



Board of Finance

Monday, March 9, 2026, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor

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1. Agenda

Subject	1.1. Motion to adopt agenda
Meeting	March 9, 2026 - Board of Finance Meeting - Monday, March 9, 2026, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	1. Agenda
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to adopt agenda

2. Public Forum

Subject	2.1. Verbal Comments
Meeting	March 9, 2026 - Board of Finance Meeting - Monday, March 9, 2026, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	2. Public Forum
Department	Council and Board

Type	Action Procedural
Recommended Action	open Public Forum close Public Forum

3. Consent Agenda

Subject	3.1. Motion to adopt the consent agenda and take the actions indicated
Meeting	March 9, 2026 - Board of Finance Meeting - Monday, March 9, 2026, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Council and Board
Type	Action (Consent) Procedural
Recommended Action	Motion to adopt the consent agenda and take the actions indicated

Subject	3.2. Feburary 17, 2026 Board of Finance Meeting Minutes - DFA
Meeting	March 9, 2026 - Board of Finance Meeting - Monday, March 9, 2026, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Department of Finance and Administration
Type	Action (Consent) Minutes Information
Recommended Action	approve the minutes

Subject	3.3. ASW Juneteenth Mural - REIB
Meeting	March 9, 2026 - Board of Finance Meeting - Monday, March 9, 2026, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Racial Equity, Inclusion, & Belonging (REIB)
Type	Action (Consent)
Recommended Action	move to approve and recommend the City Council approve the Director of the Racial Equity Inclusion and Belonging Office and the Chief Administrative Officer to issue a sponsorship grant in the amount of \$3,500 to Arts So Wonderful to support the creation of three community murals and, in addition, touch ups and conditioning of the 2024 and 2025 Juneteenth murals from the Community Celebrations GL

Subject	3.4. Acceptance of Pomerleau Foundation Donation, Construction Contract Authorization, and Budget Amendment Authorization for the Lobby Construction Project at the Burlington Police Department - BPRW/DFA
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Meeting	March 9, 2026 - Board of Finance Meeting - Monday, March 9, 2026, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Parks, Recreation, & Waterfront
Type	Action (Consent)
Recommended Action	to approve and recommend that the City Council authorize the following in support of the Lobby Remodel Construction project at the Burlington Police Department: the Director of Parks, Recreation, and Waterfront, or designee to execute a contract and all other documents necessary or convenient to carrying out the project with Farrington Construction, for a price not to exceed \$134,575 plus a contingency amount of \$13,000, for a total authorized contract expenditure not to exceed \$147, 575; the acceptance of the donation from the Pomerleau Foundation in the amount of \$31,275; and the Chief Administrative Officer, or her designee, to effect necessary budget amendments and transfers of funds associated with the donation amount noted above
Subject	3.5. Winooski River Bridge Easements - DPW
Meeting	March 9, 2026 - Board of Finance Meeting - Monday, March 9, 2026, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Public Works Department
Type	Action (Consent)
Recommended Action	<ol style="list-style-type: none"> 1. To approve and recommend that the City Council authorize the Mayor to sign the Deed for the City owned land described as Parcel #4, pending any necessary FERC approvals/conditions and subject to review of the Office of the City Attorney. 2. To approve and recommend that the City Council authorize the Mayor to sign the Deed for the City owned land described as Parcel #5, subject to review of the Office of the City Attorney. 3. To approve and recommend to the City Council appropriate funds received to the Burlington Electric Department Fund.
Subject	3.6. Lease of 339 Pine Street to ReSOURCE - CEDO
Meeting	March 9, 2026 - Board of Finance Meeting - Monday, March 9, 2026, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Community & Economic Development Office (CEDO)
Type	Action (Consent)
Recommended Action	to approve the lease of 339 Pine Street to ReSOURCE, subject to final review and approval by the City Attorney's office
Subject	3.7. Conservation Legacy Fund Nature Based Solutions (CLF NBS) Grant: recommendation for funding - DPI
Meeting	March 9, 2026 - Board of Finance Meeting - Monday, March 9, 2026, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 3. Consent Agenda
Department Permitting & Inspections
Type Action (Consent)
Recommended Action to approve and recommend that the City Council approve disbursement of \$68,000 in Conservation Legacy Fund monies via grant awards to Vermont Garden Network (\$12,500), Intervale Center (\$29,502), Burlington Wildways (\$12,463) and Rock Point Commons (\$13,535) as recommended by the Conservation Board and Parks Commission

