. USE ONLY



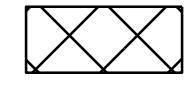
203.28 EXCAVATION OF SURFACES AND PAVEMENTS

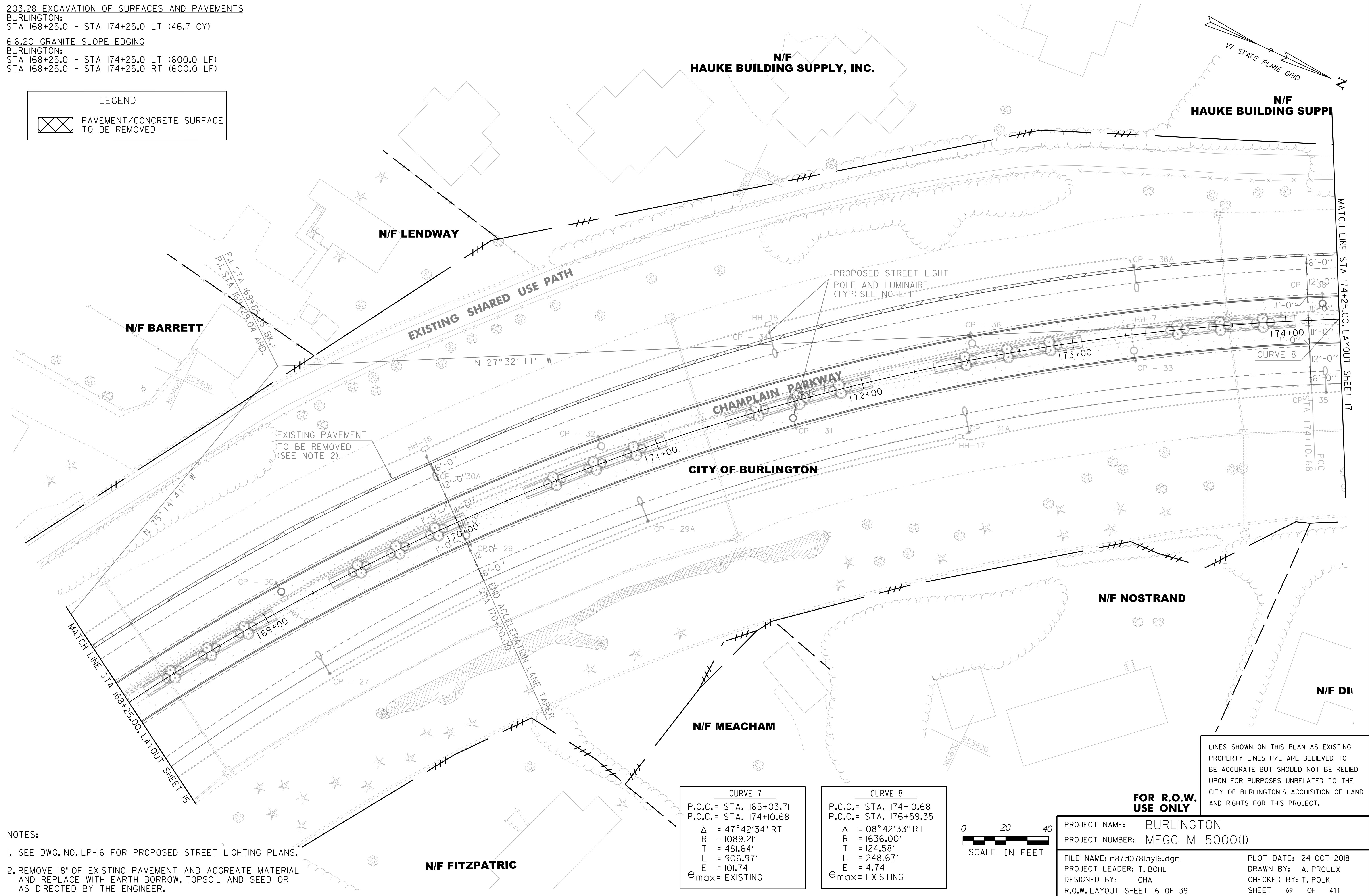
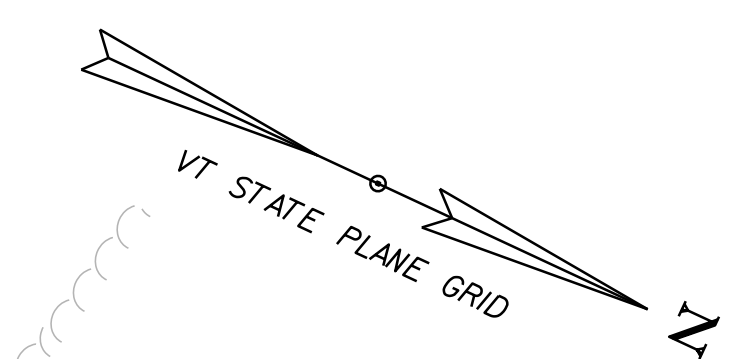
BURLINGTON:
 STA 168+25.0 - STA 174+25.0 LT (46.7 CY)

616.20 GRANITE SLOPE EDGING

BURLINGTON:
 STA 168+25.0 - STA 174+25.0 LT (600.0 LF)
 STA 168+25.0 - STA 174+25.0 RT (600.0 LF)

LEGEND

 PAVEMENT/CONCRETE SURFACE TO BE REMOVED



EXISTING PAVEMENT TO BE REMOVED (SEE NOTE 2)

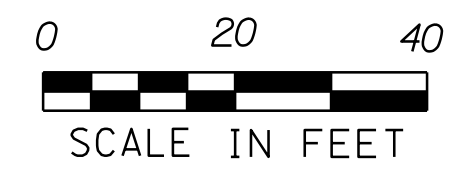
PROPOSED STREET LIGHT POLE AND LUMINAIRE (TYP SEE NO. FE-1)

CURVE 7

P.C.C. = STA. 165+03.71
 P.C.C. = STA. 174+10.68
 $\Delta = 47^\circ 42' 34''$ RT
 R = 1089.21'
 T = 481.64'
 L = 906.97'
 E = 101.74
 $e_{max} = \text{EXISTING}$

CURVE 8

P.C.C. = STA. 174+10.68
 P.C.C. = STA. 176+59.35
 $\Delta = 08^\circ 42' 33''$ RT
 R = 1636.00'
 T = 124.58'
 L = 248.67'
 E = 4.74
 $e_{max} = \text{EXISTING}$



LINES SHOWN ON THIS PLAN AS EXISTING PROPERTY LINES P/L ARE BELIEVED TO BE ACCURATE BUT SHOULD NOT BE RELIED UPON FOR PURPOSES UNRELATED TO THE CITY OF BURLINGTON'S ACQUISITION OF LAND AND RIGHTS FOR THIS PROJECT.

FOR R.O.W. USE ONLY

PROJECT NAME: BURLINGTON	PLOT DATE: 24-OCT-2018
PROJECT NUMBER: MEGC M 5000(1)	DRAWN BY: A. PROULX
FILE NAME: r87d078lay16.dgn	CHECKED BY: T. POLK
PROJECT LEADER: T. BOHL	SHEET 69 OF 411
DESIGNED BY: CHA	
R.O.W. LAYOUT SHEET 16 OF 39	

- NOTES:
- SEE DWG. NO. LP-16 FOR PROPOSED STREET LIGHTING PLANS.
 - REMOVE 18" OF EXISTING PAVEMENT AND AGGREGATE MATERIAL AND REPLACE WITH EARTH BORROW, TOPSOIL AND SEED OR AS DIRECTED BY THE ENGINEER.

Board of Finance and City Council Submission Checklist

Version: April 2025

Department: DPW-Tech Services Submitter: Corey Mims

Title/Subject: Champlain Parkway Maintenance Agreement

Approval Requested:	Meeting Date:
<input checked="" type="checkbox"/> Board of Finance	6/1/2026
<input checked="" type="checkbox"/> City Council	6/15/2026
<input type="checkbox"/> Both BOF and Council	Click or tap to enter a date.

Instructions

1. This form must be completed by the person submitting the materials.
2. This form must be sent with the final submission of materials in advance of the meeting.
3. Do not indicate that a sign-off was received until it has actually been obtained.
4. Commission reports and presentations do not need to be reviewed by the CAO or Attorneys.
5. Name the reviewing Attorney or HR Manager in the Note column.

Signoff Needed	Received?	Approval Date	Note
Department Head	Yes	5/26/2026	Chapin Spencer
Mayor's Office	Yes	5/28/2026	Kara Alnasrawi/ Lisa Gerlach
Board/Commission	Choose an item.	Click or tap to enter a date.	Click or tap here to enter text.
City Attorney's Office for memo and contracts or legal documents	Choose an item.	Click or tap to enter a date.	Click or tap here to enter text.
City Attorney's Office for memo and motion(s) or resolution(s)	Yes	5/28/2026	Kimberlee Sturtevant
CAO for budget, financing, and memo	Yes	5/27/2026	Katherine Schad
Human Resources, if personnel action or policy	Choose an item.	Click or tap to enter a date.	Click or tap here to enter text.
CIO, if IT-related	Choose an item.	Click or tap to enter a date.	Click or tap here to enter text.



**BURLINGTON CITY COUNCIL WITH MAYOR PRESIDING
CONTOIS AUDITORIUM, 149 CHURCH STREET, 2ND FLOOR
MINUTES OF MEETING
June 1, 2026**

1. Agenda

1. Agenda

Mayor Mulvaney-Stanak convened the meeting at 7:22 pm.

Members present: Councilors Barlow, Bergman, Carpenter, Grant, Litwin, Neubieser, Sanchez-Parkinson, Schachter, Singh, City Council President Traverse and Mayor Mulvaney-Stanak (all in person); Councilors Broderick, McKnight (both online)

Others present: City Attorney Brown, CAO Schad, COS Gerlach, Deputy COS Zakaras and Lori Olberg

Subject	1.1. Motion to adopt agenda
Meeting	June 1, 2026 - City Council With Mayor Presiding Meeting - Monday, June 1, 2026, 7:05 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	1. Agenda
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to adopt agenda
	1.1. Motion to adopt agenda
	Motion made by Councilor Bergman, seconded by Councilor Traverse, to adopt the agenda as presented. Motion passed unanimously.

2. Deliberative Agenda

2. Deliberative Agenda

Subject	2.1. Colchester Riverside Barrett: Intersection Project - Burlington STP 5000(29) Compensation Hearing - DPW
Meeting	June 1, 2026 - City Council With Mayor Presiding Meeting - Monday, June 1, 2026, 7:05 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	2. Deliberative Agenda
Department	Public Works Department
Type	Action

Recommended Action We respectfully request the City Council with Mayor Presiding take one of the following actions: Either:
A. Approve a motion to close the compensation hearing and direct City Staff to prepare an Order Determining Damages for all properties considered at this Hearing.
OR, alternatively, if the City Council decides more time is required:
B. Approve a motion to continue the compensation hearing to the Council's June 15, 2026 meeting.

2.1. Colchester Riverside Barrett: Intersection Project - Burlington STP 5000(29) Compensation Hearing - DPW

Stephen Spear (HNTB), Barbara Dimick-Rowell (VTrans), Michael LaCroix (VTrans): all online.

Madeline Suender and Laura Wheelock (DPW) and Kristen Shamis (MS Law): all in person.

Mayor Mulvaney-Stanak reopened the compensation hearing at 7:23 pm.

Kristen Shamis conveyed that PO 1 and PO 10 had been settled out of the hearing and were no longer to be considered regarding the hearing.

Kristen Shamis noted the VTrans ROW manual to review.

Councilor Singh asked about the change in access and what would be compensable. He described an example regarding stairs.

Kristen Shamis noted the amount of compensation recommended in the submitted exhibit.

Motion made by Councilor Traverse, seconded by Councilor Bergman, to close the hearing and determine the order of compensation.

Roll call vote taken:

Ayes: Councilors Barlow, Bergman, Broderick, Carpenter, Grant, Litwin, McKnight, Neubieser, Sanchez-Parkinson, Schachter, Singh, Traverse and Mayor Mulvaney-Stanak.

Subject 2.2. Resolution: Appointment Process For Commission Board Appointments (Councilor Bergman)

Meeting June 1, 2026 - City Council With Mayor Presiding Meeting - Monday, June 1, 2026, 7:05 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 2. Deliberative Agenda

Department Mayor's Office

Type Action
Resolution

Recommended Action waive the reading and adopt the resolution

2.2. Resolution: Appointment Process For Commission Board Appointments (Councilor Bergman)

Motion made by Councilor Bergman, seconded by Councilor Sanchez-Parkinson, to waive the reading and adopt the resolution.

Motion made by Councilor Schachter, seconded by Councilor Carpenter, to adopt the revised version of this resolution which was friendly to both Councilors Bergman and Sanchez-Parkinson.

Roll call vote taken:

Ayes: Councilors Barlow, Bergman, Broderick, Carpenter, Grant, Neubieser, Sanchez-Parkinson, Schachter, Singh and Mayor Mulvaney-Stanak

Nays: Councilors Litwin, McKnight and Councilor Traverse

3. Adjournment

3. Adjournment

Subject

3.1. Motion to adjourn

Meeting

June 1, 2026 - City Council With Mayor Presiding Meeting - Monday, June 1, 2026, 7:05 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category

3. Adjournment

Department

Council and Board

Type

Action
Procedural

Recommended Action

Motion to adjourn

3.1. Motion to adjourn

Mayor Mulvaney-Stanak adjourned the meeting at 8:10 pm.



BURLINGTON LOCAL CONTROL COMMISSION
CONTOIS AUDITORIUM, 149 CHURCH STREET, 2ND FLOOR
MINUTES OF MEETING
June 1, 2026

1. Agenda

1. Agenda

City Council President Traverse convened the meeting at 6:22 pm.

Members present: Commissioners Barlow, Bergman, Carpenter, Grant, Litwin (arrived at 6:21 pm), Sanchez-Parkinson, Schachter, Singh, City Council President Traverse (all in person); Mayor Mulvaney-Stanak (online and then in person at 7:02 pm); Commissioners Broderick, McKnight (both online); Commissioner Neubieser (online and then in person at 6:41 pm)

Others present: City Attorney Brown, CAO Schad, COS Gerlach, Deputy COS Zakaras and Lori Olberg

Subject

1.1. Motion to adopt agenda

Meeting

June 1, 2026 - Local Control Commission Meeting - Monday, June 1, 2026, 6:20 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category

1. Agenda

Department

Council and Board

Type

Action
Procedural

Recommended Action Motion to adopt agenda

1.1. Motion to adopt agenda

Motion made by Commissioner Carpenter, seconded by Commissioner Schachter, to adopt the agenda as presented. Motion passed unanimously.

2. Consent Agenda

2. Consent Agenda

Subject

2.1. Motion to adopt the consent agenda and take the actions indicated

Meeting

June 1, 2026 - Local Control Commission Meeting - Monday, June 1, 2026, 6:20 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category

2. Consent Agenda

Department

Council and Board

Type Action (Consent)
Procedural

Recommended Action Motion to adopt the consent agenda and take the actions indicated

2.1. Motion to adopt the consent agenda and take the actions indicated

Motion made by Commissioner Grant, seconded by Commissioner Schachter, to adopt the consent agenda and take the actions indicated. Motion passed unanimously.

Subject 2.2. Expansion of Liquor License Area: American Flatbread - Burlington Hearth

Meeting June 1, 2026 - Local Control Commission Meeting - Monday, June 1, 2026, 6:20 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 2. Consent Agenda

Department Department of Finance and Administration

Type Action (Consent)

Recommended Action approve the expansion of liquor license area for American Flatbread - Burlington Hearth as outlined

2.2. Expansion of Liquor License Area: American Flatbread - Burlington Hearth

Subject 2.3. Outside Consumption Permit Expansion (four days only): Ken's Pizza and Pub

Meeting June 1, 2026 - Local Control Commission Meeting - Monday, June 1, 2026, 6:20 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 2. Consent Agenda

Department Department of Finance and Administration

Type Action (Consent)

Recommended Action approve the outside consumption permit expansion (6/12, 6/14, 7/16 and 10/10) for Ken's Pizza and Pub as outlined

2.3. Outside Consumption Permit Expansion (four days only): Ken's Pizza and Pub

Subject 2.4. First, Second, Third Liquor License and Outside Consumption Permit Renewals (2026-2027): see attached list

Meeting June 1, 2026 - Local Control Commission Meeting - Monday, June 1, 2026, 6:20 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 2. Consent Agenda

Department Department of Finance and Administration

Type Action (Consent)

Recommended Action approve the 2026-2027 First, Second, Third Liquor License and Outside Consumption Permit Renewals as listed with all standard conditions

2.4. First, **Second**, Third Liquor License and Outside Consumption Permit Renewals (2026-2027): see attached list

3. Adjournment

3. Adjournment

Subject

3.1. Motion to adjourn

Meeting

June 1, 2026 - Local Control Commission Meeting - Monday, June 1, 2026, 6:20 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category

3. Adjournment

Department

Council and Board

Type

Action
Procedural

Recommended Action Motion to adjourn

3.1. Motion to adjourn

City Council President Traverse adjourned the meeting at 6:23 pm.

Type	Action Procedural
Recommended Action	open Public Forum close Public Forum

2.1. Verbal Comments

BTV residents (in person):

David Call: Heineberg Senior Center
 Andrea Viets: older adults
 AJ Cabrera: older adults
 Robyn Courville: older adults
 Beth Gamache: older adults
 Patrick Roach: older adults
 Jonathan Faban: BPD (Burlington Police)
 Patricia Norton: aging in Burlington
 Gil Livingston: Tax Fairness
 Will Anderson: Tax Fairness
 Cindy Shanks & Gail Moreau: Senior Issues/Older Adults
 Jack Evans: Champlain Parkway
 Leslee MacKenzie: Proposed Burlington Property Tax of 5 %
 Leif Taranth: Dorset Street Report
 Julie MaCuga: ICE Raid
 Jak Tiano: Champlain Parkway

BTV resident (online):

Reverend Mark Hughes: 5.2

Non-BTV residents: Burlington property owners(in person):

Troi Bachmann: Tax Fairness Charter Change
 Ali Jalili: downtown situation/proposed 5% tax on \$1 million homes

Non-BTV residents (in person):

Kerry Bates: Older Adults - Heineberg
 Rynn Allen: use of force findings
 Sylvia Sprigg: aging resources
 Lillian Ortaff: regional zoning/equity
 Gwendolyn Heaghney: Dorset Street incident/repercussions

Non-BTV resident (online):

Todd DeLuca: City Hall Trespassing

3. Mayor - General City Affairs (up to 10 mins.)

3. Mayor - General City Affairs (up to 10 mins.)

Subject	3.1. Verbal reports
Meeting	June 1, 2026 - Regular City Council Meeting - Monday, June 1, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	3. Mayor - General City Affairs (up to 10 mins.)
Department	Council and Board
Type	Information

3.1. Verbal reports

4. Consent Agenda

4. Consent Agenda

Subject **4.1. Motion to adopt the consent agenda and take the actions indicated**

Meeting June 1, 2026 - Regular City Council Meeting - Monday, June 1, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 4. Consent Agenda

Department Council and Board

Type Action (Consent)
Procedural

Recommended Action Motion to adopt the consent agenda and take the actions indicated

4.1. Motion to adopt the consent agenda and take the actions indicated

Motion made by Councilor Singh, seconded by Councilor Sanchez-Parkinson, to adopt the consent agenda and take the actions indicated. Motion passed unanimously.

Subject **4.2. Accountability List - C/T**

Meeting June 1, 2026 - Regular City Council Meeting - Monday, June 1, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 4. Consent Agenda

Department Department of Finance and Administration

Type Action (Consent)
Communication
Information

Recommended Action waive the reading, accept the communication and place it on file

4.2. Accountability List - C/T

Subject **4.3. Updated Public EV Charging Tariff to include Neighborhood Chargers - Electric**

Meeting June 1, 2026 - Regular City Council Meeting - Monday, June 1, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 4. Consent Agenda

Department Burlington Electric Department

Type Action (Consent)

Recommended Action to approve and authorize the General Manager of the Burlington Electric Department or their designee to file a revised Public EV Charging Station Tariff with the Vermont Public Utility Commission making permanent an off-peak Neighborhood Charger rate as described in this memo

4.3. Updated Public EV Charging Tariff to include Neighborhood Chargers - Electric

Subject 4.4. May 18, 2026 Regular City Council Meeting Minutes - C/T
Meeting June 1, 2026 - Regular City Council Meeting - Monday, June 1, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category 4. Consent Agenda
Department Department of Finance and Administration
Type Action (Consent)
Information
Minutes

Recommended Action approve the minutes

4.4. May 18, 2026 Regular City Council Meeting Minutes - C/T

Subject 4.5. May 18, 2026 Local Control Commission Meeting Minutes - C/T
Meeting June 1, 2026 - Regular City Council Meeting - Monday, June 1, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category 4. Consent Agenda
Department Department of Finance and Administration
Type Action (Consent)
Information
Minutes

Recommended Action approve the minutes

4.5. May 18, 2026 Local Control Commission Meeting Minutes - C/T

Subject 4.6. May 21, 2026 Special City Council With Mayor Presiding Site Visit Meeting Minutes - C/T
Meeting June 1, 2026 - Regular City Council Meeting - Monday, June 1, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category 4. Consent Agenda
Department Department of Finance and Administration
Type Action (Consent)
Information
Minutes

Recommended Action approve the minutes

4.6. May 21, 2026 Special City Council With Mayor Presiding Site Visit Meeting Minutes - C/T

Subject 4.7. May 21, 2026 Special City Council With Mayor Presiding Meeting Minutes - C/T

Meeting June 1, 2026 - Regular City Council Meeting - Monday, June 1, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 4. Consent Agenda

Department Burlington Electric Department

Type Action (Consent)
Information
Minutes

Recommended Action approve the minutes

4.7. May 21, 2026 Special City Council With Mayor Presiding Meeting Minutes - C/T

Subject 4.8. Easement Agreements between UVM and Burlington in the Vicinity of Burlington's Drinking Water Reservoir Site - DPW -Water Resources

Meeting June 1, 2026 - Regular City Council Meeting - Monday, June 1, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 4. Consent Agenda

Department Public Works Department - Water Resources

Type Action (Consent)

Recommended Action 1. To authorize the Mayor to sign and have notarized an easement between the University of Vermont and the City of Burlington allowing City access to its Drinking Water Reservoir through UVM property as shown on the Plat entitled "EASEMENT PLAN - FOR THE BENEFIT OF THE CITY OF BURLINGTON, VERMONT & THE UNIVERSITY OF VERMONT AND STATE AGRICULTURAL COLLEGE . . . Main Street & South Prospect Street, Burlington, Vermont.
2. To authorize the Mayor to sign and have notarized an easement between the City of Burlington and the University of Vermont allowing UVM access to its property as shown on the Plat entitled "EASEMENT PLAN - FOR THE BENEFIT OF THE CITY OF BURLINGTON, VERMONT & THE UNIVERSITY OF VERMONT AND STATE AGRICULTURAL COLLEGE . . . Main Street & South Prospect Street, Burlington, Vermont.

4.8. Easement Agreements between UVM and Burlington in the Vicinity of Burlington's Drinking Water Reservoir Site - DPW -Water Resources

Subject 4.9. Update on 2026 Legislative Session

Meeting June 1, 2026 - Regular City Council Meeting - Monday, June 1, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 4. Consent Agenda

Department Mayor's Office

Type Action (Consent)
Information
Report

Recommended Action waive the reading, accept the report and place it on file

4.9. Update on 2026 Legislative Session

**Subject 4.10. Unassigned Fund Balance Request to Roll Over Unused REIB
Community Celebrations Donations - REIB**

Meeting June 1, 2026 - Regular City Council Meeting - Monday, June 1, 2026, 6:00 PM,
Contois Auditorium, 149 Church Street, 2nd Floor

Category 4. Consent Agenda

Department Racial Equity, Inclusion, & Belonging (REIB)

Type Action (Consent)

Recommended Action to authorize the adjustment of the FY26 REIB budget in the amount of \$25,639 out
of the Unassigned Fund Balance

4.10. Unassigned Fund Balance Request to Roll Over Unused REIB Community Celebrations Donations - REIB

Subject 4.11. FIO Documents

Meeting June 1, 2026 - Regular City Council Meeting - Monday, June 1, 2026, 6:00 PM,
Contois Auditorium, 149 Church Street, 2nd Floor

Category 4. Consent Agenda

Department Department of Finance and Administration

Type Action (Consent)
Communication
Information

Recommended Action for information only

4.11. FIO Documents

**Subject 4.12. Resolution: Adoption Of Updated Located Emergency Management
Plan (Councilor Barlow)**

Meeting June 1, 2026 - Regular City Council Meeting - Monday, June 1, 2026, 6:00 PM,
Contois Auditorium, 149 Church Street, 2nd Floor

Category 4. Consent Agenda

Department Fire Department

Type Action (Consent)
Resolution

Recommended Action waive the reading and adopt the resolution

4.12. Resolution: Adoption Of Updated Located Emergency Management Plan (Councilor Barlow)

5. Deliberative Agenda

5. Deliberative Agenda

Subject 5.1. Walk/Bike Council collaboration with the City Council - DPW (20 mins.)

Meeting June 1, 2026 - Regular City Council Meeting - Monday, June 1, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 5. Deliberative Agenda

Department Public Works Department

Type Discussion
Information
Presentation

5.1. Walk/Bike Council collaboration with the City Council - DPW (20 mins.)
Phillip Peterson and Gordon Dragoon spoke to this agenda item.

Subject 5.2. Champlain Parkway Project Update and Traffic Control Amendment - DPW (20 mins.)

Meeting June 1, 2026 - Regular City Council Meeting - Monday, June 1, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 5. Deliberative Agenda

Department Public Works Department

Type Action

Recommended Action to authorize the Director of Public Works the authority to permit the opening of the Champlain Parkway interstate connection, notwithstanding the City Council's previous direction that the Maple & Pine and King & Pine signalized intersections first be in operation for more than three months

5.2. Champlain Parkway Project Update and Traffic Control Amendment - DPW (20 mins.)
Corey Mims and Chapin Spencer (both in person); Jim Shields, Patrick Weitlauf and Dale Gozalkowski (all online) were present for this agenda item.

Motion made by Councilor Barlow, seconded by Councilor Carpenter, to approve the motion as presented.

Roll call vote taken:

Ayes: Councilors Barlow, Carpenter, Litwin, McKnight, Neubieser, Sanchez-Parkinson, Schachter, Singh and City Council President Traverse

Nays: Councilors Bergman, Broderick and Grant

Motion passed: 9:3.

Subject **5.3. Burlington Electric Department Proposed Rate Change for FY27 (15 mins.)**

Meeting June 1, 2026 - Regular City Council Meeting - Monday, June 1, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 5. Deliberative Agenda

Department Burlington Electric Department

Type Action

Recommended Action to approve and authorize the General Manager of the Burlington Electric Department or their designee to file tariff amendments and supporting documents with the Vermont Public Utility Commission requesting an increase in Burlington Electric Department rates of 2.99 percent on bills rendered on or after September 1, 2026 as proposed

5.3. Burlington Electric Department Proposed Rate Change for FY27 (15 mins.)

Darren Springer and Emily Stebbins-Wheelock spoke to this agenda item.

Motion made by Councilor Barlow, seconded by Councilor Singh, to approve the motion as presented. Motion passed unanimously.

After the above agenda item was voted on a motion was made by Councilor Barlow, seconded by Councilor Singh to call for a brief recess.

Roll call vote taken:

Ayes: Councilors Barlow, Bergman, Broderick, Carpenter, Litwin, McKnight, Neubieser, Sanchez-Parkinson, Schachter, Singh and City Council President Traverse

Nay: Councilor Grant

Motion passed: 11:1. Recessed at 9:30 pm; back from recess at 9:43 pm.

At 9:57 pm, a motion made by Councilor Bergman, seconded by Councilor Barlow, was to suspend the rules and only complete agenda items 5.4. and 5.5. Motion passed unanimously.

Subject **5.4. Ordinance: Gross Receipts BCO Sec. 21-31 (Board of Finance, Ordinance Committee)(25 mins.)**

Meeting June 1, 2026 - Regular City Council Meeting - Monday, June 1, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 5. Deliberative Agenda

Department Department of Finance and Administration

Type Action
Ordinance - Second Reading

Recommended Action waive the reading, adopt the ordinance as amended by the Ordinance Committee

5.4. Ordinance: Gross Receipts BCO Sec. 21-31 (Board of Finance, Ordinance Committee)(25 mins.)

Motion made by Councilor Bergman, seconded by Councilor Carpenter, to adopt the administration amendment revised version of this agenda item.

Roll call vote taken:

Ayes: Councilors Barlow, Bergman, Broderick, Carpenter, Grant, Litwin, Neubieser, Sanchez-Parkinson, Schachter, Singh and City Council President Traverse

Nay: Councilor McKnight

Motion passed: 11:1.

Subject **5.5. Resolution: Tax Fairness Charter Change (Tax Fairness Ad Hoc Committee (by 3-2 vote))(25 mins.)**

Meeting June 1, 2026 - Regular City Council Meeting - Monday, June 1, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 5. Deliberative Agenda

Department Council and Board

Type Action
Resolution

Recommended Action waive the reading and adopt the resolution

5.5. Resolution: Tax Fairness Charter Change (Tax Fairness Ad Hoc Committee (by 3-2 vote))(25 mins.)
 Motion made by Councilor Neubieser, seconded by Councilor Sanchez-Parkinson, to waive the reading and adopt the resolution.
 Motion made by Councilor Neubieser, seconded by Councilor Sanchez-Parkinson, to divide the question.
 Roll call vote taken:
 Ayes: Councilors Bergman, Broderick, Grant, Neubieser and Sanchez-Parkinson
 Nays: Councilors Barlow, Carpenter, Litwin, McKnight, Schachter, Singh and City Council President Traverse
 Motion failed: 5:7.

Motion made by Councilor Schachter, seconded by Councilor Singh, to Refer the resolution back to the Ad Hoc Tax Fairness Committee for further refinement and public input, with a report back to Council with sufficient time to warn any recommended charter change for the March 2027 Annual City Election.
 Roll call vote taken:
 Ayes: Councilors Barlow, Bergman, Broderick, Carpenter, Grant, Litwin, McKnight, Sanchez-Parkinson, Schachter, Singh and City Council President Traverse
 Nays: Councilor Neubieser
 Motion passed: 11:1.

6. Committee Reports

6. Committee Reports

Subject **6.1. Verbal reports**

Meeting June 1, 2026 - Regular City Council Meeting - Monday, June 1, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 6. Committee Reports

Department Council and Board

Type Information

6.1. Verbal reports
 Councilors Bergman, Singh, Schachter, Grant and Barlow spoke to this agenda item.

7. City Council - General City Affairs (to include Climate Emergency Reports & Public Health & Safety Updates: up to 5 mins. per Councilor)

7. City Council - General City Affairs (to include Climate Emergency Reports & Public Health & Safety Updates: up to 5 mins. per Councilor)

Subject **7.1. Verbal reports**

Meeting June 1, 2026 - Regular City Council Meeting - Monday, June 1, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 7. City Council - General City Affairs (to include Climate Emergency Reports & Public Health & Safety Updates: up to 5 mins. per Councilor)

Department Council and Board

Type Information

7.1. Verbal reports

8. City Council President - Council Updates (up to 5 mins.)

8. City Council President - Council Updates (up to 5 mins.)

Subject **8.1. Verbal reports**

Meeting June 1, 2026 - Regular City Council Meeting - Monday, June 1, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 8. City Council President - Council Updates (up to 5 mins.)

Department Council and Board

Type Information

8.1. Verbal reports

9. Adjournment

9. Adjournment

Subject **9.1. Motion to adjourn**

Meeting June 1, 2026 - Regular City Council Meeting - Monday, June 1, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 9. Adjournment

Department Council and Board

Type Action
Procedural

Recommended Action Motion to adjourn

9.1. Motion to adjourn
City Council President Traverse adjourned the meeting at 11:39 pm.

10. Informational and Non-Discrimination Statements

10. Informational and Non-Discrimination Statements

Subject **10.1. This agenda is available in alternative formats upon request. For more information on access, call Lori Olberg, Council and Licensing Coordinator (802-865-7136)(TTY 802-865-7142). Persons with disabilities who require assistance or special arrangements to participate are encouraged to contact 802-865-7000 (voice) or 802-865-7142 (TTY) at least 72 hours in advance so that proper arrangements can be made. This meeting will also air on Town Meeting TV the Wednesday after the meeting, starting at 8:00 pm and repeating at 1:00 am and 7:00 am the following day. The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status, crime victim status or genetic information.**

Meeting June 1, 2026 - Regular City Council Meeting - Monday, June 1, 2026, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 10. Informational and Non-Discrimination Statements

Department Council and Board

Type Information

10.1. This agenda is available in alternative formats upon request. For more information on access, call Lori Olberg, Council and Licensing Coordinator (802-865-7136)(TTY 802-865-7142). Persons with disabilities who require assistance or special arrangements to participate are encouraged to contact 802-865-7000 (voice) or 802-865-7142 (TTY) at least 72 hours in advance so that proper arrangements can be made. This meeting will also air on Town Meeting TV the Wednesday after the meeting, starting at 8:00 pm and repeating at 1:00 am and 7:00 am the following day. The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status, crime victim status or genetic information.

Mickenberg, LLC Zatz & Renfrew Consulting

Memorandum

To: City of Burlington
From: Virginia Renfrew, Gail Zatz, David Mickenberg and Christina McLaughlin,
Lobbyists for the City of Burlington
Date: May 30, 2026
Re: Update on 2026 Legislative Session

Updates on the City of Burlington Legislative Priorities and Budget

* Please note that our next report will be a final report once all bills are finalized.

The FY 2027 Budget bill (H.951) has been finalized. Funding for the Community Resource Center (\$500,000 in base funds) is now in H.938 (the homelessness bill).

As passed the House and Senate -

<https://legislature.vermont.gov/Documents/2026/Docs/CALENDAR/sc260529a.pdf>

Housing

H.772 (landlord-tenant bill) did not make it over the finish line. There was disagreement between the Senate Judiciary Committee and the Senate Economic Development, Housing and General Affairs Committee. Ultimately, the bill failed on the Senate floor by a vote of 15-15 (the Lieutenant Governor broke the tie vote with a “no” vote). H.938 (homelessness bill) passed, as did S.328 (housing and common interest communities).

Mental Health and Substance Use

H.660, the Opioid Settlement Fund bill, is on its way to the Governor. There will be funding for the Burlington OPC (up to \$1.1 million) through the Budget Adjustment process next session if there is a location for the OPC.

The two AI bills, which includes the impact of AI on mental health – H.814 and H.816 – made it through the process. H.814 has been enacted. H.816 is on its way to the Governor.

Judicial and Pre-Monitoring Systems

The Miscellaneous Judiciary Procedures bill (H.937) is on its way to the Governor. It includes a provision related to victim notification.

Water Infrastructure

We added an amendment to S.212 related to municipal oversight of water discharge permits. The bill is on its way to the Governor.

Gun Reform

S.329, which includes a prohibition on firearms in bars, stalled in the House Judiciary Committee. H.606, which now only relates to relinquishment of firearms due to relief from abuse orders, is on its way to the Governor.

Mickenberg, LLC
Zatz & Renfrew Consulting
10 Nash Place, Burlington, VT 05401
david@mickenbergvt.com, christina@mickenbergvt.com, zatz@sover.net, renfrew@sover.net

Mickenberg, LLC

Zatz & Renfrew Consulting

Charter Changes

H.508 was signed into law on April 27, 2026. H.956 (REIB) was signed into law on May 26, 2026.

Other Areas of Interest

Rural Health Transformation Grant

Five Rural Health Transformation Grant RFPs are now available online. More will be posted.

License plate readers

We tried to extend the sunset of ALPR/ATLE out another year or two – to 2028 or 2029, but the House Judiciary Committee preferred to look at the bill next session (before the July 1, 2027 sunset date).

Immigration

The Legislature is passed H.849 (civil action for damages for interference with State or federal constitutional rights by any government official) and became law without the Governor's signature. S.208 (standards for law enforcement identification) was agreed to in Conference Committee, but the House did not support the Conference Committee report, so the bill stalled on the House floor. S.209 (prohibiting civil arrest in sensitive locations) and S.227 (creating immigration protocols in Vermont schools) are on their way to the Governor.

Voting Rights

S.298, which creates the Vermont Voting Rights Act, is on its way to the Governor.

Tax

H.933, the miscellaneous tax bill, includes a Burlington-supported provision related to TIF.

Agriculture

H.941 is on its way to the Governor. It exempt ratites (includes emus) from the prohibition on municipal regulation.



**DEPARTMENT OF FINANCE &
ADMINISTRATION**
City of Burlington

City Hall, Room 20, 149 Church Street, Burlington, VT 05401

Voice (802) 865-7000
Fax (802) 865-7014
TTY (802) 865-7142

To: Mayor Emma Mulvaney-Stanak
Board of Finance
City Council
City Department Heads

From: Katherine Schad, Chief Administrative Officer

Date: June 15, 2026

Re: Livable Wage Rates for FY 2027

Pursuant to the City of Burlington Code of Ordinances, Chapter 21, Article VI, section 21-82(b), the livable wage rates for covered employers, including the City of Burlington, as of July 1, 2026, will be \$20.62 per hour if the employer provides health insurance, or \$22.91 if the employer does not.

This notice and the livable wage rate will be posted in City Hall, on the City's web page, circulated to City departments, and available at the Clerk/Treasurer's Office. A copy of this notice will also be provided to covered employers who request individual notice and provide contact information.

Rights & Responsibilities

Under Burlington's Livable Wage Ordinance

\$20.62/hr

WHEN

employer *provides* employer assisted health insurance

\$22.91/hr

WHEN

employer *does not provide* employer assisted health insurance

and 12 days of paid time off per year*

*Subject to proration per B.C.O. Sec. 21-82(c)

The law requires employers to display this poster where employees can readily see it.

COVERAGE

Any employer who receives City contracts or grants totaling in excess of \$15,000 for any 12-month period is covered. Covered employees are entitled to livable wages, 12 days paid time off per year* for vacation, sick leave, or personal leave, and all rights under the Fair Labor Standards Act (FLSA), as well as other applicable state and federal laws.

Covered contractors are required to include in all subcontracts notice of the Livable Wage Ordinance (LWO), and are liable for LWO violations committed by their covered subcontractors.

ENFORCEMENT

The City is responsible for the administration of the LWO, and has the authority to recover back wages in instances of violations. Employers found in violation of the LWO may be assessed monetary penalties and be barred from future City contracts and grants. The law prohibits retaliation against workers who file a complaint or participate in any proceeding under the LWO.

ADDITIONAL INFORMATION

To obtain additional information about your rights and responsibilities under the LWO, visit the **LWO Webpage** (<https://www.burlingtonvt.gov/212/Livable-Wage-Ordinance>) or call **802-865-7000**, option 1 (Office of the Clerk/Treasurer).

Livable Wage July 1, 2026 - June 30, 2027

Effective July 1, 2026



110 West Canal Street, Suite
202 Winooski, VT 05404-2109
802-846-4490
www.ccrpcvt.org

TO: Emma Vaughn, Communications Manager, Chittenden County Regional Planning Commission

This will inform you that at our meeting of _____ we voted to appoint the following as our representatives to the Chittenden County Regional Planning Commission's Planning Advisory Committee for a term of **one year** commencing July 1, 2026 and ending June 30, 2027.

PAC Representative: Name: _____
 Address: _____

Home Phone: _____ Work Phone: _____
Email: _____ Fax number: _____

Alternate Representative: Name: _____
 Address: _____

Home Phone: _____ Work Phone: _____
Email: _____ Fax number: _____

Signature

Name and Title

Municipality

June 10, 2026

TO: Emma Mulvaney-Stanak, Mayor, City of Burlington

Dear Mayor Mulvaney-Stanak,

According to the [bylaws](#) of the Chittenden County Regional Planning Commission, the term of **CCRPC Planning Advisory Committee (PAC)** representatives and alternates will be for two years beginning July 1. Communities whose beginning letter falls between A-K shall appoint a representative in odd numbered fiscal years (FY27).

In FY27, we are requesting that you have your legislative body take action to appoint/reappoint a representative and an alternate to the **CCRPC PAC** for a term of **one year** beginning July 1, 2026 through June 30, 2027.

