



**BURLINGTON BOARD OF FINANCE
BUSHOR CONFERENCE ROOM, 149 CHURCH STREET, 1ST FLOOR
MINUTES OF MEETING
October 6, 2025**

1. Agenda

1. Agenda

Mayor Mulvaney-Stanak convened the meeting at 5:31 pm.

Members present: Mayor Mulvaney-Stanak, CAO Schad, Councilors Carpenter and Barlow (all in person); City Council President Traverse and Councilor Neubieser (both online)

Subject

1.1. Motion to adopt agenda

Meeting

October 6, 2025 - Board of Finance Meeting - Monday, October 6, 2025, 5:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category

1. Agenda

Department

Council and Board

Type

Action
Procedural

Recommended Action Motion to adopt agenda

1.1. Motion to adopt agenda

Motion made by Councilor Carpenter, seconded by Councilor Barlow, to adopt the agenda as presented. Motion passed unanimously.

2. Public Forum

2. Public Forum

Subject

2.1. Verbal Comments

Meeting

October 6, 2025 - Board of Finance Meeting - Monday, October 6, 2025, 5:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category

2. Public Forum

Department

Council and Board

Type

Action
Procedural

Recommended Action open Public Forum
 close Public Forum

2.1. Verbal Comments

Alan Bjerke: delinquent property taxes

Sharon Bushor: \$4.6 million - 32 props \$2.25 million; AGO includes benefits? nature based-no Edmunds/no BHS

3. Consent Agenda

3. Consent Agenda

Motion made by Councilor Carpenter, seconded by Councilor Barlow, to adopt the consent agenda as presented. Motion passed unanimously.

Subject **3.1. Motion to adopt the consent agenda and take the actions indicated**

Meeting October 6, 2025 - Board of Finance Meeting - Monday, October 6, 2025, 5:30 PM,
Bushor Conference Room, 149 Church Street, 1st Floor

Category 3. Consent Agenda

Department Council and Board

Type Action (Consent)
Procedural

Recommended Action Motion to adopt the consent agenda and take the actions indicated

3.1. Motion to adopt the consent agenda and take the actions indicated

Subject **3.2. September 29, 2025 Board of Finance Meeting Minutes - CT**

Meeting October 6, 2025 - Board of Finance Meeting - Monday, October 6, 2025, 5:30 PM,
Bushor Conference Room, 149 Church Street, 1st Floor

Category 3. Consent Agenda

Department Clerk/Treasurer's Office

Type Action (Consent)
Communication
Information

Recommended Action approve the minutes

3.2. September 29, 2025 Board of Finance Meeting Minutes - CT

Subject **3.3. The Black Experience 2026 and Annual Jeb Kulu West African Dance and Drum Festival Sponsorships - REIB**

Meeting October 6, 2025 - Board of Finance Meeting - Monday, October 6, 2025, 5:30 PM,
Bushor Conference Room, 149 Church Street, 1st Floor

Category 3. Consent Agenda

Department Racial Equity, Inclusion, & Belonging (REIB)

Type Action (Consent)

Recommended Action The Office of Racial Equity, Inclusion, and Belonging requests the Board of Finance approve the following motions:
 1. To approve and authorize the Interim Director of the Racial Equity Inclusion and Belonging Office and the Chief Administrative Officer to issue a sponsorship grant in the amount of \$20,000 to nuwave to support The Black Experience 2026 programming from the Community Celebrations GL subject to the review and approval of the City Attorney's Office.
 2. To approve and authorize the Interim Director of the Racial Equity Inclusion and Belonging Office and the Chief Administrative Officer to issue a sponsorship grant in the amount of \$1,810 to Jeh Kulu Dance and Drum Theater from the Community Celebrations GL subject to the review and approval of the City Attorney's Office

3.3. The Black Experience 2026 and Annual Jeb Kulu West African Dance and Drum Festival Sponsorships - REIB

Subject 3.4. VT Center for Crime Victim Services "Victims of Crime Act" (VOCA) grant (Grant # 02160-VOCA23-4009608-2026 - CEDO/CJC)

Meeting October 6, 2025 - Board of Finance Meeting - Monday, October 6, 2025, 5:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 3. Consent Agenda

Department Community & Economic Development Office (CEDO)

Type Action (Consent)

Recommended Action to approve and recommend that the City Council approve the acceptance of Grant # : 02160-VOCA23-4009608-2026 in the amount of \$140,164 for FY26 and to authorize CEDO Director Alnasrawi or her designee to sign the grant acceptance and to take such further actions and execute such further instruments as may be necessary or convenient to effectuate the transactions contemplated hereby, subject to review and approval by the City Attorney's Office, including acceptance of any additional amounts that may become available during the same fiscal year from the same source that do not require a local match or place new conditions on the City

3.4. VT Center for Crime Victim Services "Victims of Crime Act" (VOCA) grant (Grant # 02160-VOCA23-4009608-2026 - CEDO/CJC)

4. Deliberative Agenda

4. Deliberative Agenda

Subject 4.1. CEDO, Community Justice Center - Reclassification of one position from Limited Service to Regular - CEDO/CJC

Meeting October 6, 2025 - Board of Finance Meeting - Monday, October 6, 2025, 5:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 4. Deliberative Agenda

Department Community & Economic Development Office (CEDO)

Type Action

Recommended Action move to approve and recommend that the City Council approve the reclassification of the following position retroactive for July 1, 2025:
• A BARJ Coordinator, from a Limited Service, Full-Time, Non-Exempt, AFSCME, Grade 16 position to a Regular Service, Full-Time, Non-Exempt, AFSCME, Grade 16 position

4.1. CEDO, Community Justice Center - Reclassification of one position from Limited Service to Regular - CEDO/CJC

Motion made by Councilor Carpenter, seconded by Councilor Barlow, to approve the motion as presented. Motion passed unanimously.

Subject 4.2. Creation of one position at CJC - CEDO/CJC

Meeting October 6, 2025 - Board of Finance Meeting - Monday, October 6, 2025, 5:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 4. Deliberative Agenda

Department Community & Economic Development Office (CEDO)

Type Action

Recommended Action to approve and recommend that City Council approve the creation of the Adult Restorative Services Coordinator position within CEDO, a Regular Service, Full-time, Union, Grade 16, position

4.2. Creation of one position at CJC - CEDO/CJC

Motion made by Councilor Barlow, seconded by Councilor Carpenter, to approve the motion as presented. Motion passed unanimously.

Subject 4.3. Creation of a Limited Service Position: Nature-Based Climate Solutions Field Coordinator - BPRW

Meeting October 6, 2025 - Board of Finance Meeting - Monday, October 6, 2025, 5:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 4. Deliberative Agenda

Department Parks, Recreation, & Waterfront

Type Action

Recommended Action to approve and recommend that City Council approve and authorize the creation of the Nature-Based Climate Solutions Field Coordinator position within BPRW, a Limited Service, Full-time, AFSCME Grade 15 position

4.3. Creation of a Limited Service Position: Nature-Based Climate Solutions Field Coordinator - BPRW

Motion made by Councilor Barlow, seconded by Councilor Carpenter, to approve the motion as presented. Motion passed unanimously.

5. Adjournment

5. Adjournment

Subject

5.1. Motion to adjourn

Meeting

October 6, 2025 - Board of Finance Meeting - Monday, October 6, 2025, 5:30 PM,
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Category

5. Adjournment

Department

Council and Board

Type

Action
Procedural

Recommended Action

Motion to adjourn

5.1. Motion to adjourn

Mayor Mulvaney-Stanak adjourned the meeting at 5:52 pm.