



Wednesday, May 31, 2023

**City Council License Committee Meeting, Wednesday, May 31, 2023, 5 pm **In-Person,
Bushor Conference Room, 1st Floor, City Hall or remotely via ZOOM****

5 p.m.

In-Person, Bushor Conference Room, 1st Floor, City Hall or remotely via ZOOM:

Please click the link below to join the webinar:

<https://zoom.us/j/91718411617>

Or One tap mobile: +19292056099

Or Telephone: +1 929 205 6099 US

Webinar ID: 917 1841 1617

1. Agenda

Subject	1.01 Motion to amend/adopt the agenda
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Meeting	May 31, 2023 - City Council License Committee Meeting, Wednesday, May 31, 2023, 5 pm **In-Person, Bushor Conference Room, 1st Floor, City Hall or remotely via ZOOM**
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Category	1. Agenda
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Type	Action, Procedural
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Recommended Action	motion to amend/adopt the agenda as follows: add to the consent agenda item 3.12 Tobacco License Renewal (2023-2024): Northern Lights, 75 Main Street; add to the consent agenda item 3.13 Communication: BPD, re: Block Party, Friday, June 23, 2023, 6 pm - 10 pm, 8 Convent Square - 28 Convent Square; add to the consent agenda item 3.14 Communication: BPD, re: Block Party, Thursday, June 15, 2023, 2 pm - 8 pm, Henry Street; add to the agenda item 4.08 Outdoor Entertainment Permit Application (2023-2024): Junk's Tea House, 324 North Winooski Avenue
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2. Public Comment (verbal)

Subject	2.01 Verbal Comments
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Meeting	May 31, 2023 - City Council License Committee Meeting, Wednesday, May 31, 2023, 5 pm **In-Person, Bushor Conference Room, 1st Floor, City Hall or remotely via ZOOM**
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Category	2. Public Comment (verbal)
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Type	Action, Procedural
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3. Consent Agenda

Subject	3.01 motion to adopt the consent agenda (as amended) and take the actions as indicated
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Meeting	May 31, 2023 - City Council License Committee Meeting, Wednesday, May 31, 2023, 5 pm **In-Person, Bushor Conference Room, 1st Floor, City Hall or remotely via ZOOM**
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Category 3. Consent Agenda

Type Action (Consent), Procedural

Subject 3.02 Communication: BPD, re: Under 21 Events, 2023 Lake Monsters Season

Meeting May 31, 2023 - City Council License Committee Meeting, Wednesday, May 31, 2023, 5 pm
In-Person, Bushor Conference Room, 1st Floor, City Hall or remotely via ZOOM

Category 3. Consent Agenda

Type Action (Consent), Communication, Information

Recommended Action waive the reading, accept the communication and place it on file

File Attachments

[Communication BPD re 2023 Lake Monsters Season, Under 21 Event.pdf \(57 KB\)](#)

Subject 3.03 Communication: BPD, re: Spring Move Out Project, Friday, May 19th, 2023, 11 am - 2:30 pm, On Loomis Street

Meeting May 31, 2023 - City Council License Committee Meeting, Wednesday, May 31, 2023, 5 pm
In-Person, Bushor Conference Room, 1st Floor, City Hall or remotely via ZOOM

Category 3. Consent Agenda

Type Action (Consent), Communication, Information

Recommended Action waive the reading, accept the communication and place it on file

File Attachments

[Communication BPD re Spring Move Out Project, Friday, May 19, 2023, 11 am - 2 pm, On Loomis Street.pdf \(57 KB\)](#)

Subject 3.04 Communication: BPD, re: Block Party, 5/21/2023. 4 pm - 7 pm, Road Closure between 40 Chase Street and 20 Chase Street

Meeting May 31, 2023 - City Council License Committee Meeting, Wednesday, May 31, 2023, 5 pm
In-Person, Bushor Conference Room, 1st Floor, City Hall or remotely via ZOOM

Category 3. Consent Agenda

Type Action (Consent), Communication, Information

Recommended Action waive the reading, accept the communication and place it on file

File Attachments

[Communication BPD re Block Party, May 21, 2023, 4 pm - 7 pm, Road Closure between 40 Chase Street and 20 Chase Street.pdf \(59 KB\)](#)

Subject **3.05 Communication: BPD, re: Spring Move Out Project, Tuesday, May 23rd, 2023, 11 am - 2:30 pm, On Buell Street**

Meeting May 31, 2023 - City Council License Committee Meeting, Wednesday, May 31, 2023, 5 pm
In-Person, Bushor Conference Room, 1st Floor, City Hall or remotely via ZOOM

Category 3. Consent Agenda

Type Action (Consent), Communication, Information

Recommended Action waive the reading, accept the communication and place it on file

File Attachments

[Communication BPD re Spring Move Out Project, Tuesday, May 23, 2023, 11 am - 230 pm, On Buell Street.pdf \(57 KB\)](#)

Subject **3.06 Communication: BPD, re: Vermont City Marathon, May 28, 2023, 0700 - 1500**

Meeting May 31, 2023 - City Council License Committee Meeting, Wednesday, May 31, 2023, 5 pm
In-Person, Bushor Conference Room, 1st Floor, City Hall or remotely via ZOOM

Category 3. Consent Agenda

Type Action (Consent), Communication, Information

Recommended Action waive the reading, accept the communication and place it on file

File Attachments

[Communication BPD re Vermont City Marathon, May 28, 2023, 0700-1500.pdf \(59 KB\)](#)

Subject **3.07 Communication: BPD, re: BTV Market Street Closure, City Hall Park - to include road closure: Saint Paul Street, from Main Street to College Street, June 2 - September 30, 2023, 9 am - 4 pm**

Meeting May 31, 2023 - City Council License Committee Meeting, Wednesday, May 31, 2023, 5 pm
In-Person, Bushor Conference Room, 1st Floor, City Hall or remotely via ZOOM

Category 3. Consent Agenda

Type Action (Consent), Communication, Information

Recommended Action waive the reading, accept the communication and place it on file

File Attachments

[Communication BPD re BTV Market Street Closure, June 2 - September 30, 2023, City Hall Park.pdf \(63 KB\)](#)

Subject **3.08 Communication: BPD, re: Block Party, Brandywine Street, June 3, 2023, 5:00 pm - 8:00 pm**

Meeting

May 31, 2023 - City Council License Committee Meeting, Wednesday, May 31, 2023, 5 pm
In-Person, Bushor Conference Room, 1st Floor, City Hall or remotely via ZOOM

Category 3. Consent Agenda

Type Action (Consent), Communication, Information

Recommended Action waive the reading, accept the communication and place it on file

File Attachments

[Communication BPD re Block Party, Brandywine Street, June 3, 2023, 5 pm - 8 pm.pdf \(55 KB\)](#)

Subject 3.09 Communication: BPD, re: Street Event, Sunday, June 11, 2023, 8:00am-0000, Flynn Center for Performing Arts

Meeting May 31, 2023 - City Council License Committee Meeting, Wednesday, May 31, 2023, 5 pm
In-Person, Bushor Conference Room, 1st Floor, City Hall or remotely via ZOOM

Category 3. Consent Agenda

Type Action (Consent), Communication, Information

Recommended Action waive the reading, accept the communication and place it on file

File Attachments

[Communication BPD re Street Event, Sunday, June 11, 2023, Main Street.pdf \(99 KB\)](#)

Subject 3.10 Communication: BPD, re: Parade, Begin at Church and Main Streets, proceed north on Church Street, west on Pearl Street, ending in Battery Park, July 15, 2023, 1:00 pm - 4:00 pm, MadFreedom, Inc.

Meeting May 31, 2023 - City Council License Committee Meeting, Wednesday, May 31, 2023, 5 pm
In-Person, Bushor Conference Room, 1st Floor, City Hall or remotely via ZOOM

Category 3. Consent Agenda

Type Action (Consent), Communication, Information

Recommended Action waive the reading, accept the communication and place it on file

File Attachments

[Communication BPD re Parade, July 15, 2023, 1 pm - 4 pm, Begin at Church and Main Streets, proceed north on Church Street, west on Pearl Street, ending in Battery Park.pdf \(96 KB\)](#)

Subject 3.11 Communication: BPD, re: Block Party, Residents of Upper North Street, Sunday, May 28, 2023, 9:00 am - 9:00 pm

Meeting May 31, 2023 - City Council License Committee Meeting, Wednesday, May 31, 2023, 5 pm
In-Person, Bushor Conference Room, 1st Floor, City Hall or remotely via ZOOM

Category 3. Consent Agenda

Type Action (Consent), Communication, Information

Recommended Action waive the reading, accept the communication and place it on file

File Attachments

[Communication BPD re Block Party, Sunday, May 28, 2023, 9 am - 9 pm, Residents of Upper North Street.pdf \(971 KB\)](#)

Subject 3.12 Tobacco License Renewal (2023-2024): Northern Lights, 75 Main Street

Meeting May 31, 2023 - City Council License Committee Meeting, Wednesday, May 31, 2023, 5 pm
In-Person, Bushor Conference Room, 1st Floor, City Hall or remotely via ZOOM

Category 3. Consent Agenda

Type Action (Consent)

Recommended Action approve the 2023-2024 Tobacco License Renewal for Northern Lights, 75 Main Street

Subject 3.13 Communication: BPD, re: Block Party, Friday, June 23, 2023, 6 pm - 10 pm, 8 Convent Square - 28 Convent Square

Meeting May 31, 2023 - City Council License Committee Meeting, Wednesday, May 31, 2023, 5 pm
In-Person, Bushor Conference Room, 1st Floor, City Hall or remotely via ZOOM

Category 3. Consent Agenda

Type Action (Consent), Communication, Information

Recommended Action waive the reading, accept the communication and place it on file

File Attachments

[Communication BPD, re Block Party, Friday, June 23, 2023, 6 pm - 10 pm, 8 Convent Square - 28 Convent Square,.pdf \(39 KB\)](#)

Subject 3.14 Communication: BPD, re: Block Party, Thursday, June 15, 2023, 2 pm - 8 pm, Henry Street

Meeting May 31, 2023 - City Council License Committee Meeting, Wednesday, May 31, 2023, 5 pm
In-Person, Bushor Conference Room, 1st Floor, City Hall or remotely via ZOOM

Category 3. Consent Agenda

Type Action (Consent), Communication, Information

Recommended Action waive the reading, accept the communication and place it on file

File Attachments

4. Deliberative Agenda

Subject	4.01 Indoor Entertainment Permit Application (2023-2024): MothershipVt, 19 Church Street
Meeting	May 31, 2023 - City Council License Committee Meeting, Wednesday, May 31, 2023, 5 pm **In-Person, Bushor Conference Room, 1st Floor, City Hall or remotely via ZOOM**
Category	4. Deliberative Agenda
Type	Action
Recommended Action	approve the 2023-2024 Indoor Entertainment Permit Application for MothershipVt, 19 Church Street with all standard conditions

File Attachments
[Indoor EP Application MothershipVt, 19 Church Street.pdf \(1,720 KB\)](#)

Subject	4.02 Umbrella (Indoor and Outdoor) Entertainment Permit Application (June 7 - 11, 2023): Flynn Center for the Performing Arts, various venues around the City
Meeting	May 31, 2023 - City Council License Committee Meeting, Wednesday, May 31, 2023, 5 pm **In-Person, Bushor Conference Room, 1st Floor, City Hall or remotely via ZOOM**
Category	4. Deliberative Agenda
Type	Action
Recommended Action	approve the 2023-2024 Umbrella (Indoor and Outdoor) Entertainment Permit Application (June 7 - 11, 2023): Flynn Center for Performing Arts re: Jazzfest, various venues around the City

File Attachments
[Umbrella Entertainment Permit Application Jazzfest.pdf \(10,598 KB\)](#)

Subject	4.03 Special Event Outdoor Entertainment Permit Application (6/24/23): Citizen Cider Press House, 180 Flynn Avenue, in parking lot, 1 pm - 5 pm
Meeting	May 31, 2023 - City Council License Committee Meeting, Wednesday, May 31, 2023, 5 pm **In-Person, Bushor Conference Room, 1st Floor, City Hall or remotely via ZOOM**
Category	4. Deliberative Agenda
Type	Action
Recommended Action	approve the one day only special event outdoor entertainment permit application for Citizen Cider Press House, 180 Flynn Avenue, in parking lot, 6/24/23, 1 pm - 5 pm

File Attachments
[Special Event Outdoor EP Application Citizen Cider, June 24, 2023, Citizen Cider Press House, 180 Flynn Avenue, Parking Lot, 1 pm - 5 pm.pdf \(741 KB\)](#)

Subject **4.04 Special Event Outdoor Entertainment Permit Application (9/9/23): Citizen Cider Parking Lot, 316 Pine Street, 6 pm - 10 pm**

Meeting May 31, 2023 - City Council License Committee Meeting, Wednesday, May 31, 2023, 5 pm
In-Person, Bushor Conference Room, 1st Floor, City Hall or remotely via ZOOM

Category 4. Deliberative Agenda

Type Action

Recommended approve the one day only special event outdoor entertainment permit application for Citizen
Action Cider, 316 Pine Street-parking lot, 9/9/23, 6 pm - 10 pm

File Attachments

[Special Event Outdoor EP Application Citizen Cider, September 9, 2023, Citizen Cider Parking Lot, 316 Pine Street, 6 pm - 10 pm, Art Hop Friday Night.pdf \(731 KB\)](#)
[090923 316 Pine Street Diagram for Citizen Cider Event.pdf \(146 KB\)](#)

Subject **4.05 Special Event Outdoor Entertainment Permit Application (10/14/23): Citizen Cider Press House, 180 Flynn Avenue in parking lot, 1 pm - 5 pm**

Meeting May 31, 2023 - City Council License Committee Meeting, Wednesday, May 31, 2023, 5 pm
In-Person, Bushor Conference Room, 1st Floor, City Hall or remotely via ZOOM

