



**BURLINGTON BOARD OF FINANCE
BUSHOR CONFERENCE ROOM, 149 CHURCH STREET, 1ST FLOOR
MINUTES OF MEETING
May 18, 2026**

1. Agenda

1. Agenda

Mayor Mulvaney-Stanak convened the meeting at 4:33 pm.

Members present: Mayor Mulvaney-Stanak, CAO Schad, City Council President Traverse (online until 5 pm and then in person), Councilors Barlow and Carpenter (all in person); Councilor Neubieser (online)

Other present: City Attorney Brown (online)

Subject

1.1. Motion to adopt agenda

Meeting

May 18, 2026 - Board of Finance Meeting - Monday, May 18, 2026, 4:30 PM,
Bushor Conference Room, 149 Church Street, 1st Floor

Category

1. Agenda

Department

Council and Board

Type

Action
Procedural

Recommended Action Motion to adopt agenda

1.1. Motion to adopt agenda

Motion made by Councilor Barlow, seconded by Councilor Carpenter, to adopt the agenda as presented. Motion passed unanimously.

2. Public Forum

2. Public Forum

Subject

2.1. Verbal Comments

Meeting

May 18, 2026 - Board of Finance Meeting - Monday, May 18, 2026, 4:30 PM,
Bushor Conference Room, 149 Church Street, 1st Floor

Category

2. Public Forum

Department

Council and Board

Type

Action
Procedural

Recommended Action open Public Forum
 close Public Forum

2.1. Verbal Comments

Sharon Bushor:

- 1) Heineberg grant request
- 2) BED rate and McNeil give public more information on portfolio
- 3) TIF - \$14 million shortfall

3. Consent Agenda

3. Consent Agenda

Subject **3.1. Motion to adopt the consent agenda and take the actions indicated**

Meeting May 18, 2026 - Board of Finance Meeting - Monday, May 18, 2026, 4:30 PM,
Bushor Conference Room, 149 Church Street, 1st Floor

Category 3. Consent Agenda

Department Council and Board

Type Action (Consent)
Procedural

Recommended Action Motion to adopt the consent agenda and take the actions indicated

3.1. Motion to adopt the consent agenda and take the actions indicated

Motion made by Councilor Barlow, seconded by Councilor Carpenter, to adopt the consent agenda and take the actions. Motion passed unanimously.

Subject **3.2. May 11, 2026 Board of Finance Meeting Minutes - C/T**

Meeting May 18, 2026 - Board of Finance Meeting - Monday, May 18, 2026, 4:30 PM,
Bushor Conference Room, 149 Church Street, 1st Floor

Category 3. Consent Agenda

Department Department of Finance and Administration

Type Action (Consent)
Information
Minutes

Recommended Action approve the minutes

3.2. May 11, 2026 Board of Finance Meeting Minutes - C/T

Subject **3.3. Authorization of Sale of Surplus SCBA Equipment to the Town of Fair Haven and Appropriation of Proceeds for Burlington Fire Department Filling Station Repairs - Fire**

Meeting May 18, 2026 - Board of Finance Meeting - Monday, May 18, 2026, 4:30 PM,
Bushor Conference Room, 149 Church Street, 1st Floor

Category 3. Consent Agenda

Department Fire Department

Type

Recommended Action 1. To approve and recommend that the City Council approve and authorize the sale of 13 (thirteen) Self-Contained Breathing Apparatus (SCBA) units, currently held as capital assets for use by the Burlington Fire Department, and as more particularly described in Attachment A, to the Town of Fair Haven, Vermont, for a total purchase price of \$22,750, and to further authorize the Chief Engineer to execute a bill of sale memorializing the transaction, and any other documents necessary or convenient to effecting such transaction, subject to the review and approval as to form by the City Attorney's Office. \

2. To approve and recommend that the City Council approve and authorize the Chief Administrative Officer or designee to effect all budget amendments and transfers of funds necessary to apportion the proceeds of the sale of the SCBA units as herein described, totaling \$22,750, to the Fire Department's Fiscal Year 2026 Operating Budget for the purpose of allocating such proceeds to be available for necessary repairs to the Department's existing SCBA filling station.

