



Board of Finance

Monday, January 12, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Join from PC, Mac, iPad, or Android:

<https://zoom.us/j/99551944677>

Phone one-tap:

+16469313860, 99551944677# US

Join via audio:

+1 646 931 3860 US

Webinar ID: 995 5194 4677

International numbers available: <https://zoom.us/u/acZu3oWtZc>

**CCTV link: https://www.youtube.com/playlist?list=PLIjLFn4BZd2PwCge7INoKug676jif_iUA **

1. Agenda

Subject	1.1. Motion to adopt agenda
Meeting	January 12, 2026 - Board of Finance Meeting - Monday, January 12, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	1. Agenda
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to amend/adopt agenda as follows: remove from the Deliberative Agenda Item 4.2. Authorization to Execute Contract with Interface Studio for planBTV: 2050 - Planning (per CAO Schad)

2. Public Forum

Subject	2.1. Verbal Comments
Meeting	January 12, 2026 - Board of Finance Meeting - Monday, January 12, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	2. Public Forum

Department Council and Board

Type Action
Procedural

Recommended Action open Public Forum
close Public Forum

3. Consent Agenda

Subject 3.1. Motion to adopt the consent agenda and take the actions indicated

Meeting January 12, 2026 - Board of Finance Meeting - Monday, January 12, 2026, 5:00 PM,
Bushor Conference Room, 149 Church Street, 1st Floor

Category 3. Consent Agenda

Department Council and Board

Type Action (Consent)
Procedural

Recommended Action Motion to adopt the consent agenda and take the actions indicated

Subject 3.2. December 15, 2025 Board of Finance Meeting Minutes - DFA

Meeting January 12, 2026 - Board of Finance Meeting - Monday, January 12, 2026, 5:00 PM,
Bushor Conference Room, 149 Church Street, 1st Floor

Category 3. Consent Agenda

Department Department of Finance and Administration

Type Action (Consent)
Information
Minutes

Recommended Action approve the minutes

Subject 3.3. The Annual Burlington Dr. Martin Luther King, Jr. Remembrance Sponsorship - REIB

Meeting January 12, 2026 - Board of Finance Meeting - Monday, January 12, 2026, 5:00 PM,
Bushor Conference Room, 149 Church Street, 1st Floor

Category 3. Consent Agenda

Department Racial Equity, Inclusion, & Belonging (REIB)

Type Action (Consent)

Recommended Action to approve and authorize the Director of the Racial Equity, Inclusion, and Belonging
Office and the Chief Administrative Officer to issue a sponsorship grant in the amount of
\$5,000 to the Greater Burlington Multicultural Resource Center to support the Annual
Burlington Fr. Martin Luther King, Jr. Remembrance event from the Community
Celebrations GL

Subject 3.4. Mending Wall - REIB

Meeting January 12, 2026 - Board of Finance Meeting - Monday, January 12, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 3. Consent Agenda

Department Racial Equity, Inclusion, & Belonging (REIB)

Type Action (Consent)

Recommended Action to approve and authorize the Director of the Racial Equity Inclusion and Belonging Office and the Chief Administrative Officer to issue a sponsorship grant in the amount of \$2,950 to Armadillo Collective, Pennington Productions, and AALV to support the Mending Wall project from the Community Celebrations GL

Subject 3.5. Request to execute a lease amendment with Hangar Condominium Association Inc. - Airport

Meeting January 12, 2026 - Board of Finance Meeting - Monday, January 12, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 3. Consent Agenda

Department Airport

Type Action (Consent)

Recommended Action to approve and recommend that the City Council authorize the Mayor of the City of Burlington to execute the lease amendment with the Hangar Condominium Association, subject to final review and approval by the City Attorney's Office, and to take such further actions and execute such further instruments approved as to form by the City Attorney's Office as may be necessary or convenient to effectuate the transactions contemplated hereby

Subject 3.6. Request to execute a lease agreement with the General Services Administration (GSA) for Transportation Security Administration (TSA) office space - Airport

Meeting January 12, 2026 - Board of Finance Meeting - Monday, January 12, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 3. Consent Agenda

Department Airport

Type Action (Consent)

Recommended Action to approve and recommend that the City Council authorize the Mayor of the City of Burlington to execute the lease with General Service Administration at the Patrick Leahy Burlington International Airport, subject to final review and approval by the City Attorney's Office, and to take such further actions and execute such further instruments approved as to form by the City Attorney's Office as may be necessary or convenient to effectuate the transactions contemplated hereby

Subject 3.7. Request to execute a ground lease with Aerodyme Corporation - Airport

Meeting January 12, 2026 - Board of Finance Meeting - Monday, January 12, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 3. Consent Agenda

