

November 2025 BOH draft minutes

-Board members participating: Chair Celia Bird, Jenny Tomczak, Jane Seymour and Health Officer Bill Ward

Board Chair Celia Bird called the meeting to order at 5:44 pm.

Agenda

Jenny made a motion to amend the agenda to add September meeting minutes approval along with October minutes. 2nd by Jane. Unanimous in favor.

Jane made a motion to swap items 6 and 4 on the agenda. Jenny 2nd. Unanimous in favor.

Jane made a motion to approve the amended agenda. 2nd by Jenny.

Vote was unanimous in favor.

Draft minutes

September minutes - Jenny made a motion to approve the draft minutes. 2nd by Jane. Vote was unanimous in favor.

October minutes – Jane made a motion to approve the draft minutes. 2nd by Jenny. Vote was unanimous in favor.

Public Forum

There were no members of the public present.

Chair Report

The board discussed the process for selecting a new member of the Board of Health. Celia reported that she had reached out to President Travers to explain their role as a resource for information about the position and to request time to review applications before making recommendations to City Council. Celia noted the Council is set to review applications in a Mid-December meeting. Applications may be submitted to the Clerk/Treasurer's Office, 149 Church Street, Burlington, VT 05401 Attn: Lori NO later than Wednesday, December 10, 2025, by 4:30 pm.

Jane will send an updated Front Porch Forum post that the Board reviewed during this meeting.

Celia noted that the water fluoridation information from the last meeting was circulated. Bill will circulate the past BOH minutes on the issue for members to review prior to the next meeting. The board will discuss this at an upcoming meeting as an agenda item.

Health Equity

Celia and Bill will connect about supplying a syringe drop box for the Universal Unitarian Church.

Jenny gave an update about webinar on overdose prevention which she recommended and will send a link for other Board Members to review.

Bill noted the recent City Council item on UVM student dorm complaints as a health equity item. He gave the board an overview of the council resolution.

Celia added that equity is expected to be considered in the current BOH member vacancy.

Substance Abuse and Safe Syringe Disposal

Issues were already noted in earlier items during the Chair report.

Emerging Issues

No new emerging issues.

Adjournment

The board discussed possible meeting dates in December may be the 9th or the 10ths pending member availability. Jenny/Jane made a motion to adjourn the meeting. 2nd by Jenny/Jane. Unanimous in favor. Celia noted the meeting was adjourned at 6:39 p.m.