

**BCA Executive Committee Minutes**  
**September 10, 2025**  
**Held via Zoom**

Executive Committee Members: Lori Rowe, Laura McDonough, Sarah Rogers  
Patrick Shank (absent), Billi Gosh (absent) Lisa Lillibridge (absent)  
BCA Staff present: Doreen Kraft,

**Approval of Agenda and Minutes**

Laura moved to accept the minutes of the last meeting

Sarah seconded.

Voted and approved unanimously.

**Public Forum**

No members of the public present.

**Agenda for Annual Meeting**

Members discussed and finalized agenda for the Annual Meeting.

Board packet will go out to include:

- Agenda
- Minutes of last meeting
- Application for board membership from candidate being voted on at the meeting.
- Director's report

**Format for meeting**

Discussion was held about the format of the Annual Meeting as well as timing of each item to assure meeting will be timely.

**Discussion of Advisory Board candidate**

- David Zacharius' candidacy was discussed and approved for recommendation based on application, interview and reference checks.

**Adjournment**

- Motion to adjourn by Sarah and seconded by Laura. Meeting adjourned at 4pm.