Please note: While these appointments are typically for two-year terms, following an update to the CCRPC bylaws in November 2025, we are working to get all four CCRPC committees that require appointments (*Board of Directors, Transportation Advisory Committee, Planning Advisory Committee, and Clean Water Advisory Committee*) on the same appointment schedule. Appointing to the PAC for one year will allow us to reach out next spring to request two-year term appointments for all four committees at once. Once we get through this transition year, this should be much simpler for all.

The CCRPC is committed to diverse and equitable representation, and we encourage municipalities to appoint Board and committee members and alternates from a broad range of backgrounds and communities.

We ask that you complete the included appointment form and submit it via email to evaughn@ccrpcvt.org by July 1, 2026.

Thank you for your assistance!

Sincerely,



Emma Vaughn
Communications Manager
evaughn@ccrpcvt.org

Attachment

cc:
Current CCRPC PAC Representative: Charles Dillard
Current CCRPC Board Alternate: Vacant
Ben Traverse, City Council President
Lori Olberg, Licensing, Voting & Records Coordinator

Board of Finance and City Council Submission Checklist

Version: April 2025

Department: Office of City Planning Submitter: Charles Dillard

Title/Subject: CCRPC Planning Advisory Committee Appointment

Approval Requested:	Meeting Date:
<input type="checkbox"/> Board of Finance	Click or tap to enter a date.
<input checked="" type="checkbox"/> City Council	6/15/2026
<input type="checkbox"/> Both BOF and Council	Click or tap to enter a date.

Instructions

1. This form must be completed by the person submitting the materials.
2. This form must be sent with the final submission of materials in advance of the meeting.
3. Do not indicate that a sign-off was received until it has actually been obtained.
4. Commission reports and presentations do not need to be reviewed by the CAO or Attorneys.
5. Name the reviewing Attorney or HR Manager in the Note column.

Signoff Needed	Received?	Approval Date	Note
Department Head	Choose an item.	Click or tap to enter a date.	Click or tap here to enter text.
Mayor's Office	Yes	6/10/2026	Lisa Gerlach
Board/Commission	Choose an item.	Click or tap to enter a date.	Click or tap here to enter text.
City Attorney's Office for memo and contracts or legal documents	Choose an item.	Click or tap to enter a date.	Click or tap here to enter text.
City Attorney's Office for memo and motion(s) or resolution(s)	Choose an item.	Click or tap to enter a date.	Click or tap here to enter text.
CAO for budget, financing, and memo	Yes	6/10/2026	Katherine Schad
Human Resources, if personnel action or policy	Choose an item.	Click or tap to enter a date.	Click or tap here to enter text.
CIO, if IT-related	Choose an item.	Click or tap to enter a date.	Click or tap here to enter text.



Fee \$25.00

May 1, 2025 ---- April 30, 2026

CITY OF BURLINGTON
SPECIAL EVENT
ENTERTAINMENT PERMIT APPLICATION

Indoor Outdoor

PART I
ORGANIZATION

All information in this section is required

- 1. Corporation/Sole Proprietor name: Church Street Marketplace
2. D/B/A (Business Name) N/A 3. Bus. Phone 802-829-6028
4. Business Address 149 Church Street, Burlington VT 05401
5. Mailing Address N/A
6. Contact person Aida Washburn 7. Contact Phone 802-829-6028
8. Email contact address awashburn@burlingtonvt.gov

PART II
OPERATION

- 1. Do you currently have a Liquor License? Yes or No
2. Do you currently have an Entertainment Permit/Special Event Permit? Yes or No
3. Proposed Date(s) for this Special Event
a. Thursdays, July 9, July 16, July 23, July 30, Aug 6, Aug 13
b. Saturdays, Sept 19, Sept 26, Oct 3, Oct 10
4. Proposed Hours for this Special Event:
a. Thursdays: 5:30-8:00pm
b. Saturdays: 3:30-6:00pm
5. Proposed Location for this Special Event Specify if event will be on City street or right-of-way
a. Top Block - Halvorsens: July 9, Aug 6, Oct 3
b. Leahy (3rd) Block - Ken's Pizza: July 16, Aug 13, Oct 10
c. City Hall Block - Gaku Ramen: July 30
d. Opera (2nd) Block - Church Street Tavern: July 23
e. Opera (2nd) Block - Pascolo Restaurant: Sept 19
f. City Hall Block - Honey Road: Sept 26

For this Proposed location please answer the following questions:

- a) Occupancy Load 100 b) # of Restrooms 1 c) # of Egresses 1

- d) Date of last Fire/Safety Check N/A e) Dancing by Patrons? Yes or No
- f) Amplified Music? Yes or No g) Will additional staff and/or security be required? Yes or No

(Continued on back)

**PART III
DESCRIPTION OF ENTERTAINMENT**

Please give DETAILED description of the type of entertainment for which you are applying:

Description _____

The Church Street Marketplace will be hosting the Party on the Bricks Series. This six-week summer series & four-week fall series includes music, alcohol, food, and dancing. The event will be hosted weekly in the summer on Thursday evenings from 5:30-8:00pm and Saturday evenings from 3:30-6:00pm in the fall. Each week will feature a new band in a new location on the Marketplace. Partnering restaurants will serve alcohol and snacks during the event and apply for an outdoor consumption permit through the Vermont DLC to allow alcohol to be served in the event area. Church Street will provide staff to set up barricades around the event, set up and run the concerts, and break down all event materials at the end of the night. Church Street will also hire Chocolate Thunder Security to provide security services during the event.

STATEMENT OF APPLICANT: Under the pains and penalties of perjury, I affirm that the preceding answers are true to the best of my knowledge and belief. I have read, understand and agree to comply with all City and State conditions, laws, ordinances, regulations and statutes.

DATE SIGNED: 6/9/26

SIGNATURE OF APPLICANT *Aida Washburn*

PRINT NAME: Aida Washburn

RELATIONSHIP TO BUSINESS Event Coordinator

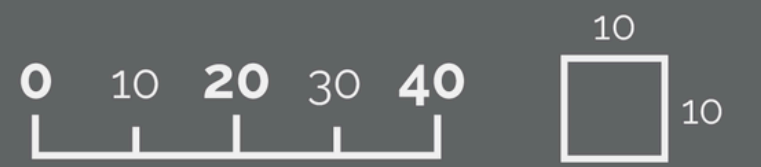
OFFICE USE ONLY

Fee Paid \$ _____ Date: _____ Fee Returned \$ _____ Date: _____

At their meeting of _____, the Burlington City Council License Committee recommended Approval _____ Denial _____

At their meeting of _____, the Burlington City Council _____ this SPECIAL entertainment permit application.

College Street



MK Clothing

Rí Rá Irish Pub

Von Bargaen's Jewelry

Burlington City Arts

Firehouse Alley

City Hall

Band

64' entrance/exit

Bar

Existing Patio

entrance/exit

108'

Sweetwater's

Global Pathways

Maven

Ake's Place

Thorsen Way

Red Square

Float On

[Vacant]

Gaku Ramen

Laliguras

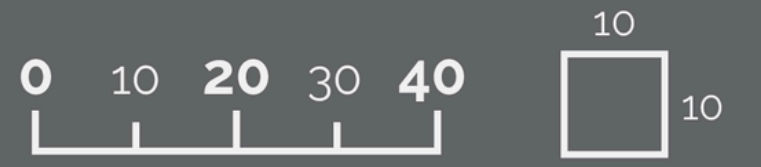
The Alter

[Vacant]

Earth Prime Comics

Honey Road

Main Street



Cherry Street



Outdoor Gear Exchange

Whizbangs Candy Lab

Pokeworks

[Vacant]

Catamount Store

[Vacant]

[Vacant]

Designer's Circle

Homeport

[Vacant]

Banana Republic

Zinnia

Hatley

Leahy Way

Bertha Church

Pepper Palace

Lake Champlain
Chocolates

Ken's Pizza and Pub

Catamount Tobacco
and Convenience

entrance/
exit

entrance/
exit --- 64' ---

--- 110' ---

Band

Bar

Exisitng
Patio

Whim

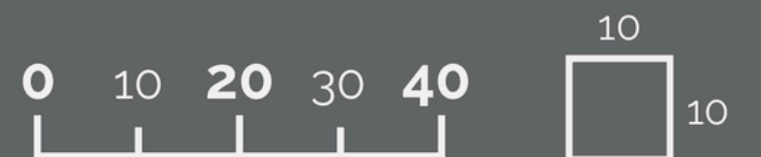
[Vacant]

Flora & Fauna

VT Flannel /
Teddy Bear

Karlise Jewelers

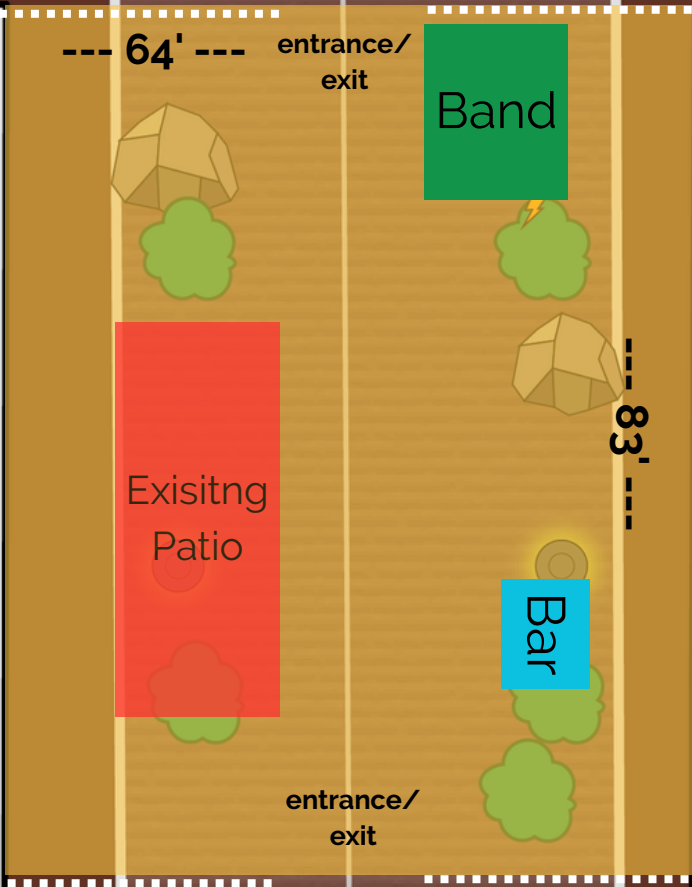
Bank Street



Bank Street



Ecco
Pascolo
Ristorante
Frog Hollow Gallery
Golden Hour
Phoenix Books



Nostalgia Toys
Always Full Market
Insomnia Cookies
Saratoga Olive Oil
Free People
Cappadocia Bistro

Burlington Bagel Bakery



Harbour Thread

Garcia's Tobacco Shop



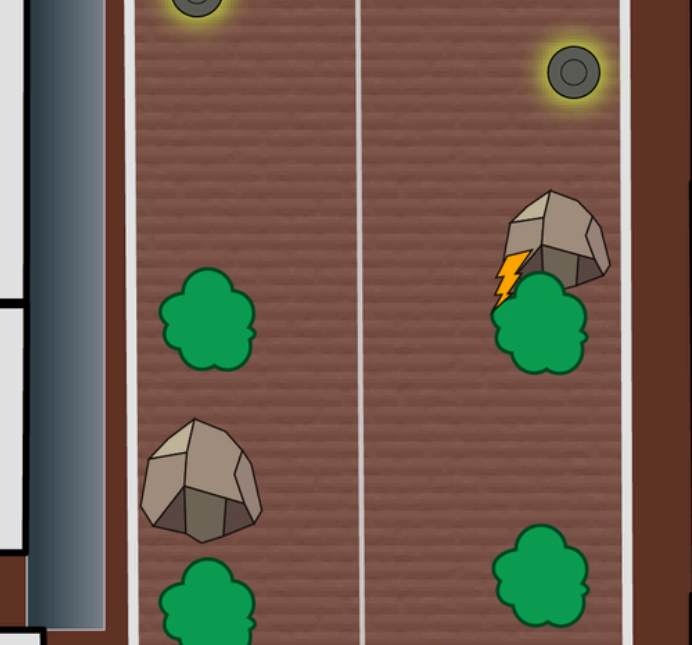
Free People Movement

Little Istanbul
4T2D



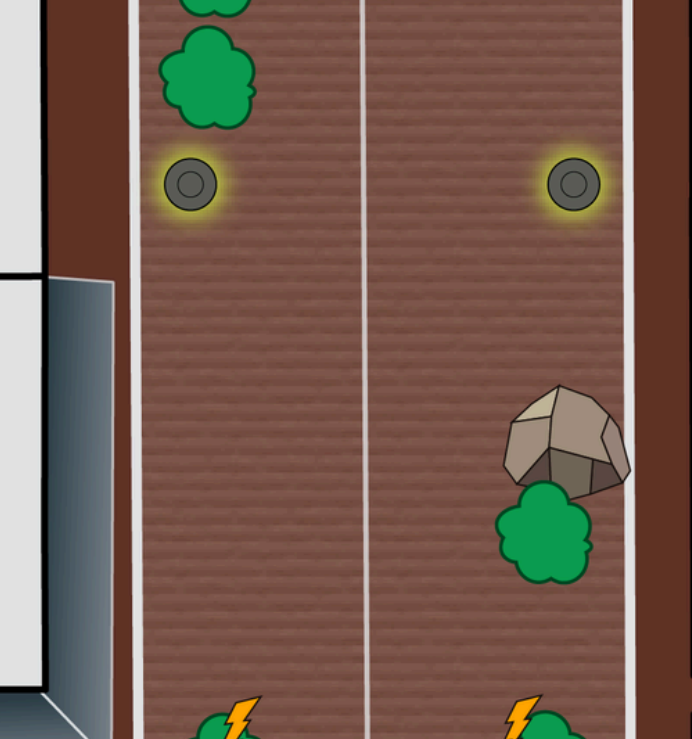
Kiss the Cook
Cosmic Grind

Church Street Tavern
The Optical Center



[Vacant]
Tradewinds

Danforth Pewter
Leunig's Bistro

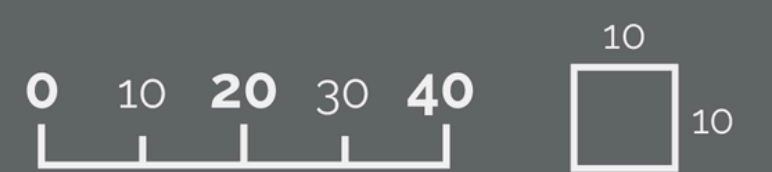


Lippa's Jewelry
Northfield Savings Bank

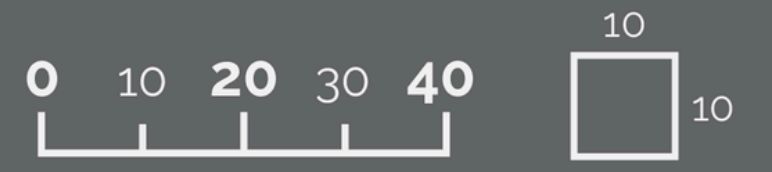


Leunig's Petit Bijou

College Street



Bank Street



Ecco

Pascolo
Ristorante

Frog Hollow Gallery

Golden Hour

Phoenix Books

Burlington Bagel Bakery

Garcia's
Tobacco
Shop

Little Istanbul

4T2D

Church
Street
Tavern

The
Optical
Center

Danforth
Pewter

Leunig's
Bistro

Nostalgia Toys
Always Full Market

Insomnia
Cookies

Saratoga Olive Oil

Free People

Cappadocia Bistro

Harbour Thread

Free People Movement

Kiss the Cook

Cosmic Grind

[Vacant]

Tradewinds

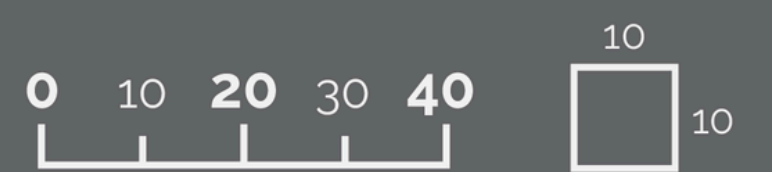
Lippa's Jewelry

Northfield
Savings Bank

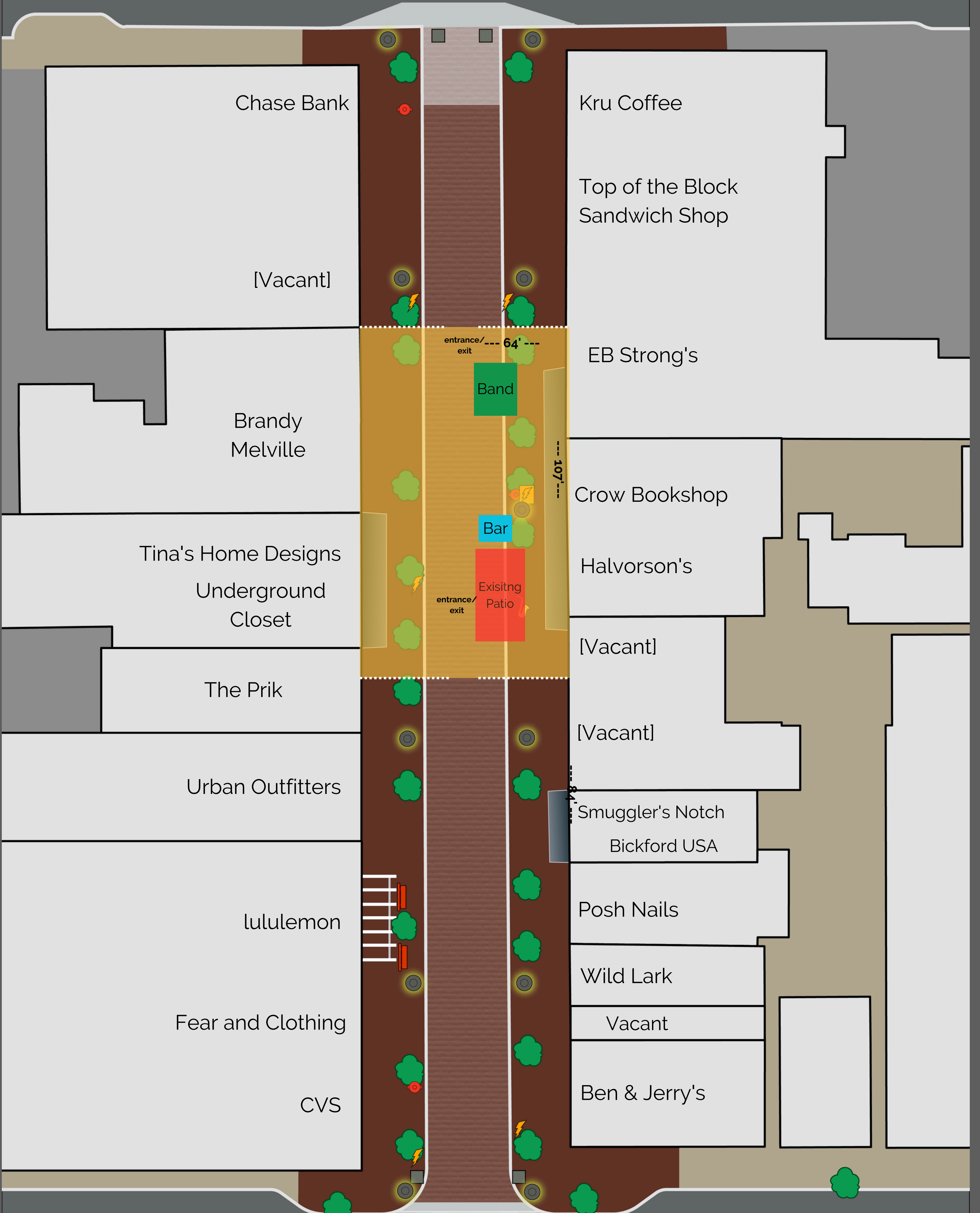
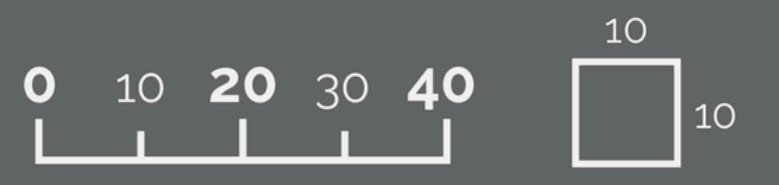
Leunig's
Petit Bijou



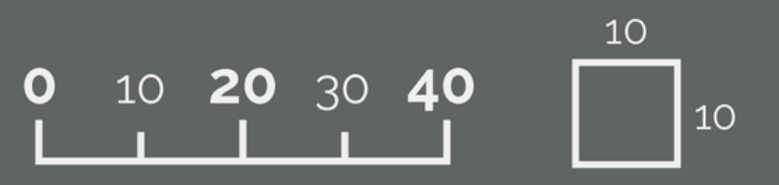
College Street



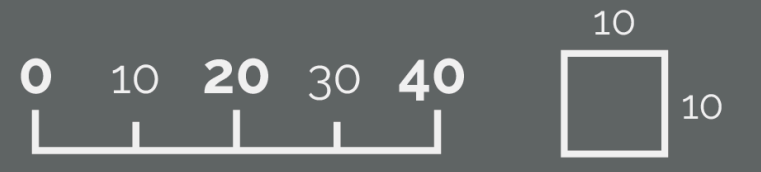
Pearl Street



Cherry Street



College Street



MK Clothing

Rí Rá Irish Pub

Von Bargaen's Jewelry

Burlington City Arts

Firehouse Alley

City Hall

Band

entrance/
exit

Exitng
Patio

Bar

entrance/
exit

64'

entrance/
exit

Sweetwater's

Global Pathways

Maven

Ake's Place

Thorsen Way

Red Square

Float On
[Vacant]

Gaku Ramen

Laliguras

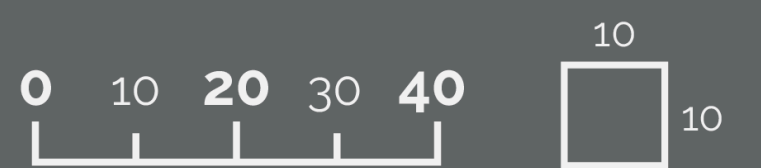
The Alter
[Vacant]

Earth Prime Comics

Honey Road

125'

Main Street





**CITY OF BURLINGTON
DEPARTMENT OF PUBLIC WORKS**

645 Pine Street, Suite A
Post Office Box 849
Burlington, VT 05402-0849
802.863.9094 VOX
802.863.0466 FAX
802.863.0450 TTY
www.burlingtonvt.gov

MEMORANDUM

TO: City Council

FROM: Corey Mims, PE, Senior Public Works Engineer
Parsa Pezeshknejad, Ph.D., Public Works Transportation Engineer

DATE: June 15, 2026

CC: Chapin Spencer, Director of Public Works
Laura Wheelock, PE, Division Director of Technical Services/City Engineer

RE: Intercity Bus Property Use Agreement

Request

Authorize the Mayor to execute a Property Use Agreement between the City of Burlington, Green Mountain Transit, and Flix North America (AKA FlixBus), Inc., for use of the Downtown Transit Center for intercity bus services, subject to review by the City Attorney's Office.

Project Background

In 2014, the City of Burlington executed a number of agreements including an Easement Deed and Agreement with Green Mountain Transit (GMT), then known as Chittenden County Transportation Authority, to construct and then operate the Downtown Transit Center within portions of the City's rights of way on St Paul Street, Pearl Street and Cherry Street. While the Easement Deed and Agreement provided GMT broad rights to build and operate the Downtown Transit Center within the City's rights-of-way, it also stated that "It shall be the Grantor's [City's] responsibility to enter into any agreements with inter-city bus operators." Making it clear that the City and not GMT remains responsible for entering into agreements with inter-city bus operators.

In 2024, FlixBus sought to begin interstate bus service serving Burlington as part of its Boston / New York City to Burlington / Montreal service. The proposed service would use the Downtown Transit Center and would initially include approximately one to two northbound trips and one to two southbound trips per day. Because this service would expand regional and intercity transportation options, reduce reliance on private vehicles, and support Burlington's climate, economic development, tourism, and multimodal transportation goals, City staff were generally supportive.

On November 26, 2024, the Transportation, Energy and Utilities Committee (TEUC) reviewed and approved a three-party Property Use Agreement between the City, GMT, and FlixBus which clarified roles, responsibilities, insurance requirements for use of the Downtown Transit Center.

Since the committee review, the agreement has been updated to reflect the current operating structure. It now identifies Flix North America, Inc. as the contracting entity and recognizes Eastern Charter Inc. and Basil S. Kinson Inc. d/b/a Coach Company as the anticipated Operating Contractors. The agreement clarifies that FlixBus is responsible for the acts, operations, and compliance of its Operating Contractors, and requires each Operating Contractor to execute an operating consent before receiving the benefit of the agreement.

There are two (2) separate additional services to be added with Eastern Charter Inc. is anticipated to operate the New York City-Burlington-Montreal service, and Basil S. Kinson Inc. d/b/a Coach Company is anticipated to operate the Boston-Burlington-Montreal service.

The agreement also includes a \$250 monthly license fee paid by FlixBus to GMT and updated proposed schedules for both operating contractors. FlixBus has indicated that no paving or major site preparation is needed, though a passenger stop sign is recommended.

The agreement indicates there will be an Operating Contractor consent structure. Each Operating Contractor (under Flix Bus) must execute a consent before it may operate service under the agreement. This allows the City to proceed with execution of the main agreement with FlixBus now, while requiring each operating contractor to provide the necessary insurance documentation and executed operating consent form before beginning operations.

Funding

No direct City expenditure is anticipated as part of the authorization to execute this agreement. Staff will continue to coordinate with GMT and FlixBus regarding any operational needs associated with service implementation, such as signage or paving considerations.

Attachments

Attachment A: Property Use Agreement

Motions

Actions for City Council:

1. To authorize the Mayor to execute a Property Use Agreement between the City of Burlington, Green Mountain Transit, and Flix North America (AKA FlixBus), Inc., for use of the Downtown Transit Center for intercity bus services, subject to review by the City Attorney's Office.

ATTACHMENT: A PROPERTY USE AGREEMENT

PROPERTY USE AGREEMENT

This Property Use Agreement (this "Agreement") is entered _____, 2026 (the "Effective Date") among the City of Burlington, a Vermont municipal corporation with a principal address of 149 Church Street, Burlington, VT 05401 (the "City"), Green Mountain Transit Authority, a Vermont regional transit authority with a principal address of 101 Queen City Park Road, Burlington, VT 05401 ("GMT"), and Flix North America, Inc., a Delaware corporation with a notice address of P.O. Box 660362, , Dallas, TX 75266-0362, its subsidiaries, affiliates, and contracted bus operators (collectively, "Flixbus"), with respect to the following facts:

- A. Flixbus' service at the Downtown Transit Center is anticipated to be operated by its subcontracted motorcoach operators, including Eastern Charter Inc., with a principal address of 108, 9120 Leslie Street, Richmond Hill, ON L4B 3J9, Canada ("Eastern Charter"), and Basil S. Kinson Inc. dba Coach Company, with a principal address of 123 West Main Street, Merrimac, MA 01860 ("Coach Company"), collectively referred to as the "Operating Contractors." This Agreement shall not inure to the benefit of Eastern Charter or Coach Company until such company shall have executed a consent in the form attached hereto as Exhibit A.
- B. Flixbus shall be responsible for the acts, operations, and compliance of its Operating Contractors in connection with the use of the License Area. Any reference to Flixbus' use, obligations, or activities under this Agreement shall include use, obligations, or activities by its Operating Contractors, as applicable.
- C. On or about November 12, 2014, the City conveyed easements for bus operations to GMT, recorded in the City's Land Records at Volume No. 1265 beginning at Page No. 480 (the "Easement Deed").
- D. Easement Area No. 3, as described in the Easement Deed, is located at the north side of Pearl Street west of St. Paul Street and easterly of George Street.
- E. Section 25 of the Easement Deed states that upon the City's request, GMT shall make a portion of Easement Area No. 3 available to a intercity bus service. Flixbus is an intercity bus service that has requested such access, and the City desires to accommodate this request on terms and conditions set forth herein.
- F. The paramount purposes of this Agreement (its "Paramount Purposes") are to facilitate intercity bus service in Chittenden County while also protecting the City, its taxpayers, and GMT from liability and ensuring that Flixbus's use of Easement Area No. 3 does not interfere substantially with GMT's operations.

NOW, THEREFORE, in consideration of the foregoing and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Recitals. The foregoing recitals are true and correct and are incorporated herein by this reference.
2. License.
 - a. In consideration of a monthly license fee paid by FlixBus to GMT in the amount of Two Hundred Fifty Dollars and No Cents (\$250.00), The City and GMT hereby grant FlixBus and its approved Operating Contractors a revocable, nonexclusive license to use that portion of Easement Area No. 3 depicted in Exhibit B hereto (the "License Area") solely for the purpose of parking buses to deliver and collect passengers.
 - b. If requested by GMT or another bus service granted similar access by the City, and depending upon the extent of its anticipated use of the License Area, FlixBus shall negotiate in good faith a schedule for shared use of the License Area. The City shall have the right but not the duty to resolve any dispute arising in connection with the creation or implementation of such shared-use schedule, subject to its sole and absolute discretion.
 - c. For greater clarity, nothing in this Agreement shall be construed as conveying to FlixBus a leasehold interest, easement, or other estate in any real property of the City or GMT.
3. Conditions of Use.
 - a. FlixBus may post appropriate signage in the License Area solely for the convenience of FlixBus's passengers. The size, design, and method of annexation of signage shall be subject to the review and approval of the City's Public Works Director or designee in their reasonable discretion. It is agreed and understood that compliance with MUDTC standards, public safety, conflicts or confusion with GMT's or another transportation provider's signage, and the avoidance of nuisance or waste shall be reasonable bases to reject proposed signage. FlixBus knowingly and voluntarily waives any and all claims under the First Amendment to the U.S. Constitution or Chapter I, Article 13 of the Vermont Constitution in connection with the City's actions under this paragraph.
 - b. FlixBus shall not knowingly do or allow anything within or around the License Area that would result in nuisance, waste, or a violation of applicable law.

Without limiting the foregoing, Flixbus shall comply with any and all federal, state, and local nondiscrimination laws in connection with any service originating in, arriving at, or stopping in the City of Burlington or GMT's service area.

- c. Flixbus shall comply with the reasonable conditions of use requested by GMT and attached hereto as Exhibit C (the "GMT Rules").

4. Term & Termination.

- a. The term of this Agreement shall commence on the Effective Date and shall continue in effect until terminated in accordance with this Section.
- b. Flixbus may terminate this Agreement with or without cause at any time on ten (10) days' written notice to the other parties.
- c. The City may terminate this Agreement: (i) without cause on not less than one hundred eighty (180) days' written notice (or for a lesser period in case of an emergency affecting public health or safety), or (ii) for breach hereof by Flixbus following written notice and a reasonable opportunity of not less than thirty (30) days to cure; provided that a shorter cure period may apply in case of a breach that is not capable of being cured or in case of emergency.
- d. If approved by the City, which approval shall not be unreasonably denied, conditioned, or delayed, GMT may terminate this Agreement: (i) upon thirty (30) days' written notice and opportunity to cure in case of any breach of the GMT Rules; provided that a shorter cure period may apply in case of a breach that is not capable of being cured or in case of emergency, or (ii) upon reasonable notice after identifying a reasonable alternative space within the City of Burlington in case GMT has a need for the License Area.
- e. Provisions of this Agreement relating to indemnification and defense shall survive termination hereof.

5. Insurance and Indemnification. The provisions of Exhibit D are incorporated herein by this reference as though fully set forth.

6. Independent Contractors. The parties are independent contractors, and no party is the agent or principal of another. By entering this Agreement, the parties do not intend to form a partnership, joint venture, or similar enterprise.

7. Interpretation; Integration; Severability. There are no third-party intended beneficiaries of this Agreement. This Agreement shall not be construed against its drafter, but instead any ambiguity shall be construed liberally in furtherance of its Paramount Purposes. This Agreement contains the entire understanding of the parties with respect to the subject matter hereof and supersedes all prior agreements or understandings relating to the same, whether written, oral, or implied. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, the remainder of this Agreement shall continue in force to the extent necessary to effectuate the original intent of the parties, including its Paramount Purposes, as closely as possible.
8. Assignment; Waiver; Amendment. No party shall assign this Agreement without the written consent of the other party. No waiver of this Agreement shall be valid unless in writing, notwithstanding the passage of time, and no waiver shall constitute a continuing waiver of the same or another provision. This Agreement may not be amended except in a writing signed by all parties.
9. Choice of Law; Venue. This Agreement shall be construed according to Vermont law, notwithstanding conflicts of law principles. Venue for this Agreement shall be proper in Chittenden County, Vermont, notwithstanding any law to the contrary.
10. Dispute Resolution. No party shall file any litigation arising from this Agreement without first attempting in good faith to resolve the parties' dispute through negotiated settlement or mediation; provided, however, that any applicable statute of limitations shall toll during any period in which the parties are actively and mutually engaged in dispute resolution; and provided further that nothing herein shall prevent any party from seeking emergency relief in appropriate circumstances from a court of competent jurisdiction. In case of any litigation arising from this Agreement, the prevailing party shall be entitled to recover reasonable attorneys' fees and costs.
11. Notice. Any notice required under this Agreement shall be given to the receiving party at the address in the opening paragraph, unless another address is given by notice. In case of personal delivery, notice shall be deemed given upon receipt. In case of notice by U.S. mail, notice shall be deemed given three (3) days after deposit in the mail. In case of notice by overnight courier, notice shall be deemed given the day after deposit with a reputable courier. In case of notice by electronic means, notice shall be deemed given upon written acknowledgment of receipt.

12. Signatures. This Agreement may be executed in counterparts, each of which shall be deemed an original. This Agreement may be executed electronically, and an electronic copy or other facsimile shall be treated as an original. The signatories of this Agreement represent and warrant their authority to bind their respective parties hereto.

[Signatures on Following Page]

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date.

CITY OF BURLINGTON

GREEN MOUNTAIN TRANSIT

By: _____
Emma Mulvaney-Stanak, Mayor

By: _____
Clayton Clark, General Manager

FLIX NORTH AMERICA, INC.

By: _____
Katie Czuchaj, Head of
Government Affairs

By: _____
Authorized Agent

Exhibit A
Form of Consent

The undersigned represents and warrants that (he/she/they) (is/are) the duly authorized representative of [insert company name]. The undersigned has reviewed that certain Property Use Agreement, dated [insert date of agreement] among Flix North American, Inc., the City of Burlington, and Green Mountain Transit Authority. Flix North America, Inc. Has subcontracted to [insert company name] responsibility to operate the transit service contemplated in said Property Use Agreement, and [insert company name] agrees to be bound by the agreement. Without limiting the foregoing, [insert company name] agrees to provide the insurance required under the agreement to the City and the Transit Authority, and, to the extent of its operations under the agreement, [insert company name] agrees indemnify and defend the City and the Transit Authority to the same extent as is required under the agreement of Flix North America, Inc.

Duly Authorized Agent

By: _____

Name: _____

Its: _____

Date: _____

Exhibit B Depiction of License Area

Downtown Transit Center – Site Plan

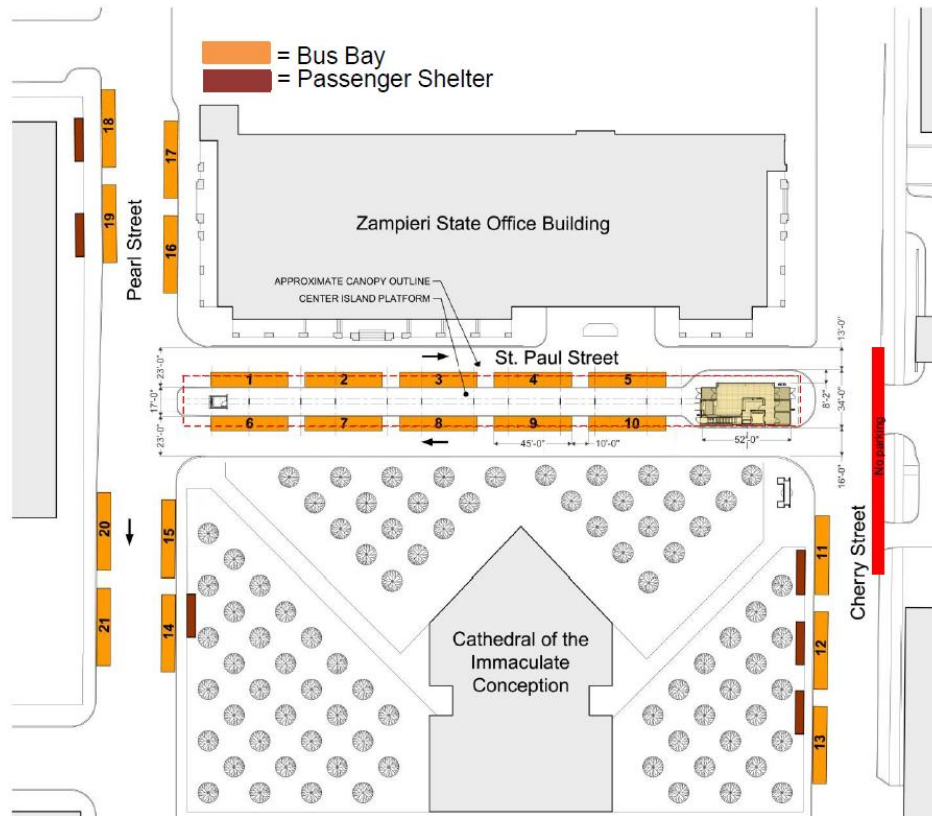


Exhibit C GMT Rules

1. **Bus Parking Location.** Flixbus shall only park in the bus berths located on the south side of Pearl Street east of St. Paul Street. These bus berths are depicted as numbers 16 and 17 as in Exhibit B of this agreement. This location is referenced as Easement area number 4 in the Easement Deed and Agreement executed on November 12, 2014 between the City of Burlington and the Green Mountain Transit Authority (formerly the Chittenden County Transportation Authority).

The Easement Deed and Agreement lists Easement area number 3 as designated for authorized intercity carrier use. However, for operational purposes the City of Burlington and the Green Mountain Transit Authority have agreed that authorized intercity carriers shall only use bus berths 16 and 17 as noted above and depicted in Exhibit B.

No intercity carriers shall drive through the Downtown Transit Center (DTC) travel lanes (St.Paul Street between Cherry and Pearl Streets) nor park at the DTC platform.

2. **Bus Parking Availability.** Flixbus shall be allowed to utilize bus berths 16 & 17 at the below times.

Operating Contractor	Route	Proposed Burlington Stop Time
Eastern Charter Inc.	Montreal–Burlington–New York City	16:45–17:00, daily
Eastern Charter Inc.	New York City–Burlington–Montreal	21:35–21:45, daily
Basil S. Kinson Inc. (Coach Company)	Boston–Burlington–Montreal	14:05–14:15, daily
Basil S. Kinson Inc. (Coach Company)	Montreal–Burlington–Boston	20:20–20:30, daily

It is understood that Flixbus shall schedule limited layovers at bus berths 16 and 17 and that GMT shall use these bus berths when not in use by Flixbus pursuant to this agreement.

3. **Future Schedule Modifications.** Flixbus shall communicate any planned schedule changes (not including routine delays) with GMT and request authorization to modify the times they utilize bus berths 16 and 17 before making any schedule changes.

4. Passenger Code of Conduct. All Flixbus passengers shall be subject to the GMT code of conduct while on DTC property including at bus berths 16 and 17.
5. Services and Facilities. GMT shall be under no obligation to provide any service or facilities to Flixbus passengers or employees.

Exhibit D
Insurance, Indemnification, and Defense

This exhibit contains the City's standard risk management provisions. As used in this exhibit, "Contractor" means Flixbus, and references to the "City" includes both GMT and the City.

INSURANCE: Prior to beginning any work, the Contractor shall obtain the following insurance coverage from an insurance company registered and licensed to do business in the State of Vermont. The certificate of insurance coverage shall be documented on forms acceptable to the City. Compliance with minimum limits and coverage, evidenced by a certificate of insurance showing policies and carriers that are acceptable to the City, must be received prior to the Effective Date of the Contract. If this Contract extends to more than one year, evidence of continuing coverage must be submitted to the City on an annual basis. Certificates of insurance may be required.

