



Airport Commission

Wednesday, November 5, 2025, 4:00 PM, Zoom/Wright Room at the Airport

PLEASE NOTE:

**This meeting is will be held on zoom and in-person in the Wright Room at the Airport. Zoom Info:
Join from a PC, Mac, iPad, iPhone or Android device:**

Please click this URL to join. <https://zoom.us/j/95941583622?pwd=jspMUXkiTTeF3LGU9JkR8vhdYXocQq.1>

1. Call to Order

Subject 1.1. Call to Order

Meeting November 5, 2025 - Airport Commission Meeting - Wednesday, November 5, 2025, 4:00 PM, Zoom/Wright Room at the Airport

Category 1. Call to Order

Department

Type

Subject 1.2. Acknowledgement of Remote Commissioners

Meeting November 5, 2025 - Airport Commission Meeting - Wednesday, November 5, 2025, 4:00 PM, Zoom/Wright Room at the Airport

Category 1. Call to Order

Department

Type

2. Agenda

2.1. Motion to amend/adopt agenda

3. Public Forum

Subject 3.1. PUBLIC FORUM - Verbal Comments

Meeting November 5, 2025 - Airport Commission Meeting - Wednesday, November 5, 2025, 4:00 PM, Zoom/Wright Room at the Airport

Category 3. Public Forum

Department

Type

4. Consent Agenda

| | |
|--------------------|---|
| Subject | 4.1. Approval of Minutes |
| Meeting | November 5, 2025 - Airport Commission Meeting - Wednesday, November 5, 2025, 4:00 PM, Zoom/Wright Room at the Airport |
| Category | 4. Consent Agenda |
| Department | |
| Type | |
| Recommended Action | |

5. Construction Update

| | |
|----------------|---|
| Subject | 5.1. Construction Update, L. Lackey |
| Meeting | November 5, 2025 - Airport Commission Meeting - Wednesday, November 5, 2025, 4:00 PM, Zoom/Wright Room at the Airport |
| Category | 5. Construction Update |
| Department | Burlington International Airport |
| Type | |

6. Noise Data

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|----------------|---|
| Subject | 6.1. Noise Data, L. Lackey |
| Meeting | November 5, 2025 - Airport Commission Meeting - Wednesday, November 5, 2025, 4:00 PM, Zoom/Wright Room at the Airport |
| Category | 6. Noise Data |
| Department | Burlington International Airport |
| Type | |

7. Financial Update

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|----------------|---|
| Subject | 7.1. Financial Update, M. Friedman |
| Meeting | November 5, 2025 - Airport Commission Meeting - Wednesday, November 5, 2025, 4:00 PM, Zoom/Wright Room at the Airport |
| Category | 7. Financial Update |
| Department | Burlington International Airport |
| Type | |

8. Director's Report

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|----------------|---|
| Subject | 8.1. Director's Report |
| Meeting | November 5, 2025 - Airport Commission Meeting - Wednesday, November 5, 2025, 4:00 PM, Zoom/Wright Room at the Airport |
| Category | 8. Director's Report |
| Department | |

Type

9. Commissioner Items

Subject 9.1. Commissioner Items

Meeting November 5, 2025 - Airport Commission Meeting - Wednesday, November 5, 2025, 4:00 PM, Zoom/Wright Room at the Airport

Category 9. Commissioner Items

Department

Type

10. Follow-up Items

Subject 10.1. Patrolling of the Cell Phone Lot

Meeting November 5, 2025 - Airport Commission Meeting - Wednesday, November 5, 2025, 4:00 PM, Zoom/Wright Room at the Airport

Category 10. Follow-up Items

Department Burlington International Airport

Type

11. Adjournment

Subject 11.1. Motion to adjourn

Meeting November 5, 2025 - Airport Commission Meeting - Wednesday, November 5, 2025, 4:00 PM, Zoom/Wright Room at the Airport

Category 11. Adjournment

Department Council and Board

Type

Recommended Action

12. Informational and Non-Discrimination Statements

Subject 12.1. This agenda is available in alternative formats upon request. For more information on access, call Lori Olberg, Licensing, Voting and Records Coordinator (802-865-7136)(TTY 802-865-7142). Persons with disabilities who require assistance or special arrangements to participate are encouraged to contact 802-865-7000 (voice) or 802-865-7142 (TTY) at least 72 hours in advance so that proper arrangements can be made. This meeting will also air on Town Meeting TV the Wednesday after the meeting, starting at 8:00 pm and repeating at 1:00 am and 7:00 am the following day. The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status, crime victim status or genetic information.

Meeting November 5, 2025 - Airport Commission Meeting - Wednesday, November 5, 2025, 4:00 PM, Zoom/Wright Room at the Airport

Category 12. Informational and Non-Discrimination Statements

Department Council and Board

Type

PATRICK LEAHY BURLINGTON INTERNATIONAL AIRPORT

AIRPORT COMMISSION

MINUTES OF MEETING

October 1, 2025

Location: The Wright Room

1200 Airport Drive,

South Burlington, VT 05403

[Hybrid meeting]

MEMBERS PRESENT:

Tim George

Andrew Savage

Robin Guillian

Chip Mason

Helen Riehle

Connor Daley

MEMBERS ABSENT:

Jeff Schulman

BTV STAFF PRESENT:

Nicolas Longo, Director of Aviation

Larry Lackey, Director of Engineering & Environmental Compliance

Jeff Bartley, Director of Innovation & Marketing

Jesse Sprague, Executive Assistant

David Carman, Deputy Director of Aviation Operations

Madison Reagan, Environmental Compliance and Project Manager

Jillian Waite, Office Assistant

Romeo von Hermann, Customer Experience Manager

Michael Waite, Properties Manager

OTHERS PRESENT:

CCTV

VTDigger

1.0 Call to Order

Airport Commission Chair, Tim George, called the meeting to order at 4:05PM. Individuals attending the meeting remotely identified themselves (Connor Daley, Robin Guillian, Helen Riehle, Chip Mason)

2.0 Agenda

Approve/Adopt Agenda

MOTION by Chip Mason, SECOND by Andrew Savage, to approve the agenda as presented.

VOTING: unanimous (6-0) motion carried.

3.0 Public Forum

3.1 The following members of the public made public comment, in the below order, regarding the respective topics:

- 3.1.1 Michael Holmes—comments regarding parking and safety on streets near the airport
- 3.1.2 Rachel Siegel—comments regarding ICE operations at the Airport.
- 3.1.3 Julie Macuga—comments regarding ICE operations at the Airport.

4.0 Consent agenda:

4.1 Draft Minutes from the Airport Commission Meeting on September 3, 2025

4.2 Communication: Rachel Siegel, re: ‘Burlington Airport Commission Public Forum Highlights from August 9, 2025’

MOTION by Helen Riehle, SECOND by Andrew Savage to approve the items in the consent agenda as presented in the agenda packet. This includes items 4.1 and 4.2

VOTING: unanimous (6-0) motion carried.

5.0 Construction Update, L. Lackey

In addition to the written construction update provided to the Airport Commission, Director Lackey highlighted the following updates:

- 5.1 Annual meeting with the FAA on the CIP coming up. At the meeting, the agenda includes reviewing the grants for the next five years. Projects over the next five years and beyond include: cargo apron construction, SRE building construction, obstruction removal easements, and Phase 6 RSIP.
- 5.2 The airport is prioritizing a centralized deicing project in the near future.
- 5.3 The North Terminal Improvement project received a grant to fund more exit lanes in the terminal. Majority of the funding would not be eligible for the project costs, so the remaining amount of the grant will be returned.

6.0 Noise Data

6.1 Noise Data, L. Lackey

- 6.1.1 In addition to the written construction update provided to the Airport Commission, Director Lackey highlighted the following:
 - Phase 3 housing improvements are almost 100% complete.
 - Phase 4 construction has moved forward
 - OLDCC has accepted the application for the Airport to get funding for more RSIP work.

6.2 Noise Comments, J. Sprague

- 6.2.1 In addition to the written noise comments report, Jesse Sprague highlighted the following:
 - Three new comments on noise in September, bringing the total noise comments to 835 during the time period June 2021 through September 2025.

7.0 Financial Update, N. Longo

In addition to the written presentation, Director Longo reported:

- 7.1 This report covers the first two months of FY26.
- 7.2 Revenues are up, specifically up 12% in the garage.
- 7.3 Cash balance is just under \$4 Million.
- 7.4 Meeting with OLDCC for the grant funding for the recent grant award will be delayed due to the government shutdown
- 7.5 The Airport plans to submit a final reimbursement on the ARPA grant.

