



Board of Finance

Monday, January 26, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor

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1. Agenda

Subject	1.1. Motion to adopt agenda
Meeting	January 26, 2026 - Board of Finance Meeting - Monday, January 26, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	1. Agenda
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to adopt agenda

2. Public Forum

Subject	2.1. Verbal Comments
Meeting	January 26, 2026 - Board of Finance Meeting - Monday, January 26, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	2. Public Forum

Department	Council and Board
Type	Action Procedural
Recommended Action	open Public Forum close Public Forum

3. Consent Agenda

Subject	3.1. Motion to adopt the consent agenda and take the actions indicated
Meeting	January 26, 2026 - Board of Finance Meeting - Monday, January 26, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Council and Board
Type	Action (Consent) Procedural
Recommended Action	Motion to adopt the consent agenda and take the actions indicated

Subject	3.2. January 20, 2026 Board of Finance Meeting Minutes - DFA
Meeting	January 26, 2026 - Board of Finance Meeting - Monday, January 26, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Department of Finance and Administration
Type	Action (Consent) Information Minutes
Recommended Action	approve the minutes

Subject	3.3. Harlem Knights Meets Roaring Twenties - REIB
Meeting	January 26, 2026 - Board of Finance Meeting - Monday, January 26, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Racial Equity, Inclusion, & Belonging (REIB)
Type	Action (Consent)
Recommended Action	to approve and authorize the Director of the Racial Equity, Inclusion, and Belonging Office and the Chief Administrative Officer to issue a sponsorship grant in the amount of \$2,000 to Hip Hop For Flood Relief to support the Harlem Knights Meets the Roaring Twenties event from the Community Celebrations GL

4. Deliberative Agenda

Subject	4.1. Resolution: Authorization For Burlington Electric Department Revenue Bonds For Net Zero Energy & Grid Reliability Projects - Electric
Meeting	January 26, 2026 - Board of Finance Meeting - Monday, January 26, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	4. Deliberative Agenda
Department	Burlington Electric Department
Type	Action Resolution
Recommended Action	to waive the reading and recommend that the City Council adopt the resolution
Subject	4.2. Creation of OPC Grant and Project Manager Limited Service Position - Mayor
Meeting	January 26, 2026 - Board of Finance Meeting - Monday, January 26, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	4. Deliberative Agenda
Department	Mayor's Office
Type	Action
Recommended Action	move to approve and recommend that the City Council approve the creation of the following position: OPC Grant and Project Manager, a Limited Service, Part-Time (30 hours per week), Exempt, Non-union, Grade 20 position
Subject	4.3. Request for Job Description Updates and Position Reclassifications Department of Finance and Administration
Meeting	January 26, 2026 - Board of Finance Meeting - Monday, January 26, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	4. Deliberative Agenda
Department	Department of Finance and Administration
Type	Action
Recommended Action	1. To approve and recommend that the City Council approve the following position reclassifications: a. Reclassification of one (1) Accounting Assistant I – Accounts Payable, nonexempt, full-time, AFSCME position, grade 14, to grade 15; b. Reclassification of one (1) Lead Accounts Payable Analyst, non-exempt, full-time, AFSCME position, grade 14, to grade 16; c. Reclassification of one (1) Grants & Finance Specialist, non-exempt, full-time, AFSCME position, grade 16, to grade 18; d. Reclassification of one (1) Grants Associate & Philanthropy Advisor, non-exempt, full-time, AFSCME position, grade 15, to grade 16; e. Reclassification of one (1) Billing & Admin Accountant, non-exempt, full-time, AFSCME position, grade 17, to one (1) Sr. Accountant, exempt, full-/part-time, non-union position, grade 18; and f. Reclassification of one (1) NPA Engagement Specialist, part-time, non-exempt, AFSCME position, grade 14, to a full-time position, grade 14. 2. To approve and recommend that the City Council authorize the Chief Administrative Officer to make such amendments to the FY26 Budget as may be necessary or convenient to effectuate the foregoing staff reorganization, in substantial conformance with the information outlined in the staff report, for a total FY 26 impact of \$26,795.70.

5. Adjournment

Subject	5.1. Motion to adjourn
Meeting	January 26, 2026 - Board of Finance Meeting - Monday, January 26, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	5. Adjournment
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to adjourn