The Contractor is responsible to verify and confirm in writing to the City that: (i) all subcontractors must comply with the same insurance requirements as the Contractor; (ii) all work activities related to the Contract shall meet minimum coverage and limits; and (iii) all coverage shall include adequate protection for activities involving hazardous materials.

No warranty is made that the coverage and limits listed herein are adequate to cover and protect the interests of the Contractor for the Contractor's operations. These are solely minimums that have been developed and must be met to protect the interests of the City.

A. Commercial General Liability: With respect to all operations performed by the Contractor, subcontractors, agents or workers, it is the Contractor's responsibility to ensure that commercial general liability insurance coverage, covering bodily injury and property damage, on an occurrence form, provides all major divisions of coverage including, but not limited to:

1. Premises Operations
2. Independent Contractors' Protective
3. Products and Completed Operations
4. Personal Injury Liability
5. Medical Expenses

Coverage limits shall not be less than:

- | | |
|----------------------------------|-------------|
| 1. General Aggregate | \$2,000,000 |
| 2. Products-Completed/Operations | \$2,000,000 |
| 3. Personal & Advertising Injury | \$1,000,000 |
| 4. Each Occurrence | \$1,000,000 |
| 5. Damage to Rented Premises | \$ 250,000 |
| 6. Med. Expense (Any one person) | \$ 5,000 |

B. Workers' Compensation/Employer Liability: With respect to all operations performed, the Contractor shall carry workers' compensation insurance in accordance with the laws of the State of Vermont and ensure that all subcontractors carry the same workers' compensation insurance for all work performed by them under this contract. Minimum limits for Employer's Liability:

1. Bodily Injury by Accident: \$500,000 each accident
2. Bodily Injury by Disease: \$500,000 policy limit,
\$500,000 each employee

For contracts involving work of any kind or nature on Lake Champlain, Workers' Compensation/Employer's Liability policy shall include a Maritime Endorsement (USL&H).

C. Automobile Liability: The Contractor shall carry commercial automobile liability insurance covering all motor vehicles (including owned, non-owned and hired vehicles, and including, without limitation, busses), used in connection with the Contract. Each policy shall provide coverage with a limit not less than: \$1,000,000 - Combined Single Limit for each occurrence.

D. Umbrella/Excess Liability:

1. \$1,000,000 Each Event Limit
2. \$1,000,000 General Aggregate Limit
3. Umbrella/Excess Liability is excess above Commercial General Liability, Automobile Liability, and Workers' Compensation/Employer Liability.

All policies shall be endorsed to provide the City thirty (30) days' notice of cancellation. Each policy (except workers compensation/employers' liability) shall be endorsed to name the City and its officers, employees, agents, successors, and assigns as additional insureds on a primary, non-contributory basis. Each policy shall be endorsed to waive subrogation against the City.

INDEMNIFICATION: Contractor shall hold harmless, indemnify, and defend the City and its officers, employees, agents, successors, and assigns (collectively, the "Indemnitees") from and against all third-party claims, causes of action, lawsuits, damages, liabilities, liens, penalties, fines, and costs (including reasonable attorneys' fees and costs) of every kind and nature whatsoever (collectively, "Claims") arising from or relating to this Contract or Contractor's operations hereunder, excepting any Claims arising from the City's own gross negligence or willful misconduct. Contractor's indemnification and defense obligations shall survive termination of this Contract, and Contractor shall ensure that any subcontract for work under this Contract requires the subcontractor to satisfy the same indemnification and defense obligations in favor of the Indemnitees.

Board of Finance and City Council Submission Checklist

Version: April 2025

Department: DPW Technical Services Submitter: Parsa Pezeshknejad/Corey Mims

Title/Subject: Intercity Bus Property Use Agreement

Approval Requested:	Meeting Date:
<input type="checkbox"/> Board of Finance	Click or tap to enter a date.
<input checked="" type="checkbox"/> City Council	6/15/2026
<input type="checkbox"/> Both BOF and Council	Click or tap to enter a date.

Instructions

1. This form must be completed by the person submitting the materials.
2. This form must be sent with the final submission of materials in advance of the meeting.
3. Do not indicate that a sign-off was received until it has actually been obtained.
4. Commission reports and presentations do not need to be reviewed by the CAO or Attorneys.
5. Name the reviewing Attorney or HR Manager in the Note column.

Signoff Needed	Received?	Approval Date	Note
Department Head	Yes	6/9/2026	C. Spencer
Mayor's Office	Yes	6/9/2026	L. Gerlach
Board/Commission	Yes	11/26/2024	TEUC
City Attorney's Office for memo and contracts or legal documents	Yes	6/2/2026	E. Ramakrishnan
City Attorney's Office for memo and motion(s) or resolution(s)	Yes	6/10/2026	K. Sturtevant
CAO for budget, financing, and memo	Yes	6/9/2026	K. Schad
Human Resources, if personnel action or policy	N/A	Click or tap to enter a date.	Click or tap here to enter text.
CIO, if IT-related	N/A	Click or tap to enter a date.	Click or tap here to enter text.

Lori Olberg

From: ANR - ENB Administrator <ANR.ENBAdministrator@vermont.gov>
Sent: Thursday, May 28, 2026 6:29 PM
To: Burlington Town Clerk
Subject: Vermont Environmental Notice Bulletin Stakeholder Update by Location

*For complete information,
additional text, please
contact the City Clerk's Office*

[WARNING]: This email was sent from someone outside of the City of Burlington.

You are receiving this message because you have been signed up to receive email notifications via the Vermont Agency of Natural Resources' Environmental Notice Bulletin (ENB). These notifications are intended to inform you of environmental activities relevant to your town or organization based on location or activity type.

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To modify the subscription, please contact the staff person listed on the individual activity page or the ENB Administrator at anr.enbadministrator@vermont.gov.

Regards,
ENB Support
Vermont Agency of Natural Resources

New Activities

Activity Type	Activity/Project Name	Permit # / ID	Applicant	Town	Status	ENB Link
Approval to Sell Bottled Water in Vermont	VT0021709 - NIAGARA BOTTLING LLC - KANSAS CITY MO	21709-26.0	NIAGARA BOTTLING LLC	Statewide	Final Decision Reached - Appeal Period	PN26.0023747
Approval to Sell Bottled Water in Vermont	VT0021672 - NIAGARA BOTTLING LLC - STOCKTON 1 CA	21672-26.0	NIAGARA BOTTLING LLC	Statewide	Final Decision Reached - Appeal Period	PN26.0023748
Approval to Sell Bottled Water in Vermont	VT0021671 - NIAGARA BOTTLING LLC - BRIGHAM CITY UT	21671-26.0	NIAGARA BOTTLING LLC	Statewide	Final Decision Reached - Appeal Period	PN26.0023750
Approval to Sell Bottled Water in Vermont	VT0021698 - NIAGARA BOTTLING LLC - TEMPLE TX	21698-26.0	NIAGARA BOTTLING LLC	Statewide	Final Decision Reached - Appeal Period	PN26.0023751

Lori Olberg

From: VLCT News <info@vlct.org>
Sent: Friday, May 29, 2026 10:09 AM
To: Lori Olberg
Subject: Reminder: New Edits for Municipal Calendar, PACIF Seeks Directors, VLCT Special Meeting of the Membership, and more

For information only. For additional text, please contact the City Clerk's Office

[WARNING]: This email was sent from someone outside of the City of Burlington.

[News](#)

[Resources](#)

[Events](#)

[Advocacy](#)

[Careers](#)



All VLCT members are invited to a special virtual meeting of members on Mon 6/22 at 3 PM on Zoom to consider incorporating VLCT and amending the VLCT bylaws to allow VLCT to offer an association health plan and make other miscellaneous changes.

Announcements & Updates

PACIF Board Seeks Nominations

You know how valuable the VLCT Property and Casualty Intermunicipal Fund is for municipalities. Do you know a colleague who would be an asset as one of two new board members?

Additional Changes to June in the Current Municipal Calendar

Please note these new entries. Both are necessary before the primary election in August.

Three FEMA Grants for Firefighters and First Responders

Apply by Mon 6/22 for an Assistance to Firefighters, SAFER, or Fire Prevention and Safety grant.

USDA Rural Business and Community Development Project Grants

Do you know of a community or business or initiative in need of funding to help it promote economic growth and job creation? Applications are due 6/15 or 6/30 (depending on the type of grant).

Notable Resources

Learn About CHIP and How to Use It

Peruse these Frequently Asked Questions to help you learn about CHIP and how to use it.

Guidance on Federal Single Audits

Find practical guidance, a checklist to help you prepare for a Single Audit, and ways to avoid common findings.

EOB INFORMATION ONLY

Lori Olberg

From: ANR - ENB Administrator <ANR.ENBAdministrator@vermont.gov>
Sent: Friday, May 29, 2026 6:20 PM
To: Burlington Town Clerk
Subject: Vermont Environmental Notice Bulletin Stakeholder Update by Location

[WARNING]: This email was sent from someone outside of the City of Burlington.

**For complete information /
additional text, please
contact the City Clerk's Office**

You are receiving this message because you have been signed up to receive email notifications via the Vermont Agency of Natural Resources' Environmental Notice Bulletin (ENB). These notifications are intended to inform you of environmental activities relevant to your town or organization based on location or activity type.

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Regards,
ENB Support
Vermont Agency of Natural Resources

New Activities

Activity Type	Activity/Project Name	Permit # / ID	Applicant	Town	Status	ENB Link
Approval to Sell Bottled Water in Vermont	VT0021791 - NIAGARA BOTTLING LLC - STOCKTON 3 CA	21791-26.0	NIAGARA BOTTLING LLC	Statewide	Final Decision Reached - Appeal Period	PN26.0024124
Approval to Sell Bottled Water in Vermont	VT0021814 - NIAGARA BOTTLING LLC - DELANO, CA	21814-26.0	NIAGARA BOTTLING LLC	Statewide	Final Decision Reached - Appeal Period	PN26.0024126
Approval to Sell Bottled Water in Vermont	VT0021809 - NIAGARA BOTTLING LLC - LANCASTER TX	21809-26.0	NIAGARA BOTTLING LLC	Statewide	Final Decision Reached - Appeal Period	PN26.0024127
Approval to Sell Bottled Water in Vermont	VT0021790 - NIAGARA BOTTLING LLC - SHELBY TWP MI	21790-26.0	NIAGARA BOTTLING LLC	Statewide	Final Decision Reached - Appeal Period	PN26.0024129

FOR INFORMATION ONLY

Lori Olberg

From: VLCT Events & Trainings <info@vlct.org>
Sent: Monday, June 1, 2026 7:31 AM
To: Lori Olberg
Subject: June Events Digest

*For questions or information,
 additional text, please
 contact the City Clerk's Office*

[WARNING]: This email was sent from someone outside of the City of Burlington.

June Training & Events

Have you been struggling to keep track of all the events, chats, meet-ups, and trainings VLCT offers? You can use this email, which arrives the first Monday of each month, to plan what you'd like to attend.

x

MON	TUE	WED	THU	FRI
6/1	6/2	6/3 10 AM - 12 PM CHIP: Understanding Estimated Property Valuation and Tax Increment Projections	6/4	6/5
6/8	6/9 1 - 2 PM CHIP IN VT Office Hours	6/10 9 AM - 12 PM Spring Planning and Zoning Forum Lake Morey Resort or Zoom	6/11 12 - 1 PM Attorney Office Hours	6/12
6/15	6/16	6/17 6 - 7:30 PM Effective BCA Property Tax Assessment Appeal Hearings	6/18	6/19 VLCT Office Closed
6/22 3 - 5 PM Special Meeting of the VLCT Membership	6/23 10 - 11 AM Governing All with Skill: Third Roundtable	6/24	6/25	6/26 8 AM - 3 PM 2026 Vermont Local Officials Golf Outing

From: ANR - ENB Administrator <ANR.ENBAdministrator@vermont.gov>
Sent: Monday, June 1, 2026 7:29 PM
To: Burlington Town Clerk
Subject: Vermont Environmental Notice Bulletin Stakeholder Update by Location

For comments with the ENB, additional text, please contact the City Clerk's Office

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Regards,
 ENB Support
 Vermont Agency of Natural Resources

New Activities

Activity Type	Activity/Project Name	Permit # / ID	Applicant	Town	Status	ENB Link
Stormwater General Permit 3-9020 (CGP) for Low Risk Projects: Notice of Intent	Lake Forest Stormwater Improvements	3694-9020	Lake Forest at Oakledge Condominium Homeowners Association, Inc.	Burlington	In Review	PN26.0024498
Wetland Bulk Map Update	Vermont Significant Wetlands Inventory Edits June 1, 2026	2026-Q2Maps		Statewide	Draft Decision - Public Comment Period	PN26.0024513

Changes to Activities I'm Following

Activity Type	Activity/Project Name	Permit # / ID	Applicant	Town	Most Recent Update	Date	Status	ENB Link
Category 1 Underground Storage Tank - Operating/Renewal	Burlington Waste Water Treatment	819-18548	Burlington Waste Water Treatment	Burlington	A final action for this activity has been reached and may be	2026-06-01	Final Decision Reached - Appeal Period	PN26.0020854

FOR INFORMATION ONLY

For information only. If you have any questions, please contact the City Clerk's Office.

Lori Olberg

From: Act250.Essex@vermont.gov
Sent: Tuesday, June 2, 2026 10:32 AM
To: Seth Kuchenbecker; clare@watershedca.com; Act250.Agenda@vermont.gov; Benjamin Traverse; Andrew Montroll; permitting@ccrpcvt.org; Act250.Essex@vermont.gov; Burlington Town Clerk; Sarah Montgomery; Lori Olberg; James.eikenberry@usda.gov; info@winooskinrcd.org; Joelle.Mangelinckx@vermont.gov; josh.castonguay@greenmountainpower.com; efficiency@vermontgas.com; pics@veic.org; anr.act250@vermont.gov; barry.murphy@vermont.gov; PSD.VTDPS@vermont.gov; AOT.Act250@vermont.gov; AGR.Act250@vermont.gov; ACCD.ProjectReview@vermont.gov; Stephanie.Monaghan@vermont.gov
Subject: 4C0499-5 Minor Notice - City of Burlington - COS - Proposed LUP
Attachments: Minor_Notice 4C0499-5.pdf; Permit_Draft 4C0499-5.pdf

[WARNING]: This email was sent from someone outside of the City of Burlington.

Attached is 4C0499-5 Minor Notice - City of Burlington - COS - Proposed LUP.

Christine Commo | District Technician
 Land Use Review Board
 District 4 Environmental Commission
 111 West Street
 Essex Junction, VT 05452
 802-879-5660
<https://act250.vermont.gov>

Emails and other written or recorded information produced or acquired in the course of public agency business are public records and may be subject to public examination under Vermont's Public Records Act.

From: ANR - ENB Administrator <ANR.ENBAdministrator@vermont.gov>
Sent: Wednesday, June 3, 2026 6:39 PM
To: Burlington Town Clerk
Subject: Vermont Environmental Notice Bulletin Stakeholder Update by Location

additional text, please contact the City Clerk's Office

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Regards,
 ENB Support
 Vermont Agency of Natural Resources

New Activities

Activity Type	Activity/Project Name	Permit # / ID	Applicant	Town	Status	ENB Link
Approval to Sell Bottled Water in Vermont	VT0021828 - New	21828-25.0	OVE, JON	Statewide	Final Decision Reached - Appeal Period	PN26.0024760
Approval to Sell Bottled Water in Vermont	VT0021829 - Voss Production AS	21829-25.0	VOSS PRODUCTION AS	Statewide	Final Decision Reached - Appeal Period	PN26.0024763

Changes to Activities I'm Following

Activity Type	Activity/Project Name	Permit # / ID	Applicant	Town	Most Recent Update	Date	Status	ENB Link
Stormwater General Permit 3-9020 (CGP) for Low Risk Projects: Notice of Intent	Lake Forest Stormwater Improvements	3694-9020	Lake Forest at Oakledge Condominium Homeowners	Burlington	A draft decision for this activity has been reached and	2026-06-03	Draft Decision - Public Comment Period	PN26.0024498

From: ANR - ENB Administrator <ANR.ENBAdministrator@vermont.gov>
Sent: Thursday, June 4, 2026 5:59 PM
To: Burlington Town Clerk
Subject: Vermont Environmental Notice Bulletin Stakeholder Update by Location

[WARNING]: This email was sent from someone outside of the City of Burlington.

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Regards,
 ENB Support
 Vermont Agency of Natural Resources

New Activities

Activity Type	Activity/Project Name	Permit # / ID	Applicant	Town	Status	ENB Link
Wetlands General Permit Authorization	OakBeachDriveSW - Burlington	2026-0189	The City of Burlington, Seth Kuchenbecker	Burlington	In Review	PN26.0024774

Changes to Activities I'm Following

Activity Type	Activity/Project Name	Permit # / ID	Applicant	Town	Most Recent Update	Date	Status	ENB Link
Wetlands General Permit Authorization	OakBeachDriveSW - Burlington	2026-0189	The City of Burlington, Seth Kuchenbecker	Burlington	Minor information related to this activity has been changed. This could be a change to: permit/other ID; Activity Name; Staff Contact;	2026-06-04	In Review	PN26.0024774

Lori Olberg

From: VLCT Advocacy News <info@vlct.org>
Sent: Friday, June 5, 2026 7:30 AM
To: Lori Olberg
Subject: VLCT's Advocacy Chat Wrap-Up

For complete information &
additional text, please
contact the City Clerk's Office

[WARNING]: This email was sent from someone outside of the City of Burlington.



Advocacy Chat Wrap-Up

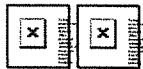
That's a wrap! Join Josh Hanford, VLCT's Director of Intergovernmental Relations, and Samantha Sheehan, VLCT's Municipal Policy and Advocacy Specialist, as they **review the results of the 2026 legislative session**. Expect updates on legislative action related to:

- Act 181 Reform
- Municipal Authority Over Agriculture
- Town Highway Funding
- Property Valuation
- PILOT Fund Appropriations
- Housing, Planning, and Zoning
- Special Assessment Bond Authority
- Animal Welfare
- Windham County Law Enforcement Pilot
- Minimum Wage for Municipal Officials Change
- **and more!**

Also, hear what your municipal colleagues from around the state have to say about the legislative session and additional concerns created by new legislation.

**June 15 @ 1 PM
FREE**

Register



[Click here to view this email as a web page.](#)

Vt. League of Cities & Towns | 89 Main St. Suite 4 | Montpelier, VT 05602 US

[Unsubscribe](#) | [Update Profile](#) | [Constant Contact Data Notice](#)

Lori Olberg

From: VLCT Training & Events <info@vlct.org>
Sent: Friday, June 5, 2026 11:03 AM
To: Lori Olberg
Subject: Governing All with Skill Third Roundtable

For complete information,
additional text, please
contact the City Clerk's Office

[WARNING]: This email was sent from someone outside of the City of Burlington.

Registration will be through Abundant Sun and hosted on their Zoom.
Registration will NOT be through VLCT.

Once you have completed the registration form, you will receive a confirmation email from JuJuBee HQ containing the Zoom link.



Governing All with Skill: Third Roundtable

On April 21, we invite you to join Ted Brady, VLCT Executive Director, Dr. Jude Rachele Smith, PhD., Co-Founder of Abundant Sun, and Rosi Gowdey, Senior Associate of Abundant Sun, to the second roundtable of the *Governing All with Skill* course.

The roundtable is designed to provide all VLCT members with an opportunity to engage in a real-time discussion of the course's on-demand modules. The roundtable serves as a valuable opportunity to **share what people have learned and how they have applied their learning in their municipal work**. These sessions also provide a chance to speak with your peers across Vermont, exchange insights, compare approaches, and explore collaborative strategies that strengthen alignment and connection statewide.

You do not have to be enrolled in the course to attend the roundtable. It is open to all members interested in learning more about the program. The sessions will be informally moderated by Abundant Sun and JuJuBee team members who designed *Governing All with Skill*. As part of this collective effort, **your input is very important**. We look forward to welcoming you to the session and encourage you to attend.

June 23 @ 10 AM
FREE



[Click here to view this email as a web page.](#)

Lori Olberg

From: VLCT Training & Events <info@vlct.org>
Sent: Friday, June 5, 2026 2:41 PM
To: Lori Olberg
Subject: UPDATED LINK: Governing All with Skill Third Roundtable

For complete information /
additional text, please
contact the City Clerk's Office

[WARNING]: This email was sent from someone outside of the City of Burlington.

Registration will be through Abundant Sun and hosted on their Zoom.
Registration will NOT be through VLCT.

Once you have completed the registration form, you will receive a confirmation email from JuJuBee HQ containing the Zoom link.



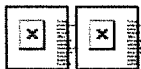
Governing All with Skill: Third Roundtable

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June 23 @ 10 AM
FREE



[Click here to view this email as a web page.](#)

EOB INFORMATION ONLY

Lori Olberg

From: ANR - ENB Administrator <ANR.ENBAdministrator@vermont.gov>
Sent: Friday, June 5, 2026 7:49 PM
To: Burlington Town Clerk
Subject: Vermont Environmental Notice Bulletin Stakeholder Update by Location

For complete information / additional text, please contact the City Clerk's Office

[WARNING]: This email was sent from someone outside of the City of Burlington.

You are receiving this message because you have been signed up to receive email notifications via the Vermont Agency of Natural Resources' Environmental Notice Bulletin (ENB). These notifications are intended to inform you of environmental activities relevant to your town or organization based on location or activity type.

Below are current activities for which you have been signed up to receive notifications. To view the details of these activities please [visit the ENB](#). When one or more activities that match your specific criteria is posted to ENB, you will receive a single email notification compiling the information. If you have been signed up to receive updates step-by-step throughout the review process for these activities the updates will appear in the second half of the email.

To modify the subscription, please contact the staff person listed on the individual activity page or the ENB Administrator at anr.enbadministrator@vermont.gov.

Regards,
 ENB Support
 Vermont Agency of Natural Resources

New Activities

Activity Type	Activity/Project Name	Permit # / ID	Applicant	Town	Status	ENB Link
Groundwater Reclassification	Elizabeth Mine Superfund Site			Statewide	Draft Decision - Public Comment Period	PN26.0025294

Changes to Activities I'm Following

Activity Type	Activity/Project Name	Permit # / ID	Applicant	Town	Most Recent Update	Date	Status	ENB Link
Groundwater Reclassification	Elizabeth Mine Superfund Site			Statewide	The administrative record set for this activity has been modified. Please visit the ENB to view the	2026-06-05	Draft Decision - Public Comment Period	PN26.0025294

Lori Olberg

From: ANR - ENB Administrator <ANR.ENBAdministrator@vermont.gov>
Sent: Monday, June 8, 2026 7:19 PM
To: Burlington Town Clerk
Subject: Vermont Environmental Notice Bulletin Stakeholder Update by Location

[WARNING]: This email was sent from someone outside of the City of Burlington.

You are receiving this message because you have been signed up to receive email notifications via the Vermont Agency of Natural Resources' Environmental Notice Bulletin (ENB). These notifications are intended to inform you of environmental activities relevant to your town or organization based on location or activity type.

Below are current activities for which you have been signed up to receive notifications. To view the details of these activities please visit the ENB. When one or more activities that match your specific criteria is posted to ENB, you will receive a single email notification compiling the information. If you have been signed up to receive updates step-by-step throughout the review process for these activities the updates will appear in the second half of the email.

To modify the subscription, please contact the staff person listed on the individual activity page or the ENB Administrator at anr.enbadministrator@vermont.gov.

Regards,
 ENB Support
 Vermont Agency of Natural Resources

2026-06-08 12:46:12

Changes to Activities I'm Following

Activity Type	Activity/Project Name	Permit # / ID	Applicant	Town	Most Recent Update	Date	Status	ENB Link
Groundwater Reclassification	Elizabeth Mine Superfund Site	19770186		Statewide	The administrative record set for this activity has been modified. Please visit the ENB to view the activity profile.	2026-06-08	Draft Decision - Public Comment Period	PN26.0025294

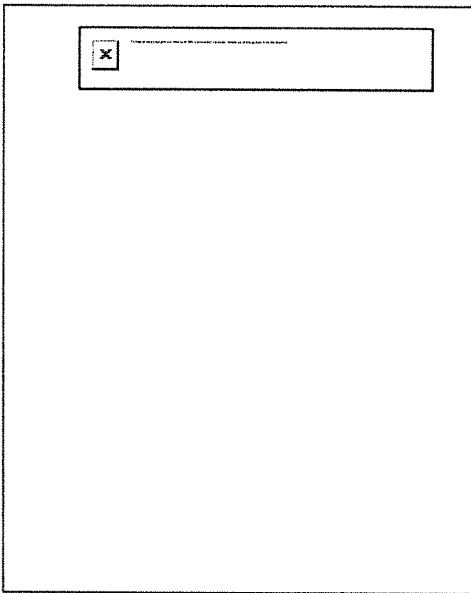
Lori Olberg

From: Vermont Agency of Natural Resources, Wetlands Program
<info@vtagencynaturalresources.ccsend.com>
Sent: Tuesday, June 9, 2026 11:46 AM
To: Burlington Town Clerk
Subject: Wetland Map Updates

For complete information & additional text, please contact the City Clerk's Office

You don't often get email from info@vtagencynaturalresources.ccsend.com. [Learn why this is important](#)
[WARNING]: This email was sent from someone outside of the City of Burlington.

Wetland Map Updates



The Vermont Department of Environmental Conservation (DEC) invites the public to view draft map updates to the state wetland maps in over 100 towns, within the counties of Addison, Bennington, Caledonia, Chittenden, Essex, Franklin, Lamoille, Orleans, and Rutland (orange area in the map on the left).

The updated maps show the approximate location and shape of existing wetlands where previous mapping had been absent or inaccurate. Attend one of two **meetings next week** (RSVP below) or learn more on our wetland maps website.

Statewide Updates Nearly Complete

The Department recently updated much of the wetland mapping across the state. Your town may already have improvements on the official Vermont Significant Wetlands Inventory.

[View Wetland Map](#)

Arlington Map Meeting:
June 16, 2026 6:30pm

In Person: The Arlington Common,
3938 VT-7A, Arlington, VT

Morrisville Map Meeting:
June 17, 2026 3:00pm

In Person: 43 Portland Street,
Morrisville, VT 05661, Tegu Building

Resolution Relating to

RESOLUTION _____

APPROVING THE ISSUANCE OF GRANT ANTICIPATION
NOTES FOR THE COSTS OF AIRPORT IMPROVEMENT
PROJECTS

Sponsor(s): Bd. of Finance
Introduced: _____
Referred to: _____

Action: _____
Date: _____
Signed by Mayor: _____

CITY OF BURLINGTON

In the year Two Thousand Twenty-Six.....

Resolved by the City Council of the City of Burlington, as follows:

- 1 That WHEREAS, the City of Burlington (the “City”) owns and operates the Burlington International
- 2 Airport (the “Airport”); and
- 3 WHEREAS, the City anticipates the receipt of federal grants from the Federal Aviation Administration
- 4 (the “FAA”) for airport improvement projects, which, together with current grants from the FAA, total at least
- 5 \$10,000,000 (the “Grants”); and
- 6 WHEREAS, the City will implement the airport improvement projects pending the receipt of the
- 7 Grants and will receive reimbursement from the FAA under the Grants; and
- 8 WHEREAS, the City Council, pursuant to 24 V.S.A. § 1773(c), may undertake temporary loans in
- 9 anticipation of the receipt of grants-in aid from any source, for a period of not more than one year, and may
- 10 refund and renew outstanding temporary loans by the issuance of a new note or notes dated before the date the
- 11 total grant-in-aid is received;
- 12 NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Burlington, Vermont, as
- 13 follows; and
- 14 BE IT FURTHER RESOLVED that the City shall issue grant anticipation notes, secured by the
- 15 Grants, in one or more series, in an aggregate principal amount not to exceed \$10,000,000 (the “Notes”), for
- 16 the object and purpose of financing the costs of the Airport Improvement Projects that are the subject of the
- 17 Grants. The Notes shall be secured by a pledge of the Grants as payment therefore and shall mature less than
- 18 one year from the date of issuance thereof. The Notes may further be payable on a subordinate basis, from net
- 19 revenues of the Airport, to the extent legally permissible under the Airport General Bond Resolution adopted
- 20 May 6, 1997 (as supplemented and amended to date). The Notes may be issued on a draw-down line of credit
- 21 basis; and
- 22 BE IT FURTHER RESOLVED that the Mayor, the Chief Administrative Officer, the Director of
- 23 Finance, and the Assistant Director of Finance are, and each one of them is, hereby authorized and empowered
- 24 to execute and deliver (i) the Notes on behalf of the City, in such form and with such terms as they deem
- 25 necessary and in the City’s best interest, (ii) one or more security, pledge and loan agreements as may be

26 requested by the financial institution purchasing the Notes, and (iii) all other documents and instruments

27 necessary or convenient in connection with the issuance of the Notes and/or the receipt of the Grants.

28

29 *TM/Resolutions 2026/Approving the Issuance of Grant Anticipation Notes for the Costs of Airport Improvement Projects*

30 *6/9/26*



OFFICE OF THE CLERK/TREASURER City of Burlington

City Hall, Room 20, 149 Church Street, Burlington, VT 05401

To: Board of Finance & City Council
From: Darlene Bayko, Asst Director of Finance
Marie Friedman, CPA, Chief Financial Officer, Burlington International Airport

Date: June 15, 2026 Board of Finance & City Council
Action: Action
RE: Grant Anticipation Note (GAN)

Executive Summary

The Airport needs temporary financing in anticipation of funding that is obligated under the current twenty-three Federal Aviation Administration (FAA) Grants. These grants cover many projects including runway and taxiway improvements, terminal apron rehabilitations, noise mitigation measures for residences and residential sound insulation, building a new apron, a new passenger boarding bridge and updating the noise exposure map. The proposed Grant Anticipation Note is secured by a pledge of the Grants, and not the Full Faith and Credit of the City, and will have a maturity of less than one year from the date of issuance. The FAA acknowledges that projects approved under their grants may need financing and allows that any interest incurred using a GAN borrowing is 100% reimbursable. Please note that this is the same Grant Anticipation Note that was approved last year, this is just a renewal.

Logistics

The City of Burlington (the "City") is planning to renew a Grant Anticipation Note (the "Note") for Burlington International Airport (the "Airport"). Under 24 V.S.A. § 1773(c), a municipal corporation may, upon resolution of its legislative branch, issue revenue anticipation notes in anticipation of the receipt of grants-in-aid. The proceeds from such grant anticipation notes must be used for the purpose and projects contemplated by the grants. The grant anticipation notes cannot mature more than one year from the date of the note, but may be refunded and renewed. State law allows such grant anticipation notes to be refunded and renewed from time to time prior to receipt of the underlying grant.

The Note is secured by a pledge of the Grants, and not the Full Faith and Credit of the City, and will have a maturity of less than one year from the date of issuance. The FAA allows 100% of GAN interest to be reimbursed under the Passenger Facility Charge program (PFC) through an application process. The Airport uses the City accounting system to track all interest paid under the GAN. Therefore, any interest incurred is eligible to be fully funded by PFC revenues.

History

The City has previously entered into many Airport Improvement Program (AIP) Grant Agreements (the "Grants") with the U.S. Department of Transportation, Federal Aviation Administration, and have been previously approved by the Board of Finance and City Council for certain airport improvement projects. The proceeds from the Note are to be used to implement these projects, and in turn, the City expects to be reimbursed from the Grants.

Issuing the Grant Anticipation Note

The accompanying Resolution provides for the issuance of the Note in an amount up to \$10,000,000. This will be used for financing temporary loans in anticipation of current FAA Grants. The Airport currently has nine active grants for the renewal of the GAN which has a remaining balance of \$28 Million in upcoming expenditures. The Airport also anticipates receiving up to \$1.2 Million in additional grants during the upcoming fiscal year.

The Resolution authorizes the Mayor, the City's Chief Administrative Officer, and the Director of Finance to execute and deliver the Note, any security, pledge and loan agreements that may be required by the financial institution purchasing the Note, and any other agreements related to the Note or the Grants that may be necessary. As the source of payment is from the FAA, the Note will not be eligible for issuance as a tax-exempt obligation.

Board of Finance Motion: To approve, and recommend that Council approve, the attached resolution.

City Council Motion: To waive the reading and to approve the attached resolution.

Board of Finance and City Council Submission Checklist

Department: Clerk Treasurer Office Submitter: Darlene Bayko

Title/Subject: Fiscal Year 2026 Renewal of \$10MM Airport GAN

	Approval:	Meeting Date:
<input checked="" type="checkbox"/>	Board of Finance	Click or tap to enter a date.
<input checked="" type="checkbox"/>	City Council	Click or tap to enter a date.
<input checked="" type="checkbox"/>	Concurrent	06/15/2026

This form must be completed by the person submitting the materials, and sent with the final submission. Please do not indicate that a signoff was received until it has actually been obtained.

Signoffs Received

Signoff Needed	Received	Date Received	Note
Department Head	Yes	6/7/2026	Katherine Schad
Mayor’s Office informed and approved memo	Yes	06/08/26	Lisa Gerlach/Kara Alnasrawi
Board/Commission, if required	N/A	Click or tap to enter a date.	Click or tap here to enter text.
City Attorney’s Office has approved contract and/or legal documents, -Identify attorney in note	N/A	Click or tap to enter a date.	Click or tap here to enter text.
City Attorney’s Office has approved memo and motion(s) or resolution(s) -Identify attorney in note	Yes	6/8/2026	Emmett Wood
CAO has reviewed budget, financing, and memo	Yes	6/7/2026	Katherine Schad
Human Resources, if personnel action -Identify HR Manager in note	N/A	Click or tap to enter a date.	Click or tap here to enter text.
CIO, if an IT-related investment/purchase	N/A	Click or tap to enter a date.	Click or tap here to enter text.

Materials Included

	Included?	Note
Final Memo Attached?	Yes	Click or tap here to enter text.
Contract Attached, if applicable?	N/A	Click or tap here to enter text.
Additional Materials, if necessary	N/A	
Draft Resolution or Motion?	Yes	Legal to forward
If for submission to Council, are sponsors identified?	N/A	Click or tap here to enter text.

Resolution Relating to

APPROVING THE ISSUANCE OF GRANT ANTICIPATION NOTES FOR THE COSTS OF AIRPORT IMPROVEMENT PROJECTS

RESOLUTION 6.16

Sponsor(s): Bd. of Finance
Introduced: 06/15/26
Referred to: _____
Action: adopted
Date: 06/15/26
Signed by Mayor: 06/16/26

CITY OF BURLINGTON

In the year Two Thousand Twenty-Six.....

Resolved by the City Council of the City of Burlington, as follows:

- 1 That WHEREAS, the City of Burlington (the “City”) owns and operates the Burlington International
- 2 Airport (the “Airport”); and
- 3 WHEREAS, the City anticipates the receipt of federal grants from the Federal Aviation Administration
- 4 (the “FAA”) for airport improvement projects, which, together with current grants from the FAA, total at least
- 5 \$10,000,000 (the “Grants”); and
- 6 WHEREAS, the City will implement the airport improvement projects pending the receipt of the
- 7 Grants and will receive reimbursement from the FAA under the Grants; and
- 8 WHEREAS, the City Council, pursuant to 24 V.S.A. § 1773(c), may undertake temporary loans in
- 9 anticipation of the receipt of grants-in aid from any source, for a period of not more than one year, and may
- 10 refund and renew outstanding temporary loans by the issuance of a new note or notes dated before the date the
- 11 total grant-in-aid is received;
- 12 NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Burlington, Vermont, as
- 13 follows; and
- 14 BE IT FURTHER RESOLVED that the City shall issue grant anticipation notes, secured by the
- 15 Grants, in one or more series, in an aggregate principal amount not to exceed \$10,000,000 (the “Notes”), for
- 16 the object and purpose of financing the costs of the Airport Improvement Projects that are the subject of the
- 17 Grants. The Notes shall be secured by a pledge of the Grants as payment therefore and shall mature less than
- 18 one year from the date of issuance thereof. The Notes may further be payable on a subordinate basis, from net
- 19 revenues of the Airport, to the extent legally permissible under the Airport General Bond Resolution adopted
- 20 May 6, 1997 (as supplemented and amended to date). The Notes may be issued on a draw-down line of credit
- 21 basis; and
- 22 BE IT FURTHER RESOLVED that the Mayor, the Chief Administrative Officer, the Director of
- 23 Finance, and the Assistant Director of Finance are, and each one of them is, hereby authorized and empowered
- 24 to execute and deliver (i) the Notes on behalf of the City, in such form and with such terms as they deem
- 25 necessary and in the City’s best interest, (ii) one or more security, pledge and loan agreements as may be

* * * * *

ORIGINAL

DISTRIBUTION:

I hereby certify that this resolution has been sent to the following department(s) on

RESOLUTION RELATING TO

.....
.....
.....

Adopted by the City Council

....., 20.....

..... Clerk

Approved....., 20.....

..... Mayor

Vol. Page

* * * * *

26 requested by the financial institution purchasing the Notes, and (iii) all other documents and instruments
27 necessary or convenient in connection with the issuance of the Notes and/or the receipt of the Grants.

28

29 *TM/Resolutions 2026/Approving the Issuance of Grant Anticipation Notes for the Costs of Airport Improvement Projects*
30 *6/9/26*

* * * * *

ORIGINAL

DISTRIBUTION:

I hereby certify that this resolution has been sent to the following department(s) on

CT, Darlene Bayko

RESOLUTION RELATING TO

Approving The Issuance Of Grant Anticipation Notes For The Costs Of Airport Improvement Projects

Adopted by the City Council

June 15, 2026

[Signature] Clerk

Approved June 16, 2026

[Signature] Mayor

Vol. Page

Attest: *[Signature]*
Lori Olberg

Council and Licensing Coordinator

* * * * *

Resolution Relating to

RESOLUTION _____

APPROVING THE ISSUANCE OF A GRANT
ANTICIPATION NOTE FOR THE COSTS OF CERTAIN
CITY CAPITAL IMPROVEMENT PROJECTS

Sponsor(s): Bd. of Finance
Introduced: _____
Referred to: _____
Action: _____
Date: _____
Signed by Mayor: _____

CITY OF BURLINGTON

In the year Two Thousand Twenty-Six.....

Resolved by the City Council of the City of Burlington, as follows:

1 That WHEREAS, the City of Burlington (the “City”) anticipates the receipt of federal and state grants for
2 certain capital improvement projects (the “Projects”), which, together with current federal and state grants
3 awarded to the City, total at least \$10,000,000 (the “Grants”); and

4 WHEREAS, the City will implement the Projects pending the receipt of the Grants and will receive
5 reimbursement from federal and state authorities pursuant to the Grants; and

6 WHEREAS, the City Council, pursuant to 24 V.S.A. § 1773(c), may undertake temporary loans in
7 anticipation of the receipt of grants-in aid from any source, for a period of not more than one year, and may
8 refund and renew outstanding temporary loans by the issuance of a new note or notes dated before the date the
9 total grant-in-aid is received;

10 NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Burlington, Vermont,
11 that the City shall issue one or more grant anticipation notes, secured by the Grants, in an aggregate principal
12 amount not to exceed \$10,000,000 (together, the “Note”), for the object and purpose of financing the costs of
13 the Projects that are the subject of the Grants. The Note shall be secured by a pledge of the proceeds of the
14 Grants as payment therefore and shall mature less than one year from the date of issuance thereof. To the
15 extent legally permissible and as may be requested by the financial institution purchasing the Note, the City
16 may transfer the proceeds of such Grants, when received, to a separate account designated by such purchaser
17 in order to perfect such purchaser’s security interest in such proceeds. The Note may be issued on a draw-
18 down line of credit basis; and

19 BE IT FURTHER RESOLVED that the Mayor, the Chief Administrative Officer, the Director of
20 Finance, and the Assistant Director of Finance are, and each one of them is, hereby authorized and empowered
21 to execute and deliver (i) the Note on behalf of the City, in such form and with such terms as they deem
22 necessary and in the City’s best interest, (ii) one or more security, pledge and loan agreements as may be
23 requested by the financial institution purchasing the Note, and (iii) all other documents and instruments
24 necessary or convenient in connection with the issuance of the Note and/or the receipt of the Grants.

