



**BURLINGTON CITY COUNCIL
CONTOIS AUDITORIUM, 149 CHURCH STREET, 2ND FLOOR
MINUTES OF MEETING
October 21, 2025**

1. Agenda

1. Agenda

City Council President Traverse convened the meeting at 6:15 pm.

Members present: Councilors Barlow, Bergman, Broderick, Carpenter, Grant, Kane, Litwin, Schachter, Singh and City Council President Traverse (all in person); Councilor Neubieser (online)

Member absent: Councilor McKnight

Others present: Mayor Mulvaney-Stanak, CAO

Subject	1.1. Motion to amend/adopt agenda
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Meeting	October 21, 2025 - Regular City Council Meeting - Tuesday, October 21, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
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Category	1. Agenda
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Department	Council and Board
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Type	Action Procedural
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Recommended Action Motion to amend/adopt agenda

1.1. Motion to amend/adopt agenda

Motion to adopt the agenda as presented. Motion passed unanimously.

2. Public Forum: Time Certain: 6:05 pm **See above for signup instructions**

2. Public Forum: Time Certain: 6:05 pm **See above for signup instructions**

City Council President Traverse opened the Public Forum at 6:19 pm and closed the Public Forum at 6:55 pm. Reopened at 7:02 pm with final closure at 7:07 pm.

Subject	2.1. Verbal Comments
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Meeting	October 21, 2025 - Regular City Council Meeting - Tuesday, October 21, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
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Category	2. Public Forum: Time Certain: 6:05 pm **See above for signup instructions**
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Department	Council and Board
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Type	Action Procedural
Recommended Action	open Public Forum close Public Forum

2.1. Verbal Comments

BTV residents (in person):

Scott Lowe: 5.7

David Call: homeless

David Maher: syringe litter

Ethan Kieffner: UVM Housing

Gabriella Grzan: UVM housing

Yeraz Kaligion: UVM Housing

Benjamin Robke: UVM housing

Ashley Adams: climate emergency/Biomass Action day/not in favor of the McNeil plant

Floyd Campbell: UVM Housing Issues

Katie Erbe: UVM housing

Lawrence Saveall: UVM housing

Ezra Wilson: UVM Housing

Adam Franz: UVM housing

Brett Yates: indoor EP for Partizanfilm-opening next month

BTV resident (online):

Sharon Bushor: recycling/not in favor of 5.8

Non-BTV residents (in person):

Robert Perry: syringe litter report

Amy Kimmel: review of syringe litter

Keren Sita: freedom speech

Chris Gish: Biomass Day/McNeil

3. Mayor - General City Affairs (up to 10 mins.)

3. Mayor - General City Affairs (up to 10 mins.)

Subject	3.1. Verbal reports
Meeting	October 21, 2025 - Regular City Council Meeting - Tuesday, October 21, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	3. Mayor - General City Affairs (up to 10 mins.)
Department	Council and Board
Type	Information

3.1. Verbal reports

4. Consent Agenda

4. Consent Agenda

Motion made by Councilor Carpenter, seconded by Councilor Schachter, to adopt the consent agenda as presented and take the actions indicated. Motion passed unanimously.

Subject	4.1. Motion to adopt the consent agenda and take the actions indicated
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Meeting October 21, 2025 - Regular City Council Meeting - Tuesday, October 21, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 4. Consent Agenda

Department Council and Board

Type Action (Consent)
Procedural

Recommended Action Motion to adopt the consent agenda and take the actions indicated

4.1. Motion to adopt the consent agenda and take the actions indicated

Subject 4.2. Accountability List - DFA

Meeting October 21, 2025 - Regular City Council Meeting - Tuesday, October 21, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 4. Consent Agenda

Department Department of Finance and Administration

Type Action (Consent)
Communication
Information

Recommended Action waive the reading, accept the communication and place it on file

4.2. Accountability List - DFA

Subject 4.3. Explanation of Authority to Set Policy - City Attorney's Office

Meeting October 21, 2025 - Regular City Council Meeting - Tuesday, October 21, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 4. Consent Agenda

Department City Attorney

Type Action (Consent)
Communication

Recommended Action waive the reading, accept the communication and place it on file

4.3. Explanation of Authority to Set Policy - City Attorney's Office

Subject 4.4. VT Center for Crime Victim Services "Victims of Crime Act" (VOCA) grant (Grant # 02160-VOCA23-4009608-2026 - CEDO/CJC)

