



City Council

Monday, December 15, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

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To participate in Public Forum in person, sign up at the meeting.

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******ONLINE closes one hour prior to the beginning of public forum******

Do not sign up in person and via Zoom - select one only

1. Agenda

Subject	1.1. Motion to amend/adopt agenda
Meeting	December 15, 2025 - Regular City Council Meeting - Monday, December 15, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	1. Agenda
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to amend/adopt agenda as follows: remove from the deliberative agenda item 6.8. Reconnecting Bank & Cherry Project Update - DPW and place it on the January 12, 2026 City Council Consent Agenda (per City Council President Traverse per DPW Director Spencer).

2. Work Session Regarding Memorial Block Redevelopment Project Update (25 mins.)

Subject	2.1. Work Session Regarding Memorial Block Redevelopment Project Update
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Meeting	December 15, 2025 - Regular City Council Meeting - Monday, December 15, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	2. Work Session Regarding Memorial Block Redevelopment Project Update (25 mins.)
Department	Community & Economic Development Office (CEDO)
Type	Discussion Information Presentation

3. Public Forum: Time Certain: 6:30 pm **See above for signup instructions**

Subject	3.1. Verbal Comments
Meeting	December 15, 2025 - Regular City Council Meeting - Monday, December 15, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	3. Public Forum: Time Certain: 6:30 pm **See above for signup instructions**
Department	Council and Board
Type	Action Procedural
Recommended Action	open Public Forum close Public Forum

4. Mayor - General City Affairs (up to 10 mins.)

Subject	4.1. Verbal reports
Meeting	December 15, 2025 - Regular City Council Meeting - Monday, December 15, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	4. Mayor - General City Affairs (up to 10 mins.)
Department	Council and Board
Type	Information

5. Consent Agenda

Subject	5.1. Motion to adopt the consent agenda and take the actions indicated
Meeting	December 15, 2025 - Regular City Council Meeting - Monday, December 15, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	5. Consent Agenda
Department	Council and Board
Type	Action (Consent) Procedural
Recommended Action	Motion to adopt the consent agenda and take the actions indicated
Subject	5.2. Accountability List - DFA

Meeting	December 15, 2025 - Regular City Council Meeting - Monday, December 15, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	5. Consent Agenda
Department	Department of Finance and Administration
Type	Action (Consent) Communication Information
Recommended Action	waive the reading, accept the communication and place it on file
Subject	5.3. December 1, 2025 Regular City Council Meeting Minutes - DFA
Meeting	December 15, 2025 - Regular City Council Meeting - Monday, December 15, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	5. Consent Agenda
Department	Department of Finance and Administration
Type	Action (Consent) Information Minutes
Recommended Action	approve the minutes
Subject	5.4. December 1, 2025 Full Board of Abatement of Taxes Meeting Minutes - DFA
Meeting	December 15, 2025 - Regular City Council Meeting - Monday, December 15, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	5. Consent Agenda
Department	Department of Finance and Administration
Type	Action (Consent) Information Minutes
Recommended Action	approve the minutes
Subject	5.5. Request to Accept a Gift from Cliff Landesman - BCA
Meeting	December 15, 2025 - Regular City Council Meeting - Monday, December 15, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	5. Consent Agenda
Department	City Arts
Type	Action (Consent)
Recommended Action	to accept the donation of two Endangered Alphabet Project panels to the City of Burlington from Cliff Landesman

Subject	5.6. City Council Initiative Fund Support of Free 2025 Highlight Buttons - BCA
Meeting	December 15, 2025 - Regular City Council Meeting - Monday, December 15, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	5. Consent Agenda
Department	City Arts
Type	Action (Consent)
Recommended Action	to approve the use of \$5,000 from the City Council Initiative Fund to subsidize Highlight tickets
Subject	5.7. CJC FY26 Budget Amendment - CEDO/CJC
Meeting	December 15, 2025 - Regular City Council Meeting - Monday, December 15, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	5. Consent Agenda
Department	Community & Economic Development Office (CEDO)
Type	Action (Consent)
Recommended Action	approve the proposed CJC budget amendment as shown on the attached budget amendment request and authorize the Chief Administrative Officer to effectuate the changes in substantial conformance with the request
Subject	5.8. Hannaford Donations - Fire
Meeting	December 15, 2025 - Regular City Council Meeting - Monday, December 15, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	5. Consent Agenda
Department	Fire Department
Type	Action (Consent)
Recommended Action	to approve and authorize the Burlington Fire Department to accept donations from the Hannaford Community Bag Program in a total Fiscal Year 2026 amount not to exceed \$500, subject to the review and approval of the Chief Administrative Officer or designee
Subject	5.9. Communication: Beth Royer, Chittenden County Clerk, re: Chittenden County Budget Meeting Monday, December 15, 2025 @ noon
Meeting	December 15, 2025 - Regular City Council Meeting - Monday, December 15, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	5. Consent Agenda
Department	Department of Finance and Administration
Type	Action (Consent) Communication
Recommended Action	waive the reading and place the communication on file

