



City Council

Monday, November 3, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

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To participate in Public Forum in person, sign up at the meeting.

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******ONLINE closes one hour prior to the beginning of public forum******

Do not sign up in person and via Zoom - select one only

1. Agenda

Subject	1.1. Motion to amend/adopt agenda
Meeting	November 3, 2025 - Regular City Council Meeting - Monday, November 3, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	1. Agenda
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to amend/adopt agenda as follows: remove from the consent agenda item 5.1. Accountability List - DFA and place it on the Deliberative Agenda as item 6.4. (per City Council President Traverse per Councilor Litwin) ; add to the consent agenda item 5.18 Indoor Special Event Entertainment Permit Application (one day only): SEABA Center, 400 Pine Street, October 31, 2025, 5 pm - 10 pm, reception and fundraiser

2. Executive Sessions (45 mins.)

Subject	2.1. A. Financial relief to small businesses re municipal construction; B. Threatened litigation regarding an election matter; and C. City of Camden et al v. 3M Company, 2:23-cv-03147.
Meeting	November 3, 2025 - Regular City Council Meeting - Monday, November 3, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	2. Executive Sessions (45 mins.)
Department	City Attorney
Type	Action Procedural
Recommended Action	1. To make a specific finding that premature general public knowledge of confidential attorney-client communications made for purposes of providing professional legal services to the City Council would clearly place the City at a substantial disadvantage by discussing privileged matters and attorney work product in public; and 2. To move into executive session based upon the foregoing specific finding, pursuant to 1 V.S.A. § 313(a)(1)(F), to confer with the City Attorney regarding: a. Financial relief to small businesses in relation to municipal construction, to include the members of the City Council, the City Attorney and her staff, the Mayor and her staff, the Chief Administrative Officer and her staff, the CEDO Director and her staff, and the DPW Director and his staff; and b. Threatened litigation regarding an election matter, to include members of the City Council, the City Attorney and her staff, the Mayor and her staff, and the Chief Administrative Officer and her staff c. Issues relevant to certain class action litigation, to include members of the City Council, the City Attorney and her staff, the Mayor and her staff, the Chief Administrative Officer and her staff, and the Water Resources Director.

3. Public Forum: Time Certain: 6:45 pm **See above for signup instructions**

Subject	3.1. Verbal Comments
Meeting	November 3, 2025 - Regular City Council Meeting - Monday, November 3, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	3. Public Forum: Time Certain: 6:45 pm **See above for signup instructions**
Department	Council and Board
Type	Action Procedural
Recommended Action	open Public Forum close Public Forum

4. Mayor - General City Affairs (up to 10 mins.)

Subject	4.1. Verbal reports
Meeting	November 3, 2025 - Regular City Council Meeting - Monday, November 3, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	4. Mayor - General City Affairs (up to 10 mins.)

Department Council and Board

Type Information

5. Consent Agenda

Subject **5.1. Motion to adopt the consent agenda (as amended) and take the actions indicated**

Meeting November 3, 2025 - Regular City Council Meeting - Monday, November 3, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 5. Consent Agenda

Department Council and Board

Type Action (Consent)
Procedural

Recommended Action Motion to adopt the consent agenda (as amended) and take the actions indicated

Subject **5.2. Accountability List - DFA **NOW AGENDA ITEM 6.4.****

Meeting November 3, 2025 - Regular City Council Meeting - Monday, November 3, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 5. Consent Agenda

Department Department of Finance and Administration

Type Action (Consent)
Communication
Information

Recommended Action waive the reading, accept the communication and place it on file

Subject **5.3. Tobacco and Tobacco Substitute Endorsement License Renewals (2025-2026): Jolley #526 (Stewart's Shops)**

Meeting November 3, 2025 - Regular City Council Meeting - Monday, November 3, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 5. Consent Agenda

Department Department of Finance and Administration

Type Action (Consent)

Recommended Action approve the 2025-2026 Tobacco and Tobacco Substitute Endorsement License Renewals for Jolley #526 (Stewart's Shops)

Subject **5.4. Designation of Municipal Enforcement Officers - Attorney's Office**

Meeting November 3, 2025 - Regular City Council Meeting - Monday, November 3, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 5. Consent Agenda

