



## Board of Finance

**Monday, November 3, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street,  
1st Floor**

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### 1. Agenda

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<b>Subject</b>	<b>1.1. Motion to adopt agenda</b>
Meeting	November 3, 2025 - Board of Finance Meeting - Monday, November 3, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	1. Agenda
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to adopt agenda

### 2. Public Forum

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<b>Subject</b>	<b>2.1. Verbal Comments</b>
Meeting	November 3, 2025 - Board of Finance Meeting - Monday, November 3, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	2. Public Forum
Department	Council and Board

Type	Action Procedural
Recommended Action	open Public Forum close Public Forum

### 3. Consent Agenda

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<b>Subject</b>	<b>3.1. Motion to adopt the consent agenda and take the actions indicated</b>
Meeting	November 3, 2025 - Board of Finance Meeting - Monday, November 3, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Council and Board
Type	Action (Consent) Procedural
Recommended Action	Motion to adopt the consent agenda and take the actions indicated
<b>Subject</b>	<b>3.2. October 21, 2025 Board of Finance Meeting Minutes - DFA</b>
Meeting	November 3, 2025 - Board of Finance Meeting - Monday, November 3, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Department of Finance and Administration
Type	Action (Consent) Information Minutes
Recommended Action	approve the minutes
<b>Subject</b>	<b>3.3. Regular Schedule of Meetings of the Board of Finance and City Council through August 24, 2026 - DFA</b>
Meeting	November 3, 2025 - Board of Finance Meeting - Monday, November 3, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Department of Finance and Administration
Type	Action (Consent)
Recommended Action	to approve the above list of meetings through August 24, 2026
<b>Subject</b>	<b>3.4. The Tibet Association of VT Sponsorship - REIB</b>
Meeting	November 3, 2025 - Board of Finance Meeting - Monday, November 3, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda

Department	Racial Equity, Inclusion, & Belonging (REIB)
Type	Action (Consent)
Recommended Action	to approve and authorize the Director of the Racial Equity Inclusion and Belonging Office and the Chief Administrative Officer to issue a sponsorship grant in the amount of \$5,000 to the Tibetan Association of Vermont to support Tibetan Festival programming and support their "Year of Compassion" project from the Community Celebrations GL
<b>Subject</b>	<b>3.5. B.E.D.'s Property/Boiler and Machinery (B&amp;M) 2025-2026 Insurance renewal - Electric</b>
Meeting	November 3, 2025 - Board of Finance Meeting - Monday, November 3, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Burlington Electric Department
Type	Action (Consent)
Recommended Action	to approve and recommend that the City Council authorize the General Manager of the Burlington Electric Department or their designee, to execute the Property, Boiler & Machinery insurance coverage renewal contract with AIG/ZURICH/STARR TECH/AEGIS for the policy period 11/20/2025 through 11/20/2026 with a not to exceed premium of \$718,024, as outlined in this memo, subject to review and approval of the City Attorney's Office and the CAO
<b>Subject</b>	<b>3.6. CSWD contract extension - Electric</b>
Meeting	November 3, 2025 - Board of Finance Meeting - Monday, November 3, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Burlington Electric Department
Type	Action (Consent)
Recommended Action	to approve and recommend approval to the City Council that the General Manager or their delegee may execute the attached contract extension with Chittenden Solid Waste District

#### **4. Deliberative Agenda**

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<b>Subject</b>	<b>4.1. Burlington Harbor Marina: Dredging Maintenance Project: Procurement and Contracting - Parks, Recreation and Waterfront</b>
Meeting	November 3, 2025 - Board of Finance Meeting - Monday, November 3, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	4. Deliberative Agenda
Department	Parks, Recreation, & Waterfront
Type	Action

Recommended Action 1. To approve and recommend that the City Council authorize BPRW to use the Request for Price Quotation (RFPQ) procedure, as recommended by the City Attorney's Office, to obtain proposals from qualified and responsible bids for the Burlington Harbor Dredging Project.  
2. To approve and recommend that the City council authorize Sophie Sauvé, Interim Parks, Recreation and Waterfront Co-Director, to award and execute a contract and any related documents needed to carry out the project , subject to the review and approval of the City Attorney, with the selected vendor for an amount not to exceed \$625,000 for one or both phases of the project

**Subject 4.2. Authorization to Sign a Cooperation Agreement with HowardCenter Inc. - Mayor**

Meeting November 3, 2025 - Board of Finance Meeting - Monday, November 3, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 4. Deliberative Agenda

Department Mayor's Office

Type Action

Recommended Action to approve and recommend that City Council authorizes the Mayor to execute the agreement, and to take all such further actions, and to execute all such further instruments approved as to form by the City Attorney, as may be necessary or convenient to effectuate the transactions contemplated hereby

**Subject 4.3. Proposed Changes to BED Miscellaneous Service Fees - Electric**

Meeting November 3, 2025 - Board of Finance Meeting - Monday, November 3, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 4. Deliberative Agenda

Department Burlington Electric Department

Type Action

Recommended Action to approve and recommend the City Council authorize the General Manager of the Burlington Electric Department or their designee to file tariff amendments and supporting documents with the Vermont Public Utility Commission requesting changes in Burlington Electric Department's Miscellaneous Service Fees as proposed

**Subject 4.4. Gross Receipts Information by Ward & District - DFA**

Meeting November 3, 2025 - Board of Finance Meeting - Monday, November 3, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 4. Deliberative Agenda

Department Department of Finance and Administration

Type Information  
Discussion

**Subject 4.5. FY2026 General Fund - Q1 Budget to Actuals Summary - DFA**

Meeting November 3, 2025 - Board of Finance Meeting - Monday, November 3, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 4. Deliberative Agenda

Department	Department of Finance and Administration
Type	Discussion Information
<b>Subject</b>	<b>4.6. FY25 Budget Results - Mayor</b>
Meeting	November 3, 2025 - Board of Finance Meeting - Monday, November 3, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	4. Deliberative Agenda
Department	Mayor's Office
Type	Discussion Information

## **5. Adjournment**

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<b>Subject</b>	<b>5.1. Motion to adjourn</b>
Meeting	November 3, 2025 - Board of Finance Meeting - Monday, November 3, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	5. Adjournment
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to adjourn