8.0 Innovation and Marketing Quarterly Update, J. Bartley

In addition to the written presentation, Director Bartley reported:

- 8.1 Events, accomplishments, and upcoming initiatives from the Innovation and Marketing Department, including the Fly By 5k and Blue Light Initiative.
- 8.2 Leahy BTV is partnering with Hello Burlington and UVM to contract with a national PR firm for nationwide coverage on Burlington.
- 8.3 Data collected measuring passenger satisfaction at Leahy BTV, with categories including TSA experience, cleanliness, parking garage, airline experience, and amenities.
- 8.4 The Innovation and Marketing team will present updates quarterly

9.0 Director's Update

In addition to the written presentation, Director Longo reported:

- 9.1 Most of glass is installed on the concourse level at Project Next, and the concrete has been poured for the installation of the jet bridges.
- 9.2 VTANG hosted a very successful open house in September, with around 6,000 attendees
- 9.3 Heritage Aviation hosted the Girls in Aviation Day for a group of 5th-8th graders
- 9.4 Departure numbers are lower, but passenger numbers are higher, which means that larger aircraft are flying into Leahy BTV.
- 9.5 Leahy BTV is projecting to have its highest passenger numbers since 2019.
- 9.6 Area 5 is the Valley West Apron with a grass field in the location.
- 9.7 Beta Technologies has filed to go public with the Securities and Exchange Commission.

10.0 Commissioner Items

- 10.1 ICE Airport Updates
 - 10.1.1 The Airport is supporting the Blue Light Initiative and information regarding how to report human trafficking. The Airport will be installing information kiosks.

11.0 Follow Up Items

- 11.1 Chip Mason requested more information regarding TSA's responsibility to collect documentation from detainees through the checkpoint.
- 11.2 Patrolling of cell phone lot

12.0 Adjournment

MOTION by Helen Riehle, SECOND by Connor Daley, to adjourn the meeting.

VOTING: unanimous (6-0) motion carried. The meeting was adjourned at 5:28 PM.

DRAFT

PATRICK LEAHY BURLINGTON INTERNATIONAL AIRPORT

AIRPORT COMMISSION

MINUTES OF MEETING

October 15, 2025

Location: The Wright Room

1200 Airport Drive,

South Burlington, VT 05403

[Hybrid meeting]

MEMBERS PRESENT: Tim George
Andrew Savage
Jeff Schulman
Connor Daley

MEMBERS ABSENT: Helen Riehle
Chip Mason
Robin Guillian

BTV STAFF PRESENT: Nicolas Longo, Director of Aviation
Marie Friedman, Chief Financial Officer
Jesse Sprague, Executive Assistant

OTHERS PRESENT: CCTV

1.0 Call to Order

Airport Commission Chair, Tim George, called the meeting to order at 4:23PM. Commissioners attending the meeting remotely identified themselves (Connor Daley, Jeff Schulman, Andrew Savage, Tim George). Director Nic Longo, Marie Friedman, and Jesse Sprague were in person at the Wright Room.

2.0 Agenda

Approve/Adopt Agenda

MOTION by Connor Daley, SECOND by Jeff Schulman, to approve the agenda as presented.

VOTING: unanimous (4-0) motion carried.

3.0 Public Forum

3.1 No members of the public present.

4.0 Action Items

4.1 Request to Sign a Ground Lease agreement with Beta Technologies

- 4.1.1 MOTION by Connor Daley, SECOND by Jeff Schulman. to recommend that the Board of Finance and City Council approve the execution of a ground lease with Beta Technologies for Area 5 as outlined in the agenda packet.

DISCUSSION, led by Director Nic Longo, included the following:

- Area 5 is about 27,000 square feet on the existing apron. It is on the Valley West Apron and has been vacant since the apron was constructed. This space, as well as all available aeronautical spaces, has been advertised on the Airport's website.
- The lease term is 30 years with an execution date set to begin when the lease is signed.
- The lease draft will be updated to show that the lease rate is \$0.50 per year per square foot. The rate is consistent with other leaseholders at the Airport.
- Area 5 is located near Pratt & Whitney's building on Eagle Drive
- Beta Technologies will pay for construction of the building and after 30 years, the property will be owned by the Airport. The lease includes capital reserves
- Area 5 is one of several spaces currently available at the Airport.
- The apron adjacent to the proposed hangar will remain available to the public.
- Beta's presence on this apron will not impede the ability for other aircraft to use the apron.

VOTING: unanimous (4-0) motion carried.

5.0 Commissioner Items

- 5.1 No commissioner items

6.0 Follow Up Items

- 6.1 No follow up items

7.0 Adjournment

MOTION by Connor Daley, SECOND by Andrew Savage, to adjourn the meeting.

VOTING: unanimous (4-0) motion carried. The meeting was adjourned at 4:47 PM.

To: Airport Commission

From: Larry Lackey, Director of Planning, Engineering and Environmental Compliance

Date: **November 5, 2025**

Subject: Airport Commission Construction Update

1. **Annual Parking Garage Maintenance (\$0.35M)**. The replacement of the expansion joints and joint seal repair in the vicinity of the north and south garage areas has started and is ongoing. This will be completed by July. Completed.
2. **Environmental Assessment (est. \$0.25M)**. The purpose of this project is to evaluate environmental impacts related to the mitigation of obstructions within the aircraft approach surfaces to the runways. This is in follow up to the recently completed Master Plan, which includes obstruction identification and environmental review. Completed, working on close out documents.
3. **South Terminal Replacement Project (\$35M)**. The purpose of this project is for overall terminal efficiencies and a better passenger experience. Due to increased aircraft seating existing passenger hold areas are overcrowded during peak times as identified in the recent Master Plan Update. Recently the opportunity has risen through the Airport Terminal Improvement Program from the Bipartisan Infrastructure Law. We have submitted our request for full build out of this project, including: Demolition of the existing South Concourse; new Terminal improvements (approximately 45,000 SF of new gross floor area on 2 levels); five (5) new aircraft gates; up to four (4) new passenger boarding bridges (PBB), new passenger circulation and hold rooms; future concessions space; and apron construction within demolished South Concourse footprint. The South Terminal Replacement Project will be approximately 160' farther from Taxiway A as the existing South Concourse. We were not selected this past year and have reapplied for FFY23 design only. We did receive notice from the program that we will be awarded the a design only grant for this project. We have finalized discussions with the FAA to how best move this project forward in the future, as the timing to design this needs to be pushed back due to FAA scheduling requirement and having the funding to complete the construction of this project. We have moved forward with schematics and preliminary cost estimates for existing potential funding source applications.
4. **Cargo Apron Construction Project (\$4.7M)**. The purpose of this project is to provide additional space for other potential cargo carry operations. Have submitted 7460-1 (Air Space Review) to FAA for this project. The scoping of the he project, design only has been completed with the FAA. The IFE process for completion before a FAA Grant Application in April has been completed. Grant Application was

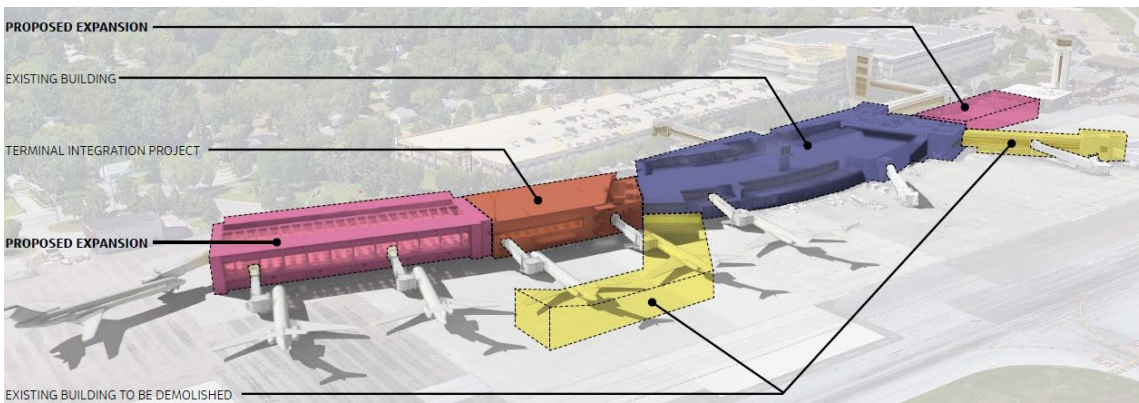
submitted on April 3, 2023. Grant has been issued, moving to finalize contract. The contract has been issued to Hoyle, Tanner and Associates with the design to start. It has been determined that this project will require additional FAA technical operations review prior to proceeding. The FAA updated review has been issued as favorable, and the project design is moving forward. We plan on bidding this project later this year. Project design is near completion. Working on permit applications. **We will apply for a grant in April of 2026 for construction.**