Category 4. Deliberative Agenda

Type Action

Recommended approve the one day only special event outdoor entertainment permit application for Citizen
Action Cider Press, 180 Flynn Avenue in parking lot, 10/14/23, 1 pm - 5 pm

File Attachments

[Special Event Outdoor EP Application Citizen Cider, October 14, 2023, Citizen Cider Press House, 180 Flynn Avenue, Parking Lot, 1 pm - 5 pm.pdf \(739 KB\)](#)
[180 Flynn Avenue Diagram 062423 and 101423 Citizen Cider Events.pdf \(101 KB\)](#)

Subject **4.06 Special Event Outdoor Entertainment Permit Application (July 11, July 18 and July 25, 2023): The Switchback Beerworks, Inc., 160 Flynn Avenue, lawn on brewery property, Dog Days of Summer Events with Bellcate School, 5:30 pm - 8:00 pm**

Meeting May 31, 2023 - City Council License Committee Meeting, Wednesday, May 31, 2023, 5 pm
In-Person, Bushor Conference Room, 1st Floor, City Hall or remotely via ZOOM

Category 4. Deliberative Agenda

Type Action

Recommended approve the three day only special event outdoor entertainment permit application for The
Action Switchback Beerworks, Inc., 160 Flynn Avenue, lawn on brewery property, Dog Days of Summer Events with Bellcate School, 5:30 pm - 8:00 pm

File Attachments

[Special Event Outdoor EP Application, The Switchback Beerworks, Inc., July Events.pdf \(1,316 KB\)](#)

Subject	4.07 Special Event Outdoor Entertainment Permit Application (August 12th, 2023): The Switchback Beerworks, Inc., 160 Flynn Avenue, lawn on brewery property, Switchback's 21st Birthday Bash, 3 pm - 8 pm
Meeting	May 31, 2023 - City Council License Committee Meeting, Wednesday, May 31, 2023, 5 pm **In-Person, Bushor Conference Room, 1st Floor, City Hall or remotely via ZOOM**
Category	4. Deliberative Agenda
Type	Action
Recommended Action	approve the one day only special event outdoor entertainment permit application for The Switchback Beerworks, Inc., 160 Flynn Avenue, lawn on brewery property, Switchback's 21st Birthday Bash, 3 pm - 8 pm

File Attachments

[Special Event Outdoor EP Application The Switchback Beerworks, Inc., August 12th, 2023, 21st Birthday Bash, 3 pm - 8 pm.pdf \(1,162 KB\)](#)

Subject	4.08 Outdoor Entertainment Permit Application (2023-2024): Junk's Tea House, 324 North Winooski Avenue
Meeting	May 31, 2023 - City Council License Committee Meeting, Wednesday, May 31, 2023, 5 pm **In-Person, Bushor Conference Room, 1st Floor, City Hall or remotely via ZOOM**
Category	4. Deliberative Agenda
Type	Action
Recommended Action	approve the 2023-2024 Outdoor Entertainment Permit Application for Junk's Tea House, 324 North Winooski Avenue with all standard conditions

File Attachments

[Outdoor EP Application Junk's Tea House,, 324 North Winooski Avenue.pdf \(1,386 KB\)](#)

5. Other Business

Subject	5.01 Verbal Comments
Meeting	May 31, 2023 - City Council License Committee Meeting, Wednesday, May 31, 2023, 5 pm **In-Person, Bushor Conference Room, 1st Floor, City Hall or remotely via ZOOM**
Category	5. Other Business
Type	Information

6. Adjournment

Subject	6.01 Motion to adjourn
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Meeting	May 31, 2023 - City Council License Committee Meeting, Wednesday, May 31, 2023, 5 pm **In-Person, Bushor Conference Room, 1st Floor, City Hall or remotely via ZOOM**
Category	6. Adjournment
Type	Action, Procedural
Recommended Action	motion to adjourn

316 Pine St.

9/8/23

CIDER

PUB

4 bathrooms

stairs

LOADING DOCK / STAGE

ALREADY LICENSED
AREA

Extra space we're
requesting to permit for
Art Hop
12' wide - 27' deep

PARKING LOT

ENTRANCE /
SECURITY

180 Flynn Ave

6/24/23 + 10/14/23

PORTO POTRIES

1 BAR 1

LOADING DOCK / STAGE 1

ARTIST MARKET

BATHROOM EMPLOYEES ONLY ENTRANCE

Event Area

35' deep

Event Entrance Security Entrance

FOOD TRUCKS

70' BARRIER

180 Flynn Ave

6/24/23 + 10/14/23

PORTO POTRIES

1 BAR 1

LOADING DOCK / STAGE 1

ARTIST MARKET

BATHROOM EMPLOYEES ONLY ENTRANCE

Event Area

35' deep

Event Entrance Security Entrance

FOOD TRUCKS

70' BARRIER



PERMIT

Pursuant to City Ordinance 27-6

DATE OF EVENT: 2023 Lake Monsters Season

LOCATION: Centennial Field, Colchester Avenue

EVENT: Under 21 Event

ORGANIZATION: Vermont Lake Monsters

COORDINATOR: C.J. Knudsen cjk@vermontlakemonsters.com

PERMIT ISSUED BY POLICE DEPARTMENT. DATE: May 8, 2023

SIGNATURE OF DEPARTMENT REPRESENTATIVE: Lt. Michael Henry #321
Lieutenant Mike Henry #321

ADDITIONAL INFORMATION/CONDITIONS:

- Organization may operate for the duration of all home games.
- Must have sufficient number of staff for compliance monitoring.
- Shall not exceed the capacity designated by the Burlington Fire Marshall's Office.
- Will hire two Burlington Police Officers to monitor the grounds and provide support as needed.
- Organization will comply with all standard conditions as issued for entertainment permits for 2023 controlling Under 21 Events.
- Participants will comply with all local (municipal), State and Federal laws.

I, the undersigned, hereby certify that the foregoing is a true and accurate representation. Any false statement herein may result in revocation of this permit. I acknowledge that failure to abide by the above conditions can result in this permit being revoked.

SIGNATURE [Signature] DATE 5/8/23 PHONE 802-655-4200

ADDRESS CENTENNIAL FIELD / OFFICE: 1 KING STREET

BURLINGTON, VT
05401

BURLINGTON, VT
05401

Copies to:

- Operations Deputy Chief
- Roll Call Copy
- Posted Uniformed Services
- City Attorney
- City Clerk
- Park's Department
- DPW
- Fire Department

0524 0441 27



72 MAY 19 AM 10:27

CITY OF BURLINGTON, VT

PERMIT

Pursuant to City Ordinance 27-5

DATE OF EVENT: June 3, 2023

TIME: 5:00PM – 8:00PM

LOCATION: Brandywine Street

EVENT: Block Party

COORDINATOR/CONTACT INFO: Thomas Fleury <tfleury@aol.com>

PERMIT ISSUED BY **POLICE** DEPARTMENT. DATE 5/16/2023

SIGNATURE OF DEPARTMENT REPRESENTATIVE:

[Signature] #267
Lieutenant My Nguyen

ADDITIONAL INFORMATION/CONDITIONS:

- Appropriate barricades will be in place at either end of the street to redirect traffic and that are readily removable for emergency vehicles.
- Must obtain a waiver form signed by at least 3/4 of the block residents who thereby waive their right of normal access to the street for the period of the block party.
- No alcohol will be dispensed or consumed on public property.
- No live bands.
- Amplified sound to be controlled so as to not carry beyond the property lines of houses adjacent to the block where the party is being held.
- There shall be no more invited guests than the number of block residents in attendance.
- Participants will comply with all local, State, and Federal laws.
- Shall be responsible for cleanup after the event.

I, the undersigned, hereby certify that the foregoing is a true and accurate representation. Any false statement herein may result in revocation of this permit. I acknowledge that failure to abide by the above conditions can result in this permit being revoked.

SIGNATURE Thomas J. 80

DATE 5/18/23

PHONE (802) 318-1432

ADDRESS 164 Saratoga Ave Burlington, VT

Copies to:

- Operations Deputy Chief
- Roll Call Copy
- Posted Uniformed Services
- City Council
- City Attorney

- City Clerk
- Park's Department
- DPW
- Fire Department

05408



CITY OF BURLINGTON, VT

PERMIT

DATE: 5/21/2023 TIME: 4:00PM-7:00PM

28 MAY 2 PM 8:45

LOCATION: Road Closure between 40 Chase Street and 20 Chase Street.

EVENT: Block Party

COORDINATORS: Joel Kolata (608) 628-6903

PERMIT ISSUED BY POLICE DEPARTMENT: DATE: 3/21/2023

SIGNATURE OF DEPARTMENT REPRESENTATIVE: _____

Lieutenant My Nguyen

#267
3/21/2023

ADDITIONAL INFORMATION:

- Appropriate barricades will be in place at either end of the street to redirect traffic and that are readily removable for emergency vehicles.
- Neighbors will be notified of the block party.
- Must obtain a waiver form signed by at least 2/3's of the block residents who thereby waive their right of normal access to the street for the period of the block party.
- No alcohol will be dispensed or consumed on public property.
- No live bands.
- Amplified sound to be controlled so as to not carry beyond the property lines of houses adjacent to the block where the party is being held.
- There shall be no more invited guests than the number of block residents in attendance.
- Participants will comply with all local, State, and Federal laws.
- Shall be responsible for cleanup after the event.

I, the undersigned, hereby certify that the foregoing is a true and accurate representation. Any false statement herein may result in revocation of this permit. I acknowledge that failure to abide by the above conditions can result in this permit being revoked.

SIGNATURE: _____

Joel Kolata

DATE: 5/1/2023 PHONE: (603) 628-6903

ADDRESS: 20 Chase Street, Burlington, VT 05401

Copies to:

- Operations Deputy Chief
- Posted Uniformed Services
- City Council
- City Attorney
- City Clerk
- Park's Department
- DPW
- Fire Department



'23 MAY 24 AM 10:12

CITY OF BURLINGTON, VT

PERMIT

Pursuant to City Ordinance 27-5

DATE OF EVENT: Sunday, May 28, 2023

TIME: 9:00AM - 9:00PM

LOCATION: Residents of Upper North Street - North Street between North Prospect Street and Mansfield Avenue.

EVENT: Block Party

COORDINATOR/CONTACT INFO: John Daly johndalvyt@gmail.com 802-310-6725

PERMIT ISSUED BY POLICE DEPARTMENT. DATE 5/19/2023

SIGNATURE OF DEPARTMENT REPRESENTATIVE:

Michael Henry #321
Lieutenant Mike Henry

ADDITIONAL INFORMATION/CONDITIONS:

- Appropriate barricades will be in place at either end of the street to redirect traffic and that are readily removable for emergency vehicles.
- Must obtain a waiver form signed by at least 3/4 of the block residents who thereby waive their right of normal access to the street for the period of the block party.
- No alcohol will be dispensed or consumed on public property.
- No live bands.
- Amplified sound to be controlled so as to not carry beyond the property lines of houses adjacent to the block where the party is being held.
- There shall be no more invited guests than the number of block residents in attendance.
- Participants will comply with all local, State, and Federal laws.
- Shall be responsible for cleanup after the event.

I, the undersigned, hereby certify that the foregoing is a true and accurate representation. Any false statement herein may result in revocation of this permit. I acknowledge that failure to abide by the above conditions can result in this permit being revoked.

SIGNATURE

DATE 5/22/23 PHONE 802 310 6725

ADDRESS

501 N. ST BTV, 05401

Copies to:

- Operations Deputy Chief
- Roll Call Copy
- Posted Uniformed Services
- City Council
- City Attorney
- City Clerk
- Park's Department
- DPW
- Fire Department



CITY OF BURLINGTON, VT

PERMIT

Pursuant to City Ordinance 27-5

DATE OF EVENT: June 2 – September 30, 2023

TIME: 9:00AM – 4:00PM

LOCATION: City Hall Park – to include road closure: Saint Paul Street, from Main Street to College Street.

EVENT: BTV Market Street Closure

ORGANIZATION: City of Burlington, Business and Workforce Development Department

COORDINATOR/CONTACT INFO: Samantha McGinnis <smcginnis@burlingtonvt.gov>

PERMIT ISSUED BY **POLICE** DEPARTMENT. DATE 5/12/2023

SIGNATURE OF DEPARTMENT REPRESENTATIVE: Michael Henry #321
Lieutenant Mike Henry #321

ADDITIONAL INFORMATION/CONDITIONS:

- Participants will comply with all local, State, and Federal laws.
- Group is responsible for any and all clean-up of debris, as a direct result of the Farmer's Market, from the street and adjacent sidewalks.
- Group will erect barricades on St. Paul Street at Main Street; St. Paul Street at College Street. These barricades will extend the entire length of the roadway and be NHTSA compliant, immediately visible to motorists (not blocked by any vehicle, vendors, stand, etc) and prohibit the entrance by unauthorized vehicles.
- Group will acquire authorized signage for parking meters. Signage will stipulate the hours and dates parking is prohibited.
- No parking signs posted by 6:00 PM night before they are to be valid. Send email to the following address streetposting@bpdvt.org This message must include, who posted, when posted, and streets posted. While this message goes to us in the office it also goes to the City Attorney and is what they use to determine if the street was properly posted. .
- Market operations will immediately cease and the street will be opened if so ordered by Police or Fire Department personnel for purposes of public safety.
- Permit from Burlington Parks and Recreation Dept for the use of City Hall Park is required.



123 MAY 8 PM2:50

CITY OF BURLINGTON, VT

PERMIT

Pursuant to City Ordinance 27-5

DATE of EVENT: July 15, 2023

TIME: 1:00-4:00PM

LOCATION: Begin at Church and Main Streets, proceed north on Church Street, west on Pearl Street, ending in Battery Park.

EVENT: Parade

ORGANIZATION: MadFreedom, Inc.