Department	Airport
Type	Action (Consent)
Recommended Action	<p>Updated Motion Language: to approve and recommend that the City Council authorize the Mayor of the City of Burlington to execute the lease with Aerodyme Corporation, subject to final review and approval by the City Attorney’s Office, and to take such further actions and execute such further instruments approved as to form by the City Attorney’s Office as may be necessary or convenient to effectuate the transactions contemplated hereby</p> <p>Original Motion Language: to approve and recommend that the City Council authorize the Mayor of the City of Burlington to execute the ground lease with Aerodyme Corporation, subject to final review and approval by the City Attorney’s Office, and to take such further actions and execute such further instruments approved as to form by the City Attorney’s Office as may be necessary or convenient to effectuate the transactions contemplated hereby</p>

4. Deliberative Agenda

Subject	4.1. Request to Add Two Positions and Tier a Third Position - Airport
Meeting	January 12, 2026 - Board of Finance Meeting - Monday, January 12, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	4. Deliberative Agenda
Department	Airport
Type	Action
Recommended Action	<p>To approve and recommend that the City Council approve the following:</p> <ol style="list-style-type: none"> 1. The addition of one (1) Airport Operations Specialist, full time, non-exempt, AFSCME position, grade 16, step 1-15: \$30.48/hour or \$63,400 annually - \$36.01/hour or \$75,508 annually. 2. The establishment of a Working Foreman Ambassador position, full time, non-exempt, AFSCME position, grade 16, step 1-15: \$30.48/hour or \$63,400 annually - \$36.01/hour or \$75,508 annually. 3. The replacement of the Maintenance Worker position, full time, non-exempt, AFSCME position, grade 14, step 1-15 \$27.00/hour or \$56,166 annually - \$32.12/hour or \$66,828 annually, with the following positions: a. Maintenance Worker I, grade 14, step 1-15 \$27.00/hour or \$56,166 annually - \$32.12/hour or \$66,828 annually; and b. Maintenance Worker II, non-exempt, AFSCME grade 15, step 1-15 \$28.65/hour or \$59,593 annually - \$34.10/hour or \$70,939 annually.
Subject	4.2. Authorization to Execute Contract with Interface Studio for planBTV: 2050 - Planning **AGENDA ITEM REMOVED**
Meeting	January 12, 2026 - Board of Finance Meeting - Monday, January 12, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	4. Deliberative Agenda
Department	Planning
Type	Action
Recommended Action	1. Approve and recommend that the City Council approve the expenditure of up to \$340,000.00 (\$325,755.00 + 4.2% contingency) from the sources identified above;

and

2. Authorize, and recommend that the City Council authorize, the Planning Director to execute the contract with Interface Studio for planBTV: 2050, subject to the review and approval of the City Attorney

Subject **4.3. 2026 Drinking Water System Strategic Capital Planning Efforts and Associated DWSRF - Step I Loans - DPW/Water Resources**

Meeting January 12, 2026 - Board of Finance Meeting - Monday, January 12, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 4. Deliberative Agenda

Department Public Works Department - Water Resources

Type Action

Recommended Action 1. "To approve and recommend that the City Council waive the reading and adopt the attached resolution authorizing a Step I loan up to \$650,000 from the Vermont Drinking Water State Revolving Fund for the Water Treatment Facility Improvements Plan – Phase I as more specifically set forth in the attached resolution."
2. "To approve and recommend that the City Council waive the reading and adopt the attached resolution authorizing a Step I loan up to \$544,000 from the Vermont Drinking Water State Revolving Fund for the Water Distribution and Storage System Improvements Plan as more specifically set forth in the attached resolution."

Subject **4.4. Unassigned Fund Balance Request for Turning Point Center FY25 Annual Payment - Mayor's Office**

Meeting January 12, 2026 - Board of Finance Meeting - Monday, January 12, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 4. Deliberative Agenda

Department Mayor's Office

Type Action

Recommended Action to approve and recommend that the City Council authorize the adjustment to the FY26 budget and a payment to the Turning Point Center of Chittenden County in the amount of \$17,450 out of the Unassigned Fund Balance

5. FY27 Budget - Mayor and CAO

Subject **5.1. FY27 Budget - Mayor and CAO**

Meeting January 12, 2026 - Board of Finance Meeting - Monday, January 12, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 5. FY27 Budget - Mayor and CAO

Department Mayor's Office

Type Discussion
Information
Presentation

6. Reclassifications - HR

Subject **6.1. Reclassifications - HR**

Meeting January 12, 2026 - Board of Finance Meeting - Monday, January 12, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 6. Reclassifications - HR

Department Human Resources

Type Discussion
Information

7. Adjournment

Subject 7.1. Motion to adjourn

Meeting January 12, 2026 - Board of Finance Meeting - Monday, January 12, 2026, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 7. Adjournment

Department Council and Board

Type Action
Procedural

Recommended Action Motion to adjourn