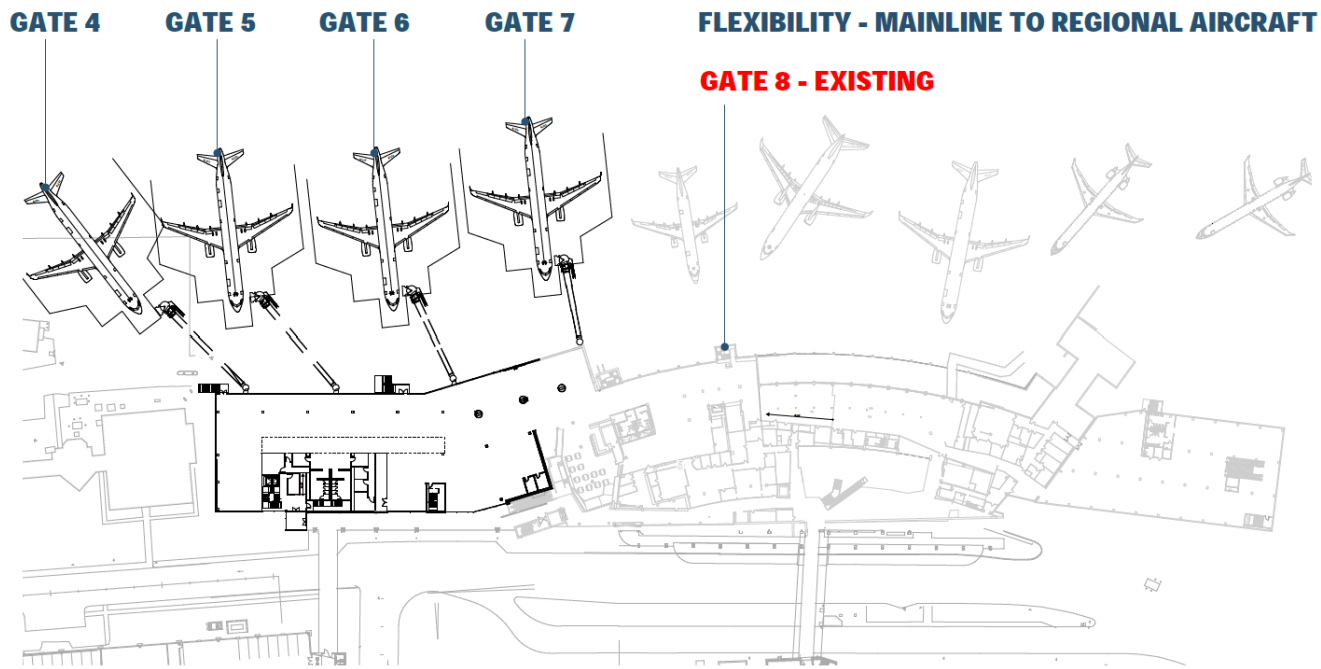
5. **SRE Building Design (\$1.2M)**. The purpose of this project is to replace the existing out dated facilities, which does not meet the storage needs of the required equipment to maintain the airfield. A contract for study is being completed with programing and scoping moving forward. The scoping session with the FAA has been completed. The final scope is complete with the IFE process was completed. The Grant Application was submitted to the FAA. Contract has been signed with Passero Associates to design and bid this project. Site investigations were completed in November. The site plan is developed with the building design at 30%. We have had page turn of the draft plans. Applications for permits are being moved forward. A pre –Application meeting was held with South Burlington Planning and Development Staff in preparation for an upcoming DRB hearing. Permit Applications are being prepared. We presented to the South Burlington DRB on June 3rd. The hearing was not closed. There were items that needed follow up. We have followed up on these items and are scheduled back with the DRB on July 1, 2025. The SB DRB process has been completed. We have filed for all other required permits. **We plan on advertising for bids for construction of this project in the next 1-2 weeks.**
6. **Burlington Tech Center (BTC) (\$12M)**. The purpose of this project is to support the design efforts for an improved facility at the airport for the regional educational needs. The Burlington School district has been given an award for \$10M in which they are in the process of applying for. We continue to work with the school on this project. Permit applications were submitted on March 25th to the regulatory bodies for this project. The SB DRB issued there positive decision with follow submittal needed as agreed during the hearing. DEW was the selected contractor. Construction started December 4th. The planned completion was August 2025. **This project is substantially completed with students starting on October 28, 2025.**
7. **FAA CIP for FY26 and next 5 years.** We met with the FAA Airports Division on September 17th. Items discussed for FFY26, cargo apron construction, SRE building construction, obstruction removal easements, final application to complete project NeXT, RSIP Phase 6 considering receipt of the \$7.3M grant from OLDCC, centralized deicing and the following 5 years. **We are working on updated CIP to reflect the meeting discussions and commitments.**
8. **BETA – Development**
Communication and coordination with Beta on the first phase of the Electric Aircraft Assemble Facility and Valley West Hangar for all aspects of permitting, environmental, engineering, utilities and attendance at public hearing and construction meetings. The first Phase is complete. **We are coordinating with Beta on the child care center.**

9. **South Apron and TW G Ext. Development (\$6.6)**. The purpose of this project is to provide much needed additional general aviation apron area on the airfield. Completed, working on closeout documents.
10. **Glycol System Upgrade (est. \$3.5M)**. The purpose of this project is to improve the glycol system (De-icing). We have had additional follow up discussions with the FAA and it appears this is eligible for funding and is being added back into our FAA CIP. We have received and reviewed the site evaluation and process review scope. We brought this for Airport Commission approval last month subsequently, it was approved by City Council. Study is moving forward. We visited the Syracuse Airport to evaluate and understand the technology they were using to compare to our Portland Jetport visit. The Draft study has been issued and is under review by the airport team. A review session with Stantec was completed. We had a joint meeting last week with our consultant and our FBO Heritage Flight to get their input. **The final report is completed. A 7460 – 1 (Siting review) has been submitted for the siting of the first site location for review. We are working on our CIP with the FAA, to see how we fund this. Then we can start scoping the project with the FAA.**
11. **North Terminal Improvement Project (\$2.2M)**. The purpose of this project is for overall terminal efficiencies and a better passenger experience due to the completion of the TIP the north terminal will be upgraded to provide more capacity for passengers and concessions. This includes the removal of the existing north TSA station along with the removal of the existing escalators. This project is under design and funding is anticipated from the recent approval of the Infrastructure Law. Received Bids with the selected bidder being Engelberth Construction, Inc. Preparing and submitting Grant Application. This will become a FFY23 Project. We have received the Grant from the FAA. Construction is nearing completion, and should be complete by September 15th. There was a delay related to the glass for the new restaurant area. Construction is complete with final inspection with the FAA completed on 10/30/23. Project closeout in process. We have applied for an additional grant to add additional egress lanes in both the North and South Terminal locations. A grant application was submitted April 26th to the FAA. Received BOF approval to accept the Grant on June 17, 2024, City Council to vote on June 25, 2024. Grant has been issued for the two new egress lanes. A review of the issued funding is being reviewed by the airport on how much money can actually be used from the grant for this project. This determination is close to being resolved. Due to FAA rules this grant is being sent back because it does not support the full extent of this project.
12. **PROJECT NEXT: North Terminal Replacement Project and New PBB's (\$63M)**. The purpose of this project is for overall terminal efficiencies and a better passenger experience. Due to increased aircraft seating existing passenger hold areas are overcrowded during peak times as identified in the recent Master Plan Update. Recently the opportunity had risen from Senator Leahy's office through Congressional Directed Spending. We have submitted our request for full build out of this project Phase III Terminal Improvement Project, including: Demolition of the existing North Concourse; new Terminal Improvement (approximately 25,000 SF of new gross floor area on 2 levels); five (5) new aircraft gates; six (6) new passenger boarding bridges (PBB), new passenger circulation and hold rooms; future concessions space; and apron construction within demolished North Concourse