25
26 TM/Resolutions 2026/Approving the Issuance of a Grant Anticipation Note for the Costs of Certain City Capital Improvement Projects
27 6/9/26



OFFICE OF THE CLERK/TREASURER City of Burlington

City Hall, Room 20, 149 Church Street, Burlington, VT 05401

To: Board of Finance & City Council
From: Brad Kukenberger, Director of Finance/Darlene Bayko, Asst Director of Finance
Date: June 15, 2026 Board of Finance/City Council
Action: Action
RE: \$10,000,000 General Fund Grant Anticipation Note (GAN) Renewal

Executive Summary

The General Fund (GF) needs temporary financing in anticipation of funding that is obligated under several Federal/State Grants. These grants cover certain capital improvement projects including Champlain Parkway, design & construction to rebuild Bank Street, Cherry Street, and sections of Pine Street & St. Paul Street, including workforce development, construction of a Shared Use path along Queen City Park Road, between Austin Dr. and Central Ave, and construction of a Shared Use path along Intervale Rd.

The proposed Grant Anticipation Note is secured by a pledge of the Grants, and not the Full Faith and Credit of the City, and will have a maturity of less than one year from the date of issuance.

Logistics

The City of Burlington (the "City") is planning to finance a Grant Anticipation Note (the "Note") for the City of Burlington General Fund. Under 24 V.S.A. § 1773(c), a municipal corporation may undertake temporary loans in anticipation of the receipt of grants-in aid from any source upon resolution of its legislative branch. The proceeds from such Grant Anticipation Notes must be used for the purpose and projects contemplated by the grants. The Grant Anticipation Notes cannot mature more than one year from the date of the note, but State law allows such Grant Anticipation Notes to be refunded and renewed from time to time prior to receipt of the underlying grant.

Issuing the Grant Anticipation Note

The accompanying Resolution provides for the issuance of the Note in an amount up to \$10,000,000. This will be used for financing temporary loans in anticipation of current Federal/State Grants.

The Resolution authorizes the Mayor, the City's Chief Administrative Officer, the Director of Finance, and Assistant Director of Finance to execute and deliver the Note, any security, pledge and loan agreements that may be required by the financial institution purchasing the Note, and any other agreements related to the Note or the Grants that may be necessary.

Board of Finance Motion: To approve, and recommend that Council waive the reading and approve, the attached resolution.

City Council Motion: To waive the reading and approve the attached resolution.

Board of Finance and City Council Submission Checklist

Department: Clerk Treasurer Office Submitter: Darlene Bayko

Title/Subject: Fiscal Year 2026 Renewal of \$10MM General Fund GAN

	Approval:	Meeting Date:
<input type="checkbox"/>	Board of Finance	Click or tap to enter a date.
<input type="checkbox"/>	City Council	Click or tap to enter a date.
<input checked="" type="checkbox"/>	Concurrent	06/15/2026

This form must be completed by the person submitting the materials, and sent with the final submission. Please do not indicate that a signoff was received until it has actually been obtained.

Signoffs Received

Signoff Needed	Received	Date Received	Note
Department Head	Yes	6/7/2026	Katherine Schad
Mayor’s Office informed and approved memo	Yes	06/08/26	Lisa Gerlach
Board/Commission, if required	N/A	Click or tap to enter a date.	Click or tap here to enter text.
City Attorney’s Office has approved contract and/or legal documents, -Identify attorney in note	N/A	Click or tap to enter a date.	Click or tap here to enter text.
City Attorney’s Office has approved memo and motion(s) or resolution(s) -Identify attorney in note	Yes	6/8/2026	Emmett Wood
CAO has reviewed budget, financing, and memo	Yes	6/7/2026	Katherine Schad
Human Resources, if personnel action -Identify HR Manager in note	N/A	Click or tap to enter a date.	Click or tap here to enter text.
CIO, if an IT-related investment/purchase	N/A	Click or tap to enter a date.	Click or tap here to enter text.

Materials Included

	Included?	Note
Final Memo Attached?	Yes	Click or tap here to enter text.
Contract Attached, if applicable?	N/A	Click or tap here to enter text.
Additional Materials, if necessary	N/A	
Draft Resolution or Motion?	Yes	Legal to forward
If for submission to Council, are sponsors identified?	N/A	Click or tap here to enter text.

Resolution Relating to

APPROVING THE ISSUANCE OF A GRANT
ANTICIPATION NOTE FOR THE COSTS OF CERTAIN
CITY CAPITAL IMPROVEMENT PROJECTS

RESOLUTION 6.17

Sponsor(s): Bd. of Finance
Introduced: 06/15/26
Referred to: _____

Action: adopted
Date: 06/15/26
Signed by Mayor: 06/16/26

CITY OF BURLINGTON

In the year Two Thousand Twenty-Six.....

Resolved by the City Council of the City of Burlington, as follows:

1 That WHEREAS, the City of Burlington (the “City”) anticipates the receipt of federal and state grants for
2 certain capital improvement projects (the “Projects”), which, together with current federal and state grants
3 awarded to the City, total at least \$10,000,000 (the “Grants”); and

4 WHEREAS, the City will implement the Projects pending the receipt of the Grants and will receive
5 reimbursement from federal and state authorities pursuant to the Grants; and

6 WHEREAS, the City Council, pursuant to 24 V.S.A. § 1773(c), may undertake temporary loans in
7 anticipation of the receipt of grants-in aid from any source, for a period of not more than one year, and may
8 refund and renew outstanding temporary loans by the issuance of a new note or notes dated before the date the
9 total grant-in-aid is received;

10 NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Burlington, Vermont,
11 that the City shall issue one or more grant anticipation notes, secured by the Grants, in an aggregate principal
12 amount not to exceed \$10,000,000 (together, the “Note”), for the object and purpose of financing the costs of
13 the Projects that are the subject of the Grants. The Note shall be secured by a pledge of the proceeds of the
14 Grants as payment therefore and shall mature less than one year from the date of issuance thereof. To the
15 extent legally permissible and as may be requested by the financial institution purchasing the Note, the City
16 may transfer the proceeds of such Grants, when received, to a separate account designated by such purchaser
17 in order to perfect such purchaser’s security interest in such proceeds. The Note may be issued on a draw-
18 down line of credit basis; and

19 BE IT FURTHER RESOLVED that the Mayor, the Chief Administrative Officer, the Director of
20 Finance, and the Assistant Director of Finance are, and each one of them is, hereby authorized and empowered
21 to execute and deliver (i) the Note on behalf of the City, in such form and with such terms as they deem
22 necessary and in the City’s best interest, (ii) one or more security, pledge and loan agreements as may be
23 requested by the financial institution purchasing the Note, and (iii) all other documents and instruments
24 necessary or convenient in connection with the issuance of the Note and/or the receipt of the Grants.

25
26 *TM/Resolutions 2026/Approving the Issuance of a Grant Anticipation Note for the Costs of Certain City Capital Improvement Projects*
27 6/9/26

* * * * *

ORIGINAL

DISTRIBUTION:

I hereby certify that this resolution has been sent to the following department(s) on

CT, Darlene Bayko

RESOLUTION RELATING TO

Approving The Issuance Of A Grant Anticipation Note For The Costs Of Certain City Capital Improvement Projects

Adopted by the City Council

June 15, 20 26

[Signature] Clerk

Approved June 16, 20 26

[Signature] Mayor

Vol. Page

Attest:
[Signature]
Lori Hilberg

Council and Licensing Coordinator

* * * * *



Office of Mayor Emma Mulvaney-Stanak

MEMORANDUM

To: City Council
 From: Mayor Emma Mulvaney-Stanak
 Date: June 15, 2026
 Re: Fiscal Year 2027 Mayoral Appointments

I am pleased to bring forward this slate of Fiscal Year 2027 mayoral appointments for your consideration and confirmation at the June 15, 2026, City Council meeting. Per the City Charter, I have consulted with the applicable Boards and Commissions, who have offered input and recommendations.

I look forward to working with this group of thoughtful, dedicated public servants over the next year to continue to address the challenges and opportunities we face as a modern and growing City and to continue working on our shared goals around community safety, housing, and climate in a way that embeds equity, good governance, and affordability.

One Year Reappointments

Chief Administrative Officer	Katherine Schad
City Attorney Grand Juror	Jessica Brown
Chief Engineer, Burlington Fire Department Emergency Management and Civil Defense Director	Michael Curtin
Director of Public Works	Chapin Spencer
Cemetery Superintendent Director of Parks, Recreation, and Waterfront	Phil Lewis
General Manager, Burlington Electric	Darren Springer
Director of Aviation, BTV	Nicolas Longo
Director of Community and Economic Development Office	Kara Alnasrawi
Executive Director, Burlington City Arts	Doreen Kraft
Director of Permitting and Inspections Zoning Administrative Officer Second Constable Health Officer	William Ward
Director of Racial Equity, Inclusion & Belonging	Kelli Perkins
Director of Planning	Charles Dillard

Director, Fletcher Free Library	Mary Danko
Assistant City Attorney, Director of Litigation Assistant Grand Juror Fourth Constable	Kimberlee Sturtevant
Assistant City Attorney Third Constable	Hayley McClenahan
Assistant City Attorney Constable	Emmett Wood
Executive Director of the Church Street Marketplace	Samantha McGinnis
Chief Innovation Officer	Scot Barker
City Engineer	Laura Wheelock
Harbor Master	Erin Moreau
Pound Keeper	Cassandra Sterling

Two Year Reappointment

Director of Human Resources	Lynn Reagan
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Vacancies

Police Department: Shawn Burke assumed the role of Interim Chief of Police on March 24, 2025. The administration is working with the International Association of Chiefs of Police to engage in a search process for the next permanent Chief of the Burlington Police Department, with a goal to identify a qualified candidate by the end of 2026. Chief Burke has signed a contract to stay on as Interim Chief of Police through March of 2027.

City Assessor: On Oct 28th, 2025 Joseph Turner left his role as City Assessor and Traci Isham assumed the role of Interim City Assessor. The City is actively looking to hire for this role, with a goal of hiring a permanent City Assessor by the end of 2026.

Deputy City Attorney: The role of Deputy City Attorney is currently vacant and, per the mayor’s budget, will be frozen for FY27.

Assistant City Attorney: Erik Ramakrishnan vacated his role as Assistant City Attorney on June 5, 2026. The posting for this role is being finalized and will be posted by the end of June.

City Council Motion: Move to approve Mayoral appointments for Fiscal Year 2027.

Board of Finance and City Council Submission Checklist

Version: April 2025

Department: Church Street Marketplace Submitter: Samantha McGinnis

Title/Subject: Authorization to Common Area Fees for Fiscal year 2027

Approval Requested:	Meeting Date:
<input type="checkbox"/> Board of Finance	Click or tap to enter a date.
<input checked="" type="checkbox"/> City Council	6/15/2026
<input type="checkbox"/> Both BOF and Council	Click or tap to enter a date.

Instructions

1. This form must be completed by the person submitting the materials.
2. This form must be sent with the final submission of materials in advance of the meeting.
3. Do not indicate that a sign-off was received until it has actually been obtained.
4. Commission reports and presentations do not need to be reviewed by the CAO or Attorneys.
5. Name the reviewing Attorney or HR Manager in the Note column.

Signoff Needed	Received?	Approval Date	Note
Department Head	Yes	6/9/2026	Kara Alnasrawi
Mayor's Office	Yes	6/10/2026	Lisa Gerlach
Board/Commission	Yes	4/15/2026	Approved Unanimously
City Attorney's Office for memo and contracts or legal documents	Yes	6/8/2026	Emmett Wood
City Attorney's Office for memo and motion(s) or resolution(s)	Yes	6/8/2026	Emmett Wood
CAO for budget, financing, and memo	Yes	6/10/2026	Katherine Schad
Human Resources, if personnel action or policy	Choose an item.	Click or tap to enter a date.	Click or tap here to enter text.
CIO, if IT-related	Choose an item.	Click or tap to enter a date.	Click or tap here to enter text.

Resolution Relating to

RESOLUTION _____

ALLOCATION METHOD AND STANDARDS FOR
COMMON AREA FEE FORMULA, AND
ESTABLISHMENT OF COMMON AREA FEES
FOR THE CHURCH STREET MARKETPLACE
FOR FISCAL YEAR 2027

Sponsor(s):
Introduced: Councilor Ranjit Singh
Referred to: _____

Action: _____
Date: _____
Signed by Mayor: _____

CITY OF BURLINGTON

In the year Two Thousand Twenty-Six

Resolved by the City Council of the City of Burlington, as follows:

1 That WHEREAS, Sec. 326(a) of the City Charter provides that common area fees may be levied on taxable
2 properties located within the Church Street Marketplace District (“Marketplace”) to defray the expenses
3 incurred by the City of Burlington in connection with the operation, maintenance and repair of the
4 Marketplace; and

5 WHEREAS, Sec. 326(b) of the City Charter provides that the City Council, after not less than one duly
6 warned public hearing and after considering the advice of the Church Street Marketplace Commission
7 (“Commission”), shall establish standards to aid in the determination of individual common area fees; and

8 WHEREAS, on March 16, 1992 the City Council resolved that the common area fees for the
9 Marketplace shall be allocated on the basis of total ground floor square footage of buildings within the
10 Marketplace and that this method of allocation shall be fixed in order to provide predictability, stability and
11 foster long term planning and investment by property owners in the Marketplace; and

12 WHEREAS, pursuant to City Charter Sec. 326, the City Council is obligated to levy such common
13 area fees in the proportion that it judges the properties to be benefited by the construction and/or operation of
14 the Marketplace for the ensuing fiscal year no later than June 15th of each year, and upon 12 days’ notice to
15 interested parties including the time, place and schedule of all proposed common area fees; and

16 WHEREAS, the Commission, after holding a public hearing on April 15th,2026 voted unanimously to
17 leave the common area fee for FY 27 unchanged from FY 26; and

18 WHEREAS, the Commission recommends that the City Council continue to approve the methods and
19 standards used to establish the common area fee formula, and for FY 27 leave the fee unchanged at \$3.02 per
20 square foot resulting in a total amount levied of \$743,499.84; and

21 WHEREAS, the Church Street Marketplace Department sent out notice of the time and place of the
22 June 15, 2026 hearing, including a complete schedule of all common area fees to the landowners of record in
23 the Marketplace by letter dated June 3, 2026; and

Resolution Relating to ALLOCATION METHOD AND STANDARDS FOR COMMON AREA FEE FORMULA, AND ESTABLISHMENT OF COMMON AREA FEES FOR THE CHURCH STREET MARKETPLACE FOR FISCAL YEAR 2027

24 WHEREAS, the City Council, in setting fees has considered the extent to which each property within
25 the Marketplace has been or will be benefited, including the extent to which the fair market value of the
26 property has been or will be enhanced, by virtue of the construction and/or operation of the Marketplace;

27 NOW, THEREFORE, BE IT RESOLVED that the City Council, pursuant to City Charter Sec.
28 326(b), hereby re-adopts the existing standards for allocating common area fees, and levies common area fees
29 for the fiscal year beginning July 1, 2026 and ending June 30, 2027 unchanged from the previous fiscal year as
30 recommended by the Church Street Marketplace Commission as set forth in Attachment A and directs the
31 Chief Administrative Officer to record this decision so that the amount assessed remains as a lien in the nature
32 of a tax upon the properties so assessed until paid or otherwise discharged.

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SM/EW/Resolutions 2026/ ALLOCATION METHOD AND STANDARDS FOR COMMON AREA FEE FORMULA, AND ESTABLISHMENT
OF COMMON AREA FEES
FOR THE CHURCH STREET MARKETPLACE
FOR FISCAL YEAR 2027
06/15/2026



To: Burlington City Council
From: Church Street Marketplace District
Commission Date: June 5, 2026

Re: Marketplace Commission Fee Recommendations for FY27

As Chairperson of the Church Street Marketplace District Commission, I would hereby like to communicate the following fee suggestions, unanimously passed by the Commission, to City Council for fiscal year 2027:

1) Downtown Improvement District (DID) Fees

The Church Street Marketplace Commission respectfully suggests that DID fees remain unchanged for FY27 at \$0.035 per \$100 in assessed value

2) Church Street Marketplace Common Area Fees

The Church Street Marketplace Commission respectfully suggests that the Church Street Marketplace Common Area Fees remain unchanged at \$3.02 per ground floor square foot.

Sincerely,

Mark Bouchett
Chair, Church Street Marketplace District Commission



June 1, 2026

TO: Church Street Marketplace District Property Owners
FROM: Samantha McGinnis, Director of Church Street Marketplace
RE: **NOTICE OF PUBLIC HEARING – SETTING COMMON AREA FEES FY27**
Monday, June 15, 2026, no earlier than 6:00 PM Burlington City Hall

A public hearing will be held during the regular meeting of Burlington City Council on **Monday, June 15, 2026, no earlier than 6:00 pm**, in person at Contois Auditorium, Burlington City Hall, 2nd floor, 149 Church Street, Burlington, Vermont 05401 or by video conference, accessible by link on the City’s website, to be posted no less than 48 hours prior to the hearing on the standards to aid in the determination of common area fees and on the annual common area fees for properties in the Church Street Marketplace District proposed by the Church Street Marketplace Commission.

The Marketplace Commission is proposing a continuation of the current standards, which include a per-square-foot cost based on a building’s ground floor square footage and maintaining the per-square-foot cost for FY27 of \$3.02 per square foot for all properties. These properties and their measurements were audited by the City Assessor in FY25:

FY27 Common Area Fees by Taxable Parcel can be found here:
<https://churchstmarketplace.com/marketplace-commission>

The provisions applicable to common area fees can be found in the Burlington City Charter, Title VIII, Section 326, which can be located on the City website.

Any assessed party who feels aggrieved by this proposal may appeal the assessment to the City Council by delivering the appeal, in writing, to the City Clerk at City Hall, 149 Church St., Burlington, Vermont. The written appeal may be delivered by any means but must be received by the City Clerk prior to the public hearing to be considered. Following the public hearing, the Council will make a final determination of the common area fees to be assessed.

For further information please contact:
Samantha McGinnis
Director, Church Street Marketplace
smcginnis@burlingtonvt.gov

802-735-5572

**Church Street Marketplace Common Area
Fees FY27**

West Side	Sq. Ft FY27	FY27
		\$3.02
1-7	8,400	25,368.00
11-17	5,217	15,755.34
19-21	7,054	21,303.08
23	2,079	6,278.58
25-27	3,944	11,910.88
29-35	18,180	54,903.60
37-43	24,196	73,071.92
47-55	24,904	75,210.08
57-59	3,160	9,543.20
61-69	4,501	13,593.02
71-75	3,875	11,702.50
81-91	16,704	50,446.08
97	966	2,917.32
99-101	2,310	6,976.20
103-105	1,870	5,647.40
107-109	1,200	3,624.00
111	3,800	11,476.00
117	1,796	5,423.92
123-129	8,823	26,645.46
10-Feb	12,353	37,306.06
12-14	3,747	11,315.94
20-26	3,355	10,132.10
28	1,380	4,167.60
30	1,560	4,711.20
32	1,890	5,707.80
34-36	2,108	6,366.16
38-44	5,264	15,897.28

46-50	4,836	14,604.72
52-54	6,016	18,168.32
56-58	6,016	18,168.32
62	416	1,256.32
66-78	7,004	21,152.08
80-84	3,740	11,294.80
86-88	1,554	4,693.08
90-96	8,372	25,283.44
98-100	2,862	8,643.24
102	1,752	5,291.04
104-106	2,081	6,284.62
108-110	2,640	7,972.80
112	1,560	4,711.20
114-116	3,070	9,271.40
180 College	135	407.70
118-126	3,413	10,307.26
128-130	1,440	4,348.80
132-134	1,620	4,892.40
136-140	3,727	11,255.54
142-144	2,548	7,694.96
146-148	2,175	6,568.50
150	2,992	9,035.84
156	1,587	4,792.74
		743,499.84

Resolution Relating to

RESOLUTION_____

Sponsor(s): Councilor Singh
Introduced: _____
Referred to: _____
Action: _____
Date: _____
Signed by Mayor: _____

ALLOCATION METHOD AND STANDARDS FOR
COMMON AREA FEE FORMULA, AND
ESTABLISHMENT OF COMMON AREA FEES FOR THE
CHURCH STREET MARKETPLACE FOR FISCAL YEAR
2027

CITY OF BURLINGTON

In the year Two Thousand Twenty-Six.....

Resolved by the City Council of the City of Burlington, as follows:

1 That WHEREAS, Sec. 326(a) of the City Charter provides that common area fees may be levied on taxable
2 properties located within the Church Street Marketplace District (“Marketplace”) to defray the expenses
3 incurred by the City of Burlington in connection with the operation, maintenance, and repair of the
4 Marketplace; and

5 WHEREAS, Sec. 326(b) of the City Charter provides that the City Council, after not less than one duly
6 warned public hearing and after considering the advice of the Church Street Marketplace Commission
7 (“Commission”), shall establish standards to aid in the determination of individual common area fees; and

8 WHEREAS, on March 16, 1992 the City Council resolved that the common area fees for the
9 Marketplace shall be allocated on the basis of total ground floor square footage of buildings within the
10 Marketplace and that this method of allocation shall be fixed in order to provide predictability, stability and
11 foster long term planning and investment by property owners in the Marketplace; and

12 WHEREAS, pursuant to City Charter Sec. 326, the City Council is obligated to levy such common
13 area fees in the proportion that it judges the properties to be benefited by the construction and/or operation of
14 the Marketplace for the ensuing fiscal year no later than June 15th of each year, and upon 12 days’ notice to
15 interested parties including the time, place and schedule of all proposed common area fees; and

16 WHEREAS, the Commission, after holding a public hearing on April 15th,2026 voted unanimously to
17 leave the common area fee for FY 27 unchanged from FY 26; and

18 WHEREAS, the Commission recommends that the City Council continue to approve the methods and
19 standards used to establish the common area fee formula, and for FY 27 leave the fee unchanged at \$3.02 per
20 square foot resulting in a total amount levied of \$743,499.84; and

21 WHEREAS, the Church Street Marketplace Department sent out notice of the time and place of the
22 June 15, 2026 hearing, including a complete schedule of all common area fees to the landowners of record in
23 the Marketplace by letter dated June 3, 2026; and

24 WHEREAS, the City Council, in setting fees has considered the extent to which each property within
25 the Marketplace has been or will be benefited, including the extent to which the fair market value of the
26 property has been or will be enhanced, by virtue of the construction and/or operation of the Marketplace;

27 NOW, THEREFORE, BE IT RESOLVED that the City Council, pursuant to City Charter Sec. 326(b),
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29 fiscal year beginning July 1, 2026 and ending June 30, 2027 unchanged from the previous fiscal year as
30 recommended by the Church Street Marketplace Commission as set forth in Attachment A and directs the
31 Chief Administrative Officer to record this decision so that the amount assessed remains as a lien in the nature
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35 SM/EW/Resolutions 2025/Allocation Method and Standards for Common Area Fee Formula, and Establishment of Common Area Fees for the
36 Church Street Marketplace for Fiscal Year 2027

37 6/10/26

Board of Finance and City Council Submission Checklist

Version: April 2025

Department: Church Street Marketplace Submitter: Samantha McGinnis

Title/Subject: Authorization to Common Area Fees for Fiscal year 2027

Approval Requested:	Meeting Date:
<input type="checkbox"/> Board of Finance	Click or tap to enter a date.
<input checked="" type="checkbox"/> City Council	6/15/2026
<input type="checkbox"/> Both BOF and Council	Click or tap to enter a date.

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Signoff Needed	Received?	Approval Date	Note
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Mayor's Office	Yes	6/10/2026	Lisa Gerlach
Board/Commission	Yes	4/15/2026	Approved Unanimously
City Attorney's Office for memo and contracts or legal documents	Yes	6/8/2026	Emmett Wood
City Attorney's Office for memo and motion(s) or resolution(s)	Yes	6/8/2026	Emmett Wood
CAO for budget, financing, and memo	Yes	6/10/2026	Katherine Schad
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Resolution Relating to

RESOLUTION _____

ALLOCATION METHOD AND STANDARDS FOR
COMMON AREA FEE FORMULA, AND
ESTABLISHMENT OF COMMON AREA FEES
FOR THE CHURCH STREET MARKETPLACE
FOR FISCAL YEAR 2027

Sponsor(s):
Introduced: Councilor Ranjit Singh
Referred to: _____

Action: _____
Date: _____
Signed by Mayor: _____

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Resolution Relating to ALLOCATION METHOD AND STANDARDS FOR COMMON AREA FEE FORMULA, AND ESTABLISHMENT OF COMMON AREA FEES FOR THE CHURCH STREET MARKETPLACE FOR FISCAL YEAR 2027

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SM/EW/Resolutions 2026/ ALLOCATION METHOD AND STANDARDS FOR COMMON AREA FEE FORMULA, AND ESTABLISHMENT
OF COMMON AREA FEES
FOR THE CHURCH STREET MARKETPLACE
FOR FISCAL YEAR 2027
06/15/2026



To: Burlington City Council
From: Church Street Marketplace District
Commission Date: June 5, 2026

Re: Marketplace Commission Fee Recommendations for FY27

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Sincerely,

Mark Bouchett
Chair, Church Street Marketplace District Commission



June 1, 2026

TO: Church Street Marketplace District Property Owners
FROM: Samantha McGinnis, Director of Church Street Marketplace
RE: **NOTICE OF PUBLIC HEARING – SETTING COMMON AREA FEES FY27**
Monday, June 15, 2026, no earlier than 6:00 PM Burlington City Hall

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For further information please contact:
Samantha McGinnis
Director, Church Street Marketplace
smcginnis@burlingtonvt.gov

802-735-5572

**Church Street Marketplace Common Area
Fees FY27**

West Side	Sq. Ft FY27	FY27
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104-106	2,081	6,284.62
108-110	2,640	7,972.80
112	1,560	4,711.20
114-116	3,070	9,271.40
180 College	135	407.70
118-126	3,413	10,307.26
128-130	1,440	4,348.80
132-134	1,620	4,892.40
136-140	3,727	11,255.54
142-144	2,548	7,694.96
146-148	2,175	6,568.50
150	2,992	9,035.84
156	1,587	4,792.74
		743,499.84

Resolution Relating to

ALLOCATION METHOD AND STANDARDS FOR
COMMON AREA FEE FORMULA, AND
ESTABLISHMENT OF COMMON AREA FEES FOR THE
CHURCH STREET MARKETPLACE FOR FISCAL YEAR
2027

RESOLUTION 7.3

Sponsor(s): Councilor Singh
Introduced: 06/15/26
Referred to: _____
Action: adopted
Date: 06/15/26
Signed by Mayor: 06/16/26

CITY OF BURLINGTON

In the year Two Thousand Twenty-Six.....

Resolved by the City Council of the City of Burlington, as follows:

- 1 That WHEREAS, Sec. 326(a) of the City Charter provides that common area fees may be levied on taxable
- 2 properties located within the Church Street Marketplace District (“Marketplace”) to defray the expenses
- 3 incurred by the City of Burlington in connection with the operation, maintenance, and repair of the
- 4 Marketplace; and
- 5 WHEREAS, Sec. 326(b) of the City Charter provides that the City Council, after not less than one duly
- 6 warned public hearing and after considering the advice of the Church Street Marketplace Commission
- 7 (“Commission”), shall establish standards to aid in the determination of individual common area fees; and
- 8 WHEREAS, on March 16, 1992 the City Council resolved that the common area fees for the
- 9 Marketplace shall be allocated on the basis of total ground floor square footage of buildings within the
- 10 Marketplace and that this method of allocation shall be fixed in order to provide predictability, stability and
- 11 foster long term planning and investment by property owners in the Marketplace; and
- 12 WHEREAS, pursuant to City Charter Sec. 326, the City Council is obligated to levy such common
- 13 area fees in the proportion that it judges the properties to be benefited by the construction and/or operation of
- 14 the Marketplace for the ensuing fiscal year no later than June 15th of each year, and upon 12 days’ notice to
- 15 interested parties including the time, place and schedule of all proposed common area fees; and
- 16 WHEREAS, the Commission, after holding a public hearing on April 15th, 2026 voted unanimously to
- 17 leave the common area fee for FY 27 unchanged from FY 26; and
- 18 WHEREAS, the Commission recommends that the City Council continue to approve the methods and
- 19 standards used to establish the common area fee formula, and for FY 27 leave the fee unchanged at \$3.02 per
- 20 square foot resulting in a total amount levied of \$743,499.84; and
- 21 WHEREAS, the Church Street Marketplace Department sent out notice of the time and place of the
- 22 June 15, 2026 hearing, including a complete schedule of all common area fees to the landowners of record in
- 23 the Marketplace by letter dated June 3, 2026; and

* * * * *

ORIGINAL

DISTRIBUTION:

I hereby certify that this resolution has been sent to the following department(s) on

.....
.....
.....

Adopted by the City Council

....., 20.....

..... Clerk

Approved....., 20.....

..... Mayor

Attest:

Vol. Page

* * * * *

Resolution Relating to ALLOCATION METHOD AND STANDARDS FOR COMMON AREA FEE FORMULA, AND ESTABLISHMENT OF COMMON AREA FEES FOR THE CHURCH STREET MARKETPLACE FOR FISCAL YEAR 2027

24 WHEREAS, the City Council, in setting fees has considered the extent to which each property within
25 the Marketplace has been or will be benefited, including the extent to which the fair market value of the
26 property has been or will be enhanced, by virtue of the construction and/or operation of the Marketplace;

27 NOW, THEREFORE, BE IT RESOLVED that the City Council, pursuant to City Charter Sec. 326(b),
28 hereby re-adopts the existing standards for allocating common area fees, and levies common area fees for the
29 fiscal year beginning July 1, 2026 and ending June 30, 2027 unchanged from the previous fiscal year as
30 recommended by the Church Street Marketplace Commission as set forth in Attachment A and directs the
31 Chief Administrative Officer to record this decision so that the amount assessed remains as a lien in the nature
32 of a tax upon the properties so assessed until paid or otherwise discharged.

33

34

35 SM/EW/Resolutions 2026/*Allocation Method and Standards for Common Area Fee Formula, and Establishment of Common Area Fees for the*
36 *Church Street Marketplace for Fiscal Year 2027*

37 6/10/26

* * * * *

ORIGINAL

DISTRIBUTION:

I hereby certify that this resolution has been sent to the following department(s) on

CSM Director McGinnis

RESOLUTION RELATING TO

Allocation Method And Standards For Common Area Fee Formula, And Establishment Of Common Area Fees For The Church Street Marketplace For Fiscal Year 2027

Adopted by the City Council

June 15, 2026

[Signature] Clerk

Approved June 16, 2026

[Signature] Mayor

Vol. Page

Attest:
[Signature]
Lori Olberg
Council and Licensing Coordinator

* * * * *

CITY OF BURLINGTON

ORDINANCE _____

Sponsor: DPW Commission,
Ordinance Committee
Public Hearing Dates: _____

In the Year Two Thousand Twenty-Six

First reading: _____

Referred to: _____

Rules suspended and placed in all
stages of passage: _____

Second reading: _____

Action: _____

Date: _____

Signed by Mayor: _____

Published: _____

Effective: _____

An Ordinance in Relation to

Bicycles and Motor Vehicle Traffic
BCO Secs. 6-1, 3,15, and 18; and Sec. 20-1

It is hereby Ordained by the City Council of the City of Burlington as follows:

1 That Chapter 6, Bicycles, of the Code of Ordinances of the City of Burlington be and hereby is amended by
2 amending Article 1, In General, Section 6-1, Definitions; Section 6-3, Riding on sidewalks, bicycle and
3 pedestrian pathways and in parks; Section 6-15, Dissemination of information; Section, 6-18, Reserved; and
4 Chapter 20, Motor Vehicles and Traffic, Article 1, In General, Section 20-1, Definitions; thereof to read as
5 follows:

6
7 **6-1 Definitions.**

8
9 *Bicycle:* As written

10
11 ~~*Motor-assisted bicycle:* Any bicycle with fully operable pedals and equipped with a motor that in itself is~~
12 ~~capable of producing a speed of no more than thirty (30) miles per hour on a paved level surface. A motor-~~
13 ~~assisted bicycle is not a motor vehicle or micromobility device and shall obey all traffic regulations~~
14 ~~applicable to bicycles, except as otherwise provided by law or other ordinances.~~

15
16 *Electric bicycle:* A bicycle equipped with fully operable pedals, two wheels, a saddle or seat for the rider,
17 and an electric motor of less than 750 watts that meets the requirements of one of the following three classes:

- 18 i. “Class 1 electric bicycle” means an electric bicycle equipped with a motor that provides
19 assistance only when the rider is pedaling and that ceases to provide assistance when the bicycle
20 reaches the speed of twenty (20) miles per hour.
- 21 ii. “Class 2 electric bicycle” means an electric bicycle equipped with a motor that may be used
22 exclusively to propel the bicycle and that is not capable of providing assistance when the bicycle
23 reaches the speed of twenty (20) miles per hour.
- 24 iii. “Class 3 electric bicycle” means an electric bicycle equipped with a motor that provides
25 assistance only when the rider is pedaling and that ceases to provide assistance when the bicycle
26 reaches the speed of twenty-eight (28) miles per hour.

27
28 An electric bicycle is not a motor vehicle and shall obey all traffic regulations applicable to bicycles, except
29 as otherwise provided by law, including any provision of this code.
30

31 Electric Personal Assistive Mobility Devices (EPAMD): means a self-balancing, two-nontandem-wheeled
32 device, designed to transport only one person, with an electric propulsion system with average power of 750
33 watts (1 h.p.).

- 34 (1) with front, rear, and side reflectors;
- 35 (2) with a system that will enable the operator to bring the device to a controlled stop; and
- 36 (3) if the device is operated between one-half hour after sunset and one-half hour before sunrise, with
37 a lamp emitting a white light that, while the device is in motion, shall illuminate the area in front of
38 the operator.

39
40 Rights and duties of operator. The operator of an EPAMD shall have the rights and duties of pedestrians.
41

42 Motor-assisted bicycle: Any bicycle or tricycle with fully operable pedals and equipped with a motor that in
43 itself is capable of producing a top speed of not more than twenty (20) miles per hour on a paved level
44 surface when ridden by an operator who weighs one hundred seventy (170) pounds and either:

- 45 I. has an internal combustion motor with a power output of not more than 1,000 watts or 1.3
46 horsepower; or
- 47 II. has an electric motor with a power output of not more than 1,000 watts and does not meet the
48 requirements of one of the three classes in Electric Bicycles

49 A motor assisted bicycle is not a motor vehicle and shall obey all traffic regulations applicable to bicycles,
50 except as otherwise provided by law, including any provision of this code. A person under sixteen (16) years
51 of age shall not operate a motor-assisted bicycle on a highway in Burlington.

52
53 ~~Motor-assisted micromobility device: Any motor-assisted device for personal transportation. This includes~~
54 ~~any device with no more than three (3) wheels and a motor that in itself is capable of producing a speed of no~~
55 ~~more than twenty five (25) miles per hour on a paved level surface. Motor-assisted micromobility devices~~
56 ~~are not motor vehicles and shall obey all traffic regulations applicable to motor-assisted bicycles, except as~~
57 ~~otherwise provided by law or other ordinances.~~

58
59 Motor-assisted micromobility device: Any motor-assisted, wheeled device for personal single-occupancy
60 transportation that does not have a seat, is designed to be stood upon when riding, and has an electric
61 propulsion system averaging less than 1,000 watts, the maximum speed of which, when powered solely by a
62 propulsion system on a paved level surface, is no more than twenty-five (25) miles per hour. The device may
63 be designed to also be powered by human propulsion. A motor-assisted micromobility device is not a motor
64 vehicle and shall obey all traffic regulations applicable to bicycles, except as otherwise provided by law,
65 including a provision of this code.

66
67 **6-2 Parental responsibility.** As written.

68
69 **6-3 Riding on sidewalks, bicycle and pedestrian pathways and in parks.**

70
71 (a) Allowances and restrictions on methods of transportation on public routes are as follows:
72

73 Church Street Marketplace District: Bicycles, electric bicycles, motor assisted micromobility devices, and
74 motor assisted bicycles are allowed within the Church Street Marketplace District, only within the vehicle
75 travel portions of Bank, Cherry and College Streets, and the bike lane on Main Street.

76
77 Sidewalks within the City Center (bounded by the streets of Pearl Street, South Winooski Avenue, Maple
78 Street, and Battery Street) except Church Street Marketplace District: Motor-assisted bikes, and motor-
79 assisted micromobility devices are not allowed. Bicycles and micromobility devices are allowed for
80 operators of these devices age sixteen (16) and younger, who may use these spaces as dedicated bike
81 facilities within the City Center.

82
83 Notwithstanding anything to the contrary in this subsection, bicycles, electric bicycles, motor-assisted
84 bicycles, micromobility devices, and motor-assisted micromobility devices are allowed upon bike paths, bike
85 lanes, bicycle and pedestrian pathways, multi-use paths, shared-use paths, and in crosswalks. Where a
86 designated bicycle, micromobility, or multi-use facility is provided on or adjacent to a sidewalk, users of any
87 age may operate their device within that designated facility.

88
89 ~~(a)~~(b) It shall be unlawful and shall be a trespass:

90 (1) For any person over the age of sixteen (16) years to operate a bicycle upon any sidewalk of the
91 city within the ~~inner fire district~~ City Center; provided that any person age sixteen (16) or under may
92 use these devices upon sidewalks in the City Center, as indicated in the previous subsection.

93 (2) For any person of any age to operate a bicycle ~~upon any sidewalk or~~ within any public parking
94 facility in the City Center, (bounded by the ~~centerlines streets~~ of Pearl Street, South Winooski Avenue,
95 ~~Main Street, Maple Street, and St. Paul Street~~ Battery Street), or within City Hall Park;

96 (3) For any person of any age to operate a bicycle upon the streets within the Church Street
97 Marketplace District as defined in section 321 of the Burlington City Charter, excepting:

98 a. The traveled portions where vehicular traffic is regularly permitted on College, Bank and
99 Cherry streets;

100 b. As permitted by the Church Street Marketplace Commission.

101 ~~(b)~~(c) Persons riding bicycle upon a sidewalk or bicycle and pedestrian pathway shall yield the
102 right-of-way to any pedestrian.

103 ~~(e)~~(d) Persons riding a bicycle upon a sidewalk, or bicycle and pedestrian pathway shall give
104 audible signal before overtaking and passing a pedestrian or another bicycle.

105 ~~(d)~~(e) Persons operating a bicycle on a sidewalk, in areas where such operation is not otherwise
106 prohibited by this chapter, shall exercise due care, which includes operating the bicycle at a speed
107 reasonable for the existing conditions.

108 ~~(e)~~(f) Persons operating a bicycle on a sidewalk, in areas where such operation is not otherwise
109 prohibited by this chapter, shall come to a complete stop prior to crossing all street crossings.

110 ~~(f)~~(g) No person shall operate a motor-assisted bicycle, motor-driven cycle as defined in 23 V.S.A §
111 4(45)(A), motor-assisted micromobility device, pedi-cab or pedi-bus upon any sidewalk.

112 ~~(g)~~(h) Persons riding a bicycle, electric bicycle, micromobility device, motor-assisted bicycle, or
113 motor-assisted micromobility device, pedi-cab or pedi-bus on a bicycle and pedestrian pathway shall
114 yield the right-of-way to any pedestrian.

115 **6-4 to 6-14.** As written

116 **6-15 Dissemination of information.**

117 ~~(a) Every person engaged in the sale or dissemination of bicycles shall inform each purchaser of~~
118 ~~city ordinances and state laws governing the operation of bicycles.~~

119 ~~(b)~~ Every person engaged in the business of renting bicycles for use in the city shall inform each
120 person who rents a bicycle of the city ordinances and state laws governing the operation of bicycles.

121 **6-16 to 6-17.** As written

122 **6-18 ~~Reserved~~Reckless operation.**

123 A person may not operate a bicycle, electric bicycle, motor assisted micromobility device, or motor-driven
124 cycle, upon any roadway, bicycle lane, bicycle path, bicycle and pedestrian pathway, or sidewalk (if
125 applicable) under the control of the City of Burlington in a careless, reckless, or negligent manner so as to
126 endanger the life and safety of any person, or the property of any other person.

