



**BURLINGTON CITY COUNCIL - LICENSE COMMITTEE**  
**BUSHOR CONFERENCE ROOM, 149 CHURCH STREET, 1ST FLOOR**  
**MINUTES OF MEETING**  
**November 12, 2025**

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## **1. Agenda**

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### **1. Agenda**

Chair Broderick convened the meeting at 3:36 pm.

Members present: Chair Broderick and Councilor Schachter (both in person); Councilor Traverse (online)

Others present: Assistant Fire Marshal Edgerley (online); Lori Olberg and Barbara Turnbull (both in person)

#### **Subject**

#### **1.1. Motion to amend/adopt agenda**

Meeting

November 12, 2025 - City Council License Committee Meeting - Wednesday,  
November 12, 2025, 3:45 PM, Bushor Conference Room, 149 Church Street, 1st  
Floor

Category

1. Agenda

Department

Council and Board

Type

Action  
Procedural

Recommended Action

Motion to adopt agenda as amended as follows: add to the agenda item 4.2. Indoor  
Entertainment Permit Application (2025-2026): Citizen Cider, 180 Flynn Avenue

1.1. Motion to amend/adopt agenda

Motion made by Councilor Schachter, seconded by Councilor Traverse, to adopt the agenda as amended: add  
agenda item 4.2. Indoor Entertainment Permit Application (2025-2026): Citizen Cider, 180 Flynn  
Avenue. Motion passed unanimously.

## **2. Public Forum**

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### **2. Public Forum**

#### **Subject**

#### **2.1. Verbal Comments**

Meeting

November 12, 2025 - City Council License Committee Meeting - Wednesday,  
November 12, 2025, 3:45 PM, Bushor Conference Room, 149 Church Street, 1st  
Floor

Category

2. Public Forum

Department

Council and Board

Type Action  
Procedural

Recommended Action open Public Forum  
close Public Forum

2.1. Verbal Comments  
No one spoke.

### 3. Consent Agenda

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#### 3. Consent Agenda

**Subject 3.1. Motion to adopt the consent agenda and take the actions indicated**

Meeting November 12, 2025 - City Council License Committee Meeting - Wednesday,  
November 12, 2025, 3:45 PM, Bushor Conference Room, 149 Church Street, 1st  
Floor

Category 3. Consent Agenda

Department Council and Board

Type Action (Consent)  
Procedural

Recommended Action Motion to adopt the consent agenda and take the actions indicated

3.1. Motion to adopt the consent agenda and take the actions indicated

Motion made by Councilor Schachter, seconded by Councilor Traverse, to adopt the consent agenda and take the actions indicated. Motion passed unanimously.

**Subject 3.2. Communication: BFD, re: Foam Brewers, served on August 28, 2025, Violations/Fines**

Meeting November 12, 2025 - City Council License Committee Meeting - Wednesday,  
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Floor

Category 3. Consent Agenda

Department Fire Department

Type Action (Consent)  
Communication  
Information

Recommended Action waive the reading, accept the communication and place it on file

3.2. Communication: BFD, re: Foam Brewers, served on August 28, 2025, Violations/Fines

**Subject 3.3. Communication: BPD, re: August 31, 2025, Block Party, Morgan Street**

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Floor

Category 3. Consent Agenda

Department Police Department

Type Action (Consent)  
Communication  
Information

Recommended Action waive the reading, accept the communication and place it on file  
3.3. Communication: BPD, re: August 31, 2025, Block Party, Morgan Street

**Subject 3.4. Communication: BPD, re: September 5, 2025, Art Hop - SEABA, street closure**

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Category 3. Consent Agenda

Department Police Department

Type Action (Consent)  
Communication  
Information

Recommended Action waive the reading, accept the communication and place it on file  
3.4. Communication: BPD, re: September 5, 2025, Art Hop - SEABA, street closure

**Subject 3.5. Communication: BPD, re: September 6, 2025, Block Party, Curtis Avenue**

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Category 3. Consent Agenda

Department Police Department

Type Action (Consent)  
Communication  
Information

Recommended Action waive the reading, accept the communication and place it on file  
3.5. Communication: BPD, re: September 6, 2025, Block Party, Curtis Avenue

**Subject 3.6. Communication: BPD, re: September 7, 2025, PRIDE Center Parade**

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Category 3. Consent Agenda

Department Police Department

Type Action (Consent)  
Communication  
Information

Recommended Action waive the reading, accept the communication and place it on file

3.6. Communication: BPD, re: September 7, 2025, PRIDE Center Parade

**Subject 3.7. Communication: BPD, re: September 20, 2025, Block Party, Sunset Drive**

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Category 3. Consent Agenda

Department Police Department

Type Action (Consent)  
Communication  
Information

Recommended Action waive the reading, accept the communication and place it on file