footprint. Contract for 30% design has been issued to Jacobs Engineering Group. Geo-technical site work has been completed. Data collection and design currently on going. We submitted to the FAA for a Construction Manager at Risk (CMAR) RFQ/P construction development process. We received approval from the FAA on this procurement process. The RFQ/P for CMAR has been advertised with a pre-bid meeting and site visit by prospective contractors completed. CMAR Proposals received reviewed and scored. Also, held interviews with the top 3 contractors. This has been scored and we can let you know the selected contractor at the AC meeting. As reported the CMAR selected is Engelberth Construction Company. The contract with our design engineer, Jacobs Engineering Group, is completing the 80% design to move to pricing. We received City Council approval to accept the Grant on March 25 for this project, as brought for your approval during our last meeting. Our CMAR is in the process of receiving bids for the final price for this project. The FAA asked us to submit a draft grant application for administrative review prior to final construction pricing to help us expedite the grant issuance, with them once final pricing is in. The Draft Application was completed and submitted on March 27. The FAA grant application was submitted on May 23. Received BOF approval to accept the Grant on June 17, 2024, City Council to vote on June 25, 2024. We received the Grants for this project. The work has started and is ongoing the project. We submitted the NeXT Grant Application - 3 with Contractor Change Orders to support the new passenger boarding bridges and the second floor renovations, on April 28, 2025. This grant was recently received. The jet bridges have been ordered and the bases are being set. **We are working on the final grant application for items that will wrap this project up. This includes but is not limited to the balance of the second floor renovation, additional apron and heating and cooling systems.**

Conceptual Renderings – North and South Terminal (concourse) Improvements





- 13. **RW 15 – 33 Improvements – Mill and Overlay (15M)**. The project is complete, with a few minor punch list items to be completed. Final inspection was completed with the FAA present. **We are moving this project to close out.**
- 14. **Airfield Pavement Plan Update (\$.25M)**. The purpose of this project is to update the outdated pavement condition report done in 2017. All surfaces will be evaluated so we can plan on future improvement for the safety of the aircraft users. Scoping has been completed with the FAA. We have completed the IFE. A Grant Application was submitted on April 3, 2023. Investigations have started, and the grant has been issued. Moving to finalize contract. The Contract has been issued to HTA with the investigations being completed. The report is in progress.
- 15. **TW C/G Rehabilitation (\$4.6M)**. The purpose of this project is to improve the pavement condition of the airport’s taxiway C and intersection at taxiway G. Bids were received on April 24, 2025. We

received 2 bids. Pike Industries was the lowest most responsive bidder. The FAA Grant Application was submitted on April 28, 2025. Construction will begin in the spring of 2026. This grant was recently received. A NOA has been given to the contractor with contract being completed. **Contracts are being reviewed for execution.**

- 16. Obstruction Removal (\$0.5M).** The purpose of this project is to remove potential obstructions with in the aircraft approach surfaces to runways 15 and 33. Environmental Assessment is almost complete with the scoping session with the FAA to be scheduled. FAA Grant Application is pushed back to May 1, 2026. This is due to a review of our existing easement and a determination if others may be required Construction will begin as soon after grant is issued as possible taking into environmental conditions. We are moving forward with scoping to review existing and proposed easement.
- 17. Runway 33 Threshold Bar Improvement Project (\$.25M).** The purpose of this project is to remove the damaged navigational aid, replace the lights and rings, and place a quick dry durable concrete for a longer term fix. This project has been completed and the FAA flight check completed.
- 18. VTANG Arrester Cable Drainage (Stormwater) Project (\$1.5M).** This project involves repairing and modifying the existing Aircraft Arresting Systems (AAS), which are safety mechanisms designed to rapidly decelerate aircraft during landings or takeoffs by catching the aircraft with cables or barriers. The improvements will include upgrading the drainage system by adding infiltration galleries and connecting it to the existing stormwater system, ensuring continued compliance with state and federal stormwater regulations. Enhancements include upgrading the sump pump capabilities to establish redundant drainage functions in each barrier pit, updating the control system for flood-level monitoring, and relocating the Arresting Gear Markers. The AAS at Leahy BTV are the only functioning systems for this installation and are critical to operations. This project is being completed concurrently with the Runway 15 – 33 Rehabilitation Project. The project was bid. Engineers Construction, Inc. (ECI) was selected to complete this work. We have a signed contract from ECI and have received final documents from VTANG. The contract has been executed by the Airport. The project is complete, with a few minor punch list items to be completed. Final inspection was completed with VTANG present. **We are moving this project to close out.**

Patrick Leahy Burlington International Airport Board of Commissioners Sound/Noise Update Report

November 5, 2025

ADDITIONAL INFORMATION IS UPLOADED TO WWW.BTVSOUND.COM

BACKGROUND:

Residential Sound Insulation Programs:

The purpose of the project is to convert a sample of incompatible residential units to a compatible land use by installing an acoustical treatment package which will provide relief from aircraft noise by upgrading interior living areas. Upgrades may include replacement of windows and doors with acoustically rated products and installation or upgrade of ventilation systems. The sound insulation treatments are designed to reduce the interior noise levels to below 45 DNL and provide a minimum noise level reduction of 5dB.

PHASES OF THE RESIDENTIAL SOUND INSULATION PROGRAM (RSIP)

- 1. Sound Insulation Pilot Project (Phase 1) (\$1.5M).** This Program includes: Program formulation, Home eligibility determination, project schedule for this Phase 1 portion included 9 properties, and construction improvements are substantially complete. The close out is ongoing with the contractor.
- 2. Residential Sound Insulation Project - Phase 2 (\$2.20M)** The purpose of the project was to convert incompatible residential units to a compatible land use by installing an acoustical treatment package which will provide relief from aircraft noise by upgrading interior living areas as defined in the Phase 1 project and the Noise Compatibility Program. The Airport continued implementation of its Residential Sound Insulation Program (RSIP). This grant included: community outreach, historic review, design and bidding of 52 homes, noise reduction of 6 homes which construction improvements were substantially completed and close out is ongoing with the contractor. Properties were located within the 70+ DNL FAA accepted 2023 noise contours. The installation of noise reduction materials for the 5 properties was

completed. Materials were purchased for the 6th property however the homeowner left the area. It will be completed with the next phase of homes. The close out is ongoing with the contractor.

3. **Residential Sound Insulation Project - Phase 3 (\$6.2M).** The Airport is continued implementation of its Residential Sound Insulation Program (RSIP) as described in more detail above. This grant was issued and includes: the construction improvements of the 52 Homes designed and bid in Phase 2, in addition it provides for community outreach, historic review, design and bidding of the next approximately 50 homes for improvements. The schedule for installing the noise insulating improvements for the 52 homes started in 2024. The Construction Improvements has started on this phase of homes and will continue through September 2025. See status below as of 20250924:

| | |
|--|------------------|
| Homes in Contract per NTP | Total: 52 |
| Dropped | 6 |
| In Final Stage | Total: 43 |
| Accepted as Final with Exception | 0 |
| Accepted as Final | 30 |
| Pending Final Certificate Issued | 13 |
| In Construction | Total: 3 |
| Active construction | 3 |
| Substantially Complete – Punch Requested | 0 |
| Punch List Issued | 0 |
| Pending Request for Final | 0 |
| Incomplete Punch List Items | 0 |
| Pending Final Visit | 0 |
| Pending Fire Marshall Permit Closure | 0 |
| Pending | Total: 0 |
| Pending Start | 0 |

4. **Residential Sound Insulation Project - Phase 4 (\$3.9M EST.).** The Airport is proposing to continue implementation of its Residential Sound Insulation Program (RSIP) as described in more detail above. We are currently reviewing the status of the programing and will be able to detail this in our next month’s airport commission meeting. The initial grant for 16 of the 50