127 ***

128
129 **20-1 Definitions.**

130
131 Whenever in this chapter the following terms are used, they shall have the following meanings respectively
132 given to them:

133 ***

134 ~~Motor-assisted bicycle: Any bicycle with fully operable pedals and equipped with a motor that in itself is~~
135 ~~capable of producing a speed of no more than thirty (30) miles per hour on a paved level surface~~ As defined
136 in section 1 of chapter 6 of this code.

137
138 ~~Motor-assisted micromobility device: Any motor-assisted device for personal transportation. This includes~~
139 ~~any device with no more than three (3) wheels and a motor that in itself is capable of producing a speed of no~~
140 ~~more than twenty five (25) miles per hour on a paved level surface. Motor-assisted micromobility devices~~
141 ~~are not motor vehicles and shall obey all traffic regulations applicable to motor-assisted bicycles, except as~~
142 ~~otherwise provided by law or other ordinances.~~ As defined in section 1 of chapter 6 of this code.

143

144

145 * Material stricken out deleted.

146 ** Material underlined added.

147 *** Omission of text--interim/rest of sections/definitions as written

148

149

150 CM/ER/Ordinances 2026/Ch. 6;Bicycles, Ch. 20; Motor Vehicles And Traffic

151 Secs. 6-1, 3, 15, 18 and 20-1

152 6/11/26



MEMO

Date: June 15th, 2026

To: City Council/Ordinance Committee

From: Caleb Manna, Associate Public Works Engineer

CC: Phillip Peterson, P.E.; Senior Transportation Engineer & Planner
Laura Wheelock, P.E.; City Engineer/Division Director of Technical Services

Subject: Burlington City Ordinance-Updates to Chapter 6; Bicycles and Chapter 20; Motor Vehicles and Traffic.

Motion:

That the City Council waive and approve the second reading of the proposed ordinance amending Chapters 6 and 20 of the Burlington Code of Ordinances, and refer the proposed ordinance to the Ordinance Committee.

Final language of the amended ordinance is subject to the review and approval of the City Attorney's Office. (See Attachment-1.)

Purpose & Need:

The purpose of this request is to update and include definitions of modern forms of non-motorized vehicle transportation contained in both Chapter 6 and Chapter 20 of Burlington City Ordinance. The proposed changes provide additional clarification on operational use for electric bicycles, motor-assisted bicycles, and motor-assisted micromobility devices to ensure consistency with Vermont state law definitions. Updates to ordinance regulations pertaining to current transportation use and practices are needed specifically as it relates to the streetscape design of Main Street Great Streets Project, approved by City Council in May of 2023.

The changes are intended to demonstrate where select modes of transportation are allowed, or not allowed, for use in the City right-of-way.

Background:

Definitions:

The current version of Chapter 6 in Burlington City Ordinance does not adequately distinguish between traditional bicycles, electric bicycles, motor-assisted bicycles, motor-assisted micromobility devices, and traditional micromobility devices. These distinctions are increasingly important as new means of transportation become more common as technology advances. The proposed revisions establish clear definitions and regulatory consistency with Vermont Statute of Authority definitions. In understanding the difference in capability and speed between these devices, additional regulatory guidelines on permitted use locations are proposed in the ordinance changes to Chapter 6.

Definitions for mobility devices cross referenced in Chapter 20, Motor Vehicles and Traffic for transportation devices, will also be updated to reference Chapter 6 definition.

Use of transportation devices in the downtown:

The streetscape design for Main Street Great Streets has a dedicated bike facility on the north side directly adjacent to the sidewalk between Pine Street and South Winooski Avenue. The dedicated bike facility features colored concrete to help create a visual distinction between the bike lane and sidewalk, however no physical barrier or painted buffer exists for separation. The proposed ordinance changes are intended to clarify allowable use of both right-of-way facilities, by users of various transportation devices in the downtown area.

The current language in Burlington City Ordinance restricts use of bicycles on sidewalks within the “inner fire district area,” defined as bounded southerly by King Street, westerly by Pine Street, northerly by the southerly line of Grant Street, and said southerly line extended westerly to intersect with the easterly line of Pine Street extended as aforesaid, and easterly by the westerly lines of North and South Union Streets.

The proposed changes to Chapter 6 replaces the inner fire district designation with an updated definition of the “City Center” and is herein defined as the boundary between the streets of Pearl Street, South Winooski Avenue, Maple Street, and Battery Street, except Church Street Marketplace District.

Under the proposed changes to Chapter 6, bicycles and micromobility devices will be allowed on sidewalks in the newly defined City Center, only by users under the age of 16. The intent of this change is to allow for school aged children to utilize the bike lane and sidewalks while traveling to school. Many school aged children on bikes are accompanied by an adult, who may be walking on the sidewalk, which are wider than a traditional five (5’) sidewalk within the Main Street Great Street Project limits. The wider sidewalks allow adequate space for younger riders who may travel at a slower pace than average users of the bike path on Main Street.

Motor-assisted bicycles, and motor-assisted micro mobility devices are not currently allowed by users of any age, on any sidewalk in the city. These devices are allowed to operate in dedicated bike facilities as defined in Vermont state law, in an effort to avoid conflict with typical pedestrian travel. The above-mentioned devices are capable of producing speeds that could lead to injury between a pedestrian user and operator on sidewalk facilities that are not designed for shared use, or use at higher rates of speed.

Use of bicycles and micromobility devices by users of any age are allowed to utilize travel routes on sidewalks. Riders shall be required to yield to pedestrians, give audible signal before passing, and shall exercise due care.

Public Engagement:

DPW presented the proposed ordinance updates to the Burlington Walk Bike Council (BWBC) in Fall 2025. The discussion focused on the need to modernize definitions, clarify sidewalk use rules in the City Center, and ensure consistency with state law. Feedback from that meeting helped inform refinements to the draft language now moving forward.

On March 18th, 2026, DPW presented this item to the Public Works Commission for recommendation as the sponsoring body to proceed to Ordinance Committee and City Council for final approval. The item was approved 4-2 by members of the Public Works Commission.

This item was presented to City Council for first reading on April 13th, 2026. The item was heard by the Ordinance Committee on May 1, 2026 which retained jurisdiction for future and on-going discussion regarding electric motorized devices with potential for further amendments addressing this issue. The item was then referred back to City Council for second reading.

Attachments:

1. Regulation Change Form

Motion:

1. Second Reading- That the City Council waive the second reading and approve the proposed ordinance changes amending Chapters 6 and 20 of the Burlington Code of Ordinances as amended by the Ordinance Committee.

Board of Finance and City Council Submission Checklist
Version: April 2025

Department: DPW Technical Services Submitter: Caleb Manna

Title/Subject: BCO Ch 6 & 20 Ordinance Change

Approval Requested:	Meeting Date:
<input type="checkbox"/> Board of Finance	Click or tap to enter a date.
<input checked="" type="checkbox"/> City Council	6/15/2026
<input type="checkbox"/> Both BOF and Council	Click or tap to enter a date.

Instructions

1. This form must be completed by the person submitting the materials.
2. This form must be sent with the final submission of materials in advance of the meeting.
3. Do not indicate that a sign-off was received until it has actually been obtained.
4. Commission reports and presentations do not need to be reviewed by the CAO or Attorneys.
5. Name the reviewing Attorney or HR Manager in the Note column.

Signoff Needed	Received?	Approval Date	Note
Department Head	Yes	6/9/2026	C. Spencer
Mayor's Office	Yes	6/9/2026	K. Alnasrawi
Board/Commission	Yes	5/1/2026	Public Works Commission/Ordinance Committee
City Attorney's Office for memo and contracts or legal documents	Yes	4/7/2026	E. Ramakrishnan
City Attorney's Office for memo and motion(s) or resolution(s)	Yes	4/7/2026	E. Ramakrishnan
CAO for budget, financing, and memo	Yes	6/9/2026	K. Schad
Human Resources, if personnel action or policy	N/A	Click or tap to enter a date.	Click or tap here to enter text.
CIO, if IT-related	N/A	Click or tap to enter a date.	Click or tap here to enter text.

CITY OF BURLINGTON

ORDINANCE 7.4

Sponsor: DPW Commission,
Ordinance Committee
Public Hearing Dates: _____

In the Year Two Thousand Twenty-Six

First reading: 04/13/26
Referred to: Ordinance Committee
Rules suspended and placed in all
stages of passage: _____
Second reading: 06/15/26
Action: adopted
Date: 06/15/26
Signed by Mayor: 06/16/26
Published: 06/22/26
Effective: 07/12/26

An Ordinance in Relation to

Bicycles and Motor Vehicle Traffic
ECO Secs. 6-1, 3,15, and 18; and Sec. 20-1

It is hereby Ordained by the City Council of the City of Burlington as follows:

1 That Chapter 6, Bicycles, of the Code of Ordinances of the City of Burlington be and hereby is amended by
2 amending Article 1, In General, Section 6-1, Definitions; Section 6-3, Riding on sidewalks, bicycle and
3 pedestrian pathways and in parks; Section 6-15, Dissemination of information; Section, 6-18, Reserved; and
4 Chapter 20, Motor Vehicles and Traffic, Article 1, In General, Section 20-1, Definitions; thereof to read as
5 follows:

6
7 **6-1 Definitions.**

8
9 *Bicycle:* As written

10
11 ~~*Motor-assisted bicycle:* Any bicycle with fully operable pedals and equipped with a motor that in itself is~~
12 ~~*capable of producing a speed of no more than thirty (30) miles per hour on a paved level surface. A motor-*~~
13 ~~*assisted bicycle is not a motor vehicle or micromobility device and shall obey all traffic regulations*~~
14 ~~*applicable to bicycles, except as otherwise provided by law or other ordinances.*~~

15
16 ~~*Electric bicycle:* A bicycle equipped with fully operable pedals, two wheels, a saddle or seat for the rider,~~
17 ~~*and an electric motor of less than 750 watts that meets the requirements of one of the following three classes:*~~

- 18 i. ~~*“Class 1 electric bicycle” means an electric bicycle equipped with a motor that provides*~~
19 ~~*assistance only when the rider is pedaling and that ceases to provide assistance when the bicycle*~~
20 ~~*reaches the speed of twenty (20) miles per hour.*~~
21 ii. ~~*“Class 2 electric bicycle” means an electric bicycle equipped with a motor that may be used*~~
22 ~~*exclusively to propel the bicycle and that is not capable of providing assistance when the bicycle*~~
23 ~~*reaches the speed of twenty (20) miles per hour.*~~
24 iii. ~~*“Class 3 electric bicycle” means an electric bicycle equipped with a motor that provides*~~
25 ~~*assistance only when the rider is pedaling and that ceases to provide assistance when the bicycle*~~
26 ~~*reaches the speed of twenty-eight (28) miles per hour.*~~

27
28 ~~*An electric bicycle is not a motor vehicle and shall obey all traffic regulations applicable to bicycles, except*~~
29 ~~*as otherwise provided by law, including any provision of this code.*~~

ORIGINAL

AN ORDINANCE
IN RELATION TO

Introduced by

Councilor _____

Read in City Council first time

_____, 20_____.

Attest,

_____, Clerk.

Rules suspended, and ordinance placed in all stages of passage.

_____, 20_____.

Attest,

_____, Clerk.

Read in City Council second time

_____, 20_____.

Attest,

_____, Clerk.

Passed in City Council at meeting held

_____, 20_____.

Attest,

_____, Clerk.

Approved _____, 20_____

_____, Mayor.

I, _____, City Clerk of the City of Burlington and Clerk of the City Council of said City, do hereby certify that the within written Ordinance has been duly published according to Law and the Charter of the City, and in compliance with said Charter this certificate is hereto attached.

And the within Ordinance was ordered published for _____ day,

namely the _____ day of _____, 20_____.

Adopted _____ Published _____ Effective _____

_____, City Clerk

* * * * *

Distribution

I hereby certify that this Ordinance has been sent to the following department(s) on

Attest:

* * * * *

31 Electric Personal Assistive Mobility Devices (EPAMD): means a self-balancing, two-nontandem-wheeled
32 device, designed to transport only one person, with an electric propulsion system with average power of 750
33 watts (1 h.p.).

- 34 (1) with front, rear, and side reflectors;
- 35 (2) with a system that will enable the operator to bring the device to a controlled stop; and
- 36 (3) if the device is operated between one-half hour after sunset and one-half hour before sunrise, with
37 a lamp emitting a white light that, while the device is in motion, shall illuminate the area in front of
38 the operator.

39
40 Rights and duties of operator. The operator of an EPAMD shall have the rights and duties of pedestrians.
41

42 Motor-assisted bicycle: Any bicycle or tricycle with fully operable pedals and equipped with a motor that in
43 itself is capable of producing a top speed of not more than twenty (20) miles per hour on a paved level
44 surface when ridden by an operator who weighs one hundred seventy (170) pounds and either:

- 45 I. has an internal combustion motor with a power output of not more than 1,000 watts or 1.3
46 horsepower; or
- 47 II. has an electric motor with a power output of not more than 1,000 watts and does not meet the
48 requirements of one of the three classes in Electric Bicycles

49 A motor assisted bicycle is not a motor vehicle and shall obey all traffic regulations applicable to bicycles,
50 except as otherwise provided by law, including any provision of this code. A person under sixteen (16) years
51 of age shall not operate a motor-assisted bicycle on a highway in Burlington.

52
53 ~~Motor-assisted micromobility device: Any motor-assisted device for personal transportation. This includes~~
54 ~~any device with no more than three (3) wheels and a motor that in itself is capable of producing a speed of no~~
55 ~~more than twenty-five (25) miles per hour on a paved level surface. Motor-assisted micromobility devices~~
56 ~~are not motor vehicles and shall obey all traffic regulations applicable to motor-assisted bicycles, except as~~
57 ~~otherwise provided by law or other ordinances.~~

58
59 Motor-assisted micromobility device: Any motor-assisted, wheeled device for personal single-occupancy
60 transportation that does not have a seat, is designed to be stood upon when riding, and has an electric
61 propulsion system averaging less than 1,000 watts, the maximum speed of which, when powered solely by a
62 propulsion system on a paved level surface, is no more than twenty-five (25) miles per hour. The device may
63 be designed to also be powered by human propulsion. A motor-assisted micromobility device is not a motor
64 vehicle and shall obey all traffic regulations applicable to bicycles, except as otherwise provided by law,
65 including a provision of this code.

66
67 **6-2 Parental responsibility.** As written.

68
69 **6-3 Riding on sidewalks, bicycle and pedestrian pathways and in parks.**

70
71 (a) Allowances and restrictions on methods of transportation on public routes are as follows:
72

ORIGINAL

AN ORDINANCE
IN RELATION TO

Introduced by

Councilor _____

Read in City Council first time

_____, 20_____.

Attest,

_____, Clerk.

Rules suspended, and ordinance placed in all stages of passage.

_____, 20_____.

Attest,

_____, Clerk.

Read in City Council second time

_____, 20_____.

Attest,

_____, Clerk.

Passed in City Council at meeting held

_____, 20_____.

Attest,

_____, Clerk.

Approved _____, 20_____.

_____, Mayor.

I, _____, City Clerk of the City of Burlington and Clerk of the City Council of said City, do hereby certify that the within written Ordinance has been duly published according to Law and the Charter of the City, and in compliance with said Charter this certificate is hereto attached.

And the within Ordinance was ordered published for _____ day,

namely the _____ day of _____, 20_____.

Adopted _____ Published _____ Effective _____

_____, City Clerk

* * * * *

Distribution

I hereby certify that this Ordinance has been sent to the following department(s) on

Attest:

* * * * *

73 Church Street Marketplace District: Bicycles, electric bicycles, motor assisted micromobility devices, and
74 motor assisted bicycles are allowed within the Church Street Marketplace District, only within the vehicle
75 travel portions of Bank, Cherry and College Streets, and the bike lane on Main Street.
76

77 Sidewalks within the City Center (bounded by the streets of Pearl Street, South Winooski Avenue, Maple
78 Street, and Battery Street) except Church Street Marketplace District: Motor-assisted bikes, and motor-
79 assisted micromobility devices are not allowed. Bicycles and micromobility devices are allowed for
80 operators of these devices age sixteen (16) and younger, who may use these spaces as dedicated bike
81 facilities within the City Center.
82

83 Notwithstanding anything to the contrary in this subsection, bicycles, electric bicycles, motor-assisted
84 bicycles, micromobility devices, and motor-assisted micromobility devices are allowed upon bike paths, bike
85 lanes, bicycle and pedestrian pathways, multi-use paths, shared-use paths, and in crosswalks. Where a
86 designated bicycle, micromobility, or multi-use facility is provided on or adjacent to a sidewalk, users of any
87 age may operate their device within that designated facility.
88

89 ~~(a)~~(b) It shall be unlawful and shall be a trespass:

90 (1) For any person over the age of sixteen (16) years to operate a bicycle upon any sidewalk of the
91 city within the ~~inner fire district~~ City Center; provided that any person age sixteen (16) or under may
92 use these devices upon sidewalks in the City Center, as indicated in the previous subsection.

93 (2) For any person of any age to operate a bicycle ~~upon any sidewalk or~~ within any public parking
94 facility in the City Center, (bounded by the ~~centerlines streets~~ of Pearl Street, South Winooski Avenue,
95 ~~Main Street, Maple Street, and St. Paul Street~~ Battery Street), ~~or~~ within City Hall Park;

96 (3) For any person of any age to operate a bicycle upon the streets within the Church Street
97 Marketplace District as defined in section 321 of the Burlington City Charter, excepting:

98 a. The traveled portions where vehicular traffic is regularly permitted on College, Bank and
99 Cherry streets;

100 b. As permitted by the Church Street Marketplace Commission.

101 ~~(b)~~(c) Persons riding bicycle upon a sidewalk or bicycle and pedestrian pathway shall yield the
102 right-of-way to any pedestrian.

103 ~~(e)~~(d) Persons riding a bicycle upon a sidewalk, or bicycle and pedestrian pathway shall give
104 audible signal before overtaking and passing a pedestrian or another bicycle.

105 ~~(d)~~(e) Persons operating a bicycle on a sidewalk, in areas where such operation is not otherwise
106 prohibited by this chapter, shall exercise due care, which includes operating the bicycle at a speed
107 reasonable for the existing conditions.

ORIGINAL

AN ORDINANCE
IN RELATION TO

Introduced by

Councilor _____

Read in City Council first time

_____, 20____.

Attest,

_____, Clerk.

Rules suspended, and ordinance placed in all stages of passage.

_____, 20____.

Attest,

_____, Clerk.

Read in City Council second time

_____, 20____.

Attest,

_____, Clerk.

Passed in City Council at meeting held

_____, 20____.

Attest,

_____, Clerk.

Approved _____, 20____.

_____, Mayor.

I, _____, City Clerk of the City of Burlington and Clerk of the City Council of said City, do hereby certify that the within written Ordinance has been duly published according to Law and the Charter of the City, and in compliance with said Charter this certificate is hereto attached.

And the within Ordinance was ordered published for _____ day, namely the _____ day of _____, 20____.

Adopted _____ Published _____ Effective _____

_____, City Clerk

* * * * *

Distribution

I hereby certify that this Ordinance has been sent to the following department(s) on

Attest:

* * * * *

108 ~~(e)(f)~~ Persons operating a bicycle on a sidewalk, in areas where such operation is not otherwise
109 prohibited by this chapter, shall come to a complete stop prior to crossing all street crossings.

110 ~~(f)(g)~~ No person shall operate a motor-assisted bicycle, motor-driven cycle as defined in 23 V.S.A §
111 4(45)(A), motor-assisted micromobility device, pedi-cab or pedi-bus upon any sidewalk.

112 ~~(g)(h)~~ Persons riding a bicycle, electric bicycle, micromobility device, motor-assisted bicycle, or
113 motor-assisted micromobility device, pedi-cab or pedi-bus on a bicycle and pedestrian pathway shall
114 yield the right-of-way to any pedestrian.

115 **6-4 to 6-14.** As written

116 **6-15 Dissemination of information.**

117 ~~(a) — Every person engaged in the sale or dissemination of bicycles shall inform each purchaser of~~
118 ~~city ordinances and state laws governing the operation of bicycles.~~

119 ~~(b)~~ Every person engaged in the business of renting bicycles for use in the city shall inform each
120 person who rents a bicycle of the city ordinances and state laws governing the operation of bicycles.

121 **6-16 to 6-17.** As written

122 **6-18 ~~Reserved~~ Reckless operation.**

123 A person may not operate a bicycle, electric bicycle, motor assisted micromobility device, or motor-driven
124 cycle, upon any roadway, bicycle lane, bicycle path, bicycle and pedestrian pathway, or sidewalk (if
125 applicable) under the control of the City of Burlington in a careless, reckless, or negligent manner so as to
126 endanger the life and safety of any person, or the property of any other person.

127
128 ***

129 **20-1 Definitions.**

130
131 Whenever in this chapter the following terms are used, they shall have the following meanings respectively
132 given to them:

133 ***

134 ~~Motor-assisted bicycle: Any bicycle with fully operable pedals and equipped with a motor that in itself is~~
135 ~~capable of producing a speed of no more than thirty (30) miles per hour on a paved level surface~~ As defined
136 in section 1 of chapter 6 of this code.

137
138 ~~Motor-assisted micromobility device: Any motor-assisted device for personal transportation. This includes~~
139 ~~any device with no more than three (3) wheels and a motor that in itself is capable of producing a speed of no~~
140 ~~more than twenty five (25) miles per hour on a paved level surface. Motor-assisted micromobility devices~~
141 ~~are not motor vehicles and shall obey all traffic regulations applicable to motor-assisted bicycles, except as~~
142 ~~otherwise provided by law or other ordinances.~~ As defined in section 1 of chapter 6 of this code.

ORIGINAL

AN ORDINANCE
IN RELATION TO

Introduced by

Councilor _____

Read in City Council first time

_____, 20____.

Attest,

_____, Clerk

Rules suspended, and ordinance placed in all stages of passage.

_____, 20____.

Attest,

_____, Clerk

Read in City Council second time

_____, 20____.

Attest,

_____, Clerk

Passed in City Council at meeting held

_____, 20____.

Attest,

_____, Clerk

Approved _____, 20____

_____, Mayor.

I, _____, City Clerk of the City of Burlington and Clerk of the City Council of said City, do hereby certify that the within written Ordinance has been duly published according to Law and the Charter of the City, and in compliance with said Charter this certificate is hereto attached.

And the within Ordinance was ordered published for _____ day, namely the _____ day of _____, 20____.

Adopted _____ Published _____ Effective _____
_____, City Clerk

* * * * *

Distribution

I hereby certify that this Ordinance has been sent to the following department(s) on

Attest:

* * * * *

143
144

- 145 * Material stricken out deleted.
- 146 ** Material underlined added.
- 147 *** Omission of text--interim/rest of sections/definitions as written

148
149
150
151
152

*CM/ER/Ordinances 2026/Ch. 6;Bicycles, Ch. 20; Motor Vehicles And Traffic
Secs. 6-1, 3, 15, 18 and 20-1
6/11/26*

ORIGINAL

AN ORDINANCE IN RELATION TO

Bicycles and Motor Vehicle Traffic
BCO Secs. 6-1, 3, 15, and 18; and Sec. 20-1

Introduced by
~~Quintillo~~ DPW Commission; Ordinance Committee

Read in City Council first time
April 13, 2026

Attest,
[Signature], Clerk.
Rules suspended, and ordinance placed in all stages of passage.

Attest,
_____, Clerk.

Read in City Council second time
June 15, 2026

Attest,
[Signature], Clerk.

Passed in City Council at meeting held
June 15, 2026

Attest,
[Signature], Clerk.

Approved June 16, 2026
[Signature], Mayor.

I, Katherine Schad, ^{CAO} ~~City Clerk~~ of the City of Burlington and Clerk of the City Council of said City, do hereby certify that the within written Ordinance has been duly published according to Law and the Charter of the City, and in compliance with said Charter this certificate is hereto attached.

And the within Ordinance was ordered published for Wednesday day, namely the 24TH day of JUNE, 20 26.

Adopted 06/15/26 Published 06/22/26 Effective 07/14/26
[Signature] CAO, ~~City Clerk~~

* * * * *

Distribution

I hereby certify that this Ordinance has been sent to the following department(s) on

DPW, Phillip Peterson

Attest:
[Signature]
Lori Olberg
Council and Licensing Coordinator
* * * * *

Resolution Relating to

ANNUAL APPROPRIATION AND BUDGET FOR FISCAL
YEAR BEGINNING JULY 1, 2026, AND ENDING JUNE 30,
2027

RESOLUTION_____

Sponsor(s): Mayor Mulvaney-Stanak,
Bd. of Finance
Introduced: _____
Referred to: _____

Action: _____
Date: _____
Signed by Mayor: _____

CITY OF BURLINGTON

In the year Two Thousand Twenty-Six.....

Resolved by the City Council of the City of Burlington, as follows:

- 1 That WHEREAS, Section 157 of the City Charter requires the Mayor, on or before June 15 of each year,
- 2 provide to the City Council an estimate of the necessary appropriations to cover the expenses of each
- 3 department and branch of the City government for the next fiscal year to be known as the “budget”; and
- 4 WHEREAS, the Administration remains committed to delivering high-quality City services to
- 5 residents, visitors and businesses, while improving the affordability of the City by right-sizing the size of the
- 6 City budget and creating sustainable financial practices to responsibly steward city resources; and
- 7 WHEREAS, the FY27 budget process included the difficult decision to strategically eliminate or hold
- 8 open 26 vacant positions to help close a chronic structural budget gap challenge, which this year amounted to
- 9 \$11M; and
- 10 WHEREAS, the Administration discussed summaries of proposed department budgets for the fiscal
- 11 year starting on July 1, 2026, and ending on June 30, 2027 (“FY27”) with the Board of Finance and City
- 12 Council at public sessions on December 15, January 12, January 20, January 26, March 9, April 27, April 29,
- 13 April 30, May 4, May 7, May 11, and May 18; and
- 14 WHEREAS, on May 18, a month earlier than required by the City’s Charter, the Mayor provided the
- 15 Board of Finance and the City Council the Mayor’s Recommended Budget for FY27, which is an estimate of
- 16 the necessary appropriations to cover the expenditures of each fund, department, and branch of City
- 17 government; an estimate of the revenues from sources other than property taxes, including certain operating
- 18 transfers; and an estimate of the amount to be raised by taxation upon real and personal property within the
- 19 City of Burlington (the “Mayor’s Budget”); and
- 20 WHEREAS, it is now appropriate to make cost-of-living compensation adjustments for FY27 for
- 21 eligible City employees, including Burlington Electric Department employees, who are not covered by a
- 22 collective bargaining agreement, and this cost-of-living adjustment is critical to supporting staff, particularly
- 23 in the current high inflationary environment; and

24 WHEREAS, the City of Burlington receives interdepartmental revenues and employee contributions to
25 fund Workers' Compensation, Health, Dental, Life, and Liability Insurances, and the City recognizes that
26 these revenues are for the sole purpose of funding these expenditures; and

27 WHEREAS, currently the Burlington Police Department has 59 sworn officers on staff, and the FY27
28 budget includes funding for the addition of ten (10) more sworn officers for a total of sixty-nine (69) sworn
29 officers; and

30 WHEREAS, the City is committed to community safety, the City is implementing the five-cent public
31 safety tax increase that was overwhelmingly approved by 70% of voters on Town Meeting Day 2026, which
32 will generate an estimated two million and eight hundred thousand dollars (\$2,800,000) in additional revenues
33 in order to fund its Police and Fire Departments adequately so as to ensure the viability of both its traditional
34 public safety services, as well as its new and innovative community response programs; and

35 WHEREAS, the downtown is showing signs of an economic rebound, and the Main Street Great
36 Streets project is coming to a close, and with Main Street preparing to fully open, we are committed to
37 providing extra security; and

38 WHEREAS, the City remains keenly interested in hiring new sworn police officers, especially those
39 that are already certified and can begin work immediately, also known as lateral hires; and

40 WHEREAS, given changes in the federal government's policies and procedures, the City desires all
41 police officers to be more deeply trained on the State's Fair and Impartial Policing Policy, immigration law,
42 and constitutional rights; and

43 WHEREAS, the City Council has also shown their solidarity by cutting \$25,000 from its Councilor
44 Initiative Funds; and

45 WHEREAS, the Mayor's Office is staffed by only three people in addition to the Mayor, and the
46 salaries of the employees have been deemed by both the Administration and City Council to be out of
47 alignment; and

48 WHEREAS, there are considerable overdue fines within the Department of Permitting and Inspections,
49 and current staff with their deep knowledge of policies and practices are best positioned to collect this money;
50 and

51 WHEREAS, there are many organizations that the City budget supports, and we want to offer such
52 support in an equitable manner; and

53 WHEREAS, the City, including the Church Street Marketplace enterprise fund, is spending \$1,004,062
54 on marketing, promotion, and events in the downtown and waterfront this fiscal year; and

55 WHEREAS, the City has planned nearly daily programming for the downtown during the prime
56 season, with over 100 events planned; and

57 WHEREAS, the City is aiming to improve community safety, support the downtown, and commit to
58 affordability for residents; therefore, the City is maintaining consumption taxes at their current rates of 4% for
59 the hotel-motel tax, and, subject to further approval of the City Council by ordinance, 2.5% in perpetuity for
60 the non-lodging gross receipts tax, while also eliminating the admissions tax, which is a reduction in revenue
61 of \$105,000; and

62 WHEREAS, the City remains committed to ongoing recreational programming for Burlington’s adults,
63 including older adults in the community, and for FY27 only the City will increase funding on a one-time basis
64 to the Heineberg Center by thirty-eight thousand dollars (\$38,000) to support programming for seniors and
65 directs the REIB and Aging Council to review the Age Strong BTV report and recommend new investments in
66 senior programming for FY28; and

67 WHEREAS, the City remains committed to recovery support for the community, and for FY27, the
68 City will increase funding to Turning Point by eight thousand and five hundred dollars (\$8,500) for a total of
69 twenty-six thousand four hundred and fifty dollars (\$26,450) to support their coaching and recovery programs;
70 and

71 WHEREAS, the Administration will focus on multi-year budgeting and increasing the efficacy with
72 which the City collects the money it is owed, and the City will create a new Director of Budget and Strategic
73 Planning position and a second Accounts Receivable Coordinator position;

74 NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Burlington, that the
75 estimates of the revenues and expenditures shown, the schedules, and the accompanying narrative and
76 tables of the Mayor’s Budget are hereby adopted as the annual appropriation and budget of the City of
77 Burlington for FY27 (the “FY27 Budget”); and

78 BE IT FURTHER RESOLVED that the legal level of budgetary control for the FY27 Budget is
79 established at the department-within-fund level; the Chief Administrative Officer is authorized to approve
80 transfers of appropriation between line items and cost centers within a department and fund per the City’s
81 adopted Purchasing Policy, while any transfer that increases a department's total appropriation within a
82 fund, or that moves appropriation between funds, shall require Board of Finance and City Council
83 approval; and

84 BE IT FURTHER RESOLVED that for all departments or programs other than the General Fund
85 departments or programs noted in the previous paragraph (“non-General-Fund departments”), including but

86 not limited to all Special Revenue Funds and all Enterprise Funds, the appropriations in the budget are not
87 available for expenditure until a corresponding revenue amount is received or unless additional revenues
88 are reasonably expected to be received within six (6) months of the expenditure; and

89 BE IT FURTHER RESOLVED that the unexpended balances from prior years' appropriations
90 made for any non-General-Fund departments, as well as all reserve funds, debt service reserves, and
91 insurance reserves, except as otherwise provided below, shall be carried over to the FY27 Budget upon
92 determination by the Chief Administrative Officer of the availability of such unexpended balances; and

93 BE IT FURTHER RESOLVED that valid encumbrances representing open purchase orders or other
94 contractual obligations of the General Fund outstanding at the close of FY26 shall be carried forward and
95 re-appropriated into FY27 to the extent of such obligations, upon determination by the Chief
96 Administrative Officer of their validity; and that all other unexpended, unencumbered General Fund
97 appropriations shall lapse at the close of FY26 except as otherwise provided herein; and

98 BE IT FURTHER RESOLVED that appropriations for capital projects and for grant-funded activity
99 shall not lapse but shall carry forward until the project or grant period is complete or the appropriation is
100 formally closed; and

101 BE IT FURTHER RESOLVED that any unspent funds from the Police Department's FY26 budget,
102 up to \$60,000, will be rolled over and may be spent in FY27 on consultant services for permanent chief of
103 police hiring; and

104 BE IT FURTHER RESOLVED that any unspent funds from the Planning Department's FY26
105 budget, up to \$27,000, will be rolled over and may be spent in FY27 on consultant services for BTV Plan
106 2050; and

107 BE IT FURTHER RESOLVED that any unspent funds from the City Council's FY26 budget, up to
108 \$10,000, will be rolled over and may be spent in FY27 responding to the Promoting Community Dialogue
109 City Council resolution of January 2026; and

110 BE IT FURTHER RESOLVED that any unspent funds from the REIB's FY26 Assigned Use of
111 Fund Balance and Donations Special Events will be rolled over and may be spent in FY27 on Community
112 Celebrations; and

113 BE IT FURTHER RESOLVED that the Capital Program Director has identified previously allocated
114 bond proceeds that are available for use by projects identified for funding in FY27, including funds from
115 Bond Series 2017A, 2018A, 2019A, 2021A, 2022A, 2023A, 2024A, and 2025A, and upon City Council

116 authorization shall be finalized by necessary budget amendment and subsequent transfer of funds as described
117 in the attached; and

118 BE IT FURTHER RESOLVED that the Capital Program Director has identified fund balances
119 within existing capital project budgets that are available for use by projects identified for funding in FY27,
120 and upon City Council authorization shall be used to support the FY27 Capital Budget as described in the
121 attached; and

122 BE IT FURTHER RESOLVED that the FY27 budgets for the Greenbelt and Conservation Legacy
123 funds will utilize available Fund Balance to support, including \$36,497 that is available for the
124 Greenbelt, including \$33,438 that is available for Conservation Legacy; and

125 BE IT FURTHER RESOLVED that the City received revenues from the sale of 200 Church in
126 FY26 and that any balance of funds in 101-00.4750 should be carried forward into FY27 for allocation by
127 the Chief Administrative Officer; and

128 BE IT FURTHER RESOLVED that as the City must establish a late filing penalty for homestead
129 declarations filed after the statutory deadline, the rate is set at 3% of the total education tax for all late-filed
130 homestead declarations for FY27; and

131 BE IT FURTHER RESOLVED that the Chief Administrative Officer may, from time to time,
132 make expenditures, from the General Fund of the City, for the purpose of acquisition, construction, and
133 installation of certain capital improvements or other obligations. The City may intend that such
134 expenditures, including but not limited to parking and terminal improvements at the Burlington
135 International Airport, downtown parking, and street capital improvements, to be reimbursed through the
136 issuance of tax-exempt bonds or other obligations, and pursuant to Treasury Regulations Section 1.150-2,
137 the City must declare an intent to reimburse such expenditure with the proceeds of bonds or other
138 obligations. The Chief Administrative Officer is hereby authorized and designated as a representative of
139 the City to adopt an official intent, on behalf of the City, to determine, in each case, whether an approved
140 expenditure for capital improvements will be
141 reimbursed with the proceeds of bonds or other forms of obligation; and

142 BE IT FURTHER RESOLVED that the fees charged by the Department of Permitting & Inspections
143 shall be set as outlined in the attached FY27 Fee Schedule; and

144 BE IT FURTHER RESOLVED that effective July 1, 2026, the fees charged for water and wastewater
145 shall be set as provided on the three attached schedules entitled FY27 Private Fire Protection Fee Schedule,

146 FY27 Water and Wastewater Fixed Charge by Meter Size Schedule, and FY27 Water and Wastewater
147 Volumetric Rate Schedule; and

148 BE IT FURTHER RESOLVED that effective July 1, 2026, the fees charged for stormwater shall be set
149 at \$4.13 per ISU (1,000 square feet of impervious surface) so that the flat rate for a single-family residence
150 shall be \$11.03 per month, for a duplex \$10.94 a month, and for a triplex \$12.64; and

151 BE IT FURTHER RESOLVED that a department head may authorize recurring purchases for routine
152 operational costs that are included within the department’s annual budget, such as treatment chemicals for
153 water or wastewater operations, road salt, postage, filing, or licensing fees, or replacement equipment, without
154 the requirement of additional approval, if there is no contractual obligation to make the purchase; and

155 BE IT FURTHER RESOLVED that the City’s unassigned fund balance policy requires the City to
156 maintain at least 5% in the fund, and targets 10% and the City has 8.2% in the fund as of the FY25 audit and
157 as such, this budget authorizes limited uses of the unassigned fund balance while ensuring that the City
158 remains within policy; and

159 BE IT FURTHER RESOLVED that the employee positions and grade levels authorized for FY27 shall
160 be as set forth in the section of the FY27 Budget entitled “Personnel Listing”, except that because the
161 budgeted positions are based on attrition and anticipated staff efficiencies, any determination to reclassify any
162 existing staff position is subject to appropriate approvals according to the City’s Personnel Policies and any
163 applicable union contract; and

164 BE IT FURTHER RESOLVED that effective July 1, 2026, all eligible regular City employees not
165 covered by a collective bargaining agreement that provides otherwise shall receive a cost of living adjustment
166 in accordance with that which is negotiated with AFSCME for FY27, except for Burlington Electric
167 employees not covered by a collective bargaining agreement, who shall receive a cost of living agreement
168 equal to that which has been negotiated for FY27 with IBEW; and

169 BE IT FURTHER RESOLVED that effective July 1, 2026, all eligible Class A employees, except
170 those who have opted out legally of the City’s health insurance program, shall contribute six and 500/1,000
171 percent (6.500%) of their annual salary to the City’s Health Insurance Fund (Fund 150) and all eligible Class
172 B employees, except those covered by a collective bargaining agreement that provides otherwise or who have
173 opted out legally of the City’s health insurance program, shall contribute six and 950/1,000 percent (6.950%)
174 of their annual salary to the City’s Health Insurance Fund (Fund 150) to achieve the target of having
175 employees contribute twenty percent (20%) of the total cost of the City providing health benefits; and

176 BE IT FURTHER RESOLVED that the City Council hereby agrees that effective July 1, 2026, all
 177 Class B employees not covered by a collective bargaining agreement that provides otherwise shall contribute
 178 five percent (5%) of their annual salary, and all Class A Fire employees shall contribute fourteen percent
 179 (14%) of their annual salary and all Class A Police employees shall contribute seventeen and 614/1,000
 180 percent (17.614%), to the City’s Retirement Fund (Fund 125) to achieve the target of having employees
 181 contribute thirty percent (30%) of the total retirement contributions required; and

182 BE IT FURTHER RESOLVED that monthly COBRA premiums for Health and Dental insurance
 183 shall be as follows:

	Health	Dental	Vision
Single	\$ 1,382.97	\$ 38.13	\$ 6.65
Single +1	\$ 2,627.64	\$ 77.21	\$ 11.41
Family	\$ 3,872.31	\$ 145.47	\$ 20.43

184
 185 BE IT FURTHER RESOLVED that COBRA continuation premiums for FY27 shall be set at 102%
 186 of the applicable monthly group premium for each plan and coverage tier; the rates in the table above reflect
 187 premiums known as of adoption, and the Chief Administrative Officer is authorized to update the COBRA
 188 premium schedule to 102% of the final carrier premiums upon completion of the FY27 renewals, without
 189 further City Council action; and

190 BE IT FURTHER RESOLVED that the City directs the HR Director to conduct a non-partisan study
 191 on compensation and staffing levels for all staff in the Mayor’s Office, including the Mayor, with changes to
 192 be proposed in the FY28 budget; and

193 BE IT FURTHER RESOLVED that the City shall expand security in the Central District by
 194 providing an additional one hundred fifty thousand (\$150,000) in the BPD budget for both sworn and non-
 195 sworn officers to be deployed as needed using data; and

196 BE IT FURTHER RESOLVED that the City shall add an additional forty thousand (\$40,000) to the
 197 existing forty thousand (\$40,000) for the recruitment of already certified police officers, to be disbursed as
 198 twenty thousand (\$20,000) recruitment bonuses to new officers; and

199 BE IT FURTHER RESOLVED that the City shall spend at least twenty-five thousand (\$25,000) of
 200 existing Police training money specifically on State’s Fair and Impartial Policing Policy, immigration law,
 201 and constitutional rights; and

202 BE IT FURTHER RESOLVED that the City Council Initiative Fund has been reduced by twenty-
 203 five thousand (\$25,000) for FY27 only and now stands at twenty-five thousand (\$25,000); and

204 BE IT FURTHER RESOLVED that overtime will be increased in the amount of twenty-four
205 thousand (\$24,000) in the Department of Permitting and Inspections to allow for more capacity for
206 enforcement of overdue fines and fees. After a six-month pilot, DPI will report back to the Mayor and City
207 Council on results and lessons learned. The report will also include a reflection on the City Attorney’s
208 capacity to provide legal support; and

209 BE IT FURTHER RESOLVED that the City will continue to fund the organizations listed in the
210 Regional Programs budget but only those that are designated as “core services” will be included in the FY28
211 budget, any other money awarded by the City will be given through an equitable grants program that will
212 commence in early 2027; and

213 BE IT FURTHER RESOLVED that the Community and Economic Development Office will provide
214 updates on City marketing and promotion work for the economic centers of the City with regular reports
215 back to the City Council and CDNR Committee; and

216 BE IT FURTHER RESOLVED that the Community and Economic Development Office will provide
217 updates on City Downtown events, streamlining event permitting, and general revitalization work with
218 regular reports to the City Council and PAC Committee; and

219 BE IT FURTHER RESOLVED that the City Council directs the PAC Committee, in partnership
220 with all relevant City departments, to evaluate barriers to participation to outside organizations, businesses,
221 institutions, and community groups to create and host new events and activities within the downtown area,
222 and shall provide a report on its findings and recommendations to the full City Council no later than
223 September 30, 2026; and

224 BE IT FURTHER RESOLVED that one hundred thousand dollars (\$100,000) shall be appropriated
225 to CEDO to be directed by Council resolution that supports one or more pilot projects intended to promote
226 Burlington’s economic vitality and strengthen the City’s downtown; and

227 BE IT FURTHER RESOLVED that the Community and Economic Development Office will provide
228 updates on the PlanBTV2050 economic development plan on a regular basis to the Board of Finance and
229 CDNR Committee; and

230 BE IT FURTHER RESOLVED that an additional Accounts Receivable Coordinator position is
231 added to DFA, with no changes to salary or job description; as well as adding a Director of Budget and
232 Strategic Planning in DFA, as described in the position description attached.

