



**BURLINGTON CITY COUNCIL**  
**CONTOIS AUDITORIUM, 149 CHURCH STREET, 2ND FLOOR**  
**MINUTES OF MEETING**  
**October 6, 2025**

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## **1. Agenda**

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### **1. Agenda**

City Council President Traverse convened the meeting at 6:05 pm.

Members present: Councilors Barlow, Bergman, Broderick, Carpenter, Grant, Kane, Litwin, McKnight, Schachter, Singh and City Council President Traverse (all in person); Councilor Neubieser (online)

Others present: Assistant City Attorney Ramakrishnan, CAO Schad, COS Jacobsen, Mayor Mulvaney-Stanak and Lori Olberg

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| <b>Subject</b> | <b>1.1. Motion to amend/adopt agenda</b>                                                                                            |
| Meeting        | October 6, 2025 - Regular City Council Meeting - Monday, October 6, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor |
| Category       | 1. Agenda                                                                                                                           |
| Department     | Council and Board                                                                                                                   |
| Type           | Action<br>Procedural                                                                                                                |

Recommended Action     Motion to amend/adopt agenda

1.1. Motion to amend/adopt agenda

Motion made by Councilor McKnight, seconded by Councilor Singh, to adopt the agenda as presented. Motion passed unanimously.

## **2. Work Session: Tax Fairness Working Group report (20 mins.)**

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### **2. Work Session: Tax Fairness Working Group report (20 mins.)**

City Assessor Joe Turner and Senior Policy and Data Analyst Nancy Stetson spoke to this agenda item.

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| <b>Subject</b> | <b>2.1. Work Session: Tax Fairness Working Group report (20 mins.) - Mayor's Office, Joe Turner, Nancy Stetson</b>                  |
| Meeting        | October 6, 2025 - Regular City Council Meeting - Monday, October 6, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor |
| Category       | 2. Work Session: Tax Fairness Working Group report (20 mins.)                                                                       |
| Department     | Mayor's Office                                                                                                                      |
| Type           | Information<br>Report                                                                                                               |

2.1. Work Session: Tax Fairness Working Group report (20 mins.) - Mayor's Office, Joe Turner, Nancy Stetson

### **3. Public Forum: Time Certain: 6:30 pm \*\*See above for signup instructions\*\***

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#### **3. Public Forum: Time Certain: 6:30 pm \*\*See above for signup instructions\*\***

City Council President Traverse opened Public Forum at 6:37 pm.

City Council President Traverse closed Public Forum at 6:59 pm.

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| <b>Subject</b>     | <b>3.1. Verbal Comments</b>                                                                                                         |
| Meeting            | October 6, 2025 - Regular City Council Meeting - Monday, October 6, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor |
| Category           | 3. Public Forum: Time Certain: 6:30 pm **See above for signup instructions**                                                        |
| Department         | Council and Board                                                                                                                   |
| Type               | Action<br>Procedural                                                                                                                |
| Recommended Action | open Public Forum<br>close Public Forum                                                                                             |

#### 3.1. Verbal Comments

##### **BTV residents (in person):**

Bruce Wilson: murals/graffiti

Scott Lowe: tax fairness/downtown TIF changes/financial disclosure

Brett Yates: Partizan Fim - liquor license application

Charlie Messing: buildings, streets and sidewalks (bus)

Kit Andrews: in support of 6.5

Todd DeLuca: financial disclosure

Clare Wool: not in favor of 6.5--no to school board candidates--

##### **BTV resident (online):**

Sharon Bushor: TIF - related discrepancies

##### **Non BTV resident (online):**

Keren Sita: Taylor Swift/free speech

### **4. Mayor - General City Affairs (up to 10 mins.)**

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#### **4. Mayor - General City Affairs (up to 10 mins.)**

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| <b>Subject</b> | <b>4.1. Verbal reports</b>                                                                                                          |
| Meeting        | October 6, 2025 - Regular City Council Meeting - Monday, October 6, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor |
| Category       | 4. Mayor - General City Affairs (up to 10 mins.)                                                                                    |
| Department     | Council and Board                                                                                                                   |
| Type           | Information                                                                                                                         |

#### 4.1. Verbal reports

## 5. Consent Agenda

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### 5. Consent Agenda

Motion made by Councilor Bergman, seconded by Councilor Litwin, to adopt the consent agenda as presented. Motion passed unanimously.