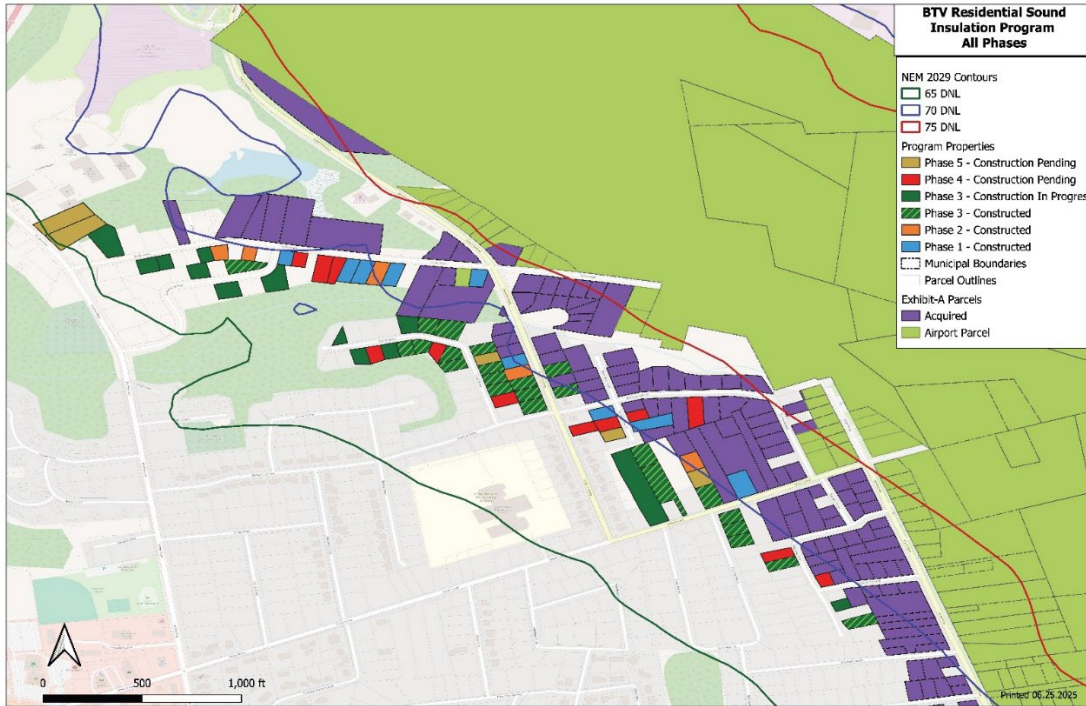
homes for construction improvements was submitted grant was received from the FAA. Also in the grant was the funding for the next 50 homes. As discussed we are completing the required new acoustical testing for the balance of the 50 homes so we can do a follow grant application on those homes. (See update above) The Buy American process moving forward but awaiting grant for the 16 homes. We received the grant for this phase however; the amount (\$)’s was slightly less than what the application was. Based on instructions from the FAA we will leave the scope intact for this project and just amend the grant during closure. The Contact with Strong Tower to start construction improvements has been signed. **The Construction Improvements has started on this phase of homes and will continue through September 2025. See status below as of 20250924:**

| | |
|---|------------------|
| | |
| Homes in Contract per NTP | Total: 16 |
| Dropped | 1 |
| In Final Stage | Total: 0 |
| Accepted as Final with Exception | 0 |
| Accepted as Final | 0 |
| Pending Final Certificate Issued | 0 |
| In Construction | Total: 1 |
| <i>Active construction</i> | <i>1</i> |
| <i>Substantially Complete – Punch Requested</i> | <i>0</i> |
| <i>Punch List Issued</i> | <i>0</i> |
| <i>Pending Request for Final</i> | <i>0</i> |
| <i>Incomplete Punch List Items</i> | <i>0</i> |
| <i>Pending Final Visit</i> | <i>0</i> |
| <i>Pending Fire Marshall Permit Closure</i> | <i>0</i> |
| Pending | Total: 14 |
| <i>Pending Start</i> | <i>14</i> |

RSIP Phase Status Chart & Timeline

| Patrick Leahy Burlington International Airport RSIP Phase Status Chart August 20, 2025 | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|-------|---|--|-------------------|------------|------------------|----------|-----------|---------------------------|------------|------------------|----------|-----------|----------------|------------|------------------|----------|-----------|-------------------|------------|------------------|----------|-----------|----------|---|---|
| AIP NO. | Phase | Grant Scope | | Units Categorized | | | | | Units Acoustically Tested | | | | | Units Designed | | | | | Units Constructed | | | | | Status | | |
| | | Overview | Details | Total | Burlington | South Burlington | Winooski | Williston | Total | Burlington | South Burlington | Winooski | Williston | Total | Burlington | South Burlington | Winooski | Williston | Total | Burlington | South Burlington | Winooski | Williston | | | |
| 129 | 1 | Design Services | - Design - 10 Units | | | | | | | | | | | | | | | | | | | | | Complete | | |
| | | Construction Activities | - Construction of sound insulation improvements - 10 Units | | | | | | | | | | | | | | | | | | | | | | Complete/ Final Close out | |
| 141 | 2 | Design Services | - Design - 7 Units | | | | | | | | | | | | | | | | | | | | | Complete | | |
| | | Construction Activities | - Construction of sound insulation improvements - 7 Units | | | | | | | | | | | | | | | | | | | | | | Complete/ Final Close out | |
| 148 | 3 | Design Services | - Design - 54 Units | | | | | | | | | | | | | | | | | | | | | Complete | | |
| | | Construction Activities | - Construction of sound insulation improvements - 32 Units | | | | | | | | | | | | | | | | | | | | | | Construction pending for 10 Units - 4 Units w/ | |
| | | Design Services | - Property Eligibility Confirmation - Design - 50 Units - 3 packages fully designed (3 home packages) (2 home packages) | | | | | | 11 | 3 | 6 | 2 | 0 | 22 | 0 | 22 | 0 | 0 | | | | | | | Design completion anticipated Fall 2025 - 22 Units finalized design - 28 Units remaining await final eligibility construction | |
| | | Evaluation of Structures (Categorization) | - Community Outreach - Evaluation of Structures - Property Initial Eligibility - 50 Units | 62 | 11 | 49 | 2 | 0 | | | | | | | | | | | | | | | | | | - Analysis complete - 50 Units confirmed - Historic Review started - (anticipated Sept 2025) |
| 157 | 4 | Project Management | - Bid activities - 50 Units - Project Evaluation & Close Out | | | | | | | | | | | | | | | | | | | | | | | |
| | | Design Services | - Property Eligibility Confirmation - Design - 50 Units | | | | | | | | | | | | | | | | | | | | | | | Design for 30 Units deemed eligible from Phase 3 (RSIP #4) anticipated start: Fall 2025 |
| | | Construction Activities | - Construction of sound insulation improvements - 16 Units | | | | | | | | | | | | | | | | | | | | | | | Construction to begin October 2025 |
| | | Evaluation of Structures (Categorization) | - Community Outreach - Evaluation of Structures - Property Initial Eligibility - 50 Units | 51 | 1 | 38 | 5 | 7 | | | | | | | | | | | | | | | | | | |
| 159 | 5 | Project Management | - Bid activities - 50 Units - Project Evaluation & Close Out | | | | | | | | | | | | | | | | | | | | | | | |
| | | Design Services | - Design - 20 Units - Property Eligibility Confirmation - 100 Units - Acoustical Testing - 50 Units - Historic Review | | | | | | | | | | | | | | | | | | | | | | | |
| | | Construction Activities | - Construction of sound insulation improvements - 6 Units | | | | | | | | | | | | | | | | | | | | | | | Construction to begin Spring 2026 |
| | | Evaluation of Structures (Categorization) | - Community Outreach - Evaluation of Structures - Property Initial Eligibility - 100 Units | | | | | | | | | | | | | | | | | | | | | | | |

5. Residential Sound Insulation Project - Phase 5 (\$2.4M EST.). The Airport is proposing to continue implementation of its Residential Sound Insulation Program (RSIP) as described in the first paragraph in this report. It includes the construction improvements of 6 units that remain in the above 70 DNL contour. Also, due to the change in the FAA acoustical requirement additional funding is being requested for homes in outreach from Phase 4. We submitted a grant application to the FAA on April 28, 2025 for this phase. The grant was just recently issued. Contract documents and submittals are in progress.



6. **Noise Exposure Map Updates (NEM) (est. \$.85M).** The purpose of the Federal Aviation Administration (FAA) grant is to prepare a 14 C.F.R Part 150 Noise Exposure Map (NEM) update for Patrick Leahy Burlington International Airport (Leahy BTV). The NEM Update replaced the maps which were accepted by the FAA in 2019. Under the Federal requirements, the previous NEM Update indicated an update would be completed once the F-35A aircraft have been operational for one year. This project is complete and we are moving it to closure.
7. **Residential Sound Insulation Project “Construction” – OLDCC (DOD) (\$7.4M EST.).** We received this grant funding and will provide further update during the October meeting. **No communication has been possible with the government shut down.**
8. **Residential Sound Insulation Project - Phase 6 (TBD).** The Airport is proposing to continue implementation of its Residential Sound Insulation Program (RSIP) as described in the first paragraph in this report. With the OLDCC award we are currently planning our approach for the FAA 2026 grant application season.