Subject 3.8. City Council Initiative Request "Know Your Rights" event
Meeting March 9, 2026 - Board of Finance Meeting - Monday, March 9, 2026, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 3. Consent Agenda
Department Council and Board
Type Action (Consent)
Recommended Action approve and recommend that the City Council approve the expenditure of \$550 in Council Initiative Funds for the Arts So Wonderful "Know Your Rights" event on Saturday, March 14

4. Deliberative Agenda

Subject 4.1. Authorization to Execute SS4A Grant Agreement - DPW
Meeting March 9, 2026 - Board of Finance Meeting - Monday, March 9, 2026, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category 4. Deliberative Agenda
Department Public Works Department
Type Action
Recommended Action 1. To authorize the Director of Public Works to accept and execute the SS4A Planning and Demonstration Grant in the amount of \$1,471,00 with a required local match of \$294,000 and subject to review of the Office of the City Attorney.
2. To authorize the Chief Administrative Offices, or her designee, to effectuate necessary budget amendments and transfers of funds to create the project budget(s) of \$1,471,00.

Subject 4.2. Parking Service Agent Tiering - DPW/Parking Services Division
Meeting March 9, 2026 - Board of Finance Meeting - Monday, March 9, 2026, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category 4. Deliberative Agenda
Department Public Works Department
Type Action

Recommended Action to approve and recommend that the City Council authorize:
1. The reclassification of the Parking Services Agent position from a Full-time, Non-exempt, AFSCME, Grade 11 position to the Parking Services Agent I position, a Full-time, Non-exempt, AFSCME, Grade 11 position, and the Parking Services Agent II position, a Full-time, Non-exempt, AFSCME, Grade 12 position. The reclassification of the Parking Services Agent position from a Part-time, Non-exempt, AFSCME, Grade 11 position to the Parking Services Agent I position, a Part-time, Non-exempt, AFSCME, Grade 11 position, and the Parking Services Agent II position, a Part-time, Non-exempt, AFSCME, Grade 12 position.

Subject 4.3. Title Change and Downward Reclassification of Special Assistant to End Homelessness - CEDO

Meeting March 9, 2026 - Board of Finance Meeting - Monday, March 9, 2026, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 4. Deliberative Agenda

Department Community & Economic Development Office (CEDO)

Type Action

Recommended Action move to approve and recommend City Council approve the retitling and regrading of the special assistant to end homelessness, a regular, full-time, non-union, exempt, Grade 21 position to the homelessness and public health manager, a regular, full-time, non-union, exempt, Grade 20 position

Subject 4.4. Reclassification Request – Executive Manager, Command Assistant, and Community Support Supervisor to Crisis, Advocacy, Intervention Program (CAIP) Manager - BPD

Meeting March 9, 2026 - Board of Finance Meeting - Monday, March 9, 2026, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 4. Deliberative Agenda

Department Police Department

Type Action

Recommended Action To approve and recommend that the City Council approve and authorize the reclassification and retitling of the Community Support Supervisor position, a Regular, Full-time, Exempt, NonUnion, Grade 20, position to the to the Crisis, Advocacy, Intervention Program (CAIP) Manager, a Regular, Full-time, Exempt, Non-Union, Grade 21 within the Burlington Police Department; and To approve and recommend that the City Council approve and authorize the Elimination of the Assistant Director CAIP position, a Regular, Full-time, Exempt, Non-Union, grade 24 position within the Burlington Police Department.

To approve and recommend that the City Council approve and authorize the reclassification of the Executive Manager position, a Regular, Full-time, Exempt, Non-Union, Grade 21 position to a Regular, Full-time, Exempt, Non-Union, Grade 22 within the Burlington Police Department.

To approve and recommend that the City Council approve and authorize the reclassification of the Command Assistant position, a Regular, Full-time, Non-Exempt, Non-Union, Grade 15 position to a Regular, Full-time, Non-Exempt, Non-Union, Grade 16 within the Burlington Police Department.

Subject 4.5. Reclassification of the Airport Ambassador Position - Airport

Meeting	March 9, 2026 - Board of Finance Meeting - Monday, March 9, 2026, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	4. Deliberative Agenda
Department	Airport
Type	Action
Recommended Action	to approve and recommend that the City Council approve the proposed reclassification of the Airport Ambassador position from Grade 9 to Grade 11, with corresponding changes to the job description for the position

5. FY27 Budget Update

Subject	5.1. FY27 Budget Update
Meeting	March 9, 2026 - Board of Finance Meeting - Monday, March 9, 2026, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	5. FY27 Budget Update
Department	Department of Finance and Administration
Type	Information Discussion Presentation

6. Adjournment

Subject	6.1. Motion to adjourn
Meeting	March 9, 2026 - Board of Finance Meeting - Monday, March 9, 2026, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	6. Adjournment
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to adjourn