COORDINATOR/CONTACT INFO: Wilda White (802) 779-0570 <wilda@madfreedom.org>

PERMIT ISSUED BY **POLICE** DEPARTMENT. DATE 5/1/2023

SIGNATURE OF DEPARTMENT REPRESENTATIVE: Lt. Michael Henry #321
Lieutenant Mike Henry

ADDITIONAL INFORMATION/CONDITIONS:

- Announcement is to be made to the entire group in advance of movement detailing the route and traffic plan.
- Participants will comply with all local, State, and Federal laws.
- No alcohol shall be dispensed or consumed on public property.
- Nothing is to be thrown from floats or by participants.
- The group will provide adequate cones/volunteers for traffic mitigation and shall allow safe passage for area residents.
- Group shall open any part of the route at the request of a Burlington Police Officer or Firefighter for a public safety response.
- Group shall stay as far to the right in the roadway as possible.
- Group shall abide by permits from the Church Street Marketplace and Parks Department.
- Any litter will be removed at the end of the event.
- Escort officers are required for this event: Organization will hire a maximum of (5) **Burlington Police Officers** for traffic management starting at 12:30, IF volunteers are confirmed.
- Other: Volunteers or Chocolate Thunder Staff will assist the participants in roadway on King Street at Church Street, Church Street at Bank Street, Bank Street at Saint Paul Street, and Lake Street at College Street.

I, the undersigned, hereby certify that the foregoing is a true and accurate representation. Any false statement herein may result in revocation of this permit. I acknowledge that failure to abide by the above conditions can result in this permit being revoked.

SIGNATURE *Nilda L. White* DATE May 8, 2023 PHONE (802) 770-4050

ADDRESS PO Box 38, Poultney, VT 05764-0038

Copies to:

- Operations Deputy Chief
- Roll Call Copy
- Posted Uniformed Services
- City Attorney
- City Clerk
- Park's Department
- DPW
- Fire Department

23 MAY 8 PM 2:50



128 MAY 16 PM 2:00

PERMIT

Pursuant to City Ordinance 27-6

DATE OF EVENT: Friday, May 19th, 2023

TIME: 11AM-2:30PM

LOCATION: On Loomis Street, west of N Willard Street and east of Greene Street. Three (3) Parking spaces to be reserved for event staff – 2 on Booth Street and 1 on Loomis Street.

EVENT: Spring Move Out Project

ORGANIZATION: Code Enforcement / City of Burlington

COORDINATOR: William Ward, Director of Code Enforcement

PERMIT ISSUED BY POLICE DEPARTMENT ON: 5/12/2023

ADDITIONAL INFORMATION:

- Group is responsible for cleanup of debris
- Group will erect barricades as appropriate
- Group will make arrangements for egress of vehicles that are legally parked in the event area
- Group will notify all affected neighbors on Loomis Street prior to the day of the event
- Volunteers on site to assist with barricades and traffic and to allow access for emergency vehicles if necessary
- Dumpsters and/or portable toilets must be removed by 3PM on the day of the event
- Participants will comply with all local, State and Federal laws.
- NO Parking signs required – Parking meters must be bagged and signs posted by 6:00PM the night before to be valid. Send email to Postednoparking@burlingtonvt.gov.

SIGNATURE OF DEPARTMENT REPRESENTATIVE: Michael Henry #321
Lieutenant Mike Henry

I, the undersigned, hereby certify that the foregoing is a true and accurate representation. Any false statement herein may result in revocation of this permit. I acknowledge that failure to abide by the above conditions can result in this permit being revoked.

SIGNATURE [Signature] DATE 5-16-23 PHONE 802 881-4696

ADDRESS 645 PINE ST BTV



PERMIT

Pursuant to City Ordinance 27-6

DATE OF EVENT: Tuesday, May 23rd, 2023

TIME: 11AM-2:30PM

LOCATION: On Buell Street, between Orchard Terrace and South Union Street. Four (4) parking spaces to be reserved on Buell Street, east of Union and 1 spot on Orchard Terrace, south of Buell.

EVENT: Spring Move Out Project

ORGANIZATION: Code Enforcement / City of Burlington

COORDINATOR: William Ward, Director of Code Enforcement

PERMIT ISSUED BY POLICE DEPARTMENT ON: 5/14/2023

ADDITIONAL INFORMATION:

- o Group is responsible for cleanup of debris
- o Group will erect barricades as appropriate
- o Group will make arrangements for egress of vehicles that are legally parked in the event area
- o Group will notify all affected neighbors on Buell Street prior to the day of the event
- o Volunteers on site to assist with barricades and traffic and to allow access for emergency vehicles if necessary
- o Dumpsters and/or portable toilets must be removed by 3PM on the day of the event
- o Participants will comply with all local, State and Federal laws.
- o NO Parking signs required – Parking meters must be bagged and signs posted by 6:00PM the night before to be valid. Send email to Postednoparking@burlingtonvt.gov.

SIGNATURE OF DEPARTMENT REPRESENTATIVE: _____

Michael Henry #321
Lieutenant Mike Henry

I, the undersigned, hereby certify that the foregoing is a true and accurate representation. Any false statement herein may result in revocation of this permit. I acknowledge that failure to abide by the above conditions can result in this permit being revoked.

SIGNATURE _____

DATE 5-16-23

PHONE 802-881-4696

ADDRESS _____

645 Pine St BTV



23 MAY 2 AM 045

PERMIT

Pursuant to City Ordinance 27-6

DATE OF EVENT: Sunday, June 11, 2023

TIME: 8:00 am-0000

LOCATION: Main Street, between Church Street and St. Paul Street

EVENT: Street Event

ORGANIZATION: Flynn Center for Performing Arts

COORDINATOR/CONTACT INFO: Amy Harting aharting@flynnvt.org

PERMIT ISSUED BY **POLICE DEPARTMENT**. DATE 4/20/23

SIGNATURE OF DEPARTMENT REPRESENTATIVE: Michael Henry #321
Lieutenant Mike Henry

ADDITIONAL INFORMATION/CONDITIONS:

- Appropriate barricades and signs will be in place at either end of the road closure to redirect traffic and that are readily removable for emergency vehicles. These barricades should be immediately visible to and prohibit unauthorized vehicles. A person will be assigned to the barricades at all times for immediate removal for emergency vehicles. A vehicle is required as a blockade if the barricades are not sufficient to prohibit vehicle entry.
- Event will comply with all local, State, and Federal laws.
- An approved security company will be hired as well as 2 Police Officers. You can contact the BPOA to hire the 2 Officers for this event.
- Event must adhere to requirements for bagging of meters: Signs posted by 6:00 PM night before they are to be valid. Send email to the following address: Postednoprking@burlingtonvt.gov. This message must include who posted, when posted, and streets posted.
- Must obtain outdoor consumption permits from DLC/Local Control Committee.
- Must have someone verifying legal age for alcohol consumption by photo ID.
- Event will be responsible for litter removal and clean up.

I, the undersigned, hereby certify that the foregoing is a true and accurate representation. Any false statement herein may result in revocation of this permit. I acknowledge that failure to abide by the above conditions can result in this permit being revoked.

SIGNATURE [Signature] DATE 5/1/23 PHONE 802-652-4564
ADDRESS 153 Main Street, Burlington, VT 05401

Copies to:

- Operations Deputy Chief
- Roll Call Copy
- Posted Uniformed Services
- City Council
- City Attorney
- City Clerk
- Park's Department
- DPW
- Fire Department

CITY OF BURLINGTON, VT

PERMIT

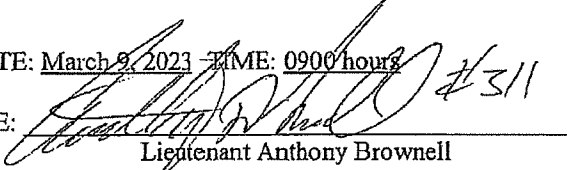
128 MAY 1 10:11:31

DATE: May 28, 2023 TIME: 0700-1500 LOCATION: City of Burlington, VT (See Link to Route Map) https://www.runvermont.org/upload/photos/page_40_vcm-course_map-sign-2023.pdf

EVENT: Vermont City Marathon
ORGANIZATION: Run Vermont / Vermont City Marathon
COORDINATOR: Joe Connelly 802-863-8412

PERMIT ISSUED BY POLICE DEPARTMENT DATE: March 9, 2023 TIME: 0900 hours

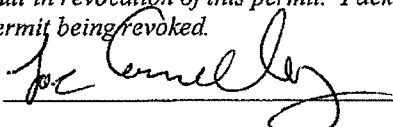
SIGNATURE OF DEPARTMENT REPRESENTATIVE:


Lieutenant Anthony Brownell

ADDITIONAL INFORMATION:

- o Organization to hire Law Enforcement Officers/Traffic Control staff and provide ample volunteers at designated intersections for traffic control.
- o Organization to hire Law enforcement Officers as necessary for security measures.
- o Organization will provide appropriate barricades at road.
- o Clean refuse at the end of the event.
- o Coordinate with BPD Command Staff.
- o Insurance required.
- o NO PARKING signs are required, see below*

I, the undersigned, hereby certify that the foregoing is a true and accurate representation. Any false statement herein may result in revocation of this permit. I acknowledge that failure to abide by the above conditions can result in this permit being revoked.

SIGNATURE:  DATE: 5/1/23 PHONE: 802-863-8412

ADDRESS: 1 Main Street #305, Burlington, VT 05401

Copies to:

- o Operations Deputy Chief
- o Roll Call Copy
- o Posted Uniformed Services
- o City Council
- o City Attorney
- o City Clerk
- o Park's Department
- o DPW
- o Fire Department
- o * Other: No Parking Signs posted by 6:00 PM night before they are to be valid.

Send email to the following address Postednoparking@burlingtonvt.gov. This message must include, who posted, when posted, and streets posted. While this message goes to the parking office it also goes to the City Attorney and is what they use to determine if the street was properly posted.



PERMIT

Pursuant to City Ordinance 27-6

TIME: 6 - 10PM

DATE OF EVENT: Friday, June 23, 2023

LOCATION: 8 Convent Square - 28 Convent Square

EVENT: Block Party

COORDINATOR: Jory Hearst 802-236-1894

PERMIT ISSUED BY POLICE DEPARTMENT ON: May 15, 2023

ADDITIONAL INFORMATION:

- ☐ Appropriate barricades will be in place at either end of the street to redirect traffic and that are readily removable for emergency vehicles.
- ☐ Must obtain a waiver form signed by at least 3/4 of the block residents who thereby waive their right of normal access to the street for the period of the block party.
- ☐ No alcohol will be dispensed or consumed on public property.
- ☐ No live bands.
- ☐ Amplified sound to be controlled so as to not carry beyond the property lines of houses adjacent to the block where the party is being held.
- ☐ There shall be no more invited guests than the number of block residents in attendance.
- ☐ Participants will comply with all local, State, and Federal laws.
- ☐ Shall be responsible for cleanup after the event.

SIGNATURE OF DEPARTMENT REPRESENTATIVE: Lt. Michael Henry #321
Lieutenant Mike Henry

I, the undersigned, hereby certify that the foregoing is a true and accurate representation. Any false statement herein may result in revocation of this permit. I acknowledge that failure to abide by the above conditions can result in this permit being revoked.

SIGNATURE: Jory Hearst DATE: 5/26/23 PHONE: 802.236.1894

ADDRESS: 9 Convent Sq, BVT

Copies to:

- ☐ Operations Deputy Chief
- ☐ Roll Call Copy
- ☐ Posted Uniformed Services
- ☐ City Council
- ☐ City Attorney
- ☐ City Clerk
- ☐ Park's Department
- ☐ DPW
- ☐ Fire Department

723 MAY 30 AM 11:57



PERMIT

Pursuant to City Ordinance 27-5

DATE OF EVENT: Thursday, June 15, 2023

TIME: 2:00PM-8:00PM

LOCATION: Henry Street between N. Prospect & Weston Streets.

EVENT: Block Party

COORDINATOR: Sarena Maron-Kolitch (646) 238-1326

PERMIT ISSUED BY **POLICE** DEPARTMENT ON: May 30, 2023

ADDITIONAL INFORMATION:

- Appropriate barricades will be in place at either end of the street to redirect traffic and that are readily removable for emergency vehicles.
- Must obtain a waiver form signed by at least 3/4 of the block residents who thereby waive their right of normal access to the street for the period of the block party.
- No alcohol will be dispensed or consumed on public property.
- No live bands.
- Amplified sound to be controlled so as to not carry beyond the property lines of houses adjacent to the block where the party is being held.
- There shall be no more invited guests than the number of block residents in attendance.
- Participants will comply with all local, State, and Federal laws.
- Shall be responsible for cleanup after the event.

SIGNATURE OF DEPARTMENT REPRESENTATIVE: Michael Henry #321

Lieutenant Mike Henry

I, the undersigned, hereby certify that the foregoing is a true and accurate representation. Any false statement herein may result in revocation of this permit. I acknowledge that failure to abide by the above conditions can result in this permit being revoked.

SIGNATURE Sarena Maron-Kolitch DATE 5/30/2023 PHONE 646-238-1326

ADDRESS 51 Henry Street Burlington, VT 05401

Copies to:

- Operations Deputy Chief
- Posted Uniformed Services
- City Council
- City Attorney
- City Clerk
- Park's Department
- DPW
- Fire Department

Entertainment License · Add to a project

**Expiration Date**

Active

**CTE-23-13****Details**

Submitted on May 3, 2023 at 5:41 pm

**Attachments**

0 files

**Activity Feed**

Latest activity on May 3, 2023

New

**Applicant**

Jeffrey Sonin

0

**Location**

19-21 Church Street, Burlington, VT 05401

**Timeline****Add New** ▾**Entertainment License Fee Payment**

Due Now

May 03

City Council Approval

Review

**Indoor Entertainment License Issuance**

Document

Standard Entertainment Conditions

Document

Establishment InformationEntry of all information with an asterisk * is required.

pdch# 1243 Jo
\$100.00 5/18/23

Establishment Name (DBA) * ?

