Burlington Development Review Board
Department of Permitting & Inspections
645 Pine Street
Burlington, VT 05401
www.burlingtonvt.gov/DPI/DRB
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AJ LaRosa
Caitlin Halpert
Evan Gould
Geoff Hand
Sean McKenzie
Leo Sprinzen
Miles Waite
Marina Campbell, (Alternate)
Chase Taylor, (Alternate)

BURLINGTON DEVELOPMENT REVIEW BOARD
Tuesday, September 2, 2025, 5:00 PM
MINUTES

Hybrid & In Person (at 645 Pine Street) Meeting

Board Members Present: AJ LaRosa, Caitlin Halpert (Remote), Evan Gould, Sean McKenzie, Leo Sprinzen, and Miles Waite (Remote)

Board Members Absent: Geoff Hand, Marina Campbell, and Chase Taylor

Staff Members Present: Scott Gustin and Joseph Cava

Staff Members Absent: Mary O'Neil and Garret King

I. **Agenda**
II. **Communications**
III. **Minutes**
IV. **Certificate of Appropriateness**

1. **ZP-25-313; 147 South Cove Road (RL, Ward 5) Katrina Thornburgh / Paul Rosenfeld**
Proposed construction of a new home on existing vacant lot. (Project Manager, Scott Gustin)
Helal Chaer Assad and Trina: Sworn in.

AJ LaRosa: It looks like a well thought out plan. Are there any questions or comments from the board?

Leo Sprinzen: The landscaping plan is missing.

Scott Gustin: The applicants provided a landscaping plan that was posted following the staff report.

AJ LaRosa: Are you satisfied with the plan?

Scott Gustin: Yes.

AJ LaRosa: Are there any additional questions or comments from the board? Hearing none, are there any questions or comments from the public? Hearing none, we will close the hearing on this item to deliberate. Would someone like to make a motion?

AJ LaRosa: Motioned to approve and adopt staff findings and recommendations, Evan Gould 2nd. Vote 6-0. Motion carried.

V. **Adjournment**
Hearing closed at 5:05 PM.

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Individuals who require special arrangements to participate are encouraged to contact the Zoning Division at least 72 hours in advance so that proper accommodations can be arranged. For information call 865-7188 (TTY users: 865-7142).
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10-7-25

Alexander J. LaRosa, Chair of Development Review Board — Date

Joseph H. Cava

10-7-25

Joseph H. Cava, Permitting & Inspections Permit Technician — Date

Plans may be viewed upon request by contacting the Department of Permitting & Inspections between the hours of 8:00 a.m. and 4:30 p.m. Participation in the DRB proceeding is a prerequisite to the right to take any subsequent appeal. Please note that ANYTHING submitted to the Zoning office is considered public and cannot be kept confidential. This may not be the final order in which items will be heard. Please view final Agenda, at www.burlingtonvt.gov/dpi/drb/agendas or the office notice board, one week before the hearing for the order in which items will be heard.

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