Department	City Attorney
Type	Action (Consent)
Recommended Action	to approve the designation of municipal enforcement officers as shown on the attached designation form for purposes of enforcing Chapter 27 of the Burlington Code of Ordinances, subject to the City's existing policies respecting sheltering on public lands
Subject	5.5. Communication: UVM Student Tenant Union re: 10/21/25 City Council Public Forum Comments
Meeting	November 3, 2025 - Regular City Council Meeting - Monday, November 3, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	5. Consent Agenda
Department	Department of Finance and Administration
Type	Action (Consent) Communication Information
Recommended Action	waive the reading and place the communication on file
Subject	5.6. Communication: Scott Lowe, Paralegal/Community Advocate, re: Potential Impacts of Proposed Homestead Exemption and Tax Rate Inflator on Renters and Broader Municipal Equity
Meeting	November 3, 2025 - Regular City Council Meeting - Monday, November 3, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	5. Consent Agenda
Department	Department of Finance and Administration
Type	Action (Consent) Communication
Recommended Action	waive the reading and place the communication on file
Subject	5.7. Memorandum of Understanding (MoU) between the Friends of the Fletcher Free Library (Friends) and the Fletcher Free Library-City of Burlington - Library
Meeting	November 3, 2025 - Regular City Council Meeting - Monday, November 3, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	5. Consent Agenda
Department	Fletcher Free Library
Type	Action (Consent)
Recommended Action	to approve and authorize the Director of the Fletcher Free Library to execute the Capital Campaign Memorandum of Understanding with the Friends of the Fletcher Free Library subject to review and approval of the City's Attorney
Subject	5.8. Church Street Marketplace - 62 Church Street Storefront - Authorization to Award Lease

Meeting November 3, 2025 - Regular City Council Meeting - Monday, November 3, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 5. Consent Agenda

Department Church St. Marketplace

Type Action (Consent)

Recommended Action to authorize the Mayor to execute a three-year lease with Olive & Ollie LLC for retail operations in the 62 Church Street property, subject to final review and approval by the City Attorney's Office

Subject 5.9. Burlington Harbor Marina: Dredging Maintenance Project: Procurement and Contracting - Parks, Recreation and Waterfront

Meeting November 3, 2025 - Regular City Council Meeting - Monday, November 3, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 5. Consent Agenda

Department Parks, Recreation, & Waterfront

Type Action (Consent)

Recommended Action 1. To authorize BPRW to use the Request for Price Quotation (RFPQ) procedure, as recommended by the City Attorney's Office, to obtain proposals from qualified and responsible bids for the Burlington Harbor Dredging Project.
2. To authorize Sophie Sauvé, Interim Parks, Recreation and Waterfront Co-Director, to award and execute a contract and any related documents needed to carry out the project, subject to the review and approval of the City Attorney, with the selected vendor for an amount not to exceed \$625,000 for one or both phases of the project

Subject 5.10. May 2025 Local Control and City Council Meeting Minutes - DFA

Meeting November 3, 2025 - Regular City Council Meeting - Monday, November 3, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 5. Consent Agenda

Department Department of Finance and Administration

Type Action (Consent)
Information
Minutes

Recommended Action approve the minutes

Subject 5.11. June 2025 City Council With Mayor Presiding, City Council, Local Cannabis Control Commission and Local Control Commission Meeting Minutes - DFA

Meeting November 3, 2025 - Regular City Council Meeting - Monday, November 3, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 5. Consent Agenda

Department Department of Finance and Administration

Type	Action (Consent) Information Minutes
Recommended Action	approve the minutes
Subject	5.12. July 2025 Local Cannabis Control Commission, Local Control Commission and City Council Meeting Minutes - DFA
Meeting	November 3, 2025 - Regular City Council Meeting - Monday, November 3, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	5. Consent Agenda
Department	Department of Finance and Administration
Type	Action (Consent) Information Minutes
Recommended Action	approve the minutes
Subject	5.13. August 2025 Local Control Commission, City Council and City Council With Mayor Presiding Meeting Minutes - LO
Meeting	November 3, 2025 - Regular City Council Meeting - Monday, November 3, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	5. Consent Agenda
Department	Department of Finance and Administration
Type	Action (Consent) Information Minutes
Recommended Action	approve the minutes
Subject	5.14. September 2025 Local Control Commission and City Council Meeting Minutes - DFA
Meeting	November 3, 2025 - Regular City Council Meeting - Monday, November 3, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	5. Consent Agenda
Department	Department of Finance and Administration
Type	Action (Consent) Information Minutes
Recommended Action	approve the minutes
Subject	5.15. October 2025 Local Control Commission, Local Cannabis Control Commission, City Council With Mayor Presiding and City Council Meeting Minutes - DFA