3.3. Authorization of Sale of Surplus SCBA Equipment to the Town of Fair Haven and Appropriation of Proceeds for Burlington Fire Department Filling Station Repairs - Fire

Subject 3.4. Champlain Parkway Project Update and Traffic Control Amendment - DPW

Meeting May 18, 2026 - Board of Finance Meeting - Monday, May 18, 2026, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 3. Consent Agenda

Department Public Works Department

Type Action (Consent)

Recommended Action to approve and recommend that the City Council authorize the Director of Public Works the authority to permit the opening of the Champlain Parkway interstate connection, notwithstanding the City Council's previous direction that the Maple & Pine and King & Pine signalized intersections first be in operation for more than three months

3.4. Champlain Parkway Project Update and Traffic Control Amendment - DPW

Subject 3.5. Easement Agreements between UVM and Burlington in the Vicinity of Burlington's Drinking Water Reservoir Site - DPW - Water Resources

Meeting May 18, 2026 - Board of Finance Meeting - Monday, May 18, 2026, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 3. Consent Agenda

Department Public Works Department - Water Resources

Type Action (Consent)

- Recommended Action
1. To approve and recommend that the City Council authorize the Mayor to sign and have notarized an easement between the University of Vermont and the City of Burlington allowing City access to its Drinking Water Reservoir through UVM property as shown on the Plat entitled "EASEMENT PLAN - FOR THE BENEFIT OF THE CITY OF BURLINGTON, VERMONT & THE UNIVERSITY OF VERMONT AND STATE AGRICULTURAL COLLEGE . . . Main Street & South Prospect Street, Burlington, Vermont."
 2. To approve and recommend that the City Council authorize the Mayor to sign and have notarized an easement between the City of Burlington and the University of Vermont allowing UVM access to its property as shown on the Plat entitled "EASEMENT PLAN FOR THE BENEFIT OF THE CITY OF BURLINGTON, VERMONT & THE UNIVERSITY OF VERMONT AND STATE AGRICULTURAL COLLEGE . . . Main Street & South Prospect Street, Burlington, Vermont."
- 3.5. Easement Agreements between UVM and Burlington in the Vicinity of Burlington's Drinking Water Reservoir Site - DPW - Water Resources

4. Deliberative Agenda

4. Deliberative Agenda

- Subject** **4.1. Waterfront TIF Substantial Change Request - CEDO**
- Meeting May 18, 2026 - Board of Finance Meeting - Monday, May 18, 2026, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor
- Category 4. Deliberative Agenda
- Department Community & Economic Development Office (CEDO)
- Type Action
- Recommended Action to approve the City's substantial change request to VEPC for the Waterfront TIF District and to recommend City Council approve and authorize City Council President Ben Traverse and Chief Administrative Officer Katherine Schad to execute the attached formal request letter

4.1. Waterfront TIF Substantial Change Request - CEDO
 Motion made by Councilor Barlow, seconded by Councilor Carpenter, to approve the motion as presented. Motion passed unanimously.

- Subject** **4.2. Burlington Electric Department Proposed Rate Change for FY27 - Electric**
- Meeting May 18, 2026 - Board of Finance Meeting - Monday, May 18, 2026, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor
- Category 4. Deliberative Agenda
- Department Burlington Electric Department
- Type Action
- Recommended Action to approve and recommend that the City Council authorize the General Manager of the Burlington Electric Department or their designee to file tariff amendments and supporting documents with the Vermont Public Utility Commission requesting an

increase in Burlington Electric Department rates of 2.99 percent on bills rendered on or after September 1, 2026 as proposed

4.2. Burlington Electric Department Proposed Rate Change for FY27 - Electric

Motion made by Councilor Carpenter, seconded by Councilor Barlow, to approve the motion as presented. Motion passed unanimously.

Subject	4.3. Updated Public EV Charging Tariff to Include Neighborhood Chargers - Electric
Meeting	May 18, 2026 - Board of Finance Meeting - Monday, May 18, 2026, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	4. Deliberative Agenda
Department	Burlington Electric Department
Type	Action
Recommended Action	to approve and recommend the City Council authorize the General Manager of the Burlington Electric Department or their designee to file a revised Public EV Charging Station Tariff with the Vermont Public Utility Commission making permanent an off-peak Neighborhood Charger rate as described in this memo

4.3. Updated Public EV Charging Tariff to Include Neighborhood Chargers - Electric

Motion made by Councilor Barlow, seconded by Councilor Carpenter, to approve the motion as presented. Motion passed unanimously.