Meeting October 21, 2025 - Regular City Council Meeting - Tuesday, October 21, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 4. Consent Agenda

Department Community & Economic Development Office (CEDO)

Type Action (Consent)

Recommended Action to approve the acceptance of Grant # : 02160-VOCA23-4009608-2026 in the amount of \$140,164 for FY25 and to authorize CEDO Director Alnasrawi or her designee to sign the grant acceptance and to take such further actions and execute such further instruments as may be necessary or convenient to effectuate the transactions contemplated hereby, subject to review and approval by the City Attorney's Office, including acceptance of any additional amounts that may become available during the same fiscal year from the same source that do not require a local match or place new conditions on the City

4.4. VT Center for Crime Victim Services "Victims of Crime Act" (VOCA) grant (Grant # 02160-VOCA23-4009608-2026 - CEDO/CJC

Subject 4.5. Creation of a Limited-Service Position: Nature-Based Climate Solutions Field Coordinator - BPRW

Meeting October 21, 2025 - Regular City Council Meeting - Tuesday, October 21, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 4. Consent Agenda

Department Parks, Recreation, & Waterfront

Type Action (Consent)

Recommended Action to approve and authorize the creation of the Nature-Based Solutions Field Coordinator position within BPRW, a Limited Service, Full-time, AFSCME, Grade 15 position

4.5. Creation of a Limited-Service Position: Nature-Based Climate Solutions Field Coordinator - BPRW

Subject 4.6. Communication: Jennifer Monroe Zakaras to Celia Bird, re: Resignation from BOH

Meeting October 21, 2025 - Regular City Council Meeting - Tuesday, October 21, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 4. Consent Agenda

Department Department of Finance and Administration

Type Action (Consent)
Communication

Recommended Action waive the reading, accept the communication, place it on file, advertise the vacancy in Seven Days and send a letter of appreciation thanking Jennifer Monroe-Zakaras for her time served as a member of the Board of Health

4.6. Communication: Jennifer Monroe Zakaras to Celia Bird, re: Resignation from BOH

Subject 4.7. Communication: Michael Long, re: Financial Disclosure Resolution

Meeting October 21, 2025 - Regular City Council Meeting - Tuesday, October 21, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 4. Consent Agenda

Department Department of Finance and Administration

Type Action (Consent)
Communication

Recommended Action waive the reading and place the communication on file

4.7. Communication: Michael Long, re: Financial Disclosure Resolution

Subject 4.8. Communication: Peter MacAusland, re: Tuesday, October 21, 2025 is the International Day of Action on Big Biomass

Meeting October 21, 2025 - Regular City Council Meeting - Tuesday, October 21, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 4. Consent Agenda

Department Department of Finance and Administration

Type Action (Consent)
Communication

Recommended Action waive the reading and place the communication on file

4.8. Communication: Peter MacAusland, re: Tuesday, October 21, 2025 is the International Day of Action on Big Biomass

Subject 4.9. Communication: Cathy Shivers, re: Downtown Burlington

Meeting October 21, 2025 - Regular City Council Meeting - Tuesday, October 21, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 4. Consent Agenda

Department Department of Finance and Administration

Type Action (Consent)
Communication

Recommended Action waive the reading and place the communication on file

4.9. Communication: Cathy Shivers, re: Downtown Burlington

Subject 4.10. Clerk Recommendation for Dog and Cat License Fees - DFA

Meeting October 21, 2025 - Regular City Council Meeting - Tuesday, October 21, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 4. Consent Agenda

Department Department of Finance and Administration

Type Action (Consent)

Recommended Action to approve the recommended fees for dog and cat licenses in Burlington

4.10. Clerk Recommendation for Dog and Cat License Fees - DFA

Subject 4.11. Authorization to Accept Shade Canopy for the Oakledge Park Fitness Station - BPRW

Meeting October 21, 2025 - Regular City Council Meeting - Tuesday, October 21, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 4. Consent Agenda

Department Parks, Recreation, & Waterfront

Type Action (Consent)