MothershipVt

Establishment Street Address *

19 Church St

Establishment City, State Zip *

Burlington Vt 05401

Establishment Phone * ?

8028653724

Establishment Owner (Legal Name) * ?

Jeffrey Sonin

Legal Owner Mailing Street Address *

328 N Winooski Ave

Legal Owner Mailing City, State Zip *

Burlington Vt 05401

Contact Person Name * ?

Phinneus Sonin

Contact Email Address *

phinneussonin@gmail.com

Contact Phone * ?

8028653724

Application Information

Entry of all information with an asterisk * is required.

License for Indoor or Outdoor or Both *

Indoor

Occupant Load *

120

Number of Restrooms *

2

Number of Egresses *

4

Date of Last Fire Safety Inspection *

11/01/2021

Dancing by Patrons *

Yes

Amplified Music *

Yes

Indoor entertainment Types; Check all that Apply

Indoor Entertainment Types

Live Instrumental Music



Live Vocal Music



Jukebox / Boom Box / Ipad



Disc Jockey



Karaoke



Floor/Stage Show Entertainment



Floor/Stage Show Entertainment Details:

Check any of the below for which you are applying, and provide additional description in the text box below.

Fashion Show / Trade Show / Exhibition



Readings



Stage Play / Pantomime



Comedian



Dance Performance



Contests / Games / Amusements



Movies



Other 



Indoor Entertainment Proposed Days; Check all that Apply

Indoor Entertainment Days

Sunday



Monday



Tuesday



Wednesday



Thursday



Friday



Saturday



Indoor Entertainment Hours

Indoor Entertainment Hours

Please select proposed daily start and end times for entertainment. If a Day is not shown, check the corresponding Day for Entertainment box above.

Sunday Start Time *

12:00 Noon

Sunday End Time *

8:00 PM

Monday Start Time *

5:00 PM

Monday End Time *

10:00 PM

Tuesday Start Time *

5:00 PM

Tuesday End Time *

10:00 PM

Wednesday Start Time *

5:00 PM

Wednesday End Time *

10:00 PM

Thursday Start Time *

5:00 PM

Thursday End Time *

12:00 Midnight

Friday Start Time *

5:00 PM

Friday End Time *

2:00 AM

Saturday Start Time *

12:00 Noon

Saturday End Time *

2:00 AM

VT Division of Liquor Control Licenses

Identify any of the State DLC Licenses below that are required for the Establishment.

First Class Liquor License *

No

Second Class Liquor License *

No

Third Class Liquor License *

No

Outside Consumption Permit *

No

Certification

I certify that this application has been examined by me, and is, to the best of my knowledge and belief, true, correct, and complete.

I have agreed to submit this application by electronic means. I understand that an electronic signature has the same legal effect and can be enforced in the same way as a written signature. By checking this box and typing my name, I am electronically signing my application. *

☒ jeffrey sonin
May 3, 2023

🔒 Entertainment License Effective Dates

All licenses are effective May 1 through April 30 of the following year.

License Start Date

License End Date

🔒 License Committee (LC)

The License Committee reviews New Applications only.

License Committee Decision Date

License Committee Recommendation

🔒 City Council (CC)

🔒 City Council Decision Date

🔒 City Council Decision

Permit Conditions Specific to the Applicant

Entertainment License · Add to a project

**Expiration Date****Active****CTE-23-14****Details**

Submitted on May 19, 2023 at 2:53 am

**Attachments**

0 files

**Activity Feed**

Latest activity on May 19, 2023

**Applicant**

Jeffrey Sonin

0

**Location**

324 North Winooski Avenue, Burlington, VT 05401

**Timeline****Add New** ▾**Entertainment License Fee Payment**

Due Now

May 19

City Council Approval

Review

**Standard Entertainment Conditions**

Document

Establishment InformationEntry of all information with an asterisk * is required.

Establishment Name (DBA) * ⓘ

Junks Tea House

pdchk # 1297
go 5/30/23
\$100.00

Establishment Street Address *

324 N Winooski Ave

Establishment City, State Zip *

Burlington Vt 05401

Establishment Phone * ?

8028653724

Establishment Owner (Legal Name) * ?

jeffrey sonin

Legal Owner Mailing Street Address *

328 N Winooski Ave

Legal Owner Mailing City, State Zip *

Burlington Vt 05401

Contact Person Name * ?

Phinn

Contact Email Address *

Phinneussonin@gmail.com

Contact Phone * ?

8028653724

Application Information

Entry of all information with an asterisk * is required.

License for Indoor or Outdoor or Both *

Outdoor

Occupant Load *

49

Number of Restrooms *

1

Number of Egresses *

2

Date of Last Fire Safety Inspection *

05/19/2023

Dancing by Patrons *

Yes

Amplified Music *

Yes

 Indoor entertainment Types; Check all that Apply

Indoor Entertainment Types

 Live Instrumental Music



 Live Vocal Music



Outdoor Entertainment Proposed Days; Check all that Apply

Outdoor Entertainment Days

Sunday



Monday



Tuesday



Wednesday



Thursday



Friday



Saturday

**Outdoor Entertainment Hours**

Outdoor Entertainment Hours

Please select proposed daily start and end times for entertainment. If a Day is not shown, check the corresponding Day for Entertainment box above.

Sunday Start Time *

12:00 NOON

Sunday End Time *

8:00 PM

Monday Start Time *

12:00 NOON

Monday End Time *

8:00 PM

Tuesday Start Time *

12:00 NOON

Tuesday End Time *

8:00 PM

Wednesday Start Time *

12:00 NOON

Wednesday End Time *

9:00 PM

Thursday Start Time *

12:00 NOON

Thursday End Time *

10:00 PM

Friday Start Time *

12:00 NOON

Friday End Time *

12:00 MIDNIGHT

Saturday Start Time *

12:00 NOON

Saturday End Time *

12:00 MIDNIGHT

VT Division of Liquor Control Licenses

Identify any of the State DLC Licenses below that are required for the Establishment.

First Class Liquor License *

No

Second Class Liquor License *

No

Third Class Liquor License *

No

Outside Consumption Permit *

No

Certification

I certify that this application has been examined by me, and is, to the best of my knowledge and belief, true, correct, and complete.

I have agreed to submit this application by electronic means. I understand that an electronic signature has the same legal effect and can be enforced in the same way as a written signature. By checking this box and typing my name, I am electronically signing my application. *

☒ jeffrey sonin
May 19, 2023

Entertainment License Effective Dates

All licenses are effective May 1 through April 30 of the following year.

License Start Date

License End Date

License Committee (LC)

The License Committee reviews New Applications only.

License Committee Decision Date

License Committee Recommendation

City Council (CC)

 City Council Decision Date



Fee \$25.00

May 1, 2023 ---- April 30, 2024

**CITY OF BURLINGTON
SPECIAL EVENT
ENTERTAINMENT PERMIT APPLICATION**

☐ Indoor

☒ Outdoor

**PART I
ORGANIZATION**

All information in this section is required

1. Corporation/Sole Proprietor name Citizen Cider LLC
2. D/B/A (Business Name) Citizen Cider 3. Bus. Phone (802) 881-7043
4. Business Address 316 Pine St. Suite 114 Burlington, VT 05401
5. Mailing Address SAME AS ABOVE
6. Contact person Matthew Perry 7. Contact Phone (802) 233-5110
8. Email contact address Matt.perry@citizencider.com

**PART II
OPERATION**

1. Do you currently have a Liquor License? Yes or No
2. Do you currently have an Entertainment Permit/Special Event Permit? Yes or No
3. Proposed Date(s) for this Special Event 6/24/23
4. Proposed Hours for this Special Event ~~10pm-12am~~ 1pm-5pm
5. Proposed Location for this Special Event Specify if event will be on City street or right-of-way
~~100~~ Citizen Cider Press House 180 Flynn Ave.
Burlington, VT 05401 - in parking lot

For this Proposed location please answer the following questions:

- a) Occupancy Load 800-1000 b) # of Restrooms 5 c) # of Egresses 4
d) Date of last Fire/Safety Check throughout the day 6/13/22 e) Dancing by Patrons? Yes or No
f) Amplified Music? Yes or No g) Will additional staff and/or security be required? Yes or No

pd check # 17734 to 5/4/23
\$75.00

(Continued on back)

**PART III
DESCRIPTION OF ENTERTAINMENT**

Please give DETAILED description of the type of entertainment for which you are applying:

Description An Outdoor event, bands will be playing music
to the folks in the parking lot. Chocolate Thunder Security
on site. Food Trucks, Artist Market and 2 small
bars will be set up. The event itself runs from
1pm - 5pm

STATEMENT OF APPLICANT: Under the pains and penalties of perjury, I affirm that the preceding answers are true to the best of my knowledge and belief. I have read, understand and agree to comply with all City and State conditions, laws, ordinances, regulations and statutes.

DATE SIGNED: 5/3/23

SIGNATURE OF APPLICANT Matthew Perry

PRINT NAME: Matthew Perry

RELATIONSHIP TO BUSINESS Event Coordinator

OFFICE USE ONLY

Fee Paid \$ _____ Date: _____ Fee Returned \$ _____ Date: _____

At their meeting of _____, the Burlington City Council License Committee recommended
Approval _____ Denial _____

At their meeting of _____, the Burlington City Council _____ this SPECIAL
entertainment permit application.



Fee \$25.00

May 1, 2023 ---- April 30, 2024

**CITY OF BURLINGTON
SPECIAL EVENT
ENTERTAINMENT PERMIT APPLICATION**

☐ Indoor

☒ Outdoor

**PART I
ORGANIZATION**

All information in this section is required

1. Corporation/Sole Proprietor name Citizen Cider LLC
2. D/B/A (Business Name) Citizen Cider 3. Bus. Phone (802) 881-7043
4. Business Address 316 Pine St. Suite 114 Burlington, VT 05401
5. Mailing Address SAKE AS ABOVE
6. Contact person Matthew Perry 7. Contact Phone (802) 233-5110
8. Email contact address matt.perry@citizencider.com

**PART II
OPERATION**

1. Do you currently have a Liquor License? Yes or No
2. Do you currently have an Entertainment Permit/Special Event Permit? Yes or No
3. Proposed Date(s) for this Special Event 10/14/23
4. Proposed Hours for this Special Event 1pm - 5pm
5. Proposed Location for this Special Event Specify if event will be on City street or right-of-way
1 Citizen Cider Press House 180 Flynn Ave
Burlington, VT 05401 - in parking lot

For this Proposed location please answer the following questions:

- a) Occupancy Load 800-1000 b) # of Restrooms 5 c) # of Egresses 4
d) Date of last Fire/Safety Check throughout the day 6/13/22 e) Dancing by Patrons? Yes or No
f) Amplified Music? Yes or No g) Will additional staff and/or security be required? Yes or No

pdchuk # 17734 do 5/4/23
\$75.00

(Continued on back)

**PART III
DESCRIPTION OF ENTERTAINMENT**

Please give DETAILED description of the type of entertainment for which you are applying:

Description An Outdoor Event, bands will be playing
music to the folks in the parking lot. Chocolate
Thunder Security on site. Food trucks, artist's Market
and 2 small bars will be set up.

STATEMENT OF APPLICANT: Under the pains and penalties of perjury, I affirm that the preceding answers are true to the best of my knowledge and belief. I have read, understand and agree to comply with all City and State conditions, laws, ordinances, regulations and statutes.

DATE SIGNED: 5/3/23

SIGNATURE OF APPLICANT Matthew Perry

PRINT NAME: Matthew Perry

RELATIONSHIP TO BUSINESS Event Coordinator

OFFICE USE ONLY

Fee Paid \$ _____ Date: _____ Fee Returned \$ _____ Date: _____

At their meeting of _____, the Burlington City Council License Committee recommended
Approval _____ Denial _____

At their meeting of _____, the Burlington City Council _____ this SPECIAL
entertainment permit application.



Fee \$25.00

May 1, 2023 ---- April 30, 2024

**CITY OF BURLINGTON
SPECIAL EVENT
ENTERTAINMENT PERMIT APPLICATION**

☐ Indoor

☒ Outdoor

**PART I
ORGANIZATION**

All information in this section is required

1. Corporation/Sole Proprietor name Citizen Cider LLC
2. D/B/A (Business Name) Citizen Cider 3. Bus. Phone (802) 881-7043
4. Business Address 316 Pine St. Suite 114 Burlington, VT 05401
5. Mailing Address SAME AS ABOVE
6. Contact person Matthew Perry 7. Contact Phone (802) 233-5110
8. Email contact address matt.perry@citizen-cider.com

**PART II
OPERATION**

1. Do you currently have a Liquor License? Yes or No
2. Do you currently have an Entertainment Permit/Special Event Permit? Yes or No
3. Proposed Date(s) for this Special Event 9/9/23
4. Proposed Hours for this Special Event 6pm-10pm
5. Proposed Location for this Special Event Specify if event will be on City street or right-of-way
Citizen Cider Pub Parking Lot
316 Pine St. Burlington, VT 05401

For this Proposed location please answer the following questions:

- a) Occupancy Load 1000-1500 b) # of Restrooms 5 c) # of Egresses outside
- d) Date of last Fire/Safety Check 6/13/22 e) Dancing by Patrons? Yes or No
- f) Amplified Music? Yes or No g) Will additional staff and/or security be required? Yes or No

Pacheco 17734
5/4/23 \$75.00

(Continued on back)

**PART III
DESCRIPTION OF ENTERTAINMENT**

Please give DETAILED description of the type of entertainment for which you are applying:

Description Art Hop Friday Night. Bands will be playing
music to the folks in the parking lot. Chocolate
Thunder Security on site. 2 small bar, small
artist's Market.

STATEMENT OF APPLICANT: Under the pains and penalties of perjury, I affirm that the preceding answers are true to the best of my knowledge and belief. I have read, understand and agree to comply with all City and State conditions, laws, ordinances, regulations and statutes.

