



**BURLINGTON CITY COUNCIL
CONTOIS AUDITORIUM, 149 CHURCH STREET, 2ND FLOOR
MINUTES OF MEETING
November 17, 2025**

1. Agenda

1. Agenda

City Council President Traverse convened the meeting at 6:04 pm.

Members present: City Council President Traverse, Councilors Barlow, Bergman, Broderick, Carpenter, Grant, Litwin, McKnight, Neubieser, Schachter, Singh (all in person); Councilor Kane (online)

Others present: Mayor Mulvaney-Stanak, City Attorney Brown, COS Jacobsen, Deputy COS Monroe-Zakaras, Lori Olberg and Barbara Turnbull

Subject	1.1. Motion to amend/adopt agenda
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Meeting	November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
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Category	1. Agenda
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Department	Council and Board
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Type	Action Procedural
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Recommended Action	Motion to amend/adopt agenda as follows: remove from the consent agenda item 5.9. Authorization to Sign a Cooperation Agreement with HowardCenter Inc. - Mayor's Office and place it on the deliberative agenda as item 6.7. (per City Council President Traverse per Councilor Schachter)
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1.1. Motion to amend/adopt agenda

Motion made by Councilor McKnight, seconded by Councilor Singh, to adopt the agenda as amended and presented. Motion passed unanimously.

2. Work Sessions

2. Work Sessions

Subject	2.1. BTV Cares (20 mins.)
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Meeting	November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
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Category	2. Work Sessions
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Department	Mayor's Office
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Type	Information Discussion
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Communication

2.1. BTV Cares (20 mins.)

Interim Police Chief Burke, Fire Chief Curtin and IT Director Barker spoke to this agenda item.

Subject

2.2. 2026 Legislative Priorities discussion (20 mins.)

Meeting

November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category

2. Work Sessions

Department

Mayor's Office

Type

Communication
Discussion
Information

2.2. 2026 Legislative Priorities discussion (20 mins.)

Mayor Mulvaney-Stanak spoke to this agenda item.

3. Public Forum: Time Certain: 6:30 pm **See above for signup instructions**

3. Public Forum: Time Certain: 6:30 pm **See above for signup instructions**

City Council President Traverse opened the Public Forum at 6:38 pm.

City Council President Traverse closed the Public Forum at 7:03 pm.

Subject

3.1. Verbal Comments

Meeting

November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category

3. Public Forum: Time Certain: 6:30 pm **See above for signup instructions**

Department

Council and Board

Type

Action
Procedural

Recommended Action

open Public Forum
close Public Forum

3.1. Verbal Comments

BTV residents (in person):

Gabriella Grean: student housing

Benjamin Robke: student housing

Yeraz Kaligin: Student Housing at UVM

Baxter Pierce: Student Housing

Evan Bray: Student Housing

Kelsey Adams: student housing

Floyd Campbell: UVM Housing

Charlie Messing: 6 things-reinstate the bus 11 to the hospital/airport

BTV resident (online):

Sharon Bushor: Cares/Inspection of UVM Housing

Pike Porter: McNeil's property assessment is too low or the insane valuation is too high/trespass ordinance-

unlawful entry

Non BTV resident (online):

Keren Sita: haters/severe ignorance

4. Mayor - General City Affairs (up to 10 mins.)

4. Mayor - General City Affairs (up to 10 mins.)

Subject **4.1. Verbal reports**

Meeting November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 4. Mayor - General City Affairs (up to 10 mins.)

Department Council and Board

Type Information

4.1. Verbal reports

5. Consent Agenda

5. Consent Agenda

Subject **5.1. Motion to adopt the consent agenda (as amended) and take the actions indicated**

Meeting November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 5. Consent Agenda

Department Council and Board

Type Action (Consent)
Procedural

Recommended Action Motion to adopt the consent agenda (as amended) and take the actions indicated

5.1. Motion to adopt the consent agenda (as amended) and take the actions indicated

Motion made by Councilor McKnight, seconded by Councilor Litwin, to adopt the consent agenda (as amended) and take the actions indicated. Motion passed unanimously.