Subject	5.10. Communication: Linda Cherkassky, re: Making Public Health and Welfare the Priority
Meeting	December 15, 2025 - Regular City Council Meeting - Monday, December 15, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	5. Consent Agenda
Department	Department of Finance and Administration
Type	Action (Consent) Communication
Recommended Action	waive the reading and place the communication on file
Subject	5.11. Tobacco and Tobacco Substitute Endorsement License Renewals (2025-2026): CSC Quick Stop, 1563 North Avenue
Meeting	December 15, 2025 - Regular City Council Meeting - Monday, December 15, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	5. Consent Agenda
Department	Department of Finance and Administration
Type	Action (Consent)
Recommended Action	approve the 2025-2026 Tobacco and Tobacco Substitute Endorsement License Renewals for CSC Quick Stop, 1563 North Avenue
Subject	5.12. FIO Documents
Meeting	December 15, 2025 - Regular City Council Meeting - Monday, December 15, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	5. Consent Agenda
Department	Department of Finance and Administration
Type	Action (Consent) Communication Information
Recommended Action	for information only
Subject	5.13. Ordinance: Ticketing Authority For Parking Violations In City Parks (Ordinance Committee)
Meeting	December 15, 2025 - Regular City Council Meeting - Monday, December 15, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	5. Consent Agenda
Department	City Attorney
Type	Action (Consent)

Recommended Action	to waive the reading of the proposed ordinance amending B.C.O. § 22-23, and to suspend the rules to place the ordinance in all stages of passage (2/3 vote required)
Subject	5.14. Resolution: Release Of Certain Glebe And Perpetual Lease-Land Interests And Revision Of The City Of Burlington Perpetual Lease Land Interests List (Councilor Traverse)
Meeting	December 15, 2025 - Regular City Council Meeting - Monday, December 15, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	5. Consent Agenda
Department	Council and Board
Type	Action (Consent) Resolution
Recommended Action	waive the reading and adopt the resolution

6. Deliberative Agenda

Subject	6.1. Indoor Entertainment Permit Application (2025-2026): SEABA, 400 Pine Street
Meeting	December 15, 2025 - Regular City Council Meeting - Monday, December 15, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	6. Deliberative Agenda
Department	Department of Finance and Administration
Type	Action
Recommended Action	approve the 2025-2026 Indoor Entertainment Permit Application for SEABA, 400 Pine Street with all standard conditions
Subject	6.2. Tobacco Substitute Endorsement Application (2025-2026): Catamount Tobacco and Convenience LLC, 75 Church Street
Meeting	December 15, 2025 - Regular City Council Meeting - Monday, December 15, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	6. Deliberative Agenda
Department	Department of Finance and Administration
Type	Action
Recommended Action	approve the 2025-2026 Tobacco Substitute Endorsement Application for Catamount Tobacco and Convenience LLC, 75 Church Street
Subject	6.3. Tobacco and Tobacco Substitute Endorsement License Applications (2025-2026): Store #1 Burlington, 457 St. Paul Street
Meeting	December 15, 2025 - Regular City Council Meeting - Monday, December 15, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	6. Deliberative Agenda

Department	Department of Finance and Administration
Type	Action
Recommended Action	approve the 2025-2026 Tobacco and Tobacco Substitute Endorsement License Applications for Store #1 Burlington, 457 St. Paul Street
Subject	6.4. Public Hearing Regarding MDP-26-01 Burlington's Open Space Plan
Meeting	December 15, 2025 - Regular City Council Meeting - Monday, December 15, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	6. Deliberative Agenda
Department	Planning
Type	Action Public Hearing
Recommended Action	open Public Hearing close Public Hearing
Subject	6.5. 2025 Open Space Plan - Burlington Conservation Board (15 mins.)
Meeting	December 15, 2025 - Regular City Council Meeting - Monday, December 15, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	6. Deliberative Agenda
Department	Planning
Type	Action
Recommended Action	waive the reading and refer the Open Space Plan for a second and final public hearing and adoption by City Council on January 12, 2026
Subject	6.6. Authorization to Execute a Grant to CVOEO to support Recovery Shelter - Mayor's Office (20 mins.)
Meeting	December 15, 2025 - Regular City Council Meeting - Monday, December 15, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	6. Deliberative Agenda
Department	Mayor's Office
Type	Action
Recommended Action	authorize the Mayor to provide a grant to CVOEO in the sum of \$104,000, to be paid out of the City's FY26 opioid settlement funds
Subject	6.7. Burlington Police Department - Police Unified Pay Scale Adjustments (15 mins.)
Meeting	December 15, 2025 - Regular City Council Meeting - Monday, December 15, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	6. Deliberative Agenda