DATE SIGNED: 5/3/23

SIGNATURE OF APPLICANT Matthew Perry

PRINT NAME: Matthew Perry

RELATIONSHIP TO BUSINESS Event Coordinator

OFFICE USE ONLY

Fee Paid \$ _____ Date: _____ Fee Returned \$ _____ Date: _____

At their meeting of _____, the Burlington City Council License Committee recommended
Approval _____ Denial _____

At their meeting of _____, the Burlington City Council _____ this SPECIAL
entertainment permit application.



Fee \$25.00

May 1, 2023 ---- April 30, 2024

**CITY OF BURLINGTON
SPECIAL EVENT
ENTERTAINMENT PERMIT APPLICATION**

☐ Indoor

☒ Outdoor

**PART I
ORGANIZATION**

All information in this section is required

1. Corporation/Sole Proprietor name The Switchback Beerworks, Inc.
2. D/B/A (Business Name) Switchback Brewing Co. 3. Bus. Phone (802) 651-4114
4. Business Address 160 Flynn Ave, Burlington 05401
5. Mailing Address PO BOX 4210 Burlington 05406
6. Contact person Amy Lieblein 7. Contact Phone (802) 651-4114
8. Email contact address Amy@switchbackvt.com

**PART II
OPERATION**

1. Do you currently have a Liquor License? Yes or No
2. Do you currently have an Entertainment Permit/Special Event Permit? Yes or No our TOP Room
3. Proposed Date(s) for this Special Event AUGUST 12th, 2023
4. Proposed Hours for this Special Event 3-8pm
5. Proposed Location for this Special Event Specify if event will be on City street or right-of-way
lawn on brewery property. see attached figure.

For this Proposed location please answer the following questions:

- a) Occupancy Load 2000 b) # of Restrooms 11 c) # of Egresses 2
d) Date of last Fire/Safety Check 4/20/2023 e) Dancing by Patrons? Yes or No
f) Amplified Music? Yes or No g) Will additional staff and/or security be required? Yes or No

↳ Chocolate Thunder

\$25.00 Security already hired.

pdchv# 23329 Qo 5/23/23 ¹

(Continued on back)

PART III DESCRIPTION OF ENTERTAINMENT

Please give DETAILED description of the type of entertainment for which you are applying:

Description Switchback's 21st Birthday Bash. Two bands playing
on a stage. Live performers - jugglers, stilt walkers (securing
own permits), food trucks, makers market with local
vendors, outdoor bar + raffle/silent auction to benefit
VT works for women and Agewell. This is a family friendly
event. No more than 2000 ~~people~~ people throughout
event - not all at one time.

STATEMENT OF APPLICANT: Under the pains and penalties of perjury, I affirm that the preceding answers are true to the best of my knowledge and belief. I have read, understand and agree to comply with all City and State conditions, laws, ordinances, regulations and statutes.

DATE SIGNED: 5/10/23

SIGNATURE OF APPLICANT Amy Lieblein

PRINT NAME: Amy Lieblein

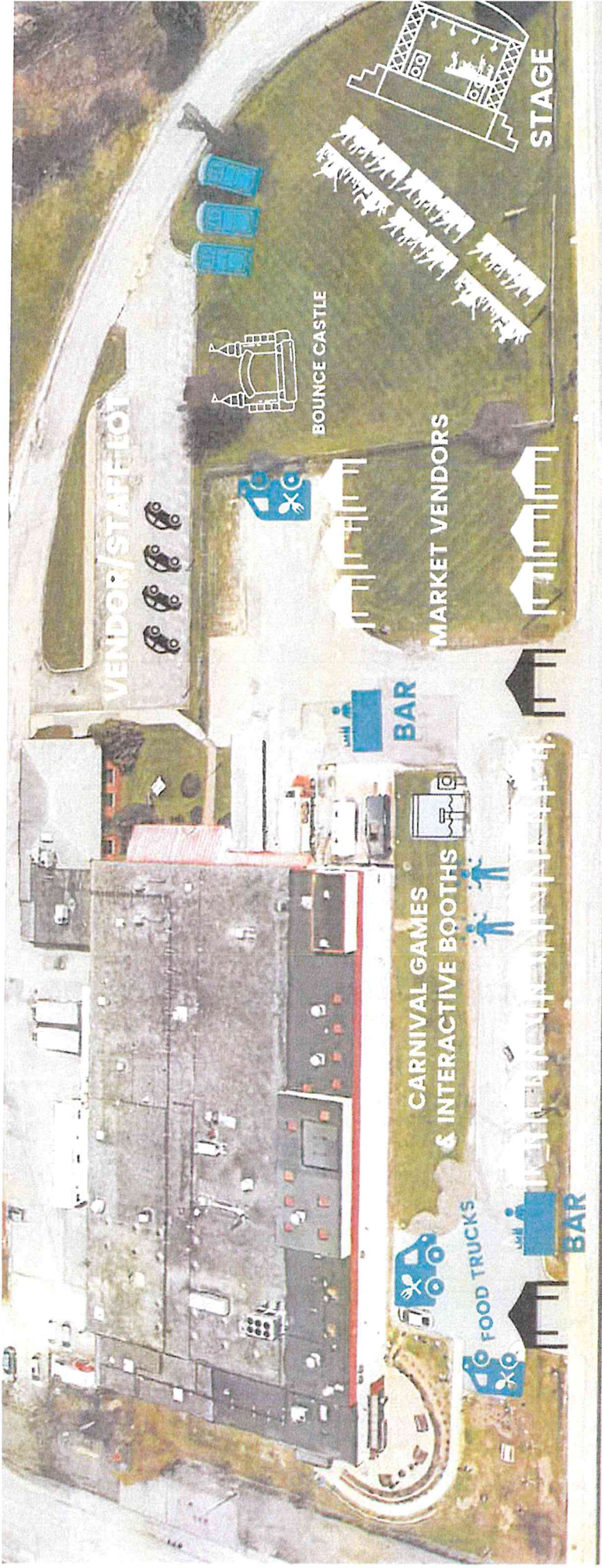
RELATIONSHIP TO BUSINESS Employee

OFFICE USE ONLY

Fee Paid \$ _____ Date: _____ Fee Returned \$ _____ Date: _____

At their meeting of _____, the Burlington City Council License Committee recommended
 Approval _____ Denial _____

At their meeting of _____, the Burlington City Council _____ this SPECIAL
 entertainment permit application.



FINAL LAYOUT SUBJECT TO CHANGE



Fee \$25.00

May 1, 2023 ---- April 30, 2024

**CITY OF BURLINGTON
SPECIAL EVENT
ENTERTAINMENT PERMIT APPLICATION**

☐ Indoor

☐ Outdoor

**PART I
ORGANIZATION**

All information in this section is required

1. Corporation/Sole Proprietor name The Switchback Beenworks, inc
2. D/B/A (Business Name) Switchback Brewing Co. 3. Bus. Phone (802) 651-4114
4. Business Address 160 Flynn Ave, Burlington 05401
5. Mailing Address PO Box 4210, Burlington 05406
6. Contact person Amy Lieblein 7. Contact Phone (802) 651-4114
8. Email contact address Amy@SwitchbackVT.com

**PART II
OPERATION**

1. Do you currently have a Liquor License? Yes or No
2. Do you currently have an Entertainment Permit/Special Event Permit? Yes or No and outside Tap Room has inside
3. Proposed Date(s) for this Special Event July 11, July 18, July 25, 2023 Entertainment Permit
4. Proposed Hours for this Special Event 5:30 - 8:00
5. Proposed Location for this Special Event Specify if event will be on City street or right-of-way
Lawn on brewery property - see attached figure

For this Proposed location please answer the following questions:

- a) Occupancy Load 500 b) # of Restrooms 4 c) # of Egresses 2
d) Date of last Fire/Safety Check 4/20/23 e) Dancing by Patrons? Yes or No

- f) Amplified Music? Yes or No g) Will additional staff and/or security be required? Yes or No

Switchback staff as security

5/12/23
pdchw #23360
\$50.00

pdchw #23354 lo 5/12/23 \$25.00

PART III
DESCRIPTION OF ENTERTAINMENT

Please give DETAILED description of the type of entertainment for which you are applying:

Description Dog Days of Summer Events with/to benefit
Bellcate School. outside bar, food trucks, local
vendors and stage with ^{band} amplified music. Raffle /
silent auction to benefit Bellcate School. Family
centric event. No more than 500 people at one
time.

STATEMENT OF APPLICANT: Under the pains and penalties of perjury, I affirm that the preceding answers are true to the best of my knowledge and belief. I have read, understand and agree to comply with all City and State conditions, laws, ordinances, regulations and statutes.

DATE SIGNED: 5/10/23

SIGNATURE OF APPLICANT Amy Lieblein

PRINT NAME: Amy Lieblein

RELATIONSHIP TO BUSINESS Employee

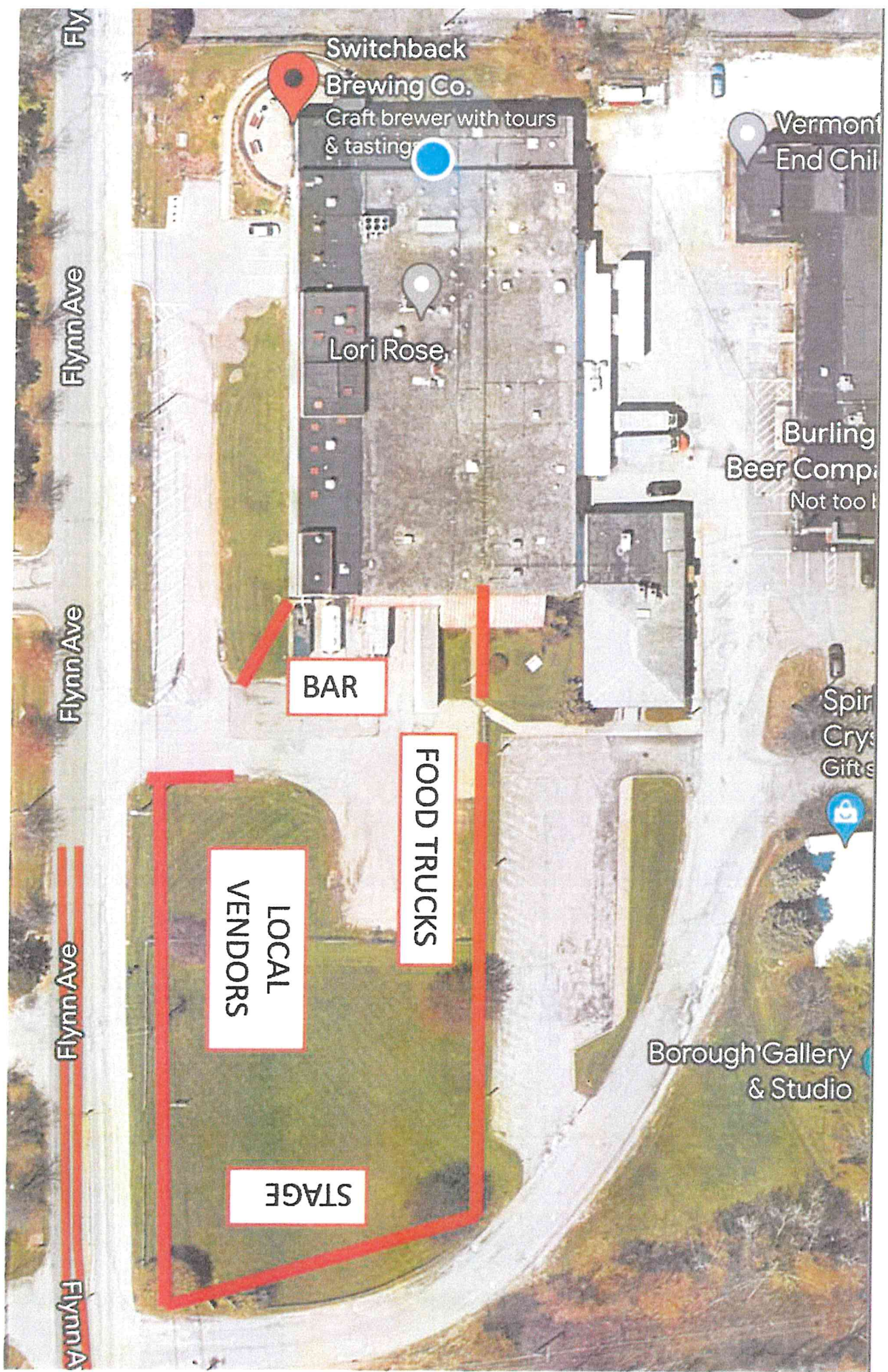
OFFICE USE ONLY

Fee Paid \$ _____ Date: _____ Fee Returned \$ _____ Date: _____

At their meeting of _____, the Burlington City Council License Committee recommended
Approval _____ Denial _____

At their meeting of _____, the Burlington City Council _____ this SPECIAL
entertainment permit application.

FINAL LAYOUT SUBJECT TO CHANGE





Fee \$25.00

CITY OF BURLINGTON
UMBRELLA ENTERTAINMENT PERMIT APPLICATION
2023-2024

PART I
ORGANIZATION

All information in this section is required

1. Corporation/Sole Proprietor name: Flynn Center for the Performing Arts, Ltd.
2. D/B/A (Business Name): Flynn Center for the Performing Arts, Ltd. 3. Bus. Phone: 802-652-4500
4. Business Address: 153 Main Street, Burlington, VT 05401
5. Mailing Address: 153 Main Street, Burlington, VT 05401
6. Contact person: Amy Harting 7. Contact Phone: 802-652-4554 (o); 717-940-3820 (c)
8. Email contact address: aharting@flynnvt.org

PART II
OPERATION

1. Proposed Date(s) for this Event: June 7 – 11, 2023
2. Proposed Hours for this Event: See attached calendar
3. Proposed Location for this Event. Specify if event will be on a City street/Right-of-Way or Park
Attach any diagrams that will be helpful.