Subject **5.2. Accountability List - DFA**

Meeting November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 5. Consent Agenda

Department Department of Finance and Administration

Type Action (Consent)
Information

Communication

Recommended Action	waive the reading, accept the communication and place it on file
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5.2. Accountability List - DFA

Subject **5.3. November 3, 2025 Regular City Council Meeting Minutes - DFA**

Meeting November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category	5. Consent Agenda
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Department of Finance and Administration

Type	Action (Consent) Information Minutes
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Recommended Action	approve the minutes
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5.3. November 3, 2025 Regular City Council Meeting Minutes - DFA

Subject **5.4. November 3, 2025 Local Control Commission Meeting Minutes - DFA**

Meeting November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category	5. Consent Agenda
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Department of Finance and Administration

Type	Action (Consent) Information Minutes
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Recommended Action	approve the minutes
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5.4. November 3, 2025 Local Control Commission Meeting Minutes - DFA

Subject **5.5. March 3, 2026 Annual City Election Calendar - DFA**

Meeting November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category	5. Consent Agenda
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Department of Finance and Administration

Type	Action (Consent) Communication Information
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Recommended Action	waive the reading, accept the communication and place it on file
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5.5. March 3, 2026 Annual City Election Calendar - DFA

Subject	5.6. UVM Student Tenant Union November 3, 2025 City Council Public Forum Comments
Meeting	November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	5. Consent Agenda
Department	Department of Finance and Administration
Type	Action (Consent) Information Communication
Recommended Action	waive the reading and place the communication on file
5.6. UVM Student Tenant Union November 3, 2025 City Council Public Forum Comments	

Subject	5.7. Petition to Present to Burlington City Council - SU Traffic Petition
Meeting	November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	5. Consent Agenda
Department	Department of Finance and Administration
Type	Action (Consent) Communication Information
Recommended Action	waive the reading and place the communication on file
5.7. Petition to Present to Burlington City Council - SU Traffic Petition	

Subject	5.8. Chittenden Solid Waste District (CSWD) Fiscal Year 2025 Summary
Meeting	November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	5. Consent Agenda
Department	Department of Finance and Administration
Type	Action (Consent) Information Communication
Recommended Action	waive the reading and place the communication on file
5.8. Chittenden Solid Waste District (CSWD) Fiscal Year 2025 Summary	

Subject **5.9. Authorization to Sign a Cooperation Agreement with HowardCenter, Inc. - Mayor's Office **now agenda item 6.7****

Meeting November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 5. Consent Agenda

Department Mayor's Office

Type Action (Consent)

Recommended Action to authorize the Mayor to execute the agreement and to take all such further actions, and to execute all such further instruments approved as to form by the City Attorney, as may be necessary or convenient to effectuate the transactions contemplated hereby

5.9. Authorization to Sign a Cooperation Agreement with HowardCenter, Inc. - Mayor's Office ****now agenda item 6.7****

Subject **5.10. CSWD contract extension - Electric**

Meeting November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 5. Consent Agenda

Department Burlington Electric Department

Type Action (Consent)

Recommended Action to approve that the General Manager or their delegee may execute the attached contract extension with Chittenden Solid Waste District

5.10. CSWD contract extension - Electric

Subject **5.11. B.E.D.'s Property/Boiler and Machinery (B&M) 2025-2026 Insurance renewal - Electric**

Meeting November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 5. Consent Agenda

Department Burlington Electric Department

Type Action (Consent)

Recommended Action to authorize the General Manager of the Burlington Electric Department or their designee, to execute the Property, Boiler & Machinery insurance coverage renewal contract with AIG/ZURICH/STARR TECH/AEGIS for the policy period 11/20/2025 through 11/20/2026 with a not to exceed premium of \$718,024, as outlined in this

memo, subject to review and approval of the City Attorney's Office and the Board of Finance

5.11. B.E.D.'s Property/Boiler and Machinery (B&M) 2025-2026 Insurance renewal - Electric

Subject **5.12. 25 Cherry Street - Temporary Encumbrance of East bound Cherry Street and Sidewalk - DEW Construction**

Meeting November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 5. Consent Agenda

Department Public Works Department

Type Action (Consent)

Recommended Action to approve the Encumbrance Application for DEW Construction INC. at 25 Cherry Street requesting use City Right of way for a construction right of way to assist in hotel rebranding and authorize the Mayor to enter into a license agreement with the Applicant for use of the portion of the right-of-way outlined in the Application, subject to review by the City Attorney's Office

