



**BURLINGTON BOARD OF TAX APPEALS**  
**BOARD OF TAX APPEALS HEARING, GREEN MOUNTAIN ROOM, 1ST FLOOR, CITY**  
**HALL \*\*IN-PERSON ONLY\*\***  
**MINUTES OF MEETING**  
**October 8, 2025**

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## **1. Agenda**

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### **1. Agenda**

Chair Bjerke convened the hearing at 1:00 pm.

Members present: Alan Bjerke, Dave Maher, Meg McGovern, Dot Commo, Andrew Champagne, Sonja Fuller

Others present: City Assessor Turner and Appellant Mika Duncan

#### **Subject**

#### **1.1. Motion to adopt agenda**

Meeting

October 8, 2025 - Board of Tax Appeals Hearing - Wednesday, October 8, 2025, 1:00 PM, Board of Tax Appeals Hearing, Green Mountain Room, 1st Floor, City Hall \*\*IN-PERSON ONLY\*\*

Category

1. Agenda

Department

Council and Board

Type

Action  
Procedural

Recommended Action    Motion to adopt agenda

1.1. Motion to adopt agenda

Motion made by Board Member McGovern, seconded by Board Member Champagne, to adopt the agenda as presented. Motion passed unanimously.

## **2. August 13, 2025 Draft Minutes**

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### **2. August 13, 2025 Draft Minutes**

Motion made by Board Member Fuller, seconded by Board Member McGovern, to approve the minutes. Motion passed unanimously.

#### **Subject**

#### **2.1. August 13, 2025 Draft Minutes**

Meeting

October 8, 2025 - Board of Tax Appeals Hearing - Wednesday, October 8, 2025, 1:00 PM, Board of Tax Appeals Hearing, Green Mountain Room, 1st Floor, City Hall \*\*IN-PERSON ONLY\*\*

Category

2. August 13, 2025 Draft Minutes

Department

Clerk/Treasurer's Office

Type Action  
Information  
Minutes

Recommended Action approve the minutes

2.1. August 13, 2025 Draft Minutes

### 3. Hearing

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#### 3. Hearing

Chair Bjerke opened the hearing at 1:09 pm.

Mika Duncan-tax appellant

Joe Turner for the City

site visit scheduled for 2:30 pm, 10/8

deliberate after site visit completed

**Subject 3.1. Mika Duncan, 240 Staniford Road, 027-4-003-000 (1:00 pm)**

Meeting October 8, 2025 - Board of Tax Appeals Hearing - Wednesday, October 8, 2025, 1:00 PM, Board of Tax Appeals Hearing, Green Mountain Room, 1st Floor, City Hall \*\*IN-PERSON ONLY\*\*

Category 3. Hearing

Department Clerk/Treasurer's Office

Type Action

Recommended Action open the hearing  
close the hearing

3.1. Mika Duncan, 240 Staniford Road, 027-4-003-000 (1:00 pm)

### 4. Adjournment

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#### 4. Adjournment

**Subject 4.1. Motion to adjourn**

Meeting October 8, 2025 - Board of Tax Appeals Hearing - Wednesday, October 8, 2025, 1:00 PM, Board of Tax Appeals Hearing, Green Mountain Room, 1st Floor, City Hall \*\*IN-PERSON ONLY\*\*

Category 4. Adjournment

Department Council and Board

Type Action  
Procedural

Recommended Action Motion to adjourn

4.1. Motion to adjourn

Chair Bjerke adjourned the hearing at 1:55 pm.