City of Burlington, Vermont
Department of Permitting & Inspections
FY2027 Fee Schedule

Unless otherwise noted all fees are non-refundable

Development Applications and Permits	Applicable Fee
Administrative Review	
Administrative pre-application conference	No charge
Administrative Time Extension	No charge
Administrative Determinations	1. \$15 filing fee + 2. \$140
Awning Permit (no signage) Basic Zoning Permit (non-design control RL) Fence Permit Certificate of Appropriateness Level I (COA I) Change of use or projects with an estimated construction cost (ECC) of less than \$29,000 ^F	1. \$15 filing fee + 2. \$107
Sign Permit	1. \$15 filing fee + 2. \$118 for one sign 3. + \$80 for each additional sign 4. 1/2 price per sign if part of an approved Master Sign Plan.
Certificate of Appropriateness (COA) Level II For projects with an estimated construction cost (ECC) of greater than or equal to \$29,000. ^F Administrative review as allowed under Section 3.2.7 (b) of the Comprehensive Development Ordinance. A. Application Fee	1. \$15 filing fee + 2. \$140 + 2. \$2.20 per \$1,000 of ECC.
B. Development Review Fee (due prior to release of permit)	\$4.50 per \$1,000 of ECC.
Certificate of Appropriateness (COA) Level III Lot Line Adjustments and Lot Merger – no new lots created	1. \$15 filing fee + 2. \$140

Development Review Board Review	
Sketch Plan Review A. Initial Review B. Subsequent Review	\$300 per Board per visit \$250 per Board per visit
Certificate of Appropriateness (COA) Level III Preliminary Plat A. Application Fee	1. \$200 + 2. \$2 per \$1,000 of ECC; or \$300 per

<p>B. Development Review Fee Due prior to release of the DRB approval</p>	<p>lot if subdivision only. \$3 per \$1,000 of ECC.</p>
<p>Certificate of Appropriateness (COA) Level III Final Plat</p>	
<p>A. Application Fee</p>	<p>1. \$15 filing fee + 2. \$250 + 3. \$2.20 per \$1,000 of ECC, or \$330 per lot if subdivision only.</p>
<p>B. Development Review Fee Due prior to release of the DRB approval</p>	<p>\$3.00 per \$1,000 of ECC.</p>
<p><u>Preliminary/Final Combination</u></p>	
<p>A. Application Fee</p>	<p>1. \$15 filing fee + 2. \$250 + 3. \$4.40 per \$1,000 of ECC, or \$330 per lot if subdivision only.</p>
<p>B. Development Review Fee Due prior to release of the permit</p>	<p>\$3.00 per \$1,000 of ECC.</p>
<p>Conditional Use, Variance, Major Impact, Public Hearings and Appeals</p>	
<p>Conditional Use or Variance In addition to any applicable COA fees</p>	<p>\$195</p>
<p>Major Impact Review In addition to any applicable COA fees</p>	<p>1. \$250 + 2. \$1.21 per \$1,000 of ECC.</p>
<p>Other Matters requiring an action by the DRB Time extensions, Master Sign Plan, etc.</p>	<p>\$155</p>
<p>Appeals to the DRB Appeals of Administrative and Enforcement decisions to the DRB.</p>	<p>\$250</p>

Other Fees	
Impact Fees	Visit: https://www.burlingtonvt.gov/728/Impact-Fees
Documents, Copies, etc. a. Audio Tapes b. File research c. Planning documents i. Municipal Development Plan ii. Comprehensive Development Ordinance d. Postage and Handling e. Photocopies f. Paper zoning map g. Digital Maps	\$3.50/tape \$20.00/hour Actual cost of publication (hardcopy or CD) Per current USPS rates \$0.10 per page (black-and-white) \$1.00 per page (color) \$15.00 per map (24 x 36, color) No charge

Other Related Fees	
Zoning Compliance Report A. Standard B. Expedited (within 2 weeks) C. Renewal (if within 2 years of prior compliance report)	\$35 \$70 \$17
Zoning Certificate of Occupancy A. Final Certificate of Occupancy B. Temporary Certificate of Occupancy C. "After the fact" Zoning Certificate of Occupancy	Included in application fees above, the fee is \$30 + 10% of the total application fees and may be refunded if the permit is not enacted. \$150 each See attached schedule

Appeals of DRB Decision to the Vermont Superior Court Environmental Division	Visit: https://www.vermontjudiciary.org/fees
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Fee Schedule Notes

- A. All fees are non-refundable and are due at the time of application unless otherwise noted.
- B. The zoning application and development review fees and, when applicable, major impact review fee, shall together be capped at \$165,000 (2026 dollars). For Planned Unit Development projects, this fee cap shall apply to the estimated construction cost per-building. Consistent with Section 3.2.4 (a) of the *Burlington Comprehensive Development Ordinance*, this fee cap is adjusted annually based on the Consumer Price Index.
- C. All revenue generated by this Fee Schedule, with the exception of Impact Fees, is deposited into the City’s General Fund. Therefore, this Fee Schedule shall not apply when any fees would also be paid out of the City’s General Fund, with the exception of the payment of Impact Fees, in order to eliminate the duplicative and unnecessary accounting for payments and deposits within the same City fund.
- D. Permit fees include a \$15 filing fee assessed by the Burlington Clerk/Treasurer’s office as required by state statute unless otherwise noted.
- E. Checks should be made payable to the “City of Burlington.” Credit cards are accepted (Visa, MasterCard, and American Express) for a \$3 processing fee plus 2.65% for transactions over \$123.00.
- F. Permit applications resulting from a zoning Notice of Violation are subject to double, triple or triple plus up to \$500 the application fee as specified under Section 2.7.9 of the *Burlington Comprehensive Development Ordinance*.
- G. “ECC” is the Estimated Construction Cost as specified under Section 3.2.4 (a) of the *Comprehensive Development Ordinance*. Fees are calculated for every \$1,000 of ECC.
- H. The Administrative Officer shall make the determination if an application shall be administered as an amendment to an existing permit or a new project entirely based on the relationship between what is being proposed and the original permit. Applications for an amendment to modify an active permit will be assessed based on the net difference in ECC from the original permit or actual area affected by the proposed amendment.
- I. The ECC threshold between COA Level I and COA Level II applications is annually adjusted based on the Consumer Price Index pursuant to Section 3.2.4 (a) of the *Burlington Comprehensive Development Ordinance*. For Fiscal Year 2027, this amount is \$29,000.

FY27 WATER RESOURCES RATE SCHEDULES

FY 27 Private Fire Protection Fee Schedule	
Fire Service Size/Type	Monthly Charge
1.5"	\$46.97
2"	\$46.97
3"	\$46.97
4"	\$46.97
6"	\$136.35
8"	\$290.58
10"	\$522.58
Private Fire Hydrant	\$136.35

FY 27 Water and Wastewater Fixed Charge by Meter Size Schedule		
Meter Size	Water	Wastewater
	Monthly Charge	
5/8"	\$4.45	\$7.84
3/4"	\$6.68	\$11.74
1"	\$11.09	\$19.56
1.5"	\$22.15	\$39.11
2"	\$35.43	\$62.54
3"	\$66.41	\$117.25
4"	\$110.66	\$195.40
6"	\$221.29	\$390.76
8"	\$354.02	\$625.16
10"	\$508.91	\$1,198.94

FY 27 Water and Wastewater Volumetric Rate Schedule		
	Water	Wastewater
Meter Type and Usage Tiers	Rate per 100 Cubic Feet (CF) per month	
Single Unit Residential		
Tier 1 (0 - 400 CF)	\$3.32	\$10.02
Tier 2 (401 CF and higher)	\$8.27	\$10.02
Duplex		
Tier 1 (0 - 600 CF)	\$3.32	\$10.02
Tier 2 (601 CF and higher)	\$8.27	\$10.02
Triplex		
Tier 1 (0 - 900 CF)	\$3.32	\$10.02
Tier 2 (901 CF and higher)	\$8.27	\$10.02
Multi-Family Residential	\$5.67	\$10.02
Mixed Residential & Commercial	\$5.67	\$10.02
Commercial	\$5.67	\$10.02
City	\$5.67	\$10.02
Irrigation	\$9.91	-
Process Water for Heating or Cooling	\$6.41	-

FY 27 Stormwater Rate Schedule		
Stormwater Monthly Fee	\$4.13	per ISU per month
1 ISU = 1,000 square feet of impervious		
<p>The Council sets the ISU fee which is then multiplied by the flat rate multipliers in the ordinance to establish the Flat Fees for Single Family, Duplex and Triplex customers.</p>		
Single Family	\$11.03	per month
Duplex	\$10.94	per month
Triplex	\$12.64	per month

City of Burlington Job Description

Position Title: Director of Budget and Strategic Planning
Department of Finance and Administration

Department:

Reports to: Chief Administrative Officer

Pay Grade: Market Factor

Job Code: 110

Exempt/Non-Exempt: Exempt

Union: Non-Union

General Purpose: The Director of Budget and Strategic Planning is responsible for overseeing citywide budgeting, capital programs, and external funds procurement and management, and strategic plans to deliver essential services that balance community needs with fiscal realities.

Essential Job Functions: (This section outlines the fundamental job functions that must be performed in this position. The “Qualifications/Basic Job Requirements” and the “Physical and Mental/Reasoning Requirements and Work Environment” state the underlying requirements that an employee must meet in order to perform these essential functions. In accordance with the Americans with Disabilities Act, reasonable accommodations may be made to qualified individuals with disabilities to perform the essential functions of the position.)

- Directly supervises Capital Program Director, Grants Director, and Financial and Budget Manager, providing guidance over these programs: capital, grants, philanthropy, and budgeting for the City.
- Lead, oversee and support the City in the development, preparation, revision, and presentation for approval of the City’s Operating (General, Enterprise, and Special Revenue Fund) and Capital Improvement budgets in close coordination with Mayor, Chief Administrative Officer, Department Heads, Capital Program Director, and Financial and Budget Manager.
- Plan and implement a multi-year budgeting process, utilizing multi-year revenue and expenditure forecast systems and models for both Operating and Capital budgets.
- Develop standards and procedures to guide the administration, City Council, and departments in Citywide organizational budgeting and strategic planning.
- Translate City goals and strategic planning initiatives into actionable annual operating and capital budgets.
- Provide financial analysis to City leadership, monitoring the financial condition of City’s funds and reporting status periodically to Mayor and Board of Finance for budgetary control and to identify trends, variances and opportunities for improvement.
- Develop and deliver training for creating budgets and financial management and reporting mechanisms for City staff.
- Work closely with the Mayor, City Council, CAO, and others, help develop and maintain a strategic plan that outlines the community’s vision in alignment with its financial resources.

- Oversees grant function by providing guidance on how the City plans and coordinates applications, including applying for federal and state grants, negotiating terms and conditions, and ensuring financial and programmatic compliance and timely reporting.
- Oversees capital program including planning, executing, and monitoring capital projects to ensure they are on time, within budget, and meet quality standards.

Non-Essential Job Functions:

- Performs other duties as required.

Qualifications/Basic Job Requirements:

- Bachelor’s Degree in Business, Public Administration or related field.
- At least five (5) years of experience as a budget analyst, financial analyst, business accountant, or similar, with experience in government preferred.
- At least three (3) years of supervisory experience.
- Demonstrated knowledge of and experience with Uniform Guidance/2 CFR 200.
- Comfort navigating & compiling data from multiple software/sources, especially high-level of Excel knowledge (at a minimum, comfort with pivot tables and basic formulas).
- Advanced financial expertise in budget planning and financial forecasting.
- Demonstrated leadership, supervisory and planning skills.
- Excellent verbal and written communication skills.
- Strong analytical and problem-solving abilities.
- Strong ability to establish and maintain effective working relationships with City Officials and Departments, state and other public officials.
- Ability to actively support City diversity, equity, and cultural competency efforts within stated job responsibilities and work effectively across diverse cultures and constituencies.
- Demonstrated commitment to diversity, equity and inclusion as evidenced by ongoing trainings and professional development.
- Ability to maintain confidentiality and make decisions in accordance with established policies and procedures.

Physical & Mental/Reasoning Requirements; Work Environment:

These are the physical and mental/reasoning requirements of the position as it is typically performed. Inability to meet one or more of these physical or mental/reasoning requirements will not automatically disqualify a candidate or employee from the position.

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> seeing | <input type="checkbox"/> ability to move | <input type="checkbox"/> lifting (specify) |
| <input type="checkbox"/> color perception
(red, green, amber) | <input type="checkbox"/> distances within and
between | <input type="checkbox"/> pounds |
| <input checked="" type="checkbox"/> hearing/listening | <input type="checkbox"/> warehouses/offices | <input type="checkbox"/> carrying (specify) |
| <input checked="" type="checkbox"/> clear speech | <input type="checkbox"/> climbing | <input type="checkbox"/> pounds |
| <input checked="" type="checkbox"/> touching | <input type="checkbox"/> ability to mount and
dismount forklift/truck | <input type="checkbox"/> driving (local/over the
road) |
| <input checked="" type="checkbox"/> dexterity | | |
| <input checked="" type="checkbox"/> hand | | |
| <input checked="" type="checkbox"/> finger | | |

- | | | |
|---|---|---|
| <input type="checkbox"/> reading – basic | <input type="checkbox"/> pushing/pulling | <input type="checkbox"/> electrical equipment |
| <input checked="" type="checkbox"/> reading – complex | | <input checked="" type="checkbox"/> analysis/
comprehension |
| <input type="checkbox"/> writing – basic | <input type="checkbox"/> math skills – basic | <input checked="" type="checkbox"/> judgment/decision
making |
| <input checked="" type="checkbox"/> writing – complex | <input checked="" type="checkbox"/> math skills – complex | <input type="checkbox"/> pressurized equipment |
| <input type="checkbox"/> shift work | <input checked="" type="checkbox"/> clerical | <input type="checkbox"/> moving objects |
| <input checked="" type="checkbox"/> works alone | | <input type="checkbox"/> high places |
| <input checked="" type="checkbox"/> works with others | <input type="checkbox"/> outside | <input type="checkbox"/> fumes/odors |
| <input checked="" type="checkbox"/> verbal contact w/
others | <input type="checkbox"/> extreme heat | <input type="checkbox"/> hazardous materials |
| <input checked="" type="checkbox"/> face-to-face contact | <input type="checkbox"/> extreme cold | <input type="checkbox"/> dirt/dust |
| <input checked="" type="checkbox"/> inside | <input type="checkbox"/> noise | |
| | <input type="checkbox"/> mechanical equipment | |

Supervision:

Directly Supervises: 3

Indirectly Supervises: 1

Disclaimer:

The above statements are intended to describe the general nature and level of work being performed by employees to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and/or skills required of all personnel so classified.

Approvals:

Department Head: _____ Date: _____

Human Resources: _____ Date: _____

Created May 2026.

Proposed FY27 Bond Reallocations (5/15/2026)

Project	Funds to Reallocate	Bond Series	Project Receiving Funds
804 - Asset Management	\$50,000.00	2022A & 2023A	803 - I&T FLIR Camera Server
804 - Asset Management	\$30,000.00	2022A & 2023A	803 - I&T Computer Purchases
804 - Capital Consultants	\$3,745.00	2017A	804 - Capital Program Management
804 - Capital Consultants	\$79,000.00	2017A	804 - Tech Services Project Admin
809 - Other Capital Contingency	\$200,000.00	2024A	803 - Software Projects New World Replacement
810 - Permits	\$14,000.00	2022A, 2023A, & 2024A	810 - Facilities Contingency
810 - 339 Pine St Construction	\$25,000.00	2022A	810 - Facilities Contingency
810 - Parks Facility Relocate - Leddy	\$18,000.00	2017	810 - Facilities Contingency
811 - City Hall Professional & Consultant	\$50,000.00	2017 & 2021	811 - City Hall Construction Contractual
830 - North Beach Park Improvements	\$380,000.00	2024A	830 - Calahan Courts & Stormwater
830 - North Beach Park Improvements	\$23,864.00	2024A	830 - Perkins Pier
830 - Schifilliti Park Pathway	\$2,863.00	2019 10.5M	830 - Perkins Pier
830 - North Beach Building Demo	\$1,000.00	2018A	830 - Perkins Pier
830 - North Beach Building Demo	\$11,000.00	2018A	830 - Boathouse Improvements
831 - Bike Path Phase 3A Perkins to Barge Construction	\$84,928.00	2018	830 - Perkins Pier
831 - Bike Path Phase 3B N Proctor to Blanchard Construction	\$24,807.00	2019	830 - Perkins Pier
831 - Bike Path Phase 3B Oakledge Construction	\$12,538.00	2019	830 - Perkins Pier
841 - Transportation Capital Planning	\$50,000.00	2025A	841 - Transportation N Champlain PBL
842 - Bridge Repair & Maintenance	\$164,517.00	2022A	843 - Winooski Bridge
842 - ROW DPW UP UVM Agreement	\$2,000.00	2022A	843 - Colch/Barrett/River Intersection Soils
843 - VTrans Grant Ethan Allen Pkwy	\$34,044.00	2023A	843 - Intervale Rd SUP
843 - VTrans Grant Ethan Allen Pkwy	\$2,000.00	2023A	843 - Colch/Barrett/River Intersection Soils
843 - Queen City Park Sidepath	\$98,000.00	2022A	843 - Colch/Barrett/River Intersection Soils
843 - Shelburne Roundabout Trans Construction	\$111,000.00	2018	843 - Intervale Rd SUP
852 - Railyard Enterprise Force Account Eng	\$14,000.00	2022A	843 - Colch/Barrett/River Intersection Soils
852 - Railyard Enterprise Force Prof & Consult Svs	\$34,000.00	2022A	843 - Colch/Barrett/River Intersection Soils
Total:	\$1,520,306.00		

FY27 Use of Project Fund Balances (3/30/2026)

Project	Fund Balance for Use	FY27 Capital Budget	Bond Series
802 Vehicle Equipment Purchase - Streets Dump Truck	\$407,000.00	\$100,000.00	2025A
802 Vehicle Equipment Purchase - Streets Sidewalk Tractor		\$220,000.00	2025A
804 Capital Program Management	\$185,107.00	\$185,000.00	2023A & 2024A
804 Parks Project Management	\$92,480.00	\$92,000.00	2022A
809 Accesibility Projects	\$150,000.00	\$150,000.00	2023A
810 645 Pine	\$39,106.00	\$39,000.00	2025A
810 Community Health & Safety Building	\$20,854.00	\$20,000.00	2023A
810 Firehouse Gallery Construction	\$99,350.00	\$25,000.00	2024A & 2025A
810 Leddy	\$159,540.00	\$50,000.00	2023A & 2024A
812 Library	\$8,483.20	\$8,000.00	2022A
841 Transporation N Champlain PBL	\$100,000.00	\$100,000.00	2022 Annual CIP
841 Transportation Capital Planning	\$73,000.00	\$73,000.00	2025A
842 Street Annual Paving	\$135,000.00	\$135,000.00	2025A
842 Sidewalk Annual Replacement	\$15,000.00	\$15,000.00	2025A
851 BTC Improvements CDS Cherry St	\$593,049.00	\$300,000.00	2022A & 2024A
Total:	\$2,077,969.20	\$1,512,000.00	

Resolution Relating to

RESOLUTION _____

ANNUAL APPROPRIATION AND BUDGET FOR FISCAL
YEAR BEGINNING JULY 1, 2026, AND ENDING JUNE 30,
2027

Sponsor(s): Mayor Mulvaney-Stanak,
Bd. of Finance
Introduced: _____
Referred to: _____

Action: _____
Date: _____
Signed by Mayor: _____

CITY OF BURLINGTON

In the year Two Thousand Twenty-Six.....

Resolved by the City Council of the City of Burlington, as follows:

- 1 That WHEREAS, Section 157 of the City Charter requires the Mayor, on or before June 15 of each year,
- 2 provide to the City Council an estimate of the necessary appropriations to cover the expenses of each
- 3 department and branch of the City government for the next fiscal year to be known as the “budget”; and
- 4 WHEREAS, the Administration remains committed to delivering high-quality City services to
- 5 residents, visitors and businesses, while improving the affordability of the City by right-sizing the size of the
- 6 City budget and creating sustainable financial practices to responsibly steward city resources; and
- 7 WHEREAS, the FY27 budget process included the difficult decision to strategically eliminate or hold
- 8 open 26 vacant positions to help close a chronic structural budget gap challenge, which this year amounted to
- 9 \$11M; and
- 10 WHEREAS, the Administration discussed summaries of proposed department budgets for the fiscal
- 11 year starting on July 1, 2026, and ending on June 30, 2027 (“FY27”) with the Board of Finance and City
- 12 Council at public sessions on December 15, January 12, January 20, January 26, March 9, April 27, April 29,
- 13 April 30, May 4, May 7, May 11, and May 18; and
- 14 WHEREAS, on May 18, a month earlier than required by the City’s Charter, the Mayor provided the
- 15 Board of Finance and the City Council the Mayor’s Recommended Budget for FY27, which is an estimate of
- 16 the necessary appropriations to cover the expenditures of each fund, department, and branch of City
- 17 government; an estimate of the revenues from sources other than property taxes, including certain operating
- 18 transfers; and an estimate of the amount to be raised by taxation upon real and personal property within the
- 19 City of Burlington (the “Mayor’s Budget”); and
- 20 WHEREAS, it is now appropriate to make cost-of-living compensation adjustments for FY27 for
- 21 eligible City employees, including Burlington Electric Department employees, who are not covered by a
- 22 collective bargaining agreement, and this cost-of-living adjustment is critical to supporting staff, particularly
- 23 in the current high inflationary environment; and

24 WHEREAS, the City of Burlington receives interdepartmental revenues and employee contributions to
25 fund Workers' Compensation, Health, Dental, Life, and Liability Insurances, and the City recognizes that
26 these revenues are for the sole purpose of funding these expenditures; and

27 WHEREAS, currently the Burlington Police Department has 59 sworn officers on staff, and the FY27
28 budget includes funding for the addition of ten (10) more sworn officers for a total of sixty-nine (69) sworn
29 officers; and

30 WHEREAS, the City is committed to community safety, the City is implementing the five-cent public
31 safety tax increase that was overwhelmingly approved by 70% of voters on Town Meeting Day 2026, which
32 will generate an estimated two million and eight hundred thousand dollars (\$2,800,000) in additional revenues
33 in order to fund its Police and Fire Departments adequately so as to ensure the viability of both its traditional
34 public safety services, as well as its new and innovative community response programs; and

35 WHEREAS, the downtown is showing signs of an economic rebound, and the Main Street Great
36 Streets project is coming to a close, and with Main Street preparing to fully open, we are committed to
37 providing extra security; and

38 WHEREAS, the City remains keenly interested in hiring new sworn police officers, especially those
39 that are already certified and can begin work immediately, also known as lateral hires; and

40 WHEREAS, given changes in the federal government's policies and procedures, the City desires all
41 police officers to be more deeply trained on the State's Fair and Impartial Policing Policy, immigration law,
42 and constitutional rights; and

43 WHEREAS, the City Council has also shown their solidarity by cutting \$25,000 from its Councilor
44 Initiative Funds; and

45 WHEREAS, the Mayor's Office is staffed by only three people in addition to the Mayor, and the
46 salaries of the employees have been deemed by both the Administration and City Council to be out of
47 alignment; and

48 WHEREAS, there are considerable overdue fines within the Department of Permitting and Inspections,
49 and current staff with their deep knowledge of policies and practices are best positioned to collect this money;
50 and

51 WHEREAS, there are many organizations that the City budget supports, and we want to offer such
52 support in an equitable manner; and

53 WHEREAS, the City, including the Church Street Marketplace enterprise fund, is spending \$1,004,062
54 on marketing, promotion, and events in the downtown and waterfront this fiscal year; and

55 WHEREAS, the City has planned nearly daily programming for the downtown during the prime
56 season, with over 100 events planned; and

57 WHEREAS, the City is aiming to improve community safety, support the downtown, and commit to
58 affordability for residents; therefore, the City is maintaining consumption taxes at their current rates of 4% for
59 the hotel-motel tax, and, subject to further approval of the City Council by ordinance, 2.5% in perpetuity for
60 the non-lodging gross receipts tax, while also eliminating the admissions tax, which is a reduction in revenue
61 of \$105,000; and

62 WHEREAS, the City remains committed to ongoing recreational programming for Burlington’s adults,
63 including older adults in the community, and for FY27 only the City will increase funding on a one-time basis
64 to the Heineberg Center by thirty-eight thousand dollars (\$38,000) to support programming for seniors and
65 directs the REIB and Aging Council to review the Age Strong BTV report and recommend new investments in
66 senior programming for FY28; and

67 WHEREAS, the City remains committed to recovery support for the community, and for FY27, the
68 City will increase funding to Turning Point by eight thousand and five hundred dollars (\$8,500) for a total of
69 twenty-six thousand four hundred and fifty dollars (\$26,450) to support their coaching and recovery programs;
70 and

71 WHEREAS, the Administration will focus on multi-year budgeting and increasing the efficacy with
72 which the City collects the money it is owed, and the City will create a new Director of Budget and Strategic
73 Planning position and a second Accounts Receivable Coordinator position;

74 NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Burlington, that the
75 estimates of the revenues and expenditures shown, the schedules, and the accompanying narrative and
76 tables of the Mayor’s Budget are hereby adopted as the annual appropriation and budget of the City of
77 Burlington for FY27 (the “FY27 Budget”); and

78 BE IT FURTHER RESOLVED that the legal level of budgetary control for the FY27 Budget is
79 established at the department-within-fund level; the Chief Administrative Officer is authorized to approve
80 transfers of appropriation between line items and cost centers within a department and fund per the City’s
81 adopted Purchasing Policy, while any transfer that increases a department's total appropriation within a
82 fund, or that moves appropriation between funds, shall require Board of Finance and City Council
83 approval; and

84 BE IT FURTHER RESOLVED that for all departments or programs other than the General Fund
85 departments or programs noted in the previous paragraph (“non-General-Fund departments”), including but

86 not limited to all Special Revenue Funds and all Enterprise Funds, the appropriations in the budget are not
87 available for expenditure until a corresponding revenue amount is received or unless additional revenues
88 are reasonably expected to be received within six (6) months of the expenditure; and

89 BE IT FURTHER RESOLVED that the unexpended balances from prior years' appropriations
90 made for any non-General-Fund departments, as well as all reserve funds, debt service reserves, and
91 insurance reserves, except as otherwise provided below, shall be carried over to the FY27 Budget upon
92 determination by the Chief Administrative Officer of the availability of such unexpended balances; and

93 BE IT FURTHER RESOLVED that valid encumbrances representing open purchase orders or other
94 contractual obligations of the General Fund outstanding at the close of FY26 shall be carried forward and
95 re-appropriated into FY27 to the extent of such obligations, upon determination by the Chief
96 Administrative Officer of their validity; and that all other unexpended, unencumbered General Fund
97 appropriations shall lapse at the close of FY26 except as otherwise provided herein; and

98 BE IT FURTHER RESOLVED that appropriations for capital projects and for grant-funded activity
99 shall not lapse but shall carry forward until the project or grant period is complete or the appropriation is
100 formally closed; and

101 BE IT FURTHER RESOLVED that any unspent funds from the Police Department's FY26 budget,
102 up to \$60,000, will be rolled over and may be spent in FY27 on consultant services for permanent chief of
103 police hiring; and

104 BE IT FURTHER RESOLVED that any unspent funds from the Planning Department's FY26
105 budget, up to \$27,000, will be rolled over and may be spent in FY27 on consultant services for BTV Plan
106 2050; and

107 BE IT FURTHER RESOLVED that any unspent funds from the City Council's FY26 budget, up to
108 \$10,000, will be rolled over and may be spent in FY27 responding to the Promoting Community Dialogue
109 City Council resolution of January 2026; and

110 BE IT FURTHER RESOLVED that the Capital Program Director has identified previously
111 allocated bond proceeds that are available for use by projects identified for funding in FY27, including
112 funds from Bond Series 2017A, 2018A, 2019A, 2021A, 2022A, 2023A, 2024A, and 2025A, and upon City
113 Council authorization shall be finalized by necessary budget amendment and subsequent transfer of
114 funds as described in the attached; and

115 BE IT FURTHER RESOLVED that the Capital Program Director has identified fund balances
116 within existing capital project budgets that are available for use by projects identified for funding in FY27,

117 and upon City Council authorization shall be used to support the FY27 Capital Budget as described in the
118 attached; and

119 BE IT FURTHER RESOLVED that the FY27 budgets for the Greenbelt and Conservation Legacy
120 funds will utilize available Fund Balance to support, including \$36,497 that is available for the
121 Greenbelt, including \$33,438 that is available for Conservation Legacy; and

122 BE IT FURTHER RESOLVED that the City received revenues from the sale of 200 Church in
123 FY26 and that any balance of funds in 101-00.4750 should be carried forward into FY27 for allocation by
124 the Chief Administrative Officer; and

125 BE IT FURTHER RESOLVED that as the City must establish a late filing penalty for homestead
126 declarations filed after the statutory deadline, the rate is set at 3% of the total education tax for all late-filed
127 homestead declarations for FY27; and

128 BE IT FURTHER RESOLVED that the Chief Administrative Officer may, from time to time,
129 make expenditures, from the General Fund of the City, for the purpose of acquisition, construction, and
130 installation of certain capital improvements or other obligations. The City may intend that such
131 expenditures, including but not limited to parking and terminal improvements at the Burlington
132 International Airport, downtown parking, and street capital improvements, to be reimbursed through the
133 issuance of tax-exempt bonds or other obligations, and pursuant to Treasury Regulations Section 1.150-2,
134 the City must declare an intent to reimburse such expenditure with the proceeds of bonds or other
135 obligations. The Chief Administrative Officer is hereby authorized and designated as a representative of
136 the City to adopt an official intent, on behalf of the City, to determine, in each case, whether an approved
137 expenditure for capital improvements will be
138 reimbursed with the proceeds of bonds or other forms of obligation; and

139 BE IT FURTHER RESOLVED that the fees charged by the Department of Permitting & Inspections
140 shall be set as outlined in the attached FY27 Fee Schedule; and

141 BE IT FURTHER RESOLVED that effective July 1, 2026, the fees charged for water and wastewater
142 shall be set as provided on the three attached schedules entitled FY27 Private Fire Protection Fee Schedule,
143 FY27 Water and Wastewater Fixed Charge by Meter Size Schedule, and FY27 Water and Wastewater
144 Volumetric Rate Schedule; and

145 BE IT FURTHER RESOLVED that effective July 1, 2026, the fees charged for stormwater shall be set
146 at \$4.13 per ISU (1,000 square feet of impervious surface) so that the flat rate for a single-family residence
147 shall be \$11.03 per month, for a duplex \$10.94 a month, and for a triplex \$12.64; and

148 BE IT FURTHER RESOLVED that a department head may authorize recurring purchases for routine
149 operational costs that are included within the department’s annual budget, such as treatment chemicals for
150 water or wastewater operations, road salt, postage, filing, or licensing fees, or replacement equipment, without
151 the requirement of additional approval, if there is no contractual obligation to make the purchase; and

152 BE IT FURTHER RESOLVED that the City’s unassigned fund balance policy requires the City to
153 maintain at least 5% in the fund, and targets 10% and the City has 8.2% in the fund as of the FY25 audit and
154 as such, this budget authorizes limited uses of the unassigned fund balance while ensuring that the City
155 remains within policy; and

156 BE IT FURTHER RESOLVED that the employee positions and grade levels authorized for FY27 shall
157 be as set forth in the section of the FY27 Budget entitled “Personnel Listing”, except that because the
158 budgeted positions are based on attrition and anticipated staff efficiencies, any determination to reclassify any
159 existing staff position is subject to appropriate approvals according to the City’s Personnel Policies and any
160 applicable union contract; and

161 BE IT FURTHER RESOLVED that effective July 1, 2026, all eligible regular City employees not
162 covered by a collective bargaining agreement that provides otherwise shall receive a cost of living adjustment
163 in accordance with that which is negotiated with AFSCME for FY27, except for Burlington Electric
164 employees not covered by a collective bargaining agreement, who shall receive a cost of living agreement
165 equal to that which has been negotiated for FY27 with IBEW; and

166 BE IT FURTHER RESOLVED that effective July 1, 2026, all eligible Class A employees, except
167 those who have opted out legally of the City’s health insurance program, shall contribute six and 500/1,000
168 percent (6.500%) of their annual salary to the City’s Health Insurance Fund (Fund 150) and all eligible Class
169 B employees, except those covered by a collective bargaining agreement that provides otherwise or who have
170 opted out legally of the City’s health insurance program, shall contribute six and 950/1,000 percent (6.950%)
171 of their annual salary to the City’s Health Insurance Fund (Fund 150) to achieve the target of having
172 employees contribute twenty percent (20%) of the total cost of the City providing health benefits; and

173 BE IT FURTHER RESOLVED that the City Council hereby agrees that effective July 1, 2026, all
174 Class B employees not covered by a collective bargaining agreement that provides otherwise shall contribute
175 five percent (5%) of their annual salary, and all Class A Fire employees shall contribute fourteen percent
176 (14%) of their annual salary and all Class A Police employees shall contribute seventeen and 614/1,000
177 percent (17.614%), to the City’s Retirement Fund (Fund 125) to achieve the target of having employees
178 contribute thirty percent (30%) of the total retirement contributions required; and

179 BE IT FURTHER RESOLVED that monthly COBRA premiums for Health and Dental insurance
180 shall be as follows:

	Health	Dental	Vision
Single	\$ 1,382.97	\$ 38.13	\$ 6.65
Single +1	\$ 2,627.64	\$ 77.21	\$ 11.41
Family	\$ 3,872.31	\$ 145.47	\$ 20.43

181
182 BE IT FURTHER RESOLVED that COBRA continuation premiums for FY27 shall be set at 102%
183 of the applicable monthly group premium for each plan and coverage tier; the rates in the table above reflect
184 premiums known as of adoption, and the Chief Administrative Officer is authorized to update the COBRA
185 premium schedule to 102% of the final carrier premiums upon completion of the FY27 renewals, without
186 further City Council action; and

187 BE IT FURTHER RESOLVED that the City directs the HR Director to conduct a non-partisan study
188 on compensation and staffing levels for all staff in the Mayor’s Office, including the Mayor, with changes to
189 be proposed in the FY28 budget; and

190 BE IT FURTHER RESOLVED that the City shall expand security in the Central District by
191 providing an additional one hundred fifty thousand (\$150,000) in the BPD budget for both sworn and non-
192 sworn officers to be deployed as needed using data; and

193 BE IT FURTHER RESOLVED that the City shall add an additional forty thousand (\$40,000) to the
194 existing forty thousand (\$40,000) for the recruitment of already certified police officers, to be disbursed as
195 twenty thousand (\$20,000) recruitment bonuses to new officers; and

196 BE IT FURTHER RESOLVED that the City shall spend at least twenty-five thousand (\$25,000) of
197 existing Police training money specifically on State’s Fair and Impartial Policing Policy, immigration law,
198 and constitutional rights; and

199 BE IT FURTHER RESOLVED that the City Council Initiative Fund has been reduced by twenty-
200 five thousand (\$25,000) for FY27 only and now stands at twenty-five thousand (\$25,000); and

201 BE IT FURTHER RESOLVED that overtime will be increased in the amount of twenty-four
202 thousand (\$24,000) in the Department of Permitting and Inspections to allow for more capacity for
203 enforcement of overdue fines and fees. After a six-month pilot, DPI will report back to the Mayor and City
204 Council on results and lessons learned. The report will also include a reflection on the City Attorney’s
205 capacity to provide legal support; and

206 BE IT FURTHER RESOLVED that the City will continue to fund the organizations listed in the
207 Regional Programs budget but only those that are designated as “core services” will be included in the FY28
208 budget, any other money awarded by the City will be given through an equitable grants program that will
209 commence in early 2027; and

210 BE IT FURTHER RESOLVED that the Community and Economic Development Office will provide
211 updates on City marketing and promotion work for the economic centers of the City with regular reports
212 back to the City Council and CDNR Committee; and

213 BE IT FURTHER RESOLVED that the Community and Economic Development Office will provide
214 updates on City Downtown events, streamlining event permitting, and general revitalization work with
215 regular reports to the City Council and PAC Committee; and

216 BE IT FURTHER RESOLVED that the City Council directs the PAC Committee, in partnership
217 with all relevant City departments, to evaluate barriers to participation to outside organizations, businesses,
218 institutions, and community groups to create and host new events and activities within the downtown area,
219 and shall provide a report on its findings and recommendations to the full City Council no later than
220 September 30, 2026; and

221 BE IT FURTHER RESOLVED that one hundred thousand dollars (\$100,000) shall be appropriated
222 to CEDO to be directed by Council resolution that supports one or more pilot projects intended to promote
223 Burlington’s economic vitality and strengthen the City’s downtown; and

224 BE IT FURTHER RESOLVED that the Community and Economic Development Office will provide
225 updates on the PlanBTV2050 economic development plan on a regular basis to the Board of Finance and
226 CDNR Committee; and

227 BE IT FURTHER RESOLVED that an additional Accounts Receivable Coordinator position is
228 added to DFA, with no changes to salary or job description; as well as adding a Director of Budget and
229 Strategic Planning in DFA, as described in the position description attached.