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| <b>Subject</b>     | <b>5.1. Motion to adopt the consent agenda and take the actions indicated</b>                                                       |
| Meeting            | October 6, 2025 - Regular City Council Meeting - Monday, October 6, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor |
| Category           | 5. Consent Agenda                                                                                                                   |
| Department         | Council and Board                                                                                                                   |
| Type               | Action (Consent)<br>Procedural                                                                                                      |
| Recommended Action | Motion to adopt the consent agenda and take the actions indicated                                                                   |
|                    | 5.1. Motion to adopt the consent agenda and take the actions indicated                                                              |

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| <b>Subject</b>     | <b>5.2. Accountability List - CT</b>                                                                                                |
| Meeting            | October 6, 2025 - Regular City Council Meeting - Monday, October 6, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor |
| Category           | 5. Consent Agenda                                                                                                                   |
| Department         | Clerk/Treasurer's Office                                                                                                            |
| Type               | Action (Consent)<br>Information                                                                                                     |
| Recommended Action | waive the reading, accept the communication and place it on file                                                                    |
|                    | 5.2. Accountability List - CT                                                                                                       |

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| <b>Subject</b>     | <b>5.3. CEDO, Community Justice Center - Reclassification of one position from Limited Service to Regular - CEDO/CJC</b>                                                                                             |
| Meeting            | October 6, 2025 - Regular City Council Meeting - Monday, October 6, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor                                                                                  |
| Category           | 5. Consent Agenda                                                                                                                                                                                                    |
| Department         | Community & Economic Development Office (CEDO)                                                                                                                                                                       |
| Type               | Action (Consent)                                                                                                                                                                                                     |
| Recommended Action | move to approve the reclassification of the following position retroactive July 1, 2025: <ul style="list-style-type: none"><li>• A BARJ Coordinator, from a Limited Service, Full-Time, Non-Exempt, Union,</li></ul> |

Grade 16 position to a Regular Service, Full-Time, Non-Exempt, AFSCME, Grade 16 position

5.3. CEDO, Community Justice Center - Reclassification of one position from Limited Service to Regular - CEDO/CJC

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| <b>Subject</b>     | <b>5.4. Creation of one position at CJC - CEDO/CJC</b>                                                                                              |
| Meeting            | October 6, 2025 - Regular City Council Meeting - Monday, October 6, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor                 |
| Category           | 5. Consent Agenda                                                                                                                                   |
| Department         | Community & Economic Development Office (CEDO)                                                                                                      |
| Type               | Action (Consent)                                                                                                                                    |
| Recommended Action | to approve the creation of the Adult Restorative Services Coordinator position within CEDO, a Regular Service, Full-time, Union, Grade 16, position |

5.4. Creation of one position at CJC - CEDO/CJC

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| <b>Subject</b>     | <b>5.5. Communication: Linda Pacheco, re: Losing business</b>                                                                       |
| Meeting            | October 6, 2025 - Regular City Council Meeting - Monday, October 6, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor |
| Category           | 5. Consent Agenda                                                                                                                   |
| Department         | Clerk/Treasurer's Office                                                                                                            |
| Type               | Action (Consent)<br>Communication                                                                                                   |
| Recommended Action | waive the reading and place the communication on file                                                                               |

5.5. Communication: Linda Pacheco, re: Losing business

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| <b>Subject</b>     | <b>5.6. CityPlace/BTC Public Improvements Budget Amendment - DPW</b>                                                                                                                                                                |
| Meeting            | October 6, 2025 - Regular City Council Meeting - Monday, October 6, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor                                                                                                 |
| Category           | 5. Consent Agenda                                                                                                                                                                                                                   |
| Department         | Public Works Department                                                                                                                                                                                                             |
| Type               | Action (Consent)                                                                                                                                                                                                                    |
| Recommended Action | to authorize the Chief Administrative Officer, or their designee, to affect all necessary budget amendments and transfers of funds which result in an increase of the project budget by \$6,500,926 for the BTC Public Improvements |