Venues outside the Flynn include the Waterfront Park, Church Street Marketplace,

The Vermont Comedy Club, City Hall Park, and Main Street. We plan to close Main Street from
Church to St. Paul for a block party.

For this proposed location please answer all questions that apply:

- a) Occupancy Load _____ b) # of Restrooms _____ c) # of Egresses _____
d) Date of last Fire/Safety Check _____ e) Dancing by Patrons? Yes or No
f) Amplified Music? Yes or No g) Will additional staff and/or security be required? Yes or No
h) Tents ? Yes or No i) Will alcohol be served? Yes or No

(Continued on back)

*Paid check # 1012284 \$25.00
LO 5/2/23*



Fee \$25.00

CITY OF BURLINGTON
UMBRELLA ENTERTAINMENT PERMIT APPLICATION
2023-2024

PART I
ORGANIZATION

All information in this section is required

1. Corporation/Sole Proprietor name: Flynn Center for the Performing Arts, Ltd.
2. D/B/A (Business Name): Flynn Center for the Performing Arts, Ltd. 3. Bus. Phone: 802-652-4500
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8. Email contact address: aharting@flynnvt.org

PART II
OPERATION

1. Proposed Date(s) for this Event: June 7 – 11, 2023
2. Proposed Hours for this Event: See attached calendar
3. Proposed Location for this Event. Specify if event will be on a City street/Right-of-Way or Park
Attach any diagrams that will be helpful.

Venues outside the Flynn include the Waterfront Park, Church Street Marketplace,

The Vermont Comedy Club, City Hall Park, and Main Street. We plan to close Main Street from

Church to St. Paul for a block party.

For this proposed location please answer all questions that apply:

- a) Occupancy Load _____ b) # of Restrooms _____ c) # of Egresses _____
- d) Date of last Fire/Safety Check _____ e) Dancing by Patrons? Yes or No
- f) Amplified Music? Yes or No g) Will additional staff and/or security be required? Yes or No
- h) Tents ? Yes or No i) Will alcohol be served? Yes or No

(Continued on back)

*Varies
based
on
location
See attached
sheet*

**PART III
DESCRIPTION OF ENTERTAINMENT**

1. Please give DETAILED description of the type of entertainment for which you are applying:

Description: The Flynn is producing JazzFest which is a live music festival that takes place in and around Burlington. There are performances indoors and outdoors from June 7 – 11, 2023. This is the 40th Jazz Festival where audiences will be able to gather together and listen to live jazz music.

2. ***** Please attach list of all scheduled events or performances*****

**PART IV
PARTICIPATING ORGANIZATIONS**

Please list all participating organizations/businesses/agencies:

- | | |
|------------------------------|---|
| 1. Burlington Parks & Rec | 7. Atomic Pro Audio |
| 2. Church Street Marketplace | 8. City of Burlington, BCA |
| 3. Vermont Comedy Club | 9. Kennedy Center for the Performing Arts |
| 4. NEFCU | 10. Jazz at Lincoln Center |
| 5. Lake Champlain Chocolate | 11. Casella |
| 6. Zero Gravity | 12. P&P Septic |

STATEMENT OF APPLICANT: Under the pains and penalties of perjury, I affirm that the preceding answers are true to the best of my knowledge and belief. I have read, understand and agree to comply with all City and State conditions, laws, ordinances, regulations and statutes.

DATE SIGNED: 4/17/23

SIGNATURE OF APPLICANT 

PRINT NAME: Jay Wahl

RELATIONSHIP TO BUSINESS: Executive Director

OFFICE USE ONLY

Fee Paid \$ _____ Date: _____ Fee Returned \$ _____ Date: _____

At their meeting of _____, the Burlington City Council License Committee recommended
Approval _____ Denial _____

At their meeting of _____, the Burlington City Council _____ this UMBRELLA
entertainment permit application.

Flynn Jazz Festival 2023 Programming Calendar DRAFT as of April 28, 2023						
	Mon	Tue	Wednesday 6/7 Day 1	Thursday 6/8 Day 2	Friday 6/9 Day 3	Saturday 6/10 Day 4
						Sunday 6/11 Day 5
Main Stage			7p -10p Opening Night			2:00p Myra Flynn
Main Lobby						10:00a FlynnZone
Flynn Gallery			11:00a - 6:00p Public Hours	11:00a - 6:00p Public Hours	11:00a - 6:00p Public Hours	11:00a - 9:00p Public Hours
FlynnSpace			5:30p VIP Event			4 - 5p VIP Myra Flynn
Bottom of Church Street Amphitheater #1			11a - 5p School Bands	11a - 5p School Bands	11a - 5p School Bands	
Lower Middle Church Street Amphitheater #2			11a - 5p Schools Bands	11a - 5p Schools Bands	11a - 5p Schools Bands	
Upper Middle Church Street Amphitheater #3			11a - 5p School Bands	11a - 5p School Bands	11a - 5p School Bands	
Top of the Block			11a - 5p Schools Bands (amphitheater)	5p - 10:30p Performances (stage)	11a - 5p Schools Bands (amphitheater)	
City Hall Park BCA Patio			12:30 - 1:30p BCA Programming	12:30 - 1:30p Local Artists	12:30 - 1:30p BCA Programming	
City Hall Park Cement Slab			5:30 - 6:30p FlynnTones			
Waterfront					5 - 10:45p Bands	4 - 10:30p Bands
Main Street Block Party						4p - 9p Local Artists
Big Joe's			10p - 1a JALC	10p - 1a JALC	10p - 1a JALC	10p - 1a JALC

**Burlington Jazz Festival
School Bands
Wednesday June 8 – Friday, June 10, 2023**

Overview:

The Flynn Center will invite school bands from across the state to come perform on Church Street as part of the Burlington Discover Jazz Fest that is free to the public. There will be no stages, the students will perform directly on the brick. Audiences will be welcome to dance if the music moves them.

Tickets – Free, no reservation

Time

- June 8, 11a – 5p
- June 9, 11a – 5p
- June 10, 11a – 5p

Locations

- See attached maps. There are 4 different locations on Church Street where the students will perform.

Parking

- Parking at downtown parking garages and streets

Food / Alcohol

- None

Audience

- Families of students and people passing by
- No seating provided

Bathrooms

- None

Trash

- None

Security

- None

Equipment Setup

- No stages
- No tents
- Amplification: Students will bring their own guitar, bass, and keyboard amps as needed.
- Flynn and Marketplace will provide folding chairs
- Flynn will roll out amphitheater set ups for each location (poles with flags)

Staffing

- The Flynn will provide staff to meet the students and make sure the performances stay on time
- Marketplace staff will assist with power, chairs, etc. as needed.

Church Street School Schedule

4 Church Street Locations
12:30p BCA Patio Programming
39 slots

Wednesday, June 7

14 slots 4 Locations 20min load-out & 20min load-in Lunch Gathering													
Location Bottom of Church Street Lower Middle of Church Street Upper Middle of Church Street Top of the Block BCA Patio	10:40	11:00	11:20	11:40	12:00	12:20	12:40	1:00	1:20	1:40	2:00	2:40	3:00
		11 - 11:40a	Montpeller HS	11:40 - 12:20p	Montpeller MS					1:40 - 2:20p	Winooski	2:20	3:00
												2:20 - 3:00p	Shelburne
			11 - 11:40a	AMHS						1:40 - 2:20p	Charlotte		3 - 3:40p
					11:40 - 12:20	Crossett Brook						2:20 - 3:00p	BRMS

12:30 - 1:30p BCA Show

3:40 - 4:20p	Vermont Commons
3:40 - 4:20p	Colchester MS
4:20 - 5:00p	Colchester HS
4:20 - 5:00p	Vergennes

Thursday, June 8

11 slots 3 Locations 20min load-out & 20min load-in Lunch Gathering													
Location Bottom of Church Street Lower Middle of Church Street Upper Middle of Church Street Top of the Block BCA Patio	10:40	11:00	11:20	11:40	12:00	12:20	12:40	1:00	1:20	1:40	2:00	2:40	3:00
		11 - 11:40a	West Rutland							1:40 - 2:20p	Edmunds ES	2:20	3:00
												2:20 - 3:00p	BHS Jazz
			11 - 11:40a	Middlebury MS	11:40 - 12:20p	Middlebury HS				1:40 - 2:20p	Rutland HS		3 - 3:40p
													Folsom

TOP OF THE BLOCK PARTY SET UP / SOUND CHECK / 5p Performances start / 10:30a Performance end

12:30 - 1:30p TBD

4:20 - 5:00p	Fairfax
--------------	---------

Friday, June 9

14 slots 4 Locations 20min load-out & 20min load-in Lunch Gathering													
Location Bottom of Church Street Lower Middle of Church Street Upper Middle of Church Street Top of the Block BCA Patio BCA Splash Dance	10:40	11:00	11:20	11:40	12:00	12:20	12:40	1:00	1:20	1:40	2:00	2:40	3:00
		11 - 11:40a	St. Johnsbury							1:40 - 2:20p	EMS	2:20 - 3:00p	ADL
												2:20 - 3:00pm	
			11 - 11:40a	RTES									3 - 3:40p
					11:40 - 12:20	WVU				1:40 - 2:20p			FHT

12:30 - 1:30p BCA Show

3:40 - 4:20p	BFU
3:40 - 4:20p	SBHS
4:20 - 5:00p	Georgia
4 - 5:30p	

School Bands Locations Proposal 2023

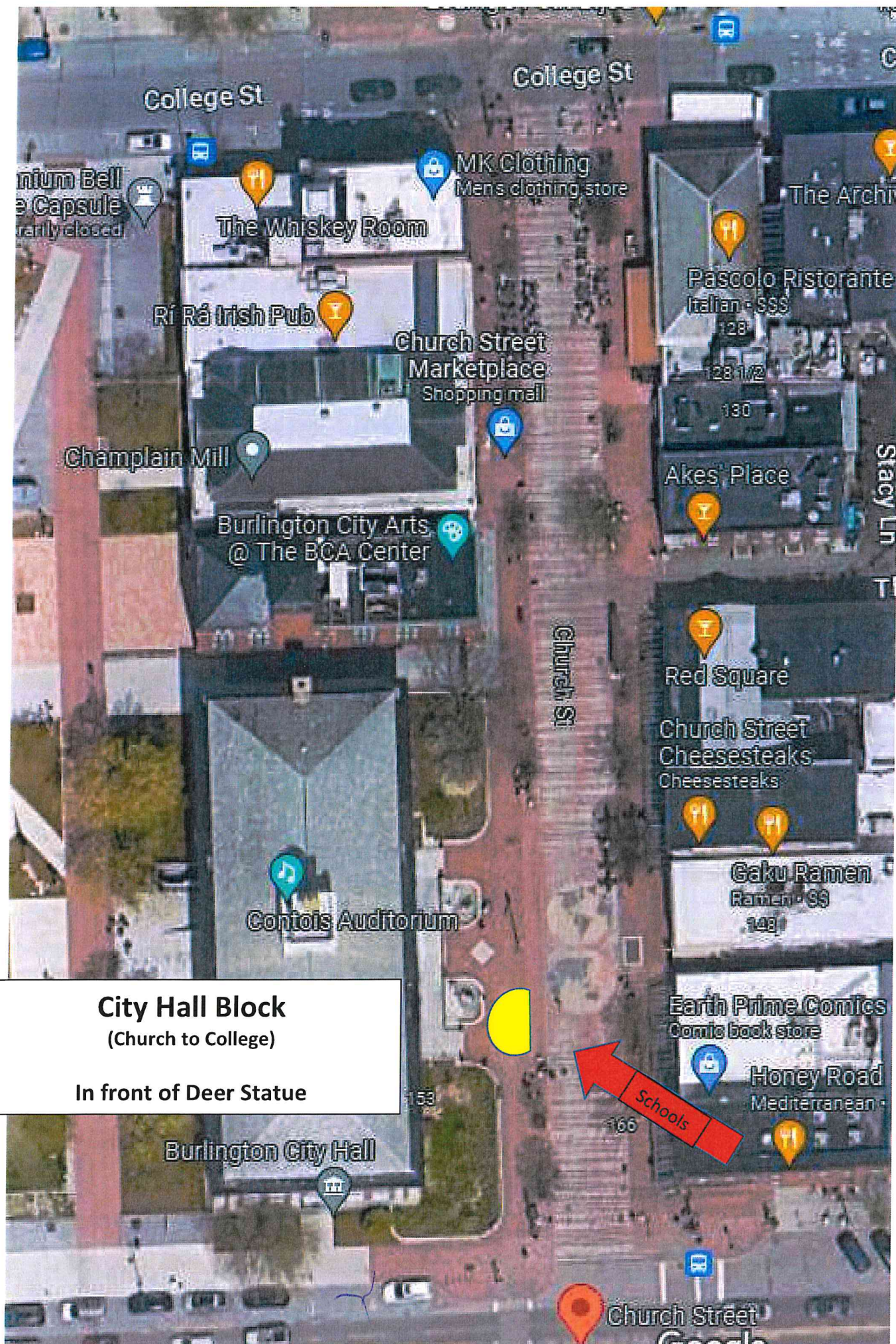
4 Locations on Church Street:

Deer Statue, Old Pascolo's, Mall, Top of Block

1. Deer Statue in front of City Hall



- **Band Set Up:** In front of the Deer Statue and the southern staircase. Bricks in good condition, slant of street is minimal.
- **Bus Drop Off:** Main and Church
- **Rain Location Options:** Contois, BCA Gallery