Recommended Action to approve and authorize the acceptance of the shade canopy with a value of or about \$9,800, from the University of Vermont Cancer Center for the Oakledge Park Playground and to authorize Sophie Sauvé, Parks Planning Division Director and BPRW Co-Director, or designee, to execute all documents necessary to accept the gift, subject to the final review and approval as to form by the City Attorney's Office

4.11. Authorization to Accept Shade Canopy for the Oakledge Park Fitness Station - BPRW

Subject 4.12. EV Site License Agreement - BED

Meeting October 21, 2025 - Regular City Council Meeting - Tuesday, October 21, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 4. Consent Agenda

Department Burlington Electric Department

Type Action (Consent)

Recommended Action to approve that the General Manager or their delegatee may execute with one or more sites the generic EV site license agreement presented, with any specific site terms added as necessary and with review by the City Attorney's Office

4.12. EV Site License Agreement - BED

Subject 4.13. Review of Burlington Board of Health Report on Syringe Litter and Community Development and Neighborhood Revitalization Committee Recommendations (CDNR) to the City Council

Meeting October 21, 2025 - Regular City Council Meeting - Tuesday, October 21, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category	4. Consent Agenda
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Department	Council and Board
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Type	Action (Consent) Report Information
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Recommended Action	waive the reading, accept the report and place it on file
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4.13. Review of Burlington Board of Health Report on Syringe Litter and Community Development and Neighborhood Revitalization Committee Recommendations (CDNR) to the City Council

Subject **4.14. FIO Documents**

Meeting October 21, 2025 - Regular City Council Meeting - Tuesday, October 21, 2025,
6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category	4. Consent Agenda
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Department of Finance and Administration

Type	Action (Consent) Communication Information
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Recommended Action for information only

4.14. FIO Documents

Subject **4.15. Resolution: Authorization For Capital Public Improvement Infrastructure Bonds - March 4, 2025 Voter Authorization (Board of Finance)**

Meeting October 21, 2025 - Regular City Council Meeting - Tuesday, October 21, 2025,
6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category	4. Consent Agenda
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Department of Finance and Administration

Type	Action (Consent Resolution)
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Recommended Action to waive the reading and to approve the attached resolution

4.15. Resolution: Authorization For Capital Public Improvement Infrastructure Bonds - March 4, 2025 Voter Authorization (Board of Finance)

Subject **4.16. Resolution: Authorization For Public Improvement Bonds For School District Capital Improvements - March 7, 2017 Voter Authorization (Board of Finance)(15 mins.)**

Meeting October 21, 2025 - Regular City Council Meeting - Tuesday, October 21, 2025,
6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 4. Consent Agenda

Department Department of Finance and Administration

Type Action (Consent)
Resolution

Recommended Action waive the reading and adopt the resolution

4.16. Resolution: Authorization For Public Improvement Bonds For School District Capital Improvements - March 7, 2017 Voter Authorization (Board of Finance)(15 mins.)

Subject 4.17. Resolution: Authorization For School District Capital Improvement Bonds For Burlington High School - November 8, 2022 Voter Authorization (Board of Finance)

Meeting October 21, 2025 - Regular City Council Meeting - Tuesday, October 21, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 4. Consent Agenda

Department Department of Finance and Administration

Type Action (Consent)
Resolution

Recommended Action waive the reading and adopt the resolution

4.17. Resolution: Authorization For School District Capital Improvement Bonds For Burlington High School - November 8, 2022 Voter Authorization (Board of Finance)

Subject 4.18. Resolution: FY2026 Municipal Planning Grant (Councilor Traverse)

Meeting October 21, 2025 - Regular City Council Meeting - Tuesday, October 21, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 4. Consent Agenda

Department Department of Finance and Administration

Type Action (Consent)
Resolution

Recommended Action waive the reading and adopt the resolution as presented

4.18. Resolution: FY2026 Municipal Planning Grant (Councilor Traverse)

5. Deliberative Agenda

5. Deliberative Agenda

Subject 5.1. Indoor Entertainment Permit Application (2025-2026): Partizanfilm, 230 College Street, Unit 13

Meeting October 21, 2025 - Regular City Council Meeting - Tuesday, October 21, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 5. Deliberative Agenda

Department Department of Finance and Administration

Type Action

Recommended Action approve the 2025-2026 Indoor Entertainment Permit Application for Partizanfilm, 230 College Street, Unit 13 with the following conditions: all City Permits need to be closed out and with all standard conditions

