



Board of Finance

Monday, February 9, 2026, 5:15 PM, Bushor Conference Room, 149 Church Street, 1st Floor

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1. Agenda

Subject	1.1. Motion to adopt agenda
Meeting	February 9, 2026 - Board of Finance Meeting - Monday, February 9, 2026, 5:15 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	1. Agenda
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to adopt agenda as amended as follows: remove from the consent agenda item 3.4. FY2026 Q2 General Fund Budget Performance - DFA and place it on the deliberative agenda as item 4.3. (per Interim COS Kara Alnasrawi)

2. Public Forum

Subject	2.1. Verbal Comments
Meeting	February 9, 2026 - Board of Finance Meeting - Monday, February 9, 2026, 5:15 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	2. Public Forum

Department	Council and Board
Type	Action Procedural
Recommended Action	open Public Forum close Public Forum

3. Consent Agenda

Subject	3.1. Motion to adopt the consent agenda (as amended) and take the actions indicated
Meeting	February 9, 2026 - Board of Finance Meeting - Monday, February 9, 2026, 5:15 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Council and Board
Type	Action (Consent) Procedural
Recommended Action	Motion to adopt the consent agenda (as amended) and take the actions indicated

Subject	3.2. January 26, 2026 Board of Finance Meeting Minutes - DFA
Meeting	February 9, 2026 - Board of Finance Meeting - Monday, February 9, 2026, 5:15 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Department of Finance and Administration
Type	Information Minutes Action (Consent)
Recommended Action	approve the minutes

Subject	3.3. CVOEO Fair Housing Month Sponsorship 2026 - REIB
Meeting	February 9, 2026 - Board of Finance Meeting - Monday, February 9, 2026, 5:15 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Racial Equity, Inclusion, & Belonging (REIB)
Type	Action (Consent)
Recommended Action	move to approve and recommend the City Council approve the Director of the Racial Equity Inclusion and Belonging Office and the Chief Administrative Officer to issue a sponsorship grant in the amount of \$1,000 to CVOEO to support Fair Housing Month programming from the Community Celebrations GL

Subject	3.4. FY2026 Q2 General Fund Budget Performance - DFA **NOW AGENDA ITEM 4.3.**
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Meeting	February 9, 2026 - Board of Finance Meeting - Monday, February 9, 2026, 5:15 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Department of Finance and Administration
Type	Action (Consent) Information Communication
Recommended Action	waive the reading, accept the communication and place it on file

4. Deliberative Agenda

Subject	4.1. Burlington Harbor Marina: Dredging Maintenance Project: Contract Amendment and Budget - BPRW
Meeting	February 9, 2026 - Board of Finance Meeting - Monday, February 9, 2026, 5:15 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	4. Deliberative Agenda
Department	Parks, Recreation, & Waterfront
Type	Action
Recommended Action	1. To approve and recommend that the City Council authorize the execution of a contract amendment with Engineers Construction, Inc. for an additional contract value of \$33,865, for a new total contract price not to exceed \$611,711, for the Burlington Harbor Dredging Project and to authorize Phil Lewis, Director of Parks, Recreation & Waterfront, to execute the contract amendment and any related documented necessary or convenient to carry out the project, subject to review by the City Attorney's Office. 2. To approve and recommend that the City Council authorize the Chief Administrative Officer, or their designee, to affect the necessary budget amendments and transfer of \$25,000 in funds from the Stormwater (Fund 245) to the Parks Special Projects Fund (Boathouse Improvements - Dredging) as outlined in the attached Budget Amendment Form.
Subject	4.2. Request for Job Description Updates and Position Reclassifications Department of Finance and Administration
Meeting	February 9, 2026 - Board of Finance Meeting - Monday, February 9, 2026, 5:15 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	4. Deliberative Agenda
Department	Department of Finance and Administration
Type	Action
Recommended Action	1. To approve and recommend that the City Council approve the following position reclassifications: a. Reclassification of one (1) Accounting Assistant I – Accounts Payable, nonexempt, full-time, AFSCME position, grade 14, to grade 15; b. Reclassification of one (1) Lead Accounts Payable Analyst, non-exempt, full-time, AFSCME position, grade 14, to grade 16; c. Reclassification of one (1) Grants & Finance Specialist, non-exempt, full-time, AFSCME position, grade 16, to grade 18; d. Reclassification of one (1) Grants Associate & Philanthropy Advisor, non-exempt, full-time, AFSCME position, grade 15, to grade 16; e. Reclassification of one (1) Billing &

Admin Accountant, non-exempt, full-time, AFSCME position, grade 17, to one (1) Sr. Accountant, exempt, full-/part-time, non-union position, grade 18; and f. Reclassification of one (1) NPA Engagement Specialist, part-time, non-exempt, AFSCME position, grade 14, to a full-time position, grade 14.

2. To approve and recommend that the City Council authorize the Chief Administrative Officer to make such amendments to the FY26 Budget as may be necessary or convenient to effectuate the foregoing staff reorganization, in substantial conformance with the information outlined in the staff report, for a total FY 26 impact of \$26,795.70.

Subject	4.3. FY2026 Q2 General Fund Budget Performance - DFA **WAS CONSENT AGENDA ITEM 3.4.**
Meeting	February 9, 2026 - Board of Finance Meeting - Monday, February 9, 2026, 5:15 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	4. Deliberative Agenda
Department	Department of Finance and Administration
Type	Action Communication Information
Recommended Action	waive the reading, accept the communication and place it on file

5. Adjournment

Subject	5.1. Motion to adjourn
Meeting	February 9, 2026 - Board of Finance Meeting - Monday, February 9, 2026, 5:15 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	5. Adjournment
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to adjourn