City Hall Block

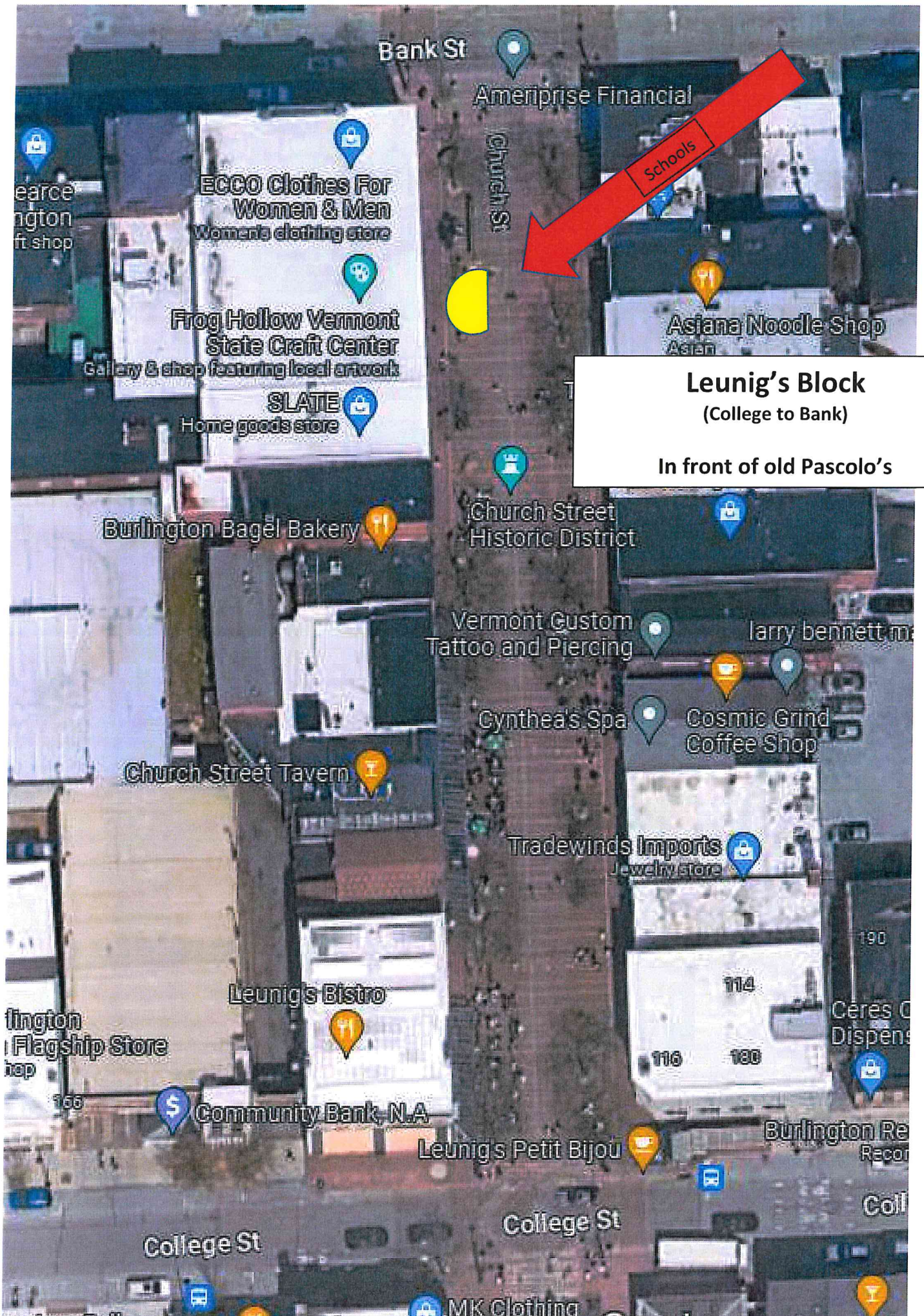
(Church to College)

In front of Deer Statue

2. Old Pascolo's



- **Band Set Up:** In front of the old Pascolo's Restaurant. Bricks in good condition, slant of street is minimal. Between the tree and the street light.
- **Bus Drop Off:** Bank and Church
- **Rain Location Options:** Inside the old Pascolo's



Bank St

Ameriprise Financial

Church St

ECCO Clothes For
Women & Men
Women's clothing store

Frog Hollow Vermont
State Craft Center
Gallery & shop featuring local artwork

SLATE
Home goods store

Schools

Asiana Noodle Shop
Asian

Leunig's Block

(College to Bank)

In front of old Pascolo's

Burlington Bagel Bakery

Church Street
Historic District

Vermont Custom
Tattoo and Piercing

Larry Bennett

Cynthia's Spa

Cosmic Grind
Coffee Shop

Church Street Tavern

Tradewinds Imports
Jewelry store

Leunig's Bistro

Burlington
Flagship Store

Community Bank, N.A.

Leunig's Petit Bijou

Burlington Record

College St

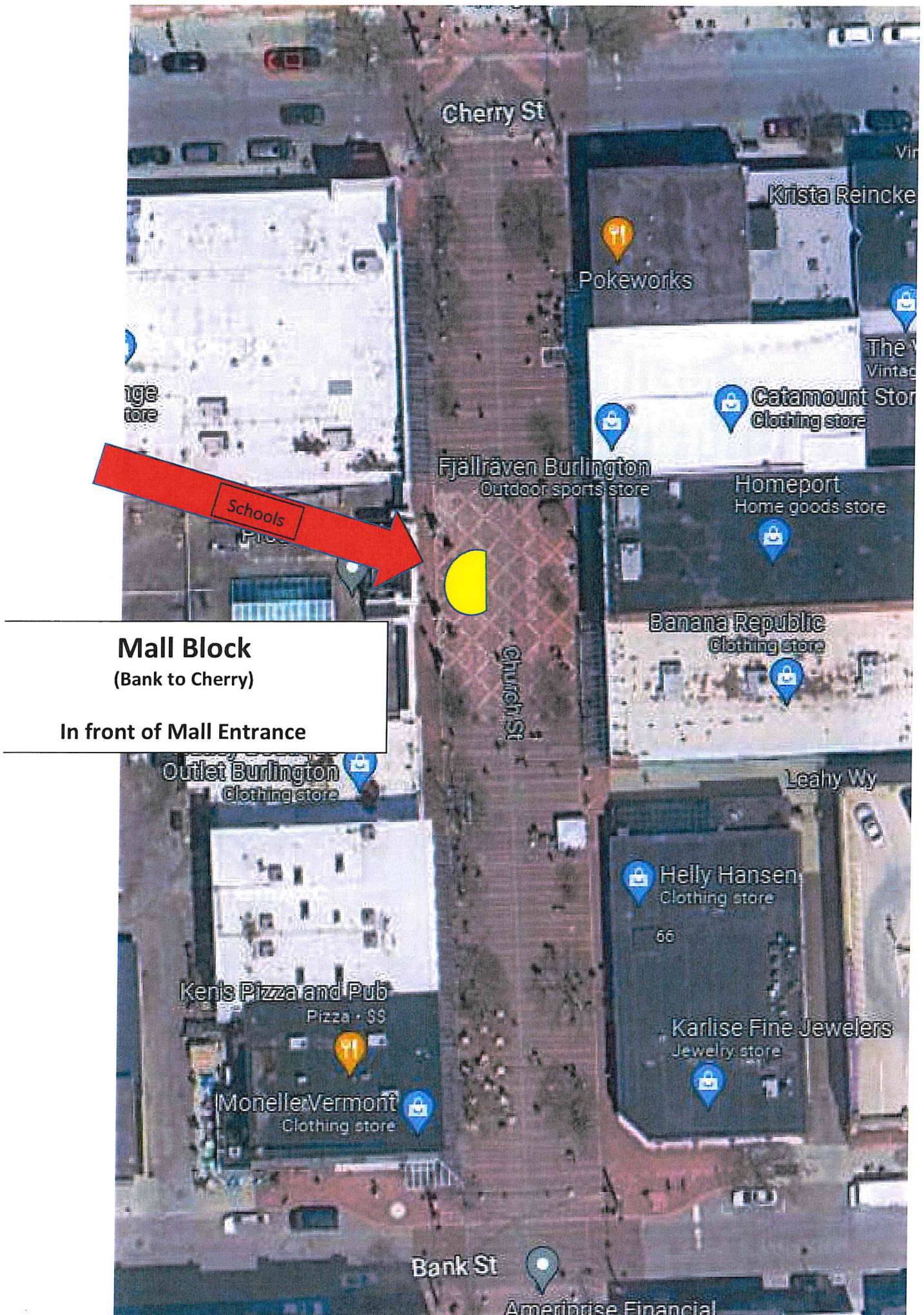
College St

MK Clothing

3. Mall



- **Band Set Up:** In front of the mall entrance. Bricks in good condition, slant of street is minimal. Exact same set up as 2022.
- **Bus Drop Off:** Cherry and Church
- **Rain Location Options:** Inside the mall? First Congregational Church (Cherry & S. Winooski)



Mall Block

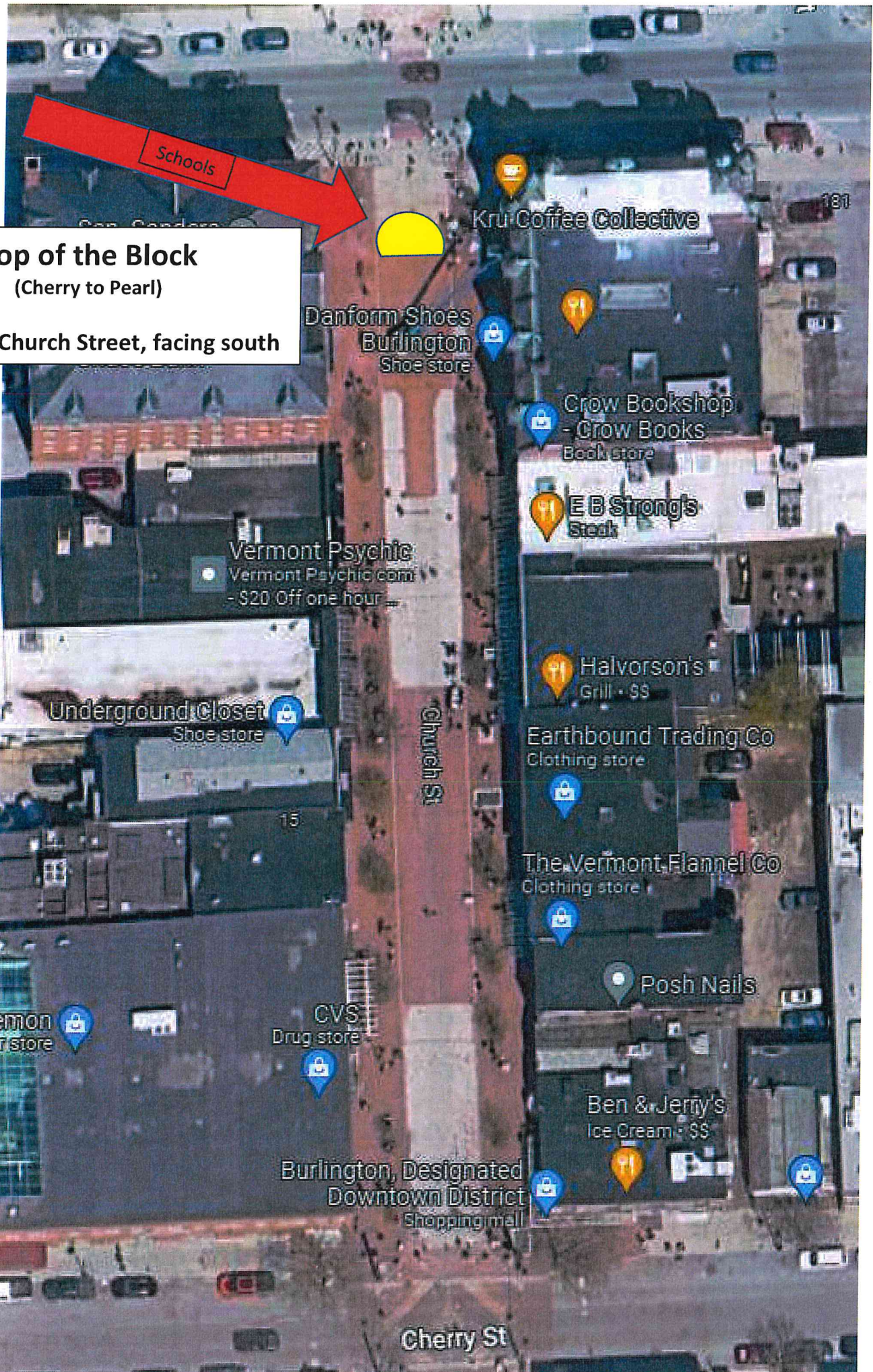
(Bank to Cherry)

In front of Mall Entrance

4. Top of Block



- **Band Set Up:** In the middle of Church Street facing south.
- **Bus Drop Off:** Pearl and Church
- **Rain Location Options:** Unitarian Universalist Church, Swan Dojo



Schools

Top of the Block

(Cherry to Pearl)

Center of Church Street, facing south

Kru Coffee Collective

Danform Shoes
Burlington
Shoe store

Crow Bookshop
- Crow Books
Book store

E B Strong's
Steak

Vermont Psychic
Vermont Psychic.com
- \$20 Off one hour

Underground Closet
Shoe store

Halvorson's
Grill • \$\$

Earthbound Trading Co
Clothing store

The Vermont Flannel Co
Clothing store

Posh Nails

emon
r store

CVS
Drug store

Ben & Jerry's
Ice Cream • \$\$

Burlington, Designated
Downtown District
Shopping mall

Cherry St

**Burlington Jazz Festival
Main Street Block Party
Sunday, June 11, 2023**

Overview:

The Flynn Center will close one block of Main Street to produce a free block party concert as part of Burlington Discover Jazz Fest. We are hoping to set up a beer garden where alcohol will be sold. A stage will be set up. Audiences will be welcome to dance if the music moves them.

