



**BURLINGTON BOARD OF FINANCE
BUSHOR CONFERENCE ROOM, 149 CHURCH STREET, 1ST FLOOR
MINUTES OF MEETING
March 9, 2026**

1. Agenda

1. Agenda

Mayor Mulvaney-Stanak convened the meeting at 4:32 pm.

Members present: Mayor Mulvaney-Stanak, City Council President Traverse, Councilors Barlow and Carpenter (all in person)

Member absent: Councilor Neubieser

Other present: CAO Schad

Subject

1.1. Motion to adopt agenda

Meeting

March 9, 2026 - Board of Finance Meeting - Monday, March 9, 2026, 4:30 PM,
Bushor Conference Room, 149 Church Street, 1st Floor

Category

1. Agenda

Department

Council and Board

Type

Action
Procedural

Recommended Action Motion to adopt agenda

1.1. Motion to adopt agenda

2. Public Forum

2. Public Forum

Subject

2.1. Verbal Comments

Meeting

March 9, 2026 - Board of Finance Meeting - Monday, March 9, 2026, 4:30 PM,
Bushor Conference Room, 149 Church Street, 1st Floor

Category

2. Public Forum

Department

Council and Board

Type

Action
Procedural

Type Action (Consent)

Recommended Action move to approve and recommend the City Council approve the Director of the Racial Equity Inclusion and Belonging Office and the Chief Administrative Officer to issue a sponsorship grant in the amount of \$3,500 to Arts So Wonderful to support the creation of three community murals and, in addition, touch ups and conditioning of the 2024 and 2025 Juneteenth murals from the Community Celebrations GL

3.3. ASW Juneteenth Mural - REIB

Subject 3.4. Acceptance of Pomerleau Foundation Donation, Construction Contract Authorization, and Budget Amendment Authorization for the Lobby Construction Project at the Burlington Police Department - BPRW/DFA

Meeting March 9, 2026 - Board of Finance Meeting - Monday, March 9, 2026, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 3. Consent Agenda

Department Parks, Recreation, & Waterfront

Type Action (Consent)

Recommended Action to approve and recommend that the City Council authorize the following in support of the Lobby Remodel Construction project at the Burlington Police Department: the Director of Parks, Recreation, and Waterfront, or designee to execute a contract and all other documents necessary or convenient to carrying out the project with Farrington Construction, for a price not to exceed \$134,575 plus a contingency amount of \$13,000, for a total authorized contract expenditure not to exceed \$147, 575; the acceptance of the donation from the Pomerleau Foundation in the amount of \$31,275; and the Chief Administrative Officer, or her designee, to effect necessary budget amendments and transfers of funds associated with the donation amount noted above

3.4. Acceptance of Pomerleau Foundation Donation, Construction Contract Authorization, and Budget Amendment Authorization for the Lobby Construction Project at the Burlington Police Department - BPRW/DFA

Subject 3.5. Winooski River Bridge Easements - DPW

Meeting March 9, 2026 - Board of Finance Meeting - Monday, March 9, 2026, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 3. Consent Agenda

Department Public Works Department

Type Action (Consent)

Recommended Action 1. To approve and recommend that the City Council authorize the Mayor to sign the Deed for the City owned land described as Parcel #4, pending any necessary FERC approvals/conditions and subject to review of the Office of the City Attorney.
2. To approve and recommend that the City Council authorize the Mayor to sign the Deed for the City owned land described as Parcel #5, subject to review of the Office of the City Attorney.

3. To approve and recommend to the City Council appropriate funds received to the Burlington Electric Department Fund.

3.5. Winooski River Bridge Easements - DPW

Subject **3.6. Lease of 339 Pine Street to ReSOURCE - CEDO**
Meeting March 9, 2026 - Board of Finance Meeting - Monday, March 9, 2026, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category 3. Consent Agenda
Department Community & Economic Development Office (CEDO)
Type Action (Consent)
Recommended Action to approve the lease of 339 Pine Street to ReSOURCE, subject to final review and approval by the City Attorney's office

3.6. Lease of 339 Pine Street to ReSOURCE - CEDO

Subject **3.7. Conservation Legacy Fund Nature Based Solutions (CLF NBS) Grant: recommendation for funding - DPI**
Meeting March 9, 2026 - Board of Finance Meeting - Monday, March 9, 2026, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category 3. Consent Agenda
Department Permitting & Inspections
Type Action (Consent)
Recommended Action to approve and recommend that the City Council approve disbursement of \$68,000 in Conservation Legacy Fund monies via grant awards to Vermont Garden Network (\$12,500), Intervale Center (\$29,502), Burlington Wildways (\$12,463) and Rock Point Commons (\$13,535) as recommended by the Conservation Board and Parks Commission

3.7. Conservation Legacy Fund Nature Based Solutions (CLF NBS) Grant: recommendation for funding - DPI

Subject **3.8. City Council Initiative Request "Know Your Rights" event**
Meeting March 9, 2026 - Board of Finance Meeting - Monday, March 9, 2026, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category 3. Consent Agenda
Department Council and Board
Type Action (Consent)

Recommended Action approve and recommend that the City Council approve the expenditure of \$550 in Council Initiative Funds for the Arts So Wonderful "Know Your Rights" event on Saturday, March 14

3.8. City Council Initiative Request "Know Your Rights" event

4. Deliberative Agenda

4. Deliberative Agenda

Subject 4.1. Authorization to Execute SS4A Grant Agreement - DPW

Meeting March 9, 2026 - Board of Finance Meeting - Monday, March 9, 2026, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 4. Deliberative Agenda

Department Public Works Department

Type Action

Recommended Action 1. To authorize the Director of Public Works to accept and execute the SS4A Planning and Demonstration Grant in the amount of \$1,471,00 with a required local match of \$294,000 and subject to review of the Office of the City Attorney.
2. To authorize the Chief Administrative Offices, or her designee, to effectuate necessary budget amendments and transfers of funds to create the project budget(s) of \$1,471,00.

