

DEPARTMENT OF PUBLIC WORKS
645 PINE STREET
BURLINGTON, VERMONT 05401
COMMISSION MEETING OCTOBER 15, 2025
DRAFT MINUTES

See video for full meeting – link below
<https://www.youtube.com/watch?v=kHIK4da-zRo>

Commissioners Present: Commissioner Barr, Chair Damiani, Vice Chair Fox, Commissioner Davis, Commissioner Hays, Commissioner Munteanu Via Zoom, Commissioner O’Neill-Vivanco

ITEM 1 – CALL TO ORDER

Chair Damiani called the meeting to order at 6:32 p.m.

ITEM 2 – AGENDA

Chair Damiani made the motion to Strike the Buell St Consent Agenda Item and Approve the Agenda
Commissioner Barr Accepted.
Unanimous approval

ITEM 3 – PUBLIC FORUM

None

ITEM 4 – REVISED CONSENT AGENDA

- 4.1 – Approval of Draft Minutes 9-17-25
- 4.2 – Intervale/Elmwood Parking
- 4.3 – Church St ADA Parking Reallocation

Commissioner Barr made a motion to approve the Revised Consent Agenda.
Commissioner O’Neill-Vivanco seconded.
Unanimous approval

ITEM 5 – Recycling Recommendations

Director Spencer & Lee Perry Division Director of Maintenance & ROW presented information.

Commissioner Munteanu a period of 7 years feels is too long. Makes more sense to keep it in house as we explore more options.

Commissioner Barr wondering if we can keep it in house and keep it going

Commissioner O’Neill-Vivanco asked if the staffing issue is not any better, what can we do improve it? Flow control question?

Vice Chair Fox need more information before a decision can be made. Could a hauler sub contract out the work?

Commissioner Davis Is it possible to bid by region? Has there been any conversation with other municipalities to combine?

Commissioner Hays Do we own our vehicles? Staffing Issue because we don't have enough people?

Chair Damiani If legal and City Council say it has to go out to bid again for the seven-year time frame, do we run the risk of them coming back still at something between what that number is and the current bid?

ITEM 6 – 150 FOOT PARKING SETBACKS ON STREETS WITH NO SIDEWALKS

Philip Peterson, Senior Transportation Planner & Calvin Wuthrich, Associate Transportation Engineer Presented information.

Commissioner Hays – Do you know how many areas are unsafe? Impact on Parking?

Commissioner Munteanu – feels it should come to the Commission for approval.

Commissioner Barr - Still bring up items for Commission to be aware of if not getting approval. Convenience factor of parking in front of home & safety.

Commissioner Davis – curious about public reaction.

Vice-Chair Fox - Appreciates the idea. What do we do if people don't want them? What is the standard for a parking space?

Commissioner O'Neill-Vivanco - totally supports this. Priority is safety. Change key message to start with safety, better images, emergency services benefit and reallocating public right of way.

Chair Damiani – Would this be the same process as Traffic Calming item from before? Increase transparency.

Public Comments

Sharon Bushor - Questions Latham Ct, Pomeroy St and Mill St because of length of street. Worried about overall need of parking being removed.

ITEM 7 – DIRECTOR'S REPORT

Director Spencer & Information Manager Goulding presented information

- Walk Bike Council & Local Motion are looking for cones to be added to bike Lane on Northern end of North Ave this coming weekend for about a week (Shore Rd to Plattsburg Ave)
- Upcoming public Visioning meetings as part of the Comprehensive plan
- Anticipating long November Meeting as there are several items
- Progressing well on two larger projects
- Plan BTV visioning sessions – meeting information listed on our website under DPW events calendar
- Fall Clean Sweep November 5-13
- Fall Leaf pick up on recycling day the week of 10-14

ITEM 8 – COMMISSIONER ITEMS

Commissioner Barr – Thanks to Head of Church St after block party – Pylons put back in place on Chase St.

Commissioner O'Neill-Vivanco - Noticed no turn on red sign on Union St heading to Main – Thank you!

Vice-Chair Fox – Update on paving contract? Expresses sincere appreciation for work that has been done this year! It really focuses on routes to schools.

Commissioner Davis - Sidewalk and set back possible benefit for utility maintenance? Curious about installation cost and difference in maintenance for regular crosswalks and crosswalks with lighted button? Recycling – Thought given to other ways to reduce the difficulty of one route- Biweekly? Specific pickup areas?

ITEM 9 – ADJOURNMENT & NEXT MEETING DATE – NOVEMBER 19, 2025

Chair Damiani made a motion to adjourn

Commissioner O’Neill-Vivanco seconds

Unanimous approval

Meeting adjourned at 8:05 pm