5.6. CityPlace/BTC Public Improvements Budget Amendment - DPW

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| <b>Subject</b>     | <b>5.7. New England Central Railroad sixteenth contract amendment - BED</b>                                                                                                                               |
| Meeting            | October 6, 2025 - Regular City Council Meeting - Monday, October 6, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor                                                                       |
| Category           | 5. Consent Agenda                                                                                                                                                                                         |
| Department         | Burlington Electric Department                                                                                                                                                                            |
| Type               | Action (Consent)                                                                                                                                                                                          |
| Recommended Action | to approve that the General Manager or their delegee may execute a three year extension of the rail contract between BED and New England Central Railroad, as included in the attached contract amendment |

5.7. New England Central Railroad sixteenth contract amendment - BED

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| <b>Subject</b>     | <b>5.8. FIO Documents</b>                                                                                                           |
| Meeting            | October 6, 2025 - Regular City Council Meeting - Monday, October 6, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor |
| Category           | 5. Consent Agenda                                                                                                                   |
| Department         | Clerk/Treasurer's Office                                                                                                            |
| Type               | Action (Consent)<br>Communication<br>Information                                                                                    |
| Recommended Action | for information only                                                                                                                |

5.8. FIO Documents

## 6. Deliberative Agenda

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### 6. Deliberative Agenda

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| <b>Subject</b>     | <b>6.1. Downtown Tax Increment Financing District Audit - Authorization for State Education Fund Payment - CT (10 mins.)</b>                                                                                                                  |
| Meeting            | October 6, 2025 - Regular City Council Meeting - Monday, October 6, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor                                                                                                           |
| Category           | 6. Deliberative Agenda                                                                                                                                                                                                                        |
| Department         | Clerk/Treasurer's Office                                                                                                                                                                                                                      |
| Type               | Action                                                                                                                                                                                                                                        |
| Recommended Action | to authorize the Chief Administrative Officer to take all such action, and to execute all such instruments approved as to form by the City Attorney, as may be necessary or convenient to ensure the repayment of the State Education Fund in |

the total amount of \$95,363 from the DWTN TIF Fund (Fund 236), to resolve the underpayment issues noted in the State's DWTN TIF District Audit

6.1. Downtown Tax Increment Financing District Audit - Authorization for State Education Fund Payment - CT (10 mins.)

Capital Program Director Ashley Parker and City Assessor Joe Turner spoke to this agenda item.

Motion made by Councilor Barlow, seconded by Councilor Grant, to approve the motion as presented. Motion passed unanimously.

**Subject** **6.2. Downtown TIF Substantial Change Request - Use of Investment Earnings - CEDO (15 mins.)**

Meeting                      October 6, 2025 - Regular City Council Meeting - Monday, October 6, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

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| Category | 6. Deliberative Agenda |
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Department Community & Economic Development Office (CEDO)

| Type | Action |
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| Recommended Action | to approve the City's substantial change request to VEPC for the Downtown TIF District and authorize City Council President Ben Traverse and Chief Administrative Officer Katherine Schad to execute the attached formal request letter |
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## 6.2. Downtown TIF Substantial Change Request - Use of Investment Earnings - CEDO (15 mins.)

CEDO Director Kara Alnasrawi and David White (TIF consultant) were present for this agenda item with Kara presenting.

City Council President Traverse opened the Public Hearing at 7:47 pm and closed it at 7:48 pm with no one speaking.

Motion made by Councilor Barlow, seconded by Councilor Carpenter, to approve the motion as presented. Motion passed unanimously.

**Subject** **6.3. Update from City's Lobbyists on the 2025 Legislative Session (20 mins.)**

Meeting                      October 6, 2025 - Regular City Council Meeting - Monday, October 6, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

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| Category | 6. Deliberative Agenda |
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Department Mayor's Office

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| Type | Discussion<br>Information<br>Communication<br>Action |
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### 6.3. Update from City's Lobbyists on the 2025 Legislative Session (20 mins.)

David Mickenberg spoke to this agenda item.

**Subject**                      **6.4. Tobacco License Application (2025-2026): Burlington Asian Market  
VT, 1 Intervale Road**

Meeting                      October 6, 2025 - Regular City Council Meeting - Monday, October 6, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 6. Deliberative Agenda

Department Clerk/Treasurer's Office

Type Action

Recommended Action approve the 2025-2026 Tobacco License Application for Burlington Asian Market VT, 1 Intervale Road

6.4. Tobacco License Application (2025-2026): Burlington Asian Market VT, 1 Intervale Road  
Motion made by Councilor Broderick, seconded by Councilor Schachter, to approve the motion as presented. Motion passed unanimously.

