



## Board of Finance

**Monday, November 17, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street,  
1st Floor**

Join from PC, Mac, iPad, or Android:

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### 1. Agenda

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<b>Subject</b>	<b>1.1. Motion to adopt agenda</b>
Meeting	November 17, 2025 - Board of Finance Meeting - Monday, November 17, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	1. Agenda
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to adopt agenda

### 2. Public Forum

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<b>Subject</b>	<b>2.1. Verbal Comments</b>
Meeting	November 17, 2025 - Board of Finance Meeting - Monday, November 17, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	2. Public Forum
Department	Council and Board

Type	Action Procedural
Recommended Action	open Public Forum close Public Forum

### 3. Consent Agenda

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<b>Subject</b>	<b>3.1. Motion to adopt the consent agenda and take the actions indicated</b>
Meeting	November 17, 2025 - Board of Finance Meeting - Monday, November 17, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Council and Board
Type	Action (Consent) Procedural
Recommended Action	Motion to adopt the consent agenda and take the actions indicated
<b>Subject</b>	<b>3.2. November 3, 2025 Board of Finance Meeting Minutes - DFA</b>
Meeting	November 17, 2025 - Board of Finance Meeting - Monday, November 17, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Department of Finance and Administration
Type	Action (Consent) Information Minutes
Recommended Action	approve the minutes
<b>Subject</b>	<b>3.3. Authorization For \$1,808,000 Construction Loan From Vermont Drinking Water State Revolving Fund For Upgrade Of Distribution System - DPW - Water Resources</b>
Meeting	November 17, 2025 - Board of Finance Meeting - Monday, November 17, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Public Works Department - Water Resources
Type	Action (Consent) Resolution
Recommended Action	to approve and recommend that the City Council waive the reading and adopt the attached resolution authorizing a Step III \$1,808,000 loan from the Vermont Drinking Water State Revolving Fund for the construction of 2026 Water Distribution Improvements as more specifically set forth in the attached resolutions
<b>Subject</b>	<b>3.4. IFAC Grant - Budget Amendment - CEDO</b>

Meeting	November 17, 2025 - Board of Finance Meeting - Monday, November 17, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Community & Economic Development Office (CEDO)
Type	Action (Consent)
Recommended Action	<p>1. To approve and recommend that the City Council authorize the increase in the IFAC (USDOT Innovative Finance and Asset Concession) Grant project budget by \$850,000.00, resulting in the total authorized amount increasing from \$150,000.00 to \$1,000,000.00 for the IFAC Grant project supporting the South End Coordinated Redevelopment (SECORD) and Memorial Block initiatives.</p> <p>2. To approve and recommend that the City Council authorize the Chief Administrative Officer, or their designee, to effect all necessary budget amendments and transfers of funds to and from the above-referenced funding sources as needed to pay the above-referenced project expenses and Overall Project Budgets, in substantial conformance with the attached budget transfer request.</p>

#### 4. Deliberative Agenda

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<b>Subject</b>	<b>4.1. Contract Authorization - Taft Infrastructure Advisors (SECORD and Memorial Block) - CEDO</b>
Meeting	November 17, 2025 - Board of Finance Meeting - Monday, November 17, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	4. Deliberative Agenda
Department	Community & Economic Development Office (CEDO)
Type	Action
Recommended Action	to approve and authorize the Director of CEDO to execute a professional services contract with Taft Infrastructure Advisors in an amount not to exceed \$299,886, subject to final review and approval by the City Attorney's Office
<b>Subject</b>	<b>4.2. Reclassification of one (1) DPI - Zoning Division Manager as summarized - DPI</b>
Meeting	November 17, 2025 - Board of Finance Meeting - Monday, November 17, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	4. Deliberative Agenda
Department	Permitting & Inspections
Type	Action
Recommended Action	to approve and recommend that the City Council approve the reclassification of the Department of Permitting and Inspections Zoning Division Manager/Principal Planner a Regular, Full-time Exempt, Non-union Grade 22 step 15 position to Zoning Division Manager/Principal Planner, a Regular, Full-time Exempt, Non-union Grade 24 step 13 position, retroactive to July 1, 2025
<b>Subject</b>	<b>4.3. Robert Miller Community Center Energy Improvement and Equipment Replacement Project - BPRW</b>

Meeting	November 17, 2025 - Board of Finance Meeting - Monday, November 17, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	4. Deliberative Agenda
Department	Parks, Recreation, & Waterfront
Type	Action
Recommended Action	to approve and recommend that the Board of Finance approve and authorize the execution of a contract with Energy Efficient Investments, Inc., for the Robert Miller Community Center Energy Improvement and Equipment Replacement project, in the amount of \$1,325,300, plus a project contingency of \$132,000, for a total authorized contract expenditure including contingency not to exceed \$1,457,300, and to authorize the Director of Parks, Recreation and Waterfront, or designee to execute the contract and any related documents necessary or convenient to effecting the contract or carrying out the project, subject to the review and approval as to form of the City Attorney's Office

## 5. Adjournment

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<b>Subject</b>	<b>5.1. Motion to adjourn</b>
Meeting	November 17, 2025 - Board of Finance Meeting - Monday, November 17, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	5. Adjournment
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to adjourn