To: Airport Commissioners
From: Marie Friedman, CPA, Director of Finance
Date: November 5, 2025
Re: Financial Highlights Report for November 5, 2025 meeting

- This month's financial package includes the September P&L, Revenue Recovery Metrics and the Banking Balance report.
- STIMULUS GRANTS Summary
 - The Airport received a \$7.6M Grant November 30, 2021 under the American Rescue Act. There is still \$768,957 available under ARPA grant. A request for these funds and grant closeout are in the works
 - BTV renewed the Grant Anticipation Note (GAN) in early July. There is one drawdown for AIP-149 (South Apron Construction) for \$372,000 under the new GAN. The Airport has \$9,628,000 million still available to draw on if needed. Interest rates are adjusted monthly. Interest paid on the GAN is eligible for reimbursement under a future PFC application.
- Year-to-date (YTD) Revenues through September were \$7.7 Million. Operating revenues are slightly lower than the prior year. The parking garage revenues are higher (due to increasing the daily rate), however landing fees are lower. Starting in January 2026, incentives for Breeze will expire, and they will begin paying landing fees on some of their routes. Please refer to the P&L for more detail. The Airport Revenue recovery schedule is included as well. All metrics are recovering as expected. This shows five revenue sources and how they performed over time. The data points represent a trailing twelve month for each month. PFC revenues are at 104% which is similar to enplanement recovery and this is expected to increase.
- Expenses thru September were \$4.7 Million. This is similar to prior year. Please refer to the P&L for more detail.
- Cash update: As of September 30, 2025, BTV had \$5,176,327 in the Airport International account and did not owe the City any money.



Budget Performance Report

Year to Date 9/30/2025

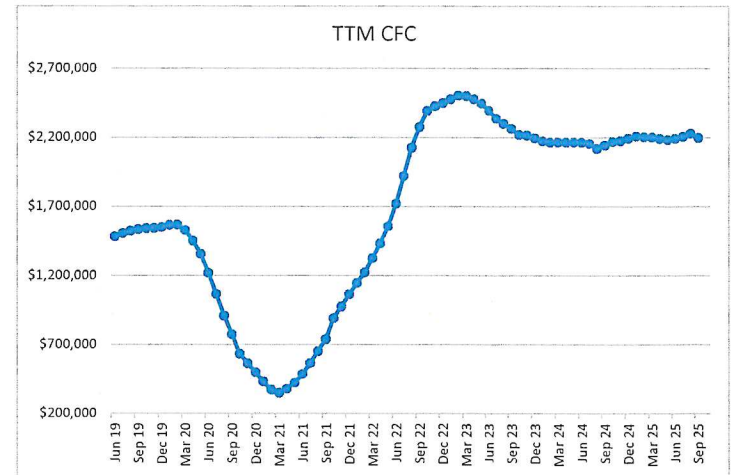
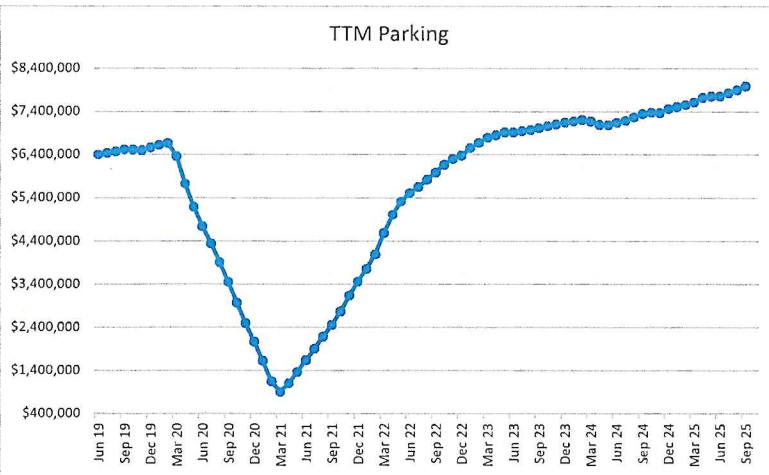
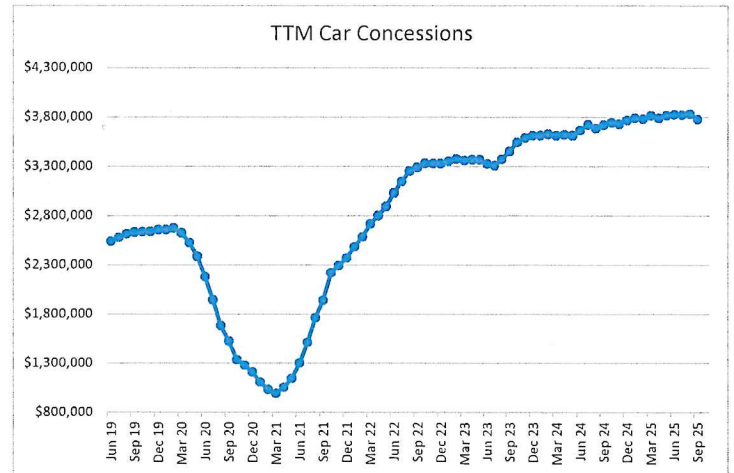
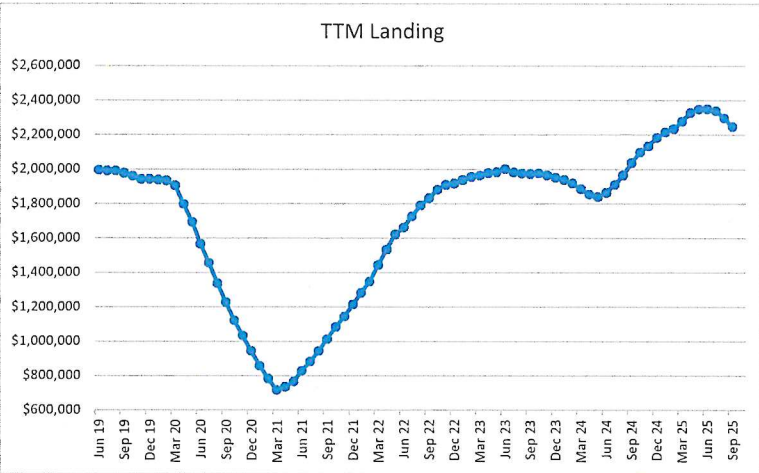
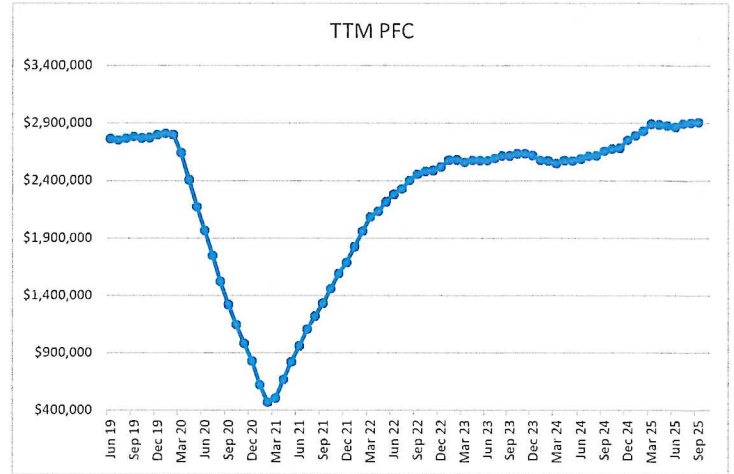
Fiscal