Tickets – Free, no reservation

Time

- June 11
 - o 8:00a Street Closes
 - o Load-in / Sound Checks
 - o 4p – 9p Performances
 - o Load-out
 - o 12:00a Street Opens

Parking

- Parking at downtown parking garages and streets

Food / Alcohol

- We are hoping that Skinny Pancake will be the food and beverage vendor for the event.
- Security by Chocolate Thunder and/or GMCS
- The beer garden will be double fenced as per DLC regulations
- Security will ID and wrist band 21+ people at the entrance of the beer garden

Audience

- Capacity of approx. 500 people over the course of the 5 hours
- No seating provided

Bathrooms

- None provided

Trash

- Racks of each trash / recycling / compost

Security

- Security will be on site at all times starting at load-in
- Flynn is working with BPD on staffing as well

EMS

- Flynn is working with BFD on EMS services and evacuation plans.

Equipment Setup

- A stage will be set up
- Tents: Yes, tents will be Flynn owned 10 x 10 pop-ups if needed
- Amplification: Yes, Backline and PA system will be rented

Staffing

- The Flynn will provide staff to work this event including a site manager, stage manager, an artist manager, security manager, staff to help load-in and out, and volunteers
- Chocolate Thunder and/or Green Mountain Concert Services will provide the security staffing.



PERMIT

Pursuant to City Ordinance 27-6

DATE OF EVENT: Sunday, June 11, 2023

TIME: 8:00 am-0000

LOCATION: Main Street, between Church Street and St. Paul Street

EVENT: Street Event

ORGANIZATION: Flynn Center for Performing Arts

COORDINATOR/CONTACT INFO: Amy Harting aharting@flynnvt.org

PERMIT ISSUED BY **POLICE DEPARTMENT**. DATE 4/20/23

SIGNATURE OF DEPARTMENT REPRESENTATIVE: Michael Henry #321
Lieutenant Mike Henry

ADDITIONAL INFORMATION/CONDITIONS:

- Appropriate barricades and signs will be in place at either end of the road closure to redirect traffic and that are readily removable for emergency vehicles. These barricades should be immediately visible to and prohibit unauthorized vehicles. A person will be assigned to the barricades at all times for immediate removal for emergency vehicles. A vehicle is required as a blockade if the barricades are not sufficient to prohibit vehicle entry.
- Event will comply with all local, State, and Federal laws.
- An approved security company will be hired as well as 2 Police Officers. You can contact the BPOA to hire the 2 Officers for this event.
- Event must adhere to requirements for bagging of meters: Signs posted by 6:00 PM night before they are to be valid. Send email to the following address: Postednoprking@burlingtonvt.gov. This message must include who posted, when posted, and streets posted.
- Must obtain outdoor consumption permits from DLC/Local Control Committee.
- Must have someone verifying legal age for alcohol consumption by photo ID.
- Event will be responsible for litter removal and clean up.

I, the undersigned, hereby certify that the foregoing is a true and accurate representation. Any false statement herein may result in revocation of this permit. I acknowledge that failure to abide by the above conditions can result in this permit being revoked.

SIGNATURE [Signature] DATE 5/1/23 PHONE 802-652-4564
ADDRESS 193 Main Street, Burlington, VT 05401

Copies to:

- Operations Deputy Chief
- Roll Call Copy
- Posted Uniformed Services
- City Council
- City Attorney
- City Clerk
- Park's Department
- DPW
- Fire Department

- ← Z



**Burlington Jazz Festival
Top of the Block
Thursday, June 8, 2023**

Overview:

The Flynn Center will set up a stage at the Top of Church Street to produce a free concert as part of Burlington Discover Jazz Fest. Audiences will be welcome to dance if the music moves them.

Tickets – Free, no reservation

Time

- June 8
 - o 8:00a Stage Load-In
 - o Load-in / Sound Checks
 - o 5p – 10p Performances
 - o Load-out
 - o 1:00a Clear of Church Street

Parking

- Parking at downtown parking garages and streets

Food / Alcohol

- No alcohol
- We are hoping that Skinny Pancake will be the food vendor for the event. We are working with the Marketplace on this.
- Security by Chocolate Thunder and/or GMCS

Audience

- Capacity of approx. 800 people over the course of the 5 hours
- No seating provided

Bathrooms

- None provided

Trash

- None provided

Security

- Security will be on site at all times starting at load-in
- Marketplace is working with the Flynn with BPD on staffing as well

Equipment Setup

- A stage will be set up
- Tents: Yes, tents will be Flynn owned 10 x 10 pop-ups if needed
- Amplification: Yes, Backline and PA system will be rented

Staffing

- The Flynn will provide staff to work this event including a site manager, stage manager, an artist manager, security manager, staff to help load-in and out, and volunteers
 - Chocolate Thunder and/or Green Mountain Concert Services will provide the security staffing.
-

BURLINGTON JAZZ FESTIVAL 2023 – TOP OF CHURCH ST – BURLINGTON, VT



- BIKE RACK FENCELINE
TRIO TRASH BINS
SECURITY



Burlington Jazz Festival
Waterfront
Friday, June 9 & Saturday, June 10, 2023

Overview:

The Flynn Center will produce a concert as part of Burlington Discover Jazz Fest that is free to the public. The concert venue will be at the Waterfront Park –greater park area. Alcohol will be sold. A stage will be set up. Audiences will be welcome to dance is the music moves them. The Flynn is working with Richard Bailey on details.

Tickets – Free, no reservation

Time

- June 8
 - o Stage Load in
 - o Vendors Load in
- June 9
 - o Audio Load in / sound checks
 - o 5p – 10:45p Performances (hard stop at 11p with amplified sound)
- June 10
 - o Sound Checks
 - o 4:00p – 10:30p Performances
 - o 10:45p Load Out begins
- June 11
 - o Load out may run into the early morning hours
 - o Vendors Load out complete by Noon

Parking

- Parking on street via meters

Food Trucks

- Food trucks will participate

Audience

- Capacity of approx. 3,000 – 4,000 people each day
- No seating provided

Bathrooms

- Portopotties will be rented and set up
- 25 standard and 4 ADA and 5 handwashing stations
- ADA accessible bathroom

Trash

- 1 10-yard trash dumpster with locks, 2 10-yard recycle dumpster with locks
- Compost totes
- 20 racks of each trash / recycling / compost

Alcohol - Yes

- Alcohol will be served by Higher Ground
- Security by Chocolate Thunder and GMCS
- Entire venue is double fenced
- Security will ID and wrist band 21+ people at the line for the bar

Security

- Security will be on site at all times starting overnight on June 8 and through the load-out on June 11
- Flynn is working with BPD on staffing as well

EMS

- Flynn is working with BFD on EMS services and evacuation plans.

Equipment Setup

- Large stage will be set up by Atomic
- Tents: Yes, tents are being provided by VT Tent.
- Amplification: Yes, Backline and PA system will be rented through Atomic

Staffing

- The Flynn will provide staff to work this event including a site manager, stage manager, an artist manager, security manager, staff to help load-in and out, and volunteers
- City staff will be on site to assist in the placement of equipment, tents, egress areas, etc.
- Atomic staff will be on site to manage the stage and audio equipment
- Chocolate Thunder and Green Mountain Concert Services will provide the security staffing.

Burlington Discover Jazz Festival
Waterfront June 9 & 10, 2023
Frequently Asked Questions

Is it free?

Yes! All events at the waterfront are free of charge. No reservations or tickets required.

Am I guaranteed admittance?

The events are first come, first serve.

What time are the performances each day?

Friday, June 9: Performances from 5p – 10:45p

Saturday, June 10: Performances from 4p – 10:30p

What time do the gates open each day?

Friday, June 9 – Gates open at 4:00p

Saturday, June 10 – Gates open at 3:00p

Is there re-entry?

Yes, however you will have to get back in line and wait to re-enter if the park is at capacity.

Can I bring a blanket or chair?

Yes! Blankets and chairs are encouraged and welcomed.

Can I bring a bag?

Yes, there will be a security check point which includes a bag check.

Where do I get my ID checked?

You will show your ID if you are 21+ and want to drink alcohol when you get in line at the bar. Security will put a wristband on you at this time as well.

Will there be food?

Yes, we will have a variety of food trucks at the event.

Will there be alcohol?

Yes, with Credit Card Only (no cash).

Can I bring outside food in?

Yes.

Can I bring outside beverages?

Each person is allowed one sealed bottle of water. No other drinks and no alcohol is allowed to be brought inside.

Are there ATM's inside the gate?

No ATM's

What is your Covid Policy?

These events are outside. No masks or proof of vaccination required.

Where can I park?

We highly recommend car-pooling and parking away from the festival to walk to the event.

What if it rains?

The concert will be moved inside to the Flynn Theatre.

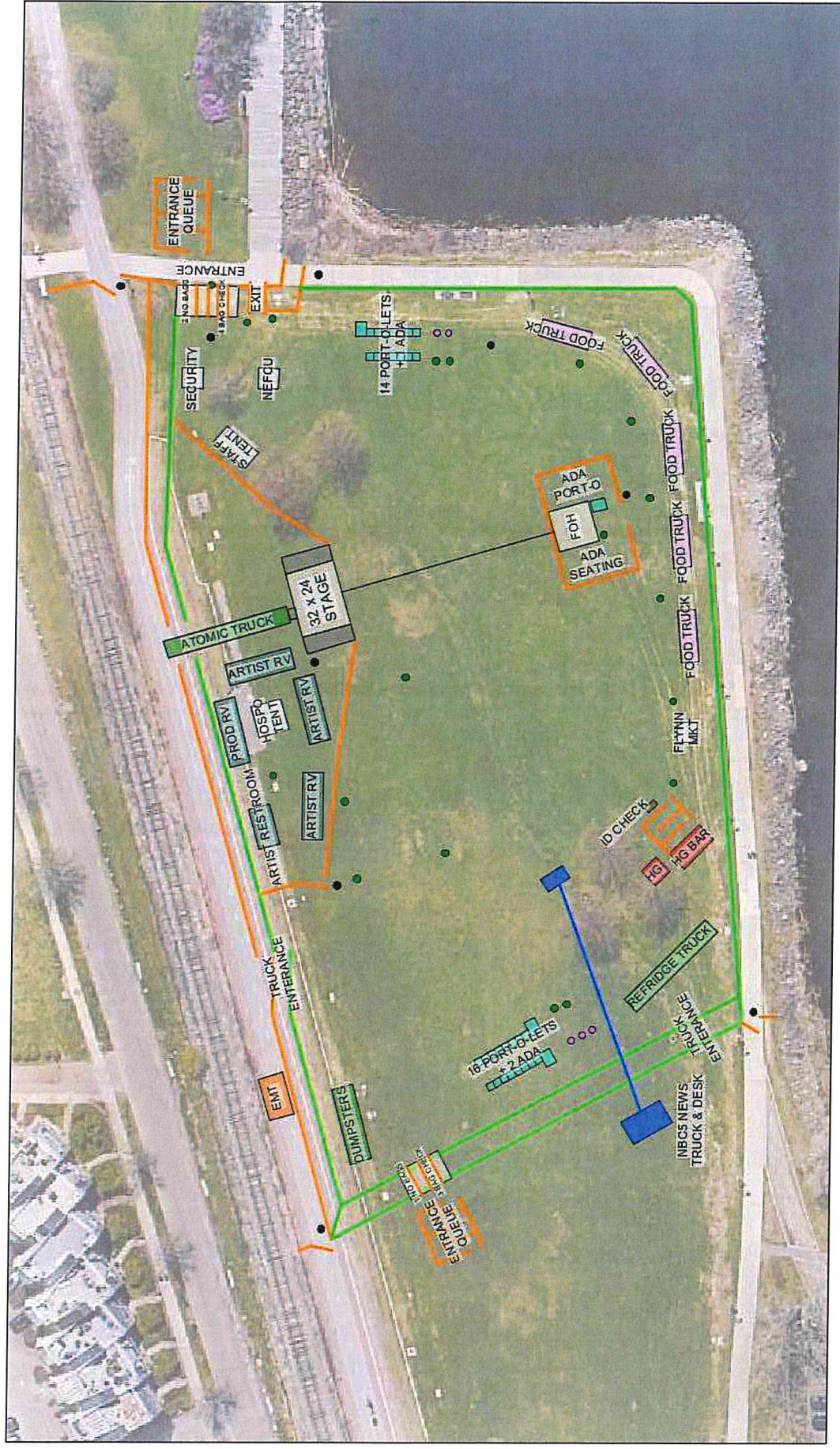
What Can I bring?

- 1) Chairs
- 2) Sunscreen
- 3) Small bag
- 4) Personal umbrella
- 5) Point-and-shoot cameras
- 6) Food
- 7) One bottle of sealed water
- 8) Medications and prescriptions
 - a. Please bring a valid photo ID that matches the name printed on your prescription

What Can't I bring?

- 1) Bags larger than 20"x20"x10"
- 2) Glass containers
- 3) Coolers
- 4) Beach Umbrella
- 5) Lasers
- 6) Un-sealed beverages
- 7) Alcoholic beverages
- 8) Firearms
- 9) Tools including knives
- 10) Professional audio, photography and video equipment
- 11) Pets
- 12) Pop-up tents
- 13) Drones

BURLINGTON JAZZ FESTIVAL 2023 – WATERFRONT PARK – BURLINGTON, VT



- BIKE RACK FENCELINE
- SNOW FENCE FENCELINE
- TRIO TRASH BINS
- WASH STATION
- SECURITY





May 2, 2023

Lori Olberg
Licensing, Voting and Records Coordinator
149 Church Street
Burlington, VT 05401
lolberg@burlingtonvt.gov

Dear Lori,

Thank you very much for your assistance in helping us fill out the correct permit applications for the JazzFest.

Please find included the City of Burlington Umbrella Entertainment Permit Application for JazzFest40 which takes place from June 7 – 11, 2023. Included with the application is a full festival calendar along with maps and the \$25 application fee. Please note that all this information is up to date as of today and is still a work in progress.

Please let us know if you have any questions or need further information.

Sincerely,

Amy Harting
Producer
The Flynn Center for the Performing Arts
aharting@flynnvt.org
802-652-4554