5.12. 25 Cherry Street - Temporary Encumbrance of East bound Cherry Street and Sidewalk - DEW Construction

Subject **5.13. Missing Person Christopher Harper**

Meeting November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 5. Consent Agenda

Department Council and Board

Type Action (Consent)
Information
Communication

Recommended Action waive the reading and place the communications on file

5.13. Missing Person Christopher Harper

Subject **5.14. 2025 Open Space Plan - Burlington Conservation Board**

Meeting November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 5. Consent Agenda

Department Permitting & Inspections

Type Action (Consent)

Recommended Action to refer the Open Space Plan for public hearing and adoption by City Council on December 15, 2025

5.14. 2025 Open Space Plan - Burlington Conservation Board

Subject 5.15. FIO Documents

Meeting November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 5. Consent Agenda

Department Department of Finance and Administration

Type Action (Consent)
Communication
Information

Recommended Action for information only

5.15. FIO Documents

Subject 5.16. Ordinance: RAISING THE MANDATORY RETIREMENT AGE FOR CLASS A EMPLOYEES (Councilors Barlow, Grant, Singh, Ordinance Committee)

Meeting November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 5. Consent Agenda

Department Council and Board

Type Ordinance - Second Reading
Action (Consent)

Recommended Action **Updated Motion Language:**

waive the reading, adopt the ordinance amendment and authorize the Chief Administrative Officer, or their designee, to effectuate any changes to municipal retirement plan documents required by this amendment, with any related changes being subject to any necessary approval by the Board of Finance and City Council

Original Motion Language:

waive the reading, adopt the ordinance, and authorize the Chief Administrative Officer, or their designee, to effectuate any changes to municipal retirement plan documents required by this amendment and to engage in any subsequent effects bargaining with the municipal unions representing Class A employees, with any related changes being subject to any necessary approval by the Board of Finance and City Council

5.16. Ordinance: RAISING THE MANDATORY RETIREMENT AGE FOR CLASS A EMPLOYEES (Councilors Barlow, Grant, Singh, Ordinance Committee)

6. Deliberative Agenda

6. Deliberative Agenda

Subject **6.1. Indoor Entertainment Permit Application (2025-2026): Citizen Cider, 180 Flynn Avenue**

Meeting November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 6. Deliberative Agenda

Department Department of Finance and Administration

Type Action

Recommended Action approve the 2025-2026 Indoor Entertainment Permit Application for Citizen Cider, 180 Flynn Avenue with all standard conditions

6.1. Indoor Entertainment Permit Application (2025-2026): Citizen Cider, 180 Flynn Avenue
Motion made by Councilor Broderick, seconded by Councilor Grant, to approve the motion as prest

Subject **6.2. FY25 Annual Report City of Burlington Chittenden County RPC (20 mins.)**

Meeting November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 6. Deliberative Agenda

Department Council and Board

Type Action
Discussion
Information
Report

Recommended Action waive the reading, accept the report and place it on file

6.2. FY25 Annual Report City of Burlington Chittenden County RPC (20 mins.)
Charlie Baker and Andy Montroll spoke to this item.
No action was taken.

Subject **6.3. Resolution: March 3, 2026 Annual City Meeting -- Charter Change Re: Establishment Of The Office Of Racial Equity, Inclusion, And Belonging (Charter Change Committee)(15 mins.)**

Meeting November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 6. Deliberative Agenda

Department Council and Board

Type Action
Resolution

6.3. Resolution: March 3, 2026 Annual City Meeting -- Charter Change Re: Establishment Of The Office Of Racial Equity, Inclusion, And Belonging (Charter Change Committee)(15 mins.)
REIB Director Perkins spoke to this item.
Motion made by Councilor McKnight, seconded by Councilor Grant, to waive the reading and adopt the resolution. Motion passed unanimously.

Type	Action
	Resolution

Motion made by Councilor Broderick, seconded by Councilor Bergman, to waive the reading and adopt the resolution. Motion passed unanimously.

6.5. Ordinance: SIDEWALK INTERFERENCE BCO Chapter 27, Art. I (Department of Permitting and Inspections)(10 mins.)

DPI Director Ward spoke to this item.

