



**BURLINGTON LOCAL CONTROL SUB-COMMITTEE**  
**BUSHOR CONFERENCE ROOM, 149 CHURCH STREET, 1ST FLOOR**  
**MINUTES OF MEETING**  
**November 12, 2025**

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## **1. Agenda**

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### **1. Agenda**

Chair Broderick convened the meeting at 3:31 pm.

Members present: Chair Broderick and Commissioner Schachter (both in person); Commissioner Traverse (online)

Others present: Assistant Fire Marshal Edgerley (online); Lori Olberg and Barbara Turnbull (both in person)

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| <b>Subject</b> | <b>1.1. Motion to amend/adopt agenda</b>                                                                                                                    |
| Meeting        | November 12, 2025 - Local Control Sub-committee Meeting - Wednesday,<br>November 12, 2025, 3:30 PM, Bushor Conference Room, 149 Church Street, 1st<br>Floor |
| Category       | 1. Agenda                                                                                                                                                   |
| Department     | Council and Board                                                                                                                                           |
| Type           | Action<br>Procedural                                                                                                                                        |

Recommended Action     Motion to amend/adopt agenda

1.1. Motion to amend/adopt agenda

Motion made by Commissioner Schachter, seconded by Commissioner Traverse, to adopt the agenda as presented. Motion passed unanimously.

## **2. Public Forum**

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### **2. Public Forum**

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| <b>Subject</b> | <b>2.1. Verbal Comments</b>                                                                                                                                 |
| Meeting        | November 12, 2025 - Local Control Sub-committee Meeting - Wednesday,<br>November 12, 2025, 3:30 PM, Bushor Conference Room, 149 Church Street, 1st<br>Floor |
| Category       | 2. Public Forum                                                                                                                                             |
| Department     | Council and Board                                                                                                                                           |

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| Type               | Action<br>Procedural                    |
| Recommended Action | open Public Forum<br>close Public Forum |

2.1. Verbal Comments  
No one spoke.

### 3. Consent Agenda

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#### 3. Consent Agenda

**Subject** **3.1. Motion to adopt the consent agenda and take the actions indicated**

Meeting November 12, 2025 - Local Control Sub-committee Meeting - Wednesday,  
November 12, 2025, 3:30 PM, Bushor Conference Room, 149 Church Street, 1st  
Floor

Category 3. Consent Agenda

Department Council and Board

Type Action (Consent)  
Procedural

Recommended Action Motion to adopt the consent agenda and take the actions indicated

3.1. Motion to adopt the consent agenda and take the actions indicated

Motion made by Commissioner Schachter, seconded by Commissioner Traverse, to adopt the consent agenda and take the actions indicated noting that The Grey Jay a

**Subject** **3.2. Catering Log - DFA**

Meeting November 12, 2025 - Local Control Sub-committee Meeting - Wednesday,  
November 12, 2025, 3:30 PM, Bushor Conference Room, 149 Church Street, 1st  
Floor

Category 3. Consent Agenda

Department Department of Finance and Administration

Type Action (Consent)  
Communication  
Information

Recommended Action waive the reading, accept the communication and place it on file

3.2. Catering Log - DFA

**Subject** **3.3. First, Second, Third Class Liquor License and Outside Consumption Permit Renewals (2025-2026): see attached list**

Meeting November 12, 2025 - Local Control Sub-committee Meeting - Wednesday,  
November 12, 2025, 3:30 PM, Bushor Conference Room, 149 Church Street, 1st  
Floor

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| Category                                                                                                                             | 3. Consent Agenda                                                                                          |
| Department                                                                                                                           | Department of Finance and Administration                                                                   |
| Type                                                                                                                                 | Action (Consent)                                                                                           |
| Recommended Action                                                                                                                   | approve the 2025-2026 First and Third Class Liquor License Renewals as listed with all standard conditions |
| 3.3. First, <b>Second</b> , Third Class Liquor License <b>and Outside Consumption Permit</b> Renewals (2025-2026): see attached list |                                                                                                            |

## 4. Deliberative Agenda

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### 4. Deliberative Agenda

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| <b>Subject</b>                                                                                                                                                                                                                                 | <b>4.1. First and Second Class Liquor License Applications (2025-2026): Alimentari, 196 St. Paul Street</b>                                                                                                                                                |
| Meeting                                                                                                                                                                                                                                        | November 12, 2025 - Local Control Sub-committee Meeting - Wednesday, November 12, 2025, 3:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor                                                                                                      |
| Category                                                                                                                                                                                                                                       | 4. Deliberative Agenda                                                                                                                                                                                                                                     |
| Department                                                                                                                                                                                                                                     | Department of Finance and Administration                                                                                                                                                                                                                   |
| Type                                                                                                                                                                                                                                           | Action                                                                                                                                                                                                                                                     |
| Recommended Action                                                                                                                                                                                                                             | approve the 2025-2026 First and Second Class Liquor License Applications for Alimentari, 196 St. Paul Street with the following conditions: all City Permits need to be closed out, contingent upon Fire Marshal approval and with all standard conditions |
| 4.1. First and Second Class Liquor License Applications (2025-2026): Alimentari, 196 St. Paul Street<br>Motion made by Commissioner Schachter, seconded by Commissioner Traverse, to adopt the motion as presented. Motion passed unanimously. |                                                                                                                                                                                                                                                            |

## 5. Adjournment

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### 5. Adjournment

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| <b>Subject</b> | <b>5.1. Motion to adjourn</b>                                                                                                                         |
| Meeting        | November 12, 2025 - Local Control Sub-committee Meeting - Wednesday, November 12, 2025, 3:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor |
| Category       | 5. Adjournment                                                                                                                                        |
| Department     | Council and Board                                                                                                                                     |

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| Type | Action<br>Procedural |
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| Recommended Action | Motion to adjourn |
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5.1. Motion to adjourn

Chair Broderick adjourned the meeting at 3:36 pm.