



City Council

Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

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[IGNORE_INDENT]

1. Agenda

Subject	1.1. Motion to amend/adopt agenda
Meeting	November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	1. Agenda
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to amend/adopt agenda as follows: remove from the consent agenda item 5.9. Authorization to Sign a Cooperation Agreement with HowardCenter Inc. - Mayor's Office and place it on the deliberative agenda as item 6.7. (per City Council President Traverse per Councilor Schachter)

2. Work Sessions

Subject	2.1. BTV Cares (20 mins.)
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Meeting	November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	2. Work Sessions
Department	Mayor's Office
Type	Information Discussion Communication

Subject 2.2. 2026 Legislative Priorities discussion (20 mins.)

Meeting	November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	2. Work Sessions
Department	Mayor's Office
Type	Communication Discussion Information

3. Public Forum: Time Certain: 6:30 pm **See above for signup instructions**

Subject 3.1. Verbal Comments

Meeting	November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	3. Public Forum: Time Certain: 6:30 pm **See above for signup instructions**
Department	Council and Board
Type	Action Procedural
Recommended Action	open Public Forum close Public Forum

4. Mayor - General City Affairs (up to 10 mins.)

Subject 4.1. Verbal reports

Meeting	November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	4. Mayor - General City Affairs (up to 10 mins.)
Department	Council and Board
Type	Information

5. Consent Agenda

Subject 5.1. Motion to adopt the consent agenda (as amended) and take the actions indicated

Meeting	November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
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Category	5. Consent Agenda
Department	Council and Board
Type	Action (Consent) Procedural
Recommended Action	Motion to adopt the consent agenda (as amended) and take the actions indicated
Subject	5.2. Accountability List - DFA
Meeting	November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	5. Consent Agenda
Department	Department of Finance and Administration
Type	Action (Consent) Information Communication
Recommended Action	waive the reading, accept the communication and place it on file
Subject	5.3. November 3, 2025 Regular City Council Meeting Minutes - DFA
Meeting	November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	5. Consent Agenda
Department	Department of Finance and Administration
Type	Action (Consent) Information Minutes
Recommended Action	approve the minutes
Subject	5.4. November 3, 2025 Local Control Commission Meeting Minutes - DFA
Meeting	November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	5. Consent Agenda
Department	Department of Finance and Administration
Type	Action (Consent) Information Minutes
Recommended Action	approve the minutes
Subject	5.5. March 3, 2026 Annual City Election Calendar - DFA

Meeting	November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	5. Consent Agenda
Department	Department of Finance and Administration
Type	Action (Consent) Communication Information
Recommended Action	waive the reading, accept the communication and place it on file
Subject	5.6. UVM Student Tenant Union November 3, 2025 City Council Public Forum Comments
Meeting	November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	5. Consent Agenda
Department	Department of Finance and Administration
Type	Action (Consent) Information Communication
Recommended Action	waive the reading and place the communication on file
Subject	5.7. Petition to Present to Burlington City Council - SU Traffic Petition
Meeting	November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	5. Consent Agenda
Department	Department of Finance and Administration
Type	Action (Consent) Communication Information
Recommended Action	waive the reading and place the communication on file
Subject	5.8. Chittenden Solid Waste District (CSWD) Fiscal Year 2025 Summary
Meeting	November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	5. Consent Agenda
Department	Department of Finance and Administration
Type	Action (Consent) Information Communication
Recommended Action	waive the reading and place the communication on file