| Account | Account Description | Amended Budget | YTD Encumbrance | FY 2026 YTD Transactions | Remaining Balance | % Used/ Received | FY 2025 YTD Transactions |
|-----------------------|--------------------------------------|----------------------|-----------------|--------------------------|----------------------|------------------|--------------------------|
| REVENUES | | | | | | | |
| 4050 | Parking Fines | 35,000 | - | 2,700 | 32,300 | 8% | - |
| 4247 | Fees and Permits | 110,000 | - | 38,850 | 71,150 | 35% | 18,880 |
| 4267 | Utility Reimbursement | 151,000 | - | 36,783 | 114,217 | 24% | 35,122 |
| 4268 | Sale of Gasoline | 650,000 | - | 208,758 | 441,242 | 32% | 199,977 |
| 4295 | Parking Fees | 8,100,000 | - | 2,078,565 | 6,021,435 | 26% | 1,841,351 |
| 4297 | CFC's | 2,200,000 | - | 778,080 | 1,421,920 | 35% | 771,416 |
| 4345 | Advertising Revenues | 200,000 | - | 10,675 | 189,325 | 5% | 26,250 |
| 4380 | Third Party Gateway | 1,000 | - | 235 | 765 | +++ | - |
| 4385 | Ticket Sales | 20,000 | - | - | 20,000 | 0% | - |
| 4390 | Concessions | 425,000 | - | 137,639 | 287,361 | 32% | 126,732 |
| 4440 | Taxi Fees | 195,000 | - | 63,148 | 131,852 | 32% | 84,123 |
| 4445 | Terminal Rent - Exclusive | 1,125,000 | - | 269,239 | 855,761 | 24% | 255,912 |
| 4450 | Terminal Rent - Commonuse | 1,725,228 | - | 374,216 | 1,351,012 | 22% | 418,614 |
| 4455 | Terminal Concessions Airport | 800,000 | - | 265,720 | 534,280 | 33% | 237,731 |
| 4460 | Rental Car Concessions | 3,800,000 | - | 1,411,477 | 2,388,523 | 37% | 1,467,089 |
| 4465 | Rent Grounds | 619,341 | - | 134,646 | 484,695 | 22% | 141,061 |
| 4470 | Rent Buildings | 1,123,000 | - | 226,248 | 896,752 | 20% | 291,900 |
| 4475 | Landing Fees | 2,300,000 | - | 612,189 | 1,687,811 | 27% | 713,852 |
| 4480 | PFC Revenue | 2,800,000 | - | 816,473 | 1,983,527 | 29% | 775,608 |
| 4505 | Terminal Non Airline | 670,000 | - | 168,252 | 501,748 | 25% | 104,804 |
| 4535 | Misc Rev | 1,000 | - | - | 1,000 | 0% | 11,815 |
| 4600 | Fees For Services | 6,500 | - | 2,600 | 3,900 | 40% | 2,015 |
| 4700 | Interest / Investment Income | 50,000 | - | 12 | 49,988 | 0% | 75,359 |
| 4702 | Interest Income PFC | 10,000 | - | - | 10,000 | 0% | 3,290 |
| 4703 | Restricted Interest Income | 49,000 | - | - | 49,000 | 0% | 91,129 |
| 4705 | Unrealized Gain/Loss-Invest | - | - | - | - | +++ | (9,725) |
| 4750 | Gain/Loss On Asset | - | - | - | - | +++ | 560 |
| 4875 | Grants | 217,000 | - | - | 217,000 | +++ | - |
| 4890 | Grant Federal - Non Operating | 870,000 | - | - | 870,000 | 0% | - |
| 4925 | Proceeds | 1,000 | - | - | 1,000 | 0% | - |
| 4961 | Property Tax Reimbursement - Airport | 215,365 | - | 68,536 | 146,829 | 32% | 73,471 |
| Total Revenues | | \$ 28,469,434 | \$ - | \$ 7,705,041 | \$ 20,764,393 | 27% | \$ 7,758,335 |

Recovery Metrics

| | At Feb 2020 | Minimum | Drop | Current | Recovery |
|-----------------|-------------|-----------|------|-------------|----------|
| Parking | \$6,670,572 | \$911,595 | -86% | \$7,989,488 | 120% |
| PFCs | \$2,797,591 | \$467,680 | -83% | \$2,906,636 | 104% |
| Car Concessions | \$2,673,896 | \$994,488 | -63% | \$3,777,240 | 141% |
| Landing Fees | \$1,933,993 | \$291,209 | -85% | \$2,247,430 | 116% |
| CFCs | \$1,568,752 | \$352,036 | -78% | \$2,198,584 | 140% |

All figures are trailing twelve months



Burlington International Airport

Cash and Investments
September 30, 2025

| Account | Account Description | 9/30/2025 |
|---|--|-------------------|
| Unrestricted Bank Accounts | | |
| 1000_400 | Bank Account Airport | 5,176,327 |
| 1050_496 | Cash Restricted AIP Deposit Keybank | 28,550 |
| Restricted Bank Accounts | | |
| 1050_420 | Cash Restricted Escrows - Airport PFC TD Bank | 6,291,521 |
| 1000_415 | Bank Account - PFC Prepaid Cash Account | 491,892 |
| 1000_420 | Bank Account CFC | 3,982,073 |
| 1050_416 | Cash Restricted Revenue Bond DSR-Zion Trustee | 3,465,765 |
| 1050_492 | Cash Restricted Air Debt Service Fund - Interest | 188,741 |
| 1050_401 | Cash Restricted Air Debt Service Fund-Principal | 479,037 |
| 1050_402 | Cash Restricted Air Debt Service Fund-Sinking | 292,745 |
| 1050_425 | Cash Restricted Escrows - Airport - Op Maint Res | 5,677,242 |
| 1050_430 | Cash Restricted Airport Renewal and replacement - Zion | 250,189 |
| 1050_495 | Projects Operating Acct/Escrow GAN Keybank | 279 |
| Total Cash and Investments | | <u>26,324,360</u> |
| 1100_999 | (Due To) / Due From Pooled Cash (timing) | <u>-</u> |
| Comparative Information on Primary Airport bank account | | |
| | | <u>9/30/2025</u> |
| 1000_400 | Bank Account Airport - Current Fiscal year | 5,176,327 |
| 1000_400 | Bank Account Airport - Prior Fiscal year -September 2024 | 5,069,856 |
| 1000_400 | Bank Account Airport - Two prior years - September 2023 | 6,636,293 |



PATRICK LEAHY
BURLINGTON
INTERNATIONAL AIRPORT

Patrick Leahy
Burlington International Airport

November 5, 2025

Airport Commission

Director's Report



Project NextT



Photos by Jacobs

Education and Enrichment for Everyone Presentation



ACI-NA & ACI World Annual Conference & Exhibition



Burlington Technical Center Ribbon Cutting



- Current Items:
 - ICE Updates
 - Federal Government Shutdown Impact
 - Airt Flow Products
- Upcoming Items:
 - Vermont Flight Academy Lease
 - Hangar Condo Association Lease
 - Aerodyme Lease
- Conferences:
 - AAAE Noise Conference 11/11-11/13

