



BURLINGTON ADVISORY COMMITTEE ON ACCESSIBILITY
SHARON BUSHOR CONFERENCE ROOM, FIRST FLOOR OF CITY HALL 149 CHURCH
STREET, BURLINGTON, VERMONT
MINUTES OF MEETING
September 15, 2025

1. Call to Order

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Meeting Called to order at 309pm pm by Nate Besio

Members of the Committee Present

Joined in Person - Tim Williams (He/Him) - Staff support for the committee
Joined Online - Ashley Parker (She/Her) - Capital Programs Director
Joined in Person - Nate Besio (He/Him)- Representative of the Vermont Center for Independent Living, Committee Chair
Joined in Person-Scottie Taylor (They/Them) - Burlington Resident
Joined In Person - Karen Downey (She/Her) - Resident of Burlington and Adjunct Faculty Instructor UVM Occupation Therapy Doctoral Program
Joined in Person - John Thomas (He/Him) - Vermont Association for the Blind and Visually Impaired
Joined in Person - Sharon Henault (She/Her) - Resident of Burlington
Joined in Online - Katherine Schad (She/Her) - Chief Administrative Officer and ADA Coordinator

Members of the Committee Not Present

Lisa Black(She/Her) - Disabled physicians assistant, a board-certified patient advocate, licensed ADA coordinator, Committee Co-Chair

Other Guests Present

Joined Online - Sophie Sauve (She/Her) - Burlington Parks Recreation and Waterfront
Joined In Person - Jon Adam-Kolitz (He/Him) — Burlington Parks Recreation and Waterfront

2. Adopt the Agenda

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Motioned by Sharon, seconded by John
Final Resolution: Motion Passes
Yes: Unanimous

3. Adopt Minutes

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Subject	3.1. Adopt and approve the draft minutes of the August 18th meeting of the Burlington Advisory Committee on Accessibility
Meeting	September 15, 2025 - Burlington Advisory Committee On Accessibility - Monday, September 15, 2025, 3:00 PM, Sharon Bushor Conference Room, first floor of City Hall 149 Church Street, Burlington, Vermont
Category	3. Adopt Minutes
Department	Other

Type

3.1. Adopt and approve the draft minutes of the August 18th meeting of the Burlington Advisory Committee on Accessibility

Motioned by Karen seconded by Scottie

Final Resolution: Motion Passes

Yes: Unanimous

4. Public Forum

4. Public Forum

No members of the public were present online or in person to address the committee.

5. News and Updates

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Subject	5.1. Playground Subcommittee update on Pomeroy Park Playground
Meeting	September 15, 2025 - Burlington Advisory Committee On Accessibility - Monday, September 15, 2025, 3:00 PM, Sharon Bushor Conference Room, first floor of City Hall 149 Church Street, Burlington, Vermont
Category	5. News and Updates
Department	Other

Type

5.1. Playground Subcommittee update on Pomeroy Park Playground
Scottie, updated the committee on the work the subcommittee had done to review accessibility plans for the playground/ park area of Pomeroy Park. Additionally, Sophie shared that the Universal design guidelines had been adopted by the Parks Rec and Waterfront committee, and would be sharing those with the committee shortly.

6. Discussion on best practices for maintaining accessibility to Burlington open meetings

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The Committee started to discuss what if any best practices might be beneficial to put into writing as it pertaining to keeping open meetings accessible to all people who wish to participate, including assuming closed captioning is available in recorded meetings, as well as the possible ASL interpreters. The committee has committed to having their October meeting be a working session to draft some form of letter that can be presented to the council, the mayor's office and the Chief Administrative officer for consideration of best practices.

7. Appointing final 3 members to committee

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Discussion began about appointing three additional members to the committee. The resolution passed by the council has 12 seats, with nine having specific roles associated with them, and the additional three available for the committee's discretion. Multiple members of the committee thought of some people that may be good fits for the committee, including a designer to include a youth member of the committee who may be connected with the Burlington School system.

8. Other Committee Business

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Subject **8.1. Discussion on private parking garages**

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Category 8. Other Committee Business

Department Other

Type

Recommended Action

8.1. Discussion on private parking garages

A motion was made to formally support the council resolution "Consumer Choice and Disclosure of parking terms & Rates in privately owned lots" by Sharon, seconded by Karen.

Final Resolution: Motion Passes

Yes: Unanimous

Link to resolution language <https://burlingtonvt.portal.civicclerk.com/event/8189/files/attachment/10983>

9. Adjournment

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Subject **9.1. Motion to adjourn**

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Category 9. Adjournment

Department Council and Board

Type

Recommended Action

9.1. Motion to adjourn

Motioned by Karen, seconded by John

Final Resolution: Motion Passes

Yes: Unanimous

10. Informational and Non-Discrimination Statements

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Subject **10.1. This agenda is available in alternative formats upon request. Persons with disabilities who require assistance or special arrangements to participate are encouraged to contact 802-865-7000 (voice) or 802-865-7142 (TTY) at least 72 hours in advance so that proper arrangements can be made. The City of Burlington will not tolerate unlawful harassment or**

discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status, crime victim status or genetic information.

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Category 10. Informational and Non-Discrimination Statements

Department Council and Board

Type

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