3.7. Communication: BPD, re: September 20, 2025, Block Party, Sunset Drive

**Subject 3.8. Communication: BPD, re: September 27, 2025, Block Party, Henry Street**

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Category 3. Consent Agenda

Department Police Department

Type Communication  
Action (Consent)  
Information

Recommended Action waive the reading, accept the communication and place it on file

3.8. Communication: BPD, re: September 27, 2025, Block Party, Henry Street

**Subject** **3.9. Communication: BPD, re: September 28, 2025, Block Party, Chase Street**

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Category 3. Consent Agenda

Department Police Department

Type Communication  
Action (Consent)  
Information

Recommended Action waive the reading, accept the communication and place it on file  
3.9. Communication: BPD, re: September 28, 2025, Block Party, Chase Street

**Subject** **3.10. Communication: BPD, re: October 11, 2025, Youth-Centered Community Event, North Willard Street**

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Category 3. Consent Agenda

Department Police Department

Type Action (Consent)  
Communication  
Information

Recommended Action waive the reading, accept the communication and place it on file  
3.10. Communication: BPD, re: October 11, 2025, Youth-Centered Community Event, North Willard Street

**Subject** **3.11. Communication: BPD, re: October 19, 2025, UVM Federal Visit, road closure**

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Category 3. Consent Agenda

Department Police Department

Type Action (Consent)  
Communication  
Information

Recommended Action waive the reading, accept the communication and place it on file

3.11. Communication: BPD, re: October 19, 2025, UVM Federal Visit, road closure

**Subject** **3.12. Communication: BPD, re: October 20, 2025, UVM Federal Visit, road closure**

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Category 3. Consent Agenda

Department Police Department

Type Action (Consent)  
Communication  
Information

Recommended Action waive the reading, accept the communication and place it on file

3.12. Communication: BPD, re: October 20, 2025, UVM Federal Visit, road closure

**Subject** **3.13. Communication: BPD, re: November 1, 2025, Block Party, Orchard Terrace**

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Category 3. Consent Agenda

Department Police Department

Type Action (Consent)  
Communication  
Information

Recommended Action waive the reading, accept the communication and place it on file

3.13. Communication: BPD, re: November 1, 2025, Block Party, Orchard Terrace

**Subject** **3.14. Communication: BPD, re: November 28, 2025, Tree Lighting Ceremony on Church Street**

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Category 3. Consent Agenda

Department Police Department

Type Action (Consent)  
Communication  
Information

Recommended Action     waive the reading, accept the communication and place it on file

3.14. Communication: BPD, re: November 28, 2025, Tree Lighting Ceremony on Church Street

## 4. Deliberative Agenda

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### 4. Deliberative Agenda

**Subject**                    **4.1. 25 Cherry Street - Temporary Encumbrance of East bound Cherry Street and Sidewalk - DEW Construction - DPW**

Meeting                    November 12, 2025 - City Council License Committee Meeting - Wednesday, November 12, 2025, 3:45 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category                    4. Deliberative Agenda

Department                Public Works Department

Type                         Action

Recommended Action     to approve and recommend that the City Council approve the Encumbrance Application for DEW Construction at 25 Cherry Street requesting use of the City Right of way for a Construction staging area to further recommend that the City Council authorize the Mayor to enter into a temporary license agreement with the Applicant for use of the portion of the right-of-way outlined in the Application, subject to review by the City Attorney's Office

4.1. 25 Cherry Street - Temporary Encumbrance of East bound Cherry Street and Sidewalk - DEW Construction - DPW

DEW Staff Mark Selig spoke to this item.

Motion made by Councilor Schachter, seconded by Councilor Traverse, to adopt the motion as presented.

Motion passed unanimously.

**Subject**                    **4.2. Indoor Entertainment Permit Application (2025-2026): Citizen Cider, 180 Flynn Avenue**

Meeting                    November 12, 2025 - City Council License Committee Meeting - Wednesday, November 12, 2025, 3:45 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category                    4. Deliberative Agenda

Department                Department of Finance and Administration

Type                         Action

Recommended Action     approve the 2025-2026 Indoor Entertainment Permit Application for Citizen Cider, 180 Flynn Avenue with all standard conditions

4.2. Indoor Entertainment Permit Application (2025-2026): Citizen Cider, 180 Flynn Avenue

Motion made by Councilor Schachter, seconded by Councilor Traverse, to approve the motion as presented.

Motion passed unanimously.

## 5. Adjournment

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## 5. Adjournment

### Subject

### 5.1. Motion to adjourn

Meeting

November 12, 2025 - City Council License Committee Meeting - Wednesday,  
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Floor

Category

5. Adjournment

Department

Council and Board

Type

Action  
Procedural

Recommended Action

Motion to adjourn

5.1. Motion to adjourn

Chair Broderick adjourned the meeting at 3:54 pm.