Subject	5.9. Authorization to Sign a Cooperation Agreement with HowardCenter, Inc. - Mayor's Office **now agenda item 6.7**
Meeting	November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	5. Consent Agenda
Department	Mayor's Office
Type	Action (Consent)
Recommended Action	to authorize the Mayor to execute the agreement and to take all such further actions, and to execute all such further instruments approved as to form by the City Attorney, as may be necessary or convenient to effectuate the transactions contemplated hereby
Subject	5.10. CSWD contract extension - Electric
Meeting	November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	5. Consent Agenda
Department	Burlington Electric Department
Type	Action (Consent)
Recommended Action	to approve that the General Manager or their delegee may execute the attached contract extension with Chittenden Solid Waste District
Subject	5.11. B.E.D.'s Property/Boiler and Machinery (B&M) 2025-2026 Insurance renewal - Electric
Meeting	November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	5. Consent Agenda
Department	Burlington Electric Department
Type	Action (Consent)
Recommended Action	to authorize the General Manager of the Burlington Electric Department or their designee, to execute the Property, Boiler & Machinery insurance coverage renewal contract with AIG/ZURICH/STARR TECH/AEGIS for the policy period 11/20/2025 through 11/20/2026 with a not to exceed premium of \$718,024, as outlined in this memo, subject to review and approval of the City Attorney's Office and the Board of Finance
Subject	5.12. 25 Cherry Street - Temporary Encumbrance of East bound Cherry Street and Sidewalk - DEW Construction
Meeting	November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	5. Consent Agenda
Department	Public Works Department

Type	Action (Consent)
Recommended Action	to approve the Encumbrance Application for DEW Construction INC. at 25 Cherry Street requesting use City Right of way for a construction right of way to assist in hotel rebranding and authorize the Mayor to enter into a license agreement with the Applicant for use of the portion of the right-of-way outlined in the Application, subject to review by the City Attorney's Office
Subject	5.13. Missing Person Christopher Harper
Meeting	November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	5. Consent Agenda
Department	Council and Board
Type	Action (Consent) Information Communication
Recommended Action	waive the reading and place the communications on file
Subject	5.14. 2025 Open Space Plan - Burlington Conservation Board
Meeting	November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	5. Consent Agenda
Department	Permitting & Inspections
Type	Action (Consent)
Recommended Action	to refer the Open Space Plan for public hearing and adoption by City Council on December 15, 2025
Subject	5.15. FIO Documents
Meeting	November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	5. Consent Agenda
Department	Department of Finance and Administration
Type	Action (Consent) Communication Information
Recommended Action	for information only
Subject	5.16. Ordinance: RAISING THE MANDATORY RETIREMENT AGE FOR CLASS A EMPLOYEES (Councilors Barlow, Grant, Singh, Ordinance Committee)
Meeting	November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category	5. Consent Agenda
Department	Council and Board
Type	Ordinance - Second Reading Action (Consent)
Recommended Action	<u>Updated Motion Language:</u> waive the reading, adopt the ordinance amendment and authorize the Chief Administrative Officer, or their designee, to effectuate any changes to municipal retirement plan documents required by this amendment, with any related changes being subject to any necessary approval by the Board of Finance and City Council <u>Original Motion Language:</u> waive the reading, adopt the ordinance, and authorize the Chief Administrative Officer, or their designee, to effectuate any changes to municipal retirement plan documents required by this amendment and to engage in any subsequent effects bargaining with the municipal unions representing Class A employees, with any related changes being subject to any necessary approval by the Board of Finance and City Council

6. Deliberative Agenda

Subject	6.1. Indoor Entertainment Permit Application (2025-2026): Citizen Cider, 180 Flynn Avenue
Meeting	November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	6. Deliberative Agenda
Department	Department of Finance and Administration
Type	Action
Recommended Action	approve the 2025-2026 Indoor Entertainment Permit Application for Citizen Cider, 180 Flynn Avenue with all standard conditions
Subject	6.2. FY25 Annual Report City of Burlington Chittenden County RPC (20 mins.)
Meeting	November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	6. Deliberative Agenda
Department	Council and Board
Type	Action Discussion Information Report
Recommended Action	waive the reading, accept the report and place it on file
Subject	6.3. Resolution: March 3, 2026 Annual City Meeting -- Charter Change Re: Establishment Of The Office Of Racial Equity, Inclusion, And Belonging (Charter Change Committee)(15 mins.)