5.1. Indoor Entertainment Permit Application (2025-2026): Partizanfilm, 230 College Street, Unit 13
Motion made by Councilor Broderick, seconded by Councilor Schachter to approve the motion as presented.
Motion passed: 12 in favor with Councilor McKnight (absent) and Councilor Bergman (recusing himself)

Subject 5.2. Special Event Indoor Entertainment Permit Application (two days only): Muddy Waters, 184 Main Street, November 1 - 2, 2025, 8 pm - 2 am, Live DJ event

Meeting October 21, 2025 - Regular City Council Meeting - Tuesday, October 21, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 5. Deliberative Agenda

Department Department of Finance and Administration

Type Action

Recommended Action approve the two-day only Special Event Indoor Entertainment Permit Application for Muddy Waters, 184 Main Street, November 1 - 2, 2025, 8 pm - 2 am, Live DJ event

5.2. Special Event Indoor Entertainment Permit Application (two days only): Muddy Waters, 184 Main Street, November 1 - 2, 2025, 8 pm - 2 am, Live DJ event
Motion made by Councilor Broderick, seconded by Councilor Singh, to approve the motion as presented. Motion passed unanimously.

Subject 5.3. Tobacco License Application (2025-2026): Catamount Tobacco and Convenience LLC, 75 Church Street

Meeting October 21, 2025 - Regular City Council Meeting - Tuesday, October 21, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 5. Deliberative Agenda

Department Department of Finance and Administration

Type Action

Recommended Action approve the 2025-2026 Tobacco License Application for Catamount Tobacco and Convenience LLC, 75 Church Street

5.3. Tobacco License Application (2025-2026): Catamount Tobacco and Convenience LLC, 75 Church Street

Motion made by Councilor Broderick, seconded by Councilor Schachter, to approve the motion as presented. Motion passed unanimously.

Subject 5.4. Appointment: Winooski Valley Park District: Term expires 6/30/27

Meeting October 21, 2025 - Regular City Council Meeting - Tuesday, October 21, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 5. Deliberative Agenda

Department Department of Finance and Administration

Type Action

Recommended Action

5.4. Appointment: Winooski Valley Park District: Term expires 6/30/27
Councilor Schachter nominated Catherine Bock.
Catherine Bock was unanimously appointed to the Winooski Valley Park District.

Subject 5.5. Request to execute a ground lease agreement with Beta Technologies - Airport (25 mins.)

Meeting October 21, 2025 - Regular City Council Meeting - Tuesday, October 21, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 5. Deliberative Agenda

Department Airport

Type Action

Recommended Action to authorize the Mayor of the City of Burlington to execute the lease with Beta Technologies at the Patrick Leahy Burlington International Airport, subject to final review and approval by the City Attorney's Office, and to take such further actions and execute such further instruments approved as to form by the City Attorney's Office as may be necessary or convenient to effectuate the transactions contemplated hereby

5.5. Request to execute a ground lease agreement with Beta Technologies - Airport (25 mins.)
Nic Longo and Marie Friedman spoke to this agenda item.
Motion made by Councilor Barlow, seconded by Councilor Singh, to approve the motion as presented. Motion passed unanimously.

Subject 5.6. Residential Recycling Collection & RFPQ Process Update - DPW (25 mins.)

Meeting October 21, 2025 - Regular City Council Meeting - Tuesday, October 21, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 5. Deliberative Agenda

Department Public Works Department

Type	Action Information Report
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Recommended Action to accept the report and place it in the file

5.6. Residential Recycling Collection & RFPQ Process Update - DPW (25 mins.)

Chapin Spencer and Lee Perry spoke to this agenda item.

No motion was made.

Subject	5.7. Resolution: March 3, 2026 Annual City Meeting -- Charter Change Re: General Fund Tax Fairness (Referral To Charter Change Committee)(Councilor Bergman)(15 mins.)
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Meeting	October 21, 2025 - Regular City Council Meeting - Tuesday, October 21, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
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Category	5. Deliberative Agenda
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Department	Council and Board
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Type	Action Resolution
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Recommended Action waive the reading and adopt the resolution

5.7. Resolution: March 3, 2026 Annual City Meeting -- Charter Change Re: General Fund Tax Fairness (Referral To Charter Change Committee)(Councilor Bergman)(15 mins.)

