

Burlington Design Advisory Board

Department of Permitting and Inspections
645 Pine Street
Burlington, VT 05401
<http://www.burlingtonvt.gov/DPI/Boards/Design-Advisory-Board/>
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Ron Wanamaker, Chair
Emily Morse, Vice Chair
Ricky Martin
Gabriel Stadecker
Jay White
Kathleen Ryan, Alternate
Joel Baird, Alternate



DESIGN ADVISORY BOARD

Tuesday December 9, 2025

Minutes

Present: Gabe Stadecker, Jay White, Ricky Martin and Joel Baird (alternate).

Absent: Ron Wanamaker, Emily Morse, Kathleen Ryan (alternate).

Staff present: Mary O'Neil,

Guests: Brian Leet (FFF Architects), Marty Spaulding representing Burlington School District.

Agenda

Session I – 3:00 PM – 3:30 PM

ZPS-25-52; 110 Institute Road (I, Ward 4) City School Department / Administrative Offices / EED / Marty Spaulding

Alternative compliance for proposed Master Sign plan for Burlington High School/Burlington Technical Center. (Project Manager, Mary O'Neil)

Motion by Gabe Stadecker:

I move that we recommend approval of the general package; allowing for discretion in the size of the monument sign creating an entry to the site; allowing for the increased lumens and more frequent message intervals as sign will be mutable and the school district will provide good faith compliance as a good participant. We find the size of the monument sign appropriate to the scale of the project site.

Building related signage is compliant under the Alternative Compliance provision. We accept the directional signs as individual panels and therefore compliant. We also recommend approval of the proposed color scheme, and would welcome a logo on the Monument sign when fixed. We propose the mural be reconsidered as a public art installation whether within this Master Sign Plan package or as a different application. We suggest flexibility in review of this plan.

2nd – Ricky Martin

Vote 4-0

Motion carries.

Session II – 3:30 PM – 4:00 PM

2026 Meeting Schedule

2026 meeting schedule was adopted unanimously.

Meeting adjourned 4:10 pm.