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City of Burlington, Vermont
Department of Permitting & Inspections
FY2027 Fee Schedule

Unless otherwise noted all fees are non-refundable

Development Applications and Permits	Applicable Fee
Administrative Review	
Administrative pre-application conference	No charge
Administrative Time Extension	No charge
Administrative Determinations	1. \$15 filing fee + 2. \$140
Awning Permit (no signage) Basic Zoning Permit (non-design control RL) Fence Permit Certificate of Appropriateness Level I (COA I) Change of use or projects with an estimated construction cost (ECC) of less than \$29,000 ^F	1. \$15 filing fee + 2. \$107
Sign Permit	1. \$15 filing fee + 2. \$118 for one sign 3. + \$80 for each additional sign 4. 1/2 price per sign if part of an approved Master Sign Plan.
Certificate of Appropriateness (COA) Level II For projects with an estimated construction cost (ECC) of greater than or equal to \$29,000. ^F Administrative review as allowed under Section 3.2.7 (b) of the Comprehensive Development Ordinance. A. Application Fee	1. \$15 filing fee + 2. \$140 + 2. \$2.20 per \$1,000 of ECC.
B. Development Review Fee (due prior to release of permit)	\$4.50 per \$1,000 of ECC.
Certificate of Appropriateness (COA) Level III Lot Line Adjustments and Lot Merger – no new lots created	1. \$15 filing fee + 2. \$140

Development Review Board Review	
Sketch Plan Review A. Initial Review B. Subsequent Review	\$300 per Board per visit \$250 per Board per visit
Certificate of Appropriateness (COA) Level III Preliminary Plat A. Application Fee	1. \$200 + 2. \$2 per \$1,000 of ECC; or \$300 per

<p>B. Development Review Fee Due prior to release of the DRB approval</p>	<p>lot if subdivision only. \$3 per \$1,000 of ECC.</p>
<p>Certificate of Appropriateness (COA) Level III Final Plat</p>	
<p>A. Application Fee</p>	<p>1. \$15 filing fee + 2. \$250 + 3. \$2.20 per \$1,000 of ECC, or \$330 per lot if subdivision only.</p>
<p>B. Development Review Fee Due prior to release of the DRB approval</p>	<p>\$3.00 per \$1,000 of ECC.</p>
<p><u>Preliminary/Final Combination</u></p>	
<p>A. Application Fee</p>	<p>1. \$15 filing fee + 2. \$250 + 3. \$4.40 per \$1,000 of ECC, or \$330 per lot if subdivision only.</p>
<p>B. Development Review Fee Due prior to release of the permit</p>	<p>\$3.00 per \$1,000 of ECC.</p>
<p>Conditional Use, Variance, Major Impact, Public Hearings and Appeals</p>	
<p>Conditional Use or Variance In addition to any applicable COA fees</p>	<p>\$195</p>
<p>Major Impact Review In addition to any applicable COA fees</p>	<p>1. \$250 + 2. \$1.21 per \$1,000 of ECC.</p>
<p>Other Matters requiring an action by the DRB Time extensions, Master Sign Plan, etc.</p>	<p>\$155</p>
<p>Appeals to the DRB Appeals of Administrative and Enforcement decisions to the DRB.</p>	<p>\$250</p>

Other Fees	
Impact Fees	Visit: https://www.burlingtonvt.gov/728/Impact-Fees
Documents, Copies, etc. a. Audio Tapes b. File research c. Planning documents i. Municipal Development Plan ii. Comprehensive Development Ordinance d. Postage and Handling e. Photocopies f. Paper zoning map g. Digital Maps	\$3.50/tape \$20.00/hour Actual cost of publication (hardcopy or CD) Per current USPS rates \$0.10 per page (black-and-white) \$1.00 per page (color) \$15.00 per map (24 x 36, color) No charge

Other Related Fees	
Zoning Compliance Report A. Standard B. Expedited (within 2 weeks) C. Renewal (if within 2 years of prior compliance report)	\$35 \$70 \$17
Zoning Certificate of Occupancy A. Final Certificate of Occupancy B. Temporary Certificate of Occupancy C. "After the fact" Zoning Certificate of Occupancy	Included in application fees above, the fee is \$30 + 10% of the total application fees and may be refunded if the permit is not enacted. \$150 each See attached schedule

Appeals of DRB Decision to the Vermont Superior Court Environmental Division	Visit: https://www.vermontjudiciary.org/fees
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Fee Schedule Notes

- A. All fees are non-refundable and are due at the time of application unless otherwise noted.
- B. The zoning application and development review fees and, when applicable, major impact review fee, shall together be capped at \$165,000 (2026 dollars). For Planned Unit Development projects, this fee cap shall apply to the estimated construction cost per-building. Consistent with Section 3.2.4 (a) of the *Burlington Comprehensive Development Ordinance*, this fee cap is adjusted annually based on the Consumer Price Index.
- C. All revenue generated by this Fee Schedule, with the exception of Impact Fees, is deposited into the City’s General Fund. Therefore, this Fee Schedule shall not apply when any fees would also be paid out of the City’s General Fund, with the exception of the payment of Impact Fees, in order to eliminate the duplicative and unnecessary accounting for payments and deposits within the same City fund.
- D. Permit fees include a \$15 filing fee assessed by the Burlington Clerk/Treasurer’s office as required by state statute unless otherwise noted.
- E. Checks should be made payable to the “City of Burlington.” Credit cards are accepted (Visa, MasterCard, and American Express) for a \$3 processing fee plus 2.65% for transactions over \$123.00.
- F. Permit applications resulting from a zoning Notice of Violation are subject to double, triple or triple plus up to \$500 the application fee as specified under Section 2.7.9 of the *Burlington Comprehensive Development Ordinance*.
- G. “ECC” is the Estimated Construction Cost as specified under Section 3.2.4 (a) of the *Comprehensive Development Ordinance*. Fees are calculated for every \$1,000 of ECC.
- H. The Administrative Officer shall make the determination if an application shall be administered as an amendment to an existing permit or a new project entirely based on the relationship between what is being proposed and the original permit. Applications for an amendment to modify an active permit will be assessed based on the net difference in ECC from the original permit or actual area affected by the proposed amendment.
- I. The ECC threshold between COA Level I and COA Level II applications is annually adjusted based on the Consumer Price Index pursuant to Section 3.2.4 (a) of the *Burlington Comprehensive Development Ordinance*. For Fiscal Year 2027, this amount is \$29,000.

FY27 WATER RESOURCES RATE SCHEDULES

FY 27 Private Fire Protection Fee Schedule	
Fire Service Size/Type	Monthly Charge
1.5"	\$46.97
2"	\$46.97
3"	\$46.97
4"	\$46.97
6"	\$136.35
8"	\$290.58
10"	\$522.58
Private Fire Hydrant	\$136.35

FY 27 Water and Wastewater Fixed Charge by Meter Size Schedule		
Meter Size	Water	Wastewater
	Monthly Charge	
5/8"	\$4.45	\$7.84
3/4"	\$6.68	\$11.74
1"	\$11.09	\$19.56
1.5"	\$22.15	\$39.11
2"	\$35.43	\$62.54
3"	\$66.41	\$117.25
4"	\$110.66	\$195.40
6"	\$221.29	\$390.76
8"	\$354.02	\$625.16
10"	\$508.91	\$1,198.94

FY 27 Water and Wastewater Volumetric Rate Schedule		
	Water	Wastewater
Meter Type and Usage Tiers	Rate per 100 Cubic Feet (CF) per month	
Single Unit Residential		
Tier 1 (0 - 400 CF)	\$3.32	\$10.02
Tier 2 (401 CF and higher)	\$8.27	\$10.02
Duplex		
Tier 1 (0 - 600 CF)	\$3.32	\$10.02
Tier 2 (601 CF and higher)	\$8.27	\$10.02
Triplex		
Tier 1 (0 - 900 CF)	\$3.32	\$10.02
Tier 2 (901 CF and higher)	\$8.27	\$10.02
Multi-Family Residential	\$5.67	\$10.02
Mixed Residential & Commercial	\$5.67	\$10.02
Commercial	\$5.67	\$10.02
City	\$5.67	\$10.02
Irrigation	\$9.91	-
Process Water for Heating or Cooling	\$6.41	-

FY 27 Stormwater Rate Schedule		
Stormwater Monthly Fee	\$4.13	per ISU per month
1 ISU = 1,000 square feet of impervious		
<p>The Council sets the ISU fee which is then multiplied by the flat rate multipliers in the ordinance to establish the Flat Fees for Single Family, Duplex and Triplex customers.</p>		
Single Family	\$11.03	per month
Duplex	\$10.94	per month
Triplex	\$12.64	per month

City of Burlington Job Description

Position Title: Director of Budget and Strategic Planning
Department of Finance and Administration

Department:

Reports to: Chief Administrative Officer

Pay Grade: Market Factor

Job Code: 110

Exempt/Non-Exempt: Exempt

Union: Non-Union

General Purpose: The Director of Budget and Strategic Planning is responsible for overseeing citywide budgeting, capital programs, and external funds procurement and management, and strategic plans to deliver essential services that balance community needs with fiscal realities.

Essential Job Functions: (This section outlines the fundamental job functions that must be performed in this position. The “Qualifications/Basic Job Requirements” and the “Physical and Mental/Reasoning Requirements and Work Environment” state the underlying requirements that an employee must meet in order to perform these essential functions. In accordance with the Americans with Disabilities Act, reasonable accommodations may be made to qualified individuals with disabilities to perform the essential functions of the position.)

- Directly supervises Capital Program Director, Grants Director, and Financial and Budget Manager, providing guidance over these programs: capital, grants, philanthropy, and budgeting for the City.
- Lead, oversee and support the City in the development, preparation, revision, and presentation for approval of the City’s Operating (General, Enterprise, and Special Revenue Fund) and Capital Improvement budgets in close coordination with Mayor, Chief Administrative Officer, Department Heads, Capital Program Director, and Financial and Budget Manager.
- Plan and implement a multi-year budgeting process, utilizing multi-year revenue and expenditure forecast systems and models for both Operating and Capital budgets.
- Develop standards and procedures to guide the administration, City Council, and departments in Citywide organizational budgeting and strategic planning.
- Translate City goals and strategic planning initiatives into actionable annual operating and capital budgets.
- Provide financial analysis to City leadership, monitoring the financial condition of City’s funds and reporting status periodically to Mayor and Board of Finance for budgetary control and to identify trends, variances and opportunities for improvement.
- Develop and deliver training for creating budgets and financial management and reporting mechanisms for City staff.
- Work closely with the Mayor, City Council, CAO, and others, help develop and maintain a strategic plan that outlines the community’s vision in alignment with its financial resources.

- Oversees grant function by providing guidance on how the City plans and coordinates applications, including applying for federal and state grants, negotiating terms and conditions, and ensuring financial and programmatic compliance and timely reporting.
- Oversees capital program including planning, executing, and monitoring capital projects to ensure they are on time, within budget, and meet quality standards.

Non-Essential Job Functions:

- Performs other duties as required.

Qualifications/Basic Job Requirements:

- Bachelor’s Degree in Business, Public Administration or related field.
- At least five (5) years of experience as a budget analyst, financial analyst, business accountant, or similar, with experience in government preferred.
- At least three (3) years of supervisory experience.
- Demonstrated knowledge of and experience with Uniform Guidance/2 CFR 200.
- Comfort navigating & compiling data from multiple software/sources, especially high-level of Excel knowledge (at a minimum, comfort with pivot tables and basic formulas).
- Advanced financial expertise in budget planning and financial forecasting.
- Demonstrated leadership, supervisory and planning skills.
- Excellent verbal and written communication skills.
- Strong analytical and problem-solving abilities.
- Strong ability to establish and maintain effective working relationships with City Officials and Departments, state and other public officials.
- Ability to actively support City diversity, equity, and cultural competency efforts within stated job responsibilities and work effectively across diverse cultures and constituencies.
- Demonstrated commitment to diversity, equity and inclusion as evidenced by ongoing trainings and professional development.
- Ability to maintain confidentiality and make decisions in accordance with established policies and procedures.

Physical & Mental/Reasoning Requirements; Work Environment:

These are the physical and mental/reasoning requirements of the position as it is typically performed. Inability to meet one or more of these physical or mental/reasoning requirements will not automatically disqualify a candidate or employee from the position.

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> seeing | <input type="checkbox"/> ability to move | <input type="checkbox"/> lifting (specify) |
| <input type="checkbox"/> color perception
(red, green, amber) | distances within and
between | <input type="checkbox"/> pounds |
| <input checked="" type="checkbox"/> hearing/listening | warehouses/offices | <input type="checkbox"/> carrying (specify) |
| <input checked="" type="checkbox"/> clear speech | <input type="checkbox"/> climbing | <input type="checkbox"/> pounds |
| <input checked="" type="checkbox"/> touching | <input type="checkbox"/> ability to mount and
dismount forklift/truck | <input type="checkbox"/> driving (local/over the
road) |
| <input checked="" type="checkbox"/> dexterity | | |
| <input checked="" type="checkbox"/> hand | | |
| <input checked="" type="checkbox"/> finger | | |

- | | | |
|---|---|---|
| <input type="checkbox"/> reading – basic | <input type="checkbox"/> pushing/pulling | <input type="checkbox"/> electrical equipment |
| <input checked="" type="checkbox"/> reading – complex | | <input checked="" type="checkbox"/> analysis/
comprehension |
| <input type="checkbox"/> writing – basic | <input type="checkbox"/> math skills – basic | <input checked="" type="checkbox"/> judgment/decision
making |
| <input checked="" type="checkbox"/> writing – complex | <input checked="" type="checkbox"/> math skills – complex | <input type="checkbox"/> pressurized equipment |
| <input type="checkbox"/> shift work | <input checked="" type="checkbox"/> clerical | <input type="checkbox"/> moving objects |
| <input checked="" type="checkbox"/> works alone | | <input type="checkbox"/> high places |
| <input checked="" type="checkbox"/> works with others | <input type="checkbox"/> outside | <input type="checkbox"/> fumes/odors |
| <input checked="" type="checkbox"/> verbal contact w/
others | <input type="checkbox"/> extreme heat | <input type="checkbox"/> hazardous materials |
| <input checked="" type="checkbox"/> face-to-face contact | <input type="checkbox"/> extreme cold | <input type="checkbox"/> dirt/dust |
| <input checked="" type="checkbox"/> inside | <input type="checkbox"/> noise | |
| | <input type="checkbox"/> mechanical equipment | |

Supervision:

Directly Supervises: 3

Indirectly Supervises: 1

Disclaimer:

The above statements are intended to describe the general nature and level of work being performed by employees to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and/or skills required of all personnel so classified.

Approvals:

Department Head: _____ Date: _____

Human Resources: _____ Date: _____

Created May 2026.

Proposed FY27 Bond Reallocations (5/15/2026)

Project	Funds to Reallocate	Bond Series	Project Receiving Funds
804 - Asset Management	\$50,000.00	2022A & 2023A	803 - I&T FLIR Camera Server
804 - Asset Management	\$30,000.00	2022A & 2023A	803 - I&T Computer Purchases
804 - Capital Consultants	\$3,745.00	2017A	804 - Capital Program Management
804 - Capital Consultants	\$79,000.00	2017A	804 - Tech Services Project Admin
809 - Other Capital Contingency	\$200,000.00	2024A	803 - Software Projects New World Replacement
810 - Permits	\$14,000.00	2022A, 2023A, & 2024A	810 - Facilities Contingency
810 - 339 Pine St Construction	\$25,000.00	2022A	810 - Facilities Contingency
810 - Parks Facility Relocate - Leddy	\$18,000.00	2017	810 - Facilities Contingency
811 - City Hall Professional & Consultant	\$50,000.00	2017 & 2021	811 - City Hall Construction Contractual
830 - North Beach Park Improvements	\$380,000.00	2024A	830 - Calahan Courts & Stormwater
830 - North Beach Park Improvements	\$23,864.00	2024A	830 - Perkins Pier
830 - Schifilliti Park Pathway	\$2,863.00	2019 10.5M	830 - Perkins Pier
830 - North Beach Building Demo	\$1,000.00	2018A	830 - Perkins Pier
830 - North Beach Building Demo	\$11,000.00	2018A	830 - Boathouse Improvements
831 - Bike Path Phase 3A Perkins to Barge Construction	\$84,928.00	2018	830 - Perkins Pier
831 - Bike Path Phase 3B N Proctor to Blanchard Construction	\$24,807.00	2019	830 - Perkins Pier
831 - Bike Path Phase 3B Oakledge Construction	\$12,538.00	2019	830 - Perkins Pier
841 - Transportation Capital Planning	\$50,000.00	2025A	841 - Transportation N Champlain PBL
842 - Bridge Repair & Maintenance	\$164,517.00	2022A	843 - Winooski Bridge
842 - ROW DPW UP UVM Agreement	\$2,000.00	2022A	843 - Colch/Barrett/River Intersection Soils
843 - VTrans Grant Ethan Allen Pkwy	\$34,044.00	2023A	843 - Intervale Rd SUP
843 - VTrans Grant Ethan Allen Pkwy	\$2,000.00	2023A	843 - Colch/Barrett/River Intersection Soils
843 - Queen City Park Sidepath	\$98,000.00	2022A	843 - Colch/Barrett/River Intersection Soils
843 - Shelburne Roundabout Trans Construction	\$111,000.00	2018	843 - Intervale Rd SUP
852 - Railyard Enterprise Force Account Eng	\$14,000.00	2022A	843 - Colch/Barrett/River Intersection Soils
852 - Railyard Enterprise Force Prof & Consult Svs	\$34,000.00	2022A	843 - Colch/Barrett/River Intersection Soils
Total:	\$1,520,306.00		

FY27 Use of Project Fund Balances (3/30/2026)

Project	Fund Balance for Use	FY27 Capital Budget	Bond Series
802 Vehicle Equipment Purchase - Streets Dump Truck	\$407,000.00	\$100,000.00	2025A
802 Vehicle Equipment Purchase - Streets Sidewalk Tractor		\$220,000.00	2025A
804 Capital Program Management	\$185,107.00	\$185,000.00	2023A & 2024A
804 Parks Project Management	\$92,480.00	\$92,000.00	2022A
809 Accesibility Projects	\$150,000.00	\$150,000.00	2023A
810 645 Pine	\$39,106.00	\$39,000.00	2025A
810 Community Health & Safety Building	\$20,854.00	\$20,000.00	2023A
810 Firehouse Gallery Construction	\$99,350.00	\$25,000.00	2024A & 2025A
810 Leddy	\$159,540.00	\$50,000.00	2023A & 2024A
812 Library	\$8,483.20	\$8,000.00	2022A
841 Transporation N Champlain PBL	\$100,000.00	\$100,000.00	2022 Annual CIP
841 Transportation Capital Planning	\$73,000.00	\$73,000.00	2025A
842 Street Annual Paving	\$135,000.00	\$135,000.00	2025A
842 Sidewalk Annual Replacement	\$15,000.00	\$15,000.00	2025A
851 BTC Improvements CDS Cherry St	\$593,049.00	\$300,000.00	2022A & 2024A
Total:	\$2,077,969.20	\$1,512,000.00	



Office of Mayor Emma Mulvaney-Stanak

MEMORANDUM

To: City Council
From: Mayor Emma Mulvaney-Stanak
CC: Katherine Schad, CAO
Date: June 15, 2026
Re: Proposed Fiscal Year 2027 Budget

After nearly a year of dedication and hard work, I am proud to present a balanced budget for fiscal year 2027 (FY27) that closes the projected \$11M budget gap. In this budget, you will see a commitment to affordability, equity, and strong fiscal stewardship of public funds. This is the third consecutive year since I assumed office that our City has faced—and closed—a multi-million-dollar budget gap. This is part of a long-building imbalance in Burlington’s general fund that my administration has worked to correct by making structural changes to our City’s government in order to create a more sustainable budget for future years.

In this budget, we focused on maintaining and improving core and essential services and programs, as enumerated in the City’s charter, ordinances, and resolutions. These services and programs would not exist without the more than 700 dedicated employees who run our City day-to-day. My team and I were able not only to close the estimated \$11M gap; we were also able to ensure that no employees lost their jobs by eliminating or delaying hiring for only unfilled vacant positions.

The FY27 general fund budget that I am proposing is \$112.6M, which is very modest growth from the final general fund budget of \$111.2M last fiscal year.

Budget Pressures and Process

We started the FY27 budget process in September 2025, significantly earlier than is typical, knowing that we would likely have a long and difficult road ahead of us. There were several factors that contributed to the projected \$11M budget gap this year, including slow growth in the City's grand list, the loss of the business personal property tax, increased reliance on temporary funding sources to support ongoing costs, significant growth in the City workforce and services prior to my administration, and our contractual obligations to our City employees, including healthcare – the cost of which has been rapidly rising in recent years. Like with last year's budget, we continue to face financial uncertainty and instability from decisions made by the Trump administration. Rising inflation, particularly from tariffs and from the war with Iran, continue to put tremendous pressure on our City's budget. Federal policies, including draconian immigration enforcement around the country, have dissuaded thousands of tourists from Canada and elsewhere from visiting our city and had negative economic impacts on all Vermont communities.

As we continue to improve the City's budgeting process, we used a solidarity budgeting framework to engage all City departments, City employees, City unions, and City Councilors on this budget, bringing various voices and perspectives into our budgeting process from the outset. I am thankful for the collaboration from all parties as we worked to reduce operating expenses in FY27, especially after the already difficult budget decisions that we made in FY26. While the City's charter does not require Council involvement until June, we included Councilors in regular meetings starting in January in order to keep them informed and to receive their feedback throughout the entire process. We also made sure to keep our employee unions abreast during our budgeting process, getting their input on new ideas such as the voluntary furlough program. This shared, all-in approach resulted in a balanced Mayor's budget that sustains core City services while strategically reducing operating expenses to get us closer to a more sustainable budget in the future.

On May 18th, CAO Schad and I presented my proposed FY27 budget to the Board of Finance. In this balanced budget, we were able to fill the projected budget gap using a three-part approach that raised revenue, thoughtfully rightsized government, and realized strategic opportunities. I am proud that we were able to accomplish this without layoffs to filled City positions.

In the weeks between May 18th and now, my office has listened to the feedback from both the Progressive and Democratic City Council Caucuses. We have made several adjustments based off of the feedback received during our negotiation sessions that are incorporated into this final budget that I am presenting today.

Last but not least, I want to highlight the often-thankless work of CAO Schad and her team. It has been a long and arduous process finding solutions to balance this budget while maintaining our core services and programs – and without layoffs. I am grateful for the unwavering support and the hundreds of hours of work that went into our FY27 budget. I also appreciate all of the City’s department heads who worked earlier in the year and went deeper into the budgets to find reductions while minimizing negative impacts on staff and core services.

Solutions for Closing the Gap

This budget raises revenue in a fair and balanced way. Residents played their part by approving a 5-cent increase on the Police and Fire Tax rate with 70% support by voters on Town Meeting Day in March. This raised approximately \$3M towards balancing the budget. This investment allows the City to continue investing in a comprehensive and responsive community safety system. The estimated municipal tax increase for a median house valued at \$353,000 will be \$191 for the year. This modest increase keeps my promise of delivering a budget that is squarely committed to affordability for local residents.

The budget also proposes increasing collections efforts on unpaid taxes to the City and maintaining the 2.5% gross receipts tax rate for restaurants and amusements while eliminating this tax on admissions. This consumption tax, which is also paid by visitors, continues to be an important revenue source to help fairly maintain a revenue stream to support the City’s investments in a safe downtown without overburdening local residents with higher taxes.

The right-sizing spending reductions are estimated to save \$2.2M and include the elimination of 13 vacant positions, the delayed hiring of an additional 14 vacant positions, and a voluntary furlough program. The budget also includes service reductions, including modest changes to the Clerk/Treasurer’s Office open hours, reducing the size and scope of certain City-run events, slightly reducing the number of on-site seasonal staff in certain parks, and moving recycling collection services to a private hauler.

Solution	Amount	Notes
Increase police + fire tax by \$0.05	\$3M	Overwhelmingly approved by voters on TMD
Enhance collections of money already owed to the City	\$1M	Examples include overdue property taxes, parking tickets, gross receipts and building permits
Utilize various sources of one-time revenues	\$1.1M	\$250k ARPA + additional \$260K capital + \$600K by utilizing 50% of \$1.2M added to Unassigned Fund Balance in FY25 audit
Sale of City property	\$0.5M	Two properties not being fully utilized for City that could be sold in FY27. Creates one-time money and adds to annual property tax revenue.
Expenditure control	\$2.5M	Based on analysis of budget performance over 10 years from FY16 through FY25
Create voluntary furlough program	\$0.2M	Highly dependent on usage—conservative estimate
Reduce government expenses	\$3.0M	Each department reduced expenses as they could—those who provide essential or core services cut less—and those that did not or were less affected last year cut more
Solutions total	\$11.3M	

Strategic Investments

This year, we focused on making strategic investments that will help make our city safer, our downtown more vibrant, and our future budgets more sustainable.

Community safety

This budget creates two new firefighter positions to help support the crucial work that the Burlington Fire Department does for our community. We are also making investments in our police station, improving its heating, ventilation, and air conditioning system as well as

adding new locker rooms. While we are planning for a new community safety building in the future. These changes are critical for our officers in the meantime.

We have budgeted for nine new vehicles for our City's fleet in a long-overdue move to replace vehicles that are past their service life. This includes:

- 5 police cruisers
- 1 ambulance + shift command vehicle for the fire department
- 3 street maintenance vehicles (snowplow, dump truck, and sidewalk tractor)

Revitalizing Burlington

This budget makes much needed investments in the vibrancy and revitalization of our community. These investments include:

- Return of all summer concert nights at Waterfront Park.
- Collaboration between BPRW, BCA, and CSM on events to celebrate the World Cup.
- Expansion of the Illuminate Burlington pilot over the winter months.
- Replacement of the playground equipment in Smalley Park.
- Investment in housing initiatives to spur housing growth, facilitate public-private partnerships, and increase housing funding. This includes a 2% increase in the short-term-rental tax that is going towards the Housing Trust Fund.
- Investment in PlanBTV 2050 to re-envision Burlington's future.

Sustainable budgeting

One area for improvement I have seen in our City is the need for more resources dedicated to the budgeting process. This year, we are investing in creating a new Budget Director position to support the CAO's work, help us identify new, innovative ways to make our budget more efficient, and identify new revenue sources. This investment will advance the City's ability to continue bringing stronger, more sustainable budgets in future years.

Tax Rates

Below you will see how municipal taxes have grown over time. My administration is balancing affordability for taxpayers with necessary investments in community safety.

We show the increase on a property valued at \$353,000, which is the current median assessed value for home or condo in Burlington. This means half of the people pay more than this in property tax and half pay less than this.

Fiscal Year	Muni Tax Rate	Total Muni Tax on \$353K Property	\$ Annual increase	% increase
FY23	\$0.7085	\$2,501	\$134	5.7%
FY24	\$0.7523	\$2655	\$154	6.2%
FY25	\$0.8362	\$2,939	\$284	10.7%
FY26	\$0.8556	\$3,020	\$81	2.8%
FY27	\$0.9097	\$3,211	\$191	6.3%

Resolution Relating to

ANNUAL APPROPRIATION AND BUDGET FOR FISCAL YEAR BEGINNING JULY 1, 2026, AND ENDING JUNE 30, 2027

RESOLUTION 7.5

Sponsor(s): Mayor Mulvaney-Stanak,
Bd. of Finance
Introduced: 06/15/26
Referred to: _____

Action: adopted*revised version
Date: 06/15/26
Signed by Mayor: _____

CITY OF BURLINGTON

In the year Two Thousand Twenty-Six.....

Resolved by the City Council of the City of Burlington, as follows:

1 That WHEREAS, Section 157 of the City Charter requires the Mayor, on or before June 15 of each year,
2 provide to the City Council an estimate of the necessary appropriations to cover the expenses of each
3 department and branch of the City government for the next fiscal year to be known as the “budget”; and

4 WHEREAS, the Administration remains committed to delivering high-quality City services to
5 residents, visitors and businesses, while improving the affordability of the City by right-sizing the size of the
6 City budget and creating sustainable financial practices to responsibly steward city resources; and

7 WHEREAS, the FY27 budget process included the difficult decision to strategically eliminate or hold
8 open 26 vacant positions to help close a chronic structural budget gap challenge, which this year amounted to
9 \$11M; and

10 WHEREAS, the Administration discussed summaries of proposed department budgets for the fiscal
11 year starting on July 1, 2026, and ending on June 30, 2027 (“FY27”) with the Board of Finance and City
12 Council at public sessions on December 15, January 12, January 20, January 26, March 9, April 27, April 29,
13 April 30, May 4, May 7, May 11, and May 18; and

14 WHEREAS, on May 18, a month earlier than required by the City’s Charter, the Mayor provided the
15 Board of Finance and the City Council the Mayor’s Recommended Budget for FY27, which is an estimate of
16 the necessary appropriations to cover the expenditures of each fund, department, and branch of City
17 government; an estimate of the revenues from sources other than property taxes, including certain operating
18 transfers; and an estimate of the amount to be raised by taxation upon real and personal property within the
19 City of Burlington (the “Mayor’s Budget”); and

20 WHEREAS, it is now appropriate to make cost-of-living compensation adjustments for FY27 for
21 eligible City employees, including Burlington Electric Department employees, who are not covered by a
22 collective bargaining agreement, and this cost-of-living adjustment is critical to supporting staff, particularly
23 in the current high inflationary environment; and

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Adopted by the City Council

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..... Clerk

Approved....., 20.....

..... Mayor

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24 WHEREAS, the City of Burlington receives interdepartmental revenues and employee contributions to
25 fund Workers' Compensation, Health, Dental, Life, and Liability Insurances, and the City recognizes that
26 these revenues are for the sole purpose of funding these expenditures; and

27 WHEREAS, currently the Burlington Police Department has 59 sworn officers on staff, and the FY27
28 budget includes funding for the addition of ten (10) more sworn officers for a total of sixty-nine (69) sworn
29 officers; and

30 WHEREAS, the City is committed to community safety, the City is implementing the five-cent public
31 safety tax increase that was overwhelmingly approved by 70% of voters on Town Meeting Day 2026, which
32 will generate an estimated two million and eight hundred thousand dollars (\$2,800,000) in additional revenues
33 in order to fund its Police and Fire Departments adequately so as to ensure the viability of both its traditional
34 public safety services, as well as its new and innovative community response programs; and

35 WHEREAS, the downtown is showing signs of an economic rebound, and the Main Street Great
36 Streets project is coming to a close, and with Main Street preparing to fully open, we are committed to
37 providing extra security; and

38 WHEREAS, the City remains keenly interested in hiring new sworn police officers, especially those
39 that are already certified and can begin work immediately, also known as lateral hires; and

40 WHEREAS, given changes in the federal government's policies and procedures, the City desires all
41 police officers to be more deeply trained on the State's Fair and Impartial Policing Policy, immigration law,
42 and constitutional rights; and

43 WHEREAS, the City Council has also shown their solidarity by cutting \$25,000 from its Councilor
44 Initiative Funds; and

45 WHEREAS, the Mayor's Office is staffed by only three people in addition to the Mayor, and the
46 salaries of the employees have been deemed by both the Administration and City Council to be out of
47 alignment; and

48 WHEREAS, there are considerable overdue fines within the Department of Permitting and Inspections,
49 and current staff with their deep knowledge of policies and practices are best positioned to collect this money;
50 and

51 WHEREAS, there are many organizations that the City budget supports, and we want to offer such
52 support in an equitable manner; and

53 WHEREAS, the City, including the Church Street Marketplace enterprise fund, is spending \$1,004,062
54 on marketing, promotion, and events in the downtown and waterfront this fiscal year; and

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Resolution Relating to ANNUAL APPROPRIATION AND BUDGET FOR FISCAL YEAR BEGINNING JULY 1, 2026, AND ENDING JUNE 30, 2027

55 WHEREAS, the City has planned nearly daily programming for the downtown during the prime
56 season, with over 100 events planned; and

57 WHEREAS, the City is aiming to improve community safety, support the downtown, and commit to
58 affordability for residents; therefore, the City is maintaining consumption taxes at their current rates of 4% for
59 the hotel-motel tax, and, subject to further approval of the City Council by ordinance, 2.5% in perpetuity for
60 the non-lodging gross receipts tax, while also eliminating the admissions tax, which is a reduction in revenue
61 of \$105,000; and

62 WHEREAS, the City remains committed to ongoing recreational programming for Burlington’s adults,
63 including older adults in the community, and for FY27 only the City will increase funding on a one-time basis
64 to the Heineberg Center by thirty-eight thousand dollars (\$38,000) to support programming for seniors and
65 directs the REIB and Aging Council to review the Age Strong BTV report and recommend new investments in
66 senior programming for FY28; and

67 WHEREAS, the City remains committed to recovery support for the community, and for FY27, the
68 City will increase funding to Turning Point by eight thousand and five hundred dollars (\$8,500) for a total of
69 twenty-six thousand four hundred and fifty dollars (\$26,450) to support their coaching and recovery programs;
70 and

71 WHEREAS, the Administration will focus on multi-year budgeting and increasing the efficacy with
72 which the City collects the money it is owed, and the City will create a new Director of Budget and Strategic
73 Planning position and a second Accounts Receivable Coordinator position;

74 NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Burlington, that the
75 estimates of the revenues and expenditures shown, the schedules, and the accompanying narrative and
76 tables of the Mayor’s Budget are hereby adopted as the annual appropriation and budget of the City of
77 Burlington for FY27 (the “FY27 Budget”); and

78 BE IT FURTHER RESOLVED that the legal level of budgetary control for the FY27 Budget is
79 established at the department-within-fund level; the Chief Administrative Officer is authorized to approve
80 transfers of appropriation between line items and cost centers within a department and fund per the City’s
81 adopted Purchasing Policy, while any transfer that increases a department's total appropriation within a
82 fund, or that moves appropriation between funds, shall require Board of Finance and City Council
83 approval; and

84 BE IT FURTHER RESOLVED that for all departments or programs other than the General Fund
85 departments or programs noted in the previous paragraph (“non-General-Fund departments”), including but

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86 not limited to all Special Revenue Funds and all Enterprise Funds, the appropriations in the budget are not
87 available for expenditure until a corresponding revenue amount is received or unless additional revenues
88 are reasonably expected to be received within six (6) months of the expenditure; and

89 BE IT FURTHER RESOLVED that the unexpended balances from prior years' appropriations
90 made for any non-General-Fund departments, as well as all reserve funds, debt service reserves, and
91 insurance reserves, except as otherwise provided below, shall be carried over to the FY27 Budget upon
92 determination by the Chief Administrative Officer of the availability of such unexpended balances; and

93 BE IT FURTHER RESOLVED that valid encumbrances representing open purchase orders or other
94 contractual obligations of the General Fund outstanding at the close of FY26 shall be carried forward and
95 re-appropriated into FY27 to the extent of such obligations, upon determination by the Chief
96 Administrative Officer of their validity; and that all other unexpended, unencumbered General Fund
97 appropriations shall lapse at the close of FY26 except as otherwise provided herein; and

98 BE IT FURTHER RESOLVED that appropriations for capital projects and for grant-funded activity
99 shall not lapse but shall carry forward until the project or grant period is complete or the appropriation is
100 formally closed; and

101 BE IT FURTHER RESOLVED that any unspent funds from the Police Department's FY26 budget,
102 up to \$60,000, will be rolled over and may be spent in FY27 on consultant services for permanent chief of
103 police hiring; and

104 BE IT FURTHER RESOLVED that any unspent funds from the Planning Department's FY26
105 budget, up to \$27,000, will be rolled over and may be spent in FY27 on consultant services for BTV Plan
106 2050; and

107 BE IT FURTHER RESOLVED that any unspent funds from the City Council's FY26 budget, up to
108 \$10,000, will be rolled over and may be spent in FY27 responding to the Promoting Community Dialogue
109 City Council resolution of January 2026; and

110 BE IT FURTHER RESOLVED that any unspent funds from the REIB's FY26 Assigned Use of
111 Fund Balance and Donations Special Events will be rolled over and may be spent in FY27 on Community
112 Celebrations; and

113 BE IT FURTHER RESOLVED that the Capital Program Director has identified previously allocated
114 bond proceeds that are available for use by projects identified for funding in FY27, including funds from
115 Bond Series 2017A, 2018A, 2019A, 2021A, 2022A, 2023A, 2024A, and 2025A, and upon City Council

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Approved....., 20.....

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Attest:

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116 authorization shall be finalized by necessary budget amendment and subsequent transfer of funds as described
117 in the attached; and

118 BE IT FURTHER RESOLVED that the Capital Program Director has identified fund balances
119 within existing capital project budgets that are available for use by projects identified for funding in FY27,
120 and upon City Council authorization shall be used to support the FY27 Capital Budget as described in the
121 attached; and

122 BE IT FURTHER RESOLVED that the FY27 budgets for the Greenbelt and Conservation Legacy
123 funds will utilize available Fund Balance to support, including \$36,497 that is available for the
124 Greenbelt, including \$33,438 that is available for Conservation Legacy; and

125 BE IT FURTHER RESOLVED that the City received revenues from the sale of 200 Church in
126 FY26 and that any balance of funds in 101-00.4750 should be carried forward into FY27 for allocation by
127 the Chief Administrative Officer; and

128 BE IT FURTHER RESOLVED that as the City must establish a late filing penalty for homestead
129 declarations filed after the statutory deadline, the rate is set at 3% of the total education tax for all late-filed
130 homestead declarations for FY27; and

131 BE IT FURTHER RESOLVED that the Chief Administrative Officer may, from time to time,
132 make expenditures, from the General Fund of the City, for the purpose of acquisition, construction, and
133 installation of certain capital improvements or other obligations. The City may intend that such
134 expenditures, including but not limited to parking and terminal improvements at the Burlington
135 International Airport, downtown parking, and street capital improvements, to be reimbursed through the
136 issuance of tax-exempt bonds or other obligations, and pursuant to Treasury Regulations Section 1.150-2,
137 the City must declare an intent to reimburse such expenditure with the proceeds of bonds or other
138 obligations. The Chief Administrative Officer is hereby authorized and designated as a representative of
139 the City to adopt an official intent, on behalf of the City, to determine, in each case, whether an approved
140 expenditure for capital improvements will be
141 reimbursed with the proceeds of bonds or other forms of obligation; and

142 BE IT FURTHER RESOLVED that the fees charged by the Department of Permitting & Inspections
143 shall be set as outlined in the attached FY27 Fee Schedule; and

144 BE IT FURTHER RESOLVED that effective July 1, 2026, the fees charged for water and wastewater
145 shall be set as provided on the three attached schedules entitled FY27 Private Fire Protection Fee Schedule,

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146 FY27 Water and Wastewater Fixed Charge by Meter Size Schedule, and FY27 Water and Wastewater
147 Volumetric Rate Schedule; and

148 BE IT FURTHER RESOLVED that effective July 1, 2026, the fees charged for stormwater shall be set
149 at \$4.13 per ISU (1,000 square feet of impervious surface) so that the flat rate for a single-family residence
150 shall be \$11.03 per month, for a duplex \$10.94 a month, and for a triplex \$12.64; and

151 BE IT FURTHER RESOLVED that a department head may authorize recurring purchases for routine
152 operational costs that are included within the department’s annual budget, such as treatment chemicals for
153 water or wastewater operations, road salt, postage, filing, or licensing fees, or replacement equipment, without
154 the requirement of additional approval, if there is no contractual obligation to make the purchase; and

155 BE IT FURTHER RESOLVED that the City’s unassigned fund balance policy requires the City to
156 maintain at least 5% in the fund, and targets 10% and the City has 8.2% in the fund as of the FY25 audit and
157 as such, this budget authorizes limited uses of the unassigned fund balance while ensuring that the City
158 remains within policy; and

159 BE IT FURTHER RESOLVED that the employee positions and grade levels authorized for FY27 shall
160 be as set forth in the section of the FY27 Budget entitled “Personnel Listing”, except that because the
161 budgeted positions are based on attrition and anticipated staff efficiencies, any determination to reclassify any
162 existing staff position is subject to appropriate approvals according to the City’s Personnel Policies and any
163 applicable union contract; and

164 BE IT FURTHER RESOLVED that effective July 1, 2026, all eligible regular City employees not
165 covered by a collective bargaining agreement that provides otherwise shall receive a cost of living adjustment
166 in accordance with that which is negotiated with AFSCME for FY27, except for Burlington Electric
167 employees not covered by a collective bargaining agreement, who shall receive a cost of living agreement
168 equal to that which has been negotiated for FY27 with IBEW; and

169 BE IT FURTHER RESOLVED that effective July 1, 2026, all eligible Class A employees, except
170 those who have opted out legally of the City’s health insurance program, shall contribute six and 500/1,000
171 percent (6.500%) of their annual salary to the City’s Health Insurance Fund (Fund 150) and all eligible Class
172 B employees, except those covered by a collective bargaining agreement that provides otherwise or who have
173 opted out legally of the City’s health insurance program, shall contribute six and 950/1,000 percent (6.950%)
174 of their annual salary to the City’s Health Insurance Fund (Fund 150) to achieve the target of having
175 employees contribute twenty percent (20%) of the total cost of the City providing health benefits; and

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176 BE IT FURTHER RESOLVED that the City Council hereby agrees that effective July 1, 2026, all
177 Class B employees not covered by a collective bargaining agreement that provides otherwise shall contribute
178 five percent (5%) of their annual salary, and all Class A Fire employees shall contribute fourteen percent
179 (14%) of their annual salary and all Class A Police employees shall contribute seventeen and 614/1,000
180 percent (17.614%), to the City’s Retirement Fund (Fund 125) to achieve the target of having employees
181 contribute thirty percent (30%) of the total retirement contributions required; and

182 BE IT FURTHER RESOLVED that monthly COBRA premiums for Health and Dental insurance
183 shall be as follows:

	Health	Dental	Vision
Single	\$ 1,382.97	\$ 38.13	\$ 6.65
Single +1	\$ 2,627.64	\$ 77.21	\$ 11.41
Family	\$ 3,872.31	\$ 145.47	\$ 20.43

184
185 BE IT FURTHER RESOLVED that COBRA continuation premiums for FY27 shall be set at 102%
186 of the applicable monthly group premium for each plan and coverage tier; the rates in the table above reflect
187 premiums known as of adoption, and the Chief Administrative Officer is authorized to update the COBRA
188 premium schedule to 102% of the final carrier premiums upon completion of the FY27 renewals, without
189 further City Council action; and

190 BE IT FURTHER RESOLVED that the City directs the HR Director to conduct a non-partisan study
191 on compensation and staffing levels for all staff in the Mayor’s Office, including the Mayor, with changes to
192 be proposed in the FY28 budget; and

193 BE IT FURTHER RESOLVED that the City shall expand security in the Central District by
194 providing an additional one hundred fifty thousand (\$150,000) in the BPD budget for both sworn and non-
195 sworn officers to be deployed as needed using data; and

196 BE IT FURTHER RESOLVED that the City shall add an additional forty thousand (\$40,000) to the
197 existing forty thousand (\$40,000) for the recruitment of already certified police officers, to be disbursed as
198 twenty thousand (\$20,000) recruitment bonuses to new officers; and

199 BE IT FURTHER RESOLVED that the City shall spend at least twenty-five thousand (\$25,000) of
200 existing Police training money specifically on State’s Fair and Impartial Policing Policy, immigration law,
201 and constitutional rights; and

202 BE IT FURTHER RESOLVED that the City Council Initiative Fund has been reduced by twenty-
203 five thousand (\$25,000) for FY27 only and now stands at twenty-five thousand (\$25,000); and

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204 BE IT FURTHER RESOLVED that overtime will be increased in the amount of twenty-four
205 thousand (\$24,000) in the Department of Permitting and Inspections to allow for more capacity for
206 enforcement of overdue fines and fees. After a six-month pilot, DPI will report back to the Mayor and City
207 Council on results and lessons learned. The report will also include a reflection on the City Attorney’s
208 capacity to provide legal support; and

209 BE IT FURTHER RESOLVED that the City will continue to fund the organizations listed in the
210 Regional Programs budget but only those that are designated as “core services” will be included in the FY28
211 budget, any other money awarded by the City will be given through an equitable grants program that will
212 commence in early 2027; and

213 BE IT FURTHER RESOLVED that the Community and Economic Development Office will provide
214 updates on City marketing and promotion work for the economic centers of the City with regular reports
215 back to the City Council and CDNR Committee; and

216 BE IT FURTHER RESOLVED that the Community and Economic Development Office will provide
217 updates on City Downtown events, streamlining event permitting, and general revitalization work with
218 regular reports to the City Council and PAC Committee; and

219 BE IT FURTHER RESOLVED that the City Council directs the PAC Committee, in partnership
220 with all relevant City departments, to evaluate barriers to participation to outside organizations, businesses,
221 institutions, and community groups to create and host new events and activities within the downtown area,
222 and shall provide a report on its findings and recommendations to the full City Council no later than
223 September 30, 2026; and

224 BE IT FURTHER RESOLVED that one hundred thousand dollars (\$100,000) shall be appropriated
225 to CEDO to be directed by Council resolution that supports one or more pilot projects intended to promote
226 Burlington’s economic vitality and strengthen the City’s downtown; and

227 BE IT FURTHER RESOLVED that the Community and Economic Development Office will provide
228 updates on the PlanBTV2050 economic development plan on a regular basis to the Board of Finance and
229 CDNR Committee; and

230 BE IT FURTHER RESOLVED that an additional Accounts Receivable Coordinator position is
231 added to DFA, with no changes to salary or job description; as well as adding a Director of Budget and
232 Strategic Planning in DFA, as described in the position description attached.