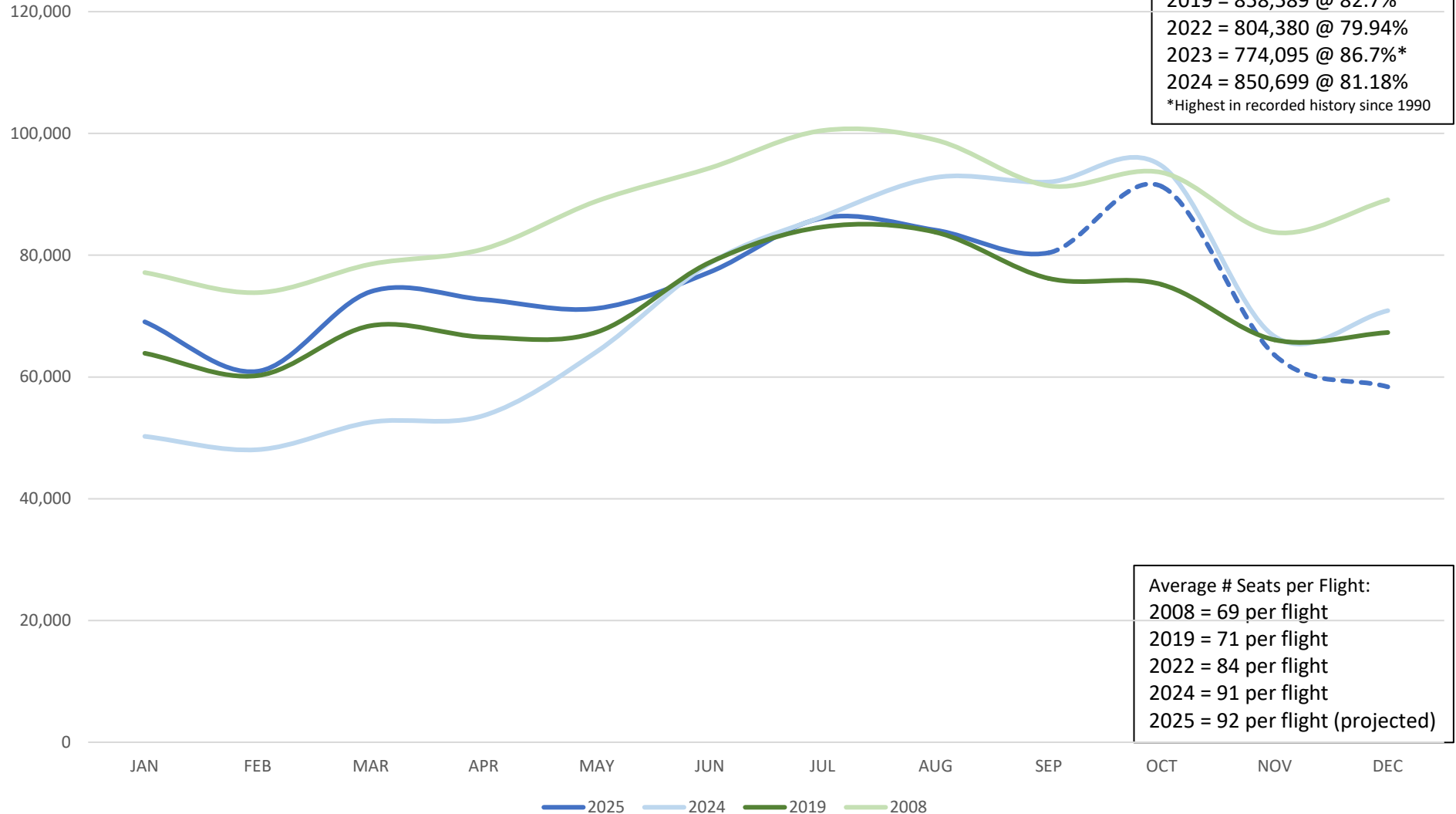
2025 Scheduled Departures; Projections

| | 2025 | 2024 | 2019 |
|--------------|--------------|--------------|---------------|
| JAN | 730 | 542 | 910 |
| FEB | 656 | 541 | 851 |
| MAR | 808 | 613 | 970 |
| APR | 815 | 654 | 991 |
| MAY | 846 | 717 | 944 |
| JUN | 887 | 854 | 1,071 |
| JUL | 930 | 901 | 1,127 |
| AUG | 909 | 946 | 1,122 |
| SEP | 852 | 970 | 1,067 |
| OCT | 996 | 1,015 | 1,038 |
| NOV | 719 | 741 | 942 |
| DEC | 711 | 758 | 962 |
| TOTAL | 9,859 | 9,341 | 11,995 |



2025 Scheduled Seats; Past and Projections

| | 2025 | 2024 | 2019 |
|--------------|----------------|----------------|----------------|
| JAN | 69,073 | 50,245 | 63,905 |
| FEB | 60,958 | 48,066 | 60,240 |
| MAR | 74,030 | 52,577 | 68,428 |
| APR | 72,724 | 53,671 | 66,566 |
| MAY | 71,276 | 64,163 | 67,379 |
| JUN | 77,239 | 78,672 | 78,828 |
| JUL | 86,108 | 86,352 | 84,658 |
| AUG | 84,106 | 92,765 | 83,786 |
| SEP | 80,415 | 92,016 | 76,194 |
| OCT | 91,292 | 94,651 | 75,193 |
| NOV | 63,563 | 66,633 | 66,096 |
| DEC | 58,395 | 70,888 | 67,316 |
| TOTAL | 889,179 | 850,699 | 858,589 |

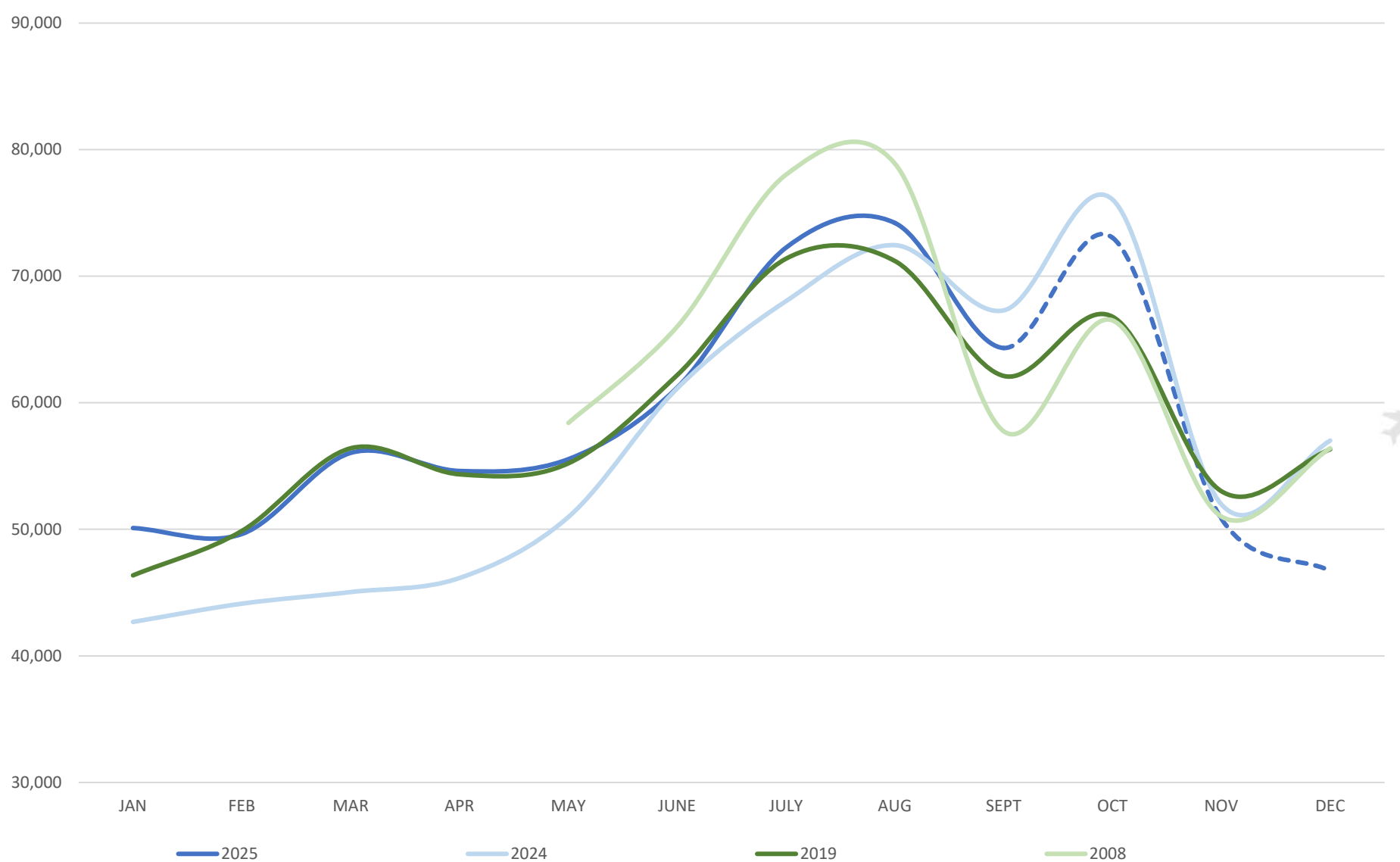


Total Annual Seats and Load Factor:
 2008 = 1,051,115 @ 74.6%
 2019 = 858,589 @ 82.7%
 2022 = 804,380 @ 79.94%
 2023 = 774,095 @ 86.7%*
 2024 = 850,699 @ 81.18%
 *Highest in recorded history since 1990

Average # Seats per Flight:
 2008 = 69 per flight
 2019 = 71 per flight
 2022 = 84 per flight
 2024 = 91 per flight
 2025 = 92 per flight (projected)

Passenger Statistics

| | 2025 | 2024 | 2019 |
|---------------|----------------|---------|---------|
| JAN | 50,093 | 42,691 | 46,356 |
| FEB | 49,619 | 44,133 | 49,867 |
| MAR | 56,029 | 45,049 | 56,400 |
| APR | 54,601 | 46,158 | 54,340 |
| MAY | 55,533 | 50,972 | 55,209 |
| JUNE | 61,182 | 61,136 | 62,180 |
| JULY | 72,243 | 68,026 | 71,381 |
| AUG | 74,199 | 72,448 | 71,200 |
| SEPT | 66,294 | 67,296 | 62,116 |
| OCT | <u>73,034</u> | 76,054 | 66,795 |
| NOV | <u>50,850</u> | 51,977 | 53,007 |
| DEC | <u>46,716</u> | 57,012 | 56,314 |
| TOTALS | <u>708,393</u> | 681,925 | 705,165 |



*Underlined numbers are future estimates