Meeting	November 3, 2025 - Regular City Council Meeting - Monday, November 3, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	5. Consent Agenda
Department	Department of Finance and Administration
Type	Action (Consent) Information Minutes
Recommended Action	approve the minutes
Subject	5.16. Regular Schedule of Meetings of the Board of Finance and City Council through August 24, 2026 - DFA
Meeting	November 3, 2025 - Regular City Council Meeting - Monday, November 3, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	5. Consent Agenda
Department	Department of Finance and Administration
Type	Action (Consent) Information
Recommended Action	to approve the above list of meetings through August 24, 2026
Subject	5.17. FIO Documents
Meeting	November 3, 2025 - Regular City Council Meeting - Monday, November 3, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	5. Consent Agenda
Department	Department of Finance and Administration
Type	Action (Consent) Communication Information
Recommended Action	for information only
Subject	5.18. Special Event Indoor Entertainment Permit Application (one day only): SEABA, 400 Pine Street, October 31, 2025, 5 pm - 10 pm, art reception and fundraiser
Meeting	November 3, 2025 - Regular City Council Meeting - Monday, November 3, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	5. Consent Agenda
Department	Department of Finance and Administration
Type	Action (Consent)
Recommended Action	ratify the one day only special event indoor entertainment permit application for SEABA, 400 Pine Street, October 31, 2025, 5 pm - 10 pm, art reception and fundraiser

6. Deliberative Agenda

Subject	6.1. Director of Parks, Recreation and Waterfront Appointment - Mayor (15 mins.)
Meeting	November 3, 2025 - Regular City Council Meeting - Monday, November 3, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	6. Deliberative Agenda
Department	Mayor's Office
Type	Action
Recommended Action	move to confirm the appointment of Phil Lewis to the position of Director of the Department of Parks, Recreation, and Waterfront

Subject	6.2. Proposed Changes to BED Miscellaneous Service Fees - Electric (15 mins.)
Meeting	November 3, 2025 - Regular City Council Meeting - Monday, November 3, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	6. Deliberative Agenda
Department	Burlington Electric Department
Type	Action
Recommended Action	<u>UPDATED MOTION LANGUAGE:</u> To approve and authorize the General Manager of the Burlington Electric Department or their designee to file tariff amendments and supporting documents with the Vermont Public Utility Commission requesting changes in Burlington Electric Department's Miscellaneous Service Fees as proposed, <u>provided BED will request of the PUC that these changes take effect no earlier than March 31, 2026.</u> <u>ORIGINAL MOTION LANGUAGE:</u> to approve and authorize the General Manager of the Burlington Electric Department or their designee to file tariff amendments and supporting documents with the Vermont Public Utility Commission requesting changes in Burlington Electric Department's Miscellaneous Service Fees as proposed

Subject	6.3. Resolution: Strengthening The Relationship Between The City Administration, City Council, And Neighborhood Planning Assemblies (NPAS)(CDNR Committee)(20 mins.)
Meeting	November 3, 2025 - Regular City Council Meeting - Monday, November 3, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	6. Deliberative Agenda
Department	Council and Board

Type	Action Resolution
Recommended Action	waive the reading and adopt the resolution
Subject	6.4. Accountability List - DFA **was consent agenda item 5.2.**
Meeting	November 3, 2025 - Regular City Council Meeting - Monday, November 3, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	6. Deliberative Agenda
Department	Department of Finance and Administration
Type	Action Communication Information
Recommended Action	waive the reading, accept the communication and place it on file

7. Committee Reports

Subject	7.1. Verbal reports
Meeting	November 3, 2025 - Regular City Council Meeting - Monday, November 3, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	7. Committee Reports
Department	Council and Board
Type	Information

8. City Council - General City Affairs (to include Climate and Public Health & Safety Emergency Updates: up to 5 mins. per Councilor)

Subject	8.1. Verbal reports
Meeting	November 3, 2025 - Regular City Council Meeting - Monday, November 3, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	8. City Council - General City Affairs (to include Climate and Public Health & Safety Emergency Updates: up to 5 mins. per Councilor)
Department	Council and Board
Type	Information

9. City Council President - Council Updates (up to 5 mins.)

Subject	9.1. Verbal reports
Meeting	November 3, 2025 - Regular City Council Meeting - Monday, November 3, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	9. City Council President - Council Updates (up to 5 mins.)
Department	Council and Board
Type	Information

10. Adjournment

Subject	10.1. Motion to adjourn
Meeting	November 3, 2025 - Regular City Council Meeting - Monday, November 3, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	10. Adjournment
Department	Council and Board
Type	Procedural Action
Recommended Action	Motion to adjourn

11. Informational and Non-Discrimination Statements

Subject	11.1. This agenda is available in alternative formats upon request. For more information on access, call Lori Olberg, Council and Licensing Coordinator (802-865-7136)(TTY 802-865-7142). Persons with disabilities who require assistance or special arrangements to participate are encouraged to contact 802-865-7000 (voice) or 802-865-7142 (TTY) at least 72 hours in advance so that proper arrangements can be made. This meeting will also air on Town Meeting TV the Wednesday after the meeting, starting at 8:00 pm and repeating at 1:00 am and 7:00 am the following day. The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status, crime victim status or genetic information.
Meeting	November 3, 2025 - Regular City Council Meeting - Monday, November 3, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	11. Informational and Non-Discrimination Statements
Department	Council and Board
Type	Information