Subject	4.4. Resolution: Authorization To Submit 2026 Burlington One-Year Action Plan (Councilor Schachter)
Meeting	May 18, 2026 - Board of Finance Meeting - Monday, May 18, 2026, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	4. Deliberative Agenda
Department	Community & Economic Development Office (CEDO)
Type	Action Resolution
Recommended Action	to approve and recommend that the City Council approve the attached resolution relating to the Authorization to submit the 2026 Burlington One-Year Action Plan and direct the Mayor or her designee to sign the accompanying documents for submittal to HUD

4.4. Resolution: Authorization To Submit 2026 Burlington One-Year Action Plan (Councilor Schachter)

Motion made by Councilor Carpenter, seconded by City Council President Traverse, to approve the motion as presented. Motion passed unanimously.

Subject	4.5. Resolution: Authorization The Production And Installation Of The Burlington Safety & Security Guide Signage In Public Places (Councilors Singh, Schachter, Carpenter, Barlow, Traverse, Litwin, Brown McKnight)
Meeting	May 18, 2026 - Board of Finance Meeting - Monday, May 18, 2026, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 4. Deliberative Agenda

Department Council and Board

Type Action
Resolution

Recommended Action to recommend that the City Council approve the attached resolution

4.5. Resolution: Authorization The Production And Installation Of The Burlington Safety & Security Guide Signage In Public Places (Councilors Singh, Schachter, Carpenter, Barlow, Traverse, Litwin, Brown McKnight)
Motion made by Councilor Barlow, seconded by Councilor Carpenter, to approve the motion as presented. Motion passed unanimously.

5. Regional Programs (45 mins.)

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Subject 5.1. Howard Center Street Outreach

Meeting May 18, 2026 - Board of Finance Meeting - Monday, May 18, 2026, 4:30 PM,
Bushor Conference Room, 149 Church Street, 1st Floor

Category 5. Regional Programs (45 mins.)

Department Council and Board

Type Communication
Discussion
Information
Presentation

5.1. Howard Center Street Outreach
Scott Lavalley, Assistant Director of Outreach
Tammy Boudah, Street Outreach Team Leader
team of 5 - one stays at the Library - hold connections/conduit

Subject 5.2. Home Health Hospice

Meeting May 18, 2026 - Board of Finance Meeting - Monday, May 18, 2026, 4:30 PM,
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Category 5. Regional Programs (45 mins.)

Department Council and Board

Type Communication
Discussion
Information
Presentation

5.2. Home Health Hospice
Home VNA Health & Hospice
Christine Werncke, President and CEO
Information only but Ben will recuse when time for action arises

Subject **5.3. Heineberg Senior Center**

Meeting May 18, 2026 - Board of Finance Meeting - Monday, May 18, 2026, 4:30 PM,
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Category 5. Regional Programs (45 mins.)

Department Council and Board

Type Communication
Discussion
Information
Presentation

5.3. Heineberg Senior Center
Andrea Viets, Executive Director

Subject **5.4. Turning Point Center**

Meeting May 18, 2026 - Board of Finance Meeting - Monday, May 18, 2026, 4:30 PM,
Bushor Conference Room, 149 Church Street, 1st Floor

Category 5. Regional Programs (45 mins.)

Department Council and Board

Type Communication
Discussion
Information
Presentation

5.4. Turning Point Center
Cameron Lauf, Executive Director

6. Adjournment

6. Adjournment

Subject **6.1. Motion to adjourn**

Meeting May 18, 2026 - Board of Finance Meeting - Monday, May 18, 2026, 4:30 PM,
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Category 6. Adjournment

Department Council and Board

Type Action
Procedural

Recommended Action Motion to adjourn

6.1. Motion to adjourn
Mayor Mulvaney-Stanak adjourned the meeting at 6:00 pm.