Motion made by Councilor Bergman, seconded by Councilor Broderick, to approve the motion as presented. Councilor Schachter made a motion, seconded by Councilor Barlow, in Lines 25 – 27, change the date to December 1, 2025. Motion to waive the reading and adopt the resolution as amended passed by a roll call vote:

Ayes: Councilors Bergman, Broderick, Carpenter, Grant, Kane, Neubieser and Schachter

Nays: Councilors Barlow, Litwin, Singh and City Council President Traverse

Absent: Councilor McKnight

Subject	5.8. Resolution: March 3, 2026 Annual City Meeting -- Charter Change Re: City Council Authority To Pledge Credit Of The City (Referral To Charter Change Committee)(Councilor Bergman)(15 mins.)
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Meeting	October 21, 2025 - Regular City Council Meeting - Tuesday, October 21, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
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Category	5. Deliberative Agenda
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Department	Council and Board
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Type	Action Resolution
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Recommended Action waive the reading and adopt the resolution

5.8. Resolution: March 3, 2026 Annual City Meeting -- Charter Change Re: City Council Authority To Pledge Credit Of The City (Referral To Charter Change Committee)(Councilor Bergman)(15 mins.)

Motion made by Councilor Bergman, seconded by Councilor Broderick, to waive the reading and adopt the resolution as amended: to change the report back date from Nov 17 to Dec 1.—line 21. Motion passed unanimously.

6. Committee Reports

6. Committee Reports

Subject	6.1. Verbal reports
Meeting	October 21, 2025 - Regular City Council Meeting - Tuesday, October 21, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	6. Committee Reports
Department	Council and Board
Type	Information

6.1. Verbal reports

7. City Council - General City Affairs (to include Climate and Public Health & Safety Emergency Updates: up to 5 mins. per Councilor)

7. City Council - General City Affairs (to include Climate and Public Health & Safety Emergency Updates: up to 5 mins. per Councilor)

Subject	7.1. Verbal reports
Meeting	October 21, 2025 - Regular City Council Meeting - Tuesday, October 21, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	7. City Council - General City Affairs (to include Climate and Public Health & Safety Emergency Updates: up to 5 mins. per Councilor)
Department	Council and Board
Type	Information

7.1. Verbal reports

8. City Council President - Council Updates (up to 5 mins.)

8. City Council President - Council Updates (up to 5 mins.)

Subject	8.1. Verbal reports
Meeting	October 21, 2025 - Regular City Council Meeting - Tuesday, October 21, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	8. City Council President - Council Updates (up to 5 mins.)
Department	Council and Board
Type	Information

8.1. Verbal reports

9. Adjournment

9. Adjournment

Subject	9.1. Motion to adjourn
Meeting	October 21, 2025 - Regular City Council Meeting - Tuesday, October 21, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	9. Adjournment
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to adjourn
9.1. Motion to adjourn City Council President Traverse adjourned the meeting at 9:33 pm.	

10. Informational and Non-Discrimination Statements

10. Informational and Non-Discrimination Statements

Subject	10.1. This agenda is available in alternative formats upon request. For more information on access, call Lori Olberg, Council and Licensing Coordinator (802-865-7136)(TTY 802-865-7142). Persons with disabilities who require assistance or special arrangements to participate are encouraged to contact 802-865-7000 (voice) or 802-865-7142 (TTY) at least 72 hours in advance so that proper arrangements can be made. This meeting will also air on Town Meeting TV the Wednesday after the meeting, starting at 8:00 pm and repeating at 1:00 am and 7:00 am the following day. The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status, crime victim status or genetic information.
Meeting	October 21, 2025 - Regular City Council Meeting - Tuesday, October 21, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	10. Informational and Non-Discrimination Statements
Department	Council and Board
Type	Information

10.1. This agenda is available in alternative formats upon request. For more information on access, call Lori Olberg, Council and Licensing Coordinator (802-865-7136)(TTY 802-865-7142). Persons with disabilities who require assistance or special arrangements to participate are encouraged to contact 802-865-7000 (voice) or 802-865-7142 (TTY) at least 72 hours in advance so that proper arrangements can be made. This meeting will also air on Town Meeting TV the Wednesday after the meeting, starting at 8:00 pm and repeating at 1:00 am and 7:00 am the following day. The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status, crime victim status or genetic information.