Department	Police Department
Type	Action
Recommended Action	move to approve, adopt, and authorize the proposed adjustments to the Police Unified Pay Scale, as outlined above, and to further authorize the extension of the benefits as outlined herein to all Class-A, sworn, non-union, supervisory personnel within the Burlington Police Department, as part of the comprehensive benefits package for such positions, subject to the final review and approval of the Chief Administrative Officer
Subject	6.8. Reconnecting Bank & Cherry Project Update - DPW (20 mins.) **AGENDA ITEM REMOVED AND WILL BE PART OF THE 01/12/26 CITY COUNCIL CONSENT AGENDA**
Meeting	December 15, 2025 - Regular City Council Meeting - Monday, December 15, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	6. Deliberative Agenda
Department	Public Works Department
Type	Action
Recommended Action	to accept this report and place it in the file
Subject	6.9. Recycling Program Update and Extension of Employee Recruitment and Retention Memorandum of Agreement between AFSCME Local 1343 and City of Burlington - DPW (25 mins.)
Meeting	December 15, 2025 - Regular City Council Meeting - Monday, December 15, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	6. Deliberative Agenda
Department	Public Works Department
Type	Action
Recommended Action	authorize the DPW Director to extend the DPW Employee Retention and Recruitment Memorandum of Agreement between AFSCME Local 1343 and City of Burlington, Department of Public Works through December 31, 2026, subject to the review and approval of the City Attorney
Subject	6.10. Ordinance: Sidewalk Interference BCO Chapter 27, Art. I (Department of Permitting and Inspections, Ordinance Committee)(10 mins.)
Meeting	December 15, 2025 - Regular City Council Meeting - Monday, December 15, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	6. Deliberative Agenda
Department	Permitting & Inspections
Type	Action Ordinance - Second Reading

Recommended Action	waive the second reading, approve the ordinance as amended by the Ordinance Committee
Subject	6.11. Ordinance: Unlawful Entry Into A Motor Vehicle (Councilor Traverse, Ordinance Committee)(10 mins.)
Meeting	December 15, 2025 - Regular City Council Meeting - Monday, December 15, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	6. Deliberative Agenda
Department	Council and Board
Type	Action Ordinance - Second Reading
Recommended Action	waive the second reading and adopt the ordinance
Subject	6.12. Resolution: Compensation For School Board Members (Councilor Traverse) (10 mins.)
Meeting	December 15, 2025 - Regular City Council Meeting - Monday, December 15, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	6. Deliberative Agenda
Department	Council and Board
Type	Action Resolution
Recommended Action	waive the reading and adopt the resolution
Subject	6.13. Resolution: March 3, 2026 Annual City Meeting -- Increase In Police & Fire Tax Rate (Councilor Bergman)(20 mins.)
Meeting	December 15, 2025 - Regular City Council Meeting - Monday, December 15, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	6. Deliberative Agenda
Department	Mayor's Office
Type	Action Resolution
Recommended Action	waive the reading and refer to the Board of Finance
Subject	6.14. Resolution: March 3, 2026 Annual City Meeting - Advisory Question Re Municipal Tax Reform (Councilor Bergman)(20 mins.)
Meeting	December 15, 2025 - Regular City Council Meeting - Monday, December 15, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	6. Deliberative Agenda
Department	Mayor's Office

Type	Action Resolution
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Recommended Action to begin deliberation on the question but postpone action until January 12, 2026

7. Committee Reports

Subject	7.1. Verbal reports
Meeting	December 15, 2025 - Regular City Council Meeting - Monday, December 15, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	7. Committee Reports
Department	Council and Board
Type	Information

8. City Council - General City Affairs (to include Climate and Public Health & Safety Emergency Updates: up to 5 mins. per Councilor)

Subject	8.1. Verbal reports
Meeting	December 15, 2025 - Regular City Council Meeting - Monday, December 15, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	8. City Council - General City Affairs (to include Climate and Public Health & Safety Emergency Updates: up to 5 mins. per Councilor)
Department	Council and Board
Type	Information

9. City Council President - Council Updates (up to 5 mins.)

Subject	9.1. Verbal reports
Meeting	December 15, 2025 - Regular City Council Meeting - Monday, December 15, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	9. City Council President - Council Updates (up to 5 mins.)
Department	Council and Board
Type	Information

10. Adjournment

Subject	10.1. Motion to adjourn
Meeting	December 15, 2025 - Regular City Council Meeting - Monday, December 15, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	10. Adjournment
Department	Council and Board
Type	Action Procedural

11. Informational and Non-Discrimination Statements

Subject	11.1. This agenda is available in alternative formats upon request. For more information on access, call Lori Olberg, Council and Licensing Coordinator (802-865-7136)(TTY 802-865-7142). Persons with disabilities who require assistance or special arrangements to participate are encouraged to contact 802-865-7000 (voice) or 802-865-7142 (TTY) at least 72 hours in advance so that proper arrangements can be made. This meeting will also air on Town Meeting TV the Wednesday after the meeting, starting at 8:00 pm and repeating at 1:00 am and 7:00 am the following day. The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status, crime victim status or genetic information.
Meeting	December 15, 2025 - Regular City Council Meeting - Monday, December 15, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	11. Informational and Non-Discrimination Statements
Department	Council and Board
Type	Information