



Board of Finance

Tuesday, October 21, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor

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1. Agenda

Subject	1.1. Motion to adopt agenda
Meeting	October 21, 2025 - Board of Finance Meeting - Tuesday, October 21, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	1. Agenda
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to adopt agenda

2. Public Forum

Subject	2.1. Verbal Comments
Meeting	October 21, 2025 - Board of Finance Meeting - Tuesday, October 21, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	2. Public Forum
Department	Council and Board

Type	Action Procedural
Recommended Action	open Public Forum close Public Forum

3. Consent Agenda

Subject	3.1. Motion to adopt the consent agenda and take the actions indicated
Meeting	October 21, 2025 - Board of Finance Meeting - Tuesday, October 21, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Council and Board
Type	Action (Consent) Procedural
Recommended Action	Motion to adopt the consent agenda and take the actions indicated

Subject	3.2. October 6, 2025 Board of Finance Meeting Minutes - DFA
Meeting	October 21, 2025 - Board of Finance Meeting - Tuesday, October 21, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Department of Finance and Administration
Type	Action (Consent) Information Minutes
Recommended Action	approve the minutes

Subject	3.3. Church Street Marketplace - 62 Church Street Storefront - Authorization to Award Lease
Meeting	October 21, 2025 - Board of Finance Meeting - Tuesday, October 21, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Church St. Marketplace
Type	Action (Consent)
Recommended Action	to approve and recommend that the City Council authorize the Mayor to execute a three-year lease with Olive & Ollie LLC for retail operations in the 62 Church Street property, subject to final review and approval by the City Attorney's Office

Subject	3.4. EV Site License Agreement - Electric
Meeting	October 21, 2025 - Board of Finance Meeting - Tuesday, October 21, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda

Department	Burlington Electric Department
Type	Action (Consent)
Recommended Action	to approve and recommend approval to the City Council that the General Manager or their delegee may execute with one or more sites the generic EV site license agreement presented, with any specific site terms added as necessary and with review by the City Attorney's Office
Subject	3.5. Purchase of BFD Ambulance - Fire
Meeting	October 21, 2025 - Board of Finance Meeting - Tuesday, October 21, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Fire Department
Type	Action (Consent)
Recommended Action	move to approve and recommend that the Board of Finance authorize the Chief Administrative Officer, or her designee, to effectuate necessary budget amendments and the transfer of funds in the amount of \$415,206 from the FY26 Unassigned Fund Balance to allow the Burlington Fire Department to complete the purchase of one (1) replacement ambulance

4. Deliberative Agenda

Subject	4.1. Memorandum of Understanding (MoU) between the Friends of the Fletcher Free Library (Friends) and the Fletcher Free Library—City of Burlington - Library
Meeting	October 21, 2025 - Board of Finance Meeting - Tuesday, October 21, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	4. Deliberative Agenda
Department	Fletcher Free Library
Type	Action
Recommended Action	to approve and recommend that the City Council authorize the Director of the Fletcher Free Library to execute a Capital Campaign Memorandum of Understanding with the Friends of the Fletcher Free Library subject to review and approval of the City's Attorney
Subject	4.2. Request to execute a ground lease agreement with Beta Technologies - Airport
Meeting	October 21, 2025 - Board of Finance Meeting - Tuesday, October 21, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	4. Deliberative Agenda
Department	Airport
Type	Action

Recommended Action to approve and recommend that the City Council authorize the Mayor of the City of Burlington to execute the lease with Beta Technologies at the Patrick Leahy Burlington International Airport, subject to final review and approval by the City Attorney's Office, and to take such further actions and execute such further instruments approved as to form by the City Attorney's Office as may be necessary or convenient to effectuate the transactions contemplated hereby

Subject 4.3. Authorization For Public Improvement Bonds For School District Capital Improvements - March 7, 2017 Voter Authorization - DFA

Meeting October 21, 2025 - Board of Finance Meeting - Tuesday, October 21, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 4. Deliberative Agenda

Department Department of Finance and Administration

Type Action
Resolution

Recommended Action to recommend that the City Council approve the attached resolution

Subject 4.4. Authorization For School District Capital Improvement Bonds For Burlington High School -- November 8, 2022 Voter Authorization - DFA

Meeting October 21, 2025 - Board of Finance Meeting - Tuesday, October 21, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 4. Deliberative Agenda

Department Department of Finance and Administration

Type Action
Resolution

Recommended Action to recommend that the City Council approve the attached resolution

Subject 4.5. Town Meeting TV FY25 Update and FY26/Municipality's FY27 Budget Request

Meeting October 21, 2025 - Board of Finance Meeting - Tuesday, October 21, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 4. Deliberative Agenda

Department Department of Finance and Administration

Type Information

Subject 4.6. Proposed Changes to BED Miscellaneous Service Fees - Electric

Meeting October 21, 2025 - Board of Finance Meeting - Tuesday, October 21, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 4. Deliberative Agenda

Department Burlington Electric Department

Type Action

Recommended Action to approve and recommend the City Council authorize the General Manager of the Burlington Electric Department or their designee to file tariff amendments and supporting documents with the Vermont Public Utility Commission requesting changes in Burlington Electric Department's Miscellaneous Service Fees as proposed

5. Adjournment

Subject	5.1. Motion to adjourn
Meeting	October 21, 2025 - Board of Finance Meeting - Tuesday, October 21, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	5. Adjournment
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to adjourn