**Subject 6.5. Resolution: Financial Disclosure For Local Elected Officials (Councilor Neubieser)(20 mins.)**

Meeting October 6, 2025 - Regular City Council Meeting - Monday, October 6, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 6. Deliberative Agenda

Department Council and Board

Type Action  
Resolution

Recommended Action

6.5. Resolution: Financial Disclosure For Local Elected Officials (Councilor Neubieser)(20 mins.)  
Motion made by Councilor Neubieser, seconded by Councilor Bergman, to refer the amended version to the Ordinance Committee.  
Roll call vote:  
Ayes: Councilors Bergman, Broderick, Carpenter, Grant, Kane, Neubieser, Schachter and City Council President Traverse.  
Nays: Councilors Barlow, Litwin, McKnight and Singh  
Motion passed 8:4.

## 7. Committee Reports

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### 7. Committee Reports

**Subject 7.1. Verbal reports**

Meeting October 6, 2025 - Regular City Council Meeting - Monday, October 6, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 7. Committee Reports

Department Council and Board

Type Information

7.1. Verbal reports

## **8. City Council - General City Affairs (to include Climate and Public Health & Safety Emergency Updates: up to 5 mins. per Councilor)**

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### **8. City Council - General City Affairs (to include Climate and Public Health & Safety Emergency Updates: up to 5 mins. per Councilor)**

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| <b>Subject</b> | <b>8.1. Verbal reports</b> |
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| Meeting | October 6, 2025 - Regular City Council Meeting - Monday, October 6, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor |
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| Category | 8. City Council - General City Affairs (to include Climate and Public Health & Safety Emergency Updates: up to 5 mins. per Councilor) |
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| Department | Council and Board |
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| Type | Information |
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8.1. Verbal reports

## **9. City Council President - Council Updates (up to 5 mins.)**

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### **9. City Council President - Council Updates (up to 5 mins.)**

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| <b>Subject</b> | <b>9.1. Verbal reports</b> |
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| Meeting | October 6, 2025 - Regular City Council Meeting - Monday, October 6, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor |
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| Category | 9. City Council President - Council Updates (up to 5 mins.) |
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| Department | Council and Board |
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| Type | Information |
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9.1. Verbal reports

## **10. Adjournment**

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### **10. Adjournment**

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| <b>Subject</b> | <b>10.1. Motion to adjourn</b> |
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| Meeting | October 6, 2025 - Regular City Council Meeting - Monday, October 6, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor |
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| Category | 10. Adjournment |
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| Department | Council and Board |
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| Type | Action<br>Procedural |
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| Recommended Action | Motion to adjourn |
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10.1. Motion to adjourn

City Council President Traverse adjourned the meeting at 9:28 pm. Motion passed unanimously.

## 11. Informational and Non-Discrimination Statements

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### 11. Informational and Non-Discrimination Statements

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| Subject    | <b>11.1. This agenda is available in alternative formats upon request. For more information on access, call Lori Olberg, Council and Licensing Coordinator (802-865-7136)(TTY 802-865-7142). Persons with disabilities who require assistance or special arrangements to participate are encouraged to contact 802-865-7000 (voice) or 802-865-7142 (TTY) at least 72 hours in advance so that proper arrangements can be made. This meeting will also air on Town Meeting TV the Wednesday after the meeting, starting at 8:00 pm and repeating at 1:00 am and 7:00 am the following day. The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status, crime victim status or genetic information.</b> |
| Meeting    | October 6, 2025 - Regular City Council Meeting - Monday, October 6, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Category   | 11. Informational and Non-Discrimination Statements                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Department | Council and Board                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Type       | Information                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |

11.1. This agenda is available in alternative formats upon request. For more information on access, call Lori Olberg, Council and Licensing Coordinator (802-865-7136)(TTY 802-865-7142). Persons with disabilities who require assistance or special arrangements to participate are encouraged to contact 802-865-7000 (voice) or 802-865-7142 (TTY) at least 72 hours in advance so that proper arrangements can be made. This meeting will also air on Town Meeting TV the Wednesday after the meeting, starting at 8:00 pm and repeating at 1:00 am and 7:00 am the following day. The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status, crime victim status or genetic information.