

DRAFT



BURLINGTON ADVISORY COMMITTEE ON ACCESSIBILITY
SHARON BUSHOR CONFERENCE ROOM, FIRST FLOOR OF CITY HALL 149
CHURCH STREET, BURLINGTON, VERMONT
MINUTES OF MEETING
January 12, 2026

1. Call to Order

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Meeting Called to order at 310pm pm by Nate Besio

A quorum was not present and, as such, only discussions and presentations. No motions were made, or items advanced.

Members of the Committee Present

Joined in Person — Tim Williams (He/Him) — Staff support for the committee

Joined Online — Ashley Parker (She/Her) — Capital Programs Director

Joined Online— Nate Besio (He/Him) — Representative of the Vermont Center for Independent Living, Committee Chair

Joined Online — John Thomas (He/Him) — Vermont Association for the Blind and Visually Impaired

Joined Online— Sharon Henault (She/Her) — Resident of Burlington **Note, due to technical difficulties, was not present for the majority of the meeting and was not counted for purposes of determining quorum.**

Joined In Person — Katherine Schad (She/Her) — Chief Administrative Officer and ADA Coordinator

Members of the Committee Not Present

Lisa Black(She/Her) — Disabled physician's assistant, a board-certified patient advocate, licensed ADA coordinator, Committee Co-Chair

Scottie Taylor (They/Them) — Burlington Resident

Karen Downey (She/Her) — Resident of Burlington and Adjunct Faculty Instructor UVM Occupation Therapy Doctoral Program

Other Guests Present

Joined In Person — Jon Adam-Kolitz (He/Him) — Burlington Parks Recreation and Waterfront

Joined Online — Max Madalinski (He/Him) — Burlington Parks Recreation and Waterfront

2. Adopt the Agenda

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No motion made or action taken on this item.

3. Adopt Minutes

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Subject **3.1. Adopt and approve meeting minutes of the November 17th meeting og the Burlington Advisory Committee on Accessibility**

Meeting January 12, 2026 - January Burlington Advisory Committee On Accessibility - Monday, January 12, 2026, 3:00 PM, Sharon Bushor Conference Room, first floor of City Hall 149 Church Street, Burlington, Vermont

Category 3. Adopt Minutes

Department Other

Type

3.1. Adopt and approve meeting minutes of the November 17th meeting og the Burlington Advisory Committee on Accessibility

No motion made or action taken on this item.

4. News & Updates

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Katherine Schad — Shared information about Love Burlington's "Love Notes" campaign which is looking to include Braille and multilingual messages for the first time.

More information can be found at this link: <https://loveburlington.org/monthoflove>

Subject **4.1. Tim Williams — Clarification reporting ADA concerns**

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Category 4. News & Updates

Department Other

Type

Recommended Action

4.1. Tim Williams — Clarification reporting ADA concerns

Tim Williams, shared information on how to submit ADA concerns to the city, and said that if members of the committee are made aware of any ADA title II issues, please advance them, as needed via the appropriate channels. The following is a link to the City of Burlington's ADA Notice of Provision of Services as found on the City's web page.

<https://www.burlingtonvt.gov/236/ADA-Notice-of-Provision-of-Services>

Subject **4.2. Sophie Sauvé - Pomeroy Park Playground Update**

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Category 4. News & Updates

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Department Parks, Recreation, & Waterfront

Type

Recommended Action

4.2. Sophie Sauvé - Pomeroy Park Playground Update

Max Madalinski of the Burlington Parks Recreation and Waterfront (BPRW) shared an update on the progress of the accessibility updates being made for Pomery park, including equipment.

5. Public Forum

5. Public Forum

members of the public was present but, when given the opportunity, did not elect to address the committee at that time.

6. Department of Public Works - Tech Services Downtown ADA parking Study

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Philip Peterson, of the Department of Public works shared information of the Planned downtown ADA parking Study

Subject 6.1. DT ADA Parking Study

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Category 6. Department of Public Works - Tech Services Downtown ADA parking Study

Department Public Works Department

Type

Recommended Action

6.1. DT ADA Parking Study

7. Other Committee Business

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Subject 7.1. Adoption and signing of Open and Accessible Meetings Best Practices Letter

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Category 7. Other Committee Business

Department Other

Type

Recommended Action

7.1. Adoption and signing of Open and Accessible Meetings Best Practices Letter
No motion made or action taken on this item.

8. Adjournment

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Subject

8.1. Motion to adjourn

Meeting

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Category

8. Adjournment

Department

Council and Board

Type

Recommended Action

8.1. Motion to adjourn

Motioned by John Thomas, seconded by Tim

Final Resolution: Motion Passes

Yes: Unanimous

9. Informational and Non-Discrimination Statements

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Subject

9.1. This agenda is available in alternative formats upon request. Persons with disabilities who require assistance or special arrangements to participate are encouraged to contact 802-865-7000 (voice) or 802-865-7142 (TTY) at least 72 hours in advance so that proper arrangements can be made. The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status, crime victim status or genetic information.

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9. Informational and Non-Discrimination Statements

Department

Council and Board

Type

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