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City of Burlington, Vermont
Department of Permitting & Inspections
FY2027 Fee Schedule

Unless otherwise noted all fees are non-refundable

Development Applications and Permits	Applicable Fee
Administrative Review	
Administrative pre-application conference	No charge
Administrative Time Extension	No charge
Administrative Determinations	1. \$15 filing fee + 2. \$140
Awning Permit (no signage) Basic Zoning Permit (non-design control RL) Fence Permit Certificate of Appropriateness Level I (COA I) Change of use or projects with an estimated construction cost (ECC) of less than \$29,000 ^F	1. \$15 filing fee + 2. \$107
Sign Permit	1. \$15 filing fee + 2. \$118 for one sign 3. + \$80 for each additional sign 4. 1/2 price per sign if part of an approved Master Sign Plan.
Certificate of Appropriateness (COA) Level II For projects with an estimated construction cost (ECC) of greater than or equal to \$29,000. ^F Administrative review as allowed under Section 3.2.7 (b) of the Comprehensive Development Ordinance. A. Application Fee	1. \$15 filing fee + 2. \$140 + 2. \$2.20 per \$1,000 of ECC.
B. Development Review Fee (due prior to release of permit)	\$4.50 per \$1,000 of ECC.
Certificate of Appropriateness (COA) Level III Lot Line Adjustments and Lot Merger – no new lots created	1. \$15 filing fee + 2. \$140

Development Review Board Review	
Sketch Plan Review A. Initial Review B. Subsequent Review	\$300 per Board per visit \$250 per Board per visit
Certificate of Appropriateness (COA) Level III Preliminary Plat A. Application Fee	1. \$200 + 2. \$2 per \$1,000 of ECC; or \$300 per

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<p>B. Development Review Fee Due prior to release of the DRB approval</p>	<p>lot if subdivision only.</p> <p>\$3 per \$1,000 of ECC.</p>
<p>Certificate of Appropriateness (COA) Level III Final Plat</p>	
<p>A. Application Fee</p>	<p>1. \$15 filing fee + 2. \$250 + 3. \$2.20 per \$1,000 of ECC, <u>or</u> \$330 per lot if subdivision only.</p>
<p>B. Development Review Fee Due prior to release of the DRB approval</p>	<p>\$3.00 per \$1,000 of ECC.</p>
<p><u>Preliminary/Final Combination</u></p>	
<p>A. Application Fee</p>	<p>1. \$15 filing fee + 2. \$250 + 3. \$4.40 per \$1,000 of ECC, <u>or</u> \$330 per lot if subdivision only.</p>
<p>B. Development Review Fee Due prior to release of the permit</p>	<p>\$3.00 per \$1,000 of ECC.</p>
<p>Conditional Use, Variance, Major Impact, Public Hearings and Appeals</p>	
<p>Conditional Use or Variance In addition to any applicable COA fees</p>	<p>\$195</p>
<p>Major Impact Review In addition to any applicable COA fees</p>	<p>1. \$250 + 2. \$1.21 per \$1,000 of ECC.</p>
<p>Other Matters requiring an action by the DRB Time extensions, Master Sign Plan, etc.</p>	<p>\$155</p>
<p>Appeals to the DRB Appeals of Administrative and Enforcement decisions to the DRB.</p>	<p>\$250</p>

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Other Fees	
Impact Fees	Visit: https://www.burlingtonvt.gov/728/Impact-Fees
Documents, Copies, etc.	\$3.50/tape
a. Audio Tapes	
b. File research	\$20.00/hour
c. Planning documents	Actual cost of publication (hardcopy or CD)
i. Municipal Development Plan	
ii. Comprehensive Development Ordinance	
d. Postage and Handling	Per current USPS rates \$0.10 per page (black-and-white) \$1.00 per page (color)
e. Photocopies	
f. Paper zoning map	\$15.00 per map (24 x 36, color) No charge
g. Digital Maps	

Other Related Fees	
Zoning Compliance Report	
A. Standard	\$35
B. Expedited (within 2 weeks)	\$70
C. Renewal (if within 2 years of prior compliance report)	\$17
Zoning Certificate of Occupancy	
A. Final Certificate of Occupancy	Included in application fees above, the fee is \$30 + 10% of the total application fees and may be refunded if the permit is not enacted.
B. Temporary Certificate of Occupancy	\$150 each
C. "After the fact" Zoning Certificate of Occupancy	See attached schedule

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Appeals of DRB Decision to the Vermont Superior Court Environmental Division	Visit: https://www.vermontjudiciary.org/fees
---	---

Fee Schedule Notes

- A. All fees are non-refundable and are due at the time of application unless otherwise noted.
- B. The zoning application and development review fees and, when applicable, major impact review fee, shall together be capped at \$165,000 (2026 dollars). For Planned Unit Development projects, this fee cap shall apply to the estimated construction cost per-building. Consistent with Section 3.2.4 (a) of the *Burlington Comprehensive Development Ordinance*, this fee cap is adjusted annually based on the Consumer Price Index.
- C. All revenue generated by this Fee Schedule, with the exception of Impact Fees, is deposited into the City’s General Fund. Therefore, this Fee Schedule shall not apply when any fees would also be paid out of the City’s General Fund, with the exception of the payment of Impact Fees, in order to eliminate the duplicative and unnecessary accounting for payments and deposits within the same City fund.
- D. Permit fees include a \$15 filing fee assessed by the Burlington Clerk/Treasurer’s office as required by state statute unless otherwise noted.
- E. Checks should be made payable to the “City of Burlington.” Credit cards are accepted (Visa, MasterCard, and American Express) for a \$3 processing fee plus 2.65% for transactions over \$123.00.
- F. Permit applications resulting from a zoning Notice of Violation are subject to double, triple or triple plus up to \$500 the application fee as specified under Section 2.7.9 of the *Burlington Comprehensive Development Ordinance*.
- G. “ECC” is the Estimated Construction Cost as specified under Section 3.2.4 (a) of the *Comprehensive Development Ordinance*. Fees are calculated for every \$1,000 of ECC.
- H. The Administrative Officer shall make the determination if an application shall be administered as an amendment to an existing permit or a new project entirely based on the relationship between what is being proposed and the original permit. Applications for an amendment to modify an active permit will be assessed based on the net difference in ECC from the original permit or actual area affected by the proposed amendment.
- I. The ECC threshold between COA Level I and COA Level II applications is annually adjusted based on the Consumer Price Index pursuant to Section 3.2.4 (a) of the *Burlington Comprehensive Development Ordinance*. For Fiscal Year 2027, this amount is \$29,000.

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FY27 WATER RESOURCES RATE SCHEDULES

FY 27 Private Fire Protection Fee Schedule	
Fire Service Size/Type	Monthly Charge
1.5"	\$46.97
2"	\$46.97
3"	\$46.97
4"	\$46.97
6"	\$136.35
8"	\$290.58
10"	\$522.58
Private Fire Hydrant	\$136.35

FY 27 Water and Wastewater Fixed Charge by Meter Size Schedule		
	Water	Wastewater
Meter Size	Monthly Charge	
5/8"	\$4.45	\$7.84
3/4"	\$6.68	\$11.74
1"	\$11.09	\$19.56
1.5"	\$22.15	\$39.11
2"	\$35.43	\$62.54
3"	\$66.41	\$117.25
4"	\$110.66	\$195.40
6"	\$221.29	\$390.76
8"	\$354.02	\$625.16
10"	\$508.91	\$1,198.94

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FY 27 Water and Wastewater Volumetric Rate Schedule		
	Water	Wastewater
Meter Type and Usage Tiers	Rate per 100 Cubic Feet (CF) per month	
Single Unit Residential		
Tier 1 (0 - 400 CF)	\$3.32	\$10.02
Tier 2 (401 CF and higher)	\$8.27	\$10.02
Duplex		
Tier 1 (0 - 600 CF)	\$3.32	\$10.02
Tier 2 (601 CF and higher)	\$8.27	\$10.02
Triplex		
Tier 1 (0 - 900 CF)	\$3.32	\$10.02
Tier 2 (901 CF and higher)	\$8.27	\$10.02
Multi-Family Residential	\$5.67	\$10.02
Mixed Residential & Commercial	\$5.67	\$10.02
Commercial	\$5.67	\$10.02
City	\$5.67	\$10.02
Irrigation	\$9.91	-
Process Water for Heating or Cooling	\$6.41	-

FY 27 Stormwater Rate Schedule		
Stormwater Monthly Fee	\$4.13	per ISU per month
1 ISU = 1,000 square feet of impervious		
The Council sets the ISU fee which is then multiplied by the flat rate multipliers in the ordinance to establish the Flat Fees for Single Family, Duplex and Triplex customers.		
Single Family	\$11.03	per month
Duplex	\$10.94	per month
Triplex	\$12.64	per month

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City of Burlington Job Description

Position Title: Director of Budget and Strategic Planning
Department of Finance and Administration

Department:

Reports to: Chief Administrative Officer

Pay Grade: Market Factor

Job Code: 110

Exempt/Non-Exempt: Exempt

Union: Non-Union

General Purpose: The Director of Budget and Strategic Planning is responsible for overseeing citywide budgeting, capital programs, and external funds procurement and management, and strategic plans to deliver essential services that balance community needs with fiscal realities.

Essential Job Functions: (This section outlines the fundamental job functions that must be performed in this position. The “Qualifications/Basic Job Requirements” and the “Physical and Mental/Reasoning Requirements and Work Environment” state the underlying requirements that an employee must meet in order to perform these essential functions. In accordance with the Americans with Disabilities Act, reasonable accommodations may be made to qualified individuals with disabilities to perform the essential functions of the position.)

- Directly supervises Capital Program Director, Grants Director, and Financial and Budget Manager, providing guidance over these programs: capital, grants, philanthropy, and budgeting for the City.
- Lead, oversee and support the City in the development, preparation, revision, and presentation for approval of the City’s Operating (General, Enterprise, and Special Revenue Fund) and Capital Improvement budgets in close coordination with Mayor, Chief Administrative Officer, Department Heads, Capital Program Director, and Financial and Budget Manager.
- Plan and implement a multi-year budgeting process, utilizing multi-year revenue and expenditure forecast systems and models for both Operating and Capital budgets.
- Develop standards and procedures to guide the administration, City Council, and departments in Citywide organizational budgeting and strategic planning.
- Translate City goals and strategic planning initiatives into actionable annual operating and capital budgets.
- Provide financial analysis to City leadership, monitoring the financial condition of City’s funds and reporting status periodically to Mayor and Board of Finance for budgetary control and to identify trends, variances and opportunities for improvement.
- Develop and deliver training for creating budgets and financial management and reporting mechanisms for City staff.
- Work closely with the Mayor, City Council, CAO, and others, help develop and maintain a strategic plan that outlines the community’s vision in alignment with its financial resources.

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- Oversees grant function by providing guidance on how the City plans and coordinates applications, including applying for federal and state grants, negotiating terms and conditions, and ensuring financial and programmatic compliance and timely reporting.
- Oversees capital program including planning, executing, and monitoring capital projects to ensure they are on time, within budget, and meet quality standards.

Non-Essential Job Functions:

- Performs other duties as required.

Qualifications/Basic Job Requirements:

- Bachelor’s Degree in Business, Public Administration or related field.
- At least five (5) years of experience as a budget analyst, financial analyst, business accountant, or similar, with experience in government preferred.
- At least three (3) years of supervisory experience.
- Demonstrated knowledge of and experience with Uniform Guidance/2 CFR 200.
- Comfort navigating & compiling data from multiple software/sources, especially high-level of Excel knowledge (at a minimum, comfort with pivot tables and basic formulas).
- Advanced financial expertise in budget planning and financial forecasting.
- Demonstrated leadership, supervisory and planning skills.
- Excellent verbal and written communication skills.
- Strong analytical and problem-solving abilities.
- Strong ability to establish and maintain effective working relationships with City Officials and Departments, state and other public officials.
- Ability to actively support City diversity, equity, and cultural competency efforts within stated job responsibilities and work effectively across diverse cultures and constituencies.
- Demonstrated commitment to diversity, equity and inclusion as evidenced by ongoing trainings and professional development.
- Ability to maintain confidentiality and make decisions in accordance with established policies and procedures.

Physical & Mental/Reasoning Requirements; Work Environment:

These are the physical and mental/reasoning requirements of the position as it is typically performed. Inability to meet one or more of these physical or mental/reasoning requirements will not automatically disqualify a candidate or employee from the position.

- | | | |
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| <input checked="" type="checkbox"/> seeing | <input type="checkbox"/> ability to move | <input type="checkbox"/> lifting (specify) |
| <input type="checkbox"/> color perception
(red, green, amber) | <input type="checkbox"/> distances within and | <input type="checkbox"/> pounds |
| <input checked="" type="checkbox"/> hearing/listening | <input type="checkbox"/> between | <input type="checkbox"/> carrying (specify) |
| <input checked="" type="checkbox"/> clear speech | <input type="checkbox"/> warehouses/offices | <input type="checkbox"/> pounds |
| <input checked="" type="checkbox"/> touching | <input type="checkbox"/> climbing | <input type="checkbox"/> driving (local/over the |
| <input checked="" type="checkbox"/> dexterity | <input type="checkbox"/> ability to mount and | <input type="checkbox"/> road) |
| <input checked="" type="checkbox"/> hand | <input type="checkbox"/> dismount forklift/truck | |
| <input checked="" type="checkbox"/> finger | | |

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- | | | |
|---|---|---|
| <input type="checkbox"/> reading – basic | <input type="checkbox"/> pushing/pulling | <input type="checkbox"/> electrical equipment |
| <input checked="" type="checkbox"/> reading – complex | | <input checked="" type="checkbox"/> analysis/
comprehension |
| <input type="checkbox"/> writing – basic | <input type="checkbox"/> math skills – basic | <input checked="" type="checkbox"/> judgment/decision
making |
| <input checked="" type="checkbox"/> writing – complex | <input checked="" type="checkbox"/> math skills – complex | <input type="checkbox"/> pressurized equipment |
| <input type="checkbox"/> shift work | <input checked="" type="checkbox"/> clerical | <input type="checkbox"/> moving objects |
| <input checked="" type="checkbox"/> works alone | | <input type="checkbox"/> high places |
| <input checked="" type="checkbox"/> works with others | <input type="checkbox"/> outside | <input type="checkbox"/> fumes/odors |
| <input checked="" type="checkbox"/> verbal contact w/
others | <input type="checkbox"/> extreme heat | <input type="checkbox"/> hazardous materials |
| <input checked="" type="checkbox"/> face-to-face contact | <input type="checkbox"/> extreme cold | <input type="checkbox"/> dirt/dust |
| <input checked="" type="checkbox"/> inside | <input type="checkbox"/> noise | |
| | <input type="checkbox"/> mechanical equipment | |

Supervision:

Directly Supervises: 3

Indirectly Supervises: 1

Disclaimer:

The above statements are intended to describe the general nature and level of work being performed by employees to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and/or skills required of all personnel so classified.

Approvals:

Department Head: _____ Date: _____

Human Resources: _____ Date: _____

Created May 2026.

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Proposed FY27 Bond Reallocations (5/15/2026)

Project	Funds to Reallocate	Bond Series	Project Receiving Funds
804 - Asset Management	\$50,000.00	2022A & 2023A	803 - I&T FLIR Camera Server
804 - Asset Management	\$30,000.00	2022A & 2023A	803 - I&T Computer Purchases
804 - Capital Consultants	\$3,745.00	2017A	804 - Capital Program Management
804 - Capital Consultants	\$79,000.00	2017A	804 - Tech Services Project Admin
809 - Other Capital Contingency	\$200,000.00	2024A	803 - Software Projects New World Replacement
810 - Permits	\$14,000.00	2022A, 2023A, & 2024A	810 - Facilities Contingency
810 - 339 Pine St Construction	\$25,000.00	2022A	810 - Facilities Contingency
810 - Parks Facility Relocate - Leddy	\$18,000.00	2017	810 - Facilities Contingency
811 - City Hall Professional & Consultant	\$50,000.00	2017 & 2021	811 - City Hall Construction Contractual
830 - North Beach Park Improvements	\$380,000.00	2024A	830 - Calahan Courts & Stormwater
830 - North Beach Park Improvements	\$23,864.00	2024A	830 - Perkins Pier
830 - Schifilliti Park Pathway	\$2,863.00	2019 10.5M	830 - Perkins Pier
830 - North Beach Building Demo	\$1,000.00	2018A	830 - Perkins Pier
830 - North Beach Building Demo	\$11,000.00	2018A	830 - Boathouse Improvements
831 - Bike Path Phase 3A Perkins to Barge Construction	\$84,928.00	2018	830 - Perkins Pier
831 - Bike Path Phase 3B N Proctor to Blanchard Construction	\$24,807.00	2019	830 - Perkins Pier
831 - Bike Path Phase 3B Oakledge Construction	\$12,538.00	2019	830 - Perkins Pier
841 - Transportation Capital Planning	\$50,000.00	2025A	841 - Transportation N Champlain PBL
842 - Bridge Repair & Maintenance	\$164,517.00	2022A	843 - Winooski Bridge
842 - ROW DPW UP UVM Agreement	\$2,000.00	2022A	843 - Colch/Barrett/River Intersection Soils
843 - VTrans Grant Ethan Allen Pkwy	\$34,044.00	2023A	843 - Intervale Rd SUP
843 - VTrans Grant Ethan Allen Pkwy	\$2,000.00	2023A	843 - Colch/Barrett/River Intersection Soils
843 - Queen City Park Sidepath	\$98,000.00	2022A	843 - Colch/Barrett/River Intersection Soils
843 - Shelburne Roundabout Trans Construction	\$111,000.00	2018	843 - Intervale Rd SUP
852 - Railyard Enterprise Force Account Eng	\$14,000.00	2022A	843 - Colch/Barrett/River Intersection Soils
852 - Railyard Enterprise Force Prof & Consult Svs	\$34,000.00	2022A	843 - Colch/Barrett/River Intersection Soils
Total:	\$1,520,306.00		

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..... Mayor

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FY27 Use of Project Fund Balances (3/30/2026)

Project	Fund Balance for Use	FY27 Capital Budget	Bond Series
802 Vehicle Equipment Purchase - Streets Dump Truck	\$407,000.00	\$100,000.00	2025A
802 Vehicle Equipment Purchase - Streets Sidewalk Tractor		\$220,000.00	2025A
804 Capital Program Management	\$185,107.00	\$185,000.00	2023A & 2024A
804 Parks Project Management	\$92,480.00	\$92,000.00	2022A
809 Accessibility Projects	\$150,000.00	\$150,000.00	2023A
810 645 Pine	\$39,106.00	\$39,000.00	2025A
810 Community Health & Safety Building	\$20,854.00	\$20,000.00	2023A
810 Firehouse Gallery Construction	\$99,350.00	\$25,000.00	2024A & 2025A
810 Leddy	\$159,540.00	\$50,000.00	2023A & 2024A
812 Library	\$8,483.20	\$8,000.00	2022A
841 Transportation N Champlain PBL	\$100,000.00	\$100,000.00	2022 Annual CIP
841 Transportation Capital Planning	\$73,000.00	\$73,000.00	2025A
842 Street Annual Paving	\$135,000.00	\$135,000.00	2025A
842 Sidewalk Annual Replacement	\$15,000.00	\$15,000.00	2025A
851 BTC Improvements CDS Cherry St	\$593,049.00	\$300,000.00	2022A & 2024A
Total:	\$2,077,969.20	\$1,512,000.00	

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RESOLUTION RELATING TO

Annual Appropriation And Budget For Fiscal Year Beginning July 1, 2026, And
Ending June 30, 2027.

Adopted by the City Council

June 15, 2026

[Signature] Clerk

Approved June 16, 2026

[Signature] Mayor

Attest:

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Resolution Relating to

ANNUAL TAX ASSESSMENTS ON THE PROPERTY
GRAND LIST OF THE CITY FOR THE FISCAL YEAR
BEGINNING JULY 1, 2026 AND ENDING JUNE 30, 2027

RESOLUTION _____

Sponsor(s): Mayor Mulvaney-Stanak;
Bd. of Finance
Introduced: _____
Referred to: _____

Action: _____
Date: _____
Signed by Mayor: _____

CITY OF BURLINGTON

In the year Two Thousand Twenty-Six

Resolved by the City Council of the City of Burlington, as follows:

1 That WHEREAS, the taxes on the Property Grand List of the City made up in 2026 (the “Grand List”) hereby
2 are levied and assessed for the fiscal year beginning July 1, 2026, and ending June 30, 2027 (“the Fiscal Year
3 ending June 30, 2027” or “FY 27”), as follows:

4 FIRST: that a tax of nineteen and thirty-three one-hundredths of a cent (\$.1932) on the dollar of said
5 Grand List is levied and assessed for City purposes to meet the accrued and accruing liabilities of the City for
6 the Fiscal Year ending June 30, 2027; and

7 SECOND: that a tax of one twentieth of a cent (\$.0020) on the dollar of said Grand List is levied and
8 assessed to pay for maintenance and improvement of the bike path for the Fiscal Year ending June 30, 2027;
9 and

10 THIRD: that a tax of nine and four-five one-hundredths of a cent (\$.0945) on the dollar of said Grand
11 List is levied and assessed to meet the facility and other needs of the City Police & Fire Departments and a tax
12 of six and forty one-hundreds of a cent (\$.0640) on the dollar of said Grand List is levied and assessed to Meet
13 the facility and other needs of the City Police Department for the Fiscal Year ending June 30, 2027; and

14 FOURTH: that a tax of five and eight-one one-hundredths of a cent (\$.0581) on the dollar of said
15 Grand List is levied and assessed for the care and improvement of park property and expenses of the parks and
16 recreation department for the Fiscal Year ending June 30, 2027; and

17 FIFTH: that a tax of one cent (\$.0100) on the dollar of said Grand List is levied and for the funding of
18 the “Penny for Parks” program administered by the Parks and Recreation Department for the Fiscal Year
19 ending June 30, 2027; and

20 SIXTH: that a tax of four and forty-three one-hundredths of a cent (\$.0443) on the dollar of said Grand
21 List is levied and assessed to pay for keeping the highways of the City in repair during the Fiscal Year ending
22 June 30, 2027; and

23 SEVENTH: that a tax of four and forty-one-half cents (\$.0441), twenty-nine one-hundredths of a cent
24 (\$.0029) of which is dedicated to tree and green belt improvements, on the dollar of said Grand List is levied

ANNUAL TAX ASSESSMENTS ON THE PROPERTY GRAND LIST
OF THE CITY FOR THE FISCAL YEAR BEGINNING JULY 1, 2026 AND
ENDING JUNE 30, 2027

25 and assessed to pay for keeping the streets of the City in repair during the Fiscal Year ending June 30, 2027;
26 and

27 EIGHTH: that a tax of fifty one-hundredths of a cent (\$.0050) on the dollar of said Grand List is levied
28 and assessed for the purchase of books and other media and other book acquisition related expenses for the
29 Fletcher Free Library for the Fiscal Year ending June 30, 2027; and

30 NINTH: that a tax of one cent (\$.0100) on the dollar of said Grand List is levied and assessed to
31 provide funding for the Housing Trust Fund for the Fiscal Year ending June 30, 2027; and

32 TENTH: that a tax of thirty-nine one-hundredths of a cent (\$.0039) on the dollar of said Grand List is
33 levied and assessed to provide funding for open space land conservation for the Fiscal Year ending June 30,
34 2027; and

35 ELEVENTH: that a tax of three and eighty-one one-hundredths of a cent (\$.0381) on the dollar of said
36 Grand List is levied and assessed to pay for transportation (Green Mountain Transit) for the Fiscal Year
37 ending June 30, 2027; and

38 TWELFTH: that a tax of forty-two one-hundredths of a cent (\$.0042) on the dollar of said Grand List
39 is levied and assessed to pay the County tax against the City for the Fiscal Year ending June 30, 2027; and

40 THIRTEENTH: that a tax of eighteen and forty-nine one-hundredths of a cent (\$.1849) on the dollar of
41 said Grand List is levied and assessed to provide the funds required for the appropriations to be paid to the
42 Burlington Employees' Retirement system for the Fiscal Year ending June 30, 2027 under the provision of the
43 Ordinance relating thereto; and

44 FOURTEENTH: that a tax of fifteen and thirty-four one-hundredths of a cent (\$.1534) on the dollar of
45 said Grand List is levied and assessed for payments of bonds due for general City purposes for the Fiscal Year
46 ending June 30, 2027; and

47 FIFTEENTH: that a tax of three and fifty-one-hundredth cents (\$.0350) on the dollar of non-residential
48 properties located in the downtown improvement district of said Grand List is levied and assessed for the
49 purposes of a downtown parking program for the Fiscal Year ending June 30, 2027; and

50 SIXTEENTH: that the total Municipal Tax Rate for the year ending June 30, 2027, which includes all
51 elements set forth above (except paragraph Fifteenth) is ninety and ninety-seven one-hundredths of a cent
52 (\$.9097) on the dollar of said Grand List for the Fiscal Year ending June 30, 2027;

53 NOW, THEREFORE, BE IT RESOLVED that the Department of Finance and Administration is
54 directed to include in the preparation of tax bills for the year ending June 30, 2027, the Local Agreement Tax

55 Rate required by 32 V.S.A. §5404a (d), which shall be of four one-thousandths cents on the dollar (\$.0.0004),
56 and this tax rate shall be shown as a separate and distinct tax rate; and

57 BE IT FURTHER RESOLVED that the Department of Finance and Administration is directed to
58 include in the preparation of tax bills the annual tax assessment for the Burlington School Department as
59 directed by the Board of School Commissioners in accordance with the City Charter and State law; and

60 BE IT FURTHER RESOLVED that the Chief Administrative Officer is directed to make out tax rate
61 bills of all the foregoing taxes as soon as can be completed for the collection properly certified according to
62 law.

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KS/Resolutions 2026/Annual Tax Assessments on the Property Grand List of the City for the Fiscal Year Beginning July 1, 2026 and Ending June
30, 2027
6/15/26

Grand List / \$100
REVENUE NEUTRAL RATES:
General City
Bike Path Maintenance Fund
Police
Fire
RATES CAPPED BY VOTERS:
Parks
Penny for Parks
Highway
Street Capital & Greenbelt
Library Tax
Housing Trust
Open Space - Conservation Legacy
BUDGET DRIVEN RATES:
GMT
County Tax
Retirement
Debt Service
Subtotal

FY27	
	\$58,151,844
Budget Tax Rate	Projected Taxes
0.1932	\$ 11,234,936
0.0020	\$ 113,396
0.0945	5,495,349
0.0640	3,721,718
0.0581	3,378,622
0.0100	581,518
0.0443	2,576,127
0.0441	2,564,496
0.0050	290,759
0.0100	581,518
0.0039	226,792
0.0381	2,217,722
0.0042	241,409
0.1849	10,754,800
0.1534	8,919,770
=====	=====
0.9097	\$ 52,898,934

Grand List / \$100
REVENUE NEUTRAL RATES:
General City
Bike Path Maintenance Fund
Police and Fire
Police
RATES CAPPED BY VOTERS:
Parks
Penny for Parks
Highway
Street Capital & Greenbelt
Library Tax
Housing Trust
Open Space - Conservation Legacy
BUDGET DRIVEN RATES:
GMT
County Tax
Retirement
Debt Service
Subtotal

FY26	
\$59,369,709	
Budget Tax Rate	Projected Taxes
0.1932	\$ 11,470,228
0.0020	\$ 115,771
0.0695	4,126,195
0.0390	2,315,419
0.0581	3,449,380
0.0100	593,697
0.0443	2,630,078
0.0441	2,618,204
0.0050	296,849
0.0100	593,697
0.0039	231,542
0.0384	2,280,109
0.0043	253,862
0.1974	11,718,554
0.1365	8,103,167
=====	=====
0.8556	\$ 50,796,751

FY27	
\$58,151,844	
Budget Tax Rate	Projected Taxes
0.1932	\$ 11,234,936
0.0020	\$ 113,396
0.0945	5,495,349
0.0640	3,721,718
0.0581	3,378,622
0.0100	581,518
0.0443	2,576,127
0.0441	2,564,496
0.0050	290,759
0.0100	581,518
0.0039	226,792
0.0381	2,217,722
0.0042	241,409
0.1849	10,754,800
0.1534	8,919,770
=====	=====
0.9097	\$ 52,898,934

Resolution Relating to

ANNUAL TAX ASSESSMENTS ON THE PROPERTY
GRAND LIST OF THE CITY FOR THE FISCAL YEAR
BEGINNING JULY 1, 2026 AND ENDING JUNE 30, 2027

RESOLUTION 7.6

Sponsor(s): Mayor Mulvaney-Stanak;
Bd. of Finance
Introduced: 06/15/26
Referred to: _____

Action: adopted
Date: 06/15/26
Signed by Mayor: 06/16/26

CITY OF BURLINGTON

In the year Two Thousand Twenty-Six

Resolved by the City Council of the City of Burlington, as follows:

1 That WHEREAS, the taxes on the Property Grand List of the City made up in 2026 (the “Grand List”) hereby
2 are levied and assessed for the fiscal year beginning July 1, 2026, and ending June 30, 2027 (“the Fiscal Year
3 ending June 30, 2027” or “FY 27”), as follows:

4 FIRST: that a tax of nineteen and thirty-three one-hundredths of a cent (\$.1932) on the dollar of said
5 Grand List is levied and assessed for City purposes to meet the accrued and accruing liabilities of the City for
6 the Fiscal Year ending June 30, 2027; and

7 SECOND: that a tax of one twentieth of a cent (\$.0020) on the dollar of said Grand List is levied and
8 assessed to pay for maintenance and improvement of the bike path for the Fiscal Year ending June 30, 2027;
9 and

10 THIRD: that a tax of nine and four-five one-hundredths of a cent (\$.0945) on the dollar of said Grand
11 List is levied and assessed to meet the facility and other needs of the City Police & Fire Departments and a tax
12 of six and forty one-hundreds of a cent (\$.0640) on the dollar of said Grand List is levied and assessed to Meet
13 the facility and other needs of the City Police Department for the Fiscal Year ending June 30, 2027; and

14 FOURTH: that a tax of five and eight-one one-hundredths of a cent (\$.0581) on the dollar of said
15 Grand List is levied and assessed for the care and improvement of park property and expenses of the parks and
16 recreation department for the Fiscal Year ending June 30, 2027; and

17 FIFTH: that a tax of one cent (\$.0100) on the dollar of said Grand List is levied and for the funding of
18 the “Penny for Parks” program administered by the Parks and Recreation Department for the Fiscal Year
19 ending June 30, 2027; and

20 SIXTH: that a tax of four and forty-three one-hundredths of a cent (\$.0443) on the dollar of said Grand
21 List is levied and assessed to pay for keeping the highways of the City in repair during the Fiscal Year ending
22 June 30, 2027; and

23 SEVENTH: that a tax of four and forty-one-half cents (\$.0441), twenty-nine one-hundredths of a cent
24 (\$.0029) of which is dedicated to tree and green belt improvements, on the dollar of said Grand List is levied

* * * * *

ORIGINAL

DISTRIBUTION:

I hereby certify that this resolution has been sent to the following department(s) on

RESOLUTION RELATING TO

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.....
.....

Adopted by the City Council

....., 20.....
..... Clerk

Approved....., 20.....

..... Mayor

Attest:

Vol. Page

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ANNUAL TAX ASSESSMENTS ON THE PROPERTY GRAND LIST
OF THE CITY FOR THE FISCAL YEAR BEGINNING JULY 1, 2026 AND
ENDING JUNE 30, 2027

25 and assessed to pay for keeping the streets of the City in repair during the Fiscal Year ending June 30, 2027;
26 and

27 EIGHTH: that a tax of fifty one-hundredths of a cent (\$.0050) on the dollar of said Grand List is levied
28 and assessed for the purchase of books and other media and other book acquisition related expenses for the
29 Fletcher Free Library for the Fiscal Year ending June 30, 2027; and

30 NINTH: that a tax of one cent (\$.0100) on the dollar of said Grand List is levied and assessed to
31 provide funding for the Housing Trust Fund for the Fiscal Year ending June 30, 2027; and

32 TENTH: that a tax of thirty-nine one-hundredths of a cent (\$.0039) on the dollar of said Grand List is
33 levied and assessed to provide funding for open space land conservation for the Fiscal Year ending June 30,
34 2027; and

35 ELEVENTH: that a tax of three and eighty-one one-hundredths of a cent (\$.0381) on the dollar of said
36 Grand List is levied and assessed to pay for transportation (Green Mountain Transit) for the Fiscal Year
37 ending June 30, 2027; and

38 TWELFTH: that a tax of forty-two one-hundredths of a cent (\$.0042) on the dollar of said Grand List
39 is levied and assessed to pay the County tax against the City for the Fiscal Year ending June 30, 2027; and

40 THIRTEENTH: that a tax of eighteen and forty-nine one-hundredths of a cent (\$.1849) on the dollar of
41 said Grand List is levied and assessed to provide the funds required for the appropriations to be paid to the
42 Burlington Employees' Retirement system for the Fiscal Year ending June 30, 2027 under the provision of the
43 Ordinance relating thereto; and

44 FOURTEENTH: that a tax of fifteen and thirty-four one-hundredths of a cent (\$.1534) on the dollar of
45 said Grand List is levied and assessed for payments of bonds due for general City purposes for the Fiscal Year
46 ending June 30, 2027; and

47 FIFTEENTH: that a tax of three and fifty-one-hundredth cents (\$.0350) on the dollar of non-residential
48 properties located in the downtown improvement district of said Grand List is levied and assessed for the
49 purposes of a downtown parking program for the Fiscal Year ending June 30, 2027; and

50 SIXTEENTH: that the total Municipal Tax Rate for the year ending June 30, 2027, which includes all
51 elements set forth above (except paragraph Fifteenth) is ninety and ninety-seven one-hundredths of a cent
52 (\$.9097) on the dollar of said Grand List for the Fiscal Year ending June 30, 2027;

53 NOW, THEREFORE, BE IT RESOLVED that the Department of Finance and Administration is
54 directed to include in the preparation of tax bills for the year ending June 30, 2027, the Local Agreement Tax

* * * * *

ORIGINAL

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..... Clerk

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..... Mayor

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Vol. Page

* * * * *

ANNUAL TAX ASSESSMENTS ON THE PROPERTY GRAND LIST
OF THE CITY FOR THE FISCAL YEAR BEGINNING JULY 1, 2026 AND
ENDING JUNE 30, 2027

55 Rate required by 32 V.S.A. §5404a (d), which shall be of four one-thousandths cents on the dollar (\$.0.0004),
56 and this tax rate shall be shown as a separate and distinct tax rate; and

57 BE IT FURTHER RESOLVED that the Department of Finance and Administration is directed to
58 include in the preparation of tax bills the annual tax assessment for the Burlington School Department as
59 directed by the Board of School Commissioners in accordance with the City Charter and State law; and

60 BE IT FURTHER RESOLVED that the Chief Administrative Officer is directed to make out tax rate
61 bills of all the foregoing taxes as soon as can be completed for the collection properly certified according to
62 law.

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KS/Resolutions 2026/Annual Tax Assessments on the Property Grand List of the City for the Fiscal Year Beginning July 1, 2026 and Ending June
30, 2027
6/15/26

* * * * *

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Adopted by the City Council

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..... Clerk

Approved....., 20.....

..... Mayor

Attest:

Vol. Page

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Grand List / \$100
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Bike Path Maintenance Fund
Police
Fire
RATES CAPPED BY VOTERS:
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Penny for Parks
Highway
Street Capital & Greenbelt
Library Tax
Housing Trust
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0.0042	241,409
0.1849	10,754,800
0.1534	8,919,770
=====	=====
0.9097	\$ 52,898,934

* * * * *

ORIGINAL

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RESOLUTION RELATING TO

Annual Tax Assessments On The Property Grand List Of The City For The Fiscal Year Beginning July 1, 2026 And Ending June 30, 2027

Adopted by the City Council

June 15, 2026

[Signature] Clerk

Approved June 16, 2026

[Signature] Mayor

Attest:

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