Motion made by Councilor Bergman, seconded by Councilor Litwin, to waive the reading and refer the ordinance amendment to the City Council Ordinance Committee. Motion passed unanimously.

Subject	6.6. Ordinance: UNLAWFUL ENTRY INTO A MOTOR VEHICLE (Councilor Traverse)(10 mins.)
Meeting	November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	6. Deliberative Agenda
Department	Council and Board
Type	Action Ordinance - First Reading
Recommended Action	waive the reading and refer the ordinance amendment to the City Council Ordinance Committee

6.6. Ordinance: UNLAWFUL ENTRY INTO A MOTOR VEHICLE (Councilor Traverse)(10 mins.)

City Council President Traverse spoke to this item.

Motion made by Councilor Bergman, seconded by Councilor Barlow, to waive the reading and refer the ordinance amendment to the City Council Ordinance Committee. Motion passed unanimously.

Subject	6.7. Authorization to Sign a Cooperation Agreement with HowardCenter Inc. - Mayor's Office **was agenda item 5.9**
Meeting	November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	6. Deliberative Agenda
Department	Mayor's Office
Type	Action
Recommended Action	to authorize the Mayor to execute the agreement and to take all such further actions, and to execute all such further instruments approved as to form by the City Attorney, as may be necessary or convenient to effectuate the transactions contemplated hereby

6.7. Authorization to Sign a Cooperation Agreement with HowardCenter Inc. - Mayor's Office ****was agenda item 5.9****

COS Jacobsen spoke to this item.

Motion made by Councilor Bergman, seconded by Councilor Schachter, to move to delay to the December 1st meeting. Motion passed unanimously.

7. Committee Reports

7. Committee Reports

Subject	7.1. Verbal reports
Meeting	November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category	7. Committee Reports
Department	Council and Board
Type	Information

7.1. Verbal reports

Subject	7.2. Communication From Assistant City Attorney Erik Ramakrishnan to City Council Ordinance Committee September 3, 2025 via Email
Meeting	November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	7. Committee Reports
Department	Council and Board
Type	Action Communication
Recommended Action	the attorney-client privilege was waived for this communication by the Ordinance Committee and approved for publication at our September 18, 2025 committee meeting and that the committee deliberated and decided to table the matter to an unspecified future date

7.2. Communication From Assistant City Attorney Erik Ramakrishnan to City Council Ordinance Committee September 3, 2025 via Email

8. City Council - General City Affairs (to include Climate and Public Health & Safety Emergency Updates: up to 5 mins. per Councilor)

8. City Council - General City Affairs (to include Climate and Public Health & Safety Emergency Updates: up to 5 mins. per Councilor)

Subject	8.1. Verbal reports
Meeting	November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	8. City Council - General City Affairs (to include Climate and Public Health & Safety Emergency Updates: up to 5 mins. per Councilor)
Department	Council and Board
Type	Information

8.1. Verbal reports

9. City Council President - Council Updates (up to 5 mins.)

9. City Council President - Council Updates (up to 5 mins.)

Subject	9.1. Verbal reports
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Meeting	November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	9. City Council President - Council Updates (up to 5 mins.)
Department	Council and Board
Type	Information

9.1. Verbal reports

10. Adjournment

10. Adjournment

Subject	10.1. Motion to adjourn
Meeting	November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	10. Adjournment
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to adjourn
10.1. Motion to adjourn City Council President Traverse adjourned the meeting at 10:30 pm.	

11. Informational and Non-Discrimination Statements

11. Informational and Non-Discrimination Statements

Subject	11.1. This agenda is available in alternative formats upon request. For more information on access, call Lori Olberg, Council and Licensing Coordinator (802-865-7136)(TTY 802-865-7142). Persons with disabilities who require assistance or special arrangements to participate are encouraged to contact 802-865-7000 (voice) or 802-865-7142 (TTY) at least 72 hours in advance so that proper arrangements can be made. This meeting will also air on Town Meeting TV the Wednesday after the meeting, starting at 8:00 pm and repeating at 1:00 am and 7:00 am the following day. The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status, crime victim status or genetic information.
Meeting	November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	11. Informational and Non-Discrimination Statements
Department	Council and Board

Type

Information

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