4.1. Authorization to Execute SS4A Grant Agreement - DPW

DPW Staff Phillip Peterson and Parsa Pezeshknejad spoke to this agenda item.

Motion made by Councilor Carpenter, seconded by Councilor Barlow, to approve the motion as presented. Motion passed unanimously.

Subject 4.2. Parking Service Agent Tiering - DPW/Parking Services Division

Meeting March 9, 2026 - Board of Finance Meeting - Monday, March 9, 2026, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 4. Deliberative Agenda

Department Public Works Department

Type Action

Recommended Action to approve and recommend that the City Council authorize:
1. The reclassification of the Parking Services Agent position from a Full-time, Non-exempt, AFSCME, Grade 11 position to the Parking Services Agent I position, a Full-time, Non-exempt, AFSCME, Grade 11 position, and the Parking Services Agent II position, a Full-time, Non-exempt, AFSCME, Grade 12 position. The reclassification of the Parking Services Agent position from a Part-time, Non-exempt, AFSCME, Grade 11 position to the Parking Services Agent I position, a Part-time, Non-exempt, AFSCME, Grade 11 position, and the Parking Services Agent II position, a Part-time, Non-exempt, AFSCME, Grade 12 position.

4.2. Parking Service Agent Tiering - DPW/Parking Services Division

DPW Staff Jackie Esperti spoke to this agenda item.

Motion made by Councilor Barlow, seconded by Councilor Carpenter, to approve the motion as presented. Motion passed unanimously.

Subject **4.3. Title Change and Downward Reclassification of Special Assistant to End Homelessness - CEDO**

Meeting March 9, 2026 - Board of Finance Meeting - Monday, March 9, 2026, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 4. Deliberative Agenda

Department Community & Economic Development Office (CEDO)

Type Action

Recommended Action move to approve and recommend City Council approve the retitling and regrading of the special assistant to end homelessness, a regular, full-time, non-union, exempt, Grade 21 position to the homelessness and public health manager, a regular, full-time, non-union, exempt, Grade 20 position

4.3. Title Change and Downward Reclassification of Special Assistant to End Homelessness - CEDO
Motion made by Councilor Carpenter, seconded by Councilor Barlow, to approve the motion as presented. Motion passed unanimously.

Subject **4.4. Reclassification Request — Executive Manager, Command Assistant, and Community Support Supervisor to Crisis, Advocacy, Intervention Program (CAIP) Manager - BPD**

Meeting March 9, 2026 - Board of Finance Meeting - Monday, March 9, 2026, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 4. Deliberative Agenda

Department Police Department

Type Action

Recommended Action To approve and recommend that the City Council approve and authorize the reclassification and retitling of the Community Support Supervisor position, a Regular, Full-time, Exempt, NonUnion, Grade 20, position to the to the Crisis, Advocacy, Intervention Program (CAIP) Manager, a Regular, Full-time, Exempt, Non-Union, Grade 21 within the Burlington Police Department; and To approve and recommend that the City Council approve and authorize the Elimination of the Assistant Director CAIP position, a Regular, Full-time, Exempt, Non-Union, grade 24 position within the Burlington Police Department.

To approve and recommend that the City Council approve and authorize the reclassification of the Executive Manager position, a Regular, Full-time, Exempt, Non-Union, Grade 21 position to a Regular, Full-time, Exempt, Non-Union, Grade 22 within the Burlington Police Department.

To approve and recommend that the City Council approve and authorize the reclassification of the Command Assistant position, a Regular, Full-time, Non-Exempt, Non-Union, Grade 15 position to a Regular, Full-time, Non-Exempt, Non-Union, Grade 16 within the Burlington Police Department.

4.4. Reclassification Request — Executive Manager, Command Assistant, and Community Support Supervisor to Crisis, Advocacy, Intervention Program (CAIP) Manager - BPD
Motion made by Councilor Barlow, seconded by Councilor Carpenter, to approve the motion as presented. Motion passed unanimously.

Subject **4.5. Reclassification of the Airport Ambassador Position - Airport**
Meeting March 9, 2026 - Board of Finance Meeting - Monday, March 9, 2026, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category 4. Deliberative Agenda
Department Airport
Type Action
Recommended Action to approve and recommend that the City Council approve the proposed reclassification of the Airport Ambassador position from Grade 9 to Grade 11, with corresponding changes to the job description for the position

4.5. Reclassification of the Airport Ambassador Position - Airport
Motion made by Councilor Carpenter, seconded by City Council President Traverse, to approve the motion as presented. Motion passed unanimously.

5. FY27 Budget Update

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Subject **5.1. FY27 Budget Update**
Meeting March 9, 2026 - Board of Finance Meeting - Monday, March 9, 2026, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category 5. FY27 Budget Update
Department Department of Finance and Administration
Type Information
Discussion
Presentation

5.1. FY27 Budget Update
Mayor Mulvaney-Stanak and CAO Schad spoke to this agenda item.

6. Adjournment

6. Adjournment

Subject **6.1. Motion to adjourn**
Meeting March 9, 2026 - Board of Finance Meeting - Monday, March 9, 2026, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category 6. Adjournment
Department Council and Board

Type

Action
Procedural

Recommended Action Motion to adjourn

6.1. Motion to adjourn

Mayor Mulvaney-Stanak adjourned the meeting at 6:04 pm.