Meeting	November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	6. Deliberative Agenda
Department	Council and Board
Type	Action Resolution
Recommended Action	waive the reading and adopt the resolution
Subject	6.4. Resolution: The Adequacy Of The Exemption For University Or College Dormitories From The Minimum Housing Code Requirement For Periodic Inspections To The City's Minimum Housing Standards (Councilors Broderick, Bergman, Grant, Kane, Litwin, and Neubieser)(40 mins.)
Meeting	November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	6. Deliberative Agenda
Department	Council and Board
Type	Action Resolution
Recommended Action	waive the reading and adopt the resolution
Subject	6.5. Ordinance: SIDEWALK INTERFERENCE BCO Chapter 27, Art. I (Department of Permitting and Inspections)(10 mins.)
Meeting	November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	6. Deliberative Agenda
Department	Permitting & Inspections
Type	Ordinance - First Reading Action
Recommended Action	waive the reading and refer the ordinance amendment to the City Council Ordinance Committee
Subject	6.6. Ordinance: UNLAWFUL ENTRY INTO A MOTOR VEHICLE (Councilor Traverse)(10 mins.)
Meeting	November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	6. Deliberative Agenda
Department	Council and Board
Type	Action Ordinance - First Reading

Recommended Action	waive the reading and refer the ordinance amendment to the City Council Ordinance Committee
Subject	6.7. Authorization to Sign a Cooperation Agreement with HowardCenter Inc. - Mayor's Office **was agenda item 5.9**
Meeting	November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	6. Deliberative Agenda
Department	Mayor's Office
Type	Action
Recommended Action	to authorize the Mayor to execute the agreement and to take all such further actions, and to execute all such further instruments approved as to form by the City Attorney, as may be necessary or convenient to effectuate the transactions contemplated hereby

7. Committee Reports

Subject	7.1. Verbal reports
Meeting	November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	7. Committee Reports
Department	Council and Board
Type	Information
Subject	7.2. Communication From Assistant City Attorney Erik Ramakrishnan to City Council Ordinance Committee September 3, 2025 via Email
Meeting	November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	7. Committee Reports
Department	Council and Board
Type	Action Communication
Recommended Action	the attorney-client privilege was waived for this communication by the Ordinance Committee and approved for publication at our September 18, 2025 committee meeting and that the committee deliberated and decided to table the matter to an unspecified future date

8. City Council - General City Affairs (to include Climate and Public Health & Safety Emergency Updates: up to 5 mins. per Councilor)

Subject	8.1. Verbal reports
Meeting	November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	8. City Council - General City Affairs (to include Climate and Public Health & Safety Emergency Updates: up to 5 mins. per Councilor)

Department Council and Board

Type Information

9. City Council President - Council Updates (up to 5 mins.)

Subject 9.1. Verbal reports

Meeting November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 9. City Council President - Council Updates (up to 5 mins.)

Department Council and Board

Type Information

10. Adjournment

Subject 10.1. Motion to adjourn

Meeting November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 10. Adjournment

Department Council and Board

Type Action
Procedural

Recommended Action Motion to adjourn

11. Informational and Non-Discrimination Statements

Subject 11.1. This agenda is available in alternative formats upon request. For more information on access, call Lori Olberg, Council and Licensing Coordinator (802-865-7136)(TTY 802-865-7142). Persons with disabilities who require assistance or special arrangements to participate are encouraged to contact 802-865-7000 (voice) or 802-865-7142 (TTY) at least 72 hours in advance so that proper arrangements can be made. This meeting will also air on Town Meeting TV the Wednesday after the meeting, starting at 8:00 pm and repeating at 1:00 am and 7:00 am the following day. The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status, crime victim status or genetic information.

Meeting November 17, 2025 - Regular City Council Meeting - Monday, November 17, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 11. Informational and Non-Discrimination Statements

Department Council and Board

Type Information