

DEPARTMENT OF PUBLIC WORKS  
645 PINE STREET  
BURLINGTON, VERMONT 05401  
COMMISSION MEETING NOVEMBER 19, 2025  
DRAFT MINUTES

See video for full meeting – link below  
<https://www.youtube.com/watch?v=kHIK4da-zRo>

Commissioners Present: Commissioner Barr, Chair Damiani, Vice Chair Fox, Commissioner Davis, Commissioner Hays, Commissioner Munteanu (Via zoon), Commissioner O’Neill-Vivanco (via zoom)

Commissioner Absent: Commissioner Munteanu

**ITEM 1 – CALL TO ORDER**

**Chair Damiani** called the meeting to order at p.m.

**ITEM 2 – AGENDA**

Commissioner Damiani is asking for a motion to approve the agenda with an amendment to pull the Queen City Bridge item from the agenda and have it as a separate agenda item at Agenda Item 4.1.

Commissioner Barr so moved

Commissioner Hays seconded

Unanimous approval

**ITEM 3 – PUBLIC FORUM**

David Wilber – Queen City Park Bridge  
Ann Vivian – Loading Zone – Buell Street  
Tom Piper – Queen City Park Bridge  
Peter Geiring – Queen City Park Bridge  
Jack Tiano – Recycling and Paving  
Linda Looney – Pedestrian scoping report bike lane along road  
Lucy - Queen City Park Bridge  
Blaine Martine – Green Acres drive pedestrian pilot project  
Ben Traverse – Queen City Park Road  
Jeanette Bacevius – Queen City Park Bridge

**ITEM 4 – CONSENT AGENDA**

- 4.1 – Approval of Draft Minutes 10-15-25
- 4.2 – Bank St loading zone
- 4.3 – Queen City Bridge stop signs
- 4.4 - Buell Street 30 Minute Metered Parking
- 4.5 - 129-135 North Ave Parking Removal for Emergency Access

Motion to approve consent agenda with Removal of Item 4.3

Commissioner Barr motioned for approval  
Commissioner Fox seconded  
Commissioner Damiani forwarded an e mail from City Councilor Litwin who spoke in support of Item 4.5.

Unanimous approval

#### **ITEM 4.3 – QUEEN CITY BRIDGE STOOP SIGNS**

Philip Peterson Senior Transportation Planner

Commissioner O'Neill-Vivanco makes a motion to approve staff's language on this with the addition that staff will collect data on the stop signs and traffic volumes once the parkway opens within five to six months of it opening and traffic patterns.

City Engineer Laura Wheelock stated she did feel that five to six months is a reasonable timeframe.

Commissioner Fox seconds motion

Commissioner Hays Nay

Commissioner Munteanu Nay

Commissioner Barr Aye

Commissioner Fox Aye

Commissioner Damiani Aye

Commissioner Davis Aye

Ayes have it 5 to 2.

#### **ITEM 5 – RECYCLING NEXT STEPS**

Director Spencer

Commissioner Barr makes a motion to go with staff's recommendation

Staff doesn't have a recommendation.

Commissioner Barr if they were to consider this

Commissioner Damiani the proposal to contract out to Casella?

Commissioner Barr yes

Commissioner Davis seconds

Commissioner Munteanu asks if Commission is accepting this communication

Commissioner Damiani no the motion is to make a preference for the contracted out service proposal that the staff outlined

Commissioner Munteanu the Public Works Commission.

Commissioner Damiani that the Public Works Commission recommends moving forward with the contracted services option that staff has laid out.

Commissioner Munteanu – Nay

All other Commissioners approve

Final Vote Ayes 1 nay

#### **ITEM 6 – CY 26 PAVING PROGRAM UPDATE**

Engineer Jack Keller overview of program

**ITEM 7 – SIDEWALK PROGRAM OVERVIEW & FUTURE PLANNING**

Senior Transportation Planner Philip Peterson – Christina Cangioli Associate Engineer

**ITEM 8 – PARKING PROMOTION UPDATE**

Division Director Jackie Esperti

**ITEM 9 – DIRECTOR’S REPORT**

Director Chapin Spencer

**ITEM 10 – COMMISSIONER ITEMS**

Commissioner O’Neill-Vivanco communicate with folks in NNE who came in September for traffic calming  
Staffing for winter season  
Crossing guard booklet

**ITEM 11 – ADJOURNMENT & NEXT MEETING DATE – DECEMBER 17, 2025**

Commissioner Barr made a motion to adjourn  